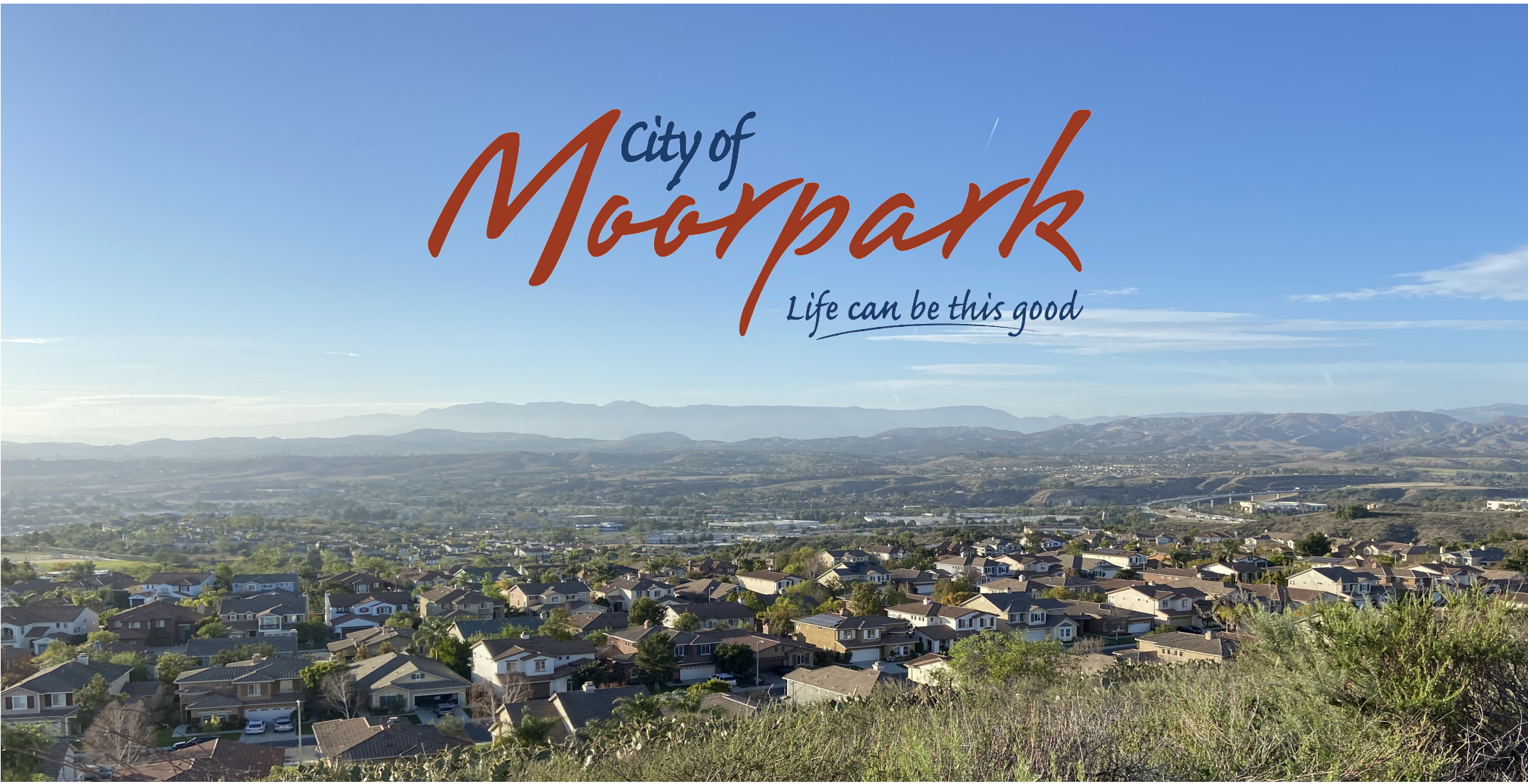



# Adopted Operating and Capital Improvement Projects Budget

## Fiscal Year 2022-2023

# CITY OF MOORPARK

## ADOPTED OPERATING
## AND
## CAPITAL IMPROVEMENT PROJECTS BUDGET

## FISCAL YEAR 2022-2023

### DIRECTORY OF CITY OFFICIALS

CITY COUNCIL

Janice Parvin, Mayor

Chris Enegren  Dr. Antonio Castro, Mayor Pro Tem  Daniel Groff  David Pollock

CITY MANAGEMENT STAFF

Troy Brown, City Manager
PJ Gagajena, Assistant City Manager
Carlene Saxton, Community Development Director
Daniel Kim, City Engineer/Public Works Director
Jeremy Laurentowski, Parks and Recreation Director
Vivien Avella, Finance Director

# Honorable City Council



Mayor
Janice S. Parvin



Councilmember
Dr. Antonio Castro



Councilmember
Chris Enegren



Councilmember
Daniel Groff



Councilmember
David Pollock

# City of Moorpark
# Fiscal Year 2022/23
# Adopted Operating and Capital Improvement Budget
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# Fiscal Year 2022/23

# City Manager's Budget Message

**June 15, 2022**

**Honorable Mayor and City Council:**

I am pleased to present for your consideration the Fiscal Year (FY) 2022/23 Operating and Capital Improvement Budget. The Operating Budget is balanced as presented and represents in a word, ***restoration***.

The City of Moorpark, like most municipalities, businesses, and non-profits worldwide, is in the midst of an economic recovery following the tremendous disruption caused by the COVID-19 pandemic. With the factors that lead up to the economic downturn now behind us, the proposed FY 2022/23 Operating Budget seeks to ***restore*** many of the services cut or significantly reduced by the City over the past two years.

The City implemented several cost-saving measures to reduce expenses during the economic downturn. These included: holding vacant positions open (including public safety), eliminating non-essential travel and training for employees, limiting the use of general fund monies for capital improvement projects, decreasing landscaping services in parks and medians, and reducing departmental operational budgets citywide.

While the proposed budget seeks to ***restore*** many of those services, it is prudent to recognize that Ventura County as a region is still reeling in continuous economic stagnation. In addition to the projected slower than average growth in the Southern California Association of Governments (SCAG) region comprised of Los Angeles, Riverside, San Bernardino, Ventura, Orange, Imperial and San Diego Counties, Ventura County remains stymied by the lack of housing production needed to attract and retain the labor force and business sectors, which make up the heart of the region's economic engine.

## ECONOMIC OVERVIEW

Even before the pandemic, there was a shrinking labor force, negative net migration on a quarterly basis (the number of people moving to the County compared to the number of people leaving the County), and an overall declining population contributing to stagnating real Gross Domestic Product (GDP). According to the 2022 Ventura County Economic Forecast, "Whereas previous estimates indicated that the County's economy grew by $2.1 billion from 2007 to 2018, the revised estimates indicate that the County's economy shrank by $8.8 billion during that time. This is a 16 percent decline in total economic activity. The drop represents an astonishing $26,600 per worker or $10,500 per person." Nearly every major business sector shrank in Ventura County. Agricultural & Resource Extraction, Construction & Manufacturing, Retail, Leisure & Personal Services, Education & Health Services, and Government all experienced employee losses in the labor force. These losses represent a contraction of overall household income, which in turn impacts local economies.

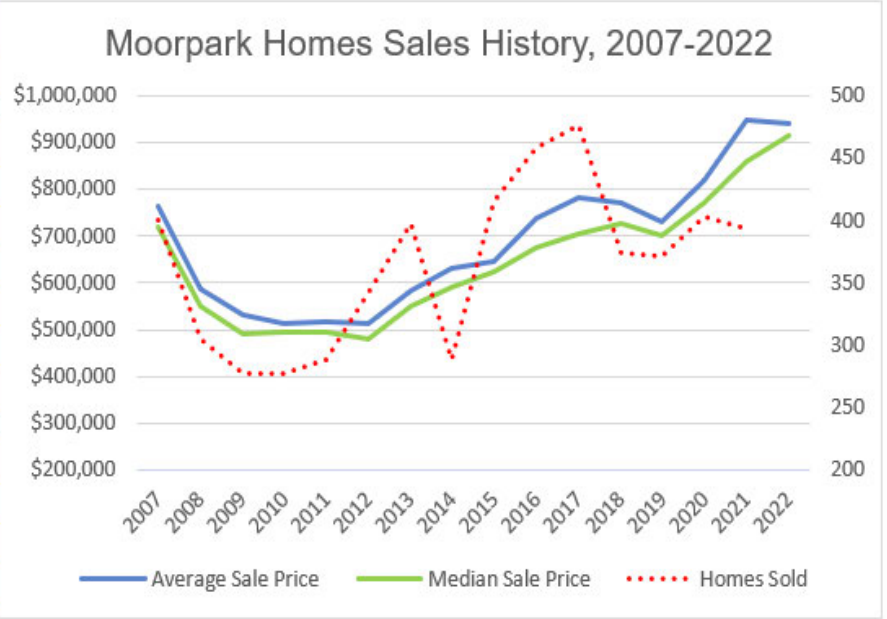
On another spectrum of our regional economic vitality prism is housing. Since emerging from the housing crisis of 2008 as caused by the subprime lending market, housing values and associated housing costs have risen steadily. Appreciation of home values is a normal occurrence and is a sign of a heathy economy. While there is no true, universal "normal" rate of appreciation for the housing market, when comparing home values to historical rates of home price appreciation we can see differences in the home value appreciation over time. Home prices have appreciated nationally at an average annual rate between three and five percent, depending on the index used for the calculation, and home value appreciation in different metropolitan areas can appreciate at markedly different rates than the national average.

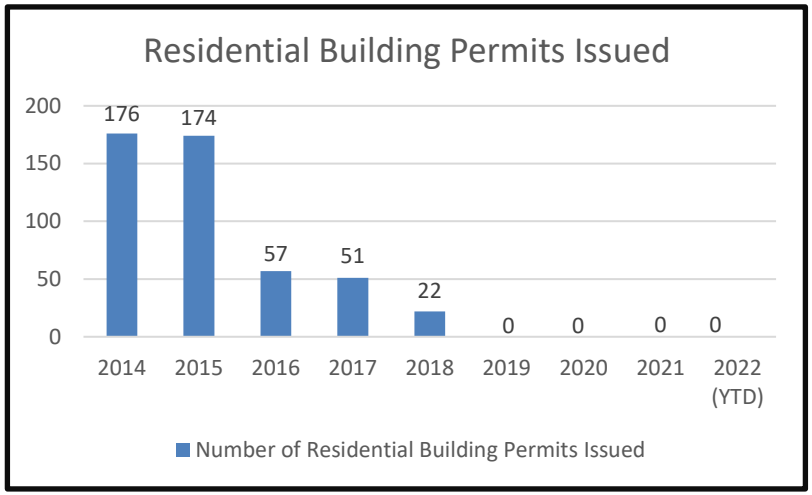
Between the period of 2012 to 2022, Moorpark home values have increased at an average rate of 5.6% per year. The largest increase in values occurred in the year 2013 (14.64%) as the subprime mortgage crises ended. The largest decrease within this same period occurred in 2019 (-3.17%).

Since 2020, residential home values have markedly increased averaging 10% per year. The highest increase occurred in 2021 when home values increased by 11.69%

| Year | Homes Sold | Average Sale Price | Median Sale Price | Median % Change |
|---|---|---|---|---|
| 2007 | 400 | $765,127 | $719,000 | NA |
| 2008 | 305 | 586,028 | 550,000 | -24% |
| 2009 | 277 | 530,240 | 492,000 | -11% |
| 2010 | 278 | 511,559 | 494,500 | 1% |
| 2011 | 288 | 516,828 | 495,000 | 0% |
| 2012 | 342 | 513,762 | 479,750 | -3% |
| 2013 | 397 | 584,489 | 550,000 | 15% |
| 2014 | 289 | 629,199 | 590,000 | 7% |
| 2015 | 415 | 646,278 | 625,000 | 6% |
| 2016 | 459 | 739,462 | 675,000 | 8% |
| 2017 | 476 | 783,559 | 706,000 | 5% |
| 2018 | 374 | 772,167 | 725,000 | 3% |
| 2019 | 371 | 731,295 | 702,000 | -3% |
| 2020 | 403 | 820,756 | 770,000 | 10% |
| 2021 | 393 | 947,625 | 860,000 | 12% |
| 2022 | 94 | 939,867 | 913,000 | 6% |

*2022 represents Q1 only.*






While home prices are steadily increasing, the number of housing units being constructed in the City has decreased. Changes in lending law created a barrier to housing for some (perhaps rightfully so in certain cases to prevent another subprime meltdown), along with the fact that wages not keeping pace with residential values certainly impacts the Moorpark economy; more on that to follow. One of the starkest housing impacts for Moorpark is the number of residential units being constructed. Since 2014, the number of new building permits issued for residential units has waned. Outside of the economic factors plaguing pathways to homeownership, Moorpark's economic vitality has been kept at bay due to the limited number of new housing starts.

Economically between the period of 2014 – since fully emerging from the Great Recession – to today, we have navigated through a period of unprecedented, sustained growth. The U.S. economy was growing for the entirety of the 2010s, marking the longest economic expansion in American history. As previously mentioned, Ventura County as a region did not mirror the level of economic expansion compared to other regions within SCAG; however economic expansion did exist. Following the exit from the Great Recession in 2014, the national economy continued to experience period over period growth, with that streak only ending when the pandemic hit in 2019. This information should frame some of the analysis and rationale behind development of the City's budget. The City of Moorpark's major revenue sources are derived from sales and property taxes. The total Budget is comprised of 80 funds that provide a wide array of municipal services. The vast majority of the City's funds are restricted and provide maintenance, debt services, transportation uses, and more. When assessing the overall financial health of the City, special focus should be on the General Fund, which is used to support administration, code enforcement, public safety, parks, recreation, community services, and advance planning activities in the Community Development Department.

## MAJOR REVENUE SOURCES

The General Fund is supported in large part by revenues derived from property and sales taxes. Property taxes received by the General Fund are projected at $5,248,473, which does not include property tax revenue allocated to the City Library, or additional property taxes such as Vehicle License Fee (VLF) backfill. This figure represents an increase of approximately 5% over the FY 2021/22 Budget. These revenues make up approximately 24% of General Fund revenue. Sales taxes are projected at $5,028,000, which represents a 16% increase from the FY 2021/22 Budget and make up 23% of General Fund revenue. The significant increase from the prior year Budget is based upon robust sales tax receipts thus far in FY 2021/22 and current trends and analysis provided by the City's sales tax consultant.

It is important to note that Moorpark is a low property tax city. In 1981, with the state budget heading into deficit, the Legislature enacted a number of changes to local government revenues, while avoiding reducing the SB154/AB8 bailout of local governments impacted by Proposition 13. The state reduced or eliminated various local government revenue allocations including three subventions the state had been providing to cities and counties.

The 31 no-property-tax-cities, which existed in 1978, argued that since they did not receive any assistance from the SB154/AB8 bailout (due to the fact they experienced no loss from Proposition 13), they should not be included in reductions in local government assistance which resulted from the state's inability to continue to finance the bailout. Beginning in 1981, the Legislature appropriated $2.2 million to offset losses to these cities from the elimination of the three subventions. Beginning in 1984-85, this special allocation was provided by the state from VLF revenue. These cities received a supplemental VLF amount equal to the amounts they would have received from the Highway Carriers Uniform Business License Tax, Liquor License Fees, and Financial Aid to Local Agencies had these subventions not been abolished. Seventy-seven "low and no" property tax cities qualified for payments under these provisions[1]. Moorpark is among the 77 cities that qualify for a VLF backfill.

The proposed FY 2022/23 Budget projects $4,341,695 (20%) in VLF backfill. Together with sales taxes, property taxes and the VLF backfill, these revenues account for approximately 67% of the City's total General Fund budget. While property taxes and the VLF backfill are traditionally relatively stable with little projected fluctuations from one year to the next, sales taxes are volatile and subject to economic conditions.

As previously mentioned, Ventura County is still reeling from little growth compared to national average and growth amounts in surrounding regions. Additionally, home prices/values have steadily been rising. On the consumer/resident side, this results in less disposable income being available for activities that are sales tax generating for the City. Households are forced to spend more money to sustain their housing needs, and younger families and individuals are forced to find lower cost housing outside of Moorpark.

The shift to online sales also impacts sales tax revenues received by the City. The structure of the current revenue and tax code for the State of California assigns sales taxes to the jurisdiction where the point of sale occurs. As the shift from brick-and-mortar retailers continues – and was accelerated as businesses retooled themselves during the pandemic – and online sales proliferate, revenues from many of these transactions are allocated to county pools. Moorpark receives a share of revenues generated in the pool commensurate with a percentage of total sales, in many cases resulting in less revenue than those with point-of-sale locations (brick-and-mortar stores) in the City. This is broadly known in the local government industry as the "Amazon Effect". Notably, the Wayfair decision of 2018 helps in some small way.

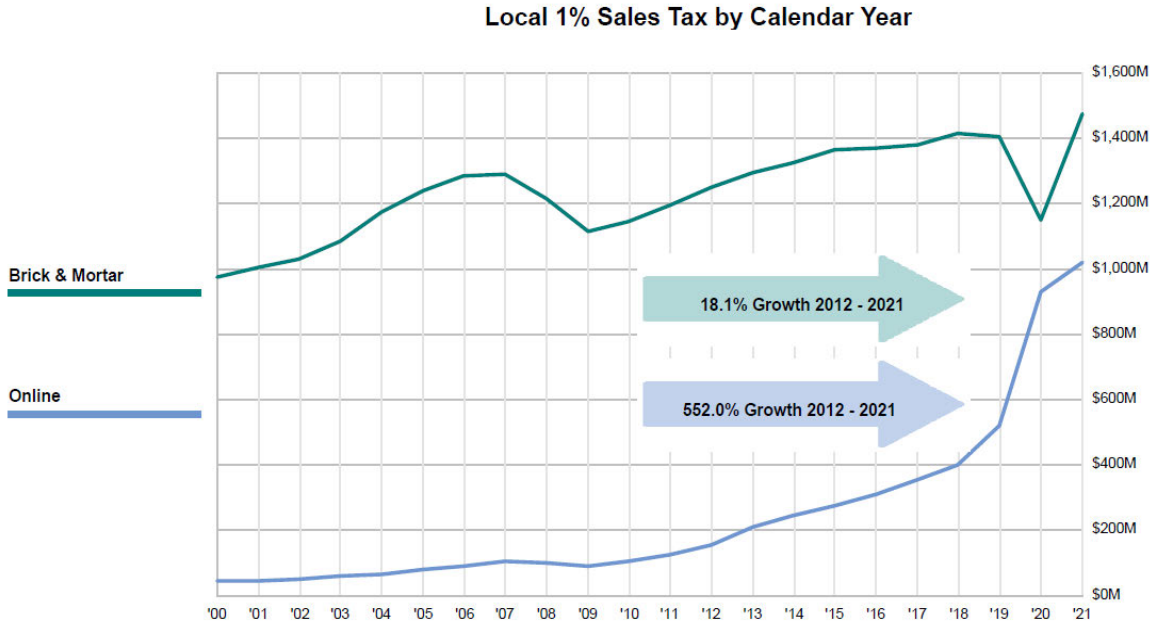
1 Source: CaliforniaCityFinance.com – Why Do Property Tax Shares Among Cities Vary? How Can We Improve? Rethinking the Property Tax – May 15, 2015

The Wayfair decision occurred on June 21, 2018, when the U.S. Supreme Court ruled on a case generated out of South Dakota (South Dakota v. Wayfair, Inc.) that states can generally require an out-of-state seller to collect and remit sales taxes on sales to in-state consumers even if the seller has no physical presence in the consumer state.

The shift to online sales is one of great relevance for the City. While convenient for consumers, this has a profound impact on an important revenue source for the City. As noted below, the shift to online sales has been a growing trend for years and was accelerated during the pandemic.

## GENERAL FUND OVERVIEW

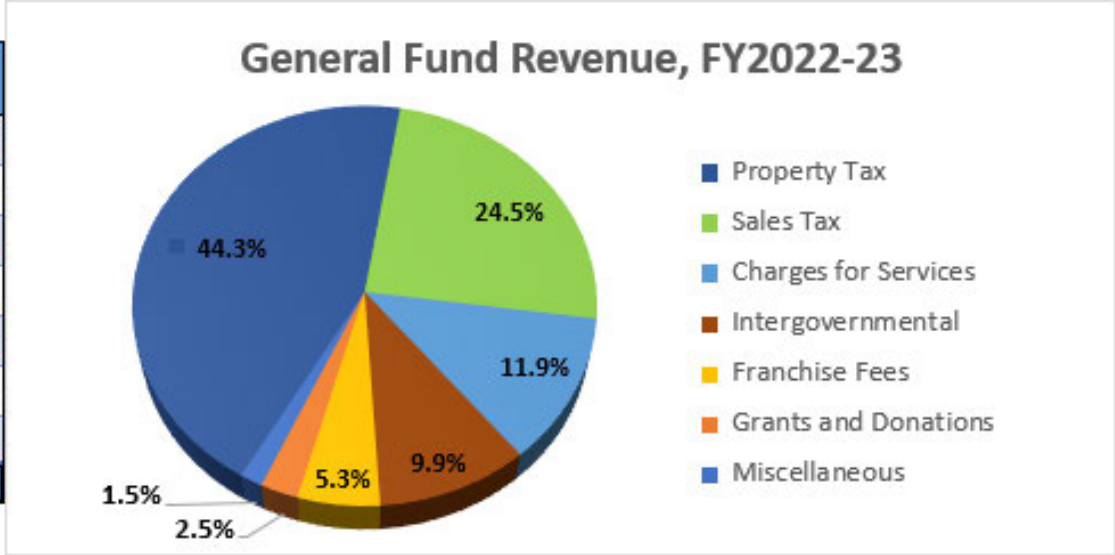
The proposed General Fund budget for FY 2022/23 totals $21,650,060 in revenues and $21,528,392 in expenses (including transfers out) resulting in an expected general fund surplus of $121,668. The proposed budget ***restores*** many key municipal activities that were reduced or eliminated during the pandemic. Travel and training for employees has been funded to provide resources for staff to receive appropriate training to hone their skills in their respective fields. This also includes funding to provide attendance at the Cal Cities Annual Conference for elected officials and staff, as well as funding for Planning Commissioners to attend training through either the American Planning Association or Cal Cities.




Additional **restorations** include funding at appropriate levels to continue with activities traditionally provided by the City. Landscaping services will be restored to the level previously provided prior to the pandemic. Specifically, mowing at passive parks will resume weekly; edging in the parks are proposed to increase to weekly from every other week; shrub pruning will occur weekly rather than "as necessary"; and weeding will occur weekly, rather than monthly. It is important to note that the City currently anticipates transferring approximately $1.5 million from the General Fund to the underfunded Parks Maintenance and Landscape Maintenance Districts (LMD) funds to cover the cost of these services. The full cost of restoration of the services is above and beyond what is outlined above, and the costs of those restorations will be presented in Summer 2022, after the bid process has been completed.

General Fund revenues total $21,650,060 and are comprised of many sources, however sales and property taxes represent the largest proportion of General Fund revenue. The property tax estimate below includes secured and unsecured property taxes, VLF backfill, transfer and supplemental property taxes, and the General Fund's allocation of Redevelopment Property taxes. The amounts below do not include property taxes allocated to the Library, or assessments owing to other funds. Sales taxes shown below of $5,303,000 include payments of transient occupancy taxes for the City's new hotel.

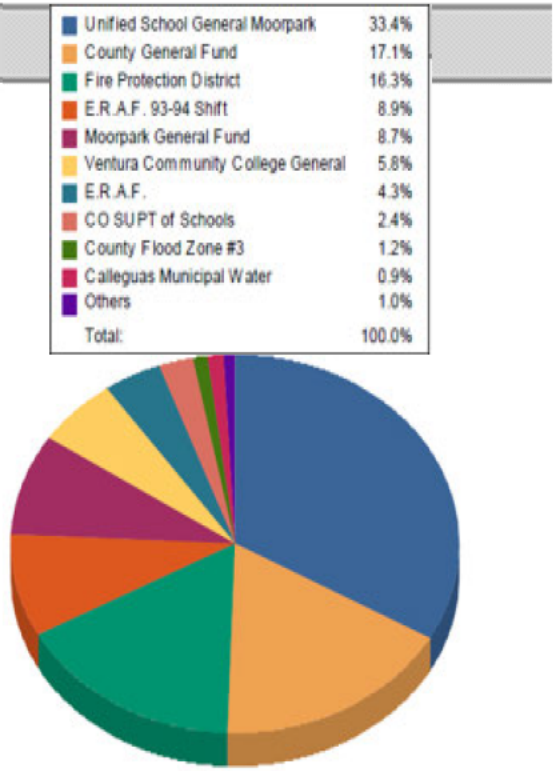
| Department | Recommended GF Budget | % |
|---|---|---|
| Property Taxes | $ 9,590,168 | 44.3% |
| Sales and TOT Taxes | 5,303,000 | 24.5% |
| Charges for Services,Fines, Fees | 2,583,160 | 11.9% |
| Intergovernmental | 2,152,232 | 9.9% |
| Franchise Fees | 1,158,000 | 5.3% |
| Grants and Donations | 541,000 | 2.5% |
| Miscellaneous | 322,500 | 1.5% |
| Grand Total | $21,650,060 | 100.0% |



The City receives only a small portion of every property tax dollar as previously described, with the Moorpark Unified School District receiving the largest percentage of every dollar. The chart below depicts the distribution of property taxes in the City of Moorpark.

## Property Tax $ Breakdown

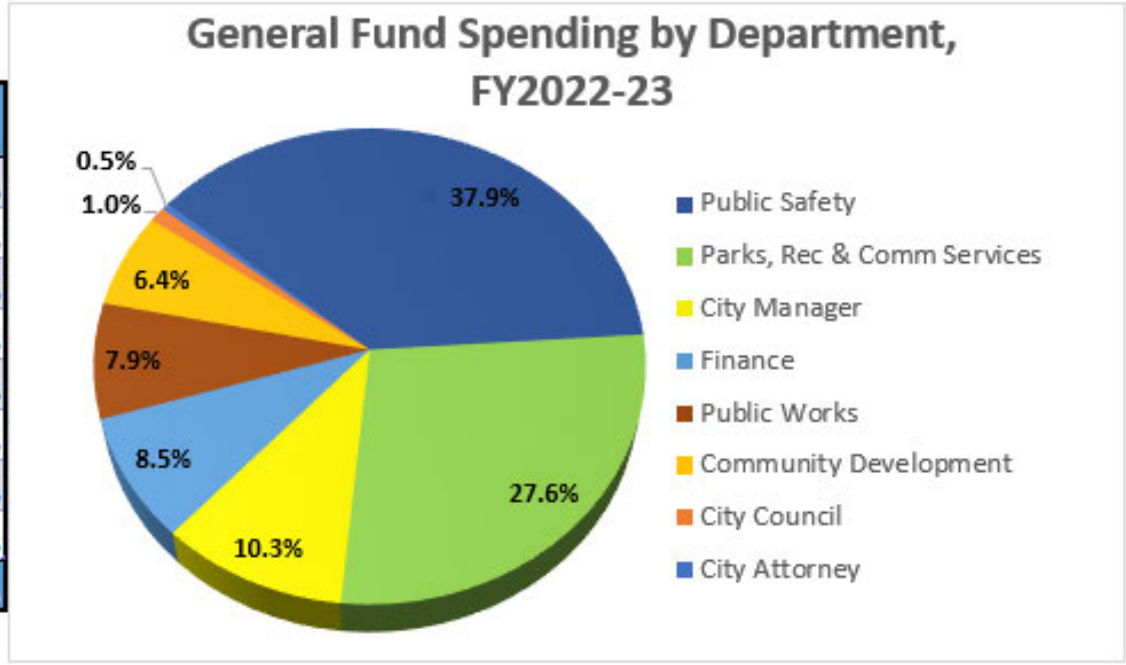
| Agency | Agency Description | Weighted Avg Share |
|---|---|---|
| 002021 | Unified School General Moorpark | 33.449885% |
| 004001 | County General Fund | 17.118780% |
| 006001 | Fire Protection District | 16.306056% |
| 004004 | E.R.A.F. 93-94 Shift | 8.885625% |
| 008090 | Moorpark General Fund | 8.681011% |
| 002015 | Ventura Community College General | 5.785589% |
| 004002 | E.R.A.F. | 4.317458% |
| 004005 | CO SUPT of Schools | 2.445130% |
| 006130 | County Flood Zone #3 | 1.151059% |
| 008600 | Calleguas Municipal Water | 0.904968% |
| 008095 | Moorpark Vector Control | 0.632460% |
| 006100 | County Flood Zone ADM | 0.260658% |
| 002001 | Unified School General Conejo Valley | 0.031538% |
| 002019 | Ventura College Child Center | 0.029784% |



On the expense side, the proposed General Fund budget supports all municipal services. Total expenses for the General Fund are proposed at $21,528,392 and are allocated across departments as shown in the chart below

The City obtains Police Services through a contract with the Ventura County Sheriff's Department. The full range of police services are provided, making up 38% of the overall proposed expenses. The Parks, Recreation & Community Services Department makes up the next largest percentage with nearly 30% (or $5.9 million) being allocated for important quality of life services across the City.

| Department | Recommended GF Budget | % |
|---|---|---|
| Public Safety | $8,150,617 | 37.9% |
| Parks, Rec & Comm. Services | 5,941,376 | 27.6% |
| City Manager | 2,216,481 | 10.3% |
| Finance | 1,823,893 | 8.5% |
| Public Works | 1,690,233 | 7.9% |
| Community Development | 1,386,299 | 6.4% |
| City Council | 219,493 | 1.0% |
| City Attorney | 100,000 | 0.5% |
| Grand Total | $21,528,392 | 100% |



In addition to the services listed on the prior slide, staff is proposing new initiatives to support the community. A sampling of some of these activities include:

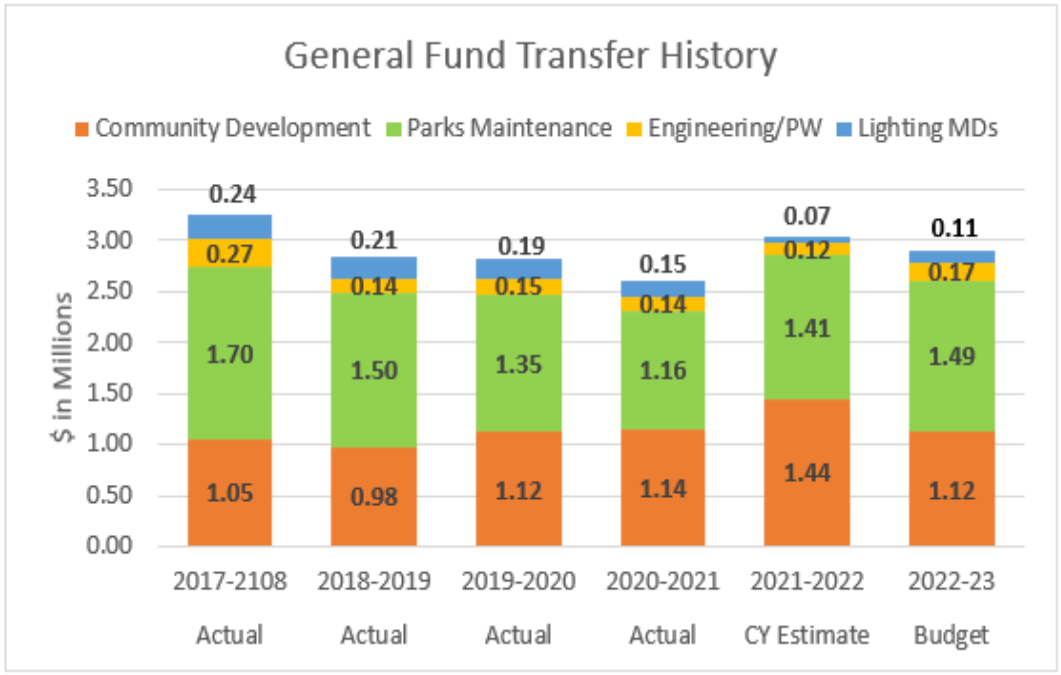
| ***Activity/Program*** | **Proposed Amount** |
|---|---|
| *City Mobile Application* | $25,000 |
| *Participation in National Community Survey (2nd time every two years)* | $21,000 |
| *Performance Evaluation Software* | $6,000 |
| *Professional Grant Writing Services* | $75,000 |
| *Network Infrastructure Hardware Refresh* | $109,950(non-GF) |
| *Server and Storage Infrastructure Hardware Refresh* | $60,957 (non-GF) |
| *SEMS/NIMS Emergency Management System Training for EOC Staff* | $18,000 |
| *First Time Home Buyer Consultant* | $25,000 |
| *Business Enhancement Program* | $6,000 |
| *CoStar Commercial Real Estate Data Subscription* | $15,360 |
| *Restore Full Funding of Special Events:* | |
| *Moorpark Country Days* | $10,000 |
| *Haunted High Street* | $3,000 |
| *Holiday on High Street* | $6,000 |
| *3rd of July Fireworks & Extravaganza Event* | $15,000 |
| *Cornhole & Pickleball Tournaments* | $7,200 |
| *Full Funding of Fireworks for 3rd of July* | $30,000 |

## GENERAL FUND TRANSFERS OUT

The projected outgoing transfer of $2,888,894 represents activities the City supports but does not have sufficient dedicated revenue sources to cover, as well as cost allocations to pay for services otherwise subsidized by the City. The largest portion of General Fund transfers pays for under-funded Parks Maintenance activities ($1,491,143). The second largest transfer goes towards supporting Community Development services. The proposed FY 2022/23 budget provides approximately $1.12 million in General Fund support for Community Development. This represents an overall decrease from FY 2020/21 due to General Plan update activities occurring in this current fiscal year yet is consistent with the amount of funding provided in FY 2019/20. It is important to consistently monitor outgoing General Fund transfers to support community and City Council values that are not supported by a specific revenue stream.

Keeping General Fund subsidies “at bay” will provide the City opportunities to augment services in other areas, while having users of City services or residents pay the full cost of these services. Unfortunately, the pathway toward full cost recovery puts difficult options in front of the City to either raise user fees for Community Development services and/or propose parcel tax increases to increase the annual levy for Park Maintenance activities. The assessment rate and levy for FY 2022/23 is $68.69, an increase of $2.00 over FY 2021/22.

The assessment is estimated to generate approximately $937,125 in revenue, an increase of $27,609 over the amount generated in FY 2021/22. At the proposed rate, assessment revenue will cover approximately 16.5% of the total budget for operations and improvements or 22% of the 75% cap for the "special" benefit the City is eligible to assess. This will cause the General Fund to subsidize at least $1,419,321.




## OVERALL FUND BALANCE/RESERVES

In looking at all funds in the City, we have enjoyed a strong overall fund balance for years. On July 1, 2021, the City had a net fund balance (including special revenue and capital improvement funds) of $112,418,783. The proposed FY 2022/23 budget estimates an ending net fund balance of $89,264,189. This will be discussed briefly, but before delving into overall fund balance a brief overview of the General Fund and other discretionary reserves is prudent.

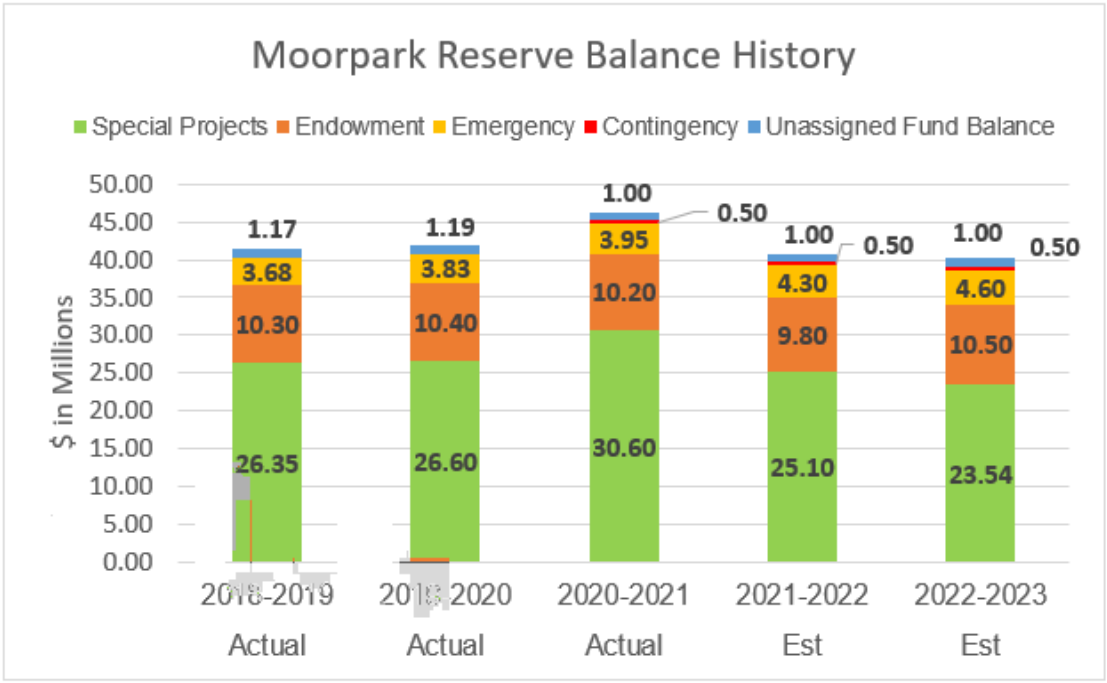
The City has a limited number of discretionary sources of funds to meet its long-term goals. Discretionary sources of funds are used to fund a variety of needs. Unassigned Fund Balance is the amount of undesignated General Fund dollars available to the City Council for special projects or other initiatives it may want to undertake in any given year. Per City Council policy, $1 million is available at the beginning of each year. If this amount is depleted, it will be restored at the beginning of the following fiscal year. Replenishment occurs either from remaining funds from the prior fiscal year, or from General Fund reserves if no remaining funds are available.

The City also has an Emergency Reserve of 20% of the General Fund's prospective operating budget, as well as an additional Contingency Reserve of $0.5 million. These funds serve as a "life raft" and provide for approximately three months of operations to address cash flow needs in the event of emergencies.

The Endowment is a discretionary amount of money designated to fund special projects and certain capital improvements in the City.

This is developer funded, with replenishment occurring on a per-unit basis based on pre-negotiated agreements with developers.

Finally, the Special Projects fund is intended to provide City contributions to major capital projects. Some of these projects include: the new library building, city hall building, trails, open space, and the like. Replenishment of this fund is partially from developers and partially from any remaining surplus General Fund dollars from the preceding year. With residential development languishing and the cost associated with major capital improvement projects, these funds are expended much faster than they are replenished.




Over the past three years, the City has fared well with its discretionary sources of funds. The City Council's prudent decision to use the approximate $8.7 million in American Rescue Plan Act (ARPA) funds allocated from the federal government as revenue loss provided a means to partially fund a number of capital improvement projects that would have otherwise resulted in the deferment of other capital improvement projects.

Although reserves appear strong, the City has already identified numerous capital improvement projects that total approximately $97 million, many of which have no dedicated funding source. This underscores the need for the City to allocate its limited resources prudently, ensuring that vital infrastructure and services are funded at a level to continue to meet the needs of residents.

Overall fund balance for the City is anticipated to decrease in coming years due largely in part to several long-awaited, large-scale projects taking place. The Princeton Avenue Improvement project has been bid and is under construction. This project is estimated to cost approximately $19 million, and funding has been allocated from a variety of sources including Los Angeles Area of Contribution (LA AOC), City-Wide Traffic Mitigation, Proposition 1B, Gas Tax and more. This single project represents the largest cause of the decrease in fund balance.

## FIVE-YEAR CAPITAL IMPROVEMENT PLAN

The City of Moorpark's Five-Year Capital Improvement Plan (CIP) serves as a framework for the Moorpark City Council to identify, plan, and prioritize needed municipal capital improvements. Many CIPs are multi-year projects that incorporate various stages of development, from conceptual design, right-of-way acquisition, final design, and construction. Individual CIPs can involve multiple City staff and consume a large amount of staff time at various time periods throughout the year. Additionally, many CIPs are reliant upon grant funding or from funds that are specifically allocated for a project improvement type (for example, street and road funding). Consequently, the City's CIP identifies the priorities for City staff as they work on both CIPs as well as the day-to-day tasks and programs that are operated on an ongoing basis. Primarily, two departments are responsible for the City's CIPs: Public Works (PW) and Parks, Recreation & Community Services (PRCS). PW projects primarily focus on improvements such as streets, storm drains, traffic signals, and construction within the public right-of-way, while PRCS projects focus on improvements to City-owned facilities, Landscape Maintenance Districts (LMDs), open space, and parks.

The presented CIP covers FY 2022/23 through FY 2026/27. In addition to descriptions and budgets for planned projects, the CIP includes two appendices (Congestion Management Program and Potential Projects). Of the 50 identified CIP sheets with identified project numbers, 11 are connected to one of the City Council's Strategic Priorities for the current two-year cycle of FY 2021/22 and FY 2022/23. That is not to say that the other CIPs are not "priorities" of the City Council. For example, Project No. C0020 (Princeton Avenue Improvement) was included in the City Council's prior Strategic Priorities and remains one of the highest priorities of the City to accomplish.

The FY 2022/23 Recommended Budget includes $34,410,356 in requested expenditures from 25 different funding sources. The General Fund (1000) provides $1,085,229 (or 3.15%) of the overall CIP Budget. It should be noted that $450,000 (or 41%) of the $1,085,229 will be reimbursed by Ventura County Waterworks District No. 1 as part of the Princeton Avenue Improvement project. The largest funding source for the FY 2022/23 Proposed Budget is Los Angeles AOC Fund (2014), with $10,372,192 budgeted; followed by the American Rescue Plan Act (ARPA) Fund (2800) providing $5,438,798. Most of the ARPA funding will be used for the Princeton Avenue Improvement project as well as approximately $7,284,993 of funding from the Los Angeles AOC.

As previously mentioned, the PRCS and PW Departments are responsible for CIP projects. For PRCS, three projects that will be particularly focused on in FY 2022/23 are the New Moorpark City Library (C0056); Inclusive Playground at Tierra Rejada Park (C0063); and City Hall at 323 Science Drive (C0070). Priority projects for PW will be Princeton Avenue Improvement (C0020), Los Angeles Avenue Widening – Spring Road to Moorpark Avenue (C0021); completion of the Metrolink North Parking Lot Expansion (C0032); and the combination of Arroyo Drive Overlay (C0035) and Arroyo Drive Bike/Pedestrian Project (C0037).

## CONCLUSION

It is my pleasure to present the Proposed FY 2022/23 Operating and Capital Improvement Budget to the City Council. Building on the fiscal policies and approach toward financial management, the proposed budget is fiscally conservative, yet appropriately restores critical services the community holds in high regard. The proposed Budget also continues advancement of the City Council goals, keeping in mind the City's Mission of: *Striving to Preserve and Improve the Quality of Life in Moorpark*. The proposed Budget allocates resources across the agency to continue to provide the highest level of services possible for residents and does so in a responsible manner to strengthen the overall fiscal health of the City.

The Budget was developed during a period of major transition in the Finance Department. During the process, the City filled a number of key positions in the department including a new City Treasurer/Finance Director, Accountant II, Senior Accounting Technician II, and two Accounting Technician II's. Filling these positions while simultaneously administering the budget process is a challenge. The team collaborated with others as needed and quickly got up to speed to ensure timely development and delivery of a balanced budget.

I would like to extend a personal thank you to PJ Gagajena, Daisy Amezcua, Teresa Ruiz, Igor Leontiy, Brian Chong, and former employee Hiromi Dever for their hard work in development of the Budget, and Vivien Avella and Charan Bhamber for pushing this across the finish line!

# Fiscal Year 2022/23

# Budget-in-Brief

## BUDGET-IN-BRIEF

Summary

The City Council adopted by resolution the annual Operating and Capital Improvement Projects Budget (the Budget) on June 15, 2022. The City maintains an annual budgeting process for each fiscal year. The City's fiscal year begins July 1 and ends June 30. The budget process begins in January of each year, and involves strategic planning, input, and coordination among all departments. The recommended/proposed Budget for FY2022-23 was presented to the City Council on May 25 during a detailed Budget Workshop. No changes were made to the proposed Budget. The Adopted Budget has also been posted on the City's website.

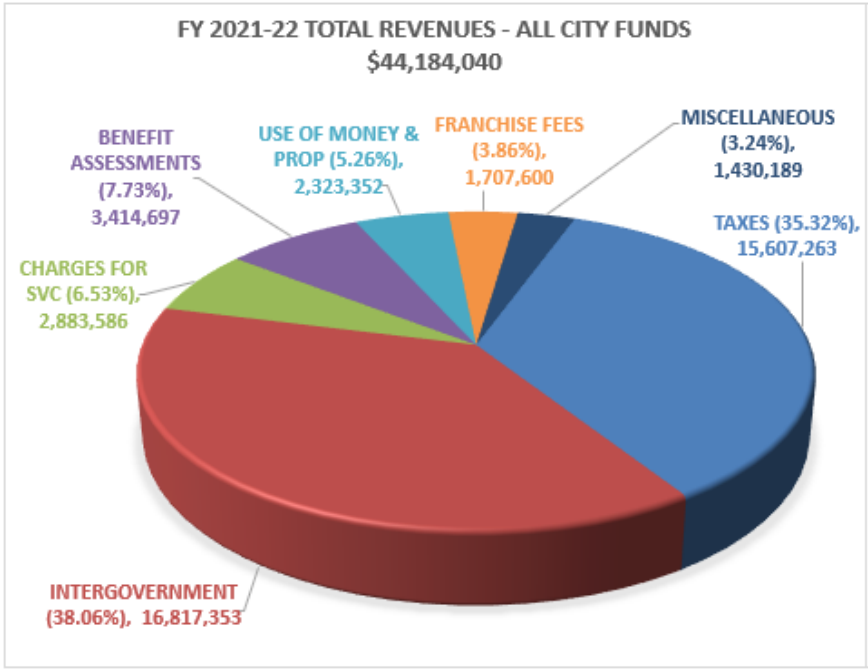
The Budget anticipates $46,158,275 in revenue and appropriates $68,484,154 in expenditures for FY2022-23. Excluding Fiduciary Funds, revenues and expenditures for the City's account are $44,633,740 and $66,959,619, respectively. Total General Fund operational costs, including internal transfers of $2,888,894, are planned at $21,528,392. These costs are expected to be fully covered by operating revenues of $21,650,000, creating a balanced General Fund budget. Incremental expenditures to adopted appropriations must be formally approved by City Council through a Budget amendment process. The Budget is structurally balanced for operations and uses reserves for one-time expenditures and capital projects. The General Fund is projected to generate a surplus of $121,688. A summary of the City's operating budget is provided below.

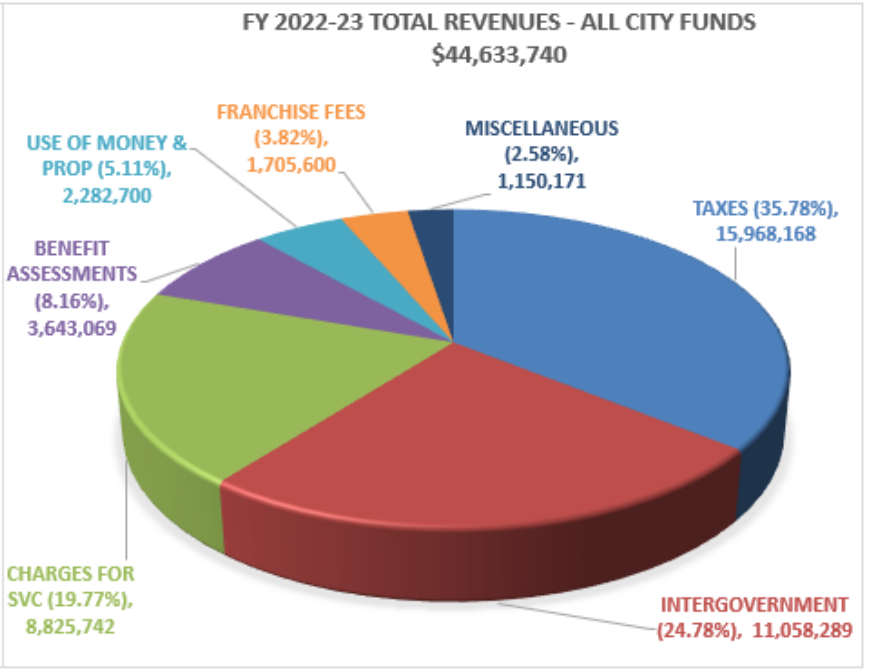
| FY 2022-23 Operating and Capital Budget | General Fund | Special Revenue Funds | Capital Funds | Total City | Fiduciary Funds | Grand Total |
|---|---|---|---|---|---|---|
| Revenues | $21,650,060 | $22,405,758 | $577,922 | $44,633,740 | $1,524,535 | $46,158,275 |
| Transfers To | - | 3,037,149 | - | 3,037,149 | 1,517,635 | 4,554,784 |
| Subtotal Revenues | 21,650,060 | 25,442,907 | 577,922 | 47,670,889 | 3,042,170 | 50,713,059 |
| Expenditures | 18,639,498 | 42,549,246 | 5,770,875 | 66,959,619 | 1,524,535 | 68,484,154 |
| Transfers From | 2,888,894 | 148,255 | | 3,037,149 | 1,517,635 | 4,554,784 |
| Subtotal Expenditures | 21,528,392 | 42,697,501 | 5,770,875 | 69,996,768 | 3,042,170 | 73,038,938 |
| **Net Surplus / (Deficit)** | **121,668** | **(17,254,594)** | **(5,192,953)** | **(22,325,879)** | **-** | **(22,325,879)** |
| Available Fund Balance, 7/1/22 | $ 1,600,607 | $ 80,219,633 | $ 29,769,829 | $ 111,590,068 | $ (19,650,360) | $ 91,939,708 |
| Available Fund Balance, 6/30/23 | $ 1,722,275 | $ 62,965,039 | $ 24,576,876 | $ 89,264,189 | $ (19,650,360) | $ 69,613,829 |

Total FY 2022/23 revenues are projected at $46,158,275 versus total planned expenditures of $68,484,154. This will result in a one-year decline in total City fund balance of $22,325,879. This is due to the significant one-time investment in City capital improvement projects. These figures include the City's Fiduciary Fund activities relating to the Successor Agency to the Redevelopment Agency (SARA) and the Moorpark Watershed, Parks, Recreation and Conservation Authority (MWPRCA). While these funds are included in the Budget appropriations, these funds are held separate and apart from the City of Moorpark. The elevated level of projected expenditures reflects the City's significant infrastructure investments planned for FY 2022/23. These include the widening of Princeton and Los Angeles Avenues, High Street improvements, funding for the new City Library, and the inclusive Tierra Rejada Park playground.

Revenues

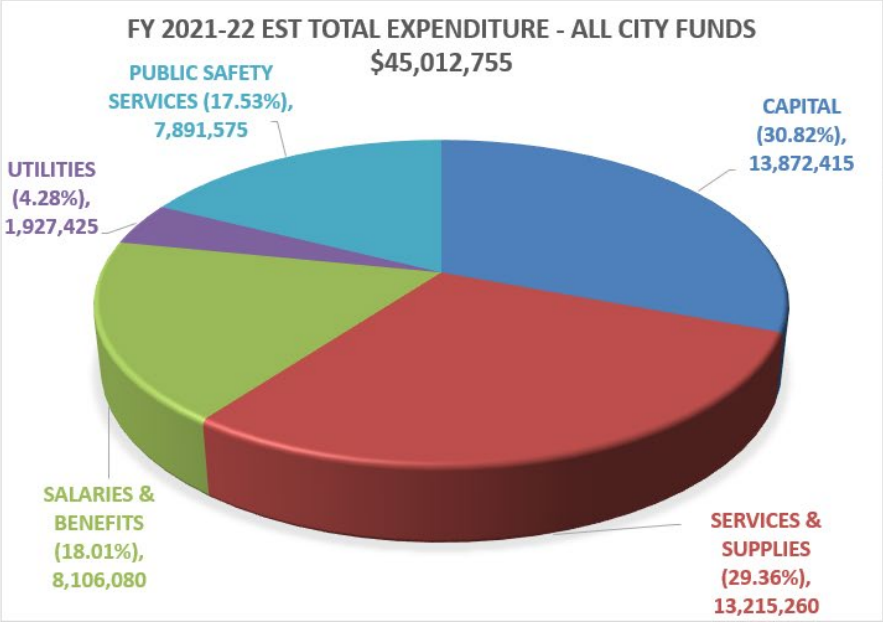
A summary of total City revenue for FY2021-22 (current estimates) and FY2022-23 (Adopted Budget) is shown below. Figures do not include revenues from Fiduciary Funds (SARA).

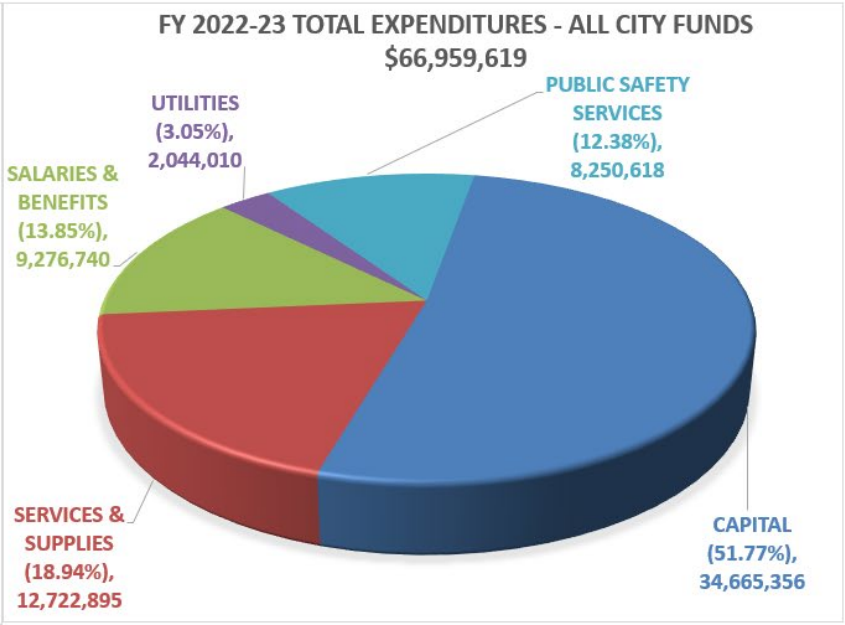


Expenditures and CIP

A summary of total City expenditures for FY2021-22 (current estimates) and FY2022-23 (Adopted Budget) is shown below. Expenses do not include Fiduciary Funds expenses (SARA).



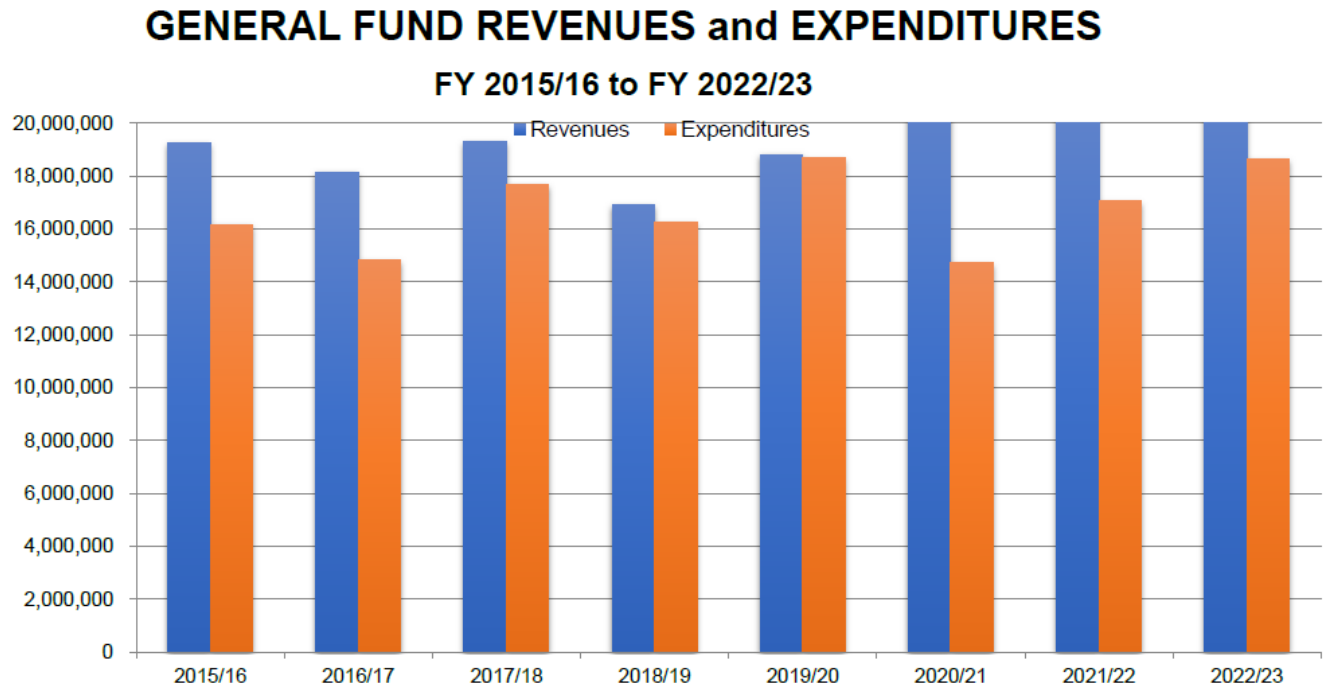

Of note regarding the City's fiscal strength and associated expenditure levels, the City does not maintain any funded debt for its own account and has no on-going debt service. The City maintains a fully funded OPEB trust related to employee post-retirement medical benefits and records a net pension asset for GASB 75 reporting purposes. Regarding the City's defined benefit pension plan obligations as administered by CalPers, the City reported for its two plans (Classic and PEPRA employees) aggregate funded status of over 90% as of the July 2020 valuation date. The City pre-pays its annual unfunded liability payment each year, resulting in interest savings and more efficient amortization of unfunded liabilities. Finance staff anticipates additional improvement in its funded status as of the July 2021 valuation date. Updated actuarial valuation reports for defined benefit pension plans will be released by CalPers in August of 2022. The City has consistently received a rating of "low risk" from the California State Auditor in its annual report of the "Fiscal Health of California Cities" based upon the strength of its pension funding, lack of debt obligations, and strong liquidity.

The CIP reflects the City's most critical infrastructure priorities. It is the strategic planning framework that addresses the preservation, maintenance, and improvement of our capital infrastructure to support City functions and essential City services. Without a well-maintained infrastructure, Moorpark's economic prosperity cannot be sustained. The City maintains a five-year CIP plan, which is reviewed and updated annually as strategic and operational priorities change. As capital projects will play an integral role this year with over $34 million appropriated, top projects planned for FY2022-23 include:

| Project Name | $ in millions | % of Total FY Spend |
|---|---|---|
| Princeton Avenue Widening | $ 17,868,011 | 52% |
| New Moorpark City Library | 2,051,060 | 6% |
| Inclusive Playground—Tierra Rejada Park | 1,764,810 | 5% |
| LA Avenue Widening-Spring/Moorpark | 1,722,725 | 5% |
| High Street Improvements | 1,500,000 | 4% |
| Princeton Ave/Campus Park Landscape | 1,085,000 | 3% |
| LA Avenue Traffic Signals/Fiber Optic | 935,655 | 3% |
| Arroyo Drive Bike/Ped Project | 871,856 | 3% |
| Spring Road Widening | 774,568 | 2% |
| LA Avenue Landscape Renovation | 545,000 | 2% |
| Other | 5,291,672 | 15% |
| Total Capital Project Expenditures | $ 34,410,357 | 100% |

Key Fund Breakdown

The General Fund (GF) is the City's main operating fund. The GF has consistently generated modest surpluses, as shown in the historical graph below. Surplus funding in the GF is first allocated to funds requiring subsidies, including the City's maintenance assessment districts and Community Development. Remaining surpluses are swept to the City's Special Projects Capital Fund.




| | 2015/16 Actual | 2016/17 Actual | 2017/18 Actual | 2018/19 Actual | 2019/20 Actual | 2020/21 Actual | 2021/22 Estimated | 2022/23 Adopted |
|---|---|---|---|---|---|---|---|---|
| Revenues [1] | 19,266,980 | 18,156,856 | 19,315,074 | 16,916,618 | 18,829,250 | 21,593,317 | 20,699,018 | 21,650,060 |
| Expenditures [1] | 16,174,136 | 14,813,155 | 17,675,991 | 16,264,763 | 18,682,623 | 14,711,283 | 17,049,654 | 18,639,498 |
| **Net** | **$ 3,092,844** | **$ 3,343,701** | **$ 1,639,083** | **$ 651,855** | **$ 146,627** | **$ 6,882,034** | **$ 3,649,364** | **$ 3,010,562** |

[1] Revenues and Expenditures exclude interfund transfers.

Required sweeps of fund surplus, reserves, and unassigned fund balance levels for the General Fund are described in the Budget Message and Financial Policies section of this document. Fund balance is used to describe the net position of governmental funds and is an accumulation of revenues minus expenditures. Per the City's policies, all other City funds will maintain a minimum reserve of 10% of annual revenue, based upon a three-year average. The City's other financial policies address additional key areas of fiscal management, including Capital Assets, Investments, and Fund Balance. These financial policies provide a strong long-term framework to achieve the City's operational and financial goals.

Shown below is a table of projected expenditures by fund. Figures include Fiduciary Funds but exclude internal transfers. FY 2021-22 figures represent current estimates for year end, while FY 2022-23 represents the Adopted Budget. A discussion of funds with projected increases of over 10% is shown. The City's General Fund, the main discretionary and operating account, has not increased its projected expenditures substantially. The General Fund is structurally balanced for FY2022-23, meaning that recurring expenditures are anticipated to be covered by recurring revenues.

| Fund # | Fund Type | Name | FY21-22 Est Expenditures | % of Total | FY22-23 Expenditures | % of Total | > 10% increase | Notes if increase greater than 10% |
|---|---|---|---|---|---|---|---|---|
| 1000 | GEN | General Fund | $ 17,049,720 | 37% | $ 18,639,498 | 27% | | Main operating fund of City and recurring expenses have not increased substantially |
| 2014 | SRF | LA Area of Contribution (AOC) | 997,002 | 2% | 10,383,305 | 15% | YES | Due to Princeton Avenue Street Widening Project |
| 2800 | SRF | American Rescue Plan ARPA-CLFR | 250,000 | 1% | 5,438,798 | 8% | YES | City plans to spend on Princeton Avenue Street Widening |
| 23XX | SRF | Lighting/Landscape Assessment | 2,950,687 | 6% | 3,311,818 | 5% | YES | Rising maintenace costs and inflation. Partially covered by assessment increases |
| 2200 | SRF | Community Development | 2,840,608 | 6% | 2,536,532 | 4% | | |
| 2002 | SRF | City-Wide Traffic Mitigation | 18,533 | 0% | 2,510,614 | 4% | YES | Relates to large scale City wide street improvement projects |
| 2390 | SRF | Park Maintenance Assessment | 2,346,541 | 5% | 2,452,808 | 4% | | |
| 3001 | CAP | City Hall/Library Improvement | 8,810,454 | 19% | 2,316,830 | 3% | | |
| 2414 | SRF | Local Transit Article 8C | 2,235,082 | 5% | 2,152,242 | 3% | | |
| 2409 | SRF | Federal/State Grants | 100,000 | 0% | 1,844,220 | 3% | YES | Associated with grants for street widening projects; reimbursable. |
| 3005 | SRF | Remaining Bond Proceeds | 263,324 | 1% | 1,750,000 | 3% | YES | Relates to administration of Fiduciary Funds |
| 2010 | SRF | Community Wide Park Develop | 63,065 | 0% | 1,544,780 | 2% | YES | Construction of inclusive playground at Tierra Rejada Park |
| 2018 | SRF | Endowment | 968,339 | 2% | 1,514,793 | 2% | YES | Planned renovation of City buildings including PRCS |
| 1010 | SRF | Library Services | 1,081,506 | 2% | 1,081,727 | 2% | | |
| 3004 | CAP | Special Projects | 0 | 0% | 1,065,000 | 2% | YES | LA Avenue/Spring Road landscape renovation |
| 2007 | SRF | Art in Public Places | 105,354 | 0% | 903,758 | 1% | YES | Moorpark Station art installation investment |
| 2412 | SRF | Local Transit Article 8A | 357,091 | 1% | 880,818 | 1% | YES | Street improvements including Arroyo Drive |
| 2415 | SRF | Gas Tax 2105,6,7 | 886,446 | 2% | 850,820 | 1% | | |
| | | All Other City Funds | 3,689,002 | 8% | 5,781,259 | 8% | YES | Indicative of one-time investment in City streets and infrastructure |
| | | Fiduciary Funds | 1,579,916 | 3% | 1,524,535 | 2% | | |
| | | Total Appropriations | $ 46,592,671 | 100% | $ 68,484,154 | 100% | | |

Links to both the current Adopted Budget, as well as historical Adopted Budgets can be found here, on the City's official Budget page: [www.moorparkca.gov/Budget](www.moorparkca.gov/Budget)

# Fiscal Year 2022/23

# City Profile

## HISTORY

Chumash people were the first inhabitants of what is now modern-day Moorpark. In 1887, Robert W. Poindexter was granted title to the present site of Moorpark. He named the City after the Moorpark apricot which grew throughout the valley. Poindexter plotted Moorpark city streets and planted Pepper trees in the downtown area. The City of Moorpark was incorporated in 1983 as the tenth city of Ventura County with a Council-Manager form of government. The Mayor is elected at large to serve a two-year term. The four Council Members are elected at large to serve staggered four-year terms. The size of the City was 12.36 square miles with a population of about 10,000 at incorporation and is currently at 12.44 square miles with an estimated population of 35,399 (Provided by the California Department of Finance as of January 1, 2022).

## SERVICES

The City provides a full range of services to its residents with a total regular full-time equivalent staff of approximately 73 employees. Major services such as police (contracted with the Ventura County Sheriff), attorney, development engineering and inspection, building and safety plan check/inspection, transit, street-sweeping, and landscape maintenance are provided through contractual arrangements. In addition, fire protection is provided by the Ventura County Fire Protection District. The City provides in-house services such as emergency management, economic development, housing, planning, code compliance, recreation programs, vector/animal control, park and facilities maintenance, street maintenance, city engineering, crossing guard and administrative management services.

## LOCATION AND SAFETY

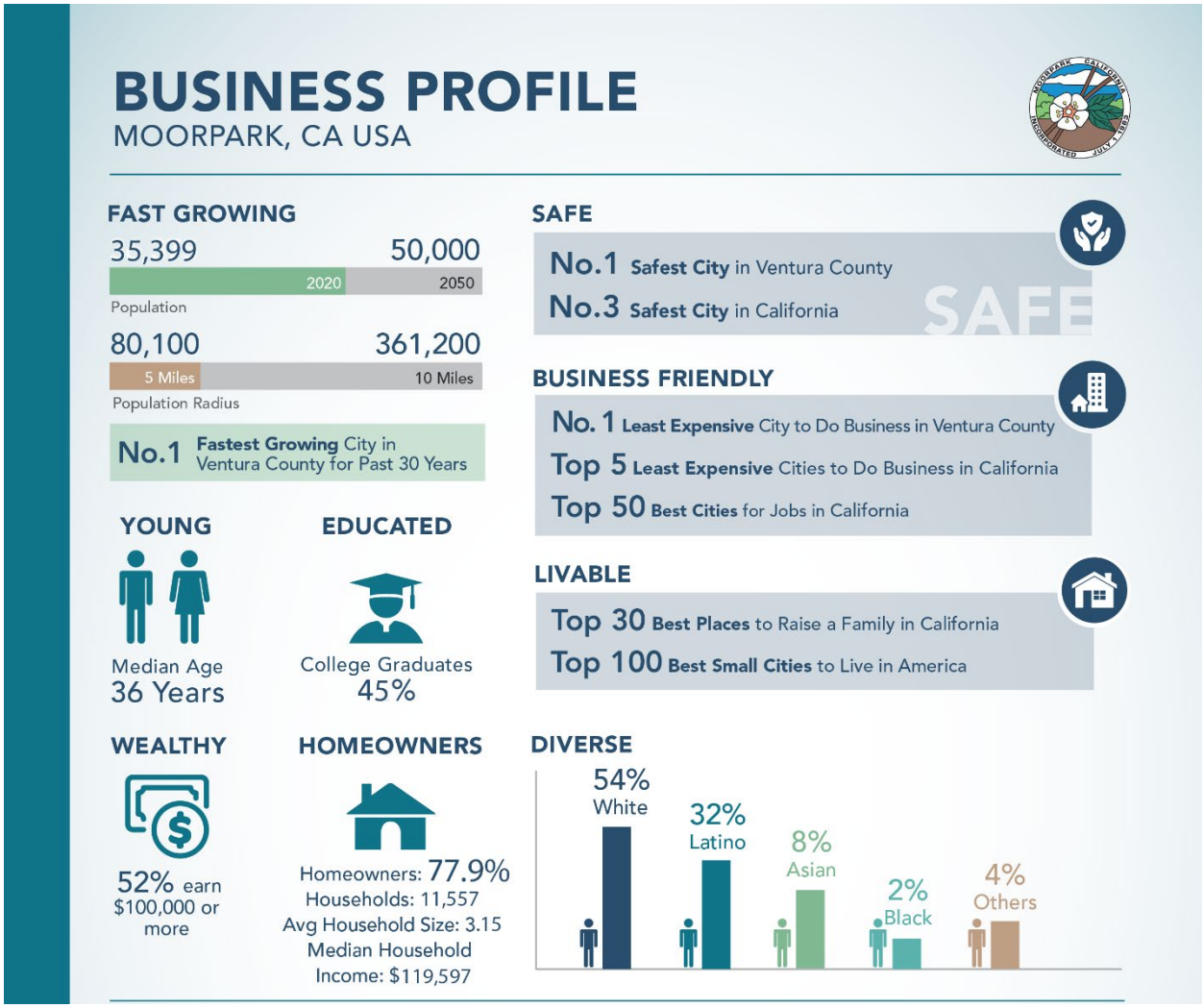
Conveniently located in the southeastern part of Ventura County, just 50 miles northwest of downtown Los Angeles, Moorpark is the natural choice for residency and to raise a family. Moorpark is recognized for having the lowest number of serious crimes committed in Ventura County and is one of the safest cities of its size in the United States. SafeWise, an online resource offering residential safety solutions and local safety information, ranked Moorpark in its annual “California’s 50 Safest Cities” list based on an analysis of both violent crimes and property crimes in 2021. SafeWise crime data analysts named Moorpark as California’s third-safest city for the second year in a row in 2022. Moorpark was one of the first cities in the world to run off commercial nuclear power.

Central Moorpark lies in a Valley created by the Arroyo Simi River. It is situated on flatlands and mesas at the base of numerous hills. It is located west of Simi Valley. Given its proximity to Los Angeles, Moorpark has a Subtropical-Mediterranean climate and receives modest rainfall, with annual average high temperatures ranging between 69-83 degrees Fahrenheit.

## EDUCATION

Moorpark's public school district encompasses six elementary schools, two middle schools, one high school, one continuation school, and the high school at Moorpark College. Moorpark College provides an accredited two-year program in business, science, performing arts, and vocational studies. Unique to Moorpark College is the Exotic Animal Training and Management curriculum. Students in this program operate an expanding on-campus zoo facility which is open to the public. The physics and astronomy departments also boast Ventura County´s only public observatory.

Nearby universities within an easy commute from Moorpark include California Lutheran University; California State University, Northridge; California State University at Channel Islands; and Pepperdine University.

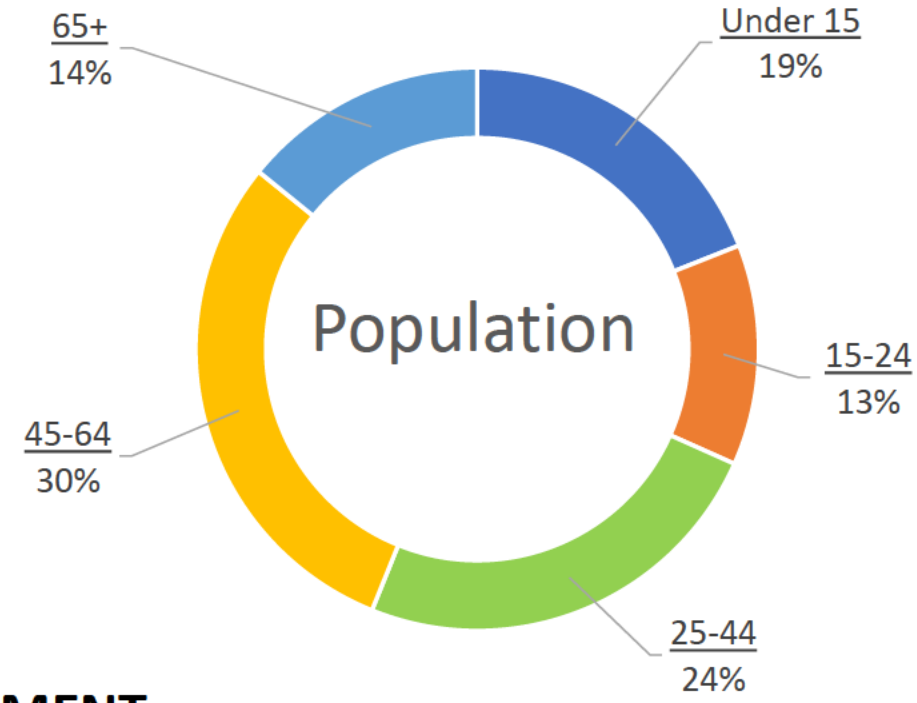


# CITY OF MOORPARK
# STATISTICAL/DEMOGRAPHIC INFORMATION
# FY BUDGET 2022/23

| | |
|---|---|
| Year Founded | 1887 |
| Date of Incorporation | July 1, 1983 |
| City Logo | Apricot Blossom |
| Type of City | General Law |
| Form of Government | Council/Manager |
| Population | 35,399 (dof.ca.gov January 1, 2022) |
| Area | 12.44 square miles |
| Miles of Streets | 85 miles |
| Moorpark Business Licenses (within City) | 1,145 (as of July 2022) |
| Business Licenses Issued | 2,914 (as of July 2022) |
| Approximate Households | 11,557 (census.gov, 2016-2020) |
| Average Household Income | $119,957 (census.gov, 2016-2020) |
| Median Home Sale Price | $913,000 (HdL, Q12022) |
| Recreation Facilities | Arroyo Vista Recreation Center<br>Active Adult/Community Center |
| Parks | 20 (153.6 acres) |
| Transportation | City Bus; Dial-a-Ride; Beach Bus;<br>Metrolink; VISTA; MCT On Demand |
| Public Schools | Moorpark Unified School District;<br>Moorpark College |
| Utilities | |
| Water/Wastewater System | Ventura County Water Works |
| Refuse Hauler | Waste Management |
| Gas | Southern California Gas Company |
| Electricity | Southern California Edison Company |
| Telephone | AT&T |
| Police Services | Ventura County Sheriff |

**CITY OF MOORPARK**
**STATISTICAL/DEMOGRAPHIC INFORMATION**
**FY BUDGET 2022/23**

| | |
|---|---|
| Fire Services | Ventura County Fire District |
| Libraries | 1 (FY21/22 Total Circulation: 97,637) |
| Local Media | |
| Newspapers | Acorn, Ventura County Star, Daily News, Los Angeles Times |
| Radio | KCLU, 88.3 FM Ventura County |
| Cable Television | Time Warner Cable |
| Television Stations | Government Channel 10 |




# EMPLOYMENT

**Production, Transportation, and Material Moving Occupations**

8.70%

**Natural Resources, Construction, and Maintenance Occupations**

7.60%

**Sales and Office Occupations**

20.10%

**Service Occupations**

14%

**Management, Business, Science, and Arts Occupations**

49.60%



**4%**

**Unemployment**

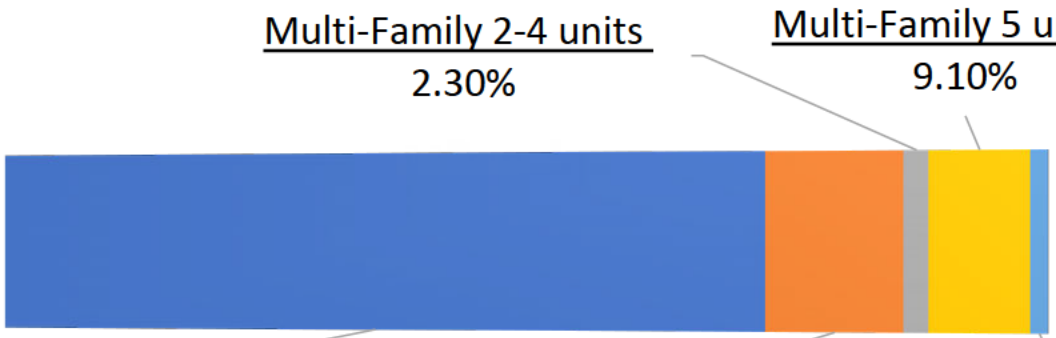


**18,583**

**Total Occupations**

Source: U.S. Bureau of Labor Statistics, U.S. Census Bureau, HDL Q1 2022

# HOUSING




**Homeowners**

**77.9%**

**Median Home Sales Price**

**$913,000**

## Education



**91.80%**
High school graduate

**45.80%**
Bachelor's degree

Source: U.S. Bureau of Labor Statistics, U.S. Census Bureau, HDL Q1 2022

**CITY of MOORPARK**
**FY 2022/23 BUDGET**

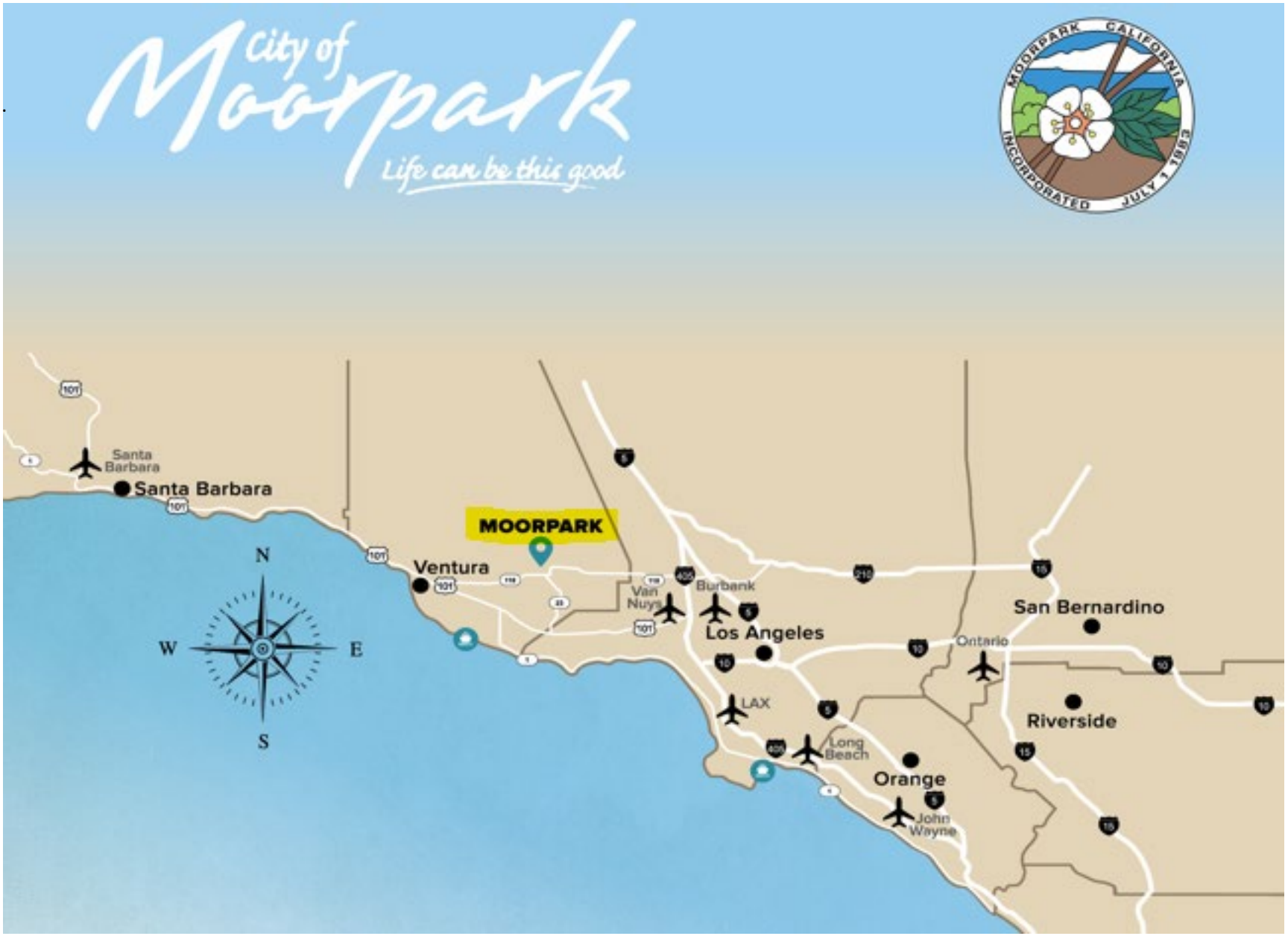
# PEER BUDGET COMPARISON

**with VENTURA COUNTY AREA CITIES**

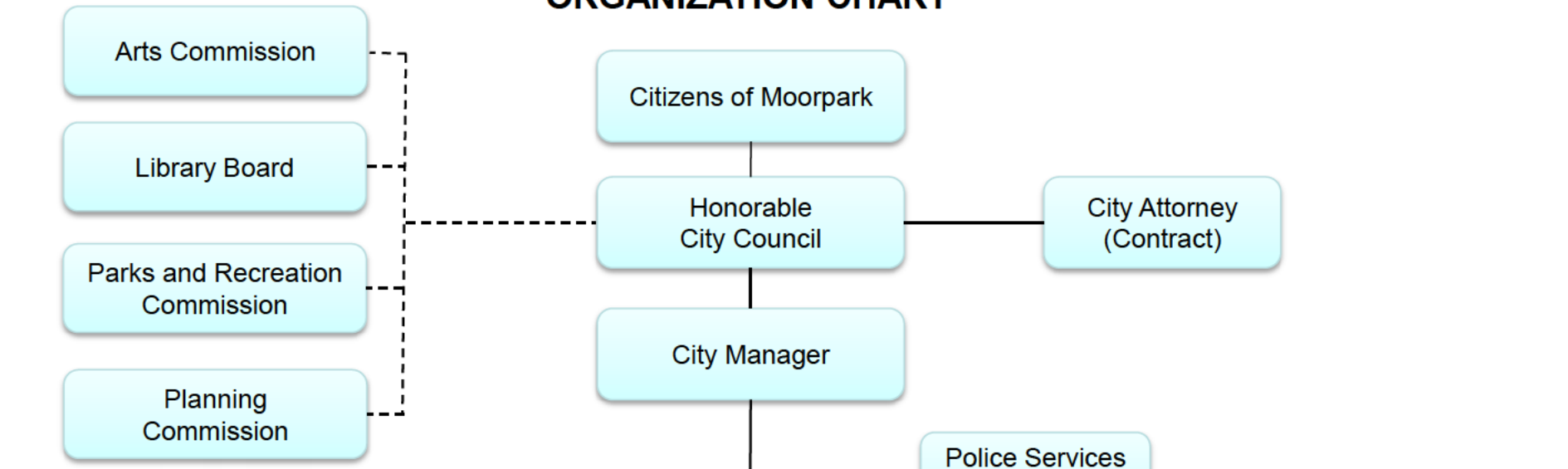
*(Source: Ventura County cities' budget documents)*

| City | | General Fund Budget | Total Budget | Estimated Population @ 1/2022 | General Fund Per Capita Spending |
|---|---|---|---|---|---|
| **Moorpark** | **Revenues** | **$ 21,650,060** | **$ 46,158,275** | **35,399** | **$ 608** |
| | **Expenditures** | **$ 21,528,392** | **$ 68,484,154** | | |
| Camarillo | Revenues | $ 50,628,548 | $ 104,724,108 | 70,171 | $ 801 |
| | Expenditures | $ 56,239,090 | $ 117,681,919 | | |
| Fillmore | Revenues | $ 9,849,602 | $ 41,097,752 | 15,529 | $ 620 |
| | Expenditures | $ 9,629,240 | $ 37,161,023 | | |
| Ojai | Revenues | $ 13,397,870 | $ 30,002,663 | 7,466 | $ 1,795 |
| | Expenditures | $ 13,397,870 | $ 30,845,672 | | |
| Oxnard | Revenues | $ 208,195,175 | $ 589,004,123 | 200,050 | $ 1,080 |
| | Expenditures | $ 216,129,647 | $ 635,196,344 | | |
| Port Hueneme | Revenues | $ 24,096,594 | $ 47,456,257 | 21,599 | $ 1,063 |
| | Expenditures | $ 22,970,354 | $ 47,960,796 | | |
| Santa Paula | Revenues | $ 19,491,306 | $ 50,900,000 | 30,691 | $ 641 |
| | Expenditures | $ 19,666,109 | $ 64,800,000 | | |
| Simi Valley | Revenues | $ 84,847,179 | $ 264,212,879 | 124,985 | $ 677 |
| | Expenditures | $ 84,668,193 | $ 260,506,351 | | |
| Thousand Oaks | Revenues | $ 93,489,020 | $ 213,383,332 | 124,592 | $ 772 |
| | Expenditures | $ 96,153,601 | $ 228,452,694 | | |
| Ventura | Revenues | $ 134,439,501 | $ 321,915,225 | 108,467 | $ 1,310 |
| | Expenditures | $ 142,142,762 | $ 397,200,021 | | |

# REGIONAL MAP



# CITY OF MOORPARK
# ORGANIZATION CHART




- City Manager
- Public Information and Legislative Affairs
- City Clerk
- Human Resources

- Fiscal and Budget Services
- Central Services
- Non-Departmental
- Successor Agency to RDA
- Information Systems
- Emergency Management
- Solid Waste/Recycling

- Community Development Department Administration
- Planning and Zoning
- Building and Safety (Contract)
- Code Compliance
- City Housing
- Economic Development
- Successor Housing Agency to RDA

- Crossing Guard
- Parking Enforcement
- Engineering
- NPDES-Stormwater
- Street Maintenance
- Street Lighting
- Transit
- Animal and Vector Control

- Parks, Recreation & Community Services Administration
- Active Adult Center
- Arts
- Recreation
- Library
- Facilities
- Property Management
- Park Maintenance / Improvement
- Open Space Maintenance
- Moorpark Watershed, Parks, Recreation and Conservation Authority (MWPRCA)
- Lighting and Landscaping Maintenance Assessment District

# CITY OF MOORPARK
# STRATEGIES, GOALS AND OBJECTIVES
## FISCAL YEARS 2021/22 AND 2022/23

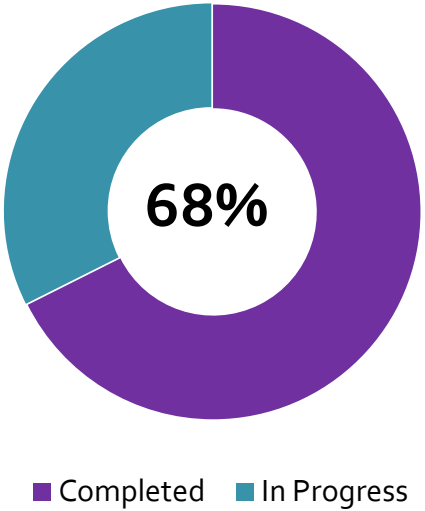
# STRATEGIES, GOALS AND OBJECTIVES

## BACKGROUND

- February 27, 2021 – Special City Council meeting was held to identify strategies, goals and objectives
- April 7, 2021 – City Council adopted strategies, goals and objectives for Fiscal Years 2021/22 and 2022/23
- Strategies, goals and objectives (SGOs) provide a strategic pathway for the community and organization to understand the overall direction of the City
- Each strategy connects the work of the organization to the City's Mission Statement of "Striving to preserve and improve the quality of life in Moorpark"
- Each goal and objective is tied to specific tasks that are measurable and can be accomplished within a two-year period considering staff workloads, human resources, and funding
- On the following pages are a detailed discussion of the SGOs, as well as a status report as of July 2022. This report was presented and discussed with the City Council at the regular meeting held on July 20, 2022.

# STRATEGIES, GOALS AND OBJECTIVES

## FISCAL YEARS 2021/22 AND 2022/23





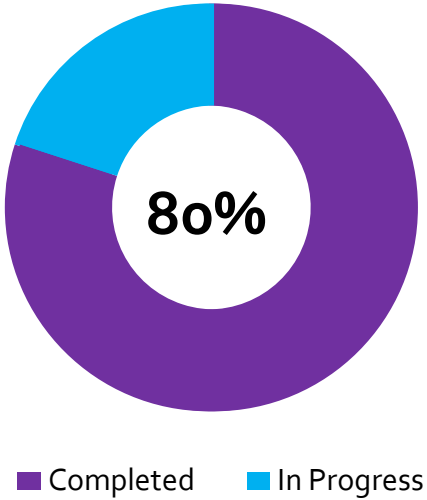

GOAL 1: Identify Options and Solutions to Barriers for Housing for All Economic and Age Ranges

GOAL 2: Practice Respect, Equity and Inclusion Citywide

GOAL 3: Place an Emphasis on Economic Development with a Focus on Historic High Street to Enhance a Destination and Sense of Community

GOAL 4: Find Ways to Help the Community Develop, and Sustain and Enhance Arts, Culture, Entertainment, and Public Events

# GOAL 1: Identify Options and Solutions to Barriers for Housing for All Economic and Age Ranges




**1.1 Generate and maintain a mailing list for people interested in housing**

100%

**1.2 Dedicate newsletter space to housing issues**

100%

**1.3 Complete the 6th Cycle Housing Element, which will include housing opportunity sites, and goals and policies to support the creation of housing for all**

80%

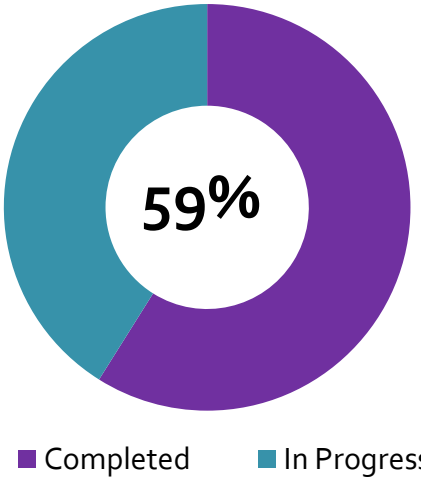
**1.4 Research Housing Trust and funding program options**

40%

**1.5 Dispose of applicable former Moorpark Redevelopment Agency owned properties**

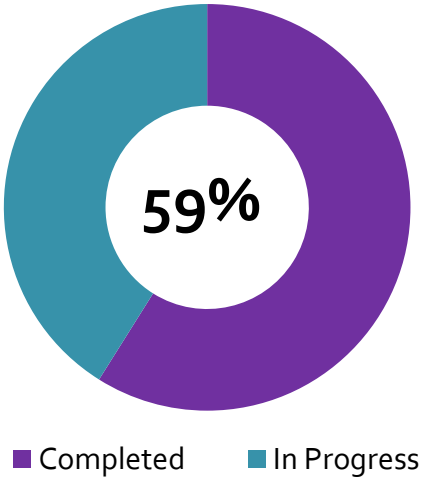
80%

# GOAL 2: Practice Respect, Equity and Inclusion Citywide






# GOAL 2: Practice Respect, Equity and Inclusion Citywide (continued)




**2.8 Conduct unconscious bias trainings for employees**

100%

**2.9 Identify strategies for cost plan allocation methodology for LMDs**

100%

**2.10 Add equity and inclusion requirements in purchasing policy to extent allowed by law**

100%

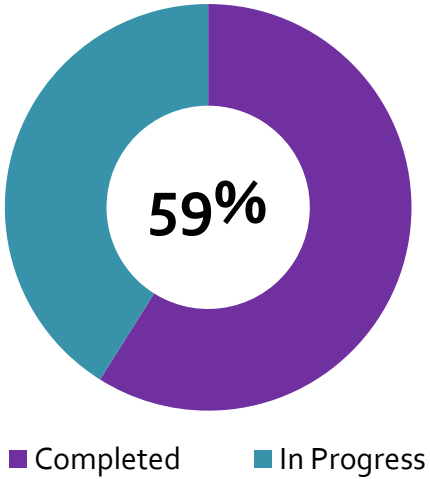
**2.11 Evaluate benefits of becoming a member of the Government Alliance on Race & Equity (GARE)**

100%

**2.12 Upon receipt of grant funding, construct an inclusive playground at Tierra Rejada Park**

30%

# GOAL 2: Practice Respect, Equity and Inclusion Citywide (continued)




**2.13 Develop an RFP and hire a consultant to update the City's 2009 Parks and Recreation Master Plan**




**2.14 Improve and expand the Youth Scholarship Program to include seniors, seek funding opportunities, and initiate a campaign to promote the program**



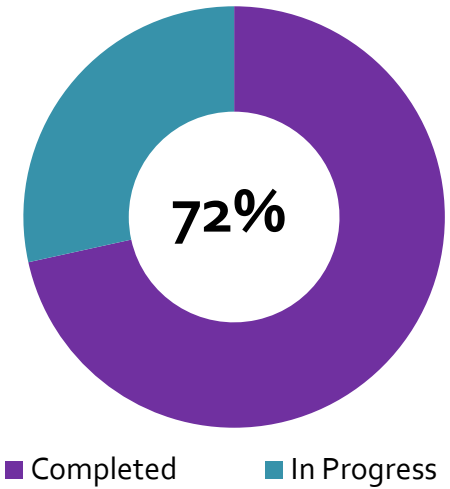

**2.15 Improve Arroyo Drive, including complete design and construction of sidewalk on south side of Arroyo Drive east of the train tracks to Simi Valley city limit line; and complete conceptual design of pedestrian improvements between Collins Drive and train tracks**




**2.16 Determine success of Pilot Mobility RideShare Program to provide reliable equitable transit services throughout the City**



# GOAL 3: Place an Emphasis on Economic Development with a Focus on Historic High Street to Enhance a Destination and Sense of Community




**3.1 Deploy Energov Software to facilitate permitting processes**

80%

**3.2 Complete Market Study for Library Meet Me Room**

100%

**3.3 Support regional and local broadband deployment issues**

50%

**3.4 Allocate resources to hire economic development position**

100%

**3.5 Continue to evaluate business support through recovery efforts**

75%

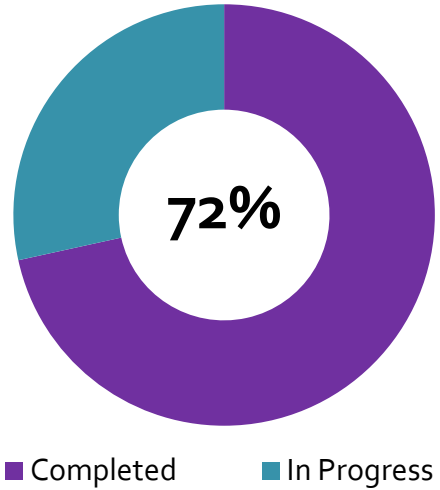
**3.6 Attract tournaments and events at Arroyo Vista Community Park**

67%

**3.7 Complete the Comprehensive General Plan Update, which will include elements dedicated to Land Use and Economic Development**

50%

# GOAL 3: Place an Emphasis on Economic Development with a Focus on Historic High Street to Enhance a Destination and Sense of Community (continued)




**3.8 Identify permit streamlining measures that incentivize active uses along the High Street commercial corridor**

50%

**3.9 Identify revenue enhancement strategies**

100%

**3.10 Identify cost savings and fee schedules that recover costs for City services**

100%

**3.11 Complete construction plans for the City's new Library**

50%

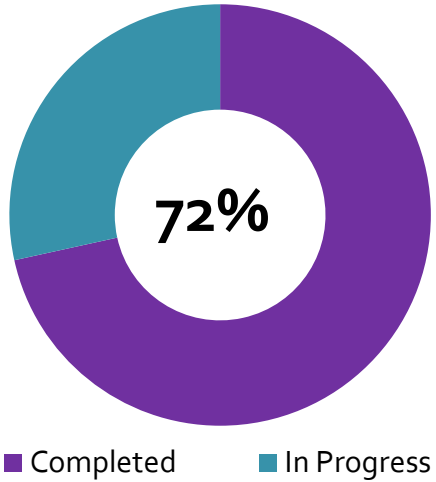
**3.12 Identify and transition to temporary City Hall location**

67%

**3.13 Develop an RFP and contract with an artist to construct artwork at the Metrolink north parking lot**

100%

# GOAL 3: Place an Emphasis on Economic Development with a Focus on Historic High Street to Enhance a Destination and Sense of Community (continued)



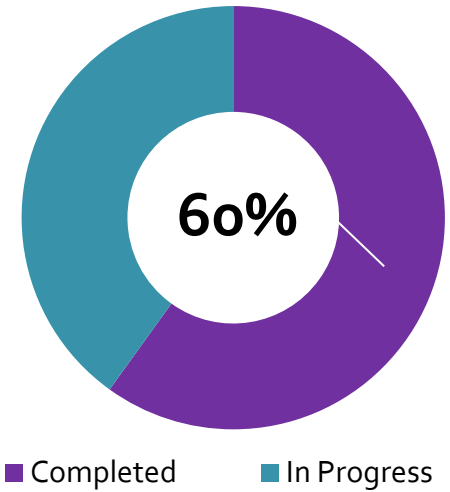

**3.14 Complete renovation of the existing north Metrolink parking lot and expand the parking lot to the west for a net increase in downtown public parking spaces**




**3.15 Complete the approved street improvements and streetscape enhancements along the frontage of the proposed High Street Depot development project**



# GOAL 4: Find Ways to Help the Community Develop, and Sustain and Enhance Arts, Culture, Entertainment, and Public Events




**4.1 Create a community calendar on the City website**




**4.2 Complete Arts Master Plan, prepare policy recommendations, and seek community partner(s) to develop arts and cultural events**



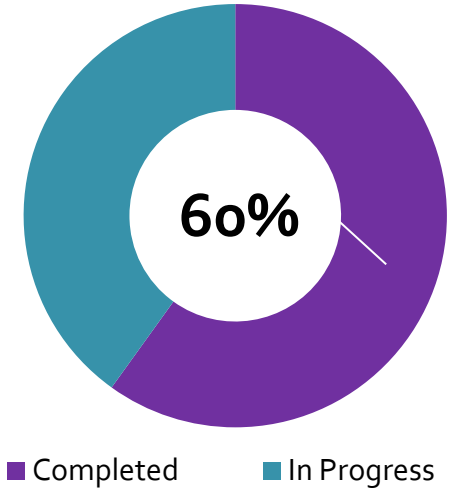

**4.3 Seek community partner(s) to reinvent and rename the 2021/2022 Multicultural Arts Festival on High Street**




**4.4 Prepare a feasibility study to expand the Arroyo Vista Recreation Center, including office spaces and gym, with emphasis on expanded opportunities for both City programs and private events**



# GOAL 4: Find Ways to Help the Community Develop, and Sustain and Enhance Arts, Culture, Entertainment, and Public Events (continued)




**4.5 Develop an RFP and hire consultant to develop an Arroyo Simi Trail Master Plan and phasing plan, from the west City limits to east City limits at Arroyo Drive**




**4.6 Prepare feasibility study to connect the 80-acre City Owned open space parcel in the Tierra Rejada Valley to property owned by Conejo Recreation and Park District and the Conejo Open Space Conservation Authority**



# Fiscal Year 2022/23

# Budget Users Guide

# BUDGET CALENDAR

**JANUARY**

- January 20, 2022 – Initiate mid-year Budget review
- January 27, 2022 – Budget kickoff meeting with City Departments

**FEBRUARY**

- February 18, 2022 – Department expenditure budget request for payroll, including staffing cost allocations, due to Finance
- February 18, 2021 – Department revenue/expenditure budget requests and projections due to Finance
- February 21 - March 11, 2022 – Finance Department reviews and compiles Department Budget requests and projections

**MARCH**

- March 18, 2022 – Deliver requested Budget to City Manager for review
- March 30 – April 7, 2022 – City Manager Budget review meetings with Department Heads

**APRIL/MAY**

- April 8 – May 12, 2022 – Finance Department updates and compiles City Manager's Recommended Budget

**MAY**

- May 12, 2022 – Transmit City Manager's Recommended Budget to City Council for review prior to Budget Workshop
- May 24, 2022-Planning Commission reviews and approves the five-year Capital Improvement Program
- May 25, 2022 – City Council Budget Workshop/Public Meeting regarding recommended Budget
- May 26 – June 10, 2022 – Finance Department updates and compiles final Budget based upon Council feedback; prepares Staff Reports and resolutions

**JUNE**

- June 10, 2022 – Finance delivers Budgets for adoption to City Clerk for distribution to City Council
- June 15, 2022 – City Council approves and adopts resolutions on: FINAL Operating and Capital Improvement Program Budget, Appropriations Limit and GANN Initiative for Fiscal Year 2022/23

**JULY**

- July 1, 2022 – Budget year begins
- July 1, 2022 – Load final budget in General Ledger System

**AUGUST**

- August 2022 – Print, post, and distribute final Adopted Budget document
- August 2022 **–** Submit Budget document for GFOA and CSMFO Budget Award Consideration

## BUDGET PROCESS

**Budget Basis:**

Annual budgets are adopted on a basis consistent with GAAP for all governmental funds (modified accrual basis). All annual appropriations lapse at the end of each fiscal year.

**Budget Amendments:**

The City Council approves operating appropriations at the department and fund level prior to July 1 of the budget year and may amend the budget during the fiscal year by resolution. The level of budgetary control is at the overall fund level (i.e. the level at which expenditures cannot legally exceed appropriated amount).

**Budget Control:**

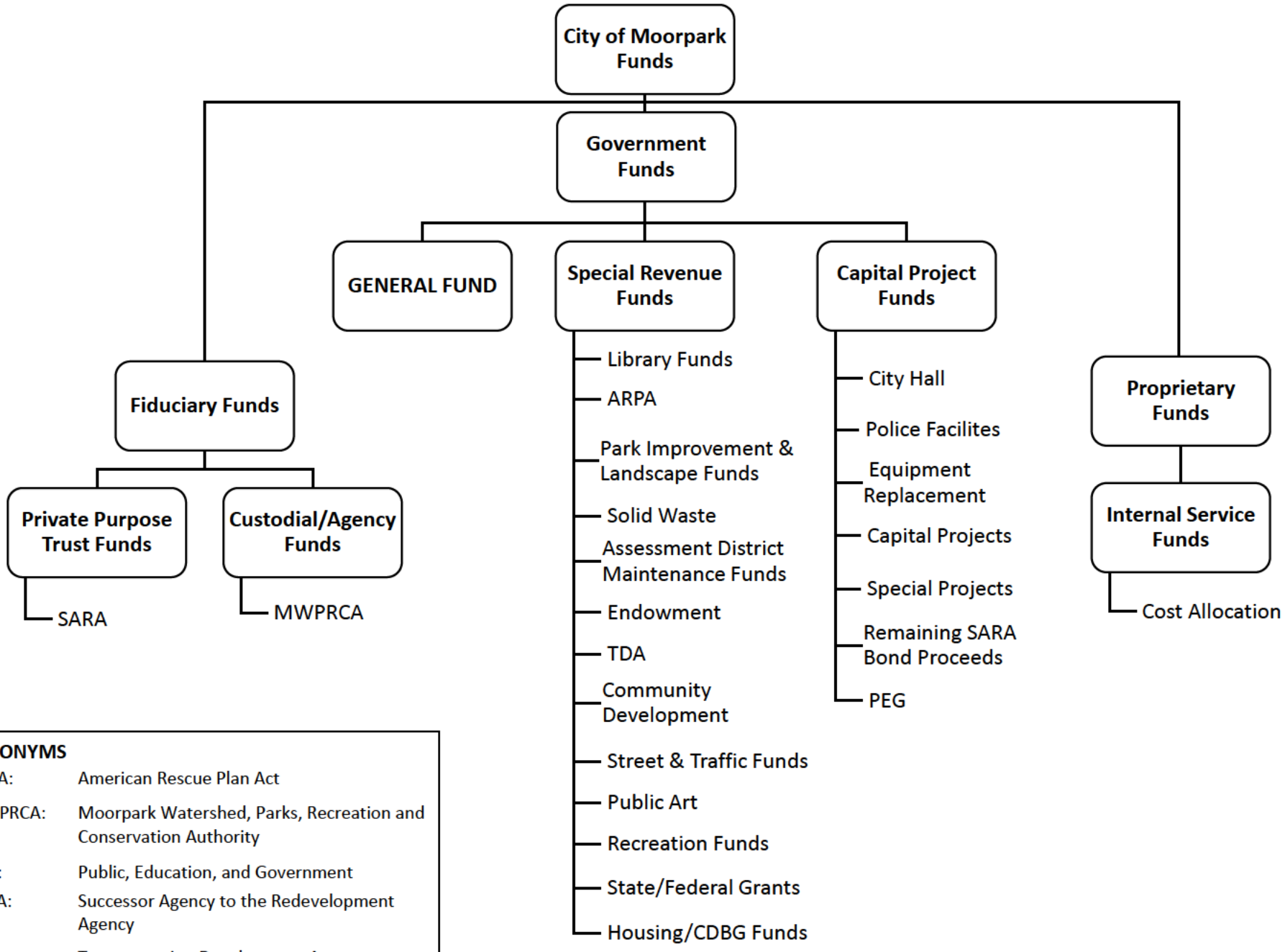
Department Heads are responsible for maintaining expenses within category levels approved by City Council. However, since the budget is an estimate, from time to time, it is necessary to make adjustments to the various line items.

Budget transfers must be internal to each fund without requiring City Council approval. Appropriations not exceeding $5,000 can be transferred between line items with the approval of the Finance Director. Line item transfers exceeding $5,000 or transfers between divisions within a department must be approved by the City Manager. Transfers of any amount between two different divisions and departments or funds require City Council authorization (Resolution No. 2019-3820).

All requests to increase appropriations must be submitted to the City Council.

# CITY OF MOORPARK

# BUDGETARY FUND STRUCTURE




**ACRONYMS**

| | |
|---|---|
| ARPA: | American Rescue Plan Act |
| MWPRCA: | Moorpark Watershed, Parks, Recreation and Conservation Authority |
| PEG: | Public, Education, and Government |
| SARA: | Successor Agency to the Redevelopment Agency |
| TDA: | Transportation Development Act |

The budgets of governmental funds (General, Special Revenue, Debt Service, and Capital Projects) are prepared on a modified accrual basis where revenues are recognized in the accounting period in which they become susceptible to accrual, that is, when they become both measurable and available to finance expenditures of the current period. "Measurable" means that the amount of the transaction can be determined, and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.

Proprietary funds (Internal Service and Enterprise) revenues and expenses are budgeted and accounted for on an accrual basis where revenues are recognized when earned, and expenses are recognized when incurred.

The following fund classifications describe the various types of funds used by the City of Moorpark.

## GOVERNMENTAL FUNDS

Four fund types are used to account for governmental-type activities. These are the general fund, special revenue funds, debt service funds, and capital projects funds.

*GENERAL FUND*

The primary operating fund of the City used to account for the day-to-day operations which are financed from property taxes, sales taxes, property tax in lieu of VLF and other general revenues. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. With the exception of subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose.

## SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenues derived from specific taxes or other earmarked revenue sources which, by law, are designated to finance particular functions or activities of government and which therefore cannot be diverted to other uses. The City has the following special revenue funds:

AMERICAN RESCUE PLAN ACT (ARPA-CLFR) - City's share of payment made by Department of the Treasury under American Rescue Plan Act (ARPA) to provide continued relief from the impact of the COVID-19 pandemic. The purpose of this fund is to support public health expenditures, address negative economic impacts caused by the public health emergency, replace lost public sector revenue, provide premium pay for essential workers and invest in water, sewer and broadband infrastructure.

PARK IMPROVEMENT – Quimby fees paid by developers in lieu of

dedicating park land are accounted for in this fund. The purpose of this fund is to build and improve park and recreation facilities.

SOLID WASTE AB939 - This fund is used to account for recycling program revenue as required by Assembly Bill 939. Funds are used for programs that promote resource reduction, recycling, composting, and proper disposal of household hazardous waste.
GAS TAX - The City receives a portion of the taxes paid on the purchase of gasoline. The revenue received is restricted to the construction, improvement and maintenance of public streets.

ASSESSMENT DISTRICT MAINTENANCE - Revenue received for this fund is from special assessment property tax revenue. The funds are to be used for operations and maintenance of medians, parkways, parks, trees, and slopes within the district boundaries.

ENDOWMENT FUND - Revenue received from developers for future projects necessitated by new development is accounted for in this fund.

LOCAL TRANSPORTATION DEVELOPMENT ACT - Revenue from Ventura County Transportation Commission (VCTC) Articles 8A, 8C, 3 & 6.5 for transportation related expenses.

COMMUNITY DEVELOPMENT - Revenue from the issuance of various permits, plan check, planning staff time charges, and other miscellaneous items.

TRAFFIC SAFETY - Revenue from traffic fines and forfeitures collected through Ventura County. Funds are used for traffic safety activities such as crossing guards and parking enforcement.

TRAFFIC SYSTEMS MANAGEMENT - Revenue from fees based on air quality impacts of development with the purpose of mitigating these impacts by funding programs or projects that reduce emissions.

CITY-WIDE TRAFFIC MITIGATION – Revenue from development fees to fund traffic mitigation measures for increased traffic flow.

CROSSING GUARD – Revenue from development fees for the provision of increased crossing guards at specific locations in the City.

TREE AND LANDSCAPE – Revenue from development fees to provide landscaping and trees in public areas.

ART IN PUBLIC PLACES – Revenue from development fees to provide art in public areas.

BICYCLE PATH/MULTI-USE TRAILS – Revenue from development fees to provide recreational facilities in the form of bicycle paths/trails.

MUNICIPAL POOL – Revenue from development to provide a municipal pool.

COMMUNITY DEVELOPMENT BLOCK GRANT - Revenue for this fund comes from the Federal Department of Housing and Urban Development and is administered through Ventura County. Many activities are eligible for CDBG funding. The CDC reviews each activity to determine if it is eligible for funding. Each activity must address at least one of the national objectives of the CDBG program which are: benefiting low and moderate income persons; addressing slums or blight; or, meeting a particularly urgent community development need for which no other resources are available.

STATE/FEDERAL GRANTS - These funds account for grants requiring segregated fund accounting. Financing is provided by federal, state and county agencies and includes monies for law enforcement programs.

AFFORDABLE HOUSING (CITY) - This fund is used to account for activities related to the City's affordable housing program.

LIBRARY FACILITIES - This fund has been established to account for development fees to fund projects that provide additional library services to the community.

AREA OF CONTRIBUTION – Revenue from development fees for street related improvement projects within the City's Area of Contribution (AOC).

SUCCESSOR LOW & MODERATE INCOME HOUSING ASSET FUND – Accounts for all the housing assets, as defined by the Health and Safety Code Section 34176 (e), transferred to the Housing Successor (City of Moorpark).

## CAPITAL PROJECT FUNDS

The Capital Projects Funds account for all resources used for the acquisition and/or construction of capital equipment and facilities by the City. The City accounts for these expenditures in the following funds:

CITY HALL BUILDING – Revenue from developer fees to provide for construction of a new Civic Center Complex.

POLICE FACILITIES - Revenue from developer fees to provide for the construction of a Police Services Facility.

EQUIPMENT REPLACEMENT – Funds set aside from the General Fund to help finance and account for DDA settlement and the replacement of IT equipment, vehicles, and facilities.

CAPITAL PROJECTS – Funds spent exclusively on the construction of roadway and traffic improvements

SPECIAL PROJECTS – Funds earmarked for approved new infrastructure projects or any other municipal purpose determined by City Council

REMAINING SARA BOND PROCEEDS FUNDS – The funds are used to pay for the cost of projects or reimbursement to the City funds advanced for costs of the specified projects includes in the Bond Proceeds Funding Agreement.

PEG CAPITAL FUNDS – This fund supports the capital cost of Public, Educational, and Governmental Channel access facilities.

## DEBT SERVICE FUNDS

The Debt Service Funds are used to account for the payment of interest and principal on general and special obligation debts other than those payable from special assessments and debt issued for and serviced by a governmental enterprise. The City does not currently have any debt or any Debt Service Funds for its own account. For budgetary purposes, the City does maintain debt funds in its Fiduciary Funds.

## PROPRIETARY FUNDS

Two fund types are used to account for a government's business-type activities (activities that receive a significant portion of their funding through user fees). These are the enterprise funds and the internal service funds. The City does not currently have any enterprise funds.

## INTERNAL SERVICE FUNDS

Internal Service Funds are used by state and local governments to account for the financing of goods and services provided by one department or agency to other departments or agencies, and to other governments, on a cost-reimbursement basis. The City has one internal service fund:

INTERNAL SERVICE – This fund is designed for providing goods or services on a cost reimbursement basis through fees or charges to various other City funds/departments.

## FIDUCIARY FUNDS

Local governments often function as trustees or agents for resources belonging to parties outside the government. Fiduciary funds are the vehicles the City uses to account for the stewardship of those resources. Specific funds are: Private-Purpose Trust Funds, Pension Trust Funds, Investment Trust Funds and Agency Funds.

## PRIVATE-PURPOSE TRUST FUNDS

The City uses a Private-Purpose Trust Fund to account for the Successor Agency to the Redevelopment Agency of the City of Moorpark (SARA) as directed by the Oversight Board to settle the affairs of the dissolved agency. Within this fund category for budgeting purposes, the City maintains separate funds for special revenue, capital projects, and debt service for accountability and transparency.

## PENSION TRUST FUNDS

Pension trust funds are used when governments manage pension plans. The City of Moorpark does not currently engage in pension fund management.

## INVESTMENT TRUST FUNDS

This fund is used to account for external investment pools. The City of Moorpark does not have an Investment Trust Fund.

## AGENCY/CUSTODIAL FUNDS

Agency funds are used when the government plays a more limited role by just collecting funds on behalf of some third party. The City budgets and accounts for the activities of the Moorpark Watershed, Parks, Recreation, and Conservation Authority (MWPRCA) in Agency/Custodial Funds.

## CITY OF MOORPARK
## MAJOR GENERAL FUND REVENUE SOURCES

**PROPERTY TAX** - Property Tax is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property) located within the City. Property is appraised at the 1975-76 base year value and is adjusted each year after 1975 by a 2% inflation factor per year. When property changes ownership, it is reassessed at current market value. Cities, counties, school districts, and special districts share the revenues from one percent of the property tax. The County collects the tax and allocates 8.7% of the one percent to the City's General Fund. In addition, the General Fund receives non ad valorem property taxes in the form of transfer taxes, parcel taxes, and pass-through allocations from the Redevelopment Property Tax Trust Fund.

**SALES AND USE TAX** - Sales and use tax is imposed on retailers for the privilege of selling at retail, within the City limits. The tax is based on the sales price of any taxable transaction of tangible personal property. Leases are a continuing sale or use and are subject to taxation. The State Board of Equalization collects sales tax for cities and counties. The City receives one percent of sales tax collections from sales within the City.

**TRANSIENT OCCUPANCY TAX** - Transient Occupancy Tax is imposed on the occupancy of a room or rooms in a hotel, motel, or other lodging facility. The rate is 10% and the hotel/motel owners collect and then remit the tax to the City. There is one hotel in the City of Moorpark, which was established in the 2021-22 fiscal year.

**TRANSFER TAX** - Transfer tax is imposed on the transfer of real property. The City and County each receive 27½¢ per $500 value exclusive of any lien or remaining encumbrance on the property. The County remits the tax to the City.

**MOTOR VEHICLE IN-LIEU** - A special license fee equivalent to 2% of the market value of motor vehicles is imposed annually by the state in lieu of local property taxes. The City receives an allocation from the State based on population. Due to the "VLF for Property Tax Swap of 2004", VLF revenues are replaced with a like amount of Property Taxes, dollar for dollar. This "VLF Backfill" is considered a portion of property taxes.

**FRANCHISE FEES** - Franchise Fees are imposed on gas, electric, rubbish and cable television companies for the privilege of using City rights of way. The fee is collected by the companies from their customer base, and then remitted to the City. The refuse franchise fee is 16% for multi-family and commercial and 5% for residential. The cable franchise fee is 5%, and the electric and gas franchise fees are 2% of gross revenues.

**PERMIT FEES/CHARGES FOR SERVICES** - The City engages in certain regulatory activities in the interest of the overall community. The City charges permit fees as a means of recovering the cost of regulation.

# CITY OF MOORPARK
# FY 2022/23 BUDGET
# BASIS OF ASSUMPTIONS SUMMARY
# FOR MAJOR REVENUE SOURCES ESTIMATES

| DESCRIPTION | BASIS AND RATIONALE FOR FORECAST/PERCENTAGE INCREASE | Comments |
|---|---|---|
| Sales Tax | Assumed 16% increase from FY 2021/22 Budget | Based on estimate by HdL, growth based upon actual FY21-22 YTD figures and trends |
| Transient Occupancy Tax | Assumed 129% increase from FY 2021/22 Budget | Finance estimate, based upon FY21-22 YTD figures and trends |
| Property Tax | Projected 5% increase from FY 2021/22 Budget | Based on estimate by HdL |
| VLF Property Tax | Projected 5% increase from FY 2021/23 Budget | Based on estimate by HdL |
| Interest Earnings | Assumed 8% decrease from FY2021/22 Budget | Finance estimate; interest rate increase has led to unrealized losses reflected in this line item. This may continue in rising interest rate environment. |
| Franchise Fees | Projected 1% increase from FY 2021/22 Budget | Franchise fees are based upon gross revenues and satisfactory collections |
| Charges for Services | Projected 9% increase from FY 2021/22 Budget | Based upon Departmental estimates of activity, including parks and rec fees |
| Licenses & Permits | Decreased based on projected development (largest decrease is from residential building permit) | Estimate from Community Development staff |

# CITY OF MOORPARK
# FY 2022/23 BUDGET
# BASIS OF ASSUMPTIONS SUMMARY
# FOR MAJOR EXPENDITURE ESTIMATES

| DESCRIPTION | BASIS AND RATIONALE FOR FORECAST/PERCENTAGE INCREASE | Comments |
|---|---|---|
| Police/Public Safety | $125K increase (1.55%) compared to FY 2021/22 Budget. | Based on Budget provided by Ventura County Sheriff's office. No new staffing anticipated for FY22-23. Modest increase in police services. |
| Employee Merit Increases | Up to 5% based on performance evaluation/Payroll Step | Based upon Memorandum of Understanding (MOU) |
| COLA | 2% effective payroll period beginning July 1 | MOU |
| Longevity Pay | Grandfathered benefit (for employees hired before 2014) | MOU |
| PERS Employer Rate | Classic Members - Employer contribution rate decrease of 0.02% from 10.34% in FY 2021/22 to 10.32% in FY 2022/23; effective July 1, 2022. Required payment on Amortized Unfunded Accrued Liability $127,819.<br>PEPRA Members - Employer contribution rate decrease of 0.12% from 7.59% in FY 2021/22 to 7.47% in FY 2022/23; effective July 1, 2022. Required payment on Amortized Unfunded Accrued Liability $3,341.<br>*The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll and paid as payroll is reported) plus the Employer Unfunded Accrued Liability (UAL) Contribution Amount (billed monthly (1) or prepaid annually (2) in dollars).* | CalPERS Actuarial Valuation |
| Medical | Rate projected to increase by an average of 10% from 1/1/2023. | Human Resources estimate. Effective January 1, 2023 |
| Vision/Dental Life/AD&D | From FY 21/22 to FY 22/23, City had the following changes: Life Insurance increased by 5%, Dental Plans decreased by 13%, Vision Plans increased by 42.75% for Employee only, 9.87% for Employee+Spouse, 24.79% for Employee+Child(ren), 48.70% for Employee+Family. | Finance |
| OPEB | Funded ratio: 185.9% (overfunded) as of measurement date 6/30/2021. No net outflow after reimbursement request. | Actuarial Study, June 30, 2021, Bartel Associates |
| Cost Allocation Plan | Projected same as FY 2021/22 Budget | Based on FY 2020/21 actual results |
| Worker's Comp Insurance | $21,942 increase (16.24%) compared to FY 2021/22 actuals. | CJPIA (insurer figure) |
| General Liability Earthquake/Flood Insurance | $34,931 increase (7.69%) compared to FY 2021/22 actuals. | CJPIA (insurer figure) |
| Utilities | $82,970 increase (4%) compared to FY 2021/22 budget. | Based on usage and FY21/22 budget |

**CITY OF MOORPARK**

**FUND DEFINITIONS AND AUTHORIZED USES**

| Fund No. | Revenue Fund Title | Definition of Types of Monies Included | Restricted | Authorized Uses |
|---|---|---|---|---|
| 1000 | General Fund | Property tax, sales tax, business license, franchise fees, fines & forfeitures, investment interest, funds from other agencies, fees for service. | No | Primary City fund for operational expenditures. |
| 1010 | Library Services Fund | O her Property taxes, library fines, Federal/State grant funds, gifts, donations and fees for service | Yes | Use of this fund is limited to library purposes only including operating and maintenance expenditures. |
| 2000 | Traffic Safety Fund | Revenues from traffic fines and forfeitures collected through Ventura County Superior Courts. | Yes | This fund is used for traffic safety activities such as crossing guards and parking enforcement. |
| 2001 | Traffic Systems Management Fund | Fees based on the air quality impacts of development with the purpose of mitigating these impacts by funding programs or projects that reduce emissions. | Yes | Funds can only be used on appropriate programs including, but not limited to, low emissions and alternative fuel vehicles for the City fleet and transit buses. |
| 2002 | City-Wide Traffic Mitigation Fund | Fees to fund mitigation measures for increased traffic flows generated by developments within the City. | Yes | Funds to be used for projects that will improve traffic flow |
| 2003 | Crossing Guard Fund | Fees for the provision of increased crossing guards at specific locations as a result of additional residential development. | Yes | Fees collected in this account are used to partially fund the annual costs of providing crossing guard services . |
| 2004 | Library Facilities Fund | Fees to provide additional library facilities to accommodate demand for library services caused by additional development. | Yes | To fund projects that provide additional library services to he community. |
| 2005 | Open Space Maintenance Fund | Fees to provide maintenance and/or acquisition of land for open space purposes. | Yes | Provides funding for open space maintenance and/or acquisition. |
| 2006 | Tree and Landscape Fund | Fees to provide landscaping and trees in public areas resulting from the increase in demand from additional development. | Yes | To fund projects providing landscaping and trees in public areas. |
| 2007 | Art in Public Places Fund | Fees to provide art in public areas resulting from the demand for additional art from new development. | Yes | To fund projects that provide art in public areas. |
| 2008 | Bicycle Path/Multi-Use Trails Fund | Fees to provide recreational facilities, in the form of a bicycle path, to accommodate demand for recreational services caused by additional development. | Yes | To fund projects that provide additional bicycle paths for public use. |
| 2009 | Municipal Pool Fund | Fees to provide recreational facilities, in the form of a municipal pool, to accommodate demand for recreational services caused by additional development. | Yes | Provides funding for construction of a municipal pool. |
| 2010 - 2013 | Park Improvement Fund | Quimby Act fees from developers in lieu of dedica ing park land. | Yes | For use of construction of park facilities as a result of increased demand for parks resulting from new development. |
| 2014 - 2017 | Area Of Contribution (AOC) Funds | Fees for street and related improvements to specific project areas to fund infrastructure enhancements a result of additional development. | Yes | Funds are reserved for projects within the City's AOC. |
| 2018 | Endowment Fund | Development fee paid by a developer as a condition of the issuance of a building permit for each residential or ins itutional use within the boundaries of the specific plan. | No | The development fee may be expended by the City in its sole and unfettered discretion. |
| 2019 | Open Space Acquisi ion Fund | Open Space Fee paid by a developer | Yes | Restricted for the acquisition of the Moorpark North-East Open Space. |
| 2020 | WC Traffic Noise Attenuation Fund | Mitigation fees and interests relating to noise attenuation program for homes located along Walnut Canyon Road. | Yes | Use of money for traffice noise reduction purposes along Walnut Canyon area |
| 2121 | City Affordable Housing Fund | Fees in lieu of constructing affordable housing units on new developments to provide housing to very low, low and moderate income households. Federal grant from programs benefiting low-income persons and/or neighborhoods. | Yes | Funds are used to account for expenditures associated with the retention and development of affordable housing units. |
| 2122 | Calhome Program Reuse Fund | Repayment of loans come from loan recipients | Yes | Funds are for Calhome loans |
| 2123 | Housing - Successor Agency Fund | Assets, liabilities and encumbered MRA Low and Moderate Income Housing Fund (2901) | Yes | Funds are used for the benefit of providing low and moderate income housing to residents of Moorpark. |
| 2200 | Community Development Fund | Community Development and Building and Safety services fees from issuance of various permits, plan checks, planning staff time charges and other miscellaneous items. | Yes | Planning and development related type of expenditures. |

**CITY OF MOORPARK**

**FUND DEFINITIONS AND AUTHORIZED USES**

| Fund No. | Revenue Fund Title | Definition of Types of Monies Included | Restricted | Authorized Uses |
|---|---|---|---|---|
| 2205 | Engineering/Public Works Fund | Engineering services fees from issuance of encroachment permits, plan checks, improvement inspections and other miscellaneous items. | Yes | Engineering and Public Works related type of expenditures. |
| 2300 - 2332 | Assessment District Parkways & Medians Citywide Fund | Citywide and special benefit assessments levied upon each property within district boundaries and collected by Ventura County Tax Collector. | Yes | Provides funding for public street lighting and parkway/median landscape maintenance and improvement on designated landscape districts. |
| 2390 | Park Maintenance Fund | Special benefit assessments levied upon each property within the district boundaries and collected by Ventura County Tax Collector | Yes | Provides funding for maintenance and improvement of the City's parks and recreation facilities. |
| 2401 | ISTEA Federal Grant Fund | Federal Grant, received on a reimbursement basis for approved projects. | Yes | Transportation and street/road maintenance related expenses. |
| 2409 | Other State/Federal Grants Fund | Includes various State and Federal grant monies from Supplemental Law Enforcement Grants, CHP Grant, Technology Grant, LLEBG and American Recovery and Reinvestment Act 2009 (ARRA) | Yes | Funds are used to support police services and other grant specific approved projects |
| 2410 | Solid Waste AB939 Fund | Funded by AB 939 fees collected from users, Used Oil Grants, Household Hazardous Waste Grants, Waste Prevention Grants and Department of Conservation Beverage and Litter Reduction Grants. | Yes | Funds are used on programs that promotes resource reduction, recycling, compositing, and proper disposal of household hazardous waste. |
| 2411 - 2414 | Local Transportation Development Act Fund (Ar icles 8A, 8C, 3 & 6.5) | Local transportation fund derived from 1/4 cent of general sales tax collected by Statewide and allocated to the City by Ventura County Transportation Commission (VCTC). | Yes | Transportation and street/road maintenance related expenses. |
| 2415 - 2416 | Gas Tax Fund | This is the City's share of the motor vehicle gas tax imposed under the provisions of the Street and Highway Code of he State of California under Sections 2103, 2105, 2106, 2107 and 2107.5. | Yes | Restricted for the acquisition, construction, improvement and maintenance of public streets. |
| 2417 | State of Good Repair Fund | This is the City's share of the transportation Improvement fee, which is a supplemental charge on the vehicle registration. | Yes | Funds may be used for eligible transit maintenance, rehabilittion and capital projects as approved by Caltrans. |
| 2433 | 2006 Shekell Fire Fund | FEMA & State OES reimbursements for emergency expenditures related to the 2006 Shekell fire. | Yes | Funds are used for eligible costs for debris removal, emergency protective and hazard mitigation measures related to the 2006 Shekell Fire. |
| 2434 | Prop 1B Local Streets & Roads Fund | City's share of State bonds to fund State and local transportation. | Yes | Funds are used for improvements and repairs to State highways, streets and road. |
| 2800 | AMERICAN RESCUE PLAN ACT (ARPA-CLFR) | This is the City's share of payment made by Department of the Treasury under American Rescue Plan Act (ARPA) to provide continued relief from the impact of the COVID-19 pandemic. The City's total allocation of funds is $8.7 million. The first tranche was received in July, 2021, and the second tranche was received in July of 2022. | Yes | Funds are used to support public health expenditures, address negative economic impacts caused by the public health emergency, replace lost public sector revenue, provide premium pay for essential workers and invest in water, sewer and broadband infrastructure. |
| 2910 | JPA Moorpark Watershed, Parks, Recreation and Conservation Authority | City's contribution for Tierra Rejada Open Space | Yes | Funds are used to acquire, develop, maintain, manage and conserve additional park and open space lands, may include lands for watershed protection and restoration purposes |
| 3000 | Capital Projects Fund | Annual property tax increment allocation due to Ventura County Community College from the Redevelopment Agency to the City beginning with revenues received in fiscal year 2006/07 through and including fiscal year 2024/25. (Per settlement agreement dated May 1, ,2008) | Yes | Funds shall be spent exclusively on the construction of roadway/traffic of improvements at 118 Freeway at Collins Drive (Improvements 1 & 2) and Collins Drive at University Avenue (Improvement #3). |
| 3001 | City Hall Improvement Fund | Funds come from developers through various special agreements. | Yes | Funds are used for the purpose of building a new Civic Center Complex. |
| 3002 | Police Facilities Fund | A percentage of Building and Safety permits for the construction of police facilities within the City to provide for the increased demand for police services as a result of additional development. | Yes | To provide funding for the construction of the Police Services Facility. |
| 3003 | Equipment Replacement Fund | Funds are transferred from the General Fund for the acquisition of the City-owned equipment and vehicles. | Yes | Funds are used to finance and account for the acquisition/replacement of equipment and vehicles. |

**CITY OF MOORPARK**

**FUND DEFINITIONS AND AUTHORIZED USES**

| Fund No. | Revenue Fund Title | Definition of Types of Monies Included | Restricted | Authorized Uses |
|---|---|---|---|---|
| 3004 | Special Projects Fund | Annual transfer of excess General Fund monies over $3M of unreserved fund balance per adopted Resolution No. 2008-2725, which established the General Fund Reserve Policy on June 18, 2008. | Yes | Earmarked for approved new infrastructure projects or any other municipal purpose determined by 3 or more affirmative votes of the City Council. |
| 3005 | Remaining MRA Bond Proceeds | Proceeds of MRA 2006 Tax Allocation Bond | Yes | Funds are used to pay/reimburse to the City for costs of projects specified in the Bond Proceeds Funding Agreement |
| 3006 | PEG Capital Fund | PEG Fees are collected from State Video Franchise holders | Yes | To support he capital cost of PEG channels and Institutional network facilities |
| 3007 | DDA Settlement Capital Fund | Resources received from development agreement settlements | Yes | Use funds for specific future capital improvements. |
| 3008 | IT Equipment Replacement Fund | Funds are transferred from the General Fund for the future replacement of Information Technology equipment. | Yes | Funds are used to finance and account for the acquisition/replacement of IT equipment |
| 3009 | Vehicle Replacement Fund | Funds are transferred from the General Fund for the future replacement of all City vehicles. | Yes | Funds are used to finance and account for the acquisition/replacement of vehicles |
| 3010 | Facilities Replacement Fund | Funds are transferred from the General Fund for the future replacement of facility equipment. | Yes | Funds are used to finance and account for the acquisition/replacement of facilities |
| 6000 | Fiduciary Fund - General Deposits Fund | General deposits held as trust accounts. | Yes | Funds are only available for projects/events that relate to the purpose of each trust deposit. |
| 6001 | AD 92-1<br>Mission Bell Bond Fund | Property Tax Assessments from Ventura County | Yes | Funds are used for principal and interest payments on the bonds |
| 6002 | CFD 97-1<br>Carlsberg Business Park Bond Fund | Property Tax Assessments from Ventura County | Yes | Funds are used for principal and interest payments on the bonds |
| 6003 | CFD 2004-1<br>Moorpark Highlands Bond Fund | Property Tax Assessments from Ventura County | Yes | Funds are used for principal and interest payments on the bonds |
| 6004 | Moorpark Highlands Improvement Fund | Initial capital project contribution from property owners | Yes | Funds are used for the building of infrastructure in the Moorpark Highlands. |
| 6005 - 6900 | Community Development<br>Developer Deposits Fund | Project deposits collected by the Community Development department. | Yes | Provide funding for Planning staff time, legal fees, and other related project expenses. Any excess funds in a deposit account are returned to the depositor. |
| 7100 | SARA Obligation Retirement Fund | Property tax increment apportioned from the County of Ventura Redevelopment Property Tax Trust Fund (RPTTF) | Yes | Used to pay Successor Agency enforceable obligations |
| 7101 | SARA Economic Development Fund | Property tax increment apportioned from the RPTTF (old MRA Operating Fund) | Yes | Used to wind down all economic development projects and obligations of the Successor Agency |
| 7103 | SARA 2001 Tax Allocation Bond (TAB) Proceeds | Proceeds of MRA 2001 Tax Allocation Bond | Yes | To provide funding for public improvements in he MRA Project Area. |
| 7104 | SARA 2006 TAB Proceeds | Proceeds of MRA 2006 Tax Allocation Bond | Yes | To provide funding for public improvements in he MRA Project Area. |
| 7108 | SARA 2014 Tax Allocation Refunding Bond (TARB) Proceeds | Proceeds of the $13.4M refunding bonds | Yes | Funds are used to defease the outstanding balances of the 1999 and 2001 tax alloca ion bonds and cost of issuance. |
| 7109 | SARA 2014 TARB Debt Service | Property tax increment apportioned from the RPTTF | Yes | Funds are used for principal and interest payments on the SARA 2014 TARB |
| 7110 | SARA 2016 TARB Proceeds | Proceeds of the $10.3M refunding bonds | Yes | Funds are used to defease the outstanding portion of the 2006 TARB and cost of issuance. |
| 7111 | SARA 2016 TARB Debt Service | Property tax increment apportioned from the RPTTF | Yes | Funds are used for principal and interest payments on the SARA 2016 TARB |
| 9000 | Internal Services Fund | Designed for providing goods or services on a cost reimbursement basis hrough fees or charges to various City funds. | Yes | General overhead expenditures only. |
| 9100 | Pooled Investments City | Overall portfolio of the City's cash balance invested in: LAIF, bank accounts and securities. | Yes | Funds can only be invested in accordance with he City's Investment Policy. |

# Fiscal Year 2022/23

# Budget Summaries

# CITY OF MOORPARK
# BUDGET SUMMARY BY FUND
# Fiscal Years 2021/22 and 2022/23

| | | | | | | | GF Surplus: $ 600,607 | | | | | GF Surplus: $ 121,668 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Beginning | CURRENT YEAR ESTIMATE: FY 2021/22 | | | | Estimated | ADOPTED BUDGET: FY 2022/23 | | | | Estimated |
| | | Fund Balance | | | INTERFUND TRANSFERS | | Fund Balance[1] | | | INTERFUND TRANSFERS | | Fund Balance[1] |
| FUND | DESCRIPTION | 7/1/2021 | REVENUES | EXPENSES | IN | OUT | 6/30/2022 | REVENUES | EXPENSES | IN | OUT | 6/30/2023 |
| | **GENERAL FUND** | | | | | | | | | | | |
| 1000 | Net General Fund[1] | 1,000,000 | **20,699,018** | **17,049,720** | | **3,048,691** | **1,600,607** | **21,650,060** | **18,639,498** | | **2,888,894** | **1,722,275** |
| 1010 | Library Services | 1,457,695 | 1,087,805 | 1,081,506 | | | 1,463,994 | 1,136,000 | 1,081,727 | | | **1,518,267** |
| | **SPECIAL REVENUE FUNDS** | | | | | | | | | | | |
| 2000 | Traffic Safety | 46,997 | 173,000 | 132,069 | | | 87,929 | 173,000 | 137,876 | | | **123,053** |
| 2001 | Traffic System Management | 1,952,945 | 75,000 | 319,881 | | | 1,708,065 | 495,144 | 426,782 | | | **1,776,427** |
| 2002 | City-Wide Traffic Mitigation | 21,526,772 | 427,000 | 18,533 | | | 21,935,238 | 1,157,000 | 2,510,614 | | | **20,581,624** |
| 2003 | Crossing Guard | 57,873 | 5,000 | 54,773 | | | 8,100 | 5,000 | 0 | | | **13,100** |
| 2004 | Library Facilities | 2,005,557 | 42,500 | 25,001 | | | 2,023,056 | 238,082 | 31,500 | | | **2,229,638** |
| 2005 | Open Space Maintenance | 305,779 | 5,000 | 28,800 | | | 281,979 | 5,000 | 28,800 | | | **258,179** |
| 2006 | Tree & Landscape | 182,898 | 10,000 | 0 | | | 192,898 | 13,000 | 130,000 | | | **75,898** |
| 2007 | Art in Public Places | 4,819,759 | 260,000 | 105,354 | | | 4,974,405 | 454,022 | 903,758 | | | **4,524,669** |
| 2008 | Bicycle Path | 132,384 | 2,000 | 0 | | | 134,384 | 2,000 | | | | **136,384** |
| 2009 | Municipal Pool | 320,038 | 3,000 | 0 | | | 323,038 | 3,000 | | | | **326,038** |
| 2010 | Community Wide Park Develop | 1,509,427 | 877,252 | 63,065 | | | 2,323,614 | 1,041,828 | 1,544,780 | | | **1,820,662** |
| 2011 | Parks Improvement Zone 2017-1 | 772,171 | 20,000 | 0 | | | 792,171 | 20,000 | 420,000 | | | **392,171** |
| 2013 | Parks Improvement Zone 2017-2 | 8,182 | 46,000 | 20,000 | | | 34,182 | 577,000 | 140,000 | | | **471,182** |
| 2014 | LA AOC | 10,948,778 | 295,000 | 997,002 | | | 10,246,776 | 1,718,304 | 10,383,305 | | | **1,581,775** |
| 2015 | TR/Spring Rd AOC | 127,785 | 0 | 0 | | | 127,785 | 0 | 0 | | | **127,785** |
| 2016 | Casey/Gabbert AOC | 105,399 | 1,000 | 0 | | | 106,399 | 1,000 | | | | **107,399** |
| 2017 | Freemont Storm Drain | 17,647 | 1,000 | 0 | | | 18,647 | 1,000 | | | | **19,647** |
| 2018 | Endowment | 10,233,069 | 520,074 | 968,339 | | | 9,784,803 | 2,248,000 | 1,514,793 | | | **10,518,010** |
| 2019 | Open Space Acquisition | 2,298,631 | 1,000 | 0 | | | 2,299,631 | 1,000 | | | | **2,300,631** |
| 2020 | WC Traffic Noise Atten | 26,446 | 0 | 0 | | | 26,446 | 0 | | | | **26,446** |
| 2121 | City Affordable Housing | 3,003,054 | 162,662 | 351,537 | | | 2,814,179 | 65,000 | 376,567 | | | **2,502,612** |
| 2122 | Calhome Program Reuse | 106,323 | 1,000 | 0 | | | 107,323 | 1,000 | | | | **108,323** |
| 2123 | Housing Successor Agency | 1,256,091 | 23,000 | 80,603 | | | 1,198,488 | 23,000 | 112,553 | | | **1,108,935** |
| 2200 | Community Development | (1,186) | 1,403,532 | 2,840,608 | 1,437,076 | | (1,186) | 1,418,910 | 2,536,532 | 1,117,622 | | **(1,186)** |
| 2205 | Engineering/Public Works | (175) | 308,669 | 433,442 | 124,773 | | (175) | 308,669 | 476,788 | 168,119 | | **(175)** |
| 2300 | Citywide Lighting & Landscape | (112,170) | 452,879 | 604,737 | 112,170 | | (151,858) | 454,845 | 668,474 | 151,858 | | **(213,628)** |
| 2301 | 84-2 Pecan Ave T2851 | (9,961) | 9,702 | 24,190 | 9,961 | | (14,488) | 9,702 | 23,826 | 14,488 | | **(14,125)** |
| 2302 | 84-2 Steeple Hill T2865 | 51,418 | 74,839 | 85,815 | | | 40,442 | 74,839 | 86,894 | | | **28,386** |
| 2303 | 84-2 Buttercreek T3032 | (1,514) | 3,079 | 5,839 | 1,514 | | (2,760) | 3,079 | 5,351 | 2,760 | | **(2,272)** |
| 2304 | 84-2 Williams Ranch T3274 | 2,943 | 6,383 | 8,352 | | | 975 | 6,383 | 8,034 | | | **(676)** |
| 2305 | 84-2 Pheasant T3019/3525 | (57,608) | 23,840 | 87,539 | 57,608 | | (63,699) | 23,840 | 88,940 | 63,699 | | **(65,100)** |
| 2306 | 84-2 Inglewood St T3306 | (529) | 924 | 1,980 | 529 | | (1,056) | 924 | 1,883 | 1,056 | | **(960)** |
| 2307 | 84-2 LA Ave & Gabbert Rd | 16,557 | 11,298 | 12,982 | | | 14,874 | 11,298 | 21,325 | | | **4,847** |
| 2308 | 84-2 Home Acres Buffer | (9,714) | 15,227 | 26,122 | 9,714 | | (10,895) | 15,227 | 30,643 | 10,895 | | **(15,415)** |
| 2309 | 84-2 Condor Drive | (3,973) | 1,357 | 7,152 | 3,973 | | (5,796) | 1,357 | 7,126 | 5,796 | | **(5,769)** |
| 2310 | 84-2 Mtn Meadows PC3 | 73,802 | 201,955 | 253,326 | | | 22,431 | 201,955 | 251,655 | | | **(27,269)** |
| 2311 | 84-2 Alyssas Court T4174 | 7,132 | 3,040 | 2,467 | | | 7,704 | 3,040 | 2,379 | | | **8,365** |
| 2312 | 84-2 Carlsberg | 444,154 | 260,649 | 227,383 | | | 477,420 | 288,123 | 230,411 | | | **535,132** |
| 2314 | Silver Oak Lane | (1,866) | 1,899 | 11,612 | 1,866 | | (9,713) | 2,024 | 11,529 | 9,713 | | **(9,505)** |

# CITY OF MOORPARK
# BUDGET SUMMARY BY FUND
# Fiscal Years 2021/22 and 2022/23

| | | | | | GF Surplus: $ 600,607 | | | | | | GF Surplus: $ 121,668 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Beginning | CURRENT YEAR ESTIMATE: FY 2021/22 | | | | Estimated | ADOPTED BUDGET: FY 2022/23 | | | | Estimated |
| | | Fund Balance | | | INTERFUND TRANSFERS | | Fund Balance[1] | | | INTERFUND TRANSFERS | | Fund Balance[1] |
| FUND | DESCRIPTION | 7/1/2021 | REVENUES | EXPENSES | IN | OUT | 6/30/2022 | REVENUES | EXPENSES | IN | OUT | 6/30/2023 |
| 2315 | Country Club Estates/Masters | 818,488 | 231,656 | 229,854 | | | 820,290 | 279,599 | 526,863 | | | **573,025** |
| 2316 | Mountain View | 36,142 | 6,900 | 7,960 | | | 35,082 | 7,450 | 14,684 | | | **27,848** |
| 2318 | Moonsong Court | 41,860 | 18,906 | 15,034 | | | 45,732 | 20,143 | 14,966 | | | **50,909** |
| 2319 | Campus Plaza | 70,514 | 3,635 | 6,018 | | | 68,131 | 4,707 | 6,046 | | | **66,793** |
| 2320 | Meridian Hills | 500,033 | 387,000 | 465,927 | | | 421,106 | 422,856 | 471,611 | | | **372,351** |
| 2321 | Canterbury & Ivy Lanes | 170,161 | 18,600 | 20,693 | | | 168,069 | 19,036 | 20,766 | | | **166,339** |
| 2322 | Moorpark Highlands | 567,198 | 830,200 | 845,705 | | | 551,694 | 914,677 | 818,412 | | | **647,959** |
| 2323 | Suncal Track #5130 | 6,231 | 100 | | | | 6,331 | 100 | | | | **6,431** |
| 2324 | 875 Los Angeles Av | 25,498 | 300 | | | | 25,798 | 300 | | | | **26,098** |
| 2325 | Patriot Commerce Ctr | 7,774 | 100 | | | | 7,874 | 100 | | | | **7,974** |
| 2326 | 14339-14349 White Sage Rd | 5,047 | 100 | | | | 5,147 | 100 | | | | **5,247** |
| 2330 | AD 92-1 Mission Bell Plaza | 107 | 100 | | | | 207 | 100 | | | | **307** |
| 2331 | Tuscany Square | 982 | 100 | | | | 1,082 | 100 | | | | **1,182** |
| 2332 | 145 Park Lane | 1,101 | 100 | | | | 1,201 | 100 | | | | **1,301** |
| 2390 | Park Maintenance Assessment | 284 | 934,516 | 2,346,541 | 1,412,025 | | 284 | 961,665 | 2,452,808 | 1,491,143 | | **284** |
| 2401 | ISTEA | (4,896) | | | | | (4,896) | 796,770 | 796,770 | | | **(4,896)** |
| 2409 | Federal/State Grants | 234,800 | 102,951 | 100,000 | | | 237,751 | 1,844,220 | 1,844,220 | | | **237,751** |
| 2410 | Solid Waste AB939 | 1,643,196 | 459,900 | 444,301 | | | 1,658,795 | 459,900 | 434,264 | | | **1,684,431** |
| 2411 | Local TDA Article 3 | 956,780 | 9,273 | 103,000 | | | 863,053 | 9,273 | 792,147 | | | **80,178** |
| 2412 | Local Transit Article 8A | 1,553,370 | 20,000 | 357,091 | | | 1,216,279 | 820,000 | 880,818 | | | **1,155,461** |
| 2413 | State Transit Assistance | 2,515 | 10,000 | 23,185 | | | (10,670) | 10,000 | 8,046 | | | **(8,716)** |
| 2414 | Local Transit Article 8C | 603,709 | 2,033,338 | 2,235,082 | | | 401,965 | 1,707,020 | 2,152,242 | | | **(43,257)** |
| 2415 | Gas Tax 2105,6,7 | 184,071 | 969,247 | 886,446 | | 122,516 | 144,355 | 969,247 | 850,820 | | 148,255 | **114,527** |
| 2416 | Road Maint & Rehab | 1,116,167 | 724,044 | 60,000 | | | 1,780,211 | 724,044 | 600,000 | | | **1,904,255** |
| 2417 | State of Good Repair | 9,249 | 3,000 | 5,860 | | | 6,389 | 3,000 | 1,465 | | | **7,924** |
| 2433 | Shekell Fires | 949 | | | | | 949 | | | | | **949** |
| 2434 | Prop 1B Local Streets | 101,503 | 804,118 | 905,621 | | | 0 | 228,655 | 228,655 | | | **0** |
| 2800 | American Rescue Plan ARPA-CLFR | 0 | 8,701,673 | 250,000 | | | 8,451,673 | | 5,438,798 | | | **3,012,875** |
| | Special Revenue Total | 70,814,151 | 21,999,617 | 17,106,820 | 3,171,207 | 122,516 | 78,755,639 | 21,269,758 | 41,467,519 | 3,037,149 | 148,255 | 61,446,771 |
| | **CAPITAL PROJECTS FUNDS** | | | | | | | | | | | |
| 3000 | Capital Projects | 661,801 | 10,000 | | | | 671,801 | 10,000 | | | | **681,801** |
| 3001 | City Hall Improvement | 3,561,278 | 55,000 | 8,810,454 | 6,125,000 | | 930,825 | 55,000 | 2,316,830 | | | **(1,331,005)** |
| 3002 | Police Facilities | (965,914) | 220,000 | | | | (745,914) | 400,522 | | | | **(345,392)** |
| 3003 | Equipment Replacement | 1,438,540 | 30,000 | 438,050 | | | 1,030,490 | 30,000 | 385,001 | | | **675,489** |
| 3004 | Special Projects | 30,611,651 | | | | 6,125,000 | 24,486,651 | | 1,065,000 | | | **23,421,651** |
| 3005 | Remaining Bond Proceeds | 2,105,714 | | 263,324 | | | 1,842,390 | | 1,750,000 | | | **92,390** |
| 3006 | PEG Capital | 155,470 | 82,600 | 15,000 | | | 223,070 | 82,400 | 15,000 | | | **290,470** |
| 3007 | DDA Settlement Capital | 162,927 | | | | | 162,927 | | | | | **162,927** |
| 3008 | IT Equipment Replacement | 337,514 | | 136,606 | | | 200,907 | | 200,907 | | | **0** |
| 3009 | Vehicle Replacement | 459,574 | 0 | 105,000 | | | 354,574 | | 35,000 | | | **319,574** |
| 3010 | Facilities Replacement | 618,381 | 0 | 6,274 | | | 612,107 | | 3,137 | | | **608,970** |
| | Capital Projects Total | 39,146,937 | 397,600 | 9,774,708 | 6,125,000 | 6,125,000 | 29,769,829 | 577,922 | 5,770,875 | - | 0 | **24,576,876** |
| | **CITY TOTALS** | **112,418,783** | **44,184,040** | **45,012,755** | **9,296,207** | **9,296,207** | **111,590,068** | **44,633,740** | **66,959,619** | **3,037,149** | **3,037,149** | **89,264,189** |

# CITY OF MOORPARK
# BUDGET SUMMARY BY FUND
# Fiscal Years 2021/22 and 2022/23

| FUND | DESCRIPTION | Beginning Fund Balance 7/1/2021 | CURRENT YEAR ESTIMATE: FY 2021/22 REVENUES | EXPENSES | INTERFUND TRANSFERS IN | INTERFUND TRANSFERS OUT | GF Surplus: $ 600,607 Estimated Fund Balance[1] 6/30/2022 | ADOPTED BUDGET: FY 2022/23 REVENUES | EXPENSES | INTERFUND TRANSFERS IN | INTERFUND TRANSFERS OUT | GF Surplus: $ 121,668 Estimated Fund Balance[1] 6/30/2023 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **MOORPARK WATERSHED, PARKS, RECREATION AND CONSERVATION AUTHORITY (JPA)** | | | | | | | | | | | | |
| | **SPECIAL REVENUE FUND** | | | | | | | | | | | |
| 2910 | JPA MWPR Conservation | 60,963 | 6,900 | 51,406 | | | 16,457 | 6,900 | 6,900 | | | **16,457** |
| | **MWPR JPA TOTAL** | 60,963 | 6,900 | 51,406 | 0 | 0 | 16,457 | 6,900 | 6,900 | - | 0 | **16,457** |
| **SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY** | | | | | | | | | | | | |
| | **SPECIAL REVENUE FUNDS** | | | | | | | | | | | |
| 7100 | RDA Obligation Retirement | 138,950 | 1,528,836 | 0 | | 1,528,836 | 138,950 | 1,517,635 | | | 1,517,635 | **138,950** |
| 7101 | RDA-SA Econ Development | (1,509,186) | | 175,000 | 175,000 | | (1,509,186) | | 175,000 | 175,000 | | **(1,509,186)** |
| | SARA Special Revenues Total | (1,370,236) | 1,528,836 | 175,000 | 175,000 | 1,528,836 | (1,370,236) | 1,517,635 | 175,000 | 175,000 | 1,517,635 | **(1,370,236)** |
| | **CAPITAL PROJECTS FUNDS** | | | | | | | | | | | |
| 7103 | RDA-SA 2001 TAB Proceeds | (122,056) | | | | | (122,056) | | | | | **(122,056)** |
| 7104 | RDA-SA 2006 TAB Proceeds | (594,329) | | | | | (594,329) | | | | | **(594,329)** |
| 7108 | RDA-SA 2014 TARB Proceeds | 13,669 | | | | | 13,669 | | | | | **13,669** |
| 7110 | SARA 2016 TARB Proceeds | 6,645 | | | | | 6,645 | | | | | **6,645** |
| | SARA Capital Projects Total | (696,071) | 0 | 0 | 0 | 0 | (696,071) | 0 | 0 | - | 0 | (696,071) |
| | **DEBT SERVICE FUNDS** | | | | | | | | | | | |
| 7107 | 2006 Tax Allocation Bonds | 0 | | | | | 0 | | | | | **0** |
| 7109 | 2014 Tax Allocation Refund Bond | (7,868,045) | | 1,006,823 | 1,012,823 | | (7,862,045) | | 1,002,023 | 1,002,023 | | **(7,862,045)** |
| 7111 | 2016 Tax Allocation Refund Bond | (9,732,791) | | 346,687 | 341,013 | | (9,738,465) | | 340,613 | 340,613 | | **(9,738,465)** |
| | SARA Debt Service Total | (17,600,836) | 0 | 1,353,510 | 1,353,836 | 0 | (17,600,510) | 0 | 1,342,635 | 1,342,635 | 0 | (17,600,510) |
| | **SARA TOTALS** | **(19,667,143)** | **1,528,836** | **1,528,510** | **1,528,836** | **1,528,836** | **(19,666,817)** | **1,517,635** | **1,517,635** | **1,517,635** | **1,517,635** | **(19,666,817)** |
| **GRAND TOTALS** | | **92,812,603** | **45,719,776** | **46,592,671** | **10,825,043** | **10,825,043** | **91,939,708** | **46,158,275** | **68,484,154** | **4,554,784** | **4,554,784** | **69,613,829** |

[1] Excludes anticipated FYE transfers to/from Special Projects Fund 3004 to comply with $1 million unassigned General Fund Reserve requirement. These transfers are made subsequent to fiscal year end.

# Estimated Annual Fund Surplus (Deficit)

| Account Type | 2019-2020 Actual | 2020-2021 Actual | 2021-2022 Total Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Fund: 1000 - GENERAL FUND** | | | | | | | |
| Revenue | 21,732,712 | 21,615,223 | 20,324,808 | 17,143,262 | 20,699,018 | 21,650,060 | 21,650,060 |
| Expense | 21,571,619 | 21,179,449 | 21,159,486 | 14,206,290 | 20,098,411 | 21,528,392 | 21,528,392 |
| **Fund: 1000 - GENERAL FUND Surplus (Deficit):** | **161,093** | **435,774** | **-834,678** | **2,936,972** | **600,607** | **121,668** | **121,668** |
| **Fund: 1010 - LIBRARY OPERATING FUND** | | | | | | | |
| Revenue | 1,111,680 | 1,070,520 | 1,076,000 | 685,538 | 1,087,805 | 1,136,000 | 1,136,000 |
| Expense | 875,445 | 876,816 | 1,079,224 | 773,800 | 1,081,506 | 1,081,727 | 1,081,727 |
| **Fund: 1010 - LIBRARY OPERATING FUND Surplus (Deficit):** | **236,235** | **193,704** | **-3,224** | **-88,262** | **6,299** | **54,273** | **54,273** |
| **Fund: 2000 - TRAFFIC SAFETY FUND** | | | | | | | |
| Revenue | 116,289 | 92,379 | 173,000 | 75,315 | 173,000 | 173,000 | 173,000 |
| Expense | 88,494 | 110,973 | 129,428 | 112,098 | 132,069 | 137,876 | 137,876 |
| **Fund: 2000 - TRAFFIC SAFETY FUND Surplus (Deficit):** | **27,795** | **-18,594** | **43,572** | **-36,783** | **40,931** | **35,124** | **35,124** |
| **Fund: 2001 - TRAFFIC SYSTM MGMT FUND** | | | | | | | |
| Revenue | 81,907 | 27,271 | 310,000 | -19,774 | 75,000 | 495,144 | 495,144 |
| Expense | 230,613 | 85,670 | 698,687 | 172,780 | 319,881 | 426,782 | 426,782 |
| **Fund: 2001 - TRAFFIC SYSTM MGMT FUND Surplus (Deficit):** | **-148,706** | **-58,399** | **-388,687** | **-192,554** | **-244,881** | **68,362** | **68,362** |
| **Fund: 2002 - CITY-WIDE TRAFFIC MITIGAT** | | | | | | | |
| Revenue | 944,097 | 128,724 | 427,000 | -127,981 | 427,000 | 1,157,000 | 1,157,000 |
| Expense | 21,128 | 16,154 | 2,473,614 | 75,422 | 18,533 | 2,510,614 | 2,510,614 |
| **Fund: 2002 - CITY-WIDE TRAFFIC MITIGAT Surplus (Deficit):** | **922,969** | **112,569** | **-2,046,614** | **-203,404** | **408,467** | **-1,353,614** | **-1,353,614** |
| **Fund: 2003 - CROSSING GUARD FUND** | | | | | | | |
| Revenue | 5,051 | -1,514 | 5,000 | -600 | 5,000 | 5,000 | 5,000 |
| Expense | 35,684 | 62,353 | 65,822 | 52,030 | 54,773 | 0 | 0 |
| **Fund: 2003 - CROSSING GUARD FUND Surplus (Deficit):** | **-30,633** | **-63,866** | **-60,822** | **-52,631** | **-49,773** | **5,000** | **5,000** |
| **Fund: 2004 - LIBRARY FACILITIES** | | | | | | | |
| Revenue | 80,129 | 86,250 | 150,000 | -17,473 | 42,500 | 238,082 | 238,082 |
| Expense | 719 | 0 | 31,500 | 0 | 25,001 | 31,500 | 31,500 |
| **Fund: 2004 - LIBRARY FACILITIES Surplus (Deficit):** | **79,410** | **86,250** | **118,500** | **-17,473** | **17,499** | **206,582** | **206,582** |
| **Fund: 2005 - OPEN SPACE MAINTENANCE** | | | | | | | |
| Revenue | 11,986 | 13,782 | 5,000 | 11,080 | 5,000 | 5,000 | 5,000 |
| Expense | 8,658 | 6,900 | 28,800 | 6,972 | 28,800 | 28,800 | 28,800 |
| **Fund: 2005 - OPEN SPACE MAINTENANCE Surplus (Deficit):** | **3,328** | **6,882** | **-23,800** | **4,108** | **-23,800** | **-23,800** | **-23,800** |
| **Fund: 2006 - TREE AND LANDSCAPE FEES** | | | | | | | |
| Revenue | 7,308 | 383 | 10,000 | -1,759 | 10,000 | 13,000 | 13,000 |
| Expense | 575 | 0 | 130,000 | 0 | 0 | 130,000 | 130,000 |
| **Fund: 2006 - TREE AND LANDSCAPE FEES Surplus (Deficit):** | **6,733** | **383** | **-120,000** | **-1,759** | **10,000** | **-117,000** | **-117,000** |

# Estimated Annual Fund Surplus (Deficit)

| Account Type | 2019-2020 Actual | 2020-2021 Actual | 2021-2022 Total Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Fund: 2007 - ART IN PUBLIC PLACES** | | | | | | | |
| Revenue | 190,359 | 129,446 | 765,000 | -48,667 | 260,000 | 454,022 | 454,022 |
| Expense | 51,449 | 60,766 | 602,563 | 74,821 | 105,354 | 903,758 | 903,758 |
| **Fund: 2007 - ART IN PUBLIC PLACES Surplus (Deficit):** | **138,909** | **68,680** | **162,437** | **-123,488** | **154,646** | **-449,736** | **-449,736** |
| **Fund: 2008 - BICYCLE PATH/MULTI-USE TR** | | | | | | | |
| Revenue | 5,284 | 219 | 2,000 | -1,336 | 2,000 | 2,000 | 2,000 |
| **Fund: 2008 - BICYCLE PATH/MULTI-USE TR Total:** | **5,284** | **219** | **2,000** | **-1,336** | **2,000** | **2,000** | **2,000** |
| **Fund: 2009 - MUNICIPAL POOL** | | | | | | | |
| Revenue | 12,774 | 529 | 3,000 | -3,231 | 3,000 | 3,000 | 3,000 |
| **Fund: 2009 - MUNICIPAL POOL Total:** | **12,774** | **529** | **3,000** | **-3,231** | **3,000** | **3,000** | **3,000** |
| **Fund: 2010 - COMMUNITY WIDE PARK DEVT** | | | | | | | |
| Revenue | 74,922 | 33,930 | 1,077,828 | 625 | 877,252 | 1,041,828 | 1,041,828 |
| Expense | 4,875 | 16,908 | 1,552,845 | 3,565 | 63,065 | 1,544,780 | 1,544,780 |
| **Fund: 2010 - COMMUNITY WIDE PARK DEVT Surplus (Deficit):** | **70,047** | **17,022** | **-475,017** | **-2,939** | **814,187** | **-502,952** | **-502,952** |
| **Fund: 2011 - PARK IMPROVEMENT ZONE 2017-1** | | | | | | | |
| Revenue | 31,285 | 1,207 | 20,000 | -7,796 | 20,000 | 20,000 | 20,000 |
| Expense | 46,857 | 0 | 420,000 | 0 | 0 | 420,000 | 420,000 |
| **Fund: 2011 - PARK IMPROVEMENT ZONE 2017-1 Surplus (Deficit):** | **-15,572** | **1,207** | **-400,000** | **-7,796** | **20,000** | **-400,000** | **-400,000** |
| **Fund: 2013 - PARK IMPROVEMENT ZONE 2017-2** | | | | | | | |
| Revenue | 3,431 | 22,953 | 46,000 | -82 | 46,000 | 577,000 | 577,000 |
| Expense | 437,760 | 0 | 140,000 | 0 | 20,000 | 140,000 | 140,000 |
| **Fund: 2013 - PARK IMPROVEMENT ZONE 2017-2 Surplus (Deficit):** | **-434,329** | **22,953** | **-94,000** | **-82** | **26,000** | **437,000** | **437,000** |
| **Fund: 2014 - LOS ANGELES A.O.C.** | | | | | | | |
| Revenue | 501,991 | 61,068 | 773,000 | -62,323 | 295,000 | 1,718,304 | 1,718,304 |
| Expense | 192,331 | 136,110 | 11,535,231 | 963,713 | 997,002 | 10,383,305 | 10,383,305 |
| **Fund: 2014 - LOS ANGELES A.O.C. Surplus (Deficit):** | **309,660** | **-75,042** | **-10,762,231** | **-1,026,036** | **-702,002** | **-8,665,001** | **-8,665,001** |
| **Fund: 2015 - TIERRA REJADA/SPRING AOC** | | | | | | | |
| Revenue | 88 | 155,668 | 0 | -1,593 | 0 | 0 | 0 |
| **Fund: 2015 - TIERRA REJADA/SPRING AOC Total:** | **88** | **155,668** | **0** | **-1,593** | **0** | **0** | **0** |
| **Fund: 2016 - CASEY/GABBERT A.O.C.** | | | | | | | |
| Revenue | 4,207 | 174 | 1,000 | -1,064 | 1,000 | 1,000 | 1,000 |
| **Fund: 2016 - CASEY/GABBERT A.O.C. Total:** | **4,207** | **174** | **1,000** | **-1,064** | **1,000** | **1,000** | **1,000** |
| **Fund: 2017 - FREMONT STORM DRAIN AOC** | | | | | | | |
| Revenue | 704 | 29 | 1,000 | -178 | 1,000 | 1,000 | 1,000 |
| **Fund: 2017 - FREMONT STORM DRAIN AOC Total:** | **704** | **29** | **1,000** | **-178** | **1,000** | **1,000** | **1,000** |
| **Fund: 2018 - ENDOWMENT FUND** | | | | | | | |
| Revenue | 492,153 | 359,584 | 1,044,000 | 22,480 | 520,074 | 2,248,000 | 2,248,000 |

# Estimated Annual Fund Surplus (Deficit)

| Account Type | 2019-2020 Actual | 2020-2021 Actual | 2021-2022 Total Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| Expense | 411,449 | 511,803 | 1,632,138 | 497,114 | 968,339 | 1,514,793 | 1,514,793 |
| **Fund: 2018 - ENDOWMENT FUND Surplus (Deficit):** | **80,704** | **-152,218** | **-588,138** | **-474,633** | **-448,265** | **733,207** | **733,207** |
| **Fund: 2019 - OPEN SPACE ACQUISITION FUND** | | | | | | | |
| Revenue | 91,746 | 3,799 | 1,000 | -23,210 | 1,000 | 1,000 | 1,000 |
| **Fund: 2019 - OPEN SPACE ACQUISITION FUND Total:** | **91,746** | **3,799** | **1,000** | **-23,210** | **1,000** | **1,000** | **1,000** |
| **Fund: 2020 - WC TRAFFIC NOISE ATTENUATION** | | | | | | | |
| Revenue | 26,403 | 44 | 0 | -267 | 0 | 0 | 0 |
| **Fund: 2020 - WC TRAFFIC NOISE ATTENUATION Total:** | **26,403** | **44** | **0** | **-267** | **0** | **0** | **0** |
| **Fund: 2121 - CITY AFFORDABLE HOUSING** | | | | | | | |
| Revenue | 216,296 | 126,312 | 65,000 | 82,513 | 162,662 | 65,000 | 65,000 |
| Expense | 327,338 | 342,599 | 406,131 | 282,314 | 351,537 | 376,567 | 376,567 |
| **Fund: 2121 - CITY AFFORDABLE HOUSING Surplus (Deficit):** | **-111,042** | **-216,287** | **-341,131** | **-199,800** | **-188,875** | **-311,567** | **-311,567** |
| **Fund: 2122 - CALHOME PROG REUSE FUND** | | | | | | | |
| Revenue | 4,244 | 176 | 1,000 | -1,073 | 1,000 | 1,000 | 1,000 |
| **Fund: 2122 - CALHOME PROG REUSE FUND Total:** | **4,244** | **176** | **1,000** | **-1,073** | **1,000** | **1,000** | **1,000** |
| **Fund: 2123 - HOUSING-SUCCESSOR AGENCY** | | | | | | | |
| Revenue | 26,568 | 17,621 | 23,000 | 19,293 | 23,000 | 23,000 | 23,000 |
| Expense | 54,250 | 43,733 | 81,161 | 53,464 | 80,603 | 112,553 | 112,553 |
| **Fund: 2123 - HOUSING-SUCCESSOR AGENCY Surplus (Deficit):** | **-27,682** | **-26,112** | **-58,161** | **-34,170** | **-57,603** | **-89,553** | **-89,553** |
| **Fund: 2200 - COMMUNITY DEVELOPMENT** | | | | | | | |
| Revenue | 1,790,679 | 2,065,360 | 2,549,335 | 1,269,139 | 2,840,608 | 2,536,532 | 2,536,532 |
| Expense | 1,790,679 | 2,065,360 | 2,908,991 | 1,490,933 | 2,840,608 | 2,536,532 | 2,536,532 |
| **Fund: 2200 - COMMUNITY DEVELOPMENT Surplus (Deficit):** | **0** | **0** | **-359,656** | **-221,794** | **0** | **0** | **0** |
| **Fund: 2205 - ENGINEERING/PW FUND** | | | | | | | |
| Revenue | 483,903 | 467,787 | 462,589 | 295,172 | 433,442 | 476,788 | 476,788 |
| Expense | 483,903 | 467,787 | 508,589 | 315,435 | 433,442 | 476,788 | 476,788 |
| **Fund: 2205 - ENGINEERING/PW FUND Surplus (Deficit):** | **0** | **0** | **-46,000** | **-20,262** | **0** | **0** | **0** |
| **Fund: 2300 - AD 84-2 CITYWIDE LLMD** | | | | | | | |
| Revenue | 590,968 | 531,416 | 577,927 | 466,466 | 565,049 | 606,703 | 606,703 |
| Expense | 529,415 | 566,233 | 689,108 | 434,361 | 604,737 | 668,474 | 668,474 |
| **Fund: 2300 - AD 84-2 CITYWIDE LLMD Surplus (Deficit):** | **61,554** | **-34,817** | **-111,180** | **32,104** | **-39,688** | **-61,771** | **-61,771** |
| **Fund: 2301 - 84-2 PECAN AVE T2851** | | | | | | | |
| Revenue | 18,450 | 24,685 | 23,237 | 9,998 | 19,663 | 24,190 | 24,190 |
| Expense | 24,661 | 19,693 | 25,427 | 13,705 | 24,190 | 23,826 | 23,826 |
| **Fund: 2301 - 84-2 PECAN AVE T2851 Surplus (Deficit):** | **-6,210** | **4,991** | **-2,190** | **-3,706** | **-4,528** | **364** | **364** |
| **Fund: 2302 - 84-2 STEEPLE HILL T2865** | | | | | | | |
| Revenue | 76,688 | 74,251 | 74,839 | 75,359 | 74,839 | 74,839 | 74,839 |

# Estimated Annual Fund Surplus (Deficit)

| Account Type | 2019-2020 Actual | 2020-2021 Actual | 2021-2022 Total Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| Expense | 68,370 | 69,688 | 88,703 | 54,326 | 85,815 | 86,894 | 86,894 |
| **Fund: 2302 - 84-2 STEEPLE HILL T2865 Surplus (Deficit):** | **8,318** | **4,563** | **-13,864** | **21,032** | **-10,977** | **-12,055** | **-12,055** |
| **Fund: 2303 - 84-2 BUTTERCREEK T3032** | | | | | | | |
| Revenue | 3,103 | 3,074 | 4,596 | 3,173 | 4,593 | 5,839 | 5,839 |
| Expense | 3,081 | 5,163 | 5,936 | 1,856 | 5,839 | 5,351 | 5,351 |
| **Fund: 2303 - 84-2 BUTTERCREEK T3032 Surplus (Deficit):** | **22** | **-2,089** | **-1,339** | **1,316** | **-1,246** | **488** | **488** |
| **Fund: 2304 - 84-2 WILLIAMS RANCH T3274** | | | | | | | |
| Revenue | 6,492 | 6,418 | 6,383 | 6,546 | 6,383 | 6,383 | 6,383 |
| Expense | 5,706 | 6,017 | 8,800 | 5,206 | 8,352 | 8,034 | 8,034 |
| **Fund: 2304 - 84-2 WILLIAMS RANCH T3274 Surplus (Deficit):** | **786** | **401** | **-2,417** | **1,339** | **-1,969** | **-1,651** | **-1,651** |
| **Fund: 2305 - 84-2 PHEASANT T3019/3525** | | | | | | | |
| Revenue | 52,955 | 65,006 | 81,337 | 24,568 | 81,448 | 87,539 | 87,539 |
| Expense | 64,947 | 81,523 | 91,191 | 51,640 | 87,539 | 88,940 | 88,940 |
| **Fund: 2305 - 84-2 PHEASANT T3019/3525 Surplus (Deficit):** | **-11,993** | **-16,517** | **-9,854** | **-27,071** | **-6,091** | **-1,401** | **-1,401** |
| **Fund: 2306 - 84-2 INGLEWOOD ST T3306** | | | | | | | |
| Revenue | 1,395 | 5,334 | 1,626 | 952 | 1,453 | 1,980 | 1,980 |
| Expense | 5,335 | 1,456 | 2,012 | 791 | 1,980 | 1,883 | 1,883 |
| **Fund: 2306 - 84-2 INGLEWOOD ST T3306 Surplus (Deficit):** | **-3,940** | **3,878** | **-386** | **160** | **-527** | **97** | **97** |
| **Fund: 2307 - 84-2 LA AVE & GABBERT RD** | | | | | | | |
| Revenue | 11,883 | 11,290 | 11,298 | 11,395 | 11,298 | 11,298 | 11,298 |
| Expense | 8,900 | 11,021 | 13,698 | 8,752 | 12,982 | 21,325 | 21,325 |
| **Fund: 2307 - 84-2 LA AVE & GABBERT RD Surplus (Deficit):** | **2,983** | **270** | **-2,400** | **2,642** | **-1,684** | **-10,027** | **-10,027** |
| **Fund: 2308 - 84-2 HOMES ACRES BUFFER** | | | | | | | |
| Revenue | 20,042 | 24,721 | 25,297 | 15,692 | 24,941 | 26,122 | 26,122 |
| Expense | 24,683 | 24,990 | 26,970 | 17,680 | 26,122 | 30,643 | 30,643 |
| **Fund: 2308 - 84-2 HOMES ACRES BUFFER Surplus (Deficit):** | **-4,642** | **-269** | **-1,673** | **-1,987** | **-1,181** | **-4,521** | **-4,521** |
| **Fund: 2309 - 84-2 CONDOR DRIVE** | | | | | | | |
| Revenue | 4,287 | 6,250 | 6,847 | 1,398 | 5,330 | 7,153 | 7,153 |
| Expense | 6,247 | 5,334 | 7,512 | 4,105 | 7,152 | 7,126 | 7,126 |
| **Fund: 2309 - 84-2 CONDOR DRIVE Surplus (Deficit):** | **-1,960** | **916** | **-665** | **-2,707** | **-1,823** | **26** | **26** |
| **Fund: 2310 - 84-2 MTN MEADOWS PC3** | | | | | | | |
| Revenue | 205,380 | 201,596 | 201,955 | 206,859 | 201,955 | 201,955 | 201,955 |
| Expense | 172,531 | 224,124 | 259,470 | 135,493 | 253,326 | 251,655 | 251,655 |
| **Fund: 2310 - 84-2 MTN MEADOWS PC3 Surplus (Deficit):** | **32,849** | **-22,528** | **-57,515** | **71,365** | **-51,371** | **-49,700** | **-49,700** |
| **Fund: 2311 - 84-2 ALYSSAS COURT T4174** | | | | | | | |
| Revenue | 3,245 | 3,110 | 3,040 | 3,061 | 3,040 | 3,040 | 3,040 |
| Expense | 1,489 | 1,182 | 2,511 | 784 | 2,467 | 2,379 | 2,379 |

# Estimated Annual Fund Surplus (Deficit)

| Account Type | 2019-2020 Actual | 2020-2021 Actual | 2021-2022 Total Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Fund: 2311 - 84-2 ALYSSAS COURT T4174 Surplus (Deficit):** | **1,756** | **1,928** | **529** | **2,276** | **573** | **661** | **661** |
| **Fund: 2312 - 84-2 CARLSBERG** | | | | | | | |
| Revenue | 225,168 | 207,777 | 260,649 | 208,354 | 260,649 | 288,123 | 288,123 |
| Expense | 166,003 | 206,967 | 227,266 | 140,223 | 227,383 | 230,411 | 230,411 |
| **Fund: 2312 - 84-2 CARLSBERG Surplus (Deficit):** | **59,165** | **810** | **33,383** | **68,131** | **33,266** | **57,712** | **57,712** |
| **Fund: 2314 - SILVER OAK LN** | | | | | | | |
| Revenue | 3,497 | 4,103 | 8,016 | 2,114 | 3,765 | 11,737 | 11,737 |
| Expense | 3,723 | 3,886 | 11,928 | 3,674 | 11,612 | 11,529 | 11,529 |
| **Fund: 2314 - SILVER OAK LN Surplus (Deficit):** | **-226** | **217** | **-3,912** | **-1,560** | **-7,847** | **208** | **208** |
| **Fund: 2315 - COUNTRY CLUB ESTATES** | | | | | | | |
| Revenue | 184,284 | 148,601 | 231,656 | 262,264 | 231,656 | 279,599 | 279,599 |
| Expense | 135,414 | 160,121 | 524,802 | 100,744 | 229,854 | 526,863 | 526,863 |
| **Fund: 2315 - COUNTRY CLUB ESTATES Surplus (Deficit):** | **48,870** | **-11,520** | **-293,146** | **161,520** | **1,802** | **-247,264** | **-247,264** |
| **Fund: 2316 - MOUNTAIN VIEW** | | | | | | | |
| Revenue | 4,854 | 3,023 | 6,900 | 5,473 | 6,900 | 7,450 | 7,450 |
| Expense | 6,495 | 8,976 | 14,462 | 6,148 | 7,960 | 14,684 | 14,684 |
| **Fund: 2316 - MOUNTAIN VIEW Surplus (Deficit):** | **-1,641** | **-5,952** | **-7,562** | **-675** | **-1,060** | **-7,234** | **-7,234** |
| **Fund: 2318 - MOONSONG CT** | | | | | | | |
| Revenue | 18,557 | 18,160 | 18,906 | 17,892 | 18,906 | 20,143 | 20,143 |
| Expense | 9,873 | 11,814 | 15,040 | 6,134 | 15,034 | 14,966 | 14,966 |
| **Fund: 2318 - MOONSONG CT Surplus (Deficit):** | **8,684** | **6,346** | **3,866** | **11,757** | **3,872** | **5,177** | **5,177** |
| **Fund: 2319 - CAMPUS PLAZA** | | | | | | | |
| Revenue | 2,814 | 117 | 3,635 | 2,422 | 3,635 | 4,707 | 4,707 |
| Expense | 0 | 0 | 6,027 | 417 | 6,018 | 6,046 | 6,046 |
| **Fund: 2319 - CAMPUS PLAZA Surplus (Deficit):** | **2,814** | **117** | **-2,392** | **2,004** | **-2,383** | **-1,339** | **-1,339** |
| **Fund: 2320 - MERIDIAN HILLS** | | | | | | | |
| Revenue | 266,756 | 363,968 | 387,000 | 355,258 | 387,000 | 422,856 | 422,856 |
| Expense | 352,663 | 374,232 | 465,716 | 258,033 | 465,927 | 471,611 | 471,611 |
| **Fund: 2320 - MERIDIAN HILLS Surplus (Deficit):** | **-85,907** | **-10,264** | **-78,716** | **97,225** | **-78,927** | **-48,755** | **-48,755** |
| **Fund: 2321 - CANTERBURY & IVY LN** | | | | | | | |
| Revenue | 12,581 | 7,410 | 18,600 | 15,550 | 18,600 | 19,036 | 19,036 |
| Expense | 3,864 | 5,985 | 20,705 | 5,100 | 20,693 | 20,766 | 20,766 |
| **Fund: 2321 - CANTERBURY & IVY LN Surplus (Deficit):** | **8,717** | **1,425** | **-2,105** | **10,449** | **-2,093** | **-1,730** | **-1,730** |
| **Fund: 2322 - MOORPARK HIGHLANDS** | | | | | | | |
| Revenue | 733,992 | 696,778 | 830,200 | 768,165 | 830,200 | 914,677 | 914,677 |
| Expense | 629,502 | 737,273 | 845,272 | 430,668 | 845,705 | 818,412 | 818,412 |
| **Fund: 2322 - MOORPARK HIGHLANDS Surplus (Deficit):** | **104,491** | **-40,495** | **-15,072** | **337,496** | **-15,505** | **96,265** | **96,265** |

# Estimated Annual Fund Surplus (Deficit)

| Account Type | 2019-2020 Actual | 2020-2021 Actual | 2021-2022 Total Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Fund: 2323 - SUNCAL TRACT#5130** | | | | | | | |
| Revenue | 249 | 10 | 100 | -62 | 100 | 100 | 100 |
| **Fund: 2323 - SUNCAL TRACT#5130 Total:** | **249** | **10** | **100** | **-62** | **100** | **100** | **100** |
| **Fund: 2324 - 875 LOS ANGELES AV** | | | | | | | |
| Revenue | 997 | 41 | 300 | -252 | 300 | 300 | 300 |
| **Fund: 2324 - 875 LOS ANGELES AV Total:** | **997** | **41** | **300** | **-252** | **300** | **300** | **300** |
| **Fund: 2325 - PATRIOT COMMERCE CTR** | | | | | | | |
| Revenue | 310 | 13 | 100 | -78 | 100 | 100 | 100 |
| **Fund: 2325 - PATRIOT COMMERCE CTR Total:** | **310** | **13** | **100** | **-78** | **100** | **100** | **100** |
| **Fund: 2326 - 14339-14349 WHITE SAGE RD** | | | | | | | |
| Revenue | 201 | 8 | 100 | -50 | 100 | 100 | 100 |
| **Fund: 2326 - 14339-14349 WHITE SAGE RD Total:** | **201** | **8** | **100** | **-50** | **100** | **100** | **100** |
| **Fund: 2330 - AD 92-1 MISSION BELL PLZ** | | | | | | | |
| Revenue | 4 | 0 | 100 | -1 | 100 | 100 | 100 |
| **Fund: 2330 - AD 92-1 MISSION BELL PLZ Total:** | **4** | **0** | **100** | **-1** | **100** | **100** | **100** |
| **Fund: 2331 - TUSCANY SQ** | | | | | | | |
| Revenue | 130 | 5 | 100 | -32 | 100 | 100 | 100 |
| **Fund: 2331 - TUSCANY SQ Total:** | **130** | **5** | **100** | **-32** | **100** | **100** | **100** |
| **Fund: 2332 - 145 PARK LN** | | | | | | | |
| Revenue | 144 | 6 | 100 | -36 | 100 | 100 | 100 |
| **Fund: 2332 - 145 PARK LN Total:** | **144** | **6** | **100** | **-36** | **100** | **100** | **100** |
| **Fund: 2390 - PARK MAINTENANCE DISTRICT** | | | | | | | |
| Revenue | 2,228,866 | 2,039,608 | 2,400,138 | 931,736 | 2,346,541 | 2,452,808 | 2,452,808 |
| Expense | 2,228,866 | 2,039,608 | 2,468,210 | 1,488,554 | 2,346,541 | 2,452,808 | 2,452,808 |
| **Fund: 2390 - PARK MAINTENANCE DISTRICT Surplus (Deficit):** | **0** | **0** | **-68,072** | **-556,818** | **0** | **0** | **0** |
| **Fund: 2401 - TEA 21 FEDERAL GRANTS** | | | | | | | |
| Revenue | 0 | 0 | 796,770 | 0 | 0 | 796,770 | 796,770 |
| Expense | 0 | 0 | 796,770 | 0 | 0 | 796,770 | 796,770 |
| **Fund: 2401 - TEA 21 FEDERAL GRANTS Surplus (Deficit):** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Fund: 2409 - FEDERAL & STATE GRANTS** | | | | | | | |
| Revenue | 159,903 | 158,887 | 1,844,220 | 158,820 | 102,951 | 1,844,220 | 1,844,220 |
| Expense | 109,757 | 111,442 | 1,844,220 | 101,144 | 100,000 | 1,844,220 | 1,844,220 |
| **Fund: 2409 - FEDERAL & STATE GRANTS Surplus (Deficit):** | **50,146** | **47,445** | **0** | **57,675** | **2,951** | **0** | **0** |
| **Fund: 2410 - SOLID WASTE AB939** | | | | | | | |
| Revenue | 437,863 | 373,451 | 459,900 | 97,796 | 459,900 | 459,900 | 459,900 |
| Expense | 241,283 | 252,381 | 429,327 | 264,568 | 444,301 | 434,264 | 434,264 |
| **Fund: 2410 - SOLID WASTE AB939 Surplus (Deficit):** | **196,579** | **121,070** | **30,573** | **-166,772** | **15,599** | **25,636** | **25,636** |

# Estimated Annual Fund Surplus (Deficit)

| Account Type | 2019-2020 Actual | 2020-2021 Actual | 2021-2022 Total Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Fund: 2411 - LOCAL TDA ARTICLE 3** | | | | | | | |
| Revenue | 43,436 | 5,108 | 9,273 | -5,053 | 9,273 | 9,273 | 9,273 |
| Expense | 3,000 | 3,000 | 892,147 | 72,013 | 103,000 | 792,147 | 792,147 |
| **Fund: 2411 - LOCAL TDA ARTICLE 3 Surplus (Deficit):** | **40,436** | **2,108** | **-882,874** | **-77,067** | **-93,727** | **-782,874** | **-782,874** |
| **Fund: 2412 - LOCAL TDA ARTICLE 8A** | | | | | | | |
| Revenue | 767,223 | 705,844 | 20,000 | -17,329 | 20,000 | 820,000 | 820,000 |
| Expense | 327,106 | 746,340 | 954,145 | 281,053 | 357,091 | 880,818 | 880,818 |
| **Fund: 2412 - LOCAL TDA ARTICLE 8A Surplus (Deficit):** | **440,117** | **-40,496** | **-934,145** | **-298,382** | **-337,091** | **-60,818** | **-60,818** |
| **Fund: 2413 - STATE TRANSIT ASSISTANCE** | | | | | | | |
| Revenue | 18,223 | 14,398 | 10,000 | 19,630 | 10,000 | 10,000 | 10,000 |
| Expense | 19,900 | 29,450 | 28,231 | 16,274 | 23,185 | 8,046 | 8,046 |
| **Fund: 2413 - STATE TRANSIT ASSISTANCE Surplus (Deficit):** | **-1,677** | **-15,052** | **-18,231** | **3,355** | **-13,185** | **1,954** | **1,954** |
| **Fund: 2414 - LOCAL TDA ARTICLE 8C** | | | | | | | |
| Revenue | 1,595,526 | 1,668,649 | 2,048,538 | 1,284,206 | 2,033,338 | 1,707,020 | 1,707,020 |
| Expense | 1,446,732 | 1,334,569 | 2,653,717 | 1,109,528 | 2,235,082 | 2,152,242 | 2,152,242 |
| **Fund: 2414 - LOCAL TDA ARTICLE 8C Surplus (Deficit):** | **148,794** | **334,079** | **-605,179** | **174,677** | **-201,744** | **-445,222** | **-445,222** |
| **Fund: 2415 - GAS TAX** | | | | | | | |
| Revenue | 885,716 | 808,940 | 969,247 | 713,312 | 969,247 | 969,247 | 969,247 |
| Expense | 934,327 | 861,713 | 1,077,839 | 434,389 | 1,008,962 | 999,075 | 999,075 |
| **Fund: 2415 - GAS TAX Surplus (Deficit):** | **-48,611** | **-52,773** | **-108,592** | **278,922** | **-39,715** | **-29,828** | **-29,828** |
| **Fund: 2416 - ROAD MAINT & REHAB** | | | | | | | |
| Revenue | 693,911 | 738,781 | 724,044 | 526,052 | 724,044 | 724,044 | 724,044 |
| Expense | 17,101 | 843,961 | 660,000 | 31,884 | 60,000 | 600,000 | 600,000 |
| **Fund: 2416 - ROAD MAINT & REHAB Surplus (Deficit):** | **676,810** | **-105,180** | **64,044** | **494,167** | **664,044** | **124,044** | **124,044** |
| **Fund: 2417 - STATE OF GOOD REPAIR** | | | | | | | |
| Revenue | 6,242 | 3,008 | 3,000 | 443 | 3,000 | 3,000 | 3,000 |
| Expense | 0 | 0 | 7,325 | 6,555 | 5,860 | 1,465 | 1,465 |
| **Fund: 2417 - STATE OF GOOD REPAIR Surplus (Deficit):** | **6,242** | **3,008** | **-4,325** | **-6,112** | **-2,860** | **1,535** | **1,535** |
| **Fund: 2433 - 2006 SHEKELL FIRES** | | | | | | | |
| Revenue | 38 | 2 | 0 | -9 | 0 | 0 | 0 |
| **Fund: 2433 - 2006 SHEKELL FIRES Total:** | **38** | **2** | **0** | **-9** | **0** | **0** | **0** |
| **Fund: 2434 - PROP 1B-LOCAL STREETS&RDS** | | | | | | | |
| Revenue | 47,340 | 37,239 | 10,000 | -11,843 | 804,118 | 228,655 | 228,655 |
| Expense | 3,000 | 35,630 | 1,131,276 | 612,106 | 905,621 | 228,655 | 228,655 |
| **Fund: 2434 - PROP 1B-LOCAL STREETS&RDS Surplus (Deficit):** | **44,340** | **1,609** | **-1,121,276** | **-623,950** | **-101,503** | **0** | **0** |
| **Fund: 2800 - AMERICAN RESCUE PLAN ACT (ARPA-CLFR)** | | | | | | | |
| Revenue | 0 | 0 | 0 | 4,351,965 | 8,701,673 | 0 | 0 |

# Estimated Annual Fund Surplus (Deficit)

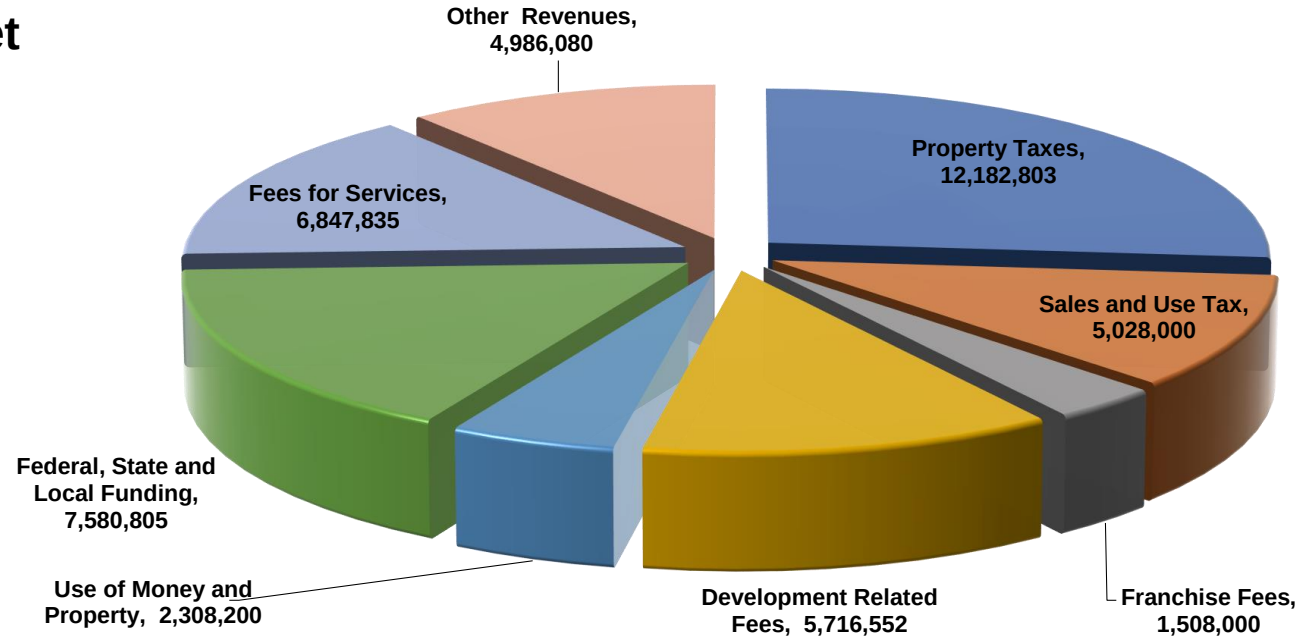
| Account Type | Actual | Actual | 2021-2022 Total Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| Expense | 0 | 0 | 5,688,798 | 0 | 250,000 | 5,438,798 | 5,438,798 |
| **Fund: 2800 - AMERICAN RESCUE PLAN ACT (ARPA-CLFR) Surplus (Deficit):** | **0** | **0** | **-5,688,798** | **4,351,965** | **8,451,673** | **-5,438,798** | **-5,438,798** |
| **Fund: 2910 - JPA MWPR CONSERVATION FUND** | | | | | | | |
| Revenue | 6,900 | 57,912 | 6,900 | 7,053 | 6,900 | 6,900 | 6,900 |
| Expense | 1,102 | 7,533 | 51,406 | 27,363 | 51,406 | 6,900 | 6,900 |
| **Fund: 2910 - JPA MWPR CONSERVATION FUND Surplus (Deficit):** | **5,798** | **50,379** | **-44,506** | **-20,310** | **-44,506** | **0** | **0** |
| **Fund: 3000 - CAPITAL PROJECTS FUND** | | | | | | | |
| Revenue | 26,415 | 1,094 | 10,000 | -6,682 | 10,000 | 10,000 | 10,000 |
| **Fund: 3000 - CAPITAL PROJECTS FUND Total:** | **26,415** | **1,094** | **10,000** | **-6,682** | **10,000** | **10,000** | **10,000** |
| **Fund: 3001 - CITY HALL IMPROVEMENT FUND** | | | | | | | |
| Revenue | 150,382 | 2,149 | 5,805,000 | 338,353 | 6,180,000 | 55,000 | 55,000 |
| Expense | 58,935 | 214,617 | 9,127,284 | 6,778,859 | 8,810,454 | 2,316,830 | 2,316,830 |
| **Fund: 3001 - CITY HALL IMPROVEMENT FUND Surplus (Deficit):** | **91,448** | **-212,467** | **-3,322,284** | **-6,440,505** | **-2,630,454** | **-2,261,830** | **-2,261,830** |
| **Fund: 3002 - POLICE FACILITIES FUND** | | | | | | | |
| Revenue | 4,802 | 106,491 | 220,000 | 2,391 | 220,000 | 400,522 | 400,522 |
| **Fund: 3002 - POLICE FACILITIES FUND Total:** | **4,802** | **106,491** | **220,000** | **2,391** | **220,000** | **400,522** | **400,522** |
| **Fund: 3003 - EQUIPMENT REPLACEMENT FUND** | | | | | | | |
| Revenue | 60,308 | 1,853 | 30,000 | -14,525 | 30,000 | 30,000 | 30,000 |
| Expense | 654,321 | 20,165 | 990,050 | 217,176 | 438,050 | 385,001 | 385,001 |
| **Fund: 3003 - EQUIPMENT REPLACEMENT FUND Surplus (Deficit):** | **-594,013** | **-18,312** | **-960,050** | **-231,702** | **-408,050** | **-355,001** | **-355,001** |
| **Fund: 3004 - SPECIAL PROJECTS** | | | | | | | |
| Revenue | 2,072,238 | 4,005,467 | 0 | -269,041 | 0 | 0 | 0 |
| Expense | 1,816,832 | 0 | 5,800,000 | 375,000 | 6,125,000 | 1,065,000 | 1,065,000 |
| **Fund: 3004 - SPECIAL PROJECTS Surplus (Deficit):** | **255,406** | **4,005,467** | **-5,800,000** | **-644,041** | **-6,125,000** | **-1,065,000** | **-1,065,000** |
| **Fund: 3005 - REMAINING BOND PROCEEDS** | | | | | | | |
| Revenue | 84,098 | 3,482 | 0 | -21,275 | 0 | 0 | 0 |
| Expense | 0 | 1,290 | 2,023,324 | 263,905 | 263,324 | 1,750,000 | 1,750,000 |
| **Fund: 3005 - REMAINING BOND PROCEEDS Surplus (Deficit):** | **84,098** | **2,192** | **-2,023,324** | **-285,180** | **-263,324** | **-1,750,000** | **-1,750,000** |
| **Fund: 3006 - PEG CAPITAL FUND** | | | | | | | |
| Revenue | 78,792 | 82,411 | 78,500 | 24,370 | 82,600 | 82,400 | 82,400 |
| Expense | 5,218 | 15,152 | 15,000 | 658 | 15,000 | 15,000 | 15,000 |
| **Fund: 3006 - PEG CAPITAL FUND Surplus (Deficit):** | **73,574** | **67,260** | **63,500** | **23,712** | **67,600** | **67,400** | **67,400** |
| **Fund: 3007 - DDA SETTLEMENT CAPITAL FUNDS** | | | | | | | |
| Revenue | 88,725 | 3,674 | 0 | -22,445 | 0 | 0 | 0 |
| **Fund: 3007 - DDA SETTLEMENT CAPITAL FUNDS Total:** | **88,725** | **3,674** | **0** | **-22,445** | **0** | **0** | **0** |
| **Fund: 3008 - IT EQUIPMENT REPLACEMENT FUND** | | | | | | | |
| Revenue | 18,231 | -2,302 | 0 | -3,448 | 0 | 0 | 0 |

# Estimated Annual Fund Surplus (Deficit)

| Account Type | 2019-2020 Actual | 2020-2021 Actual | 2021-2022 Total Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| Expense | 21,508 | 114,221 | 136,606 | 11,664 | 136,606 | 200,907 | 200,907 |
| **Fund: 3008 - IT EQUIPMENT REPLACEMENT FUND Surplus (Deficit):** | **-3,277** | **-116,523** | **-136,606** | **-15,113** | **-136,606** | **-200,907** | **-200,907** |
| **Fund: 3009 - VEHICLE REPLACEMENT FUND** | | | | | | | |
| Revenue | 18,189 | 23,829 | 0 | 5,774 | 0 | 0 | 0 |
| Expense | 83,450 | 0 | 105,000 | 0 | 105,000 | 35,000 | 35,000 |
| **Fund: 3009 - VEHICLE REPLACEMENT FUND Surplus (Deficit):** | **-65,261** | **23,829** | **-105,000** | **5,774** | **-105,000** | **-35,000** | **-35,000** |
| **Fund: 3010 - FACILITIES REPLACEMENT FUND** | | | | | | | |
| Revenue | 24,765 | 1,022 | 0 | -6,244 | 0 | 0 | 0 |
| Expense | 12,554 | 0 | 6,274 | 0 | 6,274 | 3,137 | 3,137 |
| **Fund: 3010 - FACILITIES REPLACEMENT FUND Surplus (Deficit):** | **12,211** | **1,022** | **-6,274** | **-6,244** | **-6,274** | **-3,137** | **-3,137** |
| **Fund: 7100 - SARA OBLIGATION RETIREMENT** | | | | | | | |
| Revenue | 1,603,018 | 1,535,604 | 1,528,836 | 1,464,646 | 1,528,836 | 1,517,635 | 1,517,635 |
| Expense | 1,617,573 | 1,564,410 | 1,528,836 | 1,478,836 | 1,528,836 | 1,517,635 | 1,517,635 |
| **Fund: 7100 - SARA OBLIGATION RETIREMENT Surplus (Deficit):** | **-14,555** | **-28,807** | **0** | **-14,189** | **0** | **0** | **0** |
| **Fund: 7101 - SARA ECONOMIC DEVT** | | | | | | | |
| Revenue | 250,000 | 195,000 | 175,000 | 787,602 | 175,000 | 175,000 | 175,000 |
| Expense | 258,264 | 200,786 | 175,000 | 137,469 | 175,000 | 175,000 | 175,000 |
| **Fund: 7101 - SARA ECONOMIC DEVT Surplus (Deficit):** | **-8,264** | **-5,786** | **0** | **650,132** | **0** | **0** | **0** |
| **Fund: 7104 - SARA 2006 TAB PROCEEDS** | | | | | | | |
| Expense | 199,600 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Fund: 7104 - SARA 2006 TAB PROCEEDS Total:** | **199,600** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Fund: 7108 - SARA 2001 TARB PROCEEDS** | | | | | | | |
| Revenue | 131 | 3 | 0 | 3 | 0 | 0 | 0 |
| **Fund: 7108 - SARA 2001 TARB PROCEEDS Total:** | **131** | **3** | **0** | **3** | **0** | **0** | **0** |
| **Fund: 7109 - SARA 2014 DEBT SVC** | | | | | | | |
| Revenue | 1,037,547 | 1,021,234 | 1,012,823 | 1,656,046 | 1,012,823 | 1,002,023 | 1,002,023 |
| Expense | 329,237 | 302,687 | 1,006,823 | 336,822 | 1,006,823 | 1,002,023 | 1,002,023 |
| **Fund: 7109 - SARA 2014 DEBT SVC Surplus (Deficit):** | **708,310** | **718,548** | **6,000** | **1,319,223** | **6,000** | **0** | **0** |
| **Fund: 7110 - SARA 2016 TARB PROCEEDS** | | | | | | | |
| Revenue | 98 | 3 | 0 | 0 | 0 | 0 | 0 |
| **Fund: 7110 - SARA 2016 TARB PROCEEDS Total:** | **98** | **3** | **0** | **0** | **0** | **0** | **0** |
| **Fund: 7111 - SARA 2016 DEBT SVC** | | | | | | | |
| Revenue | 353,668 | 347,465 | 341,013 | 341,074 | 341,013 | 340,613 | 340,613 |
| Expense | 313,047 | 311,834 | 341,687 | 301,693 | 346,687 | 340,613 | 340,613 |
| **Fund: 7111 - SARA 2016 DEBT SVC Surplus (Deficit):** | **40,622** | **35,631** | **-674** | **39,381** | **-5,674** | **0** | **0** |
| **Fund: 9000 - INTERNAL SERVICES FUND** | | | | | | | |
| Expense | 0 | 0 | 42,948 | 878,374 | 0 | 0 | 0 |

| Account Type | 2019-2020 Actual | 2020-2021 Actual | 2021-2022 Total Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Fund: 9000 - INTERNAL SERVICES FUND Total:** | **0** | **0** | **42,948** | **878,374** | **0** | **0** | **0** |
| **Fund: 9100 - POOLED CITY - CASH&INVESTMENT FUND** | | | | | | | |
| Revenue | 0 | 0 | 0 | 1,385,560 | 0 | 0 | 0 |
| **Fund: 9100 - POOLED CITY - CASH&INVESTMENT FUND Total:** | **0** | **0** | **0** | **1,385,560** | **0** | **0** | **0** |
| **Report Surplus (Deficit):** | **5,306,554** | **5,306,554** | **-38,315,403** | **-519,108** | **-872,895** | **-22,325,879** | **-22,325,879** |

# Revenues, All Funds By Source*
# FY 2022/23 Adopted Budget




| | General Fund | Special Revenue Funds | Capital Funds | SARA | All Funds |
|---|---|---|---|---|---|
| Property Taxes | 9,565,168 | 1,100,000 | - | 1,517,635 | 12,182,803 |
| Sales and Use Tax | 5,028,000 | - | - | - | 5,028,000 |
| Franchise Fees | 1,508,000 | - | - | - | 1,508,000 |
| Development Related Fees | - | 5,716,552 | - | - | 5,716,552 |
| Use of Money and Property | 686,600 | 1,526,600 | 95,000 | - | 2,308,200 |
| Federal, State and Local Funding | 2,720,232 | 4,860,573 | - | - | 7,580,805 |
| Fees for Services | 1,518,410 | 4,846,503 | 482,922 | - | 6,847,835 |
| Other Revenues | 623,650 | 4,362,430 | - | - | 4,986,080 |
| | **$ 21,650,060** | **$ 22,412,658** | **$ 577,922** | **$ 1,517,635** | **$ 46,158,275** |

**Does not include interfund transactions.*

## Revenue Budget Worksheet

| Fund: 1000 - GENERAL FUND | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| **Fund: 1000 - GENERAL FUND** | | | | | | | | |
| **Revenue** | | | | | | | | |
| 1000-000-00000-40000 | GF - PROP TAXES-CY SEC | | 4,251,818 | 3,955,589 | 4,591,893 | 4,090,000 | 4,139,207 | 4,139,207 |
| 1000-000-00000-40010 | GF - PROP TAXES-CY UNSEC | | 132,240 | 158,482 | 156,556 | 158,482 | 164,266 | 164,266 |
| 1000-000-00000-40020 | GF - PROP TAXES PY | | 5,522 | 5,000 | 8,377 | 5,000 | 5,000 | 5,000 |
| 1000-000-00000-40030 | GF - PROP TAXES-SUPP | | 86,835 | 100,000 | 98,034 | 100,000 | 100,000 | 100,000 |
| 1000-000-00000-40040 | GF - REAL PROP TFER TX | | 299,303 | 225,000 | 288,843 | 275,000 | 275,000 | 275,000 |
| 1000-000-00000-40050 | GF - HO PROP EXEMP | | 35,070 | 40,000 | 29,181 | 40,000 | 40,000 | 40,000 |
| 1000-000-00000-40060 | GF - PARCEL TAX | | 164,091 | 0 | 1,738 | 0 | 0 | 0 |
| 1000-000-00000-40070 | GF - PROP TAXES - VLF | | 4,035,949 | 4,151,781 | 4,144,420 | 4,151,781 | 4,341,695 | 4,341,695 |
| 1000-000-00000-40080 | GF - OTHER PROP TAXES | | 971,405 | 500,000 | 976,910 | 500,000 | 500,000 | 500,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RPTTF | RPTTF PASS-THROUGH DISTRIBUTIONS | | | | | | |
| 1000-000-00000-40100 | GF - SALES&USE TAX | | 4,575,526 | 4,333,005 | 3,848,543 | 4,987,000 | 5,028,000 | 5,028,000 |
| 1000-000-00000-40200 | GF - FRANCHISE FEES | | 1,161,140 | 1,146,000 | 1,227,841 | 1,159,800 | 1,158,000 | 1,158,000 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CABLE TV - SPECTRUM & AT&T | | | 0.00 | 0.00 | | | 408,000 |
| ADOPTED | ELECTRICITY - SCE | | | 0.00 | 0.00 | | | 300,000 |
| ADOPTED | NATURAL GAS - SOCAL GAS | | | 0.00 | 0.00 | | | 55,000 |
| ADOPTED | OIL - CRIMSON PIPELINE | | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | SOLID WASTE - WASTE MANAGEMENT | | | 0.00 | 0.00 | | | 390,000 |
| 1000-000-00000-40210 | GF - FRANCHISE - PEG FEES | | 0 | 0 | 18,215 | 0 | 0 | 0 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | TRANSFERRED TO FUND 3006 PEG CAPITAL FU | TRANSFERRED TO FUND 3006 PEG CAPITAL FUND | | | | | | |
| 1000-000-00000-40220 | GF - LANDFILL LOCAL IMPACT FEE | | 64,299 | 65,000 | 42,185 | 65,000 | 65,000 | 65,000 |
| 1000-000-00000-40240 | GF - CIWMP FEES | | 7,636 | 10,000 | 2,516 | 10,000 | 10,000 | 10,000 |
| 1000-000-00000-40300 | GF - TRANSIENT OCCUPANCY TAX | | 176,235 | 120,000 | 188,301 | 275,000 | 275,000 | 275,000 |
| 1000-000-00000-41000 | GF - BUSINESS REGIS | | 103,297 | 110,000 | 115,768 | 110,000 | 120,000 | 120,000 |
| 1000-000-00000-42000 | GF - INVEST EARN | | 199,164 | 250,000 | (111,787) | 150,000 | 125,000 | 125,000 |

## Revenue Budget Worksheet

| Fund: 1000 - GENERAL FUND | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| 1000-000-00000-42020 | GF - CASH OVER/SHORT | | 0 | 0 | 9 | 0 | 0 | 0 |
| 1000-000-00000-42030 | GF - MISC REV | | 4,028 | 5,000 | 21,065 | 30,608 | 5,000 | 5,000 |
| 1000-000-00000-42050 | GF - RENTS&CONCESS | | 61,561 | 75,000 | 52,442 | 75,000 | 75,000 | 75,000 |
| 1000-000-00000-43080 | GF - DEVT PROCESS STAFF CHG | | 47,541 | 20,000 | 26,711 | 20,000 | 25,000 | 25,000 |
| 1000-000-00000-43090 | GF - CONTRACT ADMIN FEE | | 195,289 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | SARA ADMIN | SARA ADMINISTRATIVE COST ALLOWANCE | | | | | | |
| 1000-000-00000-43130 | GF - NPDES BUS INSP FEES | | 8,949 | 10,000 | 8,718 | 10,000 | 10,000 | 10,000 |
| 1000-000-00000-43150 | GF - FILM PERMITS | | 6,875 | 5,000 | 12,540 | 9,000 | 8,000 | 8,000 |
| 1000-000-00000-43220 | GF - PUBL SAFETY SVC FEE | | 65,612 | 65,000 | 67,836 | 65,000 | 65,000 | 65,000 |
| 1000-000-00000-43290 | GF - ADMINISTRATIVE FEES | | 127,397 | 127,000 | 67,733 | 127,000 | 127,000 | 127,000 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CFD 2004-1 | | | 0.00 | 0.00 | | | 25,000 |
| ADOPTED | CFD 97-1 | | | 0.00 | 0.00 | | | 10,000 |
| ADOPTED | VARIOUS ORGANIZATIONS | | | 0.00 | 0.00 | | | 40,000 |
| ADOPTED | VILLA DEL ARROYO BONDS | | | 0.00 | 0.00 | | | 15,000 |
| ADOPTED | VINTAGE CREST | | | 0.00 | 0.00 | | | 29,000 |
| ADOPTED | WATERSTONE APTS | | | 0.00 | 0.00 | | | 8,000 |
| 1000-000-00000-43320 | GF - PROGRAM SALES | | 2,083 | 10,000 | 6,182 | 10,000 | 10,000 | 10,000 |
| 1000-000-00000-43330 | GF - PRINT & COPY SVC | | 9,393 | 1,000 | 7,236 | 5,500 | 5,500 | 5,500 |
| 1000-000-00000-43360 | GF - REIMBURSE | | 363,700 | 268,350 | 346,311 | 268,350 | 268,350 | 268,350 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL REIMBURSEMENTS | | | 0.00 | 0.00 | | | 203,200 |
| ADOPTED | IMAGING | | | 0.00 | 0.00 | | | 15,000 |
| ADOPTED | LEGAL FEE REIMBURSE | | | 0.00 | 0.00 | | | 50,150 |
| 1000-000-00000-43370 | GF - SALE OF DOC/PLANS | | 159 | 1,000 | 330 | 1,000 | 500 | 500 |
| 1000-000-00000-44000 | GF - MUNI CODE FINES | | 88,154 | 225,000 | 70,693 | 100,000 | 155,000 | 155,000 |
| 1000-000-00000-44020 | GF - ANIMAL CTRL FINES | | 465 | 1,000 | 1,100 | 1,000 | 1,000 | 1,000 |
| 1000-000-00000-44030 | GF - FINE/FEES | | 1,075 | 1,000 | 50 | 1,000 | 1,000 | 1,000 |
| 1000-000-00000-44050 | GF - FORFEIT PENALT | | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |

## Revenue Budget Worksheet

| Fund: 1000 - GENERAL FUND | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| 1000-000-00000-44100 | GF - STMLT/RESTITUTE | | 18,828 | 20,000 | 8,633 | 20,000 | 20,000 | 20,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | SOURCE | SUBROGATION FOR COST RECOVERY ON CITY PROPERTY DAMAGE | | | | | | |
| 1000-000-00000-45990 | GF - SOLID WASTE IMPACT FEE | | 187,300 | 187,300 | 190,000 | 190,000 | 187,300 | 187,300 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | SOURCE | WM ANNUAL IMPACT FEE SECTION 5.6.4 OF THE FRANCHISE AGREEMENT | | | | | | |
| 1000-000-00000-46100 | GF - COST PLAN REV | | 2,031,373 | 2,152,232 | 0 | 2,152,232 | 2,152,232 | 2,152,232 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | COMMUNITY DEVT COST PLAN | | | 0.00 | 0.00 | | | 560,953 |
| ADOPTED | ENGINEERING COST PLAN | | | 0.00 | 0.00 | | | 77,127 |
| ADOPTED | LIBRARY COST PLAN | | | 0.00 | 0.00 | | | 123,189 |
| ADOPTED | LLMAD COST PLAN | | | 0.00 | 0.00 | | | 378,112 |
| ADOPTED | PARKS DISTRICT COST PLAN | | | 0.00 | 0.00 | | | 401,740 |
| ADOPTED | SOLID WASTE COST PLAN | | | 0.00 | 0.00 | | | 64,263 |
| ADOPTED | STREETS COST PLAN | | | 0.00 | 0.00 | | | 306,419 |
| ADOPTED | TRANSIT COST PLAN | | | 0.00 | 0.00 | | | 240,429 |
| 1000-000-00000-46250 | GF - COUNTY GRANT | | 68,179 | 25,000 | 31,988 | 25,000 | 25,000 | 25,000 |
| 1000-000-00000-46310 | GF - MOTOR VEH IN LIEU (ST) | | 26,608 | 25,000 | 41,567 | 41,567 | 25,000 | 25,000 |
| 1000-000-00000-46330 | GF - STATE REIMBURSE | | 17,917 | 15,000 | 30 | 15,000 | 15,000 | 15,000 |
| 1000-000-00000-46530 | GF - FEDERAL REIMBURSE | | 0 | 0 | 0 | 6,584 | 0 | 0 |
| 1000-000-00000-49010 | GF - TFER FR OTH FUND | | 21,906 | 0 | 0 | 0 | 0 | 0 |
| 1000-000-E0072-46530 | GF - 2019 EASY FIRE FED REIMB | | 7,684 | 0 | 0 | 0 | 0 | 0 |
| 1000-000-E0075-46530 | GF - CARES2020 CORONAVIRUS RELIEF FUNDS | | 800,289 | 0 | 6,584 | 0 | 0 | 0 |
| 1000-000-G0009-46250 | GF - COUNTY GRANTS | | 0 | 53,000 | 15,334 | 53,000 | 53,000 | 53,000 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | EMPG | | | 0.00 | 0.00 | | | 15,000 |
| ADOPTED | FMAG | | | 0.00 | 0.00 | | | 10,000 |
| ADOPTED | HOMELAND SECURITY | | | 0.00 | 0.00 | | | 28,000 |
| 1000-000-G0024-46350 | VCCF 2020CENSUS OUTREACH - PT STATE GRANT | | 0 | 0 | 0 | 0 | 0 | 0 |

## Revenue Budget Worksheet

| Fund: 1000 - GENERAL FUND | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 1000-171-F0002-42050 | COMM CTR - RENTS&CONCESS | 8,039 | 35,000 | 14,954 | 35,000 | 35,000 | 35,000 |
| 1000-171-F0007-42050 | AVRC - RENTS&CONCESS | 1,500 | 35,000 | 6,005 | 35,000 | 35,000 | 35,000 |
| 1000-171-R0010-42060 | POINDEXTR PK - PARK & FAC USE FEE | 22,266 | 10,000 | 16,609 | 14,416 | 15,000 | 15,000 |
| 1000-171-R0030-42060 | ACVP - PARK & FAC USE FEE | 103,423 | 85,000 | 158,874 | 85,000 | 150,000 | 150,000 |
| 1000-171-R0050-42060 | CAMPUS PK - PARK & FAC USE FEE | 140 | 1,000 | 180 | 1,000 | 300 | 300 |
| 1000-171-R0060-42060 | CAMPUS CYN PK - PARK & FAC USE FEE | 5,434 | 5,000 | 7,641 | 5,000 | 8,000 | 8,000 |
| 1000-171-R0070-42060 | COLL VIEW PK - PARK & FAC USE FEE | 4,782 | 2,000 | 11,505 | 2,000 | 10,000 | 10,000 |
| 1000-171-R0080-42060 | PEACH HILL PK - PARK & FAC USE FEE | 15,045 | 9,000 | 31,795 | 25,899 | 25,000 | 25,000 |
| 1000-171-R0100-42060 | MTN MEADOWS PK - PARK & FAC USE FEE | 4,856 | 2,000 | 5,681 | 2,000 | 5,000 | 5,000 |
| 1000-171-R0111-42060 | TIERRA REJA PK - PARK & FAC USE FEE | 1,661 | 2,000 | 4,613 | 3,003 | 5,000 | 5,000 |
| 1000-171-R0120-42060 | CNTRY TRAIL PK - PARK & FAC USE FEE | 90 | 0 | 220 | 220 | 300 | 300 |
| 1000-171-R0130-42060 | GLENWOOD PK - PARK & FAC USE FEE | 523 | 1,000 | 2,620 | 1,625 | 3,000 | 3,000 |
| 1000-171-R0150-42060 | MILLER PK - PARK & FAC USE FEE | 19,168 | 4,000 | 16,125 | 12,410 | 15,000 | 15,000 |
| 1000-171-R0170-42060 | MAMMOTH HLND PK - PARK & FAC USE FEE | 3,078 | 4,000 | 5,521 | 4,000 | 5,000 | 5,000 |
| 1000-311-C0020-46250 | PRINCETON AV IMPROV - COUNTY GRANT | 0 | 450,000 | 0 | 0 | 450,000 | 450,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATERWORKS REIMBURSEMENT TO CITY | | 0.00 | 0.00 | | | 450,000 |
| 1000-411-00000-42200 | AAC - CONTRIB/DONATION | 0 | 1,000 | 0 | 1,000 | 0 | 0 |
| 1000-411-00000-43320 | AAC NEWSLETTER FEES | 0 | 100 | 0 | 100 | 0 | 0 |
| 1000-411-E0001-42200 | SENIOR GAMES - EVENT CONTRIBUTIONS | 0 | 1,000 | 0 | 0 | 0 | 0 |
| 1000-411-E0003-42200 | AAC TRUST - EVENT CONTRIB/DONATION | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 1000-411-E0003-43310 | AAC TRUST - EVENT TICKET SALES | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MONTHLY ENTERTAINMENT | | 0.00 | 0.00 | | | 1,000 |
| 1000-411-E0058-42200 | AAC BINGO EVENT - CONTRIBUTIONS | 0 | 2,000 | 0 | 2,000 | 2,000 | 2,000 |
| 1000-411-E0059-43320 | AAC CLASSES - FEES | 250 | 10,000 | 2,212 | 10,000 | 8,000 | 8,000 |
| BUDGET NOTES | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | |
| ADOPTED | CLASSES | STRENGTH TRAINING, GOURD ART & CONTAINER GARDENING CLASS FEES | | | | | |

## Revenue Budget Worksheet

| Fund: 1000 - GENERAL FUND | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BALANCE & STRENGTH TRAINING CLASS | | 0.00 | 0.00 | | | 4,500 |
| ADOPTED | GOURD ART CLASS | | 0.00 | 0.00 | | | 3,500 |
| 1000-411-P0008-43320 | AAC NAIL CLINIC - PROGRAM FEES | 0 | 2,000 | 0 | 0 | 0 | 0 |
| 1000-411-P0009-42200 | SNP - CONTRIB/DONATION | 2,982 | 3,000 | 2,206 | 3,000 | 3,000 | 3,000 |
| 1000-441-P0001-41050 | ANIMAL CTRL - ANIMAL LICENSES | 133,660 | 180,000 | 123,510 | 121,000 | 180,000 | 180,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | VCAS CREDITED LICENSE REV | | 0.00 | 0.00 | | | 180,000 |
| 1000-441-P0001-43220 | ANIMAL CTRL - PUBLIC SAFETY SVC FEE | 205 | 0 | 230 | 0 | 0 | 0 |
| 1000-521-00000-43300 | RECR - RECREATION FEES | 12,486 | 30,000 | 24,624 | 30,000 | 30,000 | 30,000 |
| 1000-521-E0006-43300 | TEEN PROGRAMS - RECREATION FEES | 60 | 740 | 70 | 125 | 500 | 500 |
| 1000-521-E0007-43300 | ADULT SPORTS - RECREATION FEES | 11,900 | 38,744 | 39,706 | 44,150 | 49,550 | 49,550 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BASKETBALL | | 0.00 | 0.00 | | | 11,000 |
| ADOPTED | CORNHOLE | | 0.00 | 0.00 | | | 2,250 |
| ADOPTED | PICKLEBALL | | 0.00 | 0.00 | | | 13,500 |
| ADOPTED | SOCCER | | 0.00 | 0.00 | | | 6,000 |
| ADOPTED | SOFTBALL | | 0.00 | 0.00 | | | 15,300 |
| ADOPTED | VOLLEYBALL | | 0.00 | 0.00 | | | 1,500 |
| 1000-521-E0008-43300 | YOUTH SPORTS - RECREATION FEES | 19,467 | 68,590 | 48,679 | 63,950 | 89,766 | 89,766 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | FALL YOUTH BASKETBALL | | 0.00 | 0.00 | | | 19,060 |
| ADOPTED | RUNNING CLUB | | 0.00 | 0.00 | | | 2,500 |
| ADOPTED | SPRING YOUTH BASKETBALL | | 0.00 | 0.00 | | | 24,620 |
| ADOPTED | SUMMER YOUTH BASKETBALL | | 0.00 | 0.00 | | | 19,060 |
| ADOPTED | WINTER YOUTH BASKETBALL | | 0.00 | 0.00 | | | 20,368 |
| ADOPTED | YOUTH FUTSAL | | 0.00 | 0.00 | | | 4,158 |
| 1000-521-E0009-43300 | CAMP MOORPARK - RECREATION FEES | 199,608 | 168,280 | 96,781 | 168,280 | 190,925 | 190,925 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ANNUAL ENROLLMENT FEES | | 0.00 | 0.00 | | | 5,250 |

## Revenue Budget Worksheet

| Fund: 1000 - GENERAL FUND | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| ADOPTED | CAMP MOORPARK REGISTRATION FEES | | 0.00 | 0.00 | | | 172,725 |
| ADOPTED | CAMP SHIRTS | | 0.00 | 0.00 | | | 500 |
| ADOPTED | FIELD TRIP FEES | | 0.00 | 0.00 | | | 11,250 |
| ADOPTED | SNACK SHACK | | 0.00 | 0.00 | | | 1,200 |
| 1000-521-E0010-43300 | SPRING CAMP - RECREATION FEES | 19,848 | 8,815 | 6,972 | 8,815 | 9,513 | 9,513 |
| 1000-521-E0011-43300 | WINTER CAMP - RECREATION FEES | 10,707 | 11,515 | 15,061 | 15,061 | 16,569 | 16,569 |
| 1000-521-E0012-43300 | GEN RECR CLASSES - RECREATION FEES | 194,135 | 130,000 | 112,488 | 130,000 | 154,000 | 154,000 |
| 1000-521-E0012-43360 | GEN RECR CLASSES - REIMBURSE | 1,778 | 2,000 | 1,552 | 2,000 | 2,000 | 2,000 |
| 1000-521-E0013-42200 | TALENT SHOW - CONTRIB/DONATION | 0 | 1,200 | 0 | 0 | 0 | 0 |
| 1000-521-E0013-43300 | TALENT SHOW - RECREATION FEES | 510 | 2,150 | 0 | 0 | 0 | 0 |
| 1000-521-E0014-43300 | FALL CAMP - RECREATION FEES | 38,543 | 7,825 | 7,939 | 7,940 | 8,337 | 8,337 |
| 1000-521-E0015-43300 | EASTER EGG HUNT - RECREATION FEES | 3,850 | 6,120 | 1,300 | 6,120 | 5,150 | 5,150 |
| 1000-521-E0016-42200 | HALLOWEEN - EVENT CONTRIBUTION | 0 | 2,500 | 0 | 2,500 | 4,000 | 4,000 |
| 1000-521-E0016-43300 | HALLOWEEN - RECREATION FEES | 0 | 1,700 | 3,710 | 3,700 | 2,250 | 2,250 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CARNIVAL ADMISSIONS | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | VENDOR FEES | | 0.00 | 0.00 | | | 250 |
| 1000-521-E0018-43300 | SANTA EVENT - RECREATION FEES | (58) | 3,000 | 3,145 | 3,145 | 3,000 | 3,000 |
| 1000-521-E0019-43300 | 3RD JULY FRWKS - RECREATION FEES | 4,785 | 45,000 | 71,995 | 71,220 | 80,000 | 80,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ADMISSION FEES | | 0.00 | 0.00 | | | 70,000 |
| ADOPTED | PARKING FEES | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | VENDOR FEES | | 0.00 | 0.00 | | | 5,000 |
| 1000-521-E0021-42200 | ARTS FESTIVAL - EVENT CONTRIBUTION | 0 | 2,500 | 0 | 0 | 0 | 0 |
| 1000-521-E0021-43300 | ARTS FESTIVAL - RECREATION FEES | 0 | 2,500 | 0 | 0 | 0 | 0 |
| 1000-521-E0025-42200 | COMM YARD SALE - EVENT CONTRIBUTION | 0 | 500 | 0 | 500 | 500 | 500 |
| 1000-521-E0025-43300 | COMM YARD SALE - RECREATION FEES | 535 | 500 | 425 | 500 | 500 | 500 |
| 1000-521-E0057-42200 | MOVIES IN THE PARK - EVENT CONTRIBUTION | 0 | 1,500 | 0 | 1,500 | 2,000 | 2,000 |
| 1000-521-E0057-43300 | MOVIES IN THE PARK - RECREATION FEES | 3,605 | 150 | 687 | 800 | 150 | 150 |
| 1000-521-E0062-42200 | MOVIE MARATHON-EVENT CONTRIBUTION | 0 | 250 | 0 | 250 | 0 | 0 |

## Revenue Budget Worksheet

| Fund: 1000 - GENERAL FUND | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 1000-521-E0062-43300 | MOVIE MARATHON - RECREATION FEES | 0 | 50 | 0 | 0 | 0 | 0 |
| 1000-521-E0064-43300 | PRESCHOOL - RECREATION FEES | 167,728 | 194,040 | 174,018 | 180,000 | 189,800 | 189,800 |
| 1000-521-E0065-43300 | SUMMER CAMP OUT - RECREATION FEES | 2,284 | 2,000 | 969 | 2,000 | 2,000 | 2,000 |
| 1000-521-E0066-42200 | CONCERTS IN THE PK - EVENT CONTRIBUTION | 0 | 11,500 | 0 | 11,500 | 0 | 0 |
| 1000-521-E0066-43300 | CONCERTS IN THE PK - RECREATION FEES | 1,575 | 800 | 2,785 | 2,785 | 400 | 400 |
| 1000-521-E0067-42200 | SKATE NIGHT - EVENT CONTRIBUTION | 0 | 500 | 0 | 500 | 500 | 500 |
| 1000-521-E0067-43300 | SKATE NIGHT - RECREATION FEES | 0 | 0 | 58 | 100 | 0 | 0 |
| 1000-521-P0015-43300 | SCHOLARSHIP PROG - RECREATION FEES | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 1000-621-L0002-42050 | RCHSC - RENTS&CONCESS | 162,885 | 145,000 | 147,349 | 145,000 | 145,000 | 145,000 |
| 1000-621-L0009-42050 | 33 E HIGH ST - RENTS&CONCESS | 1 | 0 | 0 | 0 | 0 | 0 |
| | **Revenue Total:** | **21,615,223** | **20,324,808** | **17,906,464** | **20,699,018** | **21,650,060** | **21,650,060** |
| | **Fund: 1000 - GENERAL FUND Total:** | **21,615,223** | **20,324,808** | **17,906,464** | **20,699,018** | **21,650,060** | **21,650,060** |
| **Fund: 1010 - LIBRARY OPERATING FUND** | | | | | | | |
| **Revenue** | | | | | | | |
| 1010-000-00000-40000 | LIBR OPS - PROP TAXES-CY SEC | 1,052,304 | 1,025,000 | 683,952 | 1,025,000 | 1,100,000 | 1,100,000 |
| 1010-000-00000-42000 | LIBR OPS - INVEST EARN | 6,720 | 20,000 | (14,974) | 20,000 | 20,000 | 20,000 |
| 1010-000-00000-42020 | LIBR OPS - CASH OVER/SHORT | 0 | 0 | 0 | 0 | 0 | 0 |
| 1010-000-00000-42030 | LIBR OPS - MISC REV | 342 | 0 | 0 | 0 | 0 | 0 |
| 1010-000-00000-42200 | LIBR OPS - CONTRIB/DONATION | 0 | 12,000 | 2,000 | 12,000 | 12,000 | 12,000 |
| 1010-000-00000-43330 | LIBR OPS - PRINT & COPY SVC | 372 | 4,000 | 756 | 4,000 | 4,000 | 4,000 |
| 1010-000-00000-43360 | LIBR OPS - REIMBURSE | 7,497 | 0 | 11,805 | 11,805 | 0 | 0 |
| 1010-000-00000-44030 | LIBR OPS - FINE/FEES | 0 | 15,000 | 0 | 15,000 | 0 | 0 |
| 1010-000-00000-49010 | LIBR OPS - TFER FR OTH FUNDS | 3,285 | 0 | 0 | 0 | 0 | 0 |
| 1010-000-G0020-46550 | LIB SVCS & TECH ACT GRANT (LSTA) | 0 | 0 | 0 | 0 | 0 | 0 |
| 1010-000-G0028-46550 | LIBR SVCS ZIP BOOKS GRANT | 0 | 0 | 1,997 | 0 | 0 | 0 |
| | **Revenue Total:** | **1,070,520** | **1,076,000** | **685,538** | **1,087,805** | **1,136,000** | **1,136,000** |
| | **Fund: 1010 - LIBRARY OPERATING FUND Total:** | **1,070,520** | **1,076,000** | **685,538** | **1,087,805** | **1,136,000** | **1,136,000** |
| **Fund: 2000 - TRAFFIC SAFETY FUND** | | | | | | | |
| **Revenue** | | | | | | | |
| 2000-000-00000-42000 | TRF SFTY - INVEST EARN | (297) | 5,000 | (501) | 5,000 | 5,000 | 5,000 |

## Revenue Budget Worksheet

| Fund: 2000 - TRAFFIC SAFETY FUND | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2000-000-00000-43360 | TRF SFTY - REIMBURSE | 0 | 0 | (2,284) | 0 | 0 | 0 |
| 2000-000-00000-44000 | TRF SFTY - MUNI CODE FINES | 92,074 | 168,000 | 78,102 | 168,000 | 168,000 | 168,000 |
| 2000-000-00000-44030 | TRF SFTY - FEES/FINES | 25 | 0 | 0 | 0 | 0 | 0 |
| 2000-000-00000-49010 | TRF SFTY - TFER FR OTH FUND | 576 | 0 | 0 | 0 | 0 | 0 |
| | **Revenue Total:** | **92,379** | **173,000** | **75,315** | **173,000** | **173,000** | **173,000** |
| | **Fund: 2000 - TRAFFIC SAFETY FUND Total:** | **92,379** | **173,000** | **75,315** | **173,000** | **173,000** | **173,000** |
| **Fund: 2001 - TRAFFIC SYSTM MGMT FUND** | | | | | | | |
| **Revenue** | | | | | | | |
| 2001-000-00000-42000 | TSM - INVEST EARN | 3,120 | 65,000 | (19,774) | 65,000 | 65,000 | 65,000 |
| 2001-000-00000-43010 | TSM - DEVT AGRMT FEES | 23,474 | 245,000 | 0 | 10,000 | 430,144 | 430,144 |
| 2001-000-00000-49010 | TSM - TFER FR OTH FUND | 676 | 0 | 0 | 0 | 0 | 0 |
| | **Revenue Total:** | **27,271** | **310,000** | **-19,774** | **75,000** | **495,144** | **495,144** |
| | **Fund: 2001 - TRAFFIC SYSTM MGMT FUND Total:** | **27,271** | **310,000** | **-19,774** | **75,000** | **495,144** | **495,144** |
| **Fund: 2002 - CITY-WIDE TRAFFIC MITIGAT** | | | | | | | |
| **Revenue** | | | | | | | |
| 2002-000-00000-42000 | CW TRAF MITI - INVEST EARN | 37,756 | 275,000 | (218,381) | 275,000 | 275,000 | 275,000 |
| 2002-000-00000-42050 | CW TRAF MITI - RENTS&CONCESS | 81,250 | 82,000 | 84,900 | 82,000 | 82,000 | 82,000 |
| 2002-000-00000-43010 | CW TRAF MITI - DEVT AGRMT FEES | 9,251 | 70,000 | 5,500 | 70,000 | 800,000 | 800,000 |
| 2002-000-00000-43360 | CW TRAF MITI - REIMBURSE | 467 | 0 | 0 | 0 | 0 | 0 |
| | **Revenue Total:** | **128,724** | **427,000** | **-127,981** | **427,000** | **1,157,000** | **1,157,000** |
| | **Fund: 2002 - CITY-WIDE TRAFFIC MITIGAT Total:** | **128,724** | **427,000** | **-127,981** | **427,000** | **1,157,000** | **1,157,000** |
| **Fund: 2003 - CROSSING GUARD FUND** | | | | | | | |
| **Revenue** | | | | | | | |
| 2003-000-00000-42000 | CRS GRD - INVEST EARN | (1,514) | 5,000 | (600) | 5,000 | 5,000 | 5,000 |
| | **Revenue Total:** | **(1,514)** | **5,000** | **-600** | **5,000** | **5,000** | **5,000** |
| | **Fund: 2003 - CROSSING GUARD FUND Total:** | **(1,514)** | **5,000** | **-600** | **5,000** | **5,000** | **5,000** |
| **Fund: 2004 - LIBRARY FACILITIES** | | | | | | | |
| **Revenue** | | | | | | | |
| 2004-000-00000-42000 | LIBR FAC - INVEST EARN | 5,417 | 20,000 | (20,250) | 20,000 | 20,000 | 20,000 |

## Revenue Budget Worksheet

| Fund: 2004 - LIBRARY FACILITIES | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2004-000-00000-43000 | LIBR FAC - GEN DEVT FEES | 80,833 | 130,000 | 2,777 | 22,500 | 218,082 | 218,082 |
| | **Revenue Total:** | **86,250** | **150,000** | **-17,473** | **42,500** | **238,082** | **238,082** |
| | **Fund: 2004 - LIBRARY FACILITIES Total:** | **86,250** | **150,000** | **-17,473** | **42,500** | **238,082** | **238,082** |
| **Fund: 2005 - OPEN SPACE MAINTENANCE** | | | | | | | |
| **Revenue** | | | | | | | |
| 2005-000-00000-42000 | OPEN SP - INVEST EARN | 290 | 5,000 | (2,951) | 5,000 | 5,000 | 5,000 |
| 2005-000-00000-43010 | OPEN SP - DEVT AGRMT FEES | 13,492 | 0 | 14,031 | 0 | 0 | 0 |
| | **Revenue Total:** | **13,782** | **5,000** | **11,080** | **5,000** | **5,000** | **5,000** |
| | **Fund: 2005 - OPEN SPACE MAINTENANCE Total:** | **13,782** | **5,000** | **11,080** | **5,000** | **5,000** | **5,000** |
| **Fund: 2006 - TREE AND LANDSCAPE FEES** | | | | | | | |
| **Revenue** | | | | | | | |
| 2006-000-00000-42000 | TR&LSCP - INVEST EARN | 291 | 5,000 | (1,846) | 5,000 | 5,000 | 5,000 |
| 2006-000-00000-43000 | TR&LSCP - GEN DEVT FEES | 93 | 5,000 | 86 | 5,000 | 8,000 | 8,000 |
| | **Revenue Total:** | **383** | **10,000** | **-1,759** | **10,000** | **13,000** | **13,000** |
| | **Fund: 2006 - TREE AND LANDSCAPE FEES Total:** | **383** | **10,000** | **-1,759** | **10,000** | **13,000** | **13,000** |
| **Fund: 2007 - ART IN PUBLIC PLACES** | | | | | | | |
| **Revenue** | | | | | | | |
| 2007-000-00000-42000 | ART IN PP - INVEST EARN | 9,470 | 90,000 | (48,667) | 90,000 | 90,000 | 90,000 |
| 2007-000-00000-43000 | ART IN PP - GEN DEVT FEES | 117,695 | 675,000 | 0 | 170,000 | 364,022 | 364,022 |
| 2007-000-00000-49010 | ART IN PP - TFER FR OTH FUNDS | 2,281 | 0 | 0 | 0 | 0 | 0 |
| | **Revenue Total:** | **129,446** | **765,000** | **-48,667** | **260,000** | **454,022** | **454,022** |
| | **Fund: 2007 - ART IN PUBLIC PLACES Total:** | **129,446** | **765,000** | **-48,667** | **260,000** | **454,022** | **454,022** |
| **Fund: 2008 - BICYCLE PATH/MULTI-USE TR** | | | | | | | |
| **Revenue** | | | | | | | |
| 2008-000-00000-42000 | BIKE/TRL - INVEST EARN | 219 | 2,000 | (1,336) | 2,000 | 2,000 | 2,000 |
| | **Revenue Total:** | **219** | **2,000** | **-1,336** | **2,000** | **2,000** | **2,000** |
| | **Fund: 2008 - BICYCLE PATH/MULTI-USE TR Total:** | **219** | **2,000** | **-1,336** | **2,000** | **2,000** | **2,000** |

## Revenue Budget Worksheet

| Fund: 2009 - MUNICIPAL POOL | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Fund: 2009 - MUNICIPAL POOL** | | | | | | | |
| **Revenue** | | | | | | | |
| 2009-000-00000-42000 | MUNI POOL - INVEST EARN | 529 | 3,000 | (3,231) | 3,000 | 3,000 | 3,000 |
| | **Revenue Total:** | **529** | **3,000** | **-3,231** | **3,000** | **3,000** | **3,000** |
| | **Fund: 2009 - MUNICIPAL POOL Total:** | **529** | **3,000** | **-3,231** | **3,000** | **3,000** | **3,000** |
| **Fund: 2010 - COMMUNITY WIDE PARK DEVT** | | | | | | | |
| **Revenue** | | | | | | | |
| 2010-000-00000-42000 | PK DEVT CW - INVEST EARN | 2,857 | 50,000 | (15,242) | 50,000 | 50,000 | 50,000 |
| 2010-000-00000-42050 | PK DEVT CW - RENTS&CONCESS | 15,526 | 15,500 | 15,867 | 15,500 | 15,500 | 15,500 |
| 2010-000-00000-43010 | PK DEVT CW - DEVT AGRMT FEES | 15,547 | 36,000 | 0 | 36,000 | 0 | 0 |
| 2010-000-G0025-46330 | ST GRANT - 2018 PK BNDS ACT PER CAPITA GRANT | 0 | 200,578 | 0 | 2 | 200,578 | 200,578 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PER CAPITA GRANT PROJECT #18-56-004 | | 0.00 | 0.00 | | | 177,952 |
| ADOPTED | URBAN COUNTIES PROJECT #18-56-005 | | 0.00 | 0.00 | | | 22,626 |
| 2010-000-G0026-46530 | FED/ST GRANT REIMB - LWCF | 0 | 775,750 | 0 | 775,750 | 775,750 | 775,750 |
| | **Revenue Total:** | **33,930** | **1,077,828** | **625** | **877,252** | **1,041,828** | **1,041,828** |
| | **Fund: 2010 - COMMUNITY WIDE PARK DEVT Total:** | **33,930** | **1,077,828** | **625** | **877,252** | **1,041,828** | **1,041,828** |
| **Fund: 2011 - PARK IMPROVEMENT ZONE 2017-1** | | | | | | | |
| **Revenue** | | | | | | | |
| 2011-000-00000-42000 | PK DEVT Z1 - INVEST EARN | 1,207 | 20,000 | (7,796) | 20,000 | 20,000 | 20,000 |
| | **Revenue Total:** | **1,207** | **20,000** | **-7,796** | **20,000** | **20,000** | **20,000** |
| | **Fund: 2011 - PARK IMPROVEMENT ZONE 2017-1 Total:** | **1,207** | **20,000** | **-7,796** | **20,000** | **20,000** | **20,000** |
| **Fund: 2013 - PARK IMPROVEMENT ZONE 2017-2** | | | | | | | |
| **Revenue** | | | | | | | |
| 2013-000-00000-42000 | PK DEVT Z3 - INVEST EARN | (367) | 10,000 | (82) | 10,000 | 10,000 | 10,000 |
| 2013-000-00000-43010 | PK DEVT Z3 - DEVT AGRMT FEES | 23,320 | 36,000 | 0 | 36,000 | 567,000 | 567,000 |
| | **Revenue Total:** | **22,953** | **46,000** | **-82** | **46,000** | **577,000** | **577,000** |
| | **Fund: 2013 - PARK IMPROVEMENT ZONE 2017-2 Total:** | **22,953** | **46,000** | **-82** | **46,000** | **577,000** | **577,000** |

## Revenue Budget Worksheet

| Fund: 2014 - LOS ANGELES A.O.C. | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Fund: 2014 - LOS ANGELES A.O.C.** | | | | | | | |
| **Revenue** | | | | | | | |
| 2014-000-00000-42000 | LA-AOC - INVEST EARN | 13,068 | 225,000 | (110,323) | 225,000 | 225,000 | 225,000 |
| 2014-000-00000-42050 | LA-AOC - RENTS&CONCESS | 48,000 | 48,000 | 48,000 | 48,000 | 48,000 | 48,000 |
| 2014-000-00000-43000 | LA-AOC - GEN DEVT FEES | 0 | 500,000 | 0 | 22,000 | 1,445,304 | 1,445,304 |
| | **Revenue Total:** | **61,068** | **773,000** | **-62,323** | **295,000** | **1,718,304** | **1,718,304** |
| | **Fund: 2014 - LOS ANGELES A.O.C. Total:** | **61,068** | **773,000** | **-62,323** | **295,000** | **1,718,304** | **1,718,304** |
| **Fund: 2015 - TIERRA REJADA/SPRING AOC** | | | | | | | |
| **Revenue** | | | | | | | |
| 2015-000-00000-42000 | TR/SPR AOC - INVEST EARN | 4,201 | 0 | (1,593) | 0 | 0 | 0 |
| 2015-000-00000-43000 | TR/SPR AOC - GEN DEVT FEES | 151,467 | 0 | 0 | 0 | 0 | 0 |
| | **Revenue Total:** | **155,668** | **0** | **-1,593** | **0** | **0** | **0** |
| | **Fund: 2015 - TIERRA REJADA/SPRING AOC Total:** | **155,668** | **0** | **-1,593** | **0** | **0** | **0** |
| **Fund: 2016 - CASEY/GABBERT A.O.C.** | | | | | | | |
| **Revenue** | | | | | | | |
| 2016-000-00000-42000 | CAS/GAB AOC - INVEST EARN | 174 | 1,000 | (1,064) | 1,000 | 1,000 | 1,000 |
| | **Revenue Total:** | **174** | **1,000** | **-1,064** | **1,000** | **1,000** | **1,000** |
| | **Fund: 2016 - CASEY/GABBERT A.O.C. Total:** | **174** | **1,000** | **-1,064** | **1,000** | **1,000** | **1,000** |
| **Fund: 2017 - FREMONT STORM DRAIN AOC** | | | | | | | |
| **Revenue** | | | | | | | |
| 2017-000-00000-42000 | FRMT ST AOC - INVEST EARN | 29 | 1,000 | (178) | 1,000 | 1,000 | 1,000 |
| | **Revenue Total:** | **29** | **1,000** | **-178** | **1,000** | **1,000** | **1,000** |
| | **Fund: 2017 - FREMONT STORM DRAIN AOC Total:** | **29** | **1,000** | **-178** | **1,000** | **1,000** | **1,000** |
| **Fund: 2018 - ENDOWMENT FUND** | | | | | | | |
| **Revenue** | | | | | | | |
| 2018-000-00000-42000 | ENDOW - INVEST EARN | 4,888 | 250,000 | (92,412) | 250,000 | 250,000 | 250,000 |
| 2018-000-00000-42050 | ENDOW - RENTS&CONCESS | 81,190 | 78,000 | 78,853 | 78,000 | 78,000 | 78,000 |
| 2018-000-00000-43010 | ENDOW - DEVT AGRMT FEES | 237,507 | 680,000 | 40 | 0 | 1,884,000 | 1,884,000 |
| 2018-000-00000-46350 | ENDOW - FED/ST GRANT REIMB | 0 | 0 | 0 | 156,074 | 0 | 0 |

## Revenue Budget Worksheet

| Fund: 2018 - ENDOWMENT FUND | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2018-172-L0069-42050 | 61 HIGH ST - RENTS&CONCESS | 36,000 | 36,000 | 36,000 | 36,000 | 36,000 | 36,000 |
| | **Revenue Total:** | **359,584** | **1,044,000** | **22,480** | **520,074** | **2,248,000** | **2,248,000** |
| | **Fund: 2018 - ENDOWMENT FUND Total:** | **359,584** | **1,044,000** | **22,480** | **520,074** | **2,248,000** | **2,248,000** |
| **Fund: 2019 - OPEN SPACE ACQUISITION FUND** | | | | | | | |
| **Revenue** | | | | | | | |
| 2019-000-00000-42000 | OPEN SPACE ACQ - INVEST EARN | 3,799 | 1,000 | (23,210) | 1,000 | 1,000 | 1,000 |
| | **Revenue Total:** | **3,799** | **1,000** | **-23,210** | **1,000** | **1,000** | **1,000** |
| | **Fund: 2019 - OPEN SPACE ACQUISITION FUND Total:** | **3,799** | **1,000** | **-23,210** | **1,000** | **1,000** | **1,000** |
| **Fund: 2020 - WC TRAFFIC NOISE ATTENUATION** | | | | | | | |
| **Revenue** | | | | | | | |
| 2020-000-00000-42000 | WC TRAF NOISE ATTEN - INVEST EARN | 44 | 0 | (267) | 0 | 0 | 0 |
| 2020-000-P0050-43010 | WALNUT CYN TRAF NOISE ATTEN - DEVT AGRMT FEE | 0 | 0 | 0 | 0 | 0 | 0 |
| | **Revenue Total:** | **44** | **0** | **-267** | **0** | **0** | **0** |
| | **Fund: 2020 - WC TRAFFIC NOISE ATTENUATION Total:** | **44** | **0** | **-267** | **0** | **0** | **0** |
| **Fund: 2121 - CITY AFFORDABLE HOUSING** | | | | | | | |
| **Revenue** | | | | | | | |
| 2121-000-00000-42000 | CITY HSNG - INVEST EARN | 332 | 55,000 | (26,378) | 55,000 | 55,000 | 55,000 |
| 2121-000-00000-42050 | CITY HSNG - RENTS&CONCESS | 64,167 | 0 | 95,679 | 95,679 | 0 | 0 |
| 2121-000-00000-42210 | CITY HSNG - LOAN PAYOFFS | 47,116 | 0 | 1,983 | 1,983 | 0 | 0 |
| 2121-000-00000-43290 | CITY HSNG - ADMINISTRATIVE FEES | 11,748 | 10,000 | 11,228 | 10,000 | 10,000 | 10,000 |
| 2121-000-00000-43360 | CITY HSNG - REIMBURSE | 0 | 0 | 0 | 0 | 0 | 0 |
| 2121-000-00000-49010 | CITY HSNG - TFER FR OTH FUND | 2,949 | 0 | 0 | 0 | 0 | 0 |
| | **Revenue Total:** | **126,312** | **65,000** | **82,513** | **162,662** | **65,000** | **65,000** |
| | **Fund: 2121 - CITY AFFORDABLE HOUSING Total:** | **126,312** | **65,000** | **82,513** | **162,662** | **65,000** | **65,000** |
| **Fund: 2122 - CALHOME PROG REUSE FUND** | | | | | | | |
| **Revenue** | | | | | | | |
| 2122-000-00000-42000 | CALHOME - INVEST EARN | 176 | 1,000 | (1,073) | 1,000 | 1,000 | 1,000 |
| | **Revenue Total:** | **176** | **1,000** | **-1,073** | **1,000** | **1,000** | **1,000** |
| | **Fund: 2122 - CALHOME PROG REUSE FUND Total:** | **176** | **1,000** | **-1,073** | **1,000** | **1,000** | **1,000** |

## Revenue Budget Worksheet

| Fund: 2123 - HOUSING-SUCCESSOR AGENCY | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| **Fund: 2123 - HOUSING-SUCCESSOR AGENCY** | | | | | | | | |
| **Revenue** | | | | | | | | |
| 2123-000-00000-42000 | HSNG SA - INVEST EARN | | (2,479) | 3,000 | (806) | 3,000 | 3,000 | 3,000 |
| 2123-424-L0025-42050 | 250 LA AVE - RENTS&CONCESS | | 20,100 | 20,000 | 20,100 | 20,000 | 20,000 | 20,000 |
| | **Revenue Total:** | | **17,621** | **23,000** | **19,293** | **23,000** | **23,000** | **23,000** |
| | **Fund: 2123 - HOUSING-SUCCESSOR AGENCY Total:** | | **17,621** | **23,000** | **19,293** | **23,000** | **23,000** | **23,000** |
| **Fund: 2200 - COMMUNITY DEVELOPMENT** | | | | | | | | |
| **Revenue** | | | | | | | | |
| 2200-000-00000-41000 | CDF - BUSINESS REGIS | | 0 | 0 | 0 | 480 | 0 | 0 |
| 2200-000-00000-41010 | CDF - SP BUSINESS PERMIT | | 660 | 0 | 1,030 | 0 | 1,000 | 1,000 |
| 2200-000-00000-42000 | CDF - INVEST EARN | | (9,747) | 20,000 | 0 | 20,000 | 15,000 | 15,000 |
| 2200-000-00000-43020 | CDF - DEVT PLAN REV&PROCE FEE | | 0 | 0 | 2,985 | 0 | 0 | 0 |
| 2200-000-00000-43080 | CDF - DEVT PROCESS STAFF CHG | | 161,181 | 200,000 | 188,417 | 200,000 | 200,000 | 200,000 |
| 2200-000-00000-43090 | CDF - CONTRACT ADMIN FEE | | 28,720 | 20,000 | 45,830 | 20,000 | 25,000 | 25,000 |
| 2200-000-00000-43100 | CDF - PLAN/ZONE PERMIT REV FEES | | 30,546 | 45,000 | 27,590 | 45,000 | 35,000 | 35,000 |
| 2200-000-00000-43120 | CDF - HOME OCC PERMIT | | 6,160 | 7,000 | 8,140 | 7,000 | 8,000 | 8,000 |
| 2200-000-00000-43160 | CDF - ADMIN PERMITS | | 10,980 | 15,000 | 13,780 | 15,000 | 12,000 | 12,000 |
| 2200-000-00000-43170 | CDF - SIGN&BANNERS PERMIT | | 3,785 | 10,000 | 15,257 | 10,052 | 14,000 | 14,000 |
| 2200-000-00000-43180 | CDF - ADVANCE PLAN FEES | | 15,855 | 25,000 | 15,067 | 25,000 | 20,000 | 20,000 |
| 2200-000-00000-43290 | CDF - ADMINISTRATIVE FEES | | 9,960 | 15,000 | 195 | 15,000 | 1,000 | 1,000 |
| 2200-000-00000-43360 | CDF - REIMBURSE | | 119,050 | 545,000 | 258,810 | 100,000 | 458,610 | 458,610 |
| 2200-000-00000-44000 | CDF - MUNI CODE FINES | | 300 | 1,000 | 250 | 1,000 | 300 | 300 |
| 2200-000-00000-46350 | CDF - STATE GRANTS | | 0 | 260,000 | 156,074 | 260,000 | 310,000 | 310,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | GENERAL PLAN GRANTS | LEAP AND SB-2 | | | | | | |
| 2200-000-00000-49010 | CDF - TFER FR OTH FUND | | 1,144,726 | 731,335 | 0 | 1,437,076 | 1,117,622 | 1,117,622 |
| 2200-000-E0046-43200 | CDF - RES B&S PERMIT FEE | | 313,456 | 350,000 | 232,354 | 350,000 | 24,000 | 24,000 |
| 2200-000-E0046-43210 | CDF - RES B&S PLAN CHECK | | 100,230 | 150,000 | 83,296 | 150,000 | 120,000 | 120,000 |
| 2200-000-E0047-43200 | CDF - NR B&S PERMIT FEE | | 74,136 | 75,000 | 151,217 | 105,000 | 95,000 | 95,000 |

## Revenue Budget Worksheet

| Fund: 2200 - COMMUNITY DEVELOPMENT | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| 2200-000-E0047-43210 | CDF - NR B&S PLAN CHECK | | 55,361 | 80,000 | 132,313 | 80,000 | 80,000 | 80,000 |
| | **Revenue Total:** | | **2,065,360** | **2,549,335** | **1,332,609** | **2,840,608** | **2,536,532** | **2,536,532** |
| | **Fund: 2200 - COMMUNITY DEVELOPMENT Total:** | | **2,065,360** | **2,549,335** | **1,332,609** | **2,840,608** | **2,536,532** | **2,536,532** |
| **Fund: 2205 - ENGINEERING/PW FUND** | | | | | | | | |
| **Revenue** | | | | | | | | |
| 2205-000-00000-42000 | ENG/PWE - INVEST EARN | | (57) | 0 | 0 | 0 | 0 | 0 |
| 2205-000-00000-43020 | ENG/PWE - DEVT PLAN REV&PROCE FEE | | 249,928 | 150,000 | 223,164 | 150,000 | 150,000 | 150,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | PLAN CHECK | 70% OF REVENUE COLLECTED IN THIS ACCOUNT GOES TO EXPENSE LINE 2205-223-E0037-51060. | | | | | | |
| 2205-000-00000-43030 | ENG/PWE - DEVT/CONSTR INSP FEES | | 45,335 | 86,000 | 0 | 86,000 | 86,000 | 86,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | INSPECTION | 70% OF THIS REVENUE GOES TO EXPENSE LINE 2205-223-E0038-51060. | | | | | | |
| 2205-000-00000-43080 | ENG/PWE - DEVT PROCESS STAFF CHG | | 6,748 | 8,000 | 10,803 | 8,000 | 8,000 | 8,000 |
| 2205-000-00000-43090 | ENG/PWE - CONTRACT ADMIN FEE | | 2,514 | 3,098 | 0 | 3,098 | 3,098 | 3,098 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | FLOODPLAIN REVENUE | EQUALS 15% OF EXPENDITURES FOR FLOODPLAIN SERVICES ($20,650). | | | | | | |
| 2205-000-00000-43140 | ENG/PWE - ENCROACH PERMIT | | 21,634 | 35,000 | 68,285 | 31,571 | 31,571 | 31,571 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | ENCROACH | EXPENDITURE LINE (2205-223-E0039-51060) IS CONNECTED TO REVENUE LINE 2205-000-00000-43140 (ENCROACHMENT PERMITS). BUDGETED EXPENSES ARE EQUAL TO 70% OF REVENUE LINE WHEN 3RD PARTY IS USED. THIS IS FOR SPECIAL PROJECTS WHERE CONSULTANT PROVIDES INSPECTION SERVICES VS. STANDARD CITY STAFF. | | | | | | |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | PERMITS FOR 3RD PARTY INSPECTION | 0.00 | 0.00 | 3,571 |
| ADOPTED | STANDARD ENCROACHMENT PERMITS | 0.00 | 0.00 | 28,000 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2205-000-00000-43360 | ENGR - REIMBURSE | 0 | 14,350 | 0 | 9,350 | 9,350 | 9,350 |

## Revenue Budget Worksheet

| Fund: 2205 - ENGINEERING/PW FUND | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET NOTES | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | |
| ADOPTED | FAIRFIELD INN REIMBURSEMENT | FAIRFIELD INN REIMBURSEMENT IS EQUAL TO 50% OF EXPENDITURES FROM EXPENSE LINE 2205-223-E0073-51000 | | | | | |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | REIMBURSE - NEW/ANNEXATION OF ASSESSMENT DISTRICT | | 0.00 | 0.00 | | | 9,350 |
| 2205-000-00000-49010 | ENG/PWE - TFER FR OTH FUND | 141,686 | 145,491 | 0 | 124,773 | 168,119 | 168,119 |
| 2205-000-E0040-43040 | ENG/PWE - ENGR REVIEW FEE | 0 | 20,650 | 0 | 20,650 | 20,650 | 20,650 |
| | **Revenue Total:** | **467,787** | **462,589** | **302,253** | **433,442** | **476,788** | **476,788** |
| | **Fund: 2205 - ENGINEERING/PW FUND Total:** | **467,787** | **462,589** | **302,253** | **433,442** | **476,788** | **476,788** |
| **Fund: 2300 - AD 84-2 CITYWIDE LLMD** | | | | | | | |
| **Revenue** | | | | | | | |
| 2300-000-00000-43360 | LMD-CW - REIMBURSE | 72 | 0 | 87 | 87 | 0 | 0 |
| 2300-000-00000-45010 | LMD-CW - SBA - ST LIGHTING | 261,574 | 260,755 | 268,965 | 260,755 | 261,005 | 261,005 |
| 2300-000-00000-45020 | LMD-CW - SBA- LANDSCAPE MAINT | 192,417 | 192,037 | 197,853 | 192,037 | 193,840 | 193,840 |
| 2300-000-00000-49010 | LMD-CW - TFER FR OTH FUND | 77,353 | 125,135 | 0 | 112,170 | 151,858 | 151,858 |
| | **Revenue Total:** | **531,416** | **577,927** | **466,906** | **565,049** | **606,703** | **606,703** |
| | **Fund: 2300 - AD 84-2 CITYWIDE LLMD Total:** | **531,416** | **577,927** | **466,906** | **565,049** | **606,703** | **606,703** |
| **Fund: 2301 - 84-2 PECAN AVE T2851** | | | | | | | |
| **Revenue** | | | | | | | |
| 2301-000-00000-45020 | LMD-Z1 - SBA- LANDSCAPE MAINT | 9,733 | 9,702 | 10,007 | 9,702 | 9,702 | 9,702 |
| 2301-000-00000-49010 | LMD-Z1 - TFER FR OTH FUND | 14,952 | 13,535 | 0 | 9,961 | 14,488 | 14,488 |
| | **Revenue Total:** | **24,685** | **23,237** | **10,007** | **19,663** | **24,190** | **24,190** |
| | **Fund: 2301 - 84-2 PECAN AVE T2851 Total:** | **24,685** | **23,237** | **10,007** | **19,663** | **24,190** | **24,190** |
| **Fund: 2302 - 84-2 STEEPLE HILL T2865** | | | | | | | |
| **Revenue** | | | | | | | |
| 2302-000-00000-42000 | LMD-Z2 - INVEST EARN | 177 | 1,000 | (735) | 1,000 | 1,000 | 1,000 |

## Revenue Budget Worksheet

| Fund: 2302 - 84-2 STEEPLE HILL T2865 | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2302-000-00000-45020 | LMD-Z2 - SBA- LANDSCAPE MAINT | 74,074 | 73,839 | 76,166 | 73,839 | 73,839 | 73,839 |
| | **Revenue Total:** | **74,251** | **74,839** | **75,430** | **74,839** | **74,839** | **74,839** |
| | **Fund: 2302 - 84-2 STEEPLE HILL T2865 Total:** | **74,251** | **74,839** | **75,430** | **74,839** | **74,839** | **74,839** |
| **Fund: 2303 - 84-2 BUTTERCREEK T3032** | | | | | | | |
| **Revenue** | | | | | | | |
| 2303-000-00000-42000 | LMD-Z3 - INVEST EARN | (15) | 0 | 0 | 0 | 0 | 0 |
| 2303-000-00000-45020 | LMD-Z3 - SBA- LANDSCAPE MAINT | 3,089 | 3,079 | 3,176 | 3,079 | 3,079 | 3,079 |
| 2303-000-00000-49010 | LMD-Z3 - TFER FR OTH FUND | 0 | 1,517 | 0 | 1,514 | 2,760 | 2,760 |
| | **Revenue Total:** | **3,074** | **4,596** | **3,176** | **4,593** | **5,839** | **5,839** |
| | **Fund: 2303 - 84-2 BUTTERCREEK T3032 Total:** | **3,074** | **4,596** | **3,176** | **4,593** | **5,839** | **5,839** |
| **Fund: 2304 - 84-2 WILLIAMS RANCH T3274** | | | | | | | |
| **Revenue** | | | | | | | |
| 2304-000-00000-42000 | LMD-Z4 - INVEST EARN | 14 | 0 | (31) | 0 | 0 | 0 |
| 2304-000-00000-45020 | LMD-Z4 - SBA- LANDSCAPE MAINT | 6,403 | 6,383 | 6,584 | 6,383 | 6,383 | 6,383 |
| | **Revenue Total:** | **6,418** | **6,383** | **6,553** | **6,383** | **6,383** | **6,383** |
| | **Fund: 2304 - 84-2 WILLIAMS RANCH T3274 Total:** | **6,418** | **6,383** | **6,553** | **6,383** | **6,383** | **6,383** |
| **Fund: 2305 - 84-2 PHEASANT T3019/3525** | | | | | | | |
| **Revenue** | | | | | | | |
| 2305-000-00000-45020 | LMD-Z5 - SBA- LANDSCAPE MAINT | 23,916 | 23,840 | 24,591 | 23,840 | 23,840 | 23,840 |
| 2305-000-00000-49010 | LMD-Z5 - TFER FR OTH FUND | 41,090 | 57,497 | 0 | 57,608 | 63,699 | 63,699 |
| | **Revenue Total:** | **65,006** | **81,337** | **24,591** | **81,448** | **87,539** | **87,539** |
| | **Fund: 2305 - 84-2 PHEASANT T3019/3525 Total:** | **65,006** | **81,337** | **24,591** | **81,448** | **87,539** | **87,539** |
| **Fund: 2306 - 84-2 INGLEWOOD ST T3306** | | | | | | | |
| **Revenue** | | | | | | | |
| 2306-000-00000-42000 | LMD-Z6 - INVEST EARN | (1) | 0 | 0 | 0 | 0 | 0 |
| 2306-000-00000-45020 | LMD-Z6 - SBA- LANDSCAPE MAINT | 927 | 924 | 953 | 924 | 924 | 924 |
| 2306-000-00000-49010 | LMD-Z6 - TFER FR OTH FUND | 4,408 | 702 | 0 | 529 | 1,056 | 1,056 |
| | **Revenue Total:** | **5,334** | **1,626** | **953** | **1,453** | **1,980** | **1,980** |
| | **Fund: 2306 - 84-2 INGLEWOOD ST T3306 Total:** | **5,334** | **1,626** | **953** | **1,453** | **1,980** | **1,980** |

## Revenue Budget Worksheet

| Fund: 2307 - 84-2 LA AVE & GABBERT RD | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Fund: 2307 - 84-2 LA AVE & GABBERT RD** | | | | | | | |
| **Revenue** | | | | | | | |
| 2307-000-00000-42000 | LMD-Z7 - INVEST EARN | 33 | 0 | (169) | 0 | 0 | 0 |
| 2307-000-00000-45020 | LMD-Z7 - SBA- LANDSCAPE MAINT | 11,258 | 11,298 | 11,575 | 11,298 | 11,298 | 11,298 |
| | **Revenue Total:** | **11,290** | **11,298** | **11,406** | **11,298** | **11,298** | **11,298** |
| | **Fund: 2307 - 84-2 LA AVE & GABBERT RD Total:** | **11,290** | **11,298** | **11,406** | **11,298** | **11,298** | **11,298** |
| **Fund: 2308 - 84-2 HOMES ACRES BUFFER** | | | | | | | |
| **Revenue** | | | | | | | |
| 2308-000-00000-45020 | LMD-Z8 - SBA- LANDSCAPE MAINT | 15,276 | 15,227 | 15,707 | 15,227 | 15,227 | 15,227 |
| 2308-000-00000-49010 | LMD-Z8 - TFER FR OTH FUND | 9,445 | 10,070 | 0 | 9,714 | 10,895 | 10,895 |
| | **Revenue Total:** | **24,721** | **25,297** | **15,707** | **24,941** | **26,122** | **26,122** |
| | **Fund: 2308 - 84-2 HOMES ACRES BUFFER Total:** | **24,721** | **25,297** | **15,707** | **24,941** | **26,122** | **26,122** |
| **Fund: 2309 - 84-2 CONDOR DRIVE** | | | | | | | |
| **Revenue** | | | | | | | |
| 2309-000-00000-45020 | LMD-Z9 - SBA- LANDSCAPE MAINT | 1,361 | 1,357 | 1,399 | 1,357 | 1,357 | 1,357 |
| 2309-000-00000-49010 | LMD-Z9 - TFER FR OTH FUND | 4,889 | 5,490 | 0 | 3,973 | 5,796 | 5,796 |
| | **Revenue Total:** | **6,250** | **6,847** | **1,399** | **5,330** | **7,153** | **7,153** |
| | **Fund: 2309 - 84-2 CONDOR DRIVE Total:** | **6,250** | **6,847** | **1,399** | **5,330** | **7,153** | **7,153** |
| **Fund: 2310 - 84-2 MTN MEADOWS PC3** | | | | | | | |
| **Revenue** | | | | | | | |
| 2310-000-00000-42000 | LMD-Z10 - INVEST EARN | (500) | 500 | (749) | 500 | 500 | 500 |
| 2310-000-00000-45020 | LMD-Z10 - SBA- LANDSCAPE MAINT | 202,096 | 201,455 | 207,804 | 201,455 | 201,455 | 201,455 |
| | **Revenue Total:** | **201,596** | **201,955** | **207,055** | **201,955** | **201,955** | **201,955** |
| | **Fund: 2310 - 84-2 MTN MEADOWS PC3 Total:** | **201,596** | **201,955** | **207,055** | **201,955** | **201,955** | **201,955** |
| **Fund: 2311 - 84-2 ALYSSAS COURT T4174** | | | | | | | |
| **Revenue** | | | | | | | |
| 2311-000-00000-42000 | LMD-Z11 - INVEST EARN | 60 | 0 | (71) | 0 | 0 | 0 |

## Revenue Budget Worksheet

| Fund: 2311 - 84-2 ALYSSAS COURT T4174 | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2311-000-00000-45020 | LMD-Z11 - SBA- LANDSCAPE MAINT | 3,050 | 3,040 | 3,135 | 3,040 | 3,040 | 3,040 |
| | **Revenue Total:** | **3,110** | **3,040** | **3,063** | **3,040** | **3,040** | **3,040** |
| | **Fund: 2311 - 84-2 ALYSSAS COURT T4174 Total:** | **3,110** | **3,040** | **3,063** | **3,040** | **3,040** | **3,040** |
| **Fund: 2312 - 84-2 CARLSBERG** | | | | | | | |
| **Revenue** | | | | | | | |
| 2312-000-00000-42000 | LMD-Z12 - INVEST EARN | 604 | 2,500 | (4,705) | 2,500 | 2,500 | 2,500 |
| 2312-000-00000-45020 | LMD-Z12 - SBA- LANDSCAPE MAINT | 207,174 | 258,149 | 213,260 | 258,149 | 285,623 | 285,623 |
| | **Revenue Total:** | **207,777** | **260,649** | **208,554** | **260,649** | **288,123** | **288,123** |
| | **Fund: 2312 - 84-2 CARLSBERG Total:** | **207,777** | **260,649** | **208,554** | **260,649** | **288,123** | **288,123** |
| **Fund: 2314 - SILVER OAK LN** | | | | | | | |
| **Revenue** | | | | | | | |
| 2314-000-00000-45020 | LMD-Z14 - SBA- LANDSCAPE MAINT | 2,020 | 1,899 | 2,114 | 1,899 | 2,024 | 2,024 |
| 2314-000-00000-49010 | LMD-Z14 - TFER FR OTH FUND | 2,083 | 6,117 | 0 | 1,866 | 9,713 | 9,713 |
| | **Revenue Total:** | **4,103** | **8,016** | **2,114** | **3,765** | **11,737** | **11,737** |
| | **Fund: 2314 - SILVER OAK LN Total:** | **4,103** | **8,016** | **2,114** | **3,765** | **11,737** | **11,737** |
| **Fund: 2315 - COUNTRY CLUB ESTATES** | | | | | | | |
| **Revenue** | | | | | | | |
| 2315-000-00000-42000 | LMD-Z15 - INVEST EARN | 384 | 15,000 | (8,505) | 15,000 | 15,000 | 15,000 |
| 2315-542-L0076-45020 | COUNTRY CLUB ZONE A-SBA LSCAPE MAINT | 130,498 | 194,400 | 248,342 | 194,400 | 235,934 | 235,934 |
| 2315-542-L0077-45020 | MASTERS @ MPK CC ZONE B-SBA LSCAPE MAINT | 17,718 | 22,256 | 22,427 | 22,256 | 28,665 | 28,665 |
| | **Revenue Total:** | **148,601** | **231,656** | **262,264** | **231,656** | **279,599** | **279,599** |
| | **Fund: 2315 - COUNTRY CLUB ESTATES Total:** | **148,601** | **231,656** | **262,264** | **231,656** | **279,599** | **279,599** |
| **Fund: 2316 - MOUNTAIN VIEW** | | | | | | | |
| **Revenue** | | | | | | | |
| 2316-000-00000-42000 | LMD-Z16 - INVEST EARN | (107) | 1,000 | (366) | 1,000 | 1,000 | 1,000 |
| 2316-000-00000-45020 | LMD-Z16 - SBA- LANDSCAPE MAINT | 3,131 | 5,900 | 5,839 | 5,900 | 6,450 | 6,450 |
| | **Revenue Total:** | **3,023** | **6,900** | **5,473** | **6,900** | **7,450** | **7,450** |
| | **Fund: 2316 - MOUNTAIN VIEW Total:** | **3,023** | **6,900** | **5,473** | **6,900** | **7,450** | **7,450** |

## Revenue Budget Worksheet

| Fund: 2318 - MOONSONG CT | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Fund: 2318 - MOONSONG CT** | | | | | | | |
| **Revenue** | | | | | | | |
| 2318-000-00000-42000 | LMD-Z18 - INVEST EARN | 289 | 200 | (437) | 200 | 200 | 200 |
| 2318-000-00000-45020 | LMD-Z18 - SBA- LANDSCAPE MAINT | 17,871 | 18,706 | 18,329 | 18,706 | 19,943 | 19,943 |
| | **Revenue Total:** | **18,160** | **18,906** | **17,892** | **18,906** | **20,143** | **20,143** |
| | **Fund: 2318 - MOONSONG CT Total:** | **18,160** | **18,906** | **17,892** | **18,906** | **20,143** | **20,143** |
| **Fund: 2319 - CAMPUS PLAZA** | | | | | | | |
| **Revenue** | | | | | | | |
| 2319-000-00000-42000 | LMD-Z19 - INVEST EARN | 117 | 500 | (712) | 500 | 500 | 500 |
| 2319-000-00000-45020 | LMD-Z19 - SBA- LANDSCAPE MAINT | 0 | 3,135 | 3,134 | 3,135 | 4,207 | 4,207 |
| | **Revenue Total:** | **117** | **3,635** | **2,422** | **3,635** | **4,707** | **4,707** |
| | **Fund: 2319 - CAMPUS PLAZA Total:** | **117** | **3,635** | **2,422** | **3,635** | **4,707** | **4,707** |
| **Fund: 2320 - MERIDIAN HILLS** | | | | | | | |
| **Revenue** | | | | | | | |
| 2320-000-00000-42000 | LMD20 MER HILLS - INVEST EARN | 407 | 15,000 | (5,231) | 15,000 | 15,000 | 15,000 |
| 2320-000-00000-43360 | LMD-Z20 - REIMBURSE | 40,755 | 0 | 0 | 0 | 0 | 0 |
| 2320-000-00000-45020 | LMD20 MER HILLS- SBA- LANDSCAPE MAINT | 322,806 | 372,000 | 360,490 | 372,000 | 407,856 | 407,856 |
| | **Revenue Total:** | **363,968** | **387,000** | **355,258** | **387,000** | **422,856** | **422,856** |
| | **Fund: 2320 - MERIDIAN HILLS Total:** | **363,968** | **387,000** | **355,258** | **387,000** | **422,856** | **422,856** |
| **Fund: 2321 - CANTERBURY & IVY LN** | | | | | | | |
| **Revenue** | | | | | | | |
| 2321-000-00000-42000 | LMD-Z21 - INVEST EARN | 311 | 1,000 | (1,719) | 1,000 | 1,000 | 1,000 |
| 2321-542-L0071-45020 | LMD CANTERBURY LN - SBA- LANDSCAPE MAINT | 3,860 | 7,700 | 11,429 | 7,700 | 7,959 | 7,959 |
| 2321-542-L0072-45020 | LMD IVY LN - SBA- LANDSCAPE MAINT | 3,239 | 9,900 | 5,877 | 9,900 | 10,076 | 10,076 |
| | **Revenue Total:** | **7,410** | **18,600** | **15,588** | **18,600** | **19,036** | **19,036** |
| | **Fund: 2321 - CANTERBURY & IVY LN Total:** | **7,410** | **18,600** | **15,588** | **18,600** | **19,036** | **19,036** |
| **Fund: 2322 - MOORPARK HIGHLANDS** | | | | | | | |
| **Revenue** | | | | | | | |
| 2322-000-00000-42000 | LMD-Z22 - INVEST EARN | (555) | 22,000 | (6,391) | 22,000 | 22,000 | 22,000 |

## Revenue Budget Worksheet

| Fund: 2322 - MOORPARK HIGHLANDS | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2322-000-00000-45020 | MOORPARK HIGHLANDS - SBA- LANDSCAPE MAINT | 697,333 | 808,200 | 776,032 | 808,200 | 892,677 | 892,677 |
| | **Revenue Total:** | **696,778** | **830,200** | **769,640** | **830,200** | **914,677** | **914,677** |
| | **Fund: 2322 - MOORPARK HIGHLANDS Total:** | **696,778** | **830,200** | **769,640** | **830,200** | **914,677** | **914,677** |
| **Fund: 2323 - SUNCAL TRACT#5130** | | | | | | | |
| **Revenue** | | | | | | | |
| 2323-000-00000-42000 | LMD-Z23 - INVEST EARN | 10 | 100 | (62) | 100 | 100 | 100 |
| | **Revenue Total:** | **10** | **100** | **-62** | **100** | **100** | **100** |
| | **Fund: 2323 - SUNCAL TRACT#5130 Total:** | **10** | **100** | **-62** | **100** | **100** | **100** |
| **Fund: 2324 - 875 LOS ANGELES AV** | | | | | | | |
| **Revenue** | | | | | | | |
| 2324-000-00000-42000 | LMD-Z24 - INVEST EARN | 41 | 300 | (252) | 300 | 300 | 300 |
| | **Revenue Total:** | **41** | **300** | **-252** | **300** | **300** | **300** |
| | **Fund: 2324 - 875 LOS ANGELES AV Total:** | **41** | **300** | **-252** | **300** | **300** | **300** |
| **Fund: 2325 - PATRIOT COMMERCE CTR** | | | | | | | |
| **Revenue** | | | | | | | |
| 2325-000-00000-42000 | LMD-Z25 - INVEST EARN | 13 | 100 | (78) | 100 | 100 | 100 |
| | **Revenue Total:** | **13** | **100** | **-78** | **100** | **100** | **100** |
| | **Fund: 2325 - PATRIOT COMMERCE CTR Total:** | **13** | **100** | **-78** | **100** | **100** | **100** |
| **Fund: 2326 - 14339-14349 WHITE SAGE RD** | | | | | | | |
| **Revenue** | | | | | | | |
| 2326-000-00000-42000 | LMD-Z26 - INVEST EARN | 8 | 100 | (50) | 100 | 100 | 100 |
| | **Revenue Total:** | **8** | **100** | **-50** | **100** | **100** | **100** |
| | **Fund: 2326 - 14339-14349 WHITE SAGE RD Total:** | **8** | **100** | **-50** | **100** | **100** | **100** |
| **Fund: 2330 - AD 92-1 MISSION BELL PLZ** | | | | | | | |
| **Revenue** | | | | | | | |
| 2330-000-00000-42000 | LMD-Z30 - INVEST EARN | 0 | 100 | (1) | 100 | 100 | 100 |
| | **Revenue Total:** | **0** | **100** | **-1** | **100** | **100** | **100** |
| | **Fund: 2330 - AD 92-1 MISSION BELL PLZ Total:** | **0** | **100** | **-1** | **100** | **100** | **100** |

## Revenue Budget Worksheet

| Fund: 2331 - TUSCANY SQ | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Fund: 2331 - TUSCANY SQ** | | | | | | | |
| **Revenue** | | | | | | | |
| 2331-000-00000-42000 | LMD-Z31 - INVEST EARN | 5 | 100 | (32) | 100 | 100 | 100 |
| | **Revenue Total:** | **5** | **100** | **-32** | **100** | **100** | **100** |
| | **Fund: 2331 - TUSCANY SQ Total:** | **5** | **100** | **-32** | **100** | **100** | **100** |
| **Fund: 2332 - 145 PARK LN** | | | | | | | |
| **Revenue** | | | | | | | |
| 2332-000-00000-42000 | LMD-Z32 - INVEST EARN | 6 | 100 | (36) | 100 | 100 | 100 |
| | **Revenue Total:** | **6** | **100** | **-36** | **100** | **100** | **100** |
| | **Fund: 2332 - 145 PARK LN Total:** | **6** | **100** | **-36** | **100** | **100** | **100** |
| **Fund: 2390 - PARK MAINTENANCE DISTRICT** | | | | | | | |
| **Revenue** | | | | | | | |
| 2390-000-00000-42000 | PK MAINT - INVEST EARN | (2,311) | 0 | 0 | 0 | 0 | 0 |
| 2390-000-00000-43360 | PK MAINT - REIMBURSE | 160 | 16,500 | 105 | 16,500 | 16,500 | 16,500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | MUSD AVCP TENNIS COURT SCREENS, NETS, CABLES | | 0.00 | 0.00 | | | 11,500 |
| 2390-000-00000-45000 | PK MAINT - SBA - PARK MAINT. | 873,677 | 909,516 | 927,844 | 909,516 | 936,665 | 936,665 |
| 2390-000-00000-49010 | PK MAINT - TFER FR OTH FUND | 1,160,731 | 1,465,622 | 0 | 1,412,025 | 1,491,143 | 1,491,143 |
| 2390-541-R0030-42070 | ACVP - COURT LIGHT USE FEE | 3,007 | 4,000 | 1,983 | 4,000 | 4,000 | 4,000 |
| 2390-541-R0070-42070 | COLL VIEW PK - COURT LIGHT USE FEE | 338 | 400 | 278 | 400 | 400 | 400 |
| 2390-541-R0080-42070 | PEACH HILL PK - COURT LIGHT USE FEE | 337 | 600 | 200 | 600 | 600 | 600 |
| 2390-541-R0100-42070 | MTN MEADOWS PK - COURT LIGHT USE FEE | 975 | 1,000 | 632 | 1,000 | 1,000 | 1,000 |
| 2390-541-R0150-42070 | MILLER PK - COURT LIGHT USE FEE | 2,080 | 1,500 | 1,523 | 1,500 | 1,500 | 1,500 |
| 2390-541-R0170-42070 | MAMMOTH HLND PK - COURT LIGHT USE FEE | 614 | 1,000 | 515 | 1,000 | 1,000 | 1,000 |
| | **Revenue Total:** | **2,039,608** | **2,400,138** | **933,085** | **2,346,541** | **2,452,808** | **2,452,808** |
| | **Fund: 2390 - PARK MAINTENANCE DISTRICT Total:** | **2,039,608** | **2,400,138** | **933,085** | **2,346,541** | **2,452,808** | **2,452,808** |

## Revenue Budget Worksheet

| Fund: 2401 - TEA 21 FEDERAL GRANTS | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Fund: 2401 - TEA 21 FEDERAL GRANTS** | | | | | | | |
| **Revenue** | | | | | | | |
| 2401-000-00000-46600 | TEA 21 - FED GOVT-ISSUE BOND ALLOC | 0 | 796,770 | 0 | 0 | 796,770 | 796,770 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CIP C0021 (LOS ANGELES AVENUE) | | 0.00 | 0.00 | | | 796,770 |
| | **Revenue Total:** | **0** | **796,770** | **0** | **0** | **796,770** | **796,770** |
| | **Fund: 2401 - TEA 21 FEDERAL GRANTS Total:** | **0** | **796,770** | **0** | **0** | **796,770** | **796,770** |
| **Fund: 2409 - FEDERAL & STATE GRANTS** | | | | | | | |
| **Revenue** | | | | | | | |
| 2409-000-00000-42000 | FED/ST GRNT - INVEST EARN | 1,569 | 0 | (2,464) | 0 | 0 | 0 |
| 2409-000-00000-46330 | FED/ST GRNT - STATE REIMBURSE | 592 | 187,244 | 0 | 0 | 187,244 | 187,244 |
| 2409-000-00000-46350 | FED/ST GRNT - STATE GRANTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 2409-000-00000-46530 | FED/ST GRNT - FEDERAL REIMBURSE | 0 | 200,000 | 0 | 0 | 200,000 | 200,000 |
| 2409-000-00000-46600 | FED/ST GRNT - FED GOVT-ISSUE BOND ALLOC | 0 | 900,000 | 0 | 0 | 900,000 | 900,000 |
| 2409-000-G0004-46360 | FED/ST GRNT - ST GRANTS-PUB SAFETY | 156,727 | 100,000 | 161,284 | 102,951 | 100,000 | 100,000 |
| 2409-311-C0020-46530 | FED/ST GRNT - PRINCETON AV IMPROV | 0 | 456,976 | 0 | 0 | 456,976 | 456,976 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | FEDERAL HIP | | 0.00 | 0.00 | | | 456,976 |
| | **Revenue Total:** | **158,887** | **1,844,220** | **158,820** | **102,951** | **1,844,220** | **1,844,220** |
| | **Fund: 2409 - FEDERAL & STATE GRANTS Total:** | **158,887** | **1,844,220** | **158,820** | **102,951** | **1,844,220** | **1,844,220** |
| **Fund: 2410 - SOLID WASTE AB939** | | | | | | | |
| **Revenue** | | | | | | | |
| 2410-000-00000-40200 | SLD WSTE - FRANCHISE FEES | 273,931 | 390,000 | 94,648 | 390,000 | 390,000 | 390,000 |
| 2410-000-00000-40230 | SLD WSTE - SOLID WASTE EXEMPTION | 192 | 200 | 102 | 200 | 200 | 200 |
| 2410-000-00000-42000 | SLD WSTE - INVEST EARN | 10,201 | 15,000 | (15,750) | 15,000 | 15,000 | 15,000 |
| 2410-000-00000-42200 | SLD WSTE - CONTRIB/DONATION | 70,000 | 35,000 | 0 | 35,000 | 35,000 | 35,000 |
| BUDGET NOTES | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | |
| ADOPTED | SOURCE | WM HHW CONTRIBUTION SECTION 5.6.5 OF THE FRANCHISE AGREEMENT | | | | | |

## Revenue Budget Worksheet

| Fund: 2410 - SOLID WASTE AB939 | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| 2410-000-00000-43080 | SLD WSTE - DEVT PROCESS STAFF CHG | | 994 | 1,000 | 13,120 | 1,000 | 1,000 | 1,000 |
| 2410-000-00000-43090 | SLD WSTE - CONTRACT ADMIN FEE | | 0 | 2,700 | 0 | 2,700 | 2,700 | 2,700 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | SOURCE | WM RATE REVIEW REIMBURSEMENT SECTION 5.6.6 OF THE FRANCHISE AGREEMENT | | | | | | |
| 2410-000-00000-43320 | SLD WSTE - PROGRAM FEES | | 3,900 | 1,000 | 1,680 | 1,000 | 1,000 | 1,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | SOURCE | USER PURCHASES FOR ITEMS SUCH AS COMPOST BINS | | | | | | |
| 2410-000-G0002-46370 | SLD WSTE - ST GRANTS-SOLID WASTE | | 14,233 | 15,000 | 3,996 | 15,000 | 15,000 | 15,000 |
| | **Revenue Total:** | | **373,451** | **459,900** | **97,796** | **459,900** | **459,900** | **459,900** |
| | **Fund: 2410 - SOLID WASTE AB939 Total:** | | **373,451** | **459,900** | **97,796** | **459,900** | **459,900** | **459,900** |
| **Fund: 2411 - LOCAL TDA ARTICLE 3** | | | | | | | | |
| **Revenue** | | | | | | | | |
| 2411-000-00000-42000 | TRANS-3 - INVEST EARN | | 1,594 | 4,000 | (9,660) | 4,000 | 4,000 | 4,000 |
| 2411-000-00000-46200 | TRANS-3 - TRANSIT ALLOC (CNTY) | | 3,514 | 5,273 | 4,607 | 5,273 | 5,273 | 5,273 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CLASS I MAINTENANCE | | | 0.00 | 0.00 | | | 5,273 |
| | **Revenue Total:** | | **5,108** | **9,273** | **-5,053** | **9,273** | **9,273** | **9,273** |
| | **Fund: 2411 - LOCAL TDA ARTICLE 3 Total:** | | **5,108** | **9,273** | **-5,053** | **9,273** | **9,273** | **9,273** |
| **Fund: 2412 - LOCAL TDA ARTICLE 8A** | | | | | | | | |
| **Revenue** | | | | | | | | |
| 2412-000-00000-42000 | TRANS-8A - INVEST EARN | | 5,844 | 10,000 | (17,329) | 10,000 | 10,000 | 10,000 |
| 2412-000-00000-43360 | TRANS-8A - REIMBURSE | | 0 | 10,000 | 0 | 10,000 | 10,000 | 10,000 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CALTRANS HIGHWAY 23/118 SWEEPING | | | 0.00 | 0.00 | | | 10,000 |
| 2412-000-00000-46200 | TRANS-8A - TRANSIT ALLOC (CNTY) | | 700,000 | 0 | 0 | 0 | 800,000 | 800,000 |

## Revenue Budget Worksheet

| Fund: 2412 - LOCAL TDA ARTICLE 8A | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2412-000-00000-49010 | TRANS-8A - TFER FR OTH FUND | 0 | 0 | 0 | 0 | 0 | 0 |
| | **Revenue Total:** | **705,844** | **20,000** | **-17,329** | **20,000** | **820,000** | **820,000** |
| | **Fund: 2412 - LOCAL TDA ARTICLE 8A Total:** | **705,844** | **20,000** | **-17,329** | **20,000** | **820,000** | **820,000** |
| **Fund: 2413 - STATE TRANSIT ASSISTANCE** | | | | | | | |
| **Revenue** | | | | | | | |
| 2413-000-00000-42000 | TRANS-6.5 - INVEST EARN | (642) | 0 | (55) | 0 | 0 | 0 |
| 2413-000-00000-46200 | STA - TRANSIT ALLOC (CNTY) | 15,039 | 10,000 | 19,685 | 10,000 | 10,000 | 10,000 |
| 2413-000-00000-59050 | STA - RESIDUAL EQUITY TFER | 0 | 0 | 0 | 0 | 0 | 0 |
| | **Revenue Total:** | **14,398** | **10,000** | **19,630** | **10,000** | **10,000** | **10,000** |
| | **Fund: 2413 - STATE TRANSIT ASSISTANCE Total:** | **14,398** | **10,000** | **19,630** | **10,000** | **10,000** | **10,000** |
| **Fund: 2414 - LOCAL TDA ARTICLE 8C** | | | | | | | |
| **Revenue** | | | | | | | |
| 2414-000-00000-42000 | TRANS-8C - INVEST EARN | 2,939 | 2,000 | (2,763) | 2,000 | 2,000 | 2,000 |
| 2414-000-00000-42050 | TRANS-8C - RENTAL REVENUE | 0 | 0 | 3 | 0 | 0 | 0 |
| 2414-000-00000-43350 | TRANS-8C - TRANSIT FARES | 0 | 17,000 | 1,682 | 2,000 | 17,000 | 17,000 |
| 2414-000-00000-46200 | TRANS-8C - TRANSIT ALLOC (CNTY) | 536,594 | 1,213,438 | 1,061,760 | 1,213,438 | 966,420 | 966,420 |
| 2414-000-00000-46550 | TRANS-8C - FEDERAL GRANT | 1,125,584 | 809,100 | 221,759 | 808,900 | 714,600 | 714,600 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BUS MAINTENANCE (FTA 5307 80%) | | 0.00 | 0.00 | | | 120,000 |
| ADOPTED | BUS OPS INCL FUEL: (FTA 5307) | | 0.00 | 0.00 | | | 295,000 |
| ADOPTED | DAR: (FTA 5307) | | 0.00 | 0.00 | | | 80,000 |
| ADOPTED | MICROTRANSIT APP & MARKETING (FTA 5307) | | 0.00 | 0.00 | | | 29,600 |
| ADOPTED | MICROTRANSIT OPS (FTA 5307) | | 0.00 | 0.00 | | | 190,000 |
| 2414-000-00000-49010 | TRANS-8C - TFER FR OTH FUND | 3,458 | 0 | 0 | 0 | 0 | 0 |
| 2414-430-00000-43350 | PARATRANSIT - TRANSIT FARES | 0 | 0 | 232 | 0 | 0 | 0 |
| 2414-430-P0010-43350 | PARATRANSIT - TRANSIT FARES | 73 | 7,000 | 2,348 | 7,000 | 7,000 | 7,000 |
| | **Revenue Total:** | **1,668,649** | **2,048,538** | **1,285,021** | **2,033,338** | **1,707,020** | **1,707,020** |
| | **Fund: 2414 - LOCAL TDA ARTICLE 8C Total:** | **1,668,649** | **2,048,538** | **1,285,021** | **2,033,338** | **1,707,020** | **1,707,020** |

## Revenue Budget Worksheet

| Fund: 2415 - GAS TAX | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Fund: 2415 - GAS TAX** | | | | | | | |
| **Revenue** | | | | | | | |
| 2415-000-00000-42000 | GAS TX - INVEST EARN | (38) | 15,000 | (5,561) | 15,000 | 15,000 | 15,000 |
| 2415-000-00000-43360 | GAS TX - REIMBURSE | 2,943 | 0 | 0 | 0 | 0 | 0 |
| 2415-000-00000-44100 | GAS TX - STMLT/RESTITUTE | 1,376 | 0 | 0 | 0 | 0 | 0 |
| 2415-000-00000-46330 | GAS TX - STATE REIMBURSE | 0 | 0 | 0 | 0 | 0 | 0 |
| 2415-000-00000-49010 | GAS TX - TFER FR OTH FUND | 288 | 0 | 0 | 0 | 0 | 0 |
| 2415-000-E0048-46300 | GAS TX 2105 - GAS&VEH TAX (ST) | 184,824 | 213,095 | 167,414 | 213,095 | 213,095 | 213,095 |
| 2415-000-E0049-46300 | GAS TX 2106 - GAS&VEH TAX (ST) | 121,412 | 136,941 | 110,843 | 136,941 | 136,941 | 136,941 |
| 2415-000-E0050-46300 | GAS TX 2107 - GAS&VEH TAX (ST) | 250,098 | 271,180 | 180,612 | 271,180 | 271,180 | 271,180 |
| 2415-000-E0051-46300 | GAS TX 2107.5 - GAS&VEH TAX (ST) | 6,000 | 6,000 | 19,291 | 6,000 | 6,000 | 6,000 |
| 2415-000-E0052-46320 | GAS TX - HUT (ST) | 242,037 | 327,031 | 240,711 | 327,031 | 327,031 | 327,031 |
| | **Revenue Total:** | **808,940** | **969,247** | **713,312** | **969,247** | **969,247** | **969,247** |
| | **Fund: 2415 - GAS TAX Total:** | **808,940** | **969,247** | **713,312** | **969,247** | **969,247** | **969,247** |
| **Fund: 2416 - ROAD MAINT & REHAB** | | | | | | | |
| **Revenue** | | | | | | | |
| 2416-000-00000-42000 | RD MAINT&REHAB - INVEST EARN | (2,267) | 500 | (10,458) | 500 | 500 | 500 |
| 2416-000-00000-46230 | RD MAINT&REHAB - REIMB/REVENUES | 16,760 | 0 | 0 | 0 | 0 | 0 |
| 2416-000-E0061-46300 | RD MAINT&REHAB - GAS&VEH TAX (ST) | 724,288 | 723,544 | 536,510 | 723,544 | 723,544 | 723,544 |
| | **Revenue Total:** | **738,781** | **724,044** | **526,052** | **724,044** | **724,044** | **724,044** |
| | **Fund: 2416 - ROAD MAINT & REHAB Total:** | **738,781** | **724,044** | **526,052** | **724,044** | **724,044** | **724,044** |
| **Fund: 2417 - STATE OF GOOD REPAIR** | | | | | | | |
| **Revenue** | | | | | | | |
| 2417-000-00000-42000 | SGR - INVEST EARN | 23 | 0 | (63) | 0 | 0 | 0 |
| 2417-000-00000-49500 | SGR - RESIDUAL EQUITY TFERS | 0 | 0 | 0 | 0 | 0 | 0 |
| 2417-000-P0049-46200 | SGR - SB1 ALLOCATION | 2,985 | 3,000 | 506 | 3,000 | 3,000 | 3,000 |
| | **Revenue Total:** | **3,008** | **3,000** | **443** | **3,000** | **3,000** | **3,000** |
| | **Fund: 2417 - STATE OF GOOD REPAIR Total:** | **3,008** | **3,000** | **443** | **3,000** | **3,000** | **3,000** |

## Revenue Budget Worksheet

| Fund: 2433 - 2006 SHEKELL FIRES | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Fund: 2433 - 2006 SHEKELL FIRES** | | | | | | | |
| **Revenue** | | | | | | | |
| 2433-000-00000-42000 | CA EMS-2006 FIRES - INVEST EARN | 2 | 0 | (9) | 0 | 0 | 0 |
| | **Revenue Total:** | **2** | **0** | **-9** | **0** | **0** | **0** |
| | **Fund: 2433 - 2006 SHEKELL FIRES Total:** | **2** | **0** | **-9** | **0** | **0** | **0** |
| **Fund: 2434 - PROP 1B-LOCAL STREETS&RDS** | | | | | | | |
| **Revenue** | | | | | | | |
| 2434-000-00000-42000 | PROP1B-ST/RDS - INVEST EARN | 1,609 | 10,000 | (11,843) | 10,000 | 10,000 | 10,000 |
| 2434-000-G0015-46400 | PROP1B-ST/RDS - ST-ISSUE BOND ALLOC | 0 | 0 | 0 | 794,118 | 0 | 0 |
| 2434-430-G0008-46400 | PTMISEA GRANT - ST-ISSUE BOND ALLOC | 35,630 | 0 | 0 | 0 | 218,655 | 218,655 |
| | **Revenue Total:** | **37,239** | **10,000** | **-11,843** | **804,118** | **228,655** | **228,655** |
| | **Fund: 2434 - PROP 1B-LOCAL STREETS&RDS Total:** | **37,239** | **10,000** | **-11,843** | **804,118** | **228,655** | **228,655** |
| **Fund: 2800 - AMERICAN RESCUE PLAN ACT (ARPA-CLFR)** | | | | | | | |
| **Revenue** | | | | | | | |
| 2800-000-00000-42000 | ARPA-CLFR INVEST EARN | 0 | 0 | 1,128 | 0 | 0 | 0 |
| 2800-000-G0027-46530 | ARPA-CLFR AMERICAN RESCUE PLAN | 0 | 0 | 4,350,837 | 8,701,673 | 0 | 0 |
| | **Revenue Total:** | **0** | **0** | **4,351,965** | **8,701,673** | **0** | **0** |
| | **Fund: 2800 - AMERICAN RESCUE PLAN ACT (ARPA-CLFR) Total:** | **0** | **0** | **4,351,965** | **8,701,673** | **0** | **0** |
| **Fund: 2910 - JPA MWPR CONSERVATION FUND** | | | | | | | |
| **Revenue** | | | | | | | |
| 2910-000-00000-42000 | JPA MWPRCA - INTEREST | 12 | 0 | 153 | 0 | 0 | 0 |
| 2910-000-00000-46005 | JPA MWPRC - CONTRIB/DONATION (FR CITY) | 10,000 | 0 | 0 | 0 | 0 | 0 |
| 2910-000-00000-49030 | JPA MWPRC - INTERFUND LOAN FROM | 41,000 | 0 | 0 | 0 | 0 | 0 |
| 2910-901-00000-42200 | MWPRC AUTH - CONTRIB/DONATIONS | 6,900 | 6,900 | 6,900 | 6,900 | 6,900 | 6,900 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CITY CONTRIB FOR TIERRA REJADA OPEN SPACE | | 0.00 | 0.00 | | | 6,900 |
| | **Revenue Total:** | **57,912** | **6,900** | **7,053** | **6,900** | **6,900** | **6,900** |
| | **Fund: 2910 - JPA MWPR CONSERVATION FUND Total:** | **57,912** | **6,900** | **7,053** | **6,900** | **6,900** | **6,900** |

## Revenue Budget Worksheet

| Fund: 3000 - CAPITAL PROJECTS FUND | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Fund: 3000 - CAPITAL PROJECTS FUND** | | | | | | | |
| **Revenue** | | | | | | | |
| 3000-000-00000-42000 | CAP PROJ - INVEST EARN | 1,094 | 10,000 | (6,682) | 10,000 | 10,000 | 10,000 |
| | **Revenue Total:** | **1,094** | **10,000** | **-6,682** | **10,000** | **10,000** | **10,000** |
| | **Fund: 3000 - CAPITAL PROJECTS FUND Total:** | **1,094** | **10,000** | **-6,682** | **10,000** | **10,000** | **10,000** |
| **Fund: 3001 - CITY HALL IMPROVEMENT FUND** | | | | | | | |
| **Revenue** | | | | | | | |
| 3001-000-00000-42000 | CH IMPRV - INVEST EARN | 2,149 | 55,000 | (36,646) | 55,000 | 55,000 | 55,000 |
| 3001-000-00000-49010 | CH IMPRV - TFER FR OTH FUND | 0 | 5,750,000 | 375,000 | 6,125,000 | 0 | 0 |
| | **Revenue Total:** | **2,149** | **5,805,000** | **338,353** | **6,180,000** | **55,000** | **55,000** |
| | **Fund: 3001 - CITY HALL IMPROVEMENT FUND Total:** | **2,149** | **5,805,000** | **338,353** | **6,180,000** | **55,000** | **55,000** |
| **Fund: 3002 - POLICE FACILITIES FUND** | | | | | | | |
| **Revenue** | | | | | | | |
| 3002-000-00000-42000 | POL FAC FEE - INVEST EARN | 2,768 | 0 | (1,109) | 0 | 0 | 0 |
| 3002-000-00000-43000 | POL FAC FEE - GEN DEVT FEES | 103,723 | 220,000 | 3,501 | 220,000 | 400,522 | 400,522 |
| | **Revenue Total:** | **106,491** | **220,000** | **2,391** | **220,000** | **400,522** | **400,522** |
| | **Fund: 3002 - POLICE FACILITIES FUND Total:** | **106,491** | **220,000** | **2,391** | **220,000** | **400,522** | **400,522** |
| **Fund: 3003 - EQUIPMENT REPLACEMENT FUND** | | | | | | | |
| **Revenue** | | | | | | | |
| 3003-000-00000-42000 | ERF - INVEST EARN | 1,853 | 30,000 | (14,525) | 30,000 | 30,000 | 30,000 |
| | **Revenue Total:** | **1,853** | **30,000** | **-14,525** | **30,000** | **30,000** | **30,000** |
| | **Fund: 3003 - EQUIPMENT REPLACEMENT FUND Total:** | **1,853** | **30,000** | **-14,525** | **30,000** | **30,000** | **30,000** |
| **Fund: 3004 - SPECIAL PROJECTS** | | | | | | | |
| **Revenue** | | | | | | | |
| 3004-000-00000-42000 | SPEC PR0J - INVEST EARN | 38,620 | 0 | (269,041) | 0 | 0 | 0 |
| 3004-000-00000-49010 | SPEC PR0J - TFER FR OTH FUND | 3,966,847 | 0 | 0 | 0 | 0 | 0 |
| | **Revenue Total:** | **4,005,467** | **0** | **-269,041** | **0** | **0** | **0** |
| | **Fund: 3004 - SPECIAL PROJECTS Total:** | **4,005,467** | **0** | **-269,041** | **0** | **0** | **0** |

## Revenue Budget Worksheet

| Fund: 3005 - REMAINING BOND PROCEEDS | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Fund: 3005 - REMAINING BOND PROCEEDS** | | | | | | | |
| **Revenue** | | | | | | | |
| 3005-000-00000-42000 | REMAIN BOND PROC - INVEST EARN | 3,482 | 0 | (21,275) | 0 | 0 | 0 |
| | **Revenue Total:** | **3,482** | **0** | **-21,275** | **0** | **0** | **0** |
| | **Fund: 3005 - REMAINING BOND PROCEEDS Total:** | **3,482** | **0** | **-21,275** | **0** | **0** | **0** |
| **Fund: 3006 - PEG CAPITAL FUND** | | | | | | | |
| **Revenue** | | | | | | | |
| 3006-000-00000-40210 | PEG CAPITAL - FRANCHISE PEG FEES | 79,950 | 78,500 | 25,842 | 82,600 | 82,400 | 82,400 |
| 3006-000-00000-42000 | PEG CAPITAL - INVEST EARN | 2,461 | 0 | (1,471) | 0 | 0 | 0 |
| | **Revenue Total:** | **82,411** | **78,500** | **24,370** | **82,600** | **82,400** | **82,400** |
| | **Fund: 3006 - PEG CAPITAL FUND Total:** | **82,411** | **78,500** | **24,370** | **82,600** | **82,400** | **82,400** |
| **Fund: 3007 - DDA SETTLEMENT CAPITAL FUNDS** | | | | | | | |
| **Revenue** | | | | | | | |
| 3007-000-00000-42000 | DDA STLMT CAP - INVEST EARN | (4,428) | 0 | 0 | 0 | 0 | 0 |
| 3007-000-P0046-42000 | SO. TERMINUS MER HILLS - INVEST EARN | 637 | 0 | (1,852) | 0 | 0 | 0 |
| 3007-000-P0047-42000 | ST RESURFACE MER HILLS DR - INVEST EARN | 1,910 | 0 | (5,556) | 0 | 0 | 0 |
| 3007-000-P0048-42000 | ST RESURF CHAMPIONSHIP DR - INVEST EARN | 5,555 | 0 | (15,036) | 0 | 0 | 0 |
| | **Revenue Total:** | **3,674** | **0** | **-22,445** | **0** | **0** | **0** |
| | **Fund: 3007 - DDA SETTLEMENT CAPITAL FUNDS Total:** | **3,674** | **0** | **-22,445** | **0** | **0** | **0** |
| **Fund: 3008 - IT EQUIPMENT REPLACEMENT FUND** | | | | | | | |
| **Revenue** | | | | | | | |
| 3008-000-00000-42000 | IT ERP - INVEST EARN | (2,302) | 0 | (3,448) | 0 | 0 | 0 |
| | **Revenue Total:** | **(2,302)** | **0** | **-3,448** | **0** | **0** | **0** |
| | **Fund: 3008 - IT EQUIPMENT REPLACEMENT FUND Total:** | **(2,302)** | **0** | **-3,448** | **0** | **0** | **0** |
| **Fund: 3009 - VEHICLE REPLACEMENT FUND** | | | | | | | |
| **Revenue** | | | | | | | |
| 3009-000-00000-42000 | VEH RPLC - INVEST EARN | 1,344 | 0 | (4,640) | 0 | 0 | 0 |

## Revenue Budget Worksheet

| Fund: 3009 - VEHICLE REPLACEMENT FUND | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 3009-000-00000-49110 | VEH RPLC - SALE VEHICLE FA | 22,485 | 0 | 10,415 | 0 | 0 | 0 |
| | **Revenue Total:** | **23,829** | **0** | **5,774** | **0** | **0** | **0** |
| | **Fund: 3009 - VEHICLE REPLACEMENT FUND Total:** | **23,829** | **0** | **5,774** | **0** | **0** | **0** |
| **Fund: 3010 - FACILITIES REPLACEMENT FUND** | | | | | | | |
| **Revenue** | | | | | | | |
| 3010-000-00000-42000 | FAC RPLC - INVEST EARN | 1,022 | 0 | (6,244) | 0 | 0 | 0 |
| | **Revenue Total:** | **1,022** | **0** | **-6,244** | **0** | **0** | **0** |
| | **Fund: 3010 - FACILITIES REPLACEMENT FUND Total:** | **1,022** | **0** | **-6,244** | **0** | **0** | **0** |
| **Fund: 7100 - SARA OBLIGATION RETIREMENT** | | | | | | | |
| **Revenue** | | | | | | | |
| 7100-000-00000-40090 | SA OBL RETIRE - PROP TAX INCR | 1,535,004 | 1,528,836 | 1,463,257 | 1,528,836 | 1,517,635 | 1,517,635 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ROPS 21-22A (JUL-DEC 2022) | | 0.00 | 0.00 | | | 87,500 |
| ADOPTED | ROPS 21-22B (JAN-JUN 2022) | | 0.00 | 0.00 | | | 1,430,135 |
| 7100-000-00000-42000 | SA OBL RETIRE - INVESTMENT EARNINGS | 600 | 0 | 1,389 | 0 | 0 | 0 |
| | **Revenue Total:** | **1,535,604** | **1,528,836** | **1,464,646** | **1,528,836** | **1,517,635** | **1,517,635** |
| | **Fund: 7100 - SARA OBLIGATION RETIREMENT Total:** | **1,535,604** | **1,528,836** | **1,464,646** | **1,528,836** | **1,517,635** | **1,517,635** |
| **Fund: 7101 - SARA ECONOMIC DEVT** | | | | | | | |
| **Revenue** | | | | | | | |
| 7101-000-00000-49010 | SA ECON DEV - TFER FR OTH FUND | 195,000 | 175,000 | 125,000 | 175,000 | 175,000 | 175,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ADMINISTRATIVE COST ALLOWANCE | | 0.00 | 0.00 | | | 125,000 |
| ADOPTED | ROPS 21/22 CONTRACTS | | 0.00 | 0.00 | | | 50,000 |
| 7101-000-00000-49100 | SA ECONOMIC DEVT - SALE OF REAL PROP | 0 | 0 | 662,602 | 0 | 0 | 0 |
| | **Revenue Total:** | **195,000** | **175,000** | **787,602** | **175,000** | **175,000** | **175,000** |
| | **Fund: 7101 - SARA ECONOMIC DEVT Total:** | **195,000** | **175,000** | **787,602** | **175,000** | **175,000** | **175,000** |

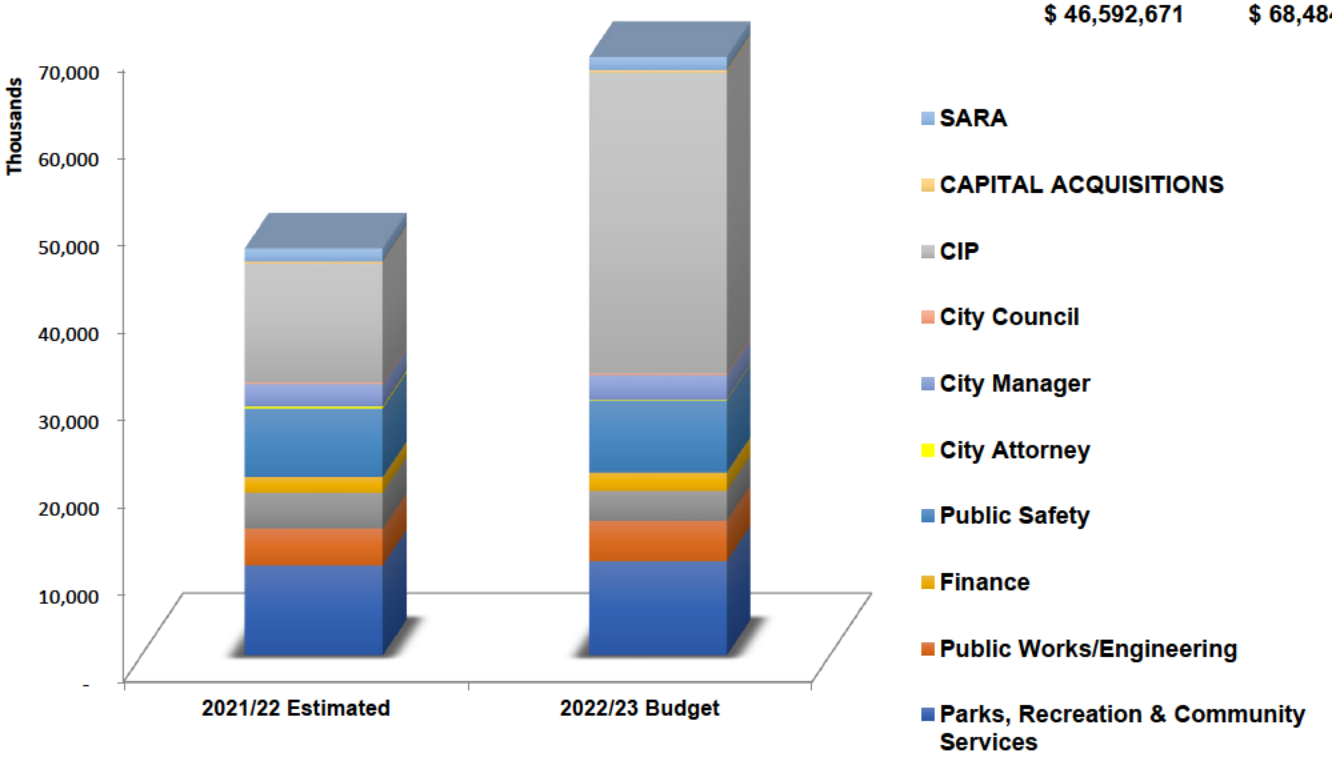
## Revenue Budget Worksheet

| Fund: 7108 - SARA 2001 TARB PROCEEDS | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Fund: 7108 - SARA 2001 TARB PROCEEDS** | | | | | | | |
| **Revenue** | | | | | | | |
| 7108-000-00000-42000 | SA-14TARB PR - INVEST EARN | 3 | 0 | 5 | 0 | 0 | 0 |
| | **Revenue Total:** | **3** | **0** | **5** | **0** | **0** | **0** |
| | **Fund: 7108 - SARA 2001 TARB PROCEEDS Total:** | **3** | **0** | **5** | **0** | **0** | **0** |
| **Fund: 7109 - SARA 2014 DEBT SVC** | | | | | | | |
| **Revenue** | | | | | | | |
| 7109-000-00000-42000 | SA-DS 14 - INVEST EARN | 411 | 0 | 1,520 | 0 | 0 | 0 |
| 7109-000-00000-49010 | SA-DS 14 - TFER FR OTH FUND | 1,020,823 | 1,012,823 | 1,654,664 | 1,012,823 | 1,002,023 | 1,002,023 |
| | **Revenue Total:** | **1,021,234** | **1,012,823** | **1,656,184** | **1,012,823** | **1,002,023** | **1,002,023** |
| | **Fund: 7109 - SARA 2014 DEBT SVC Total:** | **1,021,234** | **1,012,823** | **1,656,184** | **1,012,823** | **1,002,023** | **1,002,023** |
| **Fund: 7110 - SARA 2016 TARB PROCEEDS** | | | | | | | |
| **Revenue** | | | | | | | |
| 7110-000-00000-42000 | SARA2016 TARB - INVEST EARN | 3 | 0 | 0 | 0 | 0 | 0 |
| | **Revenue Total:** | **3** | **0** | **0** | **0** | **0** | **0** |
| | **Fund: 7110 - SARA 2016 TARB PROCEEDS Total:** | **3** | **0** | **0** | **0** | **0** | **0** |
| **Fund: 7111 - SARA 2016 DEBT SVC** | | | | | | | |
| **Revenue** | | | | | | | |
| 7111-000-00000-42000 | SA-DS 16 INVEST EARN | 102 | 0 | 64 | 0 | 0 | 0 |
| 7111-000-00000-49010 | SA-DS 16 TFER FR OTHER FUNDS | 347,363 | 341,013 | 341,013 | 341,013 | 340,613 | 340,613 |
| | **Revenue Total:** | **347,465** | **341,013** | **341,077** | **341,013** | **340,613** | **340,613** |
| | **Fund: 7111 - SARA 2016 DEBT SVC Total:** | **347,465** | **341,013** | **341,077** | **341,013** | **340,613** | **340,613** |
| **Fund: 9100 - POOLED CITY - CASH&INVESTMENT FUND** | | | | | | | |
| **Revenue** | | | | | | | |
| 9100-000-00000-42000 | POOLED - INVEST EARN | 0 | 0 | 1,385,560 | 0 | 0 | 0 |
| | **Revenue Total:** | **0** | **0** | **1,385,560** | **0** | **0** | **0** |
| | **Fund: 9100 - POOLED CITY - CASH&INVESTMENT FUND Total:** | **0** | **0** | **1,385,560** | **0** | **0** | **0** |
| | **Report Total:** | **42,826,399** | **50,603,607** | **36,305,953** | **56,544,819** | **50,713,059** | **50,713,059** |

# EXPENDITURES by Department*

## FY 2022/23 Adopted Budget

| | 2021/22 Estimated | 2022/23 Budget | 2022/23 Percentage |
|---|---|---|---|
| City Council | 213,926 | 219,493 | 0.3 % |
| City Manager | 2,579,852 | 2,784,755 | 4.1 % |
| City Attorney | 199,535 | 100,000 | 0.2 % |
| Public Safety | 7,891,575 | 8,250,618 | 12.1 % |
| Finance | 1,784,044 | 2,097,592 | 3.1 % |
| SARA | 1,528,510 | 1,517,635 | 2.2 % |
| Community Development | 4,101,353 | 3,405,306 | 5.0 % |
| Public Works | 4,194,553 | 4,648,449 | 6.8 % |
| Parks, Recreation & Community Services | 10,311,498 | 10,794,949 | 15.8 % |
| CIP | 13,606,486 | 34,410,356 | 50.3 % |
| Capital Acquisitions | 181,338 | 255,001 | 0.4 % |
| | **$ 46,592,671** | **$ 68,484,155** | 100.0 % |




*Does not include interfund transactions.*

| Division | 2020-2021 Total Activity | 2021-2022 Total Budget | 2021-2022 YTD Activity | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | Defined Budgets 2022-2023 Adopted |
|---|---|---|---|---|---|---|
| 000 - UNALLOCATED/NON-DIVISION | 6,169,633 | 8,652,346 | 2,654,263 | 9,041,026 | 2,922,662 | 2,922,662 |
| 111 - City Council | 201,475 | 213,561 | 187,327 | 213,926 | 219,493 | 219,493 |
| 120 - City Manager | 504,965 | 8,388,693 | 7,254,108 | 8,097,834 | 869,532 | 869,532 |
| 131 - Pub Info/Leg Affairs | 252,584 | 257,280 | 239,650 | 247,922 | 324,666 | 324,666 |
| 132 - City Clerk | 614,444 | 789,346 | 445,463 | 728,869 | 692,100 | 692,100 |
| 133 - HR/Risk Management | 533,257 | 546,582 | 492,412 | 548,807 | 595,953 | 595,953 |
| 134 - ISD/Cable TV | 335,466 | 490,261 | 520,241 | 444,998 | 526,998 | 526,998 |
| 140 - City Attorney | 160,758 | 92,235 | 268,537 | 199,535 | 100,000 | 100,000 |
| 151 - Fiscal & Budget Services | 937,561 | 1,111,560 | 1,338,058 | 1,082,997 | 1,257,680 | 1,257,680 |
| 159 - Central Services | 0 | 5 | 658,277 | 0 | 0 | 0 |
| 160 - CDD Administration | 2,007,699 | 1,713,665 | 279,572 | 2,444,803 | 2,101,040 | 2,101,040 |
| 161 - Planning & Zoning | 1,338,896 | 2,299,102 | 1,418,205 | 2,206,959 | 1,252,177 | 1,252,177 |
| 171 - Facilities Maintenance | 1,137,520 | 4,874,103 | 1,310,943 | 3,603,015 | 4,556,416 | 4,556,416 |
| 172 - Property Maintenance | 93,145 | 239,758 | 115,920 | 161,366 | 228,666 | 228,666 |
| 173 - Open Space Maintenance | 59,190 | 269,078 | 6,972 | 52,078 | 28,800 | 28,800 |
| 211 - Police Services | 7,281,893 | 8,124,679 | 7,679,161 | 7,891,575 | 8,250,618 | 8,250,618 |
| 212 - Emergency Management | 135,582 | 87,019 | 86,168 | 94,353 | 93,146 | 93,146 |
| 213 - Crossing Guard | 93,074 | 98,710 | 83,476 | 88,001 | 105,224 | 105,224 |
| 214 - Parking Enforcement | 93,993 | 143,336 | 81,819 | 149,036 | 153,848 | 153,848 |
| 221 - Building & Safety | 327,513 | 398,200 | 368,017 | 398,200 | 642,135 | 642,135 |
| 222 - Code Compliance | 144,569 | 161,833 | 152,393 | 160,249 | 178,216 | 178,216 |
| 223 - Engineering/Flood Control | 609,473 | 655,664 | 320,193 | 559,799 | 646,491 | 646,491 |
| 231 - NPDES | 113,858 | 174,451 | 134,579 | 150,948 | 182,720 | 182,720 |
| 310 - PWE Administration | 158,026 | 205,843 | 100,044 | 177,716 | 203,283 | 203,283 |
| 311 - Street Maintenance | 2,708,407 | 28,265,033 | 2,126,700 | 2,936,727 | 26,241,407 | 26,241,407 |
| 312 - Street Lighting | 506,016 | 498,782 | 307,525 | 417,323 | 388,845 | 388,845 |
| 411 - Active Adult Program | 205,864 | 307,170 | 235,708 | 280,435 | 328,313 | 328,313 |
| 422 - City Housing | 322,220 | 374,820 | 254,774 | 321,095 | 342,249 | 342,249 |
| 424 - Successor Housing Agency | 11,397 | 7,111 | 6,924 | 7,123 | 7,111 | 7,111 |

**Expense Budget Worksheet**

| Division | 2020-2021 Total Activity | 2021-2022 Total Budget | 2021-2022 YTD Activity | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | Defined Budgets 2022-2023 Adopted |
|---|---|---|---|---|---|---|
| 430 - Transit | 1,225,727 | 4,030,430 | 2,321,566 | 3,340,314 | 2,424,408 | 2,424,408 |
| 441 - Animal/Vector Svc | 493,938 | 547,928 | 476,212 | 528,098 | 554,485 | 554,485 |
| 445 - Solid Waste & Recycling | 241,177 | 416,327 | 255,999 | 431,301 | 414,264 | 414,264 |
| 510 - PRCS Administration | 499,717 | 564,641 | 206,776 | 572,973 | 566,038 | 566,038 |
| 511 - Arts | 8,700 | 212,287 | 9,257 | 14,534 | 350,287 | 350,287 |
| 521 - Recreation Programs | 1,060,638 | 1,377,574 | 1,161,715 | 1,292,858 | 1,456,493 | 1,456,493 |
| 530 - Library Services | 827,254 | 1,020,738 | 747,562 | 1,017,275 | 1,020,267 | 1,020,267 |
| 541 - Parks Districts | 3,327,349 | 7,181,247 | 1,594,516 | 4,030,164 | 7,372,935 | 7,372,935 |
| 542 - Lighting/Landscaping Districts | 2,331,629 | 3,575,544 | 1,498,285 | 2,986,639 | 4,921,684 | 4,921,684 |
| 611 - Economic Development | 67,443 | 128,238 | 71,033 | 81,084 | 154,010 | 154,010 |
| 621 - Successor Redevt Agency | 370,263 | 372,425 | 264,757 | 364,354 | 357,376 | 357,376 |
| 901 - Mprk Watershed, Parks, Recr & Conservation Authori | 7,533 | 51,406 | 27,845 | 51,406 | 6,900 | 6,900 |
| **Report Total:** | **37,519,845** | **88,919,009** | **37,762,971** | **57,417,715** | **73,038,938** | **73,038,938** |

# Fund Summary

| Fund | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | Defined Budgets 2022-2023 Adopted |
|---|---|---|---|---|---|---|
| 1000 - GENERAL FUND | 21,179,449 | 21,159,486 | 14,977,325 | 20,098,411 | 21,528,392 | 21,528,392 |
| 1010 - LIBRARY OPERATING FUND | 876,816 | 1,079,224 | 790,522 | 1,081,506 | 1,081,727 | 1,081,727 |
| 2000 - TRAFFIC SAFETY FUND | 110,973 | 129,428 | 112,103 | 132,069 | 137,876 | 137,876 |
| 2001 - TRAFFIC SYSTM MGMT FUND | 85,670 | 698,687 | 213,694 | 319,881 | 426,782 | 426,782 |
| 2002 - CITY-WIDE TRAFFIC MITIGAT | 16,154 | 2,473,614 | 79,834 | 18,533 | 2,510,614 | 2,510,614 |
| 2003 - CROSSING GUARD FUND | 62,353 | 65,822 | 52,032 | 54,773 | 0 | 0 |
| 2004 - LIBRARY FACILITIES | 0 | 31,500 | 0 | 25,001 | 31,500 | 31,500 |
| 2005 - OPEN SPACE MAINTENANCE | 6,900 | 28,800 | 6,972 | 28,800 | 28,800 | 28,800 |
| 2006 - TREE AND LANDSCAPE FEES | 0 | 130,000 | 0 | 0 | 130,000 | 130,000 |
| 2007 - ART IN PUBLIC PLACES | 60,766 | 602,563 | 74,823 | 105,354 | 903,758 | 903,758 |
| 2010 - COMMUNITY WIDE PARK DEVT | 16,908 | 1,552,845 | 3,565 | 63,065 | 1,544,780 | 1,544,780 |
| 2011 - PARK IMPROVEMENT ZONE 2017-1 | 0 | 420,000 | 0 | 0 | 420,000 | 420,000 |
| 2013 - PARK IMPROVEMENT ZONE 2017-2 | 0 | 140,000 | 0 | 20,000 | 140,000 | 140,000 |
| 2014 - LOS ANGELES A.O.C. | 136,110 | 11,535,231 | 964,399 | 997,002 | 10,383,305 | 10,383,305 |
| 2018 - ENDOWMENT FUND | 511,803 | 1,632,138 | 505,794 | 968,339 | 1,514,793 | 1,514,793 |
| 2121 - CITY AFFORDABLE HOUSING | 342,599 | 406,131 | 282,666 | 351,537 | 376,567 | 376,567 |
| 2123 - HOUSING-SUCCESSOR AGENCY | 43,733 | 81,161 | 57,213 | 80,603 | 112,553 | 112,553 |
| 2200 - COMMUNITY DEVELOPMENT | 2,065,360 | 2,908,991 | 1,648,593 | 2,840,608 | 2,536,532 | 2,536,532 |
| 2205 - ENGINEERING/PW FUND | 467,787 | 508,589 | 320,193 | 433,442 | 476,788 | 476,788 |
| 2300 - AD 84-2 CITYWIDE LLMD | 566,233 | 689,108 | 436,277 | 604,737 | 668,474 | 668,474 |
| 2301 - 84-2 PECAN AVE T2851 | 19,693 | 25,427 | 13,927 | 24,190 | 23,826 | 23,826 |
| 2302 - 84-2 STEEPLE HILL T2865 | 69,688 | 88,703 | 54,326 | 85,815 | 86,894 | 86,894 |
| 2303 - 84-2 BUTTERCREEK T3032 | 5,163 | 5,936 | 1,856 | 5,839 | 5,351 | 5,351 |
| 2304 - 84-2 WILLIAMS RANCH T3274 | 6,017 | 8,800 | 5,206 | 8,352 | 8,034 | 8,034 |
| 2305 - 84-2 PHEASANT T3019/3525 | 81,523 | 91,191 | 51,640 | 87,539 | 88,940 | 88,940 |
| 2306 - 84-2 INGLEWOOD ST T3306 | 1,456 | 2,012 | 791 | 1,980 | 1,883 | 1,883 |
| 2307 - 84-2 LA AVE & GABBERT RD | 11,021 | 13,698 | 8,752 | 12,982 | 21,325 | 21,325 |
| 2308 - 84-2 HOMES ACRES BUFFER | 24,990 | 26,970 | 17,680 | 26,122 | 30,643 | 30,643 |
| 2309 - 84-2 CONDOR DRIVE | 5,334 | 7,512 | 4,105 | 7,152 | 7,126 | 7,126 |
| 2310 - 84-2 MTN MEADOWS PC3 | 224,124 | 259,470 | 155,682 | 253,326 | 251,655 | 251,655 |

# Fund Summary

| Fund | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|
| 2311 - 84-2 ALYSSAS COURT T4174 | 1,182 | 2,511 | 784 | 2,467 | 2,379 | 2,379 |
| 2312 - 84-2 CARLSBERG | 206,967 | 227,266 | 145,841 | 227,383 | 230,411 | 230,411 |
| 2314 - SILVER OAK LN | 3,886 | 11,928 | 3,674 | 11,612 | 11,529 | 11,529 |
| 2315 - COUNTRY CLUB ESTATES | 160,121 | 524,802 | 104,425 | 229,854 | 526,863 | 526,863 |
| 2316 - MOUNTAIN VIEW | 8,976 | 14,462 | 6,358 | 7,960 | 14,684 | 14,684 |
| 2318 - MOONSONG CT | 11,814 | 15,040 | 6,394 | 15,034 | 14,966 | 14,966 |
| 2319 - CAMPUS PLAZA | 0 | 6,027 | 417 | 6,018 | 6,046 | 6,046 |
| 2320 - MERIDIAN HILLS | 374,232 | 465,716 | 280,711 | 465,927 | 471,611 | 471,611 |
| 2321 - CANTERBURY & IVY LN | 5,985 | 20,705 | 5,310 | 20,693 | 20,766 | 20,766 |
| 2322 - MOORPARK HIGHLANDS | 737,273 | 845,272 | 436,553 | 845,705 | 818,412 | 818,412 |
| 2390 - PARK MAINTENANCE DISTRICT | 2,039,608 | 2,468,210 | 1,526,723 | 2,346,541 | 2,452,808 | 2,452,808 |
| 2401 - TEA 21 FEDERAL GRANTS | 0 | 796,770 | 0 | 0 | 796,770 | 796,770 |
| 2409 - FEDERAL & STATE GRANTS | 111,442 | 1,844,220 | 101,144 | 100,000 | 1,844,220 | 1,844,220 |
| 2410 - SOLID WASTE AB939 | 252,381 | 429,327 | 264,574 | 444,301 | 434,264 | 434,264 |
| 2411 - LOCAL TDA ARTICLE 3 | 3,000 | 892,147 | 72,013 | 103,000 | 792,147 | 792,147 |
| 2412 - LOCAL TDA ARTICLE 8A | 746,340 | 954,145 | 281,062 | 357,091 | 880,818 | 880,818 |
| 2413 - STATE TRANSIT ASSISTANCE | 29,450 | 28,231 | 21,720 | 23,185 | 8,046 | 8,046 |
| 2414 - LOCAL TDA ARTICLE 8C | 1,334,569 | 2,653,717 | 1,307,718 | 2,235,082 | 2,152,242 | 2,152,242 |
| 2415 - GAS TAX | 861,713 | 1,077,839 | 440,203 | 1,008,962 | 999,075 | 999,075 |
| 2416 - ROAD MAINT & REHAB | 843,961 | 660,000 | 31,884 | 60,000 | 600,000 | 600,000 |
| 2417 - STATE OF GOOD REPAIR | 0 | 7,325 | 6,871 | 5,860 | 1,465 | 1,465 |
| 2434 - PROP 1B-LOCAL STREETS&RDS | 35,630 | 1,131,276 | 851,774 | 905,621 | 228,655 | 228,655 |
| 2800 - AMERICAN RESCUE PLAN ACT (ARPA-CLFR) | 0 | 5,688,798 | 0 | 250,000 | 5,438,798 | 5,438,798 |
| 2910 - JPA MWPR CONSERVATION FUND | 7,533 | 51,406 | 27,845 | 51,406 | 6,900 | 6,900 |
| 3001 - CITY HALL IMPROVEMENT FUND | 214,617 | 9,127,284 | 6,815,924 | 8,810,454 | 2,316,830 | 2,316,830 |
| 3003 - EQUIPMENT REPLACEMENT FUND | 20,165 | 990,050 | 250,123 | 438,050 | 385,001 | 385,001 |
| 3004 - SPECIAL PROJECTS | 0 | 5,800,000 | 375,000 | 6,125,000 | 1,065,000 | 1,065,000 |
| 3005 - REMAINING BOND PROCEEDS | 1,290 | 2,023,324 | 263,905 | 263,324 | 1,750,000 | 1,750,000 |
| 3006 - PEG CAPITAL FUND | 15,152 | 15,000 | 658 | 15,000 | 15,000 | 15,000 |
| 3008 - IT EQUIPMENT REPLACEMENT FUND | 114,221 | 136,606 | 11,664 | 136,606 | 200,907 | 200,907 |

# Fund Summary

| Fund | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|
| 3009 - VEHICLE REPLACEMENT FUND | 0 | 105,000 | 0 | 105,000 | 35,000 | 35,000 |
| 3010 - FACILITIES REPLACEMENT FUND | 0 | 6,274 | 0 | 6,274 | 3,137 | 3,137 |
| 7100 - SARA OBLIGATION RETIREMENT | 1,564,410 | 1,528,836 | 1,478,836 | 1,528,836 | 1,517,635 | 1,517,635 |
| 7101 - SARA ECONOMIC DEVT | 200,786 | 175,000 | 137,469 | 175,000 | 175,000 | 175,000 |
| 7104 - SARA 2006 TAB PROCEEDS | 0 | 0 | 0 | 0 | 0 | 0 |
| 7109 - SARA 2014 DEBT SVC | 302,687 | 1,006,823 | 385,192 | 1,006,823 | 1,002,023 | 1,002,023 |
| 7111 - SARA 2016 DEBT SVC | 311,834 | 341,687 | 386,074 | 346,687 | 340,613 | 340,613 |
| 9000 - INTERNAL SERVICES FUND | 0 | 42,948 | 894,129 | 0 | 0 | 0 |
| **Report Total:** | **37,519,845** | **88,919,009** | **37,762,971** | **57,417,715** | **73,038,938** | **73,038,938** |

# CITY of MOORPARK
# INTERFUND TRANSFER SUMMARY
# FY 2022/23 ADOPTED

| TRANSFERS OUT | Community Development 2200-49010 | Engineering PW 2205-49010 | LMDs 23XX-49010 | Parks Maintenance 2390-49010 | SARA Funds 71xx-49010 | TOTAL |
|---|---|---|---|---|---|---|
| **General Fund** | | | | | | |
| 1000-160-00000-59010 | 1,117,622 | | | | | **$ 1,117,622** |
| 1000-223-00000-59010 | | 168,119 | | | | **$ 168,119** |
| 1000-312-00000-59010 | | | | | | |
| 1000-541-00000-59010 | | | | 1,491,143 | | **$ 1,491,143** |
| 1000-542-00000-59010 | | | 112,010 | | | **$ 112,010** |
| **Gas Tax** | | | | | | |
| 2415-312-00000-59010 | | | 36,245 | | | **$ 36,245** |
| 2415-542-00000-59010 | | | 112,010 | | | **$ 112,010** |
| **SARA Funds** | | | | | | |
| 71xx-59010 | | | | | 1,517,635 | **$ 1,517,635** |
| **TOTAL** | **$ 1,117,622** | **$ 168,119** | **$ 260,265** | **$ 1,491,143** | **$ 1,517,635** | **$ 4,554,784** |

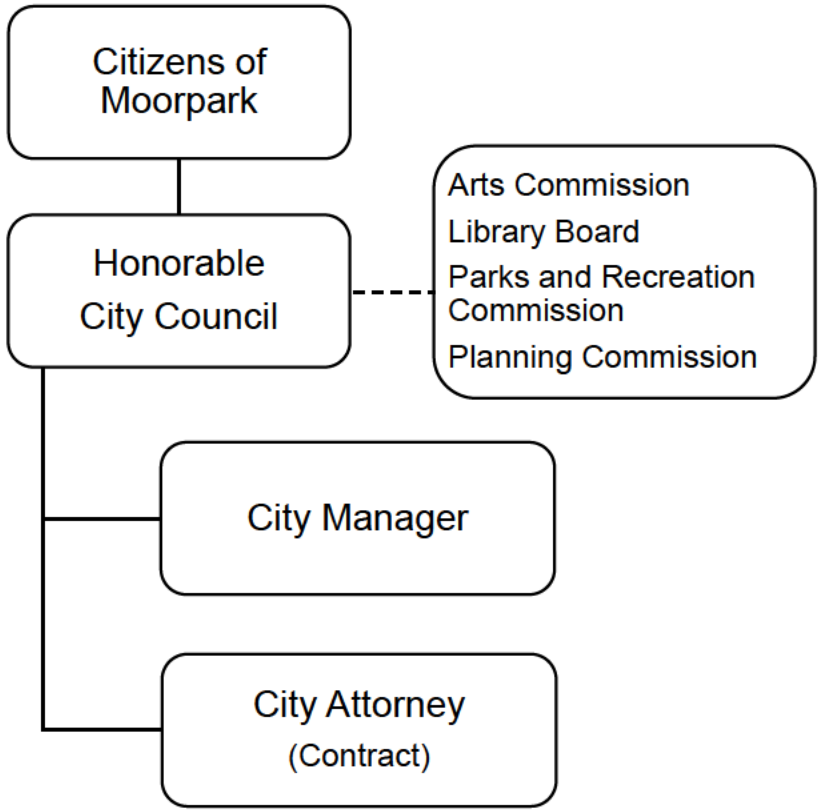
# City Council

# City Council

**Division: 111**

The City of Moorpark operates under a Council-Manager form of government with a Mayor serving a two-year term elected at-large, and four City Councilmembers serving a staggered four-year term elected by district. The first district-based election for Councilmembers was held in November 2020 for Districts 2 and 4, and the district-based elections for Districts 1 and 3 will be held in November 2022.

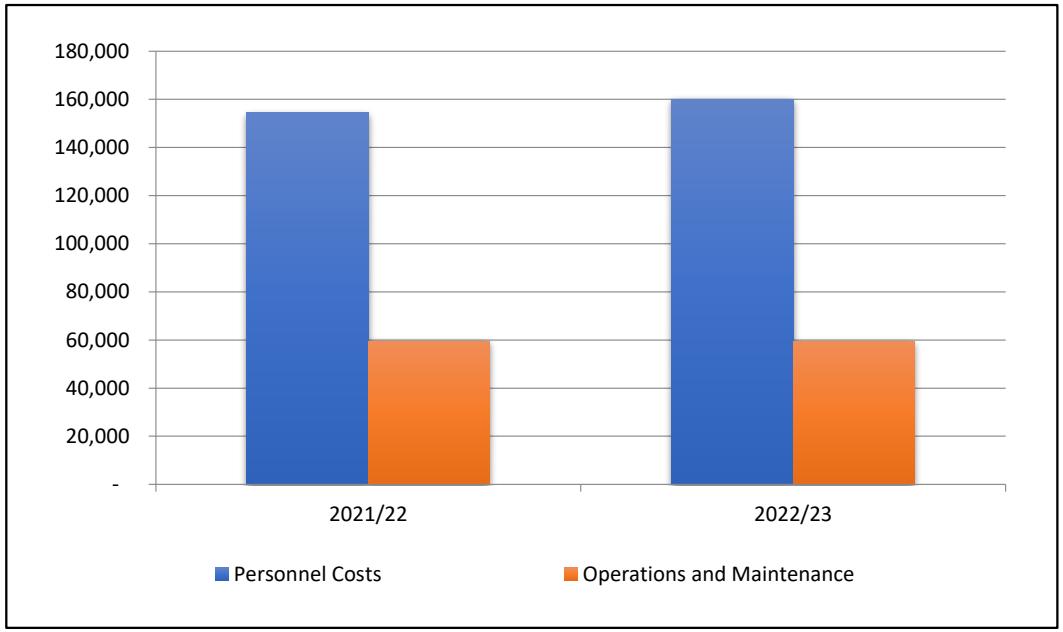
The City Council sets the policy direction for City operations and programs, approves the annual budget, provides direction for the City's interaction with other governmental jurisdictions, and responds to the issues and concerns of the residents and the community. The City Council appoints the City Manager to implement and administer Council decisions and policy directives, and appoints the City Attorney to provide legal guidance. The City Council serves as the Successor Agency to the Redevelopment Agency of the City of Moorpark, and as the governing body of the Industrial Development Authority and the Public Finance Authority.



# Expense and Staffing History
# City Council

| City Council | 2021/22 Estimated | 2022/23 Adopted |
|---|---|---|
| Personnel Costs | 154,545 | 160,145 |
| Operations and Maintenance | 59,381 | 59,348 |
| **Total Expenses** | **$213,926** | **$219,493** |

| Department Staffing | 2021/22 | 2022/23 |
|---|---|---|
| Mayor | 1.00 | 1.00 |
| City Council Member | 4.00 | 4.00 |
| **Total Budgeted Positions** | **5.00** | **5.00** |



## Budget Worksheet

| Division: 111 - City Council | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 111 - City Council** | | | | | | | |
| 1000-111-00000-50030 | CCOUNCIL - SALARIES (PT) | 37,200 | 36,000 | 33,000 | 36,000 | 36,000 | 36,000 |
| 1000-111-00000-50200 | CCOUNCIL - MEDICAL HLTH INSUR | 91,563 | 100,380 | 101,635 | 101,590 | 106,590 | 106,590 |
| 1000-111-00000-50210 | CCOUNCIL - DENTAL INSUR | 7,986 | 8,662 | 8,098 | 8,099 | 7,535 | 7,535 |
| 1000-111-00000-50220 | CCOUNCIL - VISION INSUR | 1,051 | 1,127 | 1,327 | 1,327 | 1,528 | 1,528 |
| 1000-111-00000-50240 | CCOUNCIL - EMPLOYEE ASST PROGR | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-111-00000-50250 | CCOUNCIL - WORKERS COMP INSUR | 876 | 880 | 816 | 816 | 880 | 880 |
| 1000-111-00000-50270 | CCOUNCIL - TERM LIFE INSUR | 633 | 642 | 641 | 641 | 665 | 665 |
| 1000-111-00000-50300 | CCOUNCIL - PERS CONTRIBUTIONS | 5,846 | 6,000 | 5,152 | 5,588 | 6,425 | 6,425 |
| 1000-111-00000-50400 | CCOUNCIL - MEDICARE | 540 | 522 | 443 | 484 | 522 | 522 |
| 1000-111-00000-51000 | CCOUNCIL - CONTRACTUAL SVC | 6,928 | 6,748 | 6,748 | 6,748 | 6,748 | 6,748 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | VENTURA LOCAL AGENCY FORMATION COMMISSION (LAFCO) | | 0.00 | 0.00 | | | 6,748 |
| 1000-111-00000-51200 | CCOUNCIL - PRINT & AD SVC | 316 | 500 | 0 | 500 | 500 | 500 |
| 1000-111-00000-51550 | CCOUNCIL - EMPL CONTINUE EDUC & DEVT | 32,550 | 41,200 | 26,849 | 41,200 | 41,200 | 41,200 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ANNUAL TRAINING | | 5.00 | 200.00 | | | 1,000 |
| ADOPTED | CONFERENCES & MEETINGS | | 5.00 | 2,500.00 | | | 12,500 |
| ADOPTED | LEGISLATIVE MEETING | | 5.00 | 400.00 | | | 2,000 |
| ADOPTED | MEMBERSHIP - NATIONAL LEAGUE OF CITIES (NLC) | | 0.00 | 0.00 | | | 3,400 |
| ADOPTED | MEMBERSHIP- LCC CHANNEL COUNTIES DIV | | 0.00 | 0.00 | | | 100 |
| ADOPTED | MEMBERSHIP-LEAGUE OF CA CITIES (LCC) | | 0.00 | 0.00 | | | 14,000 |
| ADOPTED | MEMBERSHIP-MISCELLANEOUS | | 0.00 | 0.00 | | | 500 |
| ADOPTED | MEMBERSHIP-SO CA ASSOC. OF GOVT | | 0.00 | 0.00 | | | 4,000 |
| ADOPTED | MEMBERSHIP-VTA COUNCIL OF GOVT | | 0.00 | 0.00 | | | 3,700 |
| 1000-111-00000-51560 | CCOUNCIL - TRAVEL COSTS | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MILEAGE REIMBURSE (INC APPOINTEES W/O HONORARIUMS) | | 5.00 | 200.00 | | | 1,000 |
| 1000-111-00000-52000 | CCOUNCIL - GENERAL/PROGRAM SUPPLIES | 2,225 | 2,000 | 130 | 2,000 | 2,000 | 2,000 |

## Budget Worksheet

| Division: 111 - City Council | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CITY COUNCIL MEETING SUPPLIES | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | FLOWERS, PLAQUES & PROCLAMATIONS | | 0.00 | 0.00 | | | 500 |
| 1000-111-00000-52030 | CCOUNCIL - POSTAGE | 25 | 100 | 0 | 100 | 100 | 100 |
| 1000-111-00000-52050 | CCOUNCIL - TOOL&NON-CAPITAL EQUIP | 0 | 0 | 33 | 33 | 0 | 0 |
| 1000-111-00000-52990 | CCOUNCIL - PUBL& SUBSCRIPT | 0 | 100 | 0 | 100 | 100 | 100 |
| 1000-111-00000-54040 | CCOUNCIL - COMMUNICATION SVC | 2,967 | 6,700 | 2,289 | 6,700 | 6,700 | 6,700 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CELLPHONE EQUIPMENT | | 5.00 | 500.00 | | | 2,500 |
| ADOPTED | CELLPHONE REIMBURSE-MONTHLY SVC ($70/MO) | | 5.00 | 840.00 | | | 4,200 |
| 1000-111-E0054-52000 | CCOUNCIL COMM PROMO- GENERAL/PROGRAM SUPPL | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MISC SPECIAL ACTIVITIES | | 0.00 | 0.00 | | | 1,000 |
| 1000-111-E0063-51000 | DISTRICT BASED ELECTION - CONTRACTUAL SVC | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-111-E0063-51040 | DISTRICT BASED ELECTION - LEGAL SVC | 10,769 | 0 | 0 | 0 | 0 | 0 |
| | **Division: 111 - City Council Total:** | **201,475** | **213,561** | **187,164** | **213,926** | **219,493** | **219,493** |

# Fiscal Year 2022/23

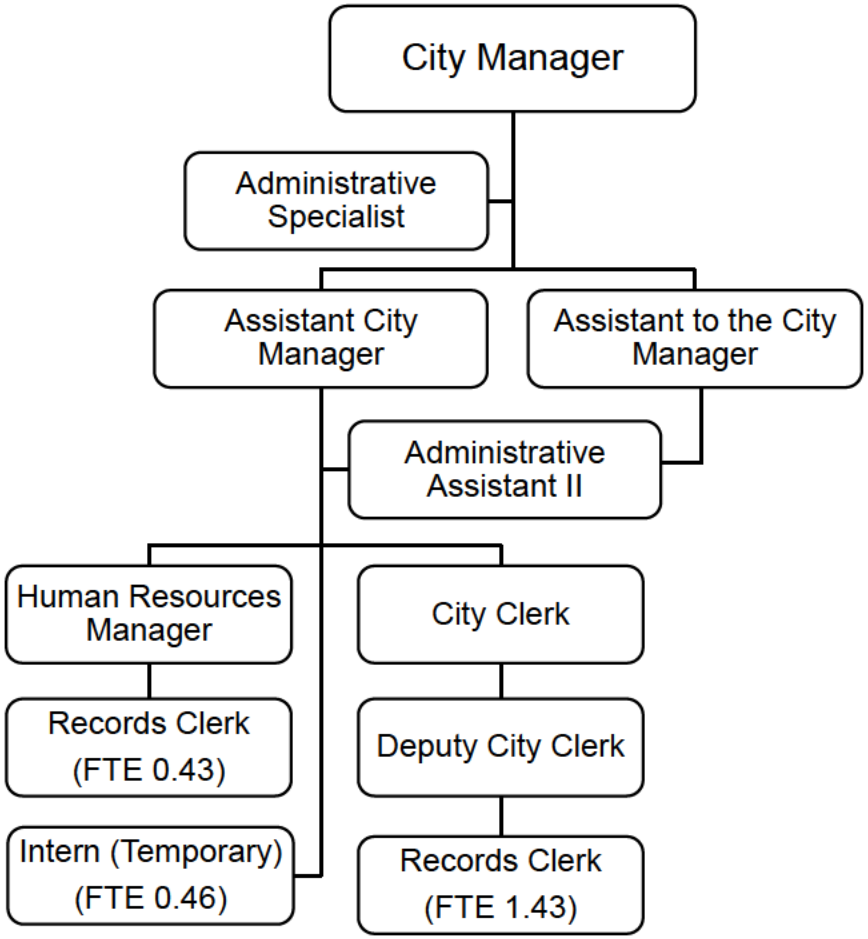
# City Manager's Office

# City Manager's Office

**Divisions: 120/131/132/133**

The City Manager is appointed by the City Council to implement and administer the City Councils' decisions and policy directives. The City Manager has significant responsibility for the operation of the City including assisting the City Council on policy matters, establishing procedures for policy/program implementation, maintaining the delivery of established services within the community, hiring and and assigning employees, regulating and allocating the use of resources, and implementing federal and state mandates as appropriate.

The City Manager's Office includes the Public Information Office (includes Legislative Affairs and Intergovernmental Relations), City Clerk, and Human Resources Divisions.

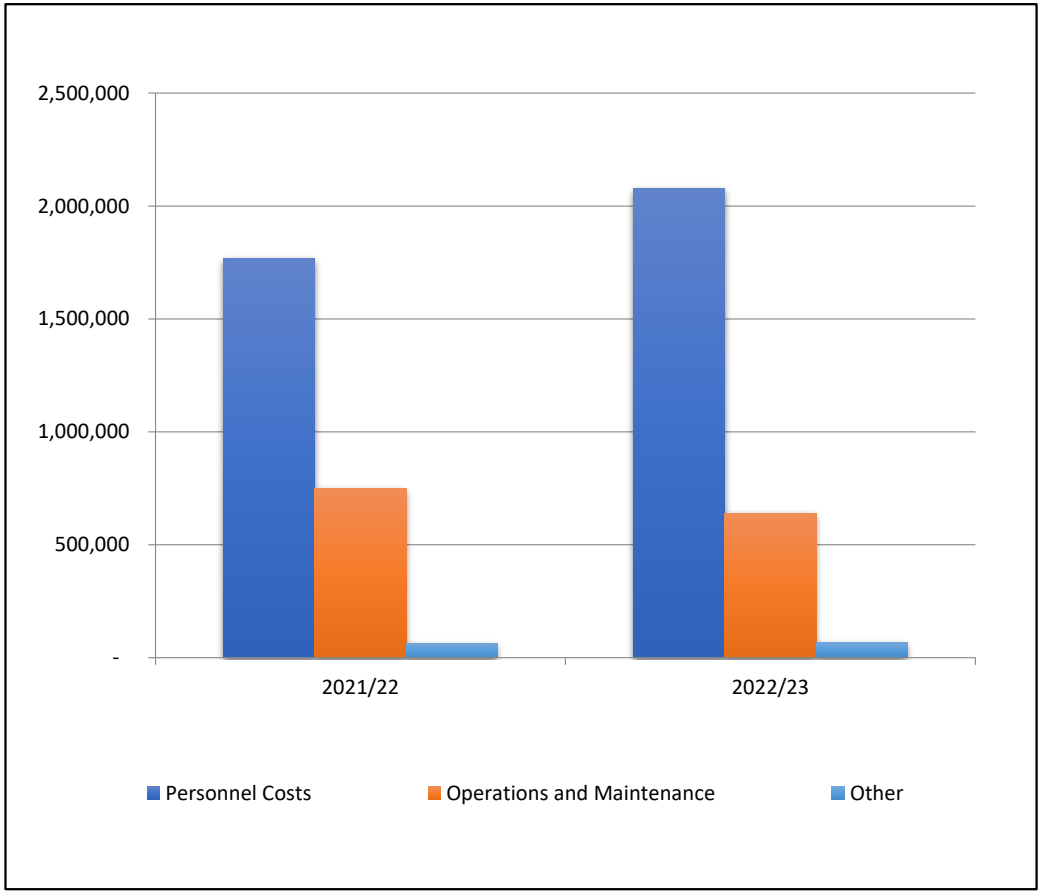


# Expense and Staffing History
# City Manager

| City Manager* | 2021/22 Estimated | 2022/23 Adopted |
|---|---|---|
| Personnel Costs | 1,766,175 | 2,079,360 |
| Operations and Maintenance | 749,414 | 638,300 |
| Other | 64,263 | 67,095 |
| **Total Expenses** | **$2,579,852** | **$2,784,755** |

* excludes interfund transfers, capital acquisitions and CIP

| Department Staffing | 2021/22 | 2022/23 |
|---|---|---|
| City Manager | 1.00 | 1.00 |
| Assistant City Manager | 1.00 | 1.00 |
| Assistant to the City Manager | 1.00 | 1.00 |
| Administrative Assistant II | 1.00 | 1.00 |
| Administrative Specialist | 1.00 | 1.00 |
| Intern | 0.00 | 0.46 |
| City Clerk | 1.00 | 1.00 |
| Deputy City Clerk I/II | 1.00 | 1.00 |
| Human Resources Manager | 1.00 | 1.00 |
| Records Clerk | 1.86 | 1.86 |
| **Total Budgeted Positions** | **9.86** | **10.32** |



# City Manager’s Office -- Administration
## Division: 120

The City Manager’s administrative department consists of the City Manager, the Assistant City Manager, two administrative support positions, and a part-time temporary intern.

## Budget Worksheet

| Division: 120 - City Manager | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 120 - City Manager** | | | | | | | |
| 1000-120-00000-50020 | CMGR - SALARIES (FT) | 318,607 | 342,895 | 322,639 | 325,100 | 371,365 | 371,365 |
| 1000-120-00000-50030 | CMGR - SALARIES (PT) | 232 | 0 | 676 | 2,089 | 4,251 | 4,251 |
| 1000-120-00000-50110 | CMGR - LONGEVITY PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-120-00000-50200 | CMGR - MEDICAL HLTH INSUR | 45,714 | 49,491 | 50,127 | 47,871 | 54,075 | 54,075 |
| 1000-120-00000-50210 | CMGR - DENTAL INSUR | 3,416 | 3,053 | 3,215 | 3,216 | 2,994 | 2,994 |
| 1000-120-00000-50220 | CMGR - VISION INSUR | 419 | 392 | 524 | 524 | 625 | 625 |
| 1000-120-00000-50230 | CMGR - ST/LT DISABILITY INSUR | 1,330 | 1,851 | 911 | 0 | 2,005 | 2,005 |
| 1000-120-00000-50240 | CMGR - EMPLOYEE ASST PROGR | 51 | 51 | 42 | 51 | 0 | 0 |
| 1000-120-00000-50250 | CMGR - WORKERS COMP INSUR | 7,709 | 8,376 | 7,869 | 7,869 | 9,184 | 9,184 |
| 1000-120-00000-50270 | CMGR - TERM LIFE INSUR | 697 | 703 | 702 | 702 | 736 | 736 |
| 1000-120-00000-50300 | CMGR - PERS CONTRIBUTIONS | 52,262 | 57,617 | 53,953 | 55,938 | 69,600 | 69,600 |
| 1000-120-00000-50310 | CMGR - PT RETIREMENT CONTRIB | 9 | 0 | 25 | 75 | 159 | 159 |
| 1000-120-00000-50320 | CMGR - FT DEFER COMP | 10,462 | 11,875 | 10,442 | 10,849 | 12,824 | 12,824 |
| 1000-120-00000-50400 | CMGR - MEDICARE | 4,800 | 5,296 | 4,845 | 4,922 | 5,763 | 5,763 |
| 1000-120-00000-50500 | CMGR - AUTO ALLOWANCE | 6,840 | 6,879 | 6,666 | 6,932 | 6,879 | 6,879 |
| 1000-120-00000-50510 | CMGR - CELLULAR PHONES/ALLOW | 927 | 933 | 904 | 940 | 933 | 933 |
| 1000-120-00000-51000 | CMGR - CONTRACTUAL SVC | 0 | 15,000 | 9,481 | 15,000 | 15,000 | 15,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CPUC HEARINGS | | 0.00 | 0.00 | | | 15,000 |
| 1000-120-00000-51200 | CMGR - PRINT & AD SVC | 0 | 300 | 84 | 300 | 300 | 300 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ADVERTISING SVC | | 0.00 | 0.00 | | | 150 |
| ADOPTED | PRINTING SVC | | 0.00 | 0.00 | | | 150 |
| 1000-120-00000-51550 | CMGR - EMPL CONTINUE EDUC & DEVT | 12,577 | 18,415 | 20,905 | 18,415 | 18,415 | 18,415 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ANNUAL CONFERENCE-CALED - ACM | | 0.00 | 0.00 | | | 1,200 |
| ADOPTED | ANNUAL CONFERENCE-ICMA - CM & ACM | | 0.00 | 0.00 | | | 2,700 |
| ADOPTED | ANNUAL CONFERENCE-ICSC - ACM | | 0.00 | 0.00 | | | 1,500 |

## Budget Worksheet

| Division: 120 - City Manager | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| ADOPTED | ANNUAL CONFERENCE-LCC - CM & ACM | | 0.00 | 0.00 | | | 3,600 |
| ADOPTED | ANNUAL CONFERENCE-LCC CITY MANAGERS - CM & ACM | | 0.00 | 0.00 | | | 2,500 |
| ADOPTED | ANNUAL CONFERENCE-MMASC - ACM | | 0.00 | 0.00 | | | 800 |
| ADOPTED | ANNUAL TRAINING | | 0.00 | 0.00 | | | 200 |
| ADOPTED | LOCAL MEETING MEALS | | 0.00 | 0.00 | | | 250 |
| ADOPTED | MEMBERSHIP-ASSOCIATION OF WATER AGENCIES OF VC | | 0.00 | 0.00 | | | 500 |
| ADOPTED | MEMBERSHIP-CALIFORNIA CITY MANAGERS FOUNDATION | | 2.00 | 660.00 | | | 1,320 |
| ADOPTED | MEMBERSHIP-CAPIO - ATCM | | 1.00 | 275.00 | | | 275 |
| ADOPTED | MEMBERSHIP-INTERNATL CITY MGT ASSOCIATION | | 2.00 | 1,400.00 | | | 2,800 |
| ADOPTED | MEMBERSHIP-MISC | | 0.00 | 0.00 | | | 300 |
| ADOPTED | MEMBERSHIP-MMASC - CM & ACM & ATCM | | 3.00 | 90.00 | | | 270 |
| ADOPTED | MEMBERSHIP-VTA CNTY MANAGER'S ASSOC | | 0.00 | 0.00 | | | 200 |
| 1000-120-00000-51560 | CMGR - TRAVEL COSTS | 0 | 10,200 | 332 | 10,200 | 0 | 0 |
| 1000-120-00000-52020 | CMGR - OFFICE SUPPLIES | 935 | 500 | 425 | 500 | 500 | 500 |
| 1000-120-00000-52030 | CMGR - POSTAGE | 202 | 500 | 79 | 500 | 500 | 500 |
| 1000-120-00000-52050 | CMGR - TOOL&NON-CAPITAL EQUIP | 123 | 500 | 9 | 500 | 500 | 500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MISCELLANEOUS COMPUTER SUPPLIES | | 0.00 | 0.00 | | | 500 |
| 1000-120-00000-52990 | CMGR - PUBL& SUBSCRIPT | 69 | 100 | 69 | 100 | 100 | 100 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | NEWSPAPER SUBSCRIPTIONS | | 0.00 | 0.00 | | | 100 |
| 1000-120-00000-54040 | CMGR - COMMUNICATION SVC | 609 | 625 | 186 | 625 | 625 | 625 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CELL PHONE REIMB - CM | | 0.00 | 0.00 | | | 325 |
| ADOPTED | PHONE CHARGES | | 0.00 | 0.00 | | | 300 |
| 1000-120-00000-56000 | CMGR - OVERHEAD ALLOCATE | 23,635 | 31,406 | 0 | 28,651 | 26,429 | 26,429 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | OH ALLOCATION - CENTRAL SVC | | 0.00 | 0.00 | | | 16,412 |
| ADOPTED | OH ALLOCATION - INFO SYS | | 0.00 | 0.00 | | | 10,017 |
| 1000-120-C0070-55300 | CITY HALL AT 323 SCIENCE DRIVE - CAPITAL-PROF SVC | 0 | 301,730 | 59,805 | 301,730 | 0 | 0 |

## Budget Worksheet

| Division: 120 - City Manager | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2018-120-C0012-55300 | CIVIC CTR - CAPITAL-PROF SVC | 0 | 93,515 | 0 | 93,515 | 0 | 0 |
| 3001-120-C0012-51040 | CIVIC CTR - LEGAL SVC | 0 | 0 | 1,736 | 0 | 0 | 0 |
| 3001-120-C0012-55210 | CIVIC CTR - BLDG & STRUCT ACQ | 0 | 83,330 | 0 | 0 | 83,330 | 83,330 |
| 3001-120-C0012-55300 | CIVIC CTR - CAPITAL-PROF SVC | 12,193 | 207,676 | 14,522 | 194,784 | 12,893 | 12,893 |
| 3001-120-C0012-59010 | CIVIC CTR - TFER TO OTH FUNDS | 1,146 | 0 | 0 | 0 | 0 | 0 |
| 3001-120-C0070-55210 | CITY HALL AT 323 SCIENCE DRIVE - BLDG & STRUCT ACQ | 0 | 7,085,484 | 6,616,392 | 6,965,936 | 169,548 | 169,548 |
| 3001-120-C0070-55300 | CITY HALL AT 323 SCIENCE DRIVE - CAPITAL-PROF SVC | 0 | 50,000 | 22,828 | 0 | 0 | 0 |
| | **Division: 120 - City Manager Total:** | **504,965** | **8,388,693** | **7,210,406** | **8,097,834** | **869,532** | **869,532** |

# Fiscal Year 2022/23

# Public Information and Legislative Affairs
**Division: 131**

The Public Information Division and Legislative Affairs is responsible for public communications and social media, legislative affairs, and intergovernmental relations. This Division also manages the City's website and MPTV television channel and prepares the City's quarterly newsletters and solid waste bill inserts. The Assistant to the City Manager serves as the City's Public Information Officer.

## Budget Worksheet

| Division: 131 - Pub Info/Leg Affairs | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 131 - Pub Info/Leg Affairs** | | | | | | | |
| 1000-131-00000-50020 | PILA - SALARIES (FT) | 133,776 | 137,496 | 140,019 | 143,002 | 153,043 | 153,043 |
| 1000-131-00000-50030 | PILA - SALARIES (PT) | 232 | 0 | 676 | 2,089 | 4,251 | 4,251 |
| 1000-131-00000-50040 | PILA - OVERTIME | 0 | 200 | 0 | 0 | 200 | 200 |
| 1000-131-00000-50110 | PILA - LONGEVITY PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-131-00000-50200 | PILA - MEDICAL HLTH INSUR | 21,779 | 23,629 | 25,996 | 23,340 | 24,626 | 24,626 |
| 1000-131-00000-50210 | PILA - DENTAL INSUR | 1,765 | 1,775 | 1,660 | 1,661 | 1,544 | 1,544 |
| 1000-131-00000-50220 | PILA - VISION INSUR | 222 | 222 | 274 | 275 | 328 | 328 |
| 1000-131-00000-50230 | PILA - ST/LT DISABILITY INSUR | 671 | 742 | 476 | 0 | 826 | 826 |
| 1000-131-00000-50240 | PILA - EMPLOYEE ASST PROGR | 33 | 33 | 27 | 33 | 0 | 0 |
| 1000-131-00000-50250 | PILA - WORKERS COMP INSUR | 3,243 | 3,358 | 3,213 | 3,213 | 3,845 | 3,845 |
| 1000-131-00000-50270 | PILA - TERM LIFE INSUR | 216 | 217 | 218 | 218 | 236 | 236 |
| 1000-131-00000-50300 | PILA - PERS CONTRIBUTIONS | 17,838 | 18,445 | 18,039 | 18,659 | 21,097 | 21,097 |
| 1000-131-00000-50310 | PILA - PT RETIREMENT CONTRIB | 9 | 0 | 25 | 75 | 159 | 159 |
| 1000-131-00000-50320 | PILA - FT DEFER COMP | 2,811 | 2,934 | 2,846 | 2,939 | 3,285 | 3,285 |
| 1000-131-00000-50400 | PILA - MEDICARE | 2,035 | 2,120 | 2,120 | 2,189 | 2,412 | 2,412 |
| 1000-131-00000-50500 | PILA - AUTO ALLOWANCE | 1,645 | 1,644 | 1,593 | 1,657 | 1,644 | 1,644 |
| 1000-131-00000-50510 | PILA - CELLULAR PHONES/ALLOW | 270 | 270 | 261 | 272 | 270 | 270 |
| 1000-131-00000-51000 | PILA - CONTRACTUAL SVC | 51,026 | 40,000 | 26,570 | 30,100 | 86,000 | 86,000 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | CITY MOBILE APPLICATION | 0.00 | 0.00 | 25,000 |
| ADOPTED | DIGITAL OUTREACH | 0.00 | 0.00 | 8,000 |
| ADOPTED | NATIONAL COMMUNITY SURVEY | 0.00 | 0.00 | 21,000 |
| ADOPTED | TRANSLATION SERVICES | 0.00 | 0.00 | 2,000 |
| ADOPTED | VIDEO PRODUCTION - BROADCAST SERVICES | 0.00 | 0.00 | 23,000 |
| ADOPTED | VIDEO PRODUCTION - SPECIAL PROGRAMMING | 0.00 | 0.00 | 7,000 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1000-131-00000-51040 | PILA - LEGAL SVC | 3,480 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | NON-RETAINER CITY ATTORNEY COSTS | 0.00 | 0.00 | 1,000 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1000-131-00000-51200 | PILA - PRINT & AD SVC | 6,506 | 14,895 | 9,803 | 10,300 | 11,000 | 11,000 |

## Budget Worksheet

| Division: 131 - Pub Info/Leg Affairs | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CITY ADVERTISING AND PROMOTIONS | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | CITY NEWSLETTER PRINTING COSTS | | 0.00 | 0.00 | | | 6,000 |
| 1000-131-00000-51550 | PILA - EMPL CONTINUE EDUC & DEVT | 115 | 1,600 | 1,081 | 1,100 | 2,000 | 2,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ADMINISTRATIVE STAFF TRAINING | | 0.00 | 0.00 | | | 200 |
| ADOPTED | LEGISLATIVE MEETINGS | | 0.00 | 0.00 | | | 700 |
| ADOPTED | MISC PIO TRAINING | | 0.00 | 0.00 | | | 200 |
| ADOPTED | SCAN-NATOA - ATCM | | 0.00 | 0.00 | | | 100 |
| ADOPTED | TRAVEL, LODGING & PER DIEM - MEETINGS & CONFERENCE | | 0.00 | 0.00 | | | 800 |
| 1000-131-00000-51560 | PILA - TRAVEL COSTS | 0 | 100 | 0 | 0 | 100 | 100 |
| 1000-131-00000-52020 | PILA - OFFICE SUPPLIES | 0 | 0 | 0 | 0 | 200 | 200 |
| 1000-131-00000-52030 | PILA - POSTAGE | 2,309 | 3,000 | 2,447 | 2,200 | 3,000 | 3,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CITY NEWSLETTER POSTAGE | | 0.00 | 0.00 | | | 3,000 |
| 1000-131-00000-52050 | PILA - TOOL&NON-CAPITAL EQUIP | 58 | 200 | 36 | 200 | 200 | 200 |
| 1000-131-00000-54040 | PILA - COMMUNICATION SVC | 663 | 700 | 585 | 700 | 700 | 700 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CELL PHONE REIMB - ACM | | 0.00 | 0.00 | | | 700 |
| 1000-131-E0054-52000 | PILA - GENERAL/PROGRAM SUPPL | 1,884 | 2,700 | 1,670 | 2,700 | 2,700 | 2,700 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MISC COMMUNITY PROMOTION | | 0.00 | 0.00 | | | 700 |
| ADOPTED | MOORPARK COUNTRY DAYS | | 0.00 | 0.00 | | | 300 |
| ADOPTED | STOCK PHOTOGRAPHY | | 0.00 | 0.00 | | | 1,400 |
| ADOPTED | VIDEO PRODUCTION - SUPPLIES | | 0.00 | 0.00 | | | 300 |
| | **Division: 131 - Pub Info/Leg Affairs Total:** | **252,584** | **257,280** | **239,645** | **247,922** | **324,666** | **324,666** |

# City Clerk
## Division: 132

The City Clerk's Division is responsible for preparation of the City Council and Successor Agency to the Moorpark Redevelopment Agency meeting agenda packets; recording the official minutes for City and Agency meetings; maintaining the central files of the City, including the electronic imaging system; maintaining official minute, ordinance and resolution books; and coordinating the City's response to public records requests. Additionally, the City Clerk's Division is responsible for municipal elections, providing information and assistance to mayoral and councilmember candidates, maintaining records in compliance with the Political Reform Act, and monitoring the City's overall compliance with the Brown Act.

The City Clerk functions as the City's Records Manager, Risk Manager, Filing Officer for campaign reports and statements of economic interest for designated officials and employees, and Election Official. The City Clerk also ensures that the City complies with State law governing the posting and publishing of legal notices; attests to City agreements and contracts; receives, records, and administers all claims and lawsuits against the City; assists with loss control program coordination; accepts subpoenas; coordinates the reduction and exoneration of developer performance and payment sureties; conducts recruitments for City Council appointees including commissions and boards; and coordinates City Council standing committee meeting scheduling.

## Budget Worksheet

| Division: 132 - City Clerk | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 132 - City Clerk** | | | | | | | |
| 1000-132-00000-50020 | CCLERK - SALARIES (FT) | 260,735 | 264,725 | 254,820 | 263,163 | 284,678 | 284,678 |
| 1000-132-00000-50030 | CCLERK - SALARIES (PT) | 27,241 | 59,114 | 38,164 | 45,167 | 70,247 | 70,247 |
| 1000-132-00000-50040 | CCLERK - OVERTIME | 0 | 500 | 245 | 0 | 500 | 500 |
| 1000-132-00000-50100 | CCLERK - BILINGUAL PAY | 1,044 | 1,040 | 1,008 | 1,048 | 1,040 | 1,040 |
| 1000-132-00000-50110 | CCLERK - LONGEVITY PAY | 1,551 | 1,545 | 1,662 | 1,724 | 1,608 | 1,608 |
| 1000-132-00000-50200 | CCLERK - MEDICAL HLTH INSUR | 42,523 | 45,524 | 45,431 | 44,886 | 48,140 | 48,140 |
| 1000-132-00000-50210 | CCLERK - DENTAL INSUR | 3,789 | 3,788 | 3,541 | 3,541 | 3,294 | 3,294 |
| 1000-132-00000-50220 | CCLERK - VISION INSUR | 499 | 499 | 582 | 582 | 667 | 667 |
| 1000-132-00000-50230 | CCLERK - ST/LT DISABILITY INSUR | 1,419 | 1,429 | 967 | 0 | 1,537 | 1,537 |
| 1000-132-00000-50240 | CCLERK - EMPLOYEE ASST PROGR | 63 | 62 | 52 | 63 | 0 | 0 |
| 1000-132-00000-50250 | CCLERK - WORKERS COMP INSUR | 7,356 | 7,910 | 7,479 | 7,479 | 8,677 | 8,677 |
| 1000-132-00000-50260 | CCLERK - UNEMPLOYMENT INSUR | 1,400 | 0 | 0 | 0 | 0 | 0 |
| 1000-132-00000-50270 | CCLERK - TERM LIFE INSUR | 399 | 399 | 398 | 399 | 416 | 416 |
| 1000-132-00000-50300 | CCLERK - PERS CONTRIBUTIONS | 46,417 | 51,624 | 46,435 | 48,158 | 56,232 | 56,232 |
| 1000-132-00000-50310 | CCLERK - PT RETIREMENT CONTRIB | 866 | 601 | 1,092 | 1,338 | 2,634 | 2,634 |
| 1000-132-00000-50320 | CCLERK - FT DEFER COMP | 5,383 | 5,510 | 5,165 | 5,367 | 5,949 | 5,949 |
| 1000-132-00000-50400 | CCLERK - MEDICARE | 4,275 | 4,893 | 4,401 | 4,632 | 5,401 | 5,401 |
| 1000-132-00000-50500 | CCLERK - AUTO ALLOWANCE | 929 | 924 | 895 | 931 | 924 | 924 |
| 1000-132-00000-50510 | CCLERK - CELLULAR PHONES/ALLOW | 55 | 54 | 52 | 55 | 54 | 54 |
| 1000-132-00000-51000 | CCLERK - CONTRACTUAL SVC | 5,887 | 68,600 | 18,000 | 68,600 | 51,500 | 51,500 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | FORM 700 SOFTWARE | 0.00 | 0.00 | 2,000 |
| ADOPTED | INTERNET MUNICIPAL CODE HOSTING & NEW CODE ALERT | 0.00 | 0.00 | 1,000 |
| ADOPTED | MUNICIPAL CODE UPDATES | 0.00 | 0.00 | 3,500 |
| ADOPTED | MUNIMETRIX-CLERKS INDEX | 0.00 | 0.00 | 500 |
| ADOPTED | OFFSITE STORAGE - IN COUNTY PAPER RECORDS | 0.00 | 0.00 | 2,000 |
| ADOPTED | OFFSITE STORAGE - OUT OF STATE ELECTRONIC RECORDS | 0.00 | 0.00 | 3,000 |
| ADOPTED | OFFSITE STORAGE ATTORNEY PAPER RECORDS | 0.00 | 0.00 | 2,500 |
| ADOPTED | RECORDS RETENTION SCHEDULE & TRAINING SERVICES | 0.00 | 0.00 | 20,000 |
| ADOPTED | RECORDS SCANNING | 0.00 | 0.00 | 15,000 |
| ADOPTED | RECORDS SHREDDING SERVICES | 0.00 | 0.00 | 2,000 |

## Budget Worksheet

| Division: 132 - City Clerk | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 1000-132-00000-51040 | CCLERK - LEGAL SVC | 3,163 | 50,000 | 5,688 | 50,000 | 25,000 | 25,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | LEGAL SERVICES - MUNICIPAL CODE (UPDATES) | | 0.00 | 0.00 | | | 10,000 |
| ADOPTED | LEGAL SERVICES - NON RETAINER | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | LEGAL SERVICES - RETENTION SCHEDULE (REVIEWS) | | 0.00 | 0.00 | | | 10,000 |
| 1000-132-00000-51200 | CCLERK - PRINT & AD SVC | 289 | 6,500 | 7,290 | 6,500 | 1,500 | 1,500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MISC ADVERTISING (VC STAR) | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | MISC PRINTING | | 0.00 | 0.00 | | | 500 |
| 1000-132-00000-51550 | CCLERK - EMPL CONTINUE EDUC & DEVT | 785 | 7,370 | 348 | 7,370 | 6,515 | 6,515 |
| BUDGET NOTES | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | |
| ADOPTED | DUE IN FY20/21 | BIANNUAL ETHICS TRAINING (ODD NUMBERED YEAR) | | | | | |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CCAC ANNUAL CONFERENCE | | 1.00 | 500.00 | | | 500 |
| ADOPTED | CCAC MEETINGS | | 4.00 | 35.00 | | | 140 |
| ADOPTED | LASERFICHE EMPOWER ANNUAL CONFERENCE | | 1.00 | 1,200.00 | | | 1,200 |
| ADOPTED | LOCC ANNUAL CONFERENCE | | 1.00 | 550.00 | | | 550 |
| ADOPTED | LOCC ANNUAL NEW LAW AND ELECTIONS CONFERENCE | | 1.00 | 500.00 | | | 500 |
| ADOPTED | MEMBERSHIP - CA CITY CLERKS ASSOC (ASSOCIATE) | | 1.00 | 200.00 | | | 200 |
| ADOPTED | MEMBERSHIP - CA CITY CLERKS ASSOC (PRIMARY) | | 1.00 | 200.00 | | | 200 |
| ADOPTED | MEMBERSHIP - IIMC (ASSOCIATE MEMBER) | | 1.00 | 115.00 | | | 115 |
| ADOPTED | MEMBERSHIP - IIMC (FULL MEMBER) | | 1.00 | 210.00 | | | 210 |
| ADOPTED | STAFF ANNUAL TRAINING | | 2.00 | 200.00 | | | 400 |
| ADOPTED | TRAVEL, LODGING & PER DIEM MEETINGS/CONFERENCES | | 4.00 | 625.00 | | | 2,500 |
| 1000-132-00000-51560 | CCLERK - TRAVEL COSTS | 0 | 125 | 0 | 125 | 125 | 125 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | INCIDENTAL TRIP MILEAGE | | 0.00 | 0.00 | | | 125 |
| 1000-132-00000-52020 | CCLERK - OFFICE SUPPLIES | 2,462 | 2,850 | 1,435 | 2,850 | 6,125 | 6,125 |

## Budget Worksheet

| Division: 132 - City Clerk | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ACID-FREE PAPER | | 0.00 | 0.00 | | | 1,700 |
| ADOPTED | COMPUTER MONITOR | | 0.00 | 0.00 | | | 275 |
| ADOPTED | EXPANDABLE POST BINDERS (FOR RESOLUTIONS) | | 0.00 | 0.00 | | | 2,800 |
| ADOPTED | MISC OFFICE SUPPLIES | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | PROCLAMATION & CERTIFICATE PAPER AND COVERS | | 0.00 | 0.00 | | | 350 |
| 1000-132-00000-52030 | CCLERK - POSTAGE | 238 | 500 | 32 | 500 | 500 | 500 |
| 1000-132-00000-52050 | CCLERK - TOOL&NON-CAPITAL EQUIP | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-132-00000-52990 | CCLERK - PUBL& SUBSCRIPT | 0 | 515 | 0 | 515 | 535 | 535 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CALIFORNIA ELECTIONS CODE BOOK | | 1.00 | 60.00 | | | 60 |
| ADOPTED | CEB MUNICIPAL LAW HANDBOOK | | 1.00 | 475.00 | | | 475 |
| 1000-132-00000-56000 | CCLERK - OVERHEAD ALLOCATE | 170,080 | 202,645 | 0 | 163,776 | 80,202 | 80,202 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | OH ALLOCATION - CENTRAL SVC | | 0.00 | 0.00 | | | 49,804 |
| ADOPTED | OH ALLOCATION - INFO SYS | | 0.00 | 0.00 | | | 30,398 |
| 1000-132-E0042-52000 | ELECTIONS- GENERAL/PROGRAM SUPPL | 25,598 | 0 | 0 | 0 | 28,000 | 28,000 |
| 1000-132-E0054-52000 | CCLK-COMM PROMO - GEN/PROG SUPPLIES | 0 | 100 | 0 | 100 | 100 | 100 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MISCELLANEOUS | | 0.00 | 0.00 | | | 100 |
| | **Division: 132 - City Clerk Total:** | **614,444** | **789,346** | **445,194** | **728,869** | **692,100** | **692,100** |

# Fiscal Year 2022/23

# Human Resources
## Division: 133

The Human Resources Division is responsible for coordinating personnel selection and recruitment; benefit administration; labor relations; workers' compensation administration; coordination of employee recognition events, training, and employee development programs; review and coordination of the employee evaluation process; providing information and assistance to City employees regarding employment laws, City personnel rules, City Manager Administrative Procedures, and Americans with Disabilities Act (ADA) compliance; monitoring OSHA compliance for injury and illness prevention including responsibility for administering the City's Safety Committee and arranging mandatory safety trainings; and coordinating the City's volunteer program, including maintaining records for mandatory orientation and training and hours worked. The Assistant City Manager functions as the City's Personnel Officer and ADA Coordinator, and has responsibility for coordinating and administering defense of employment related claims and lawsuits.

## Budget Worksheet

| Division: 133 - HR/Risk Management | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 133 - HR/Risk Management** | | | | | | | |
| 1000-133-00000-50020 | HR/RISK - SALARIES (FT) | 293,822 | 309,261 | 313,288 | 315,900 | 343,912 | 343,912 |
| 1000-133-00000-50030 | HR/RISK - SALARIES (PT) | 4,874 | 7,158 | 1,653 | 3,065 | 12,863 | 12,863 |
| 1000-133-00000-50040 | HR/RISK - OVERTIME | 0 | 200 | 0 | 0 | 200 | 200 |
| 1000-133-00000-50110 | HR/RISK - LONGEVITY PAY | 4 | 0 | 0 | 0 | 0 | 0 |
| 1000-133-00000-50200 | HR/RISK - MEDICAL HLTH INSUR | 52,359 | 56,609 | 54,001 | 53,187 | 56,140 | 56,140 |
| 1000-133-00000-50210 | HR/RISK - DENTAL INSUR | 3,928 | 4,250 | 3,631 | 3,631 | 3,536 | 3,536 |
| 1000-133-00000-50220 | HR/RISK - VISION INSUR | 490 | 573 | 598 | 599 | 749 | 749 |
| 1000-133-00000-50230 | HR/RISK - ST/LT DISABILITY INSUR | 1,700 | 1,670 | 1,085 | 0 | 1,856 | 1,856 |
| 1000-133-00000-50240 | HR/RISK - EMPLOYEE ASST PROGR | 72 | 75 | 60 | 73 | 0 | 0 |
| 1000-133-00000-50250 | HR/RISK - WORKERS COMP INSUR | 7,456 | 7,729 | 7,277 | 7,277 | 8,723 | 8,723 |
| 1000-133-00000-50270 | HR/RISK - TERM LIFE INSUR | 489 | 519 | 496 | 497 | 527 | 527 |
| 1000-133-00000-50300 | HR/RISK - PERS CONTRIBUTIONS | 37,968 | 41,881 | 39,418 | 40,849 | 45,979 | 45,979 |
| 1000-133-00000-50310 | HR/RISK - PT RETIREMENT CONTRIB | 183 | 0 | 61 | 111 | 482 | 482 |
| 1000-133-00000-50320 | HR/RISK - FT DEFER COMP | 6,144 | 6,600 | 6,368 | 6,589 | 7,381 | 7,381 |
| 1000-133-00000-50400 | HR/RISK - MEDICARE | 4,419 | 4,805 | 4,687 | 4,767 | 5,412 | 5,412 |
| 1000-133-00000-50500 | HR/RISK - AUTO ALLOWANCE | 1,949 | 1,944 | 1,883 | 1,959 | 1,944 | 1,944 |
| 1000-133-00000-50510 | HR/RISK - CELLULAR PHONES/ALLOW | 128 | 162 | 104 | 109 | 108 | 108 |
| 1000-133-00000-51000 | HR/RISK - CONTRACTUAL SVC | 40,073 | 13,143 | 27,150 | 13,143 | 14,400 | 14,400 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ACCOMMODATION SERVICES | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | CREDIT CK/CRIMINAL RECORD SEARCH | | 0.00 | 0.00 | | | 4,400 |
| ADOPTED | FLEXIBLE SPENDING ACCOUNT ADMINISTRATION | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | PERFORMANCE EVALUATION SOFTWARE | | 0.00 | 0.00 | | | 6,000 |
| 1000-133-00000-51040 | HR/RISK - LEGAL SVC | 9,586 | 21,000 | 4,340 | 21,000 | 21,000 | 21,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | LCW CONSORTIUM | | 0.00 | 0.00 | | | 4,000 |
| ADOPTED | LCW LIBRARY | | 1.00 | 1,000.00 | | | 1,000 |
| ADOPTED | LEGAL SERVICES NON-RETAINER | | 0.00 | 0.00 | | | 16,000 |
| 1000-133-00000-51550 | HR/RISK - EMPL CONTINUE EDUC & DEVT | 624 | 7,970 | 880 | 7,970 | 2,970 | 2,970 |

## Budget Worksheet

| Division: 133 - HR/Risk Management | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CIPMA - HR MEETINGS (2 MTGS * 2 STAFF) | | 4.00 | 25.00 | | | 100 |
| ADOPTED | CJPIA RISK MANAGEMENT CONFERENCE | | 1.00 | 500.00 | | | 500 |
| ADOPTED | FULL-TIME STAFF ANNUAL TRAINING | | 2.00 | 400.00 | | | 800 |
| ADOPTED | MEMBERSHIP - CHANNEL ISLANDS IPMA-HR LOCAL CHAPTER | | 2.00 | 85.00 | | | 170 |
| ADOPTED | MEMBERSHIP - IPMA-HR ANNUAL | | 2.00 | 200.00 | | | 400 |
| ADOPTED | SPECIALIZED HR TRAINING | | 0.00 | 0.00 | | | 500 |
| ADOPTED | TRAVEL, LODGING & PER DIEM FOR MEETINGS & CONF | | 0.00 | 0.00 | | | 500 |
| 1000-133-00000-51560 | HR/RISK - TRAVEL COSTS | 0 | 100 | 0 | 100 | 100 | 100 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | INCIDENTAL TRIP MILEAGE | | 0.00 | 0.00 | | | 100 |
| 1000-133-00000-52020 | HR/RISK - OFFICE SUPPLIES | 879 | 920 | 504 | 920 | 920 | 920 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | LABOR LAW POSTERS | | 0.00 | 0.00 | | | 320 |
| ADOPTED | MISC OFFICE SUPPLIES | | 0.00 | 0.00 | | | 300 |
| ADOPTED | PERSONNEL FILES & FORMS | | 0.00 | 0.00 | | | 300 |
| 1000-133-00000-52030 | HR/RISK - POSTAGE | 39 | 200 | 23 | 200 | 200 | 200 |
| 1000-133-00000-52050 | HR/RISK - TOOL&NON-CAPITAL EQUIP | 152 | 0 | 0 | 0 | 0 | 0 |
| 1000-133-00000-52990 | HR/RISK - PUBL& SUBSCRIPT | 0 | 100 | 0 | 100 | 100 | 100 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MISCELLANEOUS BOOKS & PUBLICATIONS | | 0.00 | 0.00 | | | 100 |
| 1000-133-00000-56000 | HR/RISK - OVERHEAD ALLOCATE | 38,352 | 38,713 | 0 | 43,597 | 40,451 | 40,451 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | OH ALLOCATION - CENTRAL SVC | | 0.00 | 0.00 | | | 25,119 |
| ADOPTED | OH ALLOCATION - INFO SYS | | 0.00 | 0.00 | | | 15,332 |
| 1000-133-E0053-52000 | HR RECRUITMENT - GENERAL/PROGRAM SUPPL | 14,483 | 5,000 | 16,539 | 7,164 | 10,000 | 10,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | RECRUITMENT RELATED EXPENSES | | 0.00 | 0.00 | | | 10,000 |

## Budget Worksheet

| Division: 133 - HR/Risk Management | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 1000-133-E0055-50400 | EMPL RECOG - MEDICARE | 22 | 0 | 0 | 0 | 0 | 0 |
| 1000-133-E0055-52000 | EMPL RECOG - GENERAL/PROGRAM SUPPL | 13,064 | 16,000 | 8,081 | 16,000 | 16,000 | 16,000 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | ANNUAL EMPLOYEE RECOGNITION EVENT | 0.00 | 0.00 | 10,000 |
| ADOPTED | EMPLOYEE MEETING COSTS | 0.00 | 0.00 | 500 |
| ADOPTED | EMPLOYEE YRS OF SVC AWARDS/RETIREMENT RECOGNITION | 0.00 | 0.00 | 5,000 |
| ADOPTED | MISCELLANEOUS | 0.00 | 0.00 | 500 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| | **Division: 133 - HR/Risk Management Total:** | **533,257** | **546,582** | **492,137** | **548,807** | **595,953** | **595,953** |

# Fiscal Year 2022/23

# City Attorney

# City Attorney
## Division: 140

The City Attorney represents the City of Moorpark in all legal affairs, provides legal advice and assistance to the City Council and staff and engages in litigation as needed.  Legal services are provided under contract with a private law firm.

## Budget Worksheet

| Division: 140 - City Attorney | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 140 - City Attorney** | | | | | | | |
| 1000-140-00000-51040 | CTYATTY - LEGAL SVC | 160,758 | 92,235 | 269,315 | 199,535 | 100,000 | 100,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | LEGAL SVC - LITIGATION | | 0.00 | 0.00 | | | 10,000 |
| ADOPTED | LEGAL SVC - NON RETAINER | | 0.00 | 0.00 | | | 27,100 |
| ADOPTED | LEGAL SVC - RETAINER | | 17.00 | 3,700.00 | | | 62,900 |
| | **Division: 140 - City Attorney Total:** | **160,758** | **92,235** | **269,315** | **199,535** | **100,000** | **100,000** |

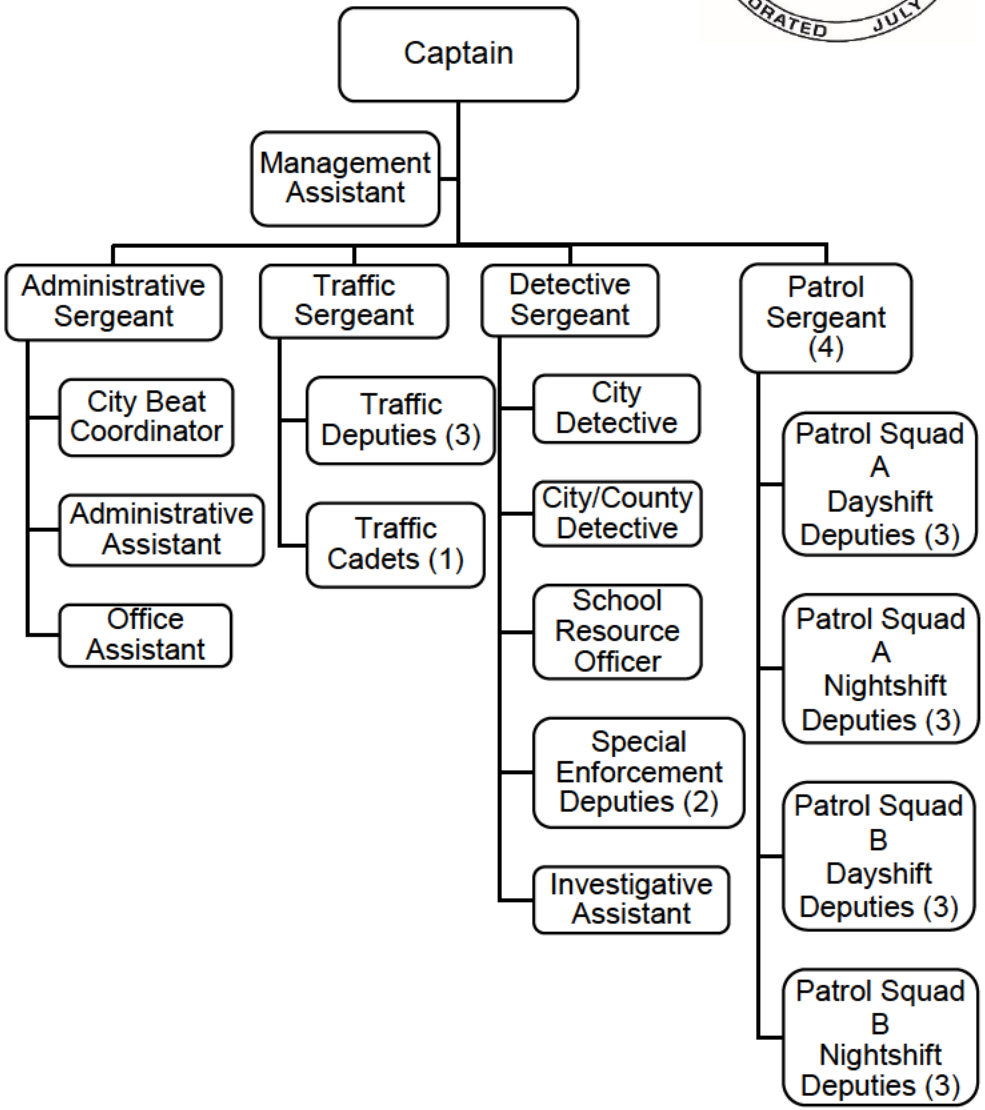
# Fiscal Year 2022/23

# Public Safety

# Public Safety

**Division: 211**

The City Manager administers the City's contract with the Ventura County Sheriff's Office for law enforcement services, including patrol, traffic, investigative, and crime prevention services. The Police Department, through the efforts of the Sheriff's Office, is responsible for law enforcement services within the City and strives to maintain a safe community by diligently investigating criminal acts, apprehending violators of the law, and fostering positive community partnerships. The Police Department follows the Community Oriented Policing philosophy, which promotes relationships between law enforcement, community members and groups to assist in identifying community concerns and avenues for addressing them. This type of policing model seeks to also be proactive by aggressively targeting quality of life offenses, thereby decreasing the fear of crime in neighborhoods. Additionally, the Police Department coordinates the Volunteers in Policing program that allows community members to get involved and give back to their community.



## Budget Worksheet

| Division: 211 - Police Services | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 211 - Police Services** | | | | | | | |
| 1000-211-00000-50250 | POLICE - WORKERS COMP INSUR | 1,056 | 1,063 | 982 | 982 | 1,064 | 1,064 |
| 1000-211-00000-51000 | POLICE - CONTRACTUAL SVC | 15,538 | 27,322 | 17,018 | 27,322 | 23,934 | 23,934 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CABLE TV SERVICE (10 OUTLETS @ $20 PER MONTH) | | 10.00 | 60.00 | | | 600 |
| ADOPTED | CRISIS INTERVENTION TEAM PROGRAM (CIT PROGRAM) | | 0.00 | 0.00 | | | 4,678 |
| ADOPTED | VC HIGH TECH TASK FORCE | | 0.00 | 0.00 | | | 18,656 |
| 1000-211-00000-51010 | POLICE - POLICE SVC | 6,660,032 | 7,243,758 | 6,421,546 | 6,977,785 | 7,408,043 | 7,408,043 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | 1 - 40 HR TRAFFIC MOTORCYCLE | | 1.00 | 291,822.00 | | | 291,822 |
| ADOPTED | 1 - CAPTAIN (50%) | | 0.50 | 412,146.00 | | | 206,073 |
| ADOPTED | 1 - DEPUTY SCHOOL RESOURCE OFFICER (50% MUSD) | | 1.00 | 253,053.00 | | | 253,053 |
| ADOPTED | 1 - DETECTIVE SERGEANT (75%) | | 0.75 | 336,632.00 | | | 252,474 |
| ADOPTED | 1 - MANAGEMENT ASSISTANT (50%) | | 0.50 | 128,020.00 | | | 64,010 |
| ADOPTED | 1 - OFFICE ADMINISTRATIVE ASSISTANT I | | 1.00 | 140,852.00 | | | 140,852 |
| ADOPTED | 1 - SERGEANT 40-HR,5-DAY W/O RELIEF MOTORCYCLE | | 1.00 | 312,953.00 | | | 312,953 |
| ADOPTED | 1 - SHERIFF'S SERVICE TECHNICIAN | | 1.00 | 149,983.00 | | | 149,983 |
| ADOPTED | 1 - SR DEPUTY - COMMUNITY RESOURCE OFFICER/BEAT CO | | 1.00 | 292,167.00 | | | 292,167 |
| ADOPTED | 1.5 - SENIOR DEPUTY DETECTIVE | | 1.50 | 299,514.00 | | | 449,271 |
| ADOPTED | 2 - 20 HR PER WEEK CADETS + 320 HOURS | | 1.00 | 47,538.00 | | | 47,538 |
| ADOPTED | 2 - 24 HR PATROL CARS (336 HRS PER WEEK) | | 2.00 | 1,321,721.50 | | | 2,643,443 |
| ADOPTED | 2 - 40 HR TRAFFIC UNIT | | 2.00 | 288,288.50 | | | 576,577 |
| ADOPTED | 2 - 84 HR PATROL CARS (168 HRS PER WEEK) | | 2.00 | 660,860.50 | | | 1,321,721 |
| ADOPTED | 2 -SPECIAL ENFORCEMENT UNIT (SEE FUND 2409) | | 2.00 | 203,053.00 | | | 406,106 |
| 1000-211-00000-51020 | POLICE - POLICE - OVERTIME | 93,727 | 126,668 | 91,159 | 134,526 | 140,000 | 140,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | COMMERCIAL ENFORCEMENT - TIERRA REJADA | | 0.00 | 0.00 | | | 20,000 |
| ADOPTED | OVERTIME, HOLIDAY, COURT & COMMERCIAL TRAFFIC | | 0.00 | 0.00 | | | 120,000 |
| 1000-211-00000-51030 | POLICE - POLICE - SPEC EVENT | 0 | 17,311 | 15,449 | 17,311 | 1,500 | 1,500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GROUNDHOG RUN | | 0.00 | 0.00 | | | 1,500 |

## Budget Worksheet

| Division: 211 - Police Services | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 1000-211-00000-51040 | POLICE - LEGAL SVC | 2,327 | 9,500 | 4,180 | 9,500 | 6,500 | 6,500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CA OFFICE OF ADM HEARINGS & LEGAL SVC NON-RETAINER | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | SEARCH WARRANT RETURNS (ELECTRONIC INVESTIGATION R | | 0.00 | 0.00 | | | 5,000 |
| 1000-211-00000-51200 | POLICE - PRINT & AD SVC | 981 | 2,000 | 1,516 | 2,000 | 1,500 | 1,500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PRINTING - CRIME PREVENTION FLYERS | | 0.00 | 0.00 | | | 500 |
| ADOPTED | PRINTING - PARKING CITATIONS - NOTICE TO APPEAR | | 0.00 | 0.00 | | | 1,000 |
| 1000-211-00000-51210 | POLICE - EQUIP MAINT SVC | 494 | 2,000 | 840 | 2,000 | 2,000 | 2,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | LIDAR & RADAR RECERTIFICATION | | 0.00 | 0.00 | | | 2,000 |
| 1000-211-00000-51220 | POLICE - VEHICLE MAINT SVC | 270,498 | 284,343 | 217,292 | 349,343 | 361,186 | 361,186 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | 1 - MINI VAN | | 12.00 | 475.00 | | | 5,700 |
| ADOPTED | 1 MINI PICK-UP TRUCK (70% CITY) | | 12.00 | 394.83 | | | 4,738 |
| ADOPTED | 14,000 CADET 1/2 PICK-UP TRUCK MILEAGE | | 14,000.00 | 0.27 | | | 3,780 |
| ADOPTED | 14,000 MINI PICKUP TRUCK MILEAGE | | 14,000.00 | 0.17 | | | 2,380 |
| ADOPTED | 20,000 MINI VAN MILEAGE ($0.22 PER MILE) | | 20,000.00 | 0.26 | | | 5,200 |
| ADOPTED | 200,000 PATROL VEHICLE MILEAGE | | 200,000.00 | 0.35 | | | 70,000 |
| ADOPTED | 4.75 - PLAIN CARS ($444.42 X 12 X 4.75) | | 4.75 | 5,333.05 | | | 25,332 |
| ADOPTED | 6,000 COUNTY PATROL CAR MILEAGE | | 6,000.00 | 0.29 | | | 1,740 |
| ADOPTED | 60,000 PLAIN CAR MILEAGE | | 60,000.00 | 0.17 | | | 10,200 |
| ADOPTED | 9 - PATROL TAHOES ($1,807.78 X 9 X 12) | | 9.00 | 21,693.34 | | | 195,240 |
| ADOPTED | ANNUAL CDPD/MDC FEES (9 PATROL CARS) | | 9.00 | 1,044.00 | | | 9,396 |
| ADOPTED | CADET 1/2 TON PICK-UP TRUCK | | 12.00 | 515.00 | | | 6,180 |
| ADOPTED | LICENSE PLATE READER | | 0.00 | 0.00 | | | 2,600 |
| ADOPTED | MAINTENANCE & REPAIRS ON POLICE MOTORCYCLES | | 0.00 | 0.00 | | | 14,000 |
| ADOPTED | TRAFFIC MOTORCYCLE CLEANING & MAINTENANCE SUPPLIES | | 0.00 | 0.00 | | | 500 |
| ADOPTED | VERSATERM FOR TRAFFIC MOTORS | | 2.00 | 100.00 | | | 200 |
| ADOPTED | VIP CAR MAINTENANCE (2 CITY VEHICLES) | | 2.00 | 2,000.00 | | | 4,000 |
| 1000-211-00000-51550 | POLICE - EMPL CONTINUE EDUC & DEVT | 990 | 10,040 | 3,044 | 10,040 | 8,680 | 8,680 |

## Budget Worksheet

| Division: 211 - Police Services | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | 1-DAY CONFERENCES AND MEETINGS | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | PARTIAL REIMB - NOONTIME | | 0.00 | 0.00 | | | 990 |
| ADOPTED | RENEWAL - INT ASSN CHIEF OF POLICE (CAPTAIN) | | 0.00 | 0.00 | | | 550 |
| ADOPTED | RENEWAL - INT ASSN FINANCIAL CRIMES (DETS X 2) | | 2.00 | 70.00 | | | 140 |
| ADOPTED | SPECIAL TRAINING SPECIFIC TO CITY POLICE FUNCTIONS | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | TRAVEL & LODGING | | 0.00 | 0.00 | | | 3,000 |
| 1000-211-00000-51560 | POLICE - TRAVEL COSTS | 0 | 200 | 0 | 200 | 200 | 200 |
| 1000-211-00000-52000 | POLICE - GENERAL/PROGRAM SUPPL | 137 | 1,100 | 229 | 1,100 | 1,100 | 1,100 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CUPS, PAPER PLATES, MISC BREAK ROOM SUPPLIES | | 0.00 | 0.00 | | | 350 |
| ADOPTED | JANITORIAL SUPPLIES FOR INMATE WORKERS | | 0.00 | 0.00 | | | 500 |
| ADOPTED | SUPPLEMENTAL PAPER PRODUCTS | | 0.00 | 0.00 | | | 250 |
| 1000-211-00000-52020 | POLICE - OFFICE SUPPLIES | 839 | 2,000 | 102 | 2,000 | 2,000 | 2,000 |
| 1000-211-00000-52030 | POLICE - POSTAGE | 1,307 | 1,700 | 569 | 1,500 | 1,700 | 1,700 |
| 1000-211-00000-52050 | POLICE - TOOL&NON-CAPITAL EQUIP | 29,918 | 74,431 | 50,056 | 49,431 | 43,234 | 43,234 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | 2 - PAIR REPLACEMENT MOTORCYCLE BOOTS/RE-SOLE | | 0.00 | 0.00 | | | 500 |
| ADOPTED | BICYCLE PATROL MAINTENANCE | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | BODY WORN CAMERAS | | 0.00 | 0.00 | | | 25,684 |
| ADOPTED | FOOD REQUIREMENTS (JUVENILE OFFENDERS) | | 0.00 | 0.00 | | | 100 |
| ADOPTED | KEVLAR UNIFORMS FOR MOTORS | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | LEATHER GLOVES | | 0.00 | 0.00 | | | 150 |
| ADOPTED | MISC SMALL HAND TOOLS & FASTENERS (MINOR REP) | | 0.00 | 0.00 | | | 500 |
| ADOPTED | MISC UNANTICIPATED EXPENSES | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | REPLACEMENT OF RADAR EQUIPMENT BATTERIES | | 0.00 | 0.00 | | | 300 |
| ADOPTED | TOWING/STORAGE OF IMPOUNDED EVIDENCE VEHICLES | | 0.00 | 0.00 | | | 6,500 |
| ADOPTED | TRUCK INSPECTION MAINTENANCE & SUPPLIES | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | VIP, SED, GANG & BIKE DETAIL UNIFORMS/EQUIPMENT | | 0.00 | 0.00 | | | 3,000 |
| 1000-211-00000-52100 | POLICE - FUEL SUPPLIES | 76,634 | 119,625 | 91,520 | 105,699 | 127,238 | 127,238 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | POLICE & PLAIN VEHICLE FUEL | | 0.00 | 0.00 | | | 122,238 |

## Budget Worksheet

| Division: 211 - Police Services | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| ADOPTED | POLICE MOTORCYCLE FUEL | | 0.00 | 0.00 | | | 5,000 |
| 1000-211-00000-52990 | POLICE - PUBL& SUBSCRIPT | 79 | 0 | 0 | 0 | 0 | 0 |
| 1000-211-00000-53000 | POLICE - PROP MAINT SVC | 403 | 1,000 | 10 | 1,000 | 500 | 500 |
| 1000-211-00000-54040 | POLICE - COMMUNICATION SVC | 10,544 | 13,618 | 8,415 | 12,836 | 13,238 | 13,238 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | 1 CELLULAR PHONE FOR PARKING ENFORCEMENT VIP | | 0.00 | 0.00 | | | 312 |
| ADOPTED | 2 CELLULAR PHONES FOR PARKING ENFORCEMENT CADET | | 2.00 | 403.00 | | | 806 |
| ADOPTED | 4 CELLULAR TRAFICE POLICE MOTORCYCLE OFFICER | | 4.00 | 480.00 | | | 1,920 |
| ADOPTED | POLICE CELLULAR PHONES | | 0.00 | 0.00 | | | 6,700 |
| ADOPTED | POLICE SERVICE CENTER PAY PHONE | | 0.00 | 0.00 | | | 600 |
| ADOPTED | VOICE MAIL./DATA/ALARM/EOC | | 0.00 | 0.00 | | | 2,900 |
| 1000-211-E0054-52000 | PD COMMUNITY PROMO- GEN/PROG SUPPL | 1,619 | 2,000 | 874 | 2,000 | 2,000 | 2,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | COMMUNITY PROMOTION & CRIME PREVENTION | | 0.00 | 0.00 | | | 2,000 |
| 1000-211-E0055-52000 | PD EMP RETIRE/RECOG - GEN/PROG SUPPL | 2,713 | 2,500 | 2,574 | 2,500 | 2,500 | 2,500 |
| 1000-211-E0056-52000 | PD VOLUNTEER RECOG - GEN/PROG SUPPL | 615 | 2,500 | 2,338 | 2,500 | 2,500 | 2,500 |
| 2409-211-G0004-51010 | SLESF - POLICE SVC | 111,442 | 100,000 | 101,144 | 100,000 | 100,000 | 100,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | 2 - DEPUTY SPECIAL ENFORCEMENT UNIT (PARTIAL) | | 2.00 | 50,000.00 | | | 100,000 |
| 3003-211-00000-55020 | POLICE - VEHICLES | 0 | 80,000 | 2,376 | 80,000 | 1 | 1 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | 1 - MOTORCYCLE REPLACEMENT | | 1.00 | 1.00 | | | 1 |
| | **Division: 211 - Police Services Total:** | **7,281,893** | **8,124,679** | **7,033,244** | **7,891,575** | **8,250,618** | **8,250,618** |

# Fiscal Year 2022/23

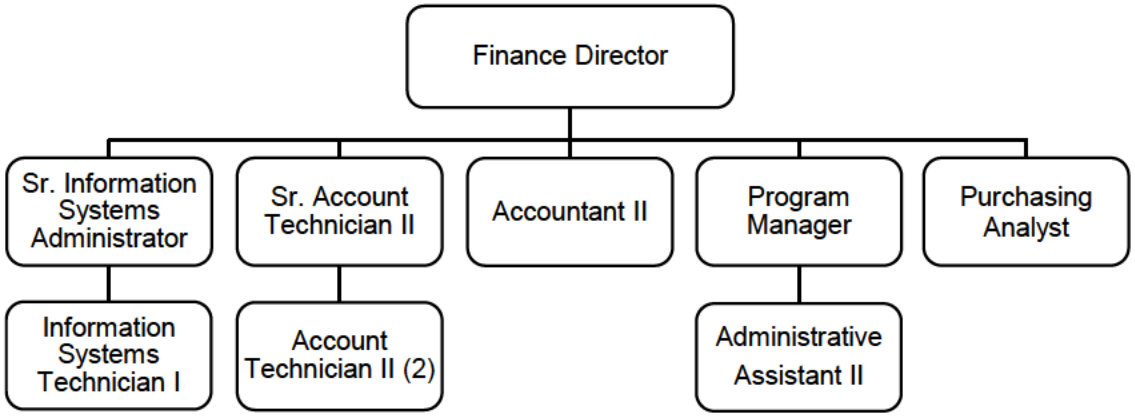
# Finance Department

# Fiscal Year 2022/23

## Finance Department
### Divisions: 151/134/212/445/621/159/000

The Finance Department is charged with providing financial management, budgeting, accounting, payroll, fixed assets management, purchasing, billing, revenue collection, general administrative support services for the City, Successor Agency to the Moorpark Redevelopment Agency, solid waste and recycling administration, emergency management, and Information Systems services. The Finance Department also handles multiple risk management responsibilities, including reviewing agreements and amendments for compliance, property damage subrogation, underwriting report preparation, special event insurance reporting, and Loss CAP risk management evaluation.

On January 23, 2017, the City of Moorpark (City) and the Santa Monica Mountains Conservancy (SMMC) entered into a joint powers agreement to create the Moorpark Watershed, Parks, Recreation and Conservation Authority (Authority or MPRCA) to acquire, develop, maintain, manage and conserve additional park and open space lands. The governing board consists of four (4) members: Director of Parks, Recreation and Community Services Department of the City, City Manager of the City and two (2) members appointed by the SMMC. The Finance Director of the City is appointed as the acting Financial Officer of the Authority.

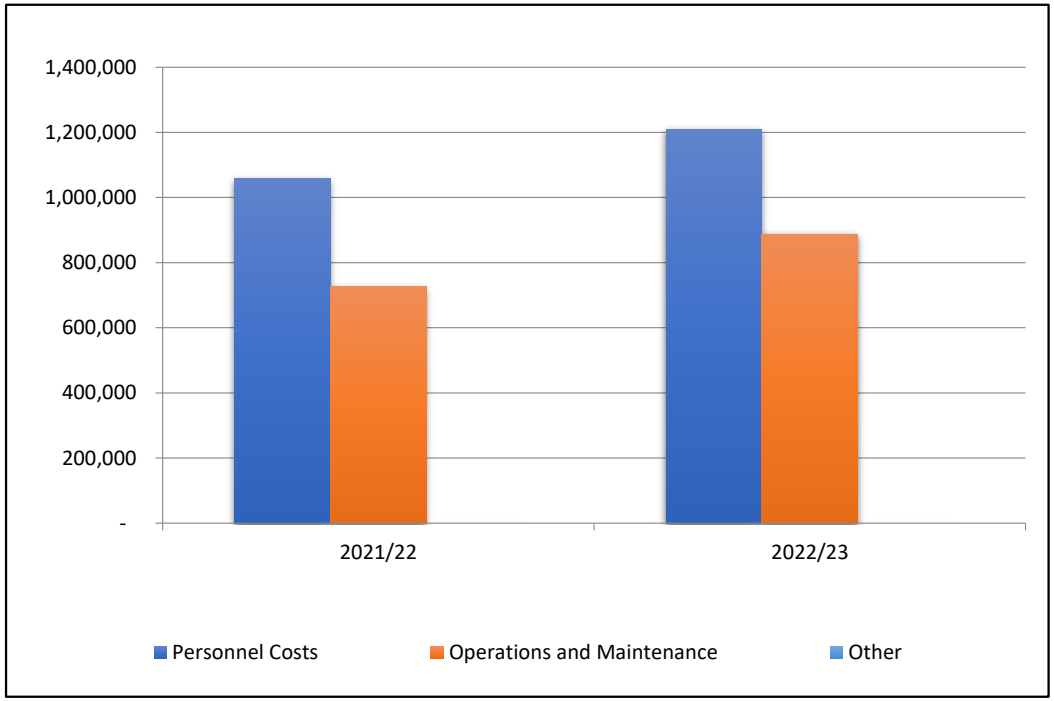


# Expense and Staffing History
# Finance

| Finance | 2021/22 Estimated | 2022/23 Adopted |
|---|---|---|
| Personnel Costs | 1,057,820 | 1,209,585 |
| Operations and Maintenance | 726,224 | 888,007 |
| Debt Service | | |
| Other | - | - |
| **Total Expenses** | **$1,784,044** | **$2,097,592** |

** excludes interfund transfers, capital acquisitions, CIP, SARA pass-through*

| Department Staffing | 2021/22 | 2022/23 |
|---|---|---|
| Finance Director | 1.00 | 1.00 |
| Deputy Finance Director | 0.00 | 0.00 |
| Accountant II | 1.00 | 1.00 |
| Accounting Technician I/II | 2.00 | 2.00 |
| Administrative Assistant I/II | 0.00 | 1.00 |
| Information Systems Administrator | 0.00 | 0.00 |
| Information Systems Manager | 0.00 | 0.00 |
| Information Systems Technician | 1.00 | 1.00 |
| Intern (Solid Waste) | 0.00 | 0.00 |
| Office Assistant I | 1.00 | 0.00 |
| Program Manager | 1.00 | 1.00 |
| Purchasing Analyst | 1.00 | 1.00 |
| Records Clerk | 0.00 | 0.00 |
| Sr. Account Technician I/II | 1.00 | 1.00 |
| Sr. Information Systems Administrato | 1.00 | 1.00 |
| **Total Budgeted Positions** | **10.00** | **10.00** |



## Budget Worksheet

| Division: 151 - Fiscal & Budget Services | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 151 - Fiscal & Budget Services** | | | | | | | |
| 1000-151-00000-50020 | FIN - SALARIES (FT) | 366,619 | 468,465 | 419,153 | 454,616 | 486,880 | 486,880 |
| 1000-151-00000-50030 | FIN - SALARIES (PT) | 3,810 | 0 | 6,311 | 0 | 0 | 0 |
| 1000-151-00000-50040 | FIN - OVERTIME | 22,749 | 1,500 | 16,066 | 12,506 | 3,000 | 3,000 |
| 1000-151-00000-50100 | FIN - BILINGUAL PAY | 835 | 749 | 763 | 1,122 | 707 | 707 |
| 1000-151-00000-50110 | FIN - LONGEVITY PAY | 1,468 | 713 | 302 | 303 | 0 | 0 |
| 1000-151-00000-50200 | FIN - MEDICAL HLTH INSUR | 79,611 | 116,659 | 79,695 | 80,332 | 118,027 | 118,027 |
| 1000-151-00000-50210 | FIN - DENTAL INSUR | 5,559 | 8,665 | 5,298 | 5,322 | 7,418 | 7,418 |
| 1000-151-00000-50220 | FIN - VISION INSUR | 699 | 1,042 | 796 | 783 | 1,442 | 1,442 |
| 1000-151-00000-50230 | FIN - ST/LT DISABILITY INSUR | 1,498 | 2,530 | 1,169 | 0 | 2,630 | 2,630 |
| 1000-151-00000-50240 | FIN - EMPLOYEE ASST PROGR | 100 | 139 | 95 | 123 | 0 | 0 |
| 1000-151-00000-50250 | FIN - WORKERS COMP INSUR | 11,221 | 11,443 | 10,620 | 10,620 | 11,904 | 11,904 |
| 1000-151-00000-50270 | FIN - TERM LIFE INSUR | 619 | 879 | 726 | 754 | 916 | 916 |
| 1000-151-00000-50300 | FIN - PERS CONTRIBUTIONS | 45,509 | 71,225 | 40,833 | 44,060 | 61,042 | 61,042 |
| 1000-151-00000-50310 | FIN - PT RETIREMENT CONTRIB | 91 | 0 | 236 | 0 | 0 | 0 |
| 1000-151-00000-50320 | FIN - FT DEFER COMP | 7,332 | 9,931 | 7,634 | 8,555 | 10,282 | 10,282 |
| 1000-151-00000-50400 | FIN - MEDICARE | 5,793 | 7,151 | 6,606 | 7,110 | 7,449 | 7,449 |
| 1000-151-00000-50500 | FIN - AUTO ALLOWANCE | 2,069 | 2,232 | 1,449 | 1,879 | 2,232 | 2,232 |
| 1000-151-00000-50510 | FIN - CELLULAR PHONES/ALLOW | 467 | 990 | 327 | 424 | 504 | 504 |
| 1000-151-00000-51000 | FIN - CONTRACTUAL SVC | 129,151 | 135,768 | 129,550 | 135,768 | 203,425 | 201,225 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | ACTUARIAL SERVICES (GASB 68 PENSIONS) FOR ANNUAL R | 0.00 | 0.00 | 1,500 |
| ADOPTED | ACTUARIAL SERVICES (GASB 75 OPEB) FOR ANNUAL REPOR | 0.00 | 0.00 | 2,700 |
| ADOPTED | ANNUAL AUDIT | 0.00 | 0.00 | 36,050 |
| ADOPTED | ARMORED CARRIER SERVICE | 12.00 | 225.00 | 2,700 |
| ADOPTED | BANK SERVICE CHARGES | 12.00 | 1,500.00 | 18,000 |
| ADOPTED | CALIFORNIA MUNICIPAL STATISTICS FOR ANNUAL REPORT | 0.00 | 0.00 | 1,000 |
| ADOPTED | CITY STATE CONTROLLER S REPORT | 0.00 | 0.00 | 3,230 |
| ADOPTED | CMTA AWARD CERTIFICATION APPLICATION | 0.00 | 0.00 | 200 |
| ADOPTED | DISTRICT ADMINISTRATION | 0.00 | 0.00 | 15,000 |
| ADOPTED | GASB87 LEASE ACCOUNTING SOFTWARE | 0.00 | 0.00 | 4,600 |
| ADOPTED | GFOA ANNUAL REPORT AWARD APPLICATION | 0.00 | 0.00 | 600 |
| ADOPTED | GFOA BUDGET AWARD APPLICATION | 0.00 | 0.00 | 500 |

## Budget Worksheet

| Division: 151 - Fiscal & Budget Services | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| ADOPTED | GRANT WRITING SERVICES | | 0.00 | 0.00 | | | 75,000 |
| ADOPTED | INTERNAL CONTROLS & COSTING CONSULTANT | | 0.00 | 0.00 | | | 2,950 |
| ADOPTED | MERCHANT CREDIT CARD FEES | | 0.00 | 0.00 | | | 2,080 |
| ADOPTED | MISCELLANEOUS (ADMIN HEARING) | | 0.00 | 0.00 | | | 2,500 |
| ADOPTED | NATIONAL TRANSIT DATABASE AUDIT | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | OPENGOV WEB DATA | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | PROPERTY TAX AUDIT | | 0.00 | 0.00 | | | 10,000 |
| ADOPTED | SALES TAX AUDIT | | 0.00 | 0.00 | | | 6,000 |
| ADOPTED | SB90 CONSULTANT | | 0.00 | 0.00 | | | 4,725 |
| ADOPTED | SHREDDING | | 0.00 | 0.00 | | | 500 |
| ADOPTED | SINGLE AUDIT | | 0.00 | 0.00 | | | 4,340 |
| ADOPTED | STATE CONTROLLER S AUDIT CONFIRMATION | | 0.00 | 0.00 | | | 150 |
| ADOPTED | VC STORAGE FEES | | 12.00 | 200.00 | | | 2,400 |
| 1000-151-00000-51040 | FIN - LEGAL SVC | 24 | 1,500 | 2,703 | 2,703 | 1,500 | 1,500 |
| 1000-151-00000-51080 | FIN - ADM/COLLECT SVC FEES | 114,709 | 122,000 | 82,182 | 122,000 | 122,000 | 122,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | COLLECTION AGENCY FEE FOR ACCTS RECEIVABLE | | 0.00 | 0.00 | | | 500 |
| ADOPTED | STATE OF CALIFORNIA ADMIN FEES ON SALES TAX | | 0.00 | 0.00 | | | 60,000 |
| ADOPTED | VENTURA COUNTY ADMIN FEES ON PROPERTY TAX | | 0.00 | 0.00 | | | 60,000 |
| ADOPTED | VENTURA COUNTY COLLECTION FEES ON PROPERTY TAX | | 0.00 | 0.00 | | | 1,500 |
| 1000-151-00000-51200 | FIN - PRINT & AD SVC | 873 | 500 | 1,092 | 838 | 500 | 500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CLASSIFIED ADS (CITY FINANCIAL TRANSACTIONS) | | 0.00 | 0.00 | | | 300 |
| ADOPTED | CLASSIFIED ADS FOR STALE DATED CHECKS | | 0.00 | 0.00 | | | 100 |
| ADOPTED | MISCELLANEOUS ADS | | 0.00 | 0.00 | | | 100 |
| 1000-151-00000-51210 | FIN - EQUIP MAINT SVC | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 1000-151-00000-51550 | FIN - EMPL CONTINUE EDUC & DEVT | 1,465 | 6,330 | 1,424 | 6,330 | 10,100 | 12,300 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CAPO TRAINING CONFERENCE | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | CSMFO MEETINGS | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | MEMBERSHIP - CAPO | | 0.00 | 0.00 | | | 200 |
| ADOPTED | MEMBERSHIP: CMTA | | 1.00 | 100.00 | | | 100 |
| ADOPTED | MEMBERSHIP: CSMFO (FD, ACCT II) | | 2.00 | 110.00 | | | 220 |
| ADOPTED | MEMBERSHIP: GFOA (FD, ACCT II, SAT II) | | 3.00 | 150.00 | | | 450 |

## Budget Worksheet

| Division: 151 - Fiscal & Budget Services | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| ADOPTED | OTHER INFORMATIONAL MEETINGS & WORKSHOPS | | 0.00 | 0.00 | | | 1,330 |
| ADOPTED | TAX SEMINAR | | 3.00 | 600.00 | | | 1,800 |
| ADOPTED | TUITION & BOOKS | | 0.00 | 0.00 | | | 500 |
| ADOPTED | TYLER CONFERENCE | | 3.00 | 1,400.00 | | | 4,200 |
| 1000-151-00000-51560 | FIN - TRAVEL COSTS | 0 | 500 | 0 | 500 | 500 | 500 |
| 1000-151-00000-51910 | FIN - SUSPENSE EXP ACCT | 52,407 | 0 | 433,170 | 0 | 0 | 0 |
| 1000-151-00000-52020 | FIN - OFFICE SUPPLIES | 534 | 2,000 | 384 | 2,000 | 3,500 | 3,500 |
| 1000-151-00000-52030 | FIN - POSTAGE | 1,383 | 2,000 | 666 | 2,000 | 2,000 | 2,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | FEDERAL EXPRESS CHARGES FOR FINANCE MAILINGS | | 0.00 | 0.00 | | | 500 |
| ADOPTED | POSTAGE ALLOCATION | | 12.00 | 125.00 | | | 1,500 |
| 1000-151-00000-52050 | FIN - TOOL&NON-CAPITAL EQUIP | 517 | 1,500 | 163 | 1,500 | 1,500 | 1,500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MISC DEPARTMENT SUPPLIES | | 0.00 | 0.00 | | | 1,500 |
| 1000-151-00000-52990 | FIN - PUBL& SUBSCRIPT | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | FINANCE RELATED BOOKS, PUBLICATIONS & SUBSCRIPTION | | 0.00 | 0.00 | | | 1,000 |
| 1000-151-00000-54040 | FIN - COMMUNICATION SVC | 1,383 | 1,325 | 703 | 1,325 | 1,325 | 1,325 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CELL PHONE REIMB - ACCOUNTANT II | | 0.00 | 0.00 | | | 325 |
| ADOPTED | SERVER LINE & TELEPHONE LANDLINE SERVICES | | 0.00 | 0.00 | | | 1,000 |
| 1000-151-00000-55000 | FIN - MACHINE&EQUIP | 1,001 | 41,338 | 9,569 | 41,338 | 5,000 | 5,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ENERGOV | | 0.00 | 0.00 | | | 5,000 |
| 1000-151-00000-56000 | FIN - OVERHEAD ALLOCATE | 66,271 | 70,085 | 0 | 115,785 | 169,497 | 169,497 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | OH ALLOCATION - CENTRAL SVC | | 0.00 | 0.00 | | | 64,246 |

## Budget Worksheet

| Division: 151 - Fiscal & Budget Services | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| ADOPTED | OH ALLOCATION - INFO SYS | | 0.00 | 0.00 | | | 105,251 |
| 2000-151-00000-51080 | FIN - ADM/COLLECT SVC FEES | 11,795 | 20,400 | 6,114 | 20,400 | 20,400 | 20,400 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | COURT FINES & FEES COLLECTION CHARGE | | 12.00 | 1,700.00 | | | 20,400 |
| | **Division: 151 - Fiscal & Budget Services Total:** | **937,561** | **1,111,560** | **1,265,814** | **1,082,997** | **1,257,680** | **1,257,680** |

# Information Systems
## (Division 134)

The Information Systems Division is responsible for managing the City's enterprise network to provide high speed, transparent, and highly functional connectivity to all resources. Develop and maintain highly effective, reliable, secure, and innovative information systems to support each department's functions. Facilitate the collection, storage, security, and integrity of electronic data while ensuring appropriate access. Manage network administration; designing; maintaining and upgrading City's technology infrastructure (including software, hardware, communications and data security.) This Division provides centralized network services, telecommunications, web-based applications, voice, video and integrated data service; and technology solutions support. Services include maintenance of all computer systems; insuring security is up-to-date and functioning properly; maintenance of a help desk to troubleshoot computer-related problems and internal City systems; ensuring that employees are connected; installation and maintenance of City personal computers, workstations and servers.

## Budget Worksheet

| Division: 134 - ISD/Cable TV | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 134 - ISD/Cable TV** | | | | | | | |
| 1000-134-00000-50020 | ISD/CABLE - SALARIES (FT) | 136,398 | 189,458 | 178,215 | 186,836 | 193,442 | 193,442 |
| 1000-134-00000-50040 | ISD/CABLE - OVERTIME | 515 | 1,500 | 1,994 | 1,315 | 1,500 | 1,500 |
| 1000-134-00000-50110 | ISD/CABLE - LONGEVITY PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-134-00000-50200 | ISD/CABLE - MEDICAL HLTH INSUR | 26,582 | 37,063 | 39,188 | 39,415 | 42,355 | 42,355 |
| 1000-134-00000-50210 | ISD/CABLE - DENTAL INSUR | 2,419 | 2,937 | 2,687 | 2,702 | 2,556 | 2,556 |
| 1000-134-00000-50220 | ISD/CABLE - VISION INSUR | 298 | 369 | 444 | 447 | 543 | 543 |
| 1000-134-00000-50230 | ISD/CABLE - ST/LT DISABILITY INSUR | 744 | 1,023 | 601 | 0 | 1,044 | 1,044 |
| 1000-134-00000-50240 | ISD/CABLE - EMPLOYEE ASST PROGR | 37 | 57 | 46 | 56 | 0 | 0 |
| 1000-134-00000-50250 | ISD/CABLE - WORKERS COMP INSUR | 3,741 | 4,627 | 4,012 | 4,012 | 4,729 | 4,729 |
| 1000-134-00000-50270 | ISD/CABLE - TERM LIFE INSUR | 247 | 330 | 318 | 321 | 343 | 343 |
| 1000-134-00000-50300 | ISD/CABLE - PERS CONTRIBUTIONS | 22,064 | 27,720 | 25,726 | 26,841 | 31,615 | 31,615 |
| 1000-134-00000-50320 | ISD/CABLE - FT DEFER COMP | 2,777 | 3,881 | 3,366 | 3,556 | 3,960 | 3,960 |
| 1000-134-00000-50400 | ISD/CABLE - MEDICARE | 2,108 | 2,950 | 2,773 | 2,913 | 3,008 | 3,008 |
| 1000-134-00000-50500 | ISD/CABLE - AUTO ALLOWANCE | 378 | 372 | 241 | 313 | 372 | 372 |
| 1000-134-00000-50510 | ISD/CABLE - CELLULAR PHONES/ALLOW | 627 | 624 | 577 | 615 | 624 | 624 |
| 1000-134-00000-51000 | ISD/CABLE - CONTRACTUAL SVC | 7,019 | 22,800 | 11,296 | 22,800 | 20,000 | 20,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | STRESS TEST & SYSTEM VULNERABILITY ASSESSMENT | | 0.00 | 0.00 | | | 10,000 |
| ADOPTED | VIDEO SYSTEMS MAINTENANCE & TROUBLESHOOTING | | 0.00 | 0.00 | | | 10,000 |
| 1000-134-00000-51550 | ISD/CABLE-EMPL CONTINUE EDU & DEVT | 0 | 0 | 419 | 1,250 | 5,000 | 5,000 |
| 1000-134-00000-52050 | ISD/CABLE - TOOL&NON-CAPITAL EQUIP | 139 | 0 | 0 | 0 | 0 | 0 |
| 3006-134-00000-52050 | PEG CAP FD - TOOLS & NON-CAP EQUIP | 15,152 | 15,000 | 658 | 15,000 | 15,000 | 15,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | VCR A/V PROD SYS UPGRADE - PHASE 2 (REBUDGETED) | | 0.00 | 0.00 | | | 15,000 |
| 3008-134-00000-52050 | IT ERP - TOOL&NON-CAPITAL | 97,289 | 116,606 | 9,383 | 116,606 | 180,907 | 180,907 |

## Budget Worksheet

| Division: 134 - ISD/Cable TV | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | SERVER INFRASTRUCTURE UPGRADE DUE 22-2 | THE CURRENT PRIMARY VIRTUALIZATION HOST SERVERS AND STORAGE SYSTEM WILL BE EOL AND NO LONGER SUPPORTED IN AUGUST OF 2023. THESE SERVERS CURRENTLY RUN THE ENTIRE CITY BACKEND INFRASTRUCTURE AND ARE RELIED UPON FOR DAY TO DAY OPERATIONS. AN UPGRADED OR REPLACEMENT SYSTEM WILL NEED TO BE SPECIFIED AND PROCURED BEFORE AUGUST OF 2023 | | | | | | |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | | AMOUNT |
| ADOPTED | NETWORK INFRASTRUCTURE HARDWARE REFRESH | | 0.00 | 0.00 | | | | 109,950 |
| ADOPTED | SERVER AND STORAGE INFRASTRUCTURE HARDWARE REFRESH | | 0.00 | 0.00 | | | | 60,957 |
| ADOPTED | STAFF COMPUTERS (REPLACEMENT) | | 0.00 | 0.00 | | | | 10,000 |
| 3008-134-00000-55000 | IT ERP - MACHINE&EQUIPMENT | | 16,932 | 20,000 | 2,280 | 20,000 | 20,000 | 20,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | DUE FY20/21 | STORAGE AREA NETWORK (SAN) REPLACEMENT<br>SERVERS REPLACEMENT - HARDWARE | | | | | | |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | | AMOUNT |
| ADOPTED | LAN EQUIPMENT SWITCHES & RADIOS | | 0.00 | 0.00 | | | | 10,000 |
| ADOPTED | SERVER UPS SYSTEMS | | 0.00 | 0.00 | | | | 10,000 |
| 9000-134-00000-51000 | ISD/CABLE - CONTRACTUAL SVC | | 412,529 | 495,358 | 215,550 | 495,358 | 419,360 | 419,360 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | EMAIL ARCHIVER MAINTENANCE | 3 YEAR TERM RENEWAL FY23/24 | | | | | | |
| ADOPTED | MDM MANAGEMENT | MOBILE DEVICE MANAGEMENT PLATFORM RENEWAL ENDS FY24/25 | | | | | | |
| ADOPTED | MICROSOFT SERVER LICENCING | 3 YEAR TERM TERM RENEWAL 23/24 | | | | | | |
| ADOPTED | PENDING NETWORK REDESIGN | NETWORK EQUIPMENT(SWITCH) MAINTENANCE & SUPPORT | | | | | | |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | | AMOUNT |
| ADOPTED | AAC-COMPUTER LAB SOFTWARE | | 0.00 | 0.00 | | | | 700 |
| ADOPTED | AGENDA MANAGEMENT SYSTEM | | 0.00 | 0.00 | | | | 12,800 |
| ADOPTED | ANTIVIRUS SUPPORT | | 0.00 | 0.00 | | | | 15,000 |
| ADOPTED | AUTOCAD SOFTWARE LICENSE | | 4.00 | 460.00 | | | | 1,840 |
| ADOPTED | BLUEBEAM PLAN MANAGEMENT | | 3.00 | 470.00 | | | | 1,410 |
| ADOPTED | CABLE TV MONITORING SERVICES | | 0.00 | 0.00 | | | | 2,000 |
| ADOPTED | CABLING SERVICES INCLUDING EMERGENCY REQUESTS | | 0.00 | 0.00 | | | | 10,000 |
| ADOPTED | CLOUD BACKUP SOFTWARE LICENSE & SUPPORT | | 0.00 | 0.00 | | | | 6,000 |
| ADOPTED | DARK FIBER LEASE | | 12.00 | 2,000.00 | | | | 24,000 |

| Division: 134 - ISD/Cable TV | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| ADOPTED | DOCUMENT IMAGING SYSTEM MAINTENANCE AGREEMENT | | 0.00 | 0.00 | | | 21,000 |
| ADOPTED | DOCUMENT MANAGEMENT FOR FINANCIAL SYSTEM | | 0.00 | 0.00 | | | 40,000 |
| ADOPTED | ELECTRONIC SIGNATURES SYSTEM | | 0.00 | 0.00 | | | 6,000 |
| ADOPTED | EMAIL MESSAGE ARCHIVER MAINTANCE | | 0.00 | 0.00 | | | 3,300 |
| ADOPTED | EMAIL SECURITY (SPAM FILTER) SUPPORT | | 0.00 | 0.00 | | | 6,000 |
| ADOPTED | EMERGENCY IT SERVICES | | 0.00 | 0.00 | | | 10,000 |
| ADOPTED | EMPLOYEE ONLINE APPLICATION SYSTEM | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | EMPLOYEE ONLINE TRAINING-LEARNING | | 0.00 | 0.00 | | | 1,800 |
| ADOPTED | FAX SERVER MAINTENANCE | | 0.00 | 0.00 | | | 3,600 |
| ADOPTED | FINANCIAL SYSTEM MAINTENANCE | | 0.00 | 0.00 | | | 33,000 |
| ADOPTED | FIREWALL SUPPORT | | 0.00 | 0.00 | | | 8,500 |
| ADOPTED | FIREWALL WEB FILTERING SUBSCRIPTION AND SUPPORT | | 0.00 | 0.00 | | | 5,500 |
| ADOPTED | GIS AERIAL IMAGERY | | 0.00 | 0.00 | | | 7,500 |
| ADOPTED | GIS SERVICE - HOSTED STAFF/PUBLIC ACCESS | | 0.00 | 0.00 | | | 16,500 |
| ADOPTED | GIS SERVICE - INTEGRATION WITH CITY PERMIT - HOSTE | | 0.00 | 0.00 | | | 1,600 |
| ADOPTED | INTERNET SERVICE | | 12.00 | 1,500.00 | | | 18,000 |
| ADOPTED | INTERNET SERVICE - BACKUP | | 12.00 | 1,000.00 | | | 12,000 |
| ADOPTED | MOBILE DEVICE MANAGEMENT (MDM) | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | MS OFFICE LICENSES | | 0.00 | 0.00 | | | 27,550 |
| ADOPTED | NETWORK HARDWARE MAINTENANCE SUPPORT | | 0.00 | 0.00 | | | 8,000 |
| ADOPTED | PDF FILE CREATION TOOLS LICENSE | | 0.00 | 0.00 | | | 4,500 |
| ADOPTED | PERFORMANCE EVALUATION SOFTWARE | | 0.00 | 0.00 | | | 4,000 |
| ADOPTED | PERMITTING SYSTEM MAINTENANCE | | 0.00 | 0.00 | | | 14,300 |
| ADOPTED | PUBLIC MEETING SOFTWARE ANNUAL SERVICE | | 0.00 | 0.00 | | | 21,050 |
| ADOPTED | PUBLISHING SOFTWARE - ANNUAL LICENSE & SUPPORT | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | REMOTE PC MANAGEMENT | | 2.00 | 950.00 | | | 1,900 |
| ADOPTED | SERVER HOST HARDWARE MAINTENANCE | | 0.00 | 0.00 | | | 6,500 |
| ADOPTED | SOCIAL MEDIA ARCHIVING SERVICES | | 0.00 | 0.00 | | | 6,900 |
| ADOPTED | SSL CERTIFICATE FOR WEB SERVICES | | 0.00 | 0.00 | | | 900 |
| ADOPTED | TELEPHONE SUPPORT & MAINTENANCE | | 0.00 | 0.00 | | | 8,500 |
| ADOPTED | TIME & ATTENDANCE SYSTEM MAINTENANCE | | 0.00 | 0.00 | | | 2,210 |
| ADOPTED | VEHICLE TRACKING SYSTEM MAINTENANCE | | 12.00 | 450.00 | | | 5,400 |
| ADOPTED | VIRTUALIZATION LICENSE MAINTENANCE | | 0.00 | 0.00 | | | 8,000 |
| ADOPTED | WEBSITE - MOBILE APP DEV | | 0.00 | 0.00 | | | 10,000 |
| ADOPTED | WEBSITE DOMAIN NAME RENEWAL | | 0.00 | 0.00 | | | 500 |
| ADOPTED | WEBSITE HOSTING - ADDITIONAL SITES | | 0.00 | 0.00 | | | 500 |
| ADOPTED | WEBSITE UTILITIES SERVICES | | 0.00 | 0.00 | | | 6,000 |
| ADOPTED | ZOOM MEETING/WEBINAR LICENSE | | 12.00 | 300.00 | | | 3,600 |
| 9000-134-00000-51550 | ISD/CABLE - EMPL CONTINUE EDUC & DEVT | 3,045 | 5,000 | 2,728 | 5,000 | 5,000 | 5,000 |

## Budget Worksheet

| Division: 134 - ISD/Cable TV | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CITYWIDE ONLINE COMPUTER TRAINING | | 0.00 | 0.00 | | | 1,725 |
| ADOPTED | LASERFICHE CONFERENCE | | 0.00 | 0.00 | | | 1,200 |
| ADOPTED | LODGING, MILEAGE & PER DIEM | | 0.00 | 0.00 | | | 775 |
| ADOPTED | MEMBERSHIP & DUES MISAC | | 0.00 | 0.00 | | | 300 |
| ADOPTED | MISAC MEMBERSHIP & CONFERENCE | | 0.00 | 0.00 | | | 1,000 |
| 9000-134-00000-51560 | ISD/CABLE - TRAVEL COSTS | 0 | 200 | 29 | 200 | 200 | 200 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MILEAGE | | 0.00 | 0.00 | | | 200 |
| 9000-134-00000-52020 | ISD/CABLE - OFFICE SUPPLIES | 9,533 | 10,000 | 4,963 | 10,000 | 10,000 | 10,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MISC COMPUTER SUPPLIES, TONER & OFFICE SUPPLIES | | 0.00 | 0.00 | | | 10,000 |
| 9000-134-00000-52030 | ISD/CABLE - POSTAGE | 0 | 100 | 0 | 100 | 100 | 100 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MISC POSTAGE | | 0.00 | 0.00 | | | 100 |
| 9000-134-00000-52050 | ISD/CABLE - TOOL&NON-CAPITAL EQUIP | 2,052 | 1,000 | 1,173 | 1,000 | 1,000 | 1,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | SMALL MISC TOOLS | | 0.00 | 0.00 | | | 1,000 |
| 9000-134-00000-56000 | ISD/CABLE - OVERHEAD ALLOCATE | (427,159) | (468,715) | 0 | (511,658) | (435,660) | -435,660 |
| | **Division: 134 - ISD/Cable TV Total:** | **335,466** | **490,261** | **508,678** | **444,998** | **526,998** | **526,998** |

# Fiscal Year 2022/23

## Emergency Management
### Division: 212

The Emergency Management Division coordinates disaster preparedness and response, emergency related grant funding, emergency planning, and training and public education. The City's Emergency Operations Plan (EOP) and the Ventura County Multi Hazard Mitigation Plan provide the framework for the City's response to a disaster. The EOP outlines key emergency management policies, procedures, roles and responsibilities. The Division also arranges Standardized Emergency Management System (SEMS) workshops and disaster simulation exercises for City staff consistent with the National Incident Management System (NIMS) as well as other Emergency Operations Center training.

Additionally, the Division offers Community Emergency Response Team (CERT) training to the public free of charge. This course prepares residents to help themselves and their neighbors before, during, and after emergencies such as earthquakes, fires, and floods. The Ventura County Fire Protection District teaches the nationally recognized curriculum, which covers disaster preparedness, fire safety, disaster medical operations, light search and rescue, CERT organization, disaster psychology, and terrorism, concluding with a disaster simulation exercise.

## Budget Worksheet

| Division: 212 - Emergency Management | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 212 - Emergency Management** | | | | | | | |
| 1000-212-00000-50020 | EM - SALARIES (FT) | 40,868 | 28,212 | 27,835 | 30,203 | 30,345 | 30,345 |
| 1000-212-00000-50110 | EM - LONGEVITY PAY | 5 | 0 | 0 | 0 | 0 | 0 |
| 1000-212-00000-50200 | EM - MEDICAL HLTH INSUR | 8,854 | 7,626 | 7,218 | 7,187 | 8,433 | 8,433 |
| 1000-212-00000-50210 | EM - DENTAL INSUR | 689 | 511 | 472 | 480 | 444 | 444 |
| 1000-212-00000-50220 | EM - VISION INSUR | 84 | 62 | 74 | 76 | 92 | 92 |
| 1000-212-00000-50230 | EM - ST/LT DISABILITY INSUR | 198 | 152 | 96 | 0 | 164 | 164 |
| 1000-212-00000-50240 | EM - EMPLOYEE ASST PROGR | 10 | 6 | 5 | 7 | 0 | 0 |
| 1000-212-00000-50250 | EM - WORKERS COMP INSUR | 1,766 | 1,191 | 1,105 | 1,105 | 1,243 | 1,243 |
| 1000-212-00000-50270 | EM - TERM LIFE INSUR | 57 | 44 | 39 | 41 | 45 | 45 |
| 1000-212-00000-50300 | EM - PERS CONTRIBUTIONS | 2,969 | 2,063 | 1,768 | 1,948 | 2,192 | 2,192 |
| 1000-212-00000-50320 | EM - FT DEFER COMP | 766 | 610 | 517 | 573 | 652 | 652 |
| 1000-212-00000-50400 | EM - MEDICARE | 544 | 428 | 406 | 440 | 465 | 465 |
| 1000-212-00000-50500 | EM - AUTO ALLOWANCE | 184 | 186 | 120 | 157 | 186 | 186 |
| 1000-212-00000-50510 | EM - CELLULAR PHONES/ALLOW | 205 | 150 | 132 | 145 | 150 | 150 |
| 1000-212-00000-51000 | EM - CONTRACTUAL SVC | 648 | 17,300 | 16,909 | 17,300 | 20,500 | 20,500 |

BUDGET NOTES

| BUDGET CODE | SUBJECT | DESCRIPTION |
|---|---|---|
| ADOPTED | DUE FY19/20 | CPR/AED TRAINING (CERTIFICATION IN ODD NUMBERED YEARS AND REFRESHER TRAINING IN EVEN NUMBERED YEARS) |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | CPR/AED REFRESHER TRAINING | 0.00 | 0.00 | 2,200 |
| ADOPTED | EOC TV CABLE TIME WARNER | 0.00 | 0.00 | 300 |
| ADOPTED | SEMS/NIMS EMERGENCY MANAGEMENT SYSTEM TRAINING | 0.00 | 0.00 | 18,000 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1000-212-00000-51200 | EM - PRINT & AD SVC | 0 | 1,400 | 79 | 1,400 | 2,600 | 2,600 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | CERT PRINT MATERIALS | 0.00 | 0.00 | 600 |
| ADOPTED | EOC FORMS & OTHER EOC MATERIAL | 0.00 | 0.00 | 1,000 |
| ADOPTED | EOP PRINTING | 0.00 | 0.00 | 1,000 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1000-212-00000-51550 | EM - EMPL CONTINUE EDUC & DEVT | 0 | 2,850 | 1,158 | 2,850 | 2,785 | 2,785 |

## Budget Worksheet

| Division: 212 - Emergency Management | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CAL-OES/FEMA TRAINING | | 0.00 | 0.00 | | | 2,500 |
| ADOPTED | IAEM PROGRAM MANAGER | | 0.00 | 0.00 | | | 200 |
| ADOPTED | MMASC PROGRAM MANAGER | | 0.00 | 0.00 | | | 85 |
| 1000-212-00000-51560 | EM - TRAVEL COSTS | 24 | 250 | 216 | 250 | 350 | 350 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MISC MILEAGE REIMBURSEMENTS | | 0.00 | 0.00 | | | 350 |
| 1000-212-00000-52000 | EM - GENERAL/PROGRAM SUPPL | 2,451 | 6,700 | 6,840 | 6,700 | 9,750 | 9,750 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CERT PROGRAM SUPPLIES | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | EMERGENCY PREPAREDNESS SUPPLIES | | 0.00 | 0.00 | | | 4,000 |
| ADOPTED | EOC EMERGENCY RATION RESTOCK | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | MASS CASUALTY TRAILER RESTOCK | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | MOORPARK HIGHLANDS ARES REPEATER | | 0.00 | 0.00 | | | 750 |
| 1000-212-00000-52020 | EM - OFFICE SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-212-00000-52030 | EM - POSTAGE | 0 | 250 | 0 | 250 | 250 | 250 |
| 1000-212-00000-52050 | EM - TOOL&NON-CAPITAL EQUIP | 1,890 | 5,500 | 0 | 5,500 | 8,000 | 8,000 |
| 1000-212-00000-52990 | EM - PUBL& SUBSCRIPT | 0 | 100 | 0 | 100 | 0 | 0 |
| 1000-212-00000-54040 | EM - COMMUNICATION SVC | 3,626 | 3,000 | 3,459 | 3,000 | 4,000 | 4,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | EOC PHONE LINES & SATELLITE PHONES | | 0.00 | 0.00 | | | 4,000 |
| 1000-212-E0054-52000 | EM - GENERAL/PROGRAM SUPPL | 0 | 500 | 0 | 500 | 500 | 500 |
| BUDGET NOTES | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | |
| ADOPTED | SUPPLIES | EMERGENCY PREPAREDNESS HANDOUTS & PROMOTIONAL ITEMS FOR PUBLIC DISTRIBUTION AT COMMUNITY EVENTS | | | | | |
| 1000-212-E0072-52010 | EASYFIRE2019 - MAINT&REPAIR SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-212-E0075-50020 | EM-COVID19 - SALARIES (FT) | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-212-E0075-50030 | EM-COVID19 - SALARIES (PT) | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-212-E0075-50200 | EM-COVID19 - MEDICAL HLTH INSU | 0 | 0 | 0 | 0 | 0 | 0 |

## Budget Worksheet

| Division: 212 - Emergency Management | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 1000-212-E0075-50210 | EM-COVID19 - DENTAL INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-212-E0075-50220 | EM-COVID19 - VISION INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-212-E0075-50240 | EM-COVID19 - EMPLOYEE ASST PROGR | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-212-E0075-50260 | EM-COVID19 - UNEMPLOYMENT INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-212-E0075-50270 | EM-COVID19 - TERM LIFE INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-212-E0075-50300 | EM-COVID19 - PERS CONTRIBUTIONS | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-212-E0075-50310 | EM-COVID19 - PT RETIREMENT CONTRIB | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-212-E0075-50320 | EM-COVID19 - FT DEFER COMP | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-212-E0075-50400 | EM-COVID19 - MEDICARE | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-212-E0075-51000 | EM-COVID19 - CONTRACTUAL SVC | 6,384 | 0 | 1,349 | 0 | 0 | 0 |
| 1000-212-E0075-51040 | EM-COVID19 - LEGAL SVC | 37,487 | 0 | 1,241 | 1,242 | 0 | 0 |
| 1000-212-E0075-52010 | EM-COVID19 - MAINT&REPAIR SUPPLIES | 25,873 | 7,928 | 14,967 | 12,899 | 0 | 0 |
| | **Division: 212 - Emergency Management Total:** | **135,582** | **87,019** | **86,017** | **94,353** | **93,146** | **93,146** |

# Fiscal Year 2022/23

## Solid Waste and Recycling
### Division: 445

This division plans and implements solid waste collection, waste reduction, and recycling programs. It monitors compliance with the City's Solid Waste Ordinance.

The City has a franchise agreement with a private solid waste hauler to provide residential and commercial collection services throughout Moorpark. The Division is responsible for administering and monitoring the City's franchise agreement, public events, developing quarterly financial reports, and conducting the annual maximum allowable solid waste rate review.

In accordance and compliance with the Integrated Waste Management Act of 1989, (AB 939 and as amended), the City's Solid Waste Management Program must divert from landfill disposal 50% of the solid waste generated in Moorpark. The Division accomplishes this through promoting source reduction, recycling, composting, and the proper disposal of household hazardous waste, universal waste, and electronic waste. Program activities include residential, commercial, and industrial recycling opportunities. When possible, these activities are coordinated with other agencies within the County to promote countywide waste reduction efforts. The Solid Waste and Recycling Division is funded by AB 939 user fees collected from the franchise waste hauler's customer accounts and by grant funding for waste reduction and diversion programs. The program also generates franchise fees and landfill local access fees that support 'General Fund' activities.

The City's Solid Waste and Recycling division also encompasses regional solid waste and household hazardous waste and universal waste management programs as well as a construction and demolition waste diversion program. The City of Moorpark, in cooperation with the cities of Simi Valley and Camarillo, provides area residents with an ongoing opportunity to dispose of household hazardous waste at regularly scheduled drop-off events. The City partners with Waste Management to provide residents with free landfill days, free neighborhood enhancement programs, used cooking oil collection, and holiday tree recycling services. The Division also hosts tri-annual disposal events for electronic waste, batteries, and fluorescent lights, and has set up other convenient methods of disposal for these and other items. Secure onsite paper shredding is also offered at the tri-annual electronic waste events.

This division, through payment programs, also audits the Used Oil Recycling Collection program with two certified centers for used oil disposal within the City and a Beverage Container Recycling program.

## Budget Worksheet

| Division: 445 - Solid Waste & Recycling | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 445 - Solid Waste & Recycling** | | | | | | | |
| 2410-445-G0002-52050 | BEV CTR RECYC GRT - TOOLS&NON-CAPITAL | 650 | 10,000 | 1,175 | 10,000 | 10,000 | 10,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | COASTAL CLEANUP DAY | | 0.00 | 0.00 | | | 650 |
| ADOPTED | RECYCLING CONTAINERS | | 0.00 | 0.00 | | | 9,350 |
| 2410-445-P0002-50020 | AB 939 - SALARIES (FT) | 69,298 | 137,365 | 123,028 | 136,196 | 158,774 | 158,774 |
| 2410-445-P0002-50030 | AB 939 - SALARIES (PT) | 7,547 | 0 | 0 | 0 | 0 | 0 |
| 2410-445-P0002-50040 | SW - OVERTIME | 0 | 0 | 450 | 365 | 0 | 0 |
| 2410-445-P0002-50110 | AB 939 - LONGEVITY PAY | 5 | 0 | 0 | 0 | 0 | 0 |
| 2410-445-P0002-50200 | AB 939 - MEDICAL HLTH INSUR | 12,648 | 32,618 | 28,596 | 31,336 | 35,835 | 35,835 |
| 2410-445-P0002-50210 | AB 939 - DENTAL INSUR | 1,127 | 2,494 | 2,003 | 2,120 | 2,171 | 2,171 |
| 2410-445-P0002-50220 | AB 939 - VISION INSUR | 137 | 314 | 324 | 351 | 462 | 462 |
| 2410-445-P0002-50230 | AB 939 - ST/LT DISABILITY INSUR | 319 | 742 | 346 | 0 | 858 | 858 |
| 2410-445-P0002-50240 | AB 939 - EMPLOYEE ASST PROGR | 16 | 50 | 33 | 44 | 0 | 0 |
| 2410-445-P0002-50250 | AB 939 - WORKERS COMP INSUR | 2,390 | 3,355 | 3,113 | 3,113 | 3,881 | 3,881 |
| 2410-445-P0002-50270 | AB 939 - TERM LIFE INSUR | 95 | 254 | 198 | 221 | 265 | 265 |
| 2410-445-P0002-50300 | AB 939 - PERS CONTRIBUTIONS | 4,886 | 10,280 | 8,300 | 9,307 | 11,695 | 11,695 |
| 2410-445-P0002-50310 | AB 939 - PT RETIREMENT CONTRIB | 283 | 0 | 0 | 0 | 0 | 0 |
| 2410-445-P0002-50320 | AB 939 - FT DEFER COMP | 1,294 | 2,883 | 2,316 | 2,604 | 3,312 | 3,312 |
| 2410-445-P0002-50400 | AB 939 - MEDICARE | 1,011 | 2,119 | 1,839 | 2,065 | 2,453 | 2,453 |
| 2410-445-P0002-50500 | AB 939 - AUTO ALLOWANCE | 373 | 558 | 505 | 613 | 558 | 558 |
| 2410-445-P0002-50510 | AB 939 - CELLULAR PHONES/ALLOW | 341 | 531 | 473 | 513 | 531 | 531 |
| 2410-445-P0002-51000 | AB 939 - CONTRACTUAL SVC | 51,129 | 89,520 | 51,049 | 89,520 | 51,375 | 51,375 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | HOUSEHOLD HAZARDOUS WASTE CONTRACTS | | 0.00 | 0.00 | | | 25,000 |
| ADOPTED | NEIGHBORHOOD ENHANCEMENT PROGRAM | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | PAPER SHREDDING CONTRACT | | 0.00 | 0.00 | | | 3,375 |
| ADOPTED | UNIVERSAL & ELECTRONIC WASTE CONTRACT | | 0.00 | 0.00 | | | 18,000 |
| 2410-445-P0002-51040 | AB 939 - LEGAL SVC | 4,239 | 2,000 | 15,967 | 15,968 | 3,000 | 3,000 |

## Budget Worksheet

| Division: 445 - Solid Waste & Recycling | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | NON-RETAINER CITY ATTORNEY COSTS | | 0.00 | 0.00 | | | 3,000 |
| 2410-445-P0002-51200 | AB 939 - PRINT & AD SVC | 1,549 | 5,000 | 465 | 5,000 | 5,000 | 5,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | SOLID WASTE ADVERTISING | | 0.00 | 0.00 | | | 4,500 |
| ADOPTED | SOLID WASTE PRINTING | | 0.00 | 0.00 | | | 500 |
| 2410-445-P0002-51550 | AB 939 - EMPL CONTINUE EDUC & DEVT | 0 | 1,200 | 854 | 1,200 | 1,200 | 1,200 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MEMBERSHIP - CRRA | | 0.00 | 0.00 | | | 200 |
| ADOPTED | PROFESSIONAL DEVELOPMENT TRAINING | | 0.00 | 0.00 | | | 1,000 |
| 2410-445-P0002-51560 | AB 939 - TRAVEL COSTS | 29 | 200 | 0 | 200 | 200 | 200 |
| 2410-445-P0002-52020 | AB 939 - OFFICE SUPPLIES | 114 | 500 | 516 | 500 | 500 | 500 |
| 2410-445-P0002-52030 | AB 939 - POSTAGE | 3 | 400 | 0 | 400 | 400 | 400 |
| 2410-445-P0002-52050 | AB 939 - TOOL&NON-CAPITAL EQUIP | 4,777 | 18,200 | 5,358 | 18,200 | 20,200 | 20,200 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | COMPOST BIN PROGRAM | | 0.00 | 0.00 | | | 4,000 |
| ADOPTED | SOLID WASTE CANS AND RECYCLING CANS (BEV CONT PP) | | 0.00 | 0.00 | | | 15,000 |
| ADOPTED | SOLID WASTE PROMOTIONAL ITEMS | | 0.00 | 0.00 | | | 1,200 |
| 2410-445-P0002-52990 | AB 939 - PUBL& SUBSCRIPT | 0 | 100 | 0 | 100 | 0 | 0 |
| 2410-445-P0002-54040 | AB 939 - COMMUNICATION SVC | 0 | 325 | 0 | 325 | 325 | 325 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CELL PHONE REIMB - PM | | 0.00 | 0.00 | | | 325 |
| 2410-445-P0002-56000 | AB 939 - OVERHEAD ALLOCATE | 12,437 | 14,579 | 0 | 20,808 | 19,683 | 19,683 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | OH ALLOCATION - CENTRAL SVC | | 0.00 | 0.00 | | | 12,223 |
| ADOPTED | OH ALLOCATION - INFO SYS | | 0.00 | 0.00 | | | 7,460 |
| 2410-445-P0002-56100 | AB 939 - COST PLAN CHRG | 57,179 | 64,263 | 0 | 64,263 | 67,095 | 67,095 |

## Budget Worksheet

| Division: 445 - Solid Waste & Recycling | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2410-445-P0003-50020 | ST OIL PYT PROG - SALARIES (FT) | 0 | 2,021 | 1,349 | 1,639 | 2,726 | 2,726 |
| 2410-445-P0003-50030 | ST OIL PYT PROG - SALARIES (PT) | 2,516 | 0 | 0 | 0 | 0 | 0 |
| 2410-445-P0003-50200 | ST OIL PYT PROG - MEDICAL HLTH INSUR | 0 | 604 | 446 | 548 | 635 | 635 |
| 2410-445-P0003-50210 | ST OIL PYT PROG - DENTAL INSUR | 0 | 35 | 22 | 27 | 30 | 30 |
| 2410-445-P0003-50220 | ST OIL PYT PROG - VISION INSUR | 0 | 5 | 3 | 5 | 7 | 7 |
| 2410-445-P0003-50230 | ST OIL PYT PROG - ST/LT DISABILITY INSUR | 0 | 11 | 0 | 0 | 15 | 15 |
| 2410-445-P0003-50240 | ST OIL PYT PROG - EMPLOYEE ASST PROGR | 0 | 1 | 0 | 1 | 0 | 0 |
| 2410-445-P0003-50250 | ST OIL PYT PROG - WORKERS COMP INSUR | 101 | 49 | 46 | 46 | 67 | 67 |
| 2410-445-P0003-50260 | ST OIL PYT PROG - UNEMPLOYMENT INSUR | 63 | 0 | 0 | 0 | 0 | 0 |
| 2410-445-P0003-50270 | ST OIL PYT PROG - TERM LIFE IONSUR | 0 | 6 | 3 | 4 | 6 | 6 |
| 2410-445-P0003-50300 | ST OIL PYT PROG - PERS CONTRIBUTIONS | 0 | 157 | 101 | 124 | 207 | 207 |
| 2410-445-P0003-50310 | ST OIL PYT PROG - PT RETIREMENT CONTRIB | 94 | 0 | 0 | 0 | 0 | 0 |
| 2410-445-P0003-50320 | ST OIL PYT PROG - FT DEFER COMP | 0 | 40 | 26 | 32 | 55 | 55 |
| 2410-445-P0003-50400 | ST OIL PYT PROG - MEDICARE | 38 | 33 | 22 | 28 | 43 | 43 |
| 2410-445-P0003-51000 | ST OIL PYT PROG - CONTRACTUAL SVC | 0 | 700 | 0 | 700 | 700 | 700 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | TRANSLATION SERVICES | | 0.00 | 0.00 | | | 200 |
| ADOPTED | USED OIL PAYMENT PROGRAM SVC | | 0.00 | 0.00 | | | 500 |
| 2410-445-P0003-51200 | ST OIL PYT PROG - PRINT & AD SVC | 4,478 | 4,000 | 3,408 | 4,000 | 4,000 | 4,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | USED OIL PROGRAM ADVERTISING | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | USED OIL PROGRAM PRINTING | | 0.00 | 0.00 | | | 1,000 |
| 2410-445-P0003-51550 | ST OIL PYT PROG - EMPL CONTINUE EDUC & DEVT | 0 | 100 | 0 | 100 | 0 | 0 |
| 2410-445-P0003-52050 | ST OIL PYT PROG - TOOL&NON-CAPITAL EQUIP | 11 | 8,715 | 3,647 | 8,715 | 6,000 | 6,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | USED OIL COLLECTION KITS | | 0.00 | 0.00 | | | 6,000 |
| | **Division: 445 - Solid Waste & Recycling Total:** | **241,177** | **416,327** | **255,994** | **431,301** | **414,264** | **414,264** |

# Fiscal Year 2022/23

## Successor Agency to the Redevelopment Agency of the City of Moorpark

### Division: 621

The Redevelopment Agency of the City of Moorpark (the "Redevelopment Agency") was dissolved by the enactment of ABx1 26 (the "Dissolution Act"). The City of Moorpark elected to become the Successor Agency to the Redevelopment Agency (the "Successor Agency"). The Successor Agency is responsible for winding down the Agency's affairs and disposing of the real property in accordance with the requirements of the Dissolution Act and AB 1484. The Oversight Board to the Successor Agency (the "Oversight Board") approves all actions of the Successor Agency. Until June 30, 2018, the Oversight Board's membership included representatives from the County of Ventura, the City of Moorpark and other agencies as required under the Dissolution Act. However, on July 1, 2018, the Oversight Board was consolidated into one oversight board to oversee the activities of all 11 Successor Agencies in the County of Ventura.

AB 1484 requires the Successor Agency to prepare a Long Range Property Management Plan (the "Plan") for the disposal of the Redevelopment Agency properties. The Plan was approved by the State Department of Finance (the "DOF") on February 12, 2015. Below is a list of properties included in the Plan and their proposed disposition:

| Address | Disposition |
|---|---|
| 347 Moorpark Avenue | Future Development |
| 467 High Street | Future Development |
| 450 High Street | Governmental Use |
| Various (part of 192 High Street) | Future Development |
| Various (part of 192 High Street) | Governmental Use |
| Princeton Avenue (Lots 69-82) | Future Development |
| 33 E. High Street | Governmental Use |
| 47 W. High Street | Governmental Use |
| Part of Civic Center | Governmental Use |

| Address | Disposition |
|---|---|
| 610 Spring Road | Governmental Use |
| Veteran's Memorial Park (Spring Road) | Governmental Use |
| 100 High Street | Governmental Use |
| Post Office/Downtown parking lot | Governmental Use |
| 627 Fitch Avenue | Governmental Use |
| 661 Moorpark Ave | Governmental Use |
| 83 W. High St | Governmental Use |
| 45 E. High St | Governmental Use |

## Budget Worksheet

| Division: 621 - Successor Redevt Agency | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 621 - Successor Redevt Agency** | | | | | | | |
| 1000-621-00000-50020 | SARA - SALARIES (FT) | 100,342 | 86,615 | 81,018 | 86,620 | 89,200 | 89,200 |
| 1000-621-00000-50030 | SARA - SALARIES (PT) | 0 | 0 | 1,113 | 0 | 0 | 0 |
| 1000-621-00000-50100 | SARA - BILINGUAL PAY | 0 | 83 | 43 | 5 | 125 | 125 |
| 1000-621-00000-50110 | SARA - LONGEVITY PAY | 780 | 498 | 423 | 438 | 484 | 484 |
| 1000-621-00000-50200 | SARA - MEDICAL HLTH INSUR | 14,991 | 16,119 | 12,423 | 12,036 | 19,253 | 19,253 |
| 1000-621-00000-50210 | SARA - DENTAL INSUR | 1,360 | 1,293 | 1,030 | 1,003 | 1,113 | 1,113 |
| 1000-621-00000-50220 | SARA - VISION INSUR | 166 | 156 | 157 | 152 | 217 | 217 |
| 1000-621-00000-50230 | SARA - ST/LT DISABILITY INSUR | 419 | 467 | 233 | 0 | 482 | 482 |
| 1000-621-00000-50240 | SARA - EMPLOYEE ASST PROGR | 20 | 21 | 14 | 18 | 0 | 0 |
| 1000-621-00000-50250 | SARA - WORKERS COMP INSUR | 2,504 | 2,115 | 1,963 | 1,963 | 2,180 | 2,180 |
| 1000-621-00000-50270 | SARA - TERM LIFE INSUR | 182 | 153 | 135 | 136 | 158 | 158 |
| 1000-621-00000-50300 | SARA - PERS CONTRIBUTIONS | 14,980 | 13,941 | 10,686 | 11,275 | 14,362 | 14,362 |
| 1000-621-00000-50310 | SARA - PT RETIREMENT CONTRIB | 0 | 0 | 41 | 0 | 0 | 0 |
| 1000-621-00000-50320 | SARA - FT DEFER COMP | 2,472 | 2,090 | 1,686 | 1,830 | 2,160 | 2,160 |
| 1000-621-00000-50400 | SARA - MEDICARE | 1,583 | 1,326 | 1,254 | 1,311 | 1,361 | 1,361 |
| 1000-621-00000-50500 | SARA - AUTO ALLOWANCE | 1,296 | 681 | 545 | 658 | 681 | 681 |
| 1000-621-00000-50510 | SARA - CELLULAR PHONES/ALLOW | 367 | 202 | 170 | 162 | 202 | 202 |
| 1000-621-00000-51000 | SARA - CONTRACTUAL SVC | 18,445 | 57,267 | 13,833 | 57,267 | 36,000 | 36,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ANNUAL AUDIT SERVICES | | 0.00 | 0.00 | | | 4,500 |
| ADOPTED | APPRAISAL SERVICES | | 0.00 | 0.00 | | | 21,000 |
| ADOPTED | BOND ARBITRAGE CALCULATIONS | | 0.00 | 0.00 | | | 5,500 |
| ADOPTED | BOND COUNSEL | | 0.00 | 0.00 | | | 5,000 |
| 1000-621-00000-51040 | SARA - LEGAL SVC | 9,570 | 10,000 | 347 | 10,000 | 10,000 | 10,000 |
| 1000-621-00000-51200 | SARA - PRINT & AD SVC | 0 | 4,000 | 0 | 4,000 | 4,000 | 4,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ADVERTISING | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | PRINTING | | 0.00 | 0.00 | | | 2,000 |
| 1000-621-00000-52030 | SARA - POSTAGE | 1 | 250 | 0 | 250 | 250 | 250 |

## Budget Worksheet

| Division: 621 - Successor Redevt Agency | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 1000-621-00000-56200 | SARA - PROP TAX & SBA | 0 | 82 | 163 | 164 | 82 | 82 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PARKS SBA - 47 W HIGH ST (APN 5110050080) | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA - 47-51 W HIGH ST (APN 5110050090) | | 0.00 | 0.00 | | | 4 |
| ADOPTED | PARKS SBA - 83 W HIGH ST (APN 5110050175) | | 0.00 | 0.00 | | | 12 |
| 1000-621-R0180-56200 | VET MEMORIAL PK - PROP TAX & SBA | 0 | 66 | 0 | 66 | 66 | 66 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PARKS SBA - VETERANS MEMORIAL PK (APN 5120174015) | | 0.00 | 0.00 | | | 66 |
| 7101-621-00000-51000 | SARA - CONTRACTUAL SVC | 5,786 | 50,000 | 12,469 | 50,000 | 50,000 | 50,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BANK SERVICE CHARGES | | 0.00 | 0.00 | | | 10,000 |
| ADOPTED | BNY TRUSTEE/ADMIN SERVICES | | 0.00 | 0.00 | | | 20,000 |
| ADOPTED | UFI BOND DISCLOSURE/CONSULTING SERVICES | | 0.00 | 0.00 | | | 20,000 |
| 7101-621-00000-56100 | SARA - COST PLAN CHRG | 195,000 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 |
| | **Division: 621 - Successor Redevt Agency Total:** | **370,263** | **372,425** | **264,755** | **364,354** | **357,376** | **357,376** |

# Fiscal Year 2022/23

## Central Services
**Division: 159**

The Central Services Division is responsible for the procurement of materials, supplies, equipment, and services at the lowest possible cost that will result in obtaining the maximum value expended.

The divisional purchases consist of the costs of central services or support functions shared across city departments. They may include communication, insurance, leased equipment, office supplies, printing, postage, utilities, etc. Typically, such services are initially paid through this division and then reasonably and equitably charged back to the departments that directly benefited from them based on Full-Time Equivalent (FTE) employees. The actual number of FTEs per department planned for the FY2022-23 Fiscal Year is:

| Departments | FTEs |
|---|---|
| City Manager's Office | 10.32 |
| Finance | 10.00 |
| Community Development | 11.00 |
| Public Works | 11.73 |
| Parks, Recreation & Community Services | 29.84 |
| **TOTAL** | **72.89** |

## Budget Worksheet

| Division: 159 - Central Services | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| **Division: 159 - Central Services** | | | | | | | | |
| 9000-159-00000-50250 | CENTRL SV - WORKERS COMP INSUR | | 16 | 0 | 0 | 0 | 0 | 0 |
| 9000-159-00000-51200 | CENTRL SV - PRINT & AD SVC | | 4,864 | 8,960 | 9,693 | 8,960 | 8,960 | 8,960 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PRINT & AD SRVC (INCLUDING BDGT BKS) | | | 0.00 | 0.00 | | | 8,960 |
| 9000-159-00000-51210 | CENTRL SV - EQUIP MAINT SVC | | 892 | 1,060 | 682 | 1,060 | 1,055 | 1,055 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | POSTAGE MACHINE MAINT/SUPPLIES | | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | VENTURA COUNTY RADIO REPEATER ACCESS SRVCS | | | 0.00 | 0.00 | | | 55 |
| 9000-159-00000-51500 | CENTRL SV - INSURANCE&BOND PREM | | 522,605 | 621,000 | 549,455 | 621,000 | 580,400 | 580,400 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | EARTHQUAKE & FLOOD INSURANCE | COVERAGE: REFER TO CJPIA PROPERTY SCHEDULE. | | | | | | |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ADMINISTRATIVE FEE | | | 0.00 | 0.00 | | | 6,000 |
| ADOPTED | EARTHQUAKE & FLOOD INSURANCE | | | 0.00 | 0.00 | | | 219,000 |
| ADOPTED | EMPLOYEE CRIME BOND INSURANCE | | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | ENVIRONMENTAL POLLUTION | | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | GENERAL LIABILITY INSURANCE | | | 0.00 | 0.00 | | | 270,000 |
| ADOPTED | MECHANICAL BREAKDOWN | | | 0.00 | 0.00 | | | 2,400 |
| ADOPTED | PROPERTY INSURANCE | | | 0.00 | 0.00 | | | 62,000 |
| ADOPTED | SPECIAL EVENTS | | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | VEHICLE INSURANCE / DAMAGES | | | 0.00 | 0.00 | | | 11,000 |
| 9000-159-00000-52020 | CENTRL SV - OFFICE SUPPLIES | | 11,703 | 13,320 | 13,301 | 13,320 | 13,320 | 13,320 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | COPIER SUPPLIES | | | 0.00 | 0.00 | | | 500 |
| ADOPTED | COPIER USAGE (INCLUDING COLOR) | | | 0.00 | 0.00 | | | 8,370 |
| ADOPTED | OFFICE SUPPLIES | | | 0.00 | 0.00 | | | 4,450 |
| 9000-159-00000-52030 | CENTRL SV - POSTAGE | | (4,759) | 14,220 | 4,488 | 14,220 | 14,220 | 14,220 |

## Budget Worksheet

| Division: 159 - Central Services | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | POSTAGE | | 0.00 | 0.00 | | | 13,500 |
| ADOPTED | POSTAGE METER RENTAL | | 4.00 | 180.00 | | | 720 |
| 9000-159-00000-52050 | CENTRL SV - TOOL&NON-CAPITAL EQUIP | 5,611 | 6,100 | 5,967 | 6,100 | 6,100 | 6,100 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BREAKROOM SUPPLIES | | 0.00 | 0.00 | | | 6,100 |
| 9000-159-00000-53100 | CENTRL SV - RENTAL EXPENSE | 22,723 | 23,400 | 20,445 | 23,400 | 23,400 | 23,400 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | COPIER LEASES (ADM, CH, FRONT CTR, HR, MPSF, AVRC) | | 12.00 | 1,900.00 | | | 22,800 |
| ADOPTED | COPIER LEASES ANNUAL PROPERTY TAXES | | 0.00 | 0.00 | | | 600 |
| 9000-159-00000-54010 | CENTRL SV - ELECTRICITY | 32,358 | 47,000 | 34,951 | 47,000 | 47,000 | 47,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ELECTRICITY | | 0.00 | 0.00 | | | 47,000 |
| 9000-159-00000-54030 | CENTRL SV - WATER & SEWAGE | 2,582 | 2,320 | 1,567 | 2,320 | 2,320 | 2,320 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER & SEWAGE | | 0.00 | 0.00 | | | 2,320 |
| 9000-159-00000-54040 | CENTRL SV - COMMUNICATION SVC | 16,480 | 17,006 | 13,375 | 17,006 | 17,006 | 17,006 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CITYWIDE TELEPHONE SRVC (AT&T CALNET3) | | 0.00 | 0.00 | | | 15,430 |
| ADOPTED | COMMUNITY ANSWERING SRVC | | 0.00 | 0.00 | | | 1,540 |
| ADOPTED | PAY PHONES INV PROC FEE (PTS COMMUNICATIONS) | | 0.00 | 0.00 | | | 36 |
| 9000-159-00000-56000 | CENTRL SV - OVERHEAD ALLOCATE | (615,076) | (754,381) | 0 | (754,386) | (713,781) | -713,781 |
| | **Division: 159 - Central Services Total:** | **0** | **5** | **653,927** | **0** | **0** | **0** |

# Non-Departmental
## Division: 000

The Non-Departmental Division, also known as the Debt Services Division, is responsible for management and administration of debt and other financing obligations issued by the City of Moorpark.

## Budget Worksheet

| Division: 000 - UNALLOCATED/NON-DIVISION | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 000 - UNALLOCATED/NON-DIVISION** | | | | | | | |
| 1000-000-00000-59010 | GF - TFER TO OTH FUNDS | 3,966,847 | 0 | 0 | 0 | 0 | 0 |
| 2123-000-00000-50020 | HSNG SA - SALARIES (FT) | 0 | 0 | 0 | 0 | 21,551 | 21,551 |
| 2123-000-00000-50110 | HSNG SA - LONGEVITY PAY | 0 | 0 | 0 | 0 | 519 | 519 |
| 2123-000-00000-50200 | HSNG SA - MEDICAL HLTH INSUR | 0 | 0 | 0 | 0 | 3,907 | 3,907 |
| 2123-000-00000-50210 | HSNG SA - DENTAL INSUR | 0 | 0 | 0 | 0 | 267 | 267 |
| 2123-000-00000-50220 | HSNG SA - VISION INSUR | 0 | 0 | 0 | 0 | 55 | 55 |
| 2123-000-00000-50230 | HSNG SA - ST/LT DISABILITY INSUR | 0 | 0 | 0 | 0 | 116 | 116 |
| 2123-000-00000-50250 | HSNG SA - WORKERS COMP INSUR | 0 | 0 | 0 | 0 | 527 | 527 |
| 2123-000-00000-50270 | HSNG SA - TERM LIFE INSUR | 0 | 0 | 0 | 0 | 29 | 29 |
| 2123-000-00000-50300 | HSNG SA - PERS CONTRIBUTIONS | 0 | 0 | 0 | 0 | 4,850 | 4,850 |
| 2123-000-00000-50320 | HSNG SA - FT DEFER COMP | 0 | 0 | 0 | 0 | 441 | 441 |
| 2123-000-00000-50400 | HSNG SA - MEDICARE | 0 | 0 | 0 | 0 | 329 | 329 |
| 2123-000-00000-50510 | HSNG SA - CELLULAR PHONES/ALLOW | 0 | 0 | 0 | 0 | 81 | 81 |
| 2123-000-00000-57010 | HSNG SA - BOND PRINCIPAL | 6,215 | 20,000 | 5,760 | 20,000 | 20,000 | 20,000 |
| 2123-000-00000-57020 | HSNG SA - BOND INTEREST | 17,640 | 5,000 | 23,400 | 13,680 | 9,720 | 9,720 |
| 3004-000-00000-59010 | SPEC PR0J - TFER TO OTH FUNDS | 0 | 5,750,000 | 375,000 | 6,125,000 | 0 | 0 |
| 7100-000-00000-51000 | SA OBL RETIRE - CONTRACT SERVICES | 1,224 | 0 | 0 | 0 | 0 | 0 |
| 7100-000-00000-59010 | SA OBL RETIRE - TFER TO OTH FUNDS | 1,563,186 | 1,528,836 | 1,478,836 | 1,528,836 | 1,517,635 | 1,517,635 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | 2014 BONDS | 0.00 | 0.00 | 1,002,023 |
| ADOPTED | 2016 BONDS | 0.00 | 0.00 | 340,613 |
| ADOPTED | ECONOMIC DEVELOPMENT | 0.00 | 0.00 | 175,000 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 7104-000-00000-55990 | SA-06TAB PROC - DEPRECIATION EXP | 0 | 0 | 0 | 0 | 0 | 0 |
| 7109-000-00000-51000 | SA-DS 14 - CONTRACTUAL SVC | 0 | 0 | 30,000 | 0 | 0 | 0 |
| 7109-000-00000-57010 | SA-DS 14 - BOND PRINCIPAL | 670,000 | 700,000 | 700,000 | 700,000 | 720,000 | 720,000 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | PRINCIPAL DUE 10/1/2021 | 0.00 | 0.00 | 720,000 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 7109-000-00000-57020 | SA-DS 14 - BOND INTEREST | 327,523 | 306,823 | 306,822 | 306,823 | 282,023 | 282,023 |

## Budget Worksheet

| Division: 000 - UNALLOCATED/NON-DIVISION | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BOND INTEREST DUE 10/1/2022 | | 0.00 | 0.00 | | | 146,411 |
| ADOPTED | BOND INTEREST DUE 4/1/2023 | | 0.00 | 0.00 | | | 135,611 |
| 7109-000-00000-57050 | SA-DS 14 - AMORT DEFER BOND CHRGS | (24,836) | 0 | 0 | 0 | 0 | 0 |
| 7109-000-00000-57990 | SA-DS 14 - CONTRA ACCT -DS PRINCIPAL | (670,000) | 0 | (700,000) | 0 | 0 | 0 |
| 7111-000-00000-57010 | SA-DS 16 BOND PRINCIPAL | 45,000 | 40,000 | 45,000 | 45,000 | 40,000 | 40,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BOND PRINCIPAL DUE 10/1/2022 | | 0.00 | 0.00 | | | 40,000 |
| 7111-000-00000-57020 | SA-DS 16 BOND INTEREST | 302,706 | 301,687 | 301,693 | 301,687 | 300,613 | 300,613 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BOND INTEREST DUE 10/1/2022 | | 0.00 | 0.00 | | | 150,506 |
| ADOPTED | BOND INTEREST DUE 4/1/2023 | | 0.00 | 0.00 | | | 150,106 |
| 7111-000-00000-57050 | SA-DS 16 AMORT DEFER BOND CHRGS | 9,129 | 0 | 0 | 0 | 0 | 0 |
| 7111-000-00000-57990 | SA-DS 16 CONTRA ACCT DS PRINCIPAL | (45,000) | 0 | (45,000) | 0 | 0 | 0 |
| | **Division: 000 - UNALLOCATED/NON-DIVISION Total:** | **6,169,633** | **8,652,346** | **2,521,512** | **9,041,026** | **2,922,662** | **2,922,662** |

# Fiscal Year 2022/23

# Community Development Department

# Fiscal Year 2022/23

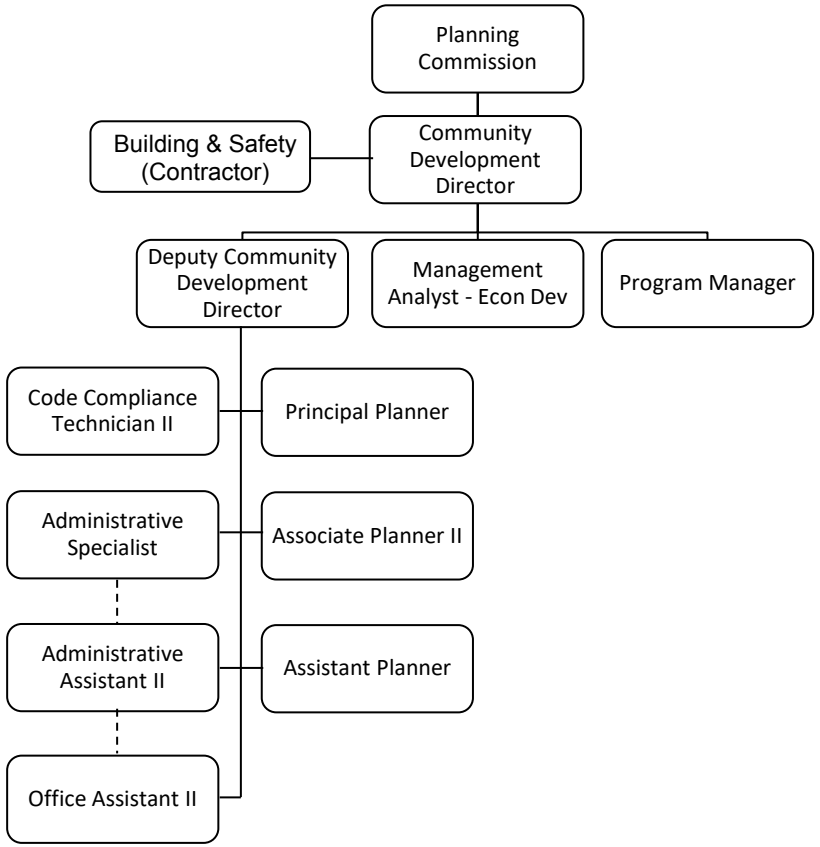
## Community Development Department

**Divisions: 160/161/221/222/422/611/424**

The Department is comprised of four primary functional divisions: Administration, Building & Safety, Code Compliance, Housing, Planning and Economic Development. The Department serves as staff to the five-member, City Council appointed Planning Commission. The Commission is responsible for development reviews of various entitlement requests and advises the City Council on matters related to the General Plan, Zoning Ordinance, capital improvement programs, and overall community development.

The Commission also acts as the Historical Preservation Commission, advising the City Council on matters regarding building preservation and preservation of other historical features. Department staff are responsible for advance planning activities, monitoring and reviewing projects outside of the City that impact Moorpark, environmental analysis, and providing opportunities for economic development.

The City Council declared its goals for 2021-23 to include Goal 1 – "Identify Options and Solutions to Barriers for Housing for All Economic and Age Ranges" and Goal 2 - "Place an Emphasis on Economic Development with a Focus on Historic High Street to Enhance a Destination and Sense of Community". As part of implementing the City Council goals, in 2021 a full time Housing Program Manager and a full time Economic Development Management Analyst were added to the Department.

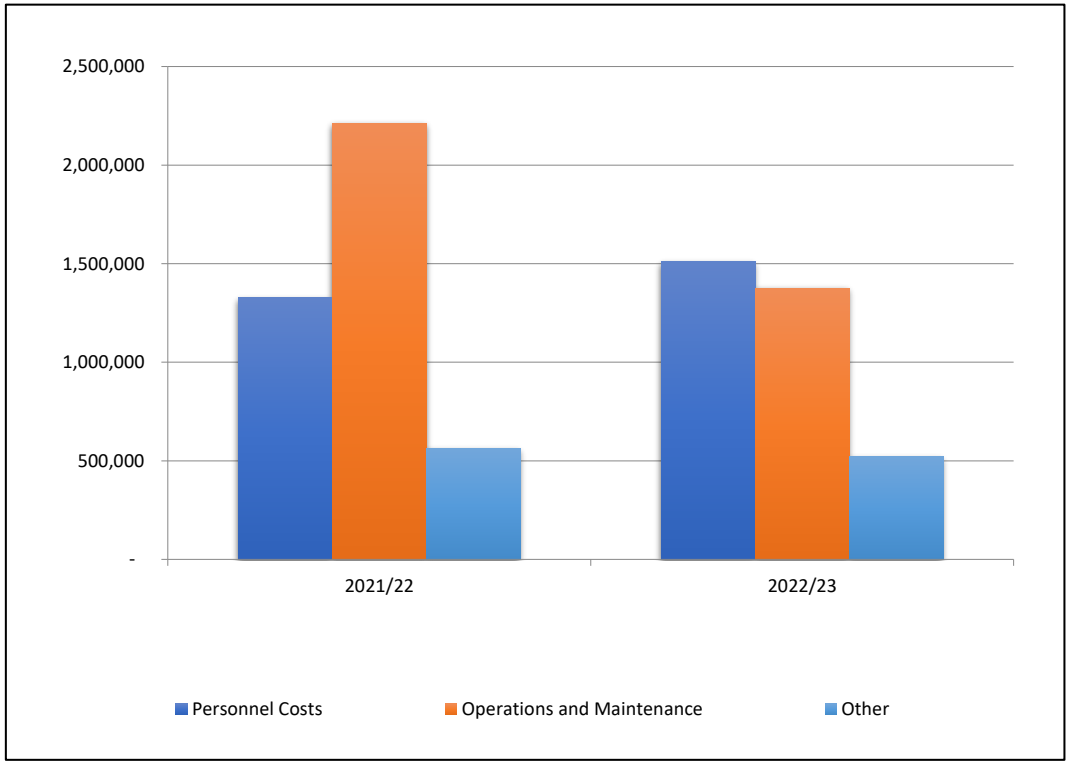


# Expense and Staffing History
# Community Development

| Community Development* | 2021/22 Estimated | 2022/23 Adopted |
|---|---|---|
| Personnel Costs | 1,327,901 | 1,508,645 |
| Operations and Maintenance | 2,212,499 | 1,375,668 |
| Other | 560,953 | 520,993 |
| **Total Expenses** | **$4,101,353** | **$3,405,306** |

* excludes interfund transfers

| Department Staffing | 2021/22 | 2022/23 |
|---|---|---|
| Community Development Director | 1.00 | 1.00 |
| Administrative Assistant II | 1.00 | 1.00 |
| Administrative Specialist | 1.00 | 1.00 |
| Associate Planner II | 1.00 | 1.00 |
| Assistant Planner I | 0.00 | 1.00 |
| Code Compliance Technician I | 1.00 | 1.00 |
| Economic Development/Planning Manager | 1.00 | 0.00 |
| Deputy Community Development Director | 0.00 | 1.00 |
| Office Assistant II | 1.00 | 1.00 |
| Planning Manager | 1.00 | 0.00 |
| Planning Technician | 1.00 | 0.00 |
| Principal Planner | 1.00 | 1.00 |
| Management Analyst | 0.00 | 1.00 |
| Program Manager | 0.00 | 1.00 |
| Senior Housing Analyst | 1.00 | 0.00 |
| **Total Budgeted Positions** | **11.00** | **11.00** |



# Community Development Administration

## Division: 160

Community Development Administration provides overall direction for the various divisions and provides support for each of the functions of the Department. The Administration Division also serves as staff to the City Council Community and Economic Development Standing Committee.

## Budget Worksheet

| Division: 160 - CDD Administration | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| **Division: 160 - CDD Administration** | | | | | | | | |
| 1000-160-00000-50020 | CDD ADM - SALARIES (FT) | | 49,412 | 49,226 | 49,663 | 51,558 | 51,206 | 51,206 |
| 1000-160-00000-50100 | CDD ADM - BILINGUAL PAY | | 835 | 832 | 806 | 838 | 832 | 832 |
| 1000-160-00000-50110 | CDD ADM - LONGEVITY PAY | | 1,212 | 1,207 | 1,193 | 1,241 | 1,256 | 1,256 |
| 1000-160-00000-50200 | CDD ADM - MEDICAL HLTH INSUR | | 16,162 | 18,729 | 16,553 | 15,947 | 20,189 | 20,189 |
| 1000-160-00000-50210 | CDD ADM - DENTAL INSUR | | 690 | 690 | 645 | 645 | 601 | 601 |
| 1000-160-00000-50220 | CDD ADM - VISION INSUR | | 96 | 96 | 116 | 117 | 137 | 137 |
| 1000-160-00000-50230 | CDD ADM - ST/LT DISABILITY INSUR | | 268 | 266 | 180 | 0 | 277 | 277 |
| 1000-160-00000-50240 | CDD ADM - EMPLOYEE ASST PROGR | | 27 | 27 | 22 | 27 | 0 | 0 |
| 1000-160-00000-50250 | CDD ADM - WORKERS COMP INSUR | | 1,198 | 1,202 | 1,116 | 1,116 | 1,252 | 1,252 |
| 1000-160-00000-50270 | CDD ADM - TERM LIFE INSUR | | 111 | 111 | 111 | 111 | 116 | 116 |
| 1000-160-00000-50300 | CDD ADM - PERS CONTRIBUTIONS | | 9,717 | 10,251 | 10,034 | 10,402 | 11,912 | 11,912 |
| 1000-160-00000-50320 | CDD ADM - FT DEFER COMP | | 994 | 1,009 | 978 | 1,017 | 1,049 | 1,049 |
| 1000-160-00000-50400 | CDD ADM - MEDICARE | | 771 | 810 | 792 | 824 | 840 | 840 |
| 1000-160-00000-59010 | CDD ADM - TFER TO OTH FUNDS | | 1,144,726 | 731,335 | 0 | 1,437,076 | 1,117,622 | 1,117,622 |
| 2200-160-00000-50010 | CDD ADM - HONORARIUMS | | 3,100 | 6,000 | 5,300 | 6,000 | 6,000 | 6,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | COMMISSIONERS | PLANNING COMMISSION MEETING COMPENSATION | | | | | | |
| 2200-160-00000-50020 | CDD ADM - SALARIES (FT) | | 133,634 | 118,310 | 113,558 | 118,068 | 126,689 | 126,689 |
| 2200-160-00000-50040 | CDD ADM - OVERTIME | | 172 | 0 | 117 | 0 | 0 | 0 |
| 2200-160-00000-50100 | CDD ADM - BILINGUAL PAY | | 183 | 333 | 322 | 335 | 333 | 333 |
| 2200-160-00000-50110 | CDD ADM - LONGEVITY PAY | | 495 | 205 | 202 | 211 | 213 | 213 |
| 2200-160-00000-50200 | CDD ADM - MEDICAL HLTH INSUR | | 20,972 | 24,041 | 24,554 | 23,332 | 25,730 | 25,730 |
| 2200-160-00000-50210 | CDD ADM - DENTAL INSUR | | 784 | 1,333 | 1,114 | 1,114 | 916 | 916 |
| 2200-160-00000-50220 | CDD ADM - VISION INSUR | | 112 | 169 | 171 | 172 | 176 | 176 |
| 2200-160-00000-50230 | CDD ADM - ST/LT DISABILITY INSUR | | 520 | 638 | 206 | 0 | 684 | 684 |
| 2200-160-00000-50240 | CDD ADM - EMPLOYEE ASST PROGR | | 26 | 28 | 24 | 29 | 0 | 0 |
| 2200-160-00000-50250 | CDD ADM - WORKERS COMP INSUR | | 2,568 | 3,037 | 2,817 | 2,817 | 3,245 | 3,245 |
| 2200-160-00000-50270 | CDD ADM - TERM LIFE INSUR | | 191 | 228 | 214 | 214 | 233 | 233 |

## Budget Worksheet

| Division: 160 - CDD Administration | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2200-160-00000-50300 | CDD ADM - PERS CONTRIBUTIONS | 12,921 | 23,217 | 16,761 | 17,296 | 16,501 | 16,501 |
| 2200-160-00000-50320 | CDD ADM - FT DEFER COMP | 2,436 | 2,742 | 2,484 | 2,589 | 2,937 | 2,937 |
| 2200-160-00000-50400 | CDD ADM - MEDICARE | 2,030 | 1,824 | 1,729 | 1,806 | 1,943 | 1,943 |
| 2200-160-00000-50500 | CDD ADM - AUTO ALLOWANCE | 1,175 | 1,674 | 1,267 | 1,332 | 1,674 | 1,674 |
| 2200-160-00000-50510 | CDD ADM - CELLULAR PHONES/ALLOW | 364 | 378 | 9 | 10 | 0 | 0 |
| 2200-160-00000-51000 | CDD ADM - CONTRACTUAL SVC | 8,450 | 6,500 | 12,139 | 6,500 | 6,500 | 6,500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MERCHANT CARD SVC FEES | | 0.00 | 0.00 | | | 6,000 |
| ADOPTED | SHREDDING SVC | | 0.00 | 0.00 | | | 500 |
| 2200-160-00000-51200 | CDD ADM - PRINT & AD SVC | 339 | 2,000 | 1,934 | 2,000 | 2,000 | 2,000 |
| 2200-160-00000-51550 | CDD ADM - EMPL CONTINUE EDUC & DEVT | 141 | 4,600 | 5,389 | 4,600 | 6,450 | 6,450 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | APA CONFERENCE REGISTRATION (CDD) | | 1.00 | 800.00 | | | 800 |
| ADOPTED | ICMA CONFERENCE TRAVEL (CDD) | | 1.00 | 700.00 | | | 700 |
| ADOPTED | MEMBERSHIP - AICP (DEPUTY CDD) | | 1.00 | 1,000.00 | | | 1,000 |
| ADOPTED | MEMBERSHIP - APA (CDD) | | 1.00 | 700.00 | | | 700 |
| ADOPTED | MEMBERSHIP - CALBO(CITY) | | 1.00 | 300.00 | | | 300 |
| ADOPTED | MEMBERSHIP - ICC(CITY) | | 1.00 | 200.00 | | | 200 |
| ADOPTED | MEMBERSHIP - ICC(VENTURA COUNTY) | | 1.00 | 100.00 | | | 100 |
| ADOPTED | MEMBERSHIP - WLG (CDD) | | 1.00 | 50.00 | | | 50 |
| ADOPTED | STAFF TRAINING (CDD, 1 ADM ASST, OFF ASST, ADM SPC | | 4.00 | 200.00 | | | 800 |
| ADOPTED | TUITION REIMBURSEMENT | | 1.00 | 1,800.00 | | | 1,800 |
| 2200-160-00000-51560 | CDD ADM - TRAVEL COSTS | 0 | 400 | 1,388 | 400 | 10,400 | 10,400 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MISC MILEAGE REIMBURSEMENTS | | 0.00 | 0.00 | | | 400 |
| ADOPTED | PLANNING COMMISSIONERS ANNUAL TRAINING | | 1.00 | 10,000.00 | | | 10,000 |
| 2200-160-00000-52020 | CDD ADM - OFFICE SUPPLIES | 875 | 3,000 | 2,412 | 3,000 | 3,000 | 3,000 |
| BUDGET NOTES | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | |
| ADOPTED | RQST | INCLUDES ACID-FREE PAPER & MISC DEPARTMENT SUPPLIES | | | | | |

## Budget Worksheet

| Division: 160 - CDD Administration | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ECONOMIC DEVELOPMENT OFFICE SUPPLIES | | | 1.00 | 300.00 | | | 300 |
| ADOPTED | CDD OFFICE SUPPLIES | | | 1.00 | 2,500.00 | | | 2,500 |
| ADOPTED | PLANNING - OFFICE SUPPLIES | | | 1.00 | 200.00 | | | 200 |
| 2200-160-00000-52030 | CDD ADM - POSTAGE | | 5,472 | 4,000 | 2,321 | 4,000 | 4,000 | 4,000 |
| 2200-160-00000-52050 | CDD ADM - TOOL&NON-CAPITAL EQUIP | | 26 | 200 | 0 | 200 | 200 | 200 |
| 2200-160-00000-52990 | CDD ADM - PUBL& SUBSCRIPT | | 144 | 500 | 0 | 500 | 500 | 500 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQSTQ | MISCELLANEOUS PUBLICATIONS & SUBSCRIPTIONS | | | | | | |
| 2200-160-00000-56000 | CDD ADM - OVERHEAD ALLOCATE | | 139,783 | 131,564 | 0 | 166,406 | 152,434 | 152,434 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | OH ALLOCATION - CENTRAL SVC | | | 0.00 | 0.00 | | | 57,775 |
| ADOPTED | OH ALLOCATION - INFO SYS | | | 0.00 | 0.00 | | | 94,659 |
| 2200-160-00000-56100 | CDD ADM - COST PLAN CHRG | | 444,565 | 560,953 | 0 | 560,953 | 520,993 | 520,993 |
| | **Division: 160 - CDD Administration Total:** | | **2,007,699** | **1,713,665** | **278,657** | **2,444,803** | **2,101,040** | **2,101,040** |

# Fiscal Year 2022/23

# Planning
## Division: 161

The Planning Division of the Community Development Department is responsible for creating, preserving, and enhancing the City's natural and built environment though the updating and implementation of the General Plan (including Housing Element), Zoning Ordinances, adopted specific plans, subdivision regulations, California Environmental Quality Act, and other legislative requirements and initiatives. The Planning Division also provides support to the Planning Commission, General Plan Advisory Committee and City Council Community and Economic Development Committee. The activities of the Division are distinguished between current and advance planning. The work of the Planning Division is characterized by extensive community and stakeholder engagement.

Current planning activities focus on the review of development projects, condition compliance, and counter permits including:

- planned development permits
- subdivisions
- administrative permits
- sign permits
- variances
- film permits
- home occupation permits
- development agreements
- conditional use permits
- permit modifications and adjustments
- lot line adjustments/mergers
- zoning clearances
- temporary use permits
- bingo permits

Advance planning activities begin with the administration of the City's General Plan, including its Land Use, Circulation, Housing, Safety, Noise, Open Space, Conservation and Recreation Elements. Advance planning activities also include:

- preparing and maintaining demographic data and growth projections
- preparing and maintaining the City's Specific Plans
- maintaining and updating the City's zoning ordinance and zoning map
- Coordinating planning activities with state, regional, and partner agencies
- reviewing applications for general plan amendments, zone changes, and zoning ordinance amendments
- preparing special planning studies and reports
- monitoring development proposals outside the City
- Leveraging grant opportunities to fund the Division operations and work program

## Budget Worksheet

| Division: 161 - Planning & Zoning | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 161 - Planning & Zoning** | | | | | | | |
| 1000-161-00000-51000 | PLANNING - CONTRACTUAL SVC | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-161-00000-51040 | PLANNING - LEGAL SVC | 0 | 54,344 | 0 | 54,344 | 25,000 | 25,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | LITIGATION - LEGAL SERVICES | | 0.00 | 0.00 | | | 25,000 |
| 1000-161-E0068-52000 | 2020 CENSUS-GENERAL/PROGRAM SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| 2018-161-00000-51000 | PLANNING - CONTRACTUAL SVC | 507,046 | 766,595 | 460,024 | 766,595 | 374,661 | 374,661 |
| 2200-161-00000-50020 | PLANNING - SALARIES (FT) | 495,475 | 500,444 | 436,289 | 471,342 | 544,976 | 544,976 |
| 2200-161-00000-50040 | PLANNING - OVERTIME | 3,198 | 2,000 | 2,496 | 2,167 | 2,000 | 2,000 |
| 2200-161-00000-50100 | PLANNING - BILINGUAL PAY | 996 | 1,248 | 1,004 | 1,258 | 1,248 | 1,248 |
| 2200-161-00000-50110 | PLANNING - LONGEVITY PAY | 1,230 | 1,460 | 1,085 | 1,482 | 1,558 | 1,558 |
| 2200-161-00000-50200 | PLANNING - MEDICAL HLTH INSUR | 75,762 | 85,029 | 75,872 | 78,405 | 89,496 | 89,496 |
| 2200-161-00000-50210 | PLANNING - DENTAL INSUR | 6,122 | 6,425 | 4,791 | 4,942 | 4,913 | 4,913 |
| 2200-161-00000-50220 | PLANNING - VISION INSUR | 756 | 812 | 780 | 815 | 995 | 995 |
| 2200-161-00000-50230 | PLANNING - ST/LT DISABILITY INSUR | 2,521 | 2,664 | 1,551 | 0 | 2,943 | 2,943 |
| 2200-161-00000-50240 | PLANNING - EMPLOYEE ASST PROGR | 129 | 133 | 100 | 125 | 0 | 0 |
| 2200-161-00000-50250 | PLANNING - WORKERS COMP INSUR | 11,694 | 12,052 | 11,303 | 11,303 | 13,326 | 13,326 |
| 2200-161-00000-50260 | PLANNING - UNEMPLOYMENT INSUR | 3,458 | 0 | 0 | 0 | 0 | 0 |
| 2200-161-00000-50270 | PLANNING - TERM LIFE INSUR | 752 | 794 | 676 | 704 | 823 | 823 |
| 2200-161-00000-50300 | PLANNING - PERS CONTRIBUTIONS | 73,058 | 91,259 | 72,412 | 79,026 | 100,296 | 100,296 |
| 2200-161-00000-50320 | PLANNING - FT DEFER COMP | 9,511 | 10,229 | 8,584 | 9,359 | 11,285 | 11,285 |
| 2200-161-00000-50400 | PLANNING - MEDICARE | 7,585 | 7,634 | 6,688 | 7,219 | 8,402 | 8,402 |
| 2200-161-00000-50500 | PLANNING - AUTO ALLOWANCE | 1,345 | 1,488 | 1,137 | 1,195 | 1,488 | 1,488 |
| 2200-161-00000-50510 | PLANNING - CELLULAR PHONES/ALLOW | 304 | 336 | 260 | 281 | 540 | 540 |
| 2200-161-00000-51000 | PLANNING - CONTRACTUAL SVC | 122,079 | 719,456 | 255,123 | 677,901 | 36,283 | 36,283 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BUSINESS REGISTRATION HDL SOFTWARE MAINTENANCE | | 1.00 | 5,000.00 | | | 5,000 |
| ADOPTED | CLEARSOURCE FINANCIAL CONSULTING | | 1.00 | 11,282.50 | | | 11,283 |
| ADOPTED | KEYSER MARSTON | | 1.00 | 20,000.00 | | | 20,000 |

## Budget Worksheet

| Division: 161 - Planning & Zoning | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| 2200-161-00000-51040 | PLANNING - LEGAL SVC | | 5,791 | 15,000 | 26,763 | 17,638 | 15,000 | 15,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | RETAINER & NON-RETAINER ATTORNEY FEES | | | | | | |
| 2200-161-00000-51200 | PLANNING - PRINT & AD SVC | | 8,214 | 1,500 | 3,050 | 2,074 | 1,500 | 1,500 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PRINTING SVC | | | 0.00 | 0.00 | | | 1,500 |
| 2200-161-00000-51550 | PLANNING - EMPL CONTINUE EDUC & DEVT | | 1,665 | 4,800 | 4,456 | 4,800 | 4,115 | 4,115 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | AEP MEMBERSHP - PRINCIPAL PLANNER | | | 1.00 | 150.00 | | | 150 |
| ADOPTED | APA CONFERENCE - STATE 8/1-8/4 | | | 1.00 | 1,500.00 | | | 1,500 |
| ADOPTED | ICMA | | | 1.00 | 175.00 | | | 175 |
| ADOPTED | MEMBERSHIP - APA | | | 3.00 | 600.00 | | | 1,800 |
| ADOPTED | MMASC - DEPUTY CDD | | | 1.00 | 90.00 | | | 90 |
| ADOPTED | STAFF TRAINING | | | 2.00 | 200.00 | | | 400 |
| 2200-161-00000-51560 | PLANNING - TRAVEL COSTS | | 0 | 500 | 852 | 500 | 500 | 500 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | MISC MILEAGE REIMBURSEMENTS | | | | | | |
| 2200-161-00000-52020 | PLANNING - OFFICE SUPPLIES | | 165 | 200 | 422 | 417 | 0 | 0 |
| 2200-161-00000-52050 | PLANNING - TOOL&NON-CAPITAL EQUIP | | 42 | 2,400 | 349 | 2,400 | 2,200 | 2,200 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PLANNING MAPS, GRAPHICS & SPECIAL SUPPLIES | | | 0.00 | 0.00 | | | 2,200 |
| 2200-161-00000-52990 | PLANNING - PUBL& SUBSCRIPT | | 0 | 500 | 0 | 500 | 1,000 | 1,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | MISCELLANEOUS PLANNING PUBLICATIONS | | | | | | |
| 2200-161-00000-54040 | PLANNING - COMMUNICATION SVC | | 0 | 300 | 959 | 667 | 300 | 300 |

## Budget Worksheet

| Division: 161 - Planning & Zoning | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CELL PHONE REIMB - PM | | 0.00 | 0.00 | | | 300 |
| 2200-161-E0069-52000 | PLANNING - GEN PLN PROG SUPPL | 0 | 9,500 | 3,319 | 9,500 | 7,330 | 7,330 |
| | **Division: 161 - Planning & Zoning Total:** | **1,338,896** | **2,299,102** | **1,380,358** | **2,206,959** | **1,252,177** | **1,252,177** |

# Building & Safety

## Division: 221

Building & Safety services are contracted through a private firm, administered by the Community Development Director. The Building & Safety Division provides building plan check and construction inspection for new and remodeled buildings and other structures, and assists the Code Compliance Division.

## Budget Worksheet

| Division: 221 - Building & Safety | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| **Division: 221 - Building & Safety** | | | | | | | | |
| 2200-221-00000-51200 | BLD&SFTY - PRINT & AD SVC | | 0 | 0 | 0 | 0 | 0 | 0 |
| 2200-221-00000-52030 | BLD&SFTY - POSTAGE | | 150 | 500 | 442 | 500 | 500 | 500 |
| 2200-221-E0046-51050 | BLD&SFTY RES - BLDG & SAFETY SVC | | 247,268 | 303,500 | 136,984 | 303,500 | 366,056 | 366,056 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | $ 203,000 - 58% OF RESIDENTIAL PERMIT FEES ESTIMATED REVENUES $350,000<br>$100,500 - 67% OF RESIDENTIAL PLAN CHECK FEES ESTIMATED REVENUES $150,000 | | | | | | |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | 58% RES PERMIT FEES | 1.00 | 216,826.00 | 216,826 |
| ADOPTED | 67% OF RES PLAN CHECK FEES | 1.00 | 149,230.00 | 149,230 |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| 2200-221-E0047-51050 | BLD&SFTY NON-RES - BLDG & SAFETY SVC | | 80,095 | 94,200 | 111,393 | 94,200 | 275,579 | 275,579 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | $40,600 - 58% OF NON-RES PERMITS ESTIMATED REVENUES $70,000<br><br>$53,600 - 67% OF NON-RES PLAN CHECKS ESTIMATED REVENUES $80,000 | | | | | | |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | 58% OF NON-RES PERMIT FEES | 1.00 | 131,902.00 | 131,902 |
| ADOPTED | 67% OF NON-RES PLAN CHECK FEES | 1.00 | 143,677.00 | 143,677 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Division: 221 - Building & Safety Total:** | **327,513** | **398,200** | **248,820** | **398,200** | **642,135** | **642,135** |

# Code Compliance

## Division: 222

The Code Compliance Division exists to maintain the City of Moorpark's quality of life and to ensure the safety of life and property through the enforcement of the Moorpark Municipal Code. The Code Compliance Division is responsible for ensuring compliance with most of the Moorpark Municipal Codes as well as individual permit compliance. These codes include zoning, land use, property maintenance, signs/advertising, inoperable vehicles on private property, commercial vehicles on public streets, substandard housing and others. The Code Compliance Division responds to citizen complaints and conducts surveys to identify, investigate, and remediate Municipal Code violations, housing and occupancy violations, property maintenance concerns and other public nuisances by utilizing education and outreach to facilitate voluntary compliance. Code Compliance staff coordinates closely with the Planning Division, Building & Safety Division, Public Works Department, Police Department (County Sheriff), City Attorney and other City and County service providers. The division is also responsible for issuing street vendor permits and temporary use permits.

## Budget Worksheet

| Division: 222 - Code Compliance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 222 - Code Compliance** | | | | | | | |
| 2121-222-00000-50020 | CODE COMPL - SALARIES (FT) | 11,865 | 15,888 | 16,009 | 16,632 | 17,368 | 17,368 |
| 2121-222-00000-50100 | CODE COMPL - BILINGUAL PAY | 122 | 208 | 201 | 210 | 208 | 208 |
| 2121-222-00000-50110 | CODE COMPL - LONGEVITY PAY | 86 | 234 | 181 | 163 | 256 | 256 |
| 2121-222-00000-50120 | CODE COMPL - UNIFORM ALLOW | 37 | 46 | 44 | 46 | 46 | 46 |
| 2121-222-00000-50200 | CODE COMPL - MEDICAL HLTH INSUR | 4,460 | 5,788 | 5,857 | 5,855 | 6,512 | 6,512 |
| 2121-222-00000-50210 | CODE COMPL - DENTAL INSUR | 395 | 511 | 477 | 478 | 444 | 444 |
| 2121-222-00000-50220 | CODE COMPL - VISION INSUR | 48 | 62 | 77 | 78 | 92 | 92 |
| 2121-222-00000-50230 | CODE COMPL - ST/LT DISABILITY INSUR | 76 | 86 | 52 | 0 | 94 | 94 |
| 2121-222-00000-50240 | CODE COMPL - EMPLOYEE ASST PROGR | 5 | 7 | 5 | 7 | 0 | 0 |
| 2121-222-00000-50250 | CODE COMPL - WORKERS COMP INSUR | 457 | 388 | 360 | 360 | 425 | 425 |
| 2121-222-00000-50270 | CODE COMPL - TERM LIFE INSUR | 25 | 32 | 32 | 32 | 33 | 33 |
| 2121-222-00000-50300 | CODE COMPL - PERS CONTRIBUTIONS | 2,055 | 3,265 | 3,195 | 3,310 | 3,990 | 3,990 |
| 2121-222-00000-50320 | CODE COMPL - FT DEFER COMP | 240 | 322 | 311 | 324 | 352 | 352 |
| 2121-222-00000-50400 | CODE COMPL - MEDICARE | 180 | 242 | 242 | 250 | 266 | 266 |
| 2200-222-00000-50020 | CODE COMPL - SALARIES (FT) | 75,342 | 78,656 | 77,954 | 81,003 | 85,179 | 85,179 |
| 2200-222-00000-50040 | CODE COMPL - OVERTIME | 0 | 2,000 | 0 | 0 | 500 | 500 |
| 2200-222-00000-50100 | CODE COMPL - BILINGUAL PAY | 413 | 707 | 685 | 713 | 707 | 707 |
| 2200-222-00000-50110 | CODE COMPL - LONGEVITY PAY | 424 | 803 | 646 | 595 | 874 | 874 |
| 2200-222-00000-50120 | CODE COMPL - UNIFORM ALLOW | 380 | 837 | 457 | 291 | 387 | 387 |
| 2200-222-00000-50200 | CODE COMPL - MEDICAL HLTH INSUR | 17,667 | 22,347 | 22,544 | 22,534 | 24,877 | 24,877 |
| 2200-222-00000-50210 | CODE COMPL - DENTAL INSUR | 1,538 | 1,874 | 1,725 | 1,726 | 1,577 | 1,577 |
| 2200-222-00000-50220 | CODE COMPL - VISION INSUR | 183 | 231 | 276 | 276 | 326 | 326 |
| 2200-222-00000-50230 | CODE COMPL - ST/LT DISABILITY INSUR | 386 | 425 | 217 | 0 | 460 | 460 |
| 2200-222-00000-50240 | CODE COMPL - EMPLOYEE ASST PROGR | 25 | 29 | 23 | 28 | 0 | 0 |
| 2200-222-00000-50250 | CODE COMPL - WORKERS COMP INSUR | 2,153 | 1,921 | 1,784 | 1,784 | 2,083 | 2,083 |
| 2200-222-00000-50270 | CODE COMPL - TERM LIFE INSUR | 136 | 155 | 151 | 152 | 160 | 160 |
| 2200-222-00000-50300 | CODE COMPL - PERS CONTRIBUTIONS | 10,269 | 15,908 | 14,240 | 14,735 | 16,756 | 16,756 |
| 2200-222-00000-50320 | CODE COMPL - FT DEFER COMP | 1,456 | 1,671 | 1,579 | 1,642 | 1,809 | 1,809 |
| 2200-222-00000-50400 | CODE COMPL - MEDICARE | 1,145 | 1,234 | 1,181 | 1,223 | 1,313 | 1,313 |

## Budget Worksheet

| Division: 222 - Code Compliance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2200-222-00000-50500 | CODE COMPL - AUTO ALLOWANCE | 335 | 372 | 284 | 299 | 372 | 372 |
| 2200-222-00000-50510 | CODE COMPL - CELLULAR PHONES/ALLOW | 76 | 84 | 2 | 3 | 0 | 0 |
| 2200-222-00000-51040 | CODE COMPL - LEGAL SVC | 8,268 | 300 | 0 | 300 | 5,000 | 5,000 |
| 2200-222-00000-51200 | CODE COMPL - PRINT & AD SVC | 1,018 | 0 | 0 | 0 | 500 | 500 |
| 2200-222-00000-51220 | CODE COMPL - VEHICLE MAINT SVC | 1,154 | 500 | 116 | 500 | 100 | 100 |
| 2200-222-00000-51550 | CODE COMPL - EMPL CONTINUE EDUC & DEVT | 438 | 1,200 | 170 | 1,200 | 1,600 | 1,600 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CACEO MEMBERSHIP, CCT | | 1.00 | 100.00 | | | 100 |
| ADOPTED | SPECIALIZED TRAINING - CCT | | 1.00 | 1,500.00 | | | 1,500 |
| 2200-222-00000-52050 | CODE COMPL - TOOLS&NON-CAPITAL EQUIP | 437 | 1,000 | 31 | 1,000 | 1,000 | 1,000 |
| 2200-222-00000-52100 | CODE COMPL - FUEL SUPPLIES | 431 | 500 | 389 | 500 | 550 | 550 |
| 2200-222-00000-54040 | CODE COMPL - COMMUNICATION SVC | 844 | 2,000 | 874 | 2,000 | 2,000 | 2,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CELLPHONE CHARGES | | 0.00 | 0.00 | | | 200 |
| ADOPTED | MONTHLY MOBILE DATA PLAN | | 0.00 | 0.00 | | | 1,800 |
| | **Division: 222 - Code Compliance Total:** | **144,569** | **161,833** | **152,387** | **160,249** | **178,216** | **178,216** |

# City Housing
## Division: 422

The City of Moorpark maintains Special Revenue funds to assist in the maintenance of City owned properties. The City also works with developers of new housing projects to provide affordable ownership opportunities within their developments. Additionally, the City works with the community to provide affordable housing opportunities through the First Time Home Buyer Program. The First Time Home Buyer Program enables qualified low- and moderate- income households to participate in a fair selection process to become homeowners. The City Housing Budget pays for Housing staff salaries and administration.

Since the dissolution of the Redevelopment Agency, the City's Affordable Housing Fund has played a larger role in providing funding for affordable housing projects within the City. To this end, the City is exploring opportunities to develop a dedicated local housing trust fund to greater support efforts of development within the City.

Development of the following properties is supported by Division 422:

136 First Street
224 Charles Street
236 Charles Street
282 Los Angeles Avenue

Property maintenance activities are supported by the City Housing Fund (2123) through the Property Management Division (172).

## Budget Worksheet

| Division: 422 - City Housing | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 422 - City Housing** | | | | | | | |
| 2121-422-00000-50020 | CITY HSNG - SALARIES (FT) | 167,211 | 201,644 | 161,065 | 170,013 | 197,002 | 197,002 |
| 2121-422-00000-50110 | CITY HSNG - LONGEVITY PAY | 1,363 | 1,228 | 1,216 | 1,264 | 932 | 932 |
| 2121-422-00000-50200 | CITY HSNG - MEDICAL HLTH INSUR | 26,684 | 37,435 | 32,745 | 33,065 | 40,059 | 40,059 |
| 2121-422-00000-50210 | CITY HSNG - DENTAL INSUR | 1,792 | 3,342 | 2,268 | 2,416 | 2,532 | 2,532 |
| 2121-422-00000-50220 | CITY HSNG - VISION INSUR | 229 | 412 | 386 | 417 | 522 | 522 |
| 2121-422-00000-50230 | CITY HSNG - ST/LT DISABILITY INSUR | 603 | 1,090 | 271 | 0 | 1,064 | 1,064 |
| 2121-422-00000-50240 | CITY HSNG - EMPLOYEE ASST PROGR | 45 | 54 | 37 | 47 | 0 | 0 |
| 2121-422-00000-50250 | CITY HSNG - WORKERS COMP INSUR | 5,351 | 4,927 | 4,572 | 4,572 | 4,817 | 4,817 |
| 2121-422-00000-50270 | CITY HSNG - TERM LIFE INSUR | 287 | 347 | 272 | 288 | 321 | 321 |
| 2121-422-00000-50300 | CITY HSNG - PERS CONTRIBUTIONS | 24,791 | 40,433 | 24,288 | 25,958 | 25,449 | 25,449 |
| 2121-422-00000-50320 | CITY HSNG - FT DEFER COMP | 3,422 | 4,099 | 3,069 | 3,418 | 4,003 | 4,003 |
| 2121-422-00000-50400 | CITY HSNG - MEDICARE | 2,559 | 3,096 | 2,451 | 2,599 | 3,008 | 3,008 |
| 2121-422-00000-50500 | CITY HSNG - AUTO ALLOWANCE | 685 | 186 | 156 | 163 | 186 | 186 |
| 2121-422-00000-50510 | CITY HSNG - CELLULAR PHONES/ALLOW | 290 | 177 | 135 | 141 | 54 | 54 |
| 2121-422-00000-51000 | CITY HSNG - CONTRACTUAL SVC | 23,426 | 21,750 | 9,214 | 21,750 | 10,500 | 10,500 |

BUDGET NOTES

| BUDGET CODE | SUBJECT | DESCRIPTION |
|---|---|---|
| ADOPTED | RQST | MONITORING SVC FOR VINTAGE CREST, VILLA DEL ARROYO & WATERSTONE |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | 211 SYSTEM INTERFACE-CHILD/FAMILY HOTLINE | 0.00 | 0.00 | 5,000 |
| ADOPTED | MCC PROGRAM | 0.00 | 0.00 | 300 |
| ADOPTED | MONITORING SVC | 0.00 | 0.00 | 5,200 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2121-422-00000-51040 | CITY HSNG - LEGAL SVC | 2,675 | 5,000 | 1,829 | 5,000 | 5,000 | 5,000 |
| 2121-422-00000-51200 | CITY HSNG - PRINT & AD SVC | 85 | 300 | 158 | 300 | 300 | 300 |
| 2121-422-00000-51550 | CITY HSNG - EMPL CONTINUE EDUC & DEVT | 11 | 1,000 | 142 | 1,000 | 2,000 | 2,000 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | HOME CONFERENCE | 1.00 | 500.00 | 500 |
| ADOPTED | HOUSING CONFERENCE | 1.00 | 1,500.00 | 1,500 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2121-422-00000-52020 | CITY HSNG - OFFICE SUPPLIES | 0 | 200 | 157 | 200 | 200 | 200 |

## Budget Worksheet

| Division: 422 - City Housing | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| 2121-422-00000-52030 | CITY HSNG - POSTAGE | | 0 | 300 | 0 | 300 | 300 | 300 |
| 2121-422-00000-56990 | CITY HSNG - CONTRIB/DONATE INTERGOVT | | 50,000 | 0 | 0 | 0 | 0 | 0 |
| 2121-422-E0054-52000 | CITY HSNG COMM PROMO- GEN/PROG SUPPL | | 884 | 1,500 | 1,884 | 1,884 | 1,500 | 1,500 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | VENTURA COUNTY HOUSING CONFERENCE SPONSOR | | | | | | |
| 2121-422-P0019-51000 | FTHB PROG - CONTRACTUAL SVC | | 9,828 | 42,300 | 8,400 | 42,300 | 38,500 | 38,500 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | FTHB PROGRAM CONSULTANT | | | 0.00 | 0.00 | | | 25,000 |
| ADOPTED | GENERAL PROGRAM EXPENSES | | | 0.00 | 0.00 | | | 500 |
| ADOPTED | REAL ESTATE AGENT SERVICES FOR FTHB PROGRAM | | | 0.00 | 0.00 | | | 10,000 |
| ADOPTED | TRANSLATION SERVICES | | | 0.00 | 0.00 | | | 3,000 |
| 2121-422-P0019-51200 | FTHB PROG - PRINT & AD SVC | | 0 | 2,000 | 43 | 2,000 | 2,000 | 2,000 |
| 2121-422-P0019-53000 | FTHB PROG - PROP MAINT SVC | | 0 | 2,000 | 0 | 2,000 | 2,000 | 2,000 |
| | **Division: 422 - City Housing Total:** | | **322,220** | **374,820** | **254,767** | **321,095** | **342,249** | **342,249** |

# Economic Development

## Division: 611

The City's Economic Development Division, along with community partners (including the Economic Development Collaborative, U.S. Small Business Administration, Small Business Development Center, and the Moorpark Chamber of Commerce), works within the Moorpark business community to improve the economic vitality of the City of Moorpark.

The Economic Development Division maintains open communication with local businesses focusing on strengthening the relationship between the City and the business community. Feedback from the businesses is utilized to improve public and private business services; assist businesses with expansion; expand support to business collaboration; provide sufficient infrastructure; develop and maintain the local workforce; and provide assistance with the entitlement and building permit process.

The Economic Development Division is also responsible for the City's broadband deployment, business attraction and retention efforts, market and trade area data collection and analyses, economic development contract management, development agreement negotiations, General Plan Economic Development Element implementation, and travel and tourism promotions in collaboration with the Public Information Division. As part of its economic development initiatives, the City offers free business consulting from the Service Corps of Retired Executives (SCORE) to all Moorpark businesses. The City also works closely with the Economic Development Collaborative, which offers business consultation services, community-based lending, global trade assistance, venture capital investment, film production support, and regional collaborations on technology and educational initiatives.

## Budget Worksheet

| Division: 611 - Economic Development | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 611 - Economic Development** | | | | | | | |
| 1000-611-00000-50020 | ED - SALARIES (FT) | 0 | 59,793 | 27,280 | 30,312 | 85,068 | 85,068 |
| 1000-611-00000-50200 | ED - MEDICAL HLTH INSUR | 0 | 11,575 | 4,947 | 4,942 | 15,420 | 15,420 |
| 1000-611-00000-50210 | ED - DENTAL INSUR | 0 | 1,021 | 200 | 200 | 601 | 601 |
| 1000-611-00000-50220 | ED - VISION INSUR | 0 | 124 | 45 | 46 | 137 | 137 |
| 1000-611-00000-50230 | ED - ST/LT DISABILITY INSUR | 0 | 60 | 0 | 0 | 459 | 459 |
| 1000-611-00000-50240 | ED - EMPLOYEE ASST PROGR | 0 | 14 | 4 | 9 | 0 | 0 |
| 1000-611-00000-50250 | ED - WORKERS COMP INSUR | 0 | 1,094 | 1,268 | 1,268 | 2,080 | 2,080 |
| 1000-611-00000-50270 | ED - TERM LIFE INSUR | 0 | 92 | 55 | 42 | 174 | 174 |
| 1000-611-00000-50300 | ED - PERS OCNTRIBUTIONS | 0 | 12,850 | 2,970 | 2,972 | 6,307 | 6,307 |
| 1000-611-00000-50320 | ED - FT DEFER COMP | 0 | 896 | 545 | 606 | 1,701 | 1,701 |
| 1000-611-00000-50400 | ED - MEDICARE | 0 | 662 | 420 | 443 | 1,318 | 1,318 |
| 1000-611-00000-50510 | ED - CELLULAR PHONES/ALLOW | 0 | 0 | 0 | 187 | 540 | 540 |
| 1000-611-00000-51000 | ED - CONTRACTUAL SVC | 66,177 | 33,457 | 30,325 | 33,457 | 27,260 | 27,260 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BUSINESS ENHANCEMENT PROGRAM | | 0.00 | 0.00 | | | 6,000 |
| ADOPTED | COSTAR COMMERCIAL REAL ESTATE DATA | | 0.00 | 0.00 | | | 15,360 |
| ADOPTED | ECONOMIC DEVELOPMENT COLLABORATIVE (EDC) | | 0.00 | 0.00 | | | 4,300 |
| ADOPTED | EDC ANNUAL DINNER SPONSORSHIP | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | VENTURA COUNTY GREEN BUSINESS PROGRAM | | 0.00 | 0.00 | | | 600 |
| 1000-611-00000-51200 | ED - PRINT & AD SVC | 536 | 1,500 | 1,307 | 1,500 | 1,500 | 1,500 |
| 1000-611-00000-51550 | ED - EMPL CONTINUE EDUC & DEVT | 0 | 1,700 | 1,499 | 3,700 | 5,345 | 5,345 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CALED | | 2.00 | 100.00 | | | 200 |
| ADOPTED | CHAMBERS BREAKFASTS/DINNERS, ETC. | | 1.00 | 1,000.00 | | | 1,000 |
| ADOPTED | ICSC CONFERENCE, LODGING & PER DIEM | | 1.00 | 2,500.00 | | | 2,500 |
| ADOPTED | IEDC | | 1.00 | 655.00 | | | 655 |
| ADOPTED | IEDC COURSE | | 1.00 | 900.00 | | | 900 |
| ADOPTED | MMASC | | 1.00 | 90.00 | | | 90 |
| 1000-611-00000-52000 | ED - GENERAL/PROGRAM SUPPLIES | 523 | 2,500 | 0 | 500 | 5,500 | 5,500 |

## Budget Worksheet

| Division: 611 - Economic Development | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL SUPPLIES | | 1.00 | 500.00 | | | 500 |
| ADOPTED | MARKETING | | 1.00 | 5,000.00 | | | 5,000 |
| 1000-611-00000-52020 | ED - OFFICE SUPPLIES | 6 | 300 | 0 | 300 | 0 | 0 |
| 1000-611-00000-52030 | ED - POSTAGE | 0 | 300 | 0 | 300 | 300 | 300 |
| 1000-611-00000-52990 | ED - PUBL& SUBSCRIPT | 200 | 300 | 0 | 300 | 300 | 300 |
| 1000-611-L0039-53000 | 18 HIGH ST - PROP MAINT SVC | 0 | 0 | 0 | 0 | 0 | 0 |
| | **Division: 611 - Economic Development Total:** | **67,443** | **128,238** | **70,871** | **81,084** | **154,010** | **154,010** |

# Fiscal Year 2022/23

# Successor Housing Agency to the Redevelopment Agency of the City of Moorpark

**Division: 424**

With the dissolution of the Redevelopment Agency of the City of Moorpark (the "Redevelopment Agency") pursuant to ABx1 26, the City of Moorpark elected to become the Successor Housing Agency to the Redevelopment Agency (the "Successor Housing Agency"). This Division is responsible for completing the housing requirements of the California Community Redevelopment Law (CCRL) and SB 341 with the housing assets that exist from the former Redevelopment Agency housing division. Once these assets are depleted, any continuing housing programs and functions will be provided through the City Housing Division.

The following properties have been transferred from the Redevelopment Agency to the City of Moorpark acting as the Successor Housing Agency:

Development of the properties is supported by Division 424, while property maintenance is supported by Division 172 (Property Management).

250 Los Angeles Avenue
1123 Walnut Canyon
1113 Walnut Canyon
1095 Walnut Canyon
1083 Walnut Canyon
1073 Walnut Canyon
1063 Walnut Canyon
1331 Walnut Canyon
1293 Walnut Canyon
780 Walnut Street
450 Charles Street
460 Charles Street
484 Charles Street
112 First Street
124 First Street
SW Terminus of Millard St

## Budget Worksheet

| Division: 424 - Successor Housing Agency | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| **Division: 424 - Successor Housing Agency** | | | | | | | | |
| 2123-424-00000-51000 | SA HSNG - CONTRACTUAL SVC | | 6,710 | 6,990 | 6,850 | 6,990 | 6,990 | 6,990 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | HOUSING ADDENDUM TO ANNUAL PROGRESS REPORT | | | 0.00 | 0.00 | | | 3,880 |
| ADOPTED | HOUSING SUCCESSOR FINANCIAL AUDIT | | | 0.00 | 0.00 | | | 3,110 |
| 2123-424-00000-51040 | SA HSNG - LEGAL SVC | | 4,687 | 0 | 0 | 0 | 0 | 0 |
| 2123-424-00000-52030 | SA HSNG - POSTAGE | | 0 | 100 | 41 | 100 | 100 | 100 |
| 2123-424-00000-56200 | SA HSNG - PROP TAX & SBA | | 0 | 21 | 32 | 33 | 21 | 21 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | PARKS DIST SPECIAL BENEFIT ASSESSMENT FOR REGAL PARK CONDO - MAJESTIC COURT (APN: 5060020525) | | | | | | |
| | **Division: 424 - Successor Housing Agency Total:** | | **11,397** | **7,111** | **6,924** | **7,123** | **7,111** | **7,111** |

# Fiscal Year 2022/23

# Public Works Department

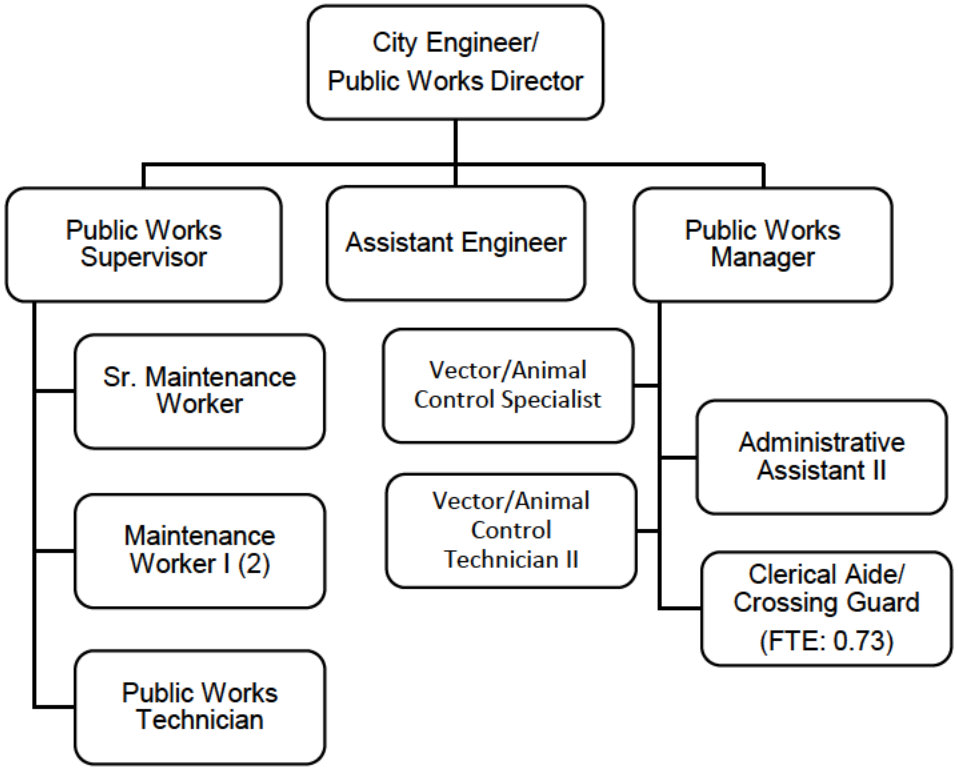
# Fiscal Year 2022/23

## Public Works Department

### Divisions: 310/213/214/223/231/311/312/430/441

The Public Works Department is responsible for a number of maintenance and service programs, including street maintenance, public transit, and stormwater. Beginning May 1, 2019, Animal/Vector Control was transferred from Parks, Recreation and Community Services to Public Works. The Department is also responsible for the administration and implementation of the City's Capital Improvement Program. The Department administers contracts for street repairs, traffic signal maintenance and other related maintenance and repairs. Beginning in FY 2019/20 the Department began contracting for street light maintenance. Department personnel perform minor street maintenance, stenciling, sign installation, roadside weed and litter abatement, graffiti abatement and fleet maintenance. The Department is also responsible for the formation and administration of the City's Maintenance Assessment Districts.

The various funding sources for Public Works activities include: General Fund, Road Maintenance and Rehabilitation Account Fund, Gas Tax Fund, Traffic Safety Fund, State Local Transportation Fund, and Area of Contributions (AOC) Fund. "Areas of Contribution" are established within the City as a means of financing street-related improvements and traffic signals. Developers pay into an AOC fund in direct proportion to the amount of traffic generated by projects located within the AOC.

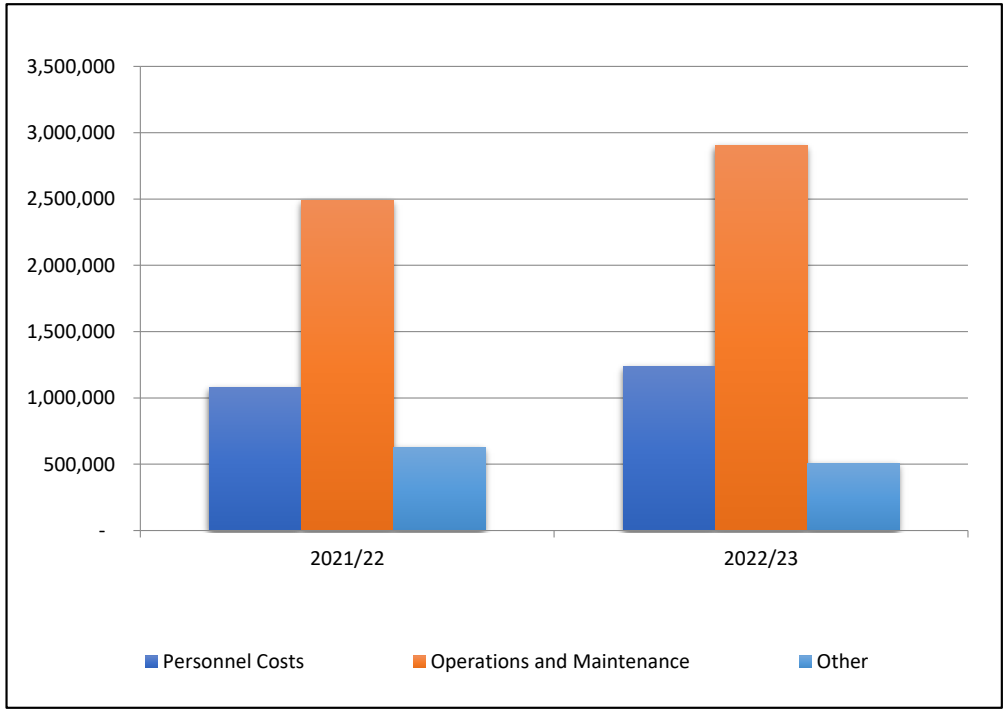


# Expense and Staffing History
# Public Works

| Public Works* | 2021/22 Estimated | 2022/23 Adopted |
|---|---|---|
| Personnel Costs | 1,081,219 | 1,239,390 |
| Operations and Maintenance | 2,489,359 | 2,903,145 |
| Other | 623,975 | 505,914 |
| **Total Expenses** | **$4,194,553** | **$4,648,449** |

* excludes interfund transfers, capital acquisitions and CIP

| Department Staffing | 2021/22 | 2022/23 |
|---|---|---|
| City Engineer/Public Works Director | 1.00 | 1.00 |
| Administrative Assistant II | 1.00 | 1.00 |
| Assistant Engineer | 1.00 | 1.00 |
| Crossing Guards/Clerical Aide | 0.73 | 0.73 |
| Public Works Manager | 1.00 | 1.00 |
| Public Works Technician | 1.00 | 1.00 |
| Maintenance Worker I/II/III | 2.00 | 2.00 |
| Public Works Supevisor | 1.00 | 1.00 |
| Senior Maintenance Worker | 1.00 | 1.00 |
| Vector/Animal Control Specialist | 1.00 | 1.00 |
| Vector/Animal Contro Technician I/II | 1.00 | 1.00 |
| **Total Budgeted Positions** | **11.73** | **11.73** |



# Public Works Administration

## Division: 310

The Administration Division provides management and administrative oversight to the Department and includes cost allocations of Department professionals involved in overall administration of Public Works. This Division also houses costs such as legal and contractual services pertaining to overall needs of the Department.

## Budget Worksheet

| Division: 310 - PWE Administration | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 310 - PWE Administration** | | | | | | | |
| 1000-310-00000-50020 | PWE ADM - SALARIES (FT) | 56,591 | 61,983 | 57,119 | 58,763 | 66,668 | 66,668 |
| 1000-310-00000-50100 | PWE ADM - BILINGUAL PAY | 167 | 167 | 161 | 168 | 167 | 167 |
| 1000-310-00000-50110 | PWE ADM - LONGEVITY PAY | 102 | 327 | 320 | 334 | 356 | 356 |
| 1000-310-00000-50120 | PWE ADM - UNIFORM ALLOW | 26 | 100 | 12 | 15 | 25 | 25 |
| 1000-310-00000-50200 | PWE ADM - MEDICAL HLTH INSUR | 13,006 | 18,088 | 16,471 | 15,559 | 18,974 | 18,974 |
| 1000-310-00000-50210 | PWE ADM - DENTAL INSUR | 771 | 1,225 | 1,000 | 1,001 | 949 | 949 |
| 1000-310-00000-50220 | PWE ADM - VISION INSUR | 95 | 149 | 163 | 164 | 198 | 198 |
| 1000-310-00000-50230 | PWE ADM - ST/LT DISABILITY INSUR | 227 | 334 | 183 | 0 | 359 | 359 |
| 1000-310-00000-50240 | PWE ADM - EMPLOYEE ASST PROGR | 12 | 16 | 13 | 17 | 0 | 0 |
| 1000-310-00000-50250 | PWE ADM - WORKERS COMP INSUR | 1,908 | 1,514 | 1,401 | 1,401 | 1,630 | 1,630 |
| 1000-310-00000-50270 | PWE ADM - TERM LIFE INSUR | 75 | 93 | 88 | 88 | 125 | 125 |
| 1000-310-00000-50300 | PWE ADM - PERS CONTRIBUTIONS | 7,747 | 8,503 | 6,591 | 6,537 | 7,281 | 7,281 |
| 1000-310-00000-50320 | PWE ADM - FT DEFER COMP | 985 | 1,245 | 1,247 | 1,289 | 1,341 | 1,341 |
| 1000-310-00000-50400 | PWE ADM - MEDICARE | 859 | 955 | 872 | 899 | 1,032 | 1,032 |
| 1000-310-00000-50500 | PWE ADM - AUTO ALLOWANCE | 495 | 744 | 721 | 750 | 744 | 744 |
| 1000-310-00000-50510 | PWE ADM - CELLULAR PHONES/ALLOW | 67 | 0 | 0 | 0 | 0 | 0 |
| 1000-310-00000-51000 | PWE ADM - CONTRACTUAL SVC | 13,069 | 16,600 | 12,823 | 13,000 | 16,600 | 16,600 |

BUDGET NOTES

| BUDGET CODE | SUBJECT | DESCRIPTION |
|---|---|---|
| ADOPTED | STORAGE | STORAGE COSTS FOR ACCESS INFORMATION HOLDINGS, LLC AND VENTURA COUNTY GSA/FLEET SERVICES. |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | STORAGE OF CE RECORDS AT ACCESS INFO RECORDS | 0.00 | 0.00 | 15,000 |
| ADOPTED | STORAGE OF CE RECORDS AT VENTURA COUNTY | 0.00 | 0.00 | 1,600 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1000-310-00000-51040 | PWE ADM - LEGAL SVC | 10,965 | 15,000 | 0 | 600 | 15,000 | 15,000 |
| 1000-310-00000-51200 | PWE ADM - PRINT & AD SVC | 169 | 0 | 0 | 0 | 0 | 0 |
| 1000-310-00000-51210 | PWE ADM - EQUIP MAINT SVC | 0 | 500 | 0 | 500 | 500 | 500 |

BUDGET NOTES

| BUDGET CODE | SUBJECT | DESCRIPTION |
|---|---|---|
| ADOPTED | RQST | VARIOUS PUBLIC WORKS EQUIPMENT ITEMS |

## Budget Worksheet

| Division: 310 - PWE Administration | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| 1000-310-00000-51560 | PWE ADM - TRAVEL COSTS | | 0 | 100 | 0 | 100 | 100 | 100 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | MILEAGE REIMBURSEMENT<br>FUNDING PROVIDED IN THE EVENT THAT MILEAGE IS REIMBURSED FOR ANY EMPLOYEE WHO DOES NOT RECEIVE A CAR ALLOWANCE. | | | | | | |
| 1000-310-00000-52010 | PWE ADM - MAINT&REPAIR SUPPLIES | | 0 | 500 | 0 | 350 | 500 | 500 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | GRAFFITI ABATEMENT CHEMICALS | | | | | | |
| 1000-310-00000-52020 | PWE ADM - OFFICE SUPPLIES | | 377 | 1,000 | 284 | 1,000 | 1,000 | 1,000 |
| 1000-310-00000-52050 | PWE ADM - TOOL&NON-CAPITAL EQUIP | | 162 | 250 | 0 | 250 | 250 | 250 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | SPECIAL DEPARTMENT TOOLS | | | | | | |
| 1000-310-00000-52100 | PWE ADM - FUEL SUPPLIES | | 32 | 250 | 0 | 250 | 250 | 250 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | FUEL FOR POOL CARS - 50/50 SPLIT WITH 2414-311-00000-52100.<br>NOTE: 2415.311.00000.52100 ALSO HAS FUNDING FOR PW CREW VEHICLES. | | | | | | |
| 1000-310-00000-54040 | PWE ADM - COMMUNICATION SVC | | 0 | 150 | 0 | 150 | 150 | 150 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | MISC. PHONE CHARGES | | | | | | |
| 1000-310-00000-56000 | PWE ADM - OVERHEAD ALLOCATE | | 50,121 | 76,050 | 0 | 74,531 | 69,084 | 69,084 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | OH ALLOCATION - CENTRAL SVC | | | 0.00 | 0.00 | | | 42,900 |
| ADOPTED | OH ALLOCATION - INFO SYS | | | 0.00 | 0.00 | | | 26,184 |
| | **Division: 310 - PWE Administration Total:** | | **158,026** | **205,843** | **99,476** | **177,716** | **203,283** | **203,283** |

# Fiscal Year 2022/23

## Crossing Guards
### Division: 213

The Public Works Department administers and manages the Crossing Guard Program within the City. There are currently two crossing guards that help schoolchildren cross intersections at two locations: Mountain Meadows/Tierra Rejada and at Los Angeles Avenue/Moorpark Avenue. One full time employee, whose duties include crossing guard service, parking enforcement, and street maintenance, is supplemented by a part time employee who serves as crossing guard along with providing clerical assistance at City Hall within the department.  This Division is funded through the Traffic Safety Fund and Crossing Guard Fund.

## Budget Worksheet

| Division: 213 - Crossing Guard | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | REPEATER | REPEATER ACCESS AND REPAIRS TO FIELD EQUIPMENT | | | | | | |
| 2000-213-00000-51220 | CRS GRD - VEHICLE MAINT SVC | | 0 | 375 | 0 | 375 | 375 | 375 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | VEHICLE ALLOCATION | PUBLIC WORKS TECHNICIAN VEHICLE ($1500 – SPLIT 25%/75% WITH 2000-214-00000-51220) | | | | | | |
| 2000-213-00000-51550 | CRS GRD - EMPL CONTINUE EDUC & DEVT | | 0 | 100 | 0 | 100 | 100 | 100 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | SEMINAR DISTRIBUTION | PUBLIC WORKS TECHNICIAN SEMINARS ($200 – SPLIT 50%/50% WITH 2000-214-00000-51550) | | | | | | |
| 2000-213-00000-52010 | CRS GRD - MAINT&REPAIR SUPPLIES | | 0 | 200 | 0 | 200 | 200 | 200 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | SUPPLIES | CROSSING GUARD VESTS, STOP PADDLES, ETC. | | | | | | |
| 2000-213-00000-52100 | CRS GRD - FUEL SUPPLIES | | 483 | 700 | 315 | 400 | 700 | 700 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | FUEL | FUEL COST OF CROSSING GUARD/PARKING ENFORCEMENT VEHICLE | | | | | | |
| 2000-213-00000-52990 | CRS GRD - PUBL& SUBSCRIPT | | 0 | 50 | 0 | 50 | 50 | 50 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | PUBLICATION | REFERENCE MATERIALS RELATED TO CROSSING GUARD | | | | | | |
| 2000-213-00000-54040 | CRS GRD - COMMUNICATION SVC | | 445 | 273 | 577 | 550 | 273 | 273 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CELLPHONE CHARGES - PW TECHNICIAN | | | 0.00 | 0.00 | | | 200 |
| ADOPTED | MISC PHONE CHARGES | | | 0.00 | 0.00 | | | 73 |
| 2003-213-00000-50020 | CRS GRD - SALARIES (FT) | | 21,100 | 22,767 | 14,999 | 16,005 | 0 | 0 |

## Budget Worksheet

| Division: 213 - Crossing Guard | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 213 - Crossing Guard** | | | | | | | |
| 1000-213-00000-50020 | CRS GRD - SALARIES (FT) | 0 | 0 | 0 | 0 | 23,015 | 23,015 |
| 1000-213-00000-50030 | CRS GRD - SALARIES (PT) | 0 | 0 | 0 | 0 | 28,546 | 28,546 |
| 1000-213-00000-50120 | CRS GRD - UNIFORM ALLOW | 0 | 0 | 0 | 0 | 475 | 475 |
| 1000-213-00000-50200 | CRS GRD - MEDICAL HLTH INSUR | 0 | 0 | 0 | 0 | 10,720 | 10,720 |
| 1000-213-00000-50210 | CRS GRD - DENTAL INSUR | 0 | 0 | 0 | 0 | 618 | 618 |
| 1000-213-00000-50220 | CRS GRD - VISION INSUR | 0 | 0 | 0 | 0 | 105 | 105 |
| 1000-213-00000-50230 | CRS GRD - ST/LT DISABILITY INSUR | 0 | 0 | 0 | 0 | 124 | 124 |
| 1000-213-00000-50250 | CRS GRD - WORKERS COMP INSUR | 0 | 0 | 0 | 0 | 1,261 | 1,261 |
| 1000-213-00000-50270 | CRS GRD - TERM LIFE INSUR | 0 | 0 | 0 | 0 | 67 | 67 |
| 1000-213-00000-50300 | CRS GRD - PERS CONTRIBUTIONS | 0 | 0 | 0 | 0 | 4,024 | 4,024 |
| 1000-213-00000-50320 | CRS GRD - FT DEFER COMP | 0 | 0 | 0 | 0 | 460 | 460 |
| 1000-213-00000-50400 | CRS GRD - MEDICARE | 0 | 0 | 0 | 0 | 781 | 781 |
| 2000-213-00000-50020 | CRS GRD - SALARIES (FT) | 17,302 | 17,566 | 17,386 | 18,063 | 18,275 | 18,275 |
| 2000-213-00000-50100 | CRS GRD - BILINGUAL PAY | 251 | 250 | 241 | 252 | 250 | 250 |
| 2000-213-00000-50110 | CRS GRD - LONGEVITY PAY | 245 | 259 | 255 | 266 | 269 | 269 |
| 2000-213-00000-50120 | CRS GRD - UNIFORM ALLOW | 100 | 150 | 82 | 106 | 150 | 150 |
| 2000-213-00000-50200 | CRS GRD - MEDICAL HLTH INSUR | 6,395 | 6,929 | 7,012 | 7,011 | 7,780 | 7,780 |
| 2000-213-00000-50210 | CRS GRD - DENTAL INSUR | 581 | 613 | 559 | 561 | 533 | 533 |
| 2000-213-00000-50220 | CRS GRD - VISION INSUR | 71 | 75 | 90 | 91 | 111 | 111 |
| 2000-213-00000-50230 | CRS GRD - ST/LT DISABILITY INSUR | 97 | 95 | 65 | 0 | 99 | 99 |
| 2000-213-00000-50240 | CRS GRD - EMPLOYEE ASST PROGR | 8 | 8 | 6 | 8 | 0 | 0 |
| 2000-213-00000-50250 | CRS GRD - WORKERS COMP INSUR | 427 | 429 | 398 | 398 | 447 | 447 |
| 2000-213-00000-50270 | CRS GRD - TERM LIFE INSUR | 37 | 38 | 37 | 38 | 40 | 40 |
| 2000-213-00000-50300 | CRS GRD - PERS CONTRIBUTIONS | 3,294 | 3,623 | 3,458 | 3,589 | 4,215 | 4,215 |
| 2000-213-00000-50320 | CRS GRD - FT DEFER COMP | 336 | 356 | 335 | 349 | 371 | 371 |
| 2000-213-00000-50400 | CRS GRD - MEDICARE | 281 | 272 | 282 | 294 | 290 | 290 |
| 2000-213-00000-51210 | CRS GRD - EQUIP MAINT SVC | 371 | 527 | 337 | 527 | 500 | 500 |

## Budget Worksheet

| Division: 213 - Crossing Guard | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2003-213-00000-50030 | CRS GRD - SALARIES (PT) | 23,085 | 26,124 | 24,171 | 25,702 | 0 | 0 |
| 2003-213-00000-50120 | CRS GRD - UNIFORM ALLOW | 124 | 450 | 114 | 116 | 0 | 0 |
| 2003-213-00000-50200 | CRS GRD - MEDICAL HLTH INSUR | 10,826 | 9,635 | 7,243 | 7,674 | 0 | 0 |
| 2003-213-00000-50210 | CRS GRD - DENTAL INSUR | 1,036 | 345 | 500 | 505 | 0 | 0 |
| 2003-213-00000-50220 | CRS GRD - VISION INSUR | 126 | 48 | 59 | 69 | 0 | 0 |
| 2003-213-00000-50230 | CRS GRD - ST/LT DISABILITY INSUR | 143 | 123 | 40 | 0 | 0 | 0 |
| 2003-213-00000-50240 | CRS GRD - EMPLOYEE ASST PROGR | 14 | 14 | 5 | 8 | 0 | 0 |
| 2003-213-00000-50250 | CRS GRD - WORKERS COMP INSUR | 1,089 | 1,194 | 1,125 | 1,125 | 0 | 0 |
| 2003-213-00000-50270 | CRS GRD - TERM LIFE INSUR | 65 | 56 | 37 | 36 | 0 | 0 |
| 2003-213-00000-50300 | CRS GRD - PERS CONTRIBUTIONS | 3,615 | 3,869 | 2,882 | 2,765 | 0 | 0 |
| 2003-213-00000-50320 | CRS GRD - FT DEFER COMP | 423 | 455 | 253 | 200 | 0 | 0 |
| 2003-213-00000-50400 | CRS GRD - MEDICARE | 707 | 742 | 595 | 568 | 0 | 0 |
| | **Division: 213 - Crossing Guard Total:** | **93,074** | **98,710** | **83,473** | **88,001** | **105,224** | **105,224** |

# Parking Enforcement
## Division: 214

The Public Works Department provides a portion of the workforce allocated to the enforcement of the City's parking regulations. Parking enforcement is also provided by the City's contracted Police Department. Costs accounted in this divisional budget relate to the processing and administration of parking citations, as well as costs related to the administration of the parking citation appeals program. Maintenance costs for the Radar Speed Display Trailer are also budgeted here.

## Budget Worksheet

| Division: 214 - Parking Enforcement | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| **Division: 214 - Parking Enforcement** | | | | | | | | |
| 1000-214-00000-51000 | PARK ENF - CONTRACTUAL SVC | | 8,399 | 21,196 | 7,275 | 21,196 | 22,000 | 22,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | PROCESSING AGREEMENT | CITY CONTRACTS FOR PARKING CITATION PROCESSING SERVICES. | | | | | | |
| 1000-214-00000-51080 | PARK ENF - ADM/COLLECT SVC FEES | | 0 | 3,500 | 0 | 3,500 | 3,500 | 3,500 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | STATE ADMIN FEES FOR PARKING BAIL COLLECTIONS | | | 0.00 | 0.00 | | | 3,500 |
| 1000-214-00000-56300 | PARK ENF - PARK BAIL ST SURCHG | | 17,138 | 42,500 | 0 | 45,900 | 45,900 | 45,900 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | SURCHARGES | PAID TO COUNTY AND STATE PER GC 70372, 76000, 76000 3, 76100 AND 76101 | | | | | | |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | COURTHOUSE CONSTRUCT FUND | | | 3,400.00 | 2.50 | | | 8,500 |
| ADOPTED | CRIMINAL JUSTICE FAC CONSTRUCT FUND | | | 3,400.00 | 2.50 | | | 8,500 |
| ADOPTED | IMMEDIATE & CRITICAL NEEDS STATE COURT FAC CONSTR | | | 3,400.00 | 3.00 | | | 10,200 |
| ADOPTED | STATE COURT FAC CONSTRUCT FUND | | | 3,400.00 | 1.50 | | | 5,100 |
| ADOPTED | TRIAL COURT TRUST FUND | | | 3,400.00 | 4.00 | | | 13,600 |
| 2000-214-00000-50020 | PARK ENF - SALARIES (FT) | | 41,182 | 42,392 | 42,394 | 43,867 | 44,825 | 44,825 |
| 2000-214-00000-50040 | PARK ENF - OVERTIME | | 0 | 100 | 0 | 0 | 100 | 100 |
| 2000-214-00000-50100 | PARK ENF - BILINGUAL PAY | | 418 | 416 | 403 | 419 | 416 | 416 |
| 2000-214-00000-50110 | PARK ENF - LONGEVITY PAY | | 541 | 624 | 614 | 636 | 656 | 656 |
| 2000-214-00000-50120 | PARK ENF - UNIFORM ALLOW | | 166 | 250 | 137 | 177 | 250 | 250 |
| 2000-214-00000-50200 | PARK ENF - MEDICAL HLTH INSUR | | 12,710 | 13,863 | 14,030 | 14,028 | 15,572 | 15,572 |
| 2000-214-00000-50210 | PARK ENF - DENTAL INSUR | | 1,155 | 1,225 | 1,123 | 1,126 | 1,067 | 1,067 |
| 2000-214-00000-50220 | PARK ENF - VISION INSUR | | 141 | 149 | 182 | 183 | 222 | 222 |
| 2000-214-00000-50230 | PARK ENF - ST/LT DISABILITY INSUR | | 217 | 229 | 146 | 0 | 242 | 242 |
| 2000-214-00000-50240 | PARK ENF - EMPLOYEE ASST PROGR | | 16 | 17 | 13 | 16 | 0 | 0 |
| 2000-214-00000-50250 | PARK ENF - WORKERS COMP INSUR | | 1,011 | 1,035 | 961 | 961 | 1,096 | 1,096 |
| 2000-214-00000-50270 | PARK ENF - TERM LIFE INSUR | | 78 | 82 | 81 | 82 | 86 | 86 |

## Budget Worksheet

| Division: 214 - Parking Enforcement | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| 2000-214-00000-50300 | PARK ENF - PERS CONTRIBUTIONS | | 7,847 | 8,690 | 8,363 | 8,649 | 10,232 | 10,232 |
| 2000-214-00000-50320 | PARK ENF - FT DEFER COMP | | 807 | 860 | 817 | 848 | 909 | 909 |
| 2000-214-00000-50400 | PARK ENF - MEDICARE | | 654 | 652 | 672 | 697 | 700 | 700 |
| 2000-214-00000-51000 | PARK ENF - CONTRACTUAL SVC | | 0 | 700 | 75 | 250 | 700 | 700 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | HEARING OFFICER | | | 0.00 | 0.00 | | | 700 |
| 2000-214-00000-51040 | PARK ENF - LEGAL SVC | | 0 | 500 | 0 | 500 | 500 | 500 |
| 2000-214-00000-51200 | PARK ENF - PRINT & AD SVC | | 591 | 2,630 | 3,481 | 2,627 | 1,500 | 1,500 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | PRINT | CITATION BOOKS AND MISC PUBLIC OUTREACH NOTICES | | | | | | |
| 2000-214-00000-51210 | PARK ENF - EQUIP MAINT SVC | | 106 | 122 | 96 | 150 | 150 | 150 |
| 2000-214-00000-51220 | PARK ENF - VEHICLE MAINT SVC | | 0 | 100 | 0 | 500 | 500 | 500 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | VEH MAINTENANCE | MAINTENANCE FOR PUBLIC WORKS TECHNICIAN VEHICLE | | | | | | |
| 2000-214-00000-51550 | PARK ENF - EMPL CONTINUE EDUC & DEVT | | 0 | 100 | 0 | 100 | 100 | 100 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | SEMINAR | PARKING ENFORCEMENT SEMINAR ($200 – SPLIT 50%/50% WITH 2000-310-00000-51550) | | | | | | |
| 2000-214-00000-52020 | PARK ENF - OFFICE SUPPLIES | | 55 | 110 | 0 | 100 | 100 | 100 |
| 2000-214-00000-52050 | PARK ENF - TOOL&NON-CAPITAL EQUIP | | 0 | 100 | 0 | 500 | 500 | 500 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | TOOLS | WEATHERPROOF CITATION ENVELOPES, MARKING CHALK, ETC AND MISC. TOOLS | | | | | | |
| 2000-214-00000-52100 | PARK ENF - FUEL SUPPLIES | | 760 | 1,170 | 947 | 2,000 | 2,000 | 2,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | FUEL | FUEL COST OF CROSSING GUARD/PARKING ENFORCEMENT VEHICLE ($4,700 – SPLIT 75%/25% WITH 2000-310-00000-52100) | | | | | | |

## Budget Worksheet

| Division: 214 - Parking Enforcement | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| 2000-214-00000-52990 | PARK ENF - PUBL& SUBSCRIPT | | 0 | 25 | 0 | 25 | 25 | 25 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | PUBL | PARKING ENFORCEMENT PUBLICATIONS & SUBSCRIPTIONS | | | | | | |
| | **Division: 214 - Parking Enforcement Total:** | | **93,993** | **143,336** | **81,816** | **149,036** | **153,848** | **153,848** |

# Engineering
## Division: 223

The Engineering Division is responsible for reviewing public and private improvements for utility and land development projects for conformance with state and local requirements. The primary areas of responsibility of the Division include:

- Provide conditions of approval for land development projects
- Review and approve all Parcel and Tract maps for land divisions
- Perform grading and improvement plan check
- Issue grading and encroachment permits
- Ensure that proposed land development projects and construction sites conform to National Pollutant Discharge Elimination System (NPDES) requirements
- Review and approve bond estimates and improvement agreements for private land development projects
- Perform inspection services of land development and encroachment permit projects

In addition to City staff, the Division contracts with a private firm for map check, plan check, and construction inspection services for land development and utility projects. The Division can contract with an additional private firm to provide floodplain management services related to land development projects when necessary.

Costs for staff time and contractors devoted to land development and utility projects are funded through developer deposits and encroachment permit fees and are reflected in the Engineer/PW Fund. The General Fund is utilized for a few annual expenses such as membership dues and conferences. The General Fund is also used to subsidize Engineering staff costs when staff time is not attributable to developer or utility projects.

## Budget Worksheet

| Division: 223 - Engineering/Flood Control | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| **Division: 223 - Engineering/Flood Control** | | | | | | | | |
| 1000-223-00000-51550 | ENGR - EMPL CONTINUE EDUC & DEVT | | 0 | 1,500 | 0 | 1,500 | 1,500 | 1,500 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ANNUAL TRAINING | | | 1.00 | 200.00 | | | 200 |
| ADOPTED | MEMBERSHIPS | | | 0.00 | 0.00 | | | 800 |
| ADOPTED | PROFESSIONAL CONFERENCES | | | 1.00 | 400.00 | | | 400 |
| ADOPTED | TRAVEL RELATED TO MEETINGS & CONFERENCES | | | 0.00 | 0.00 | | | 100 |
| 1000-223-00000-51560 | ENGR - TRAVEL COSTS | | 0 | 84 | 0 | 84 | 84 | 84 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | MILEAGE | MISCELLANEOUS MILEAGE | | | | | | |
| 1000-223-00000-59010 | ENGR - TFER TO OTH FUNDS | | 141,686 | 145,491 | 0 | 124,773 | 168,119 | 168,119 |
| 2205-223-00000-50020 | ENGR - SALARIES (FT) | | 113,458 | 128,852 | 111,096 | 114,643 | 134,897 | 134,897 |
| 2205-223-00000-50100 | ENGR - BILINGUAL PAY | | 76 | 0 | 0 | 0 | 0 | 0 |
| 2205-223-00000-50200 | ENGR - MEDICAL HLTH INSUR | | 13,999 | 23,006 | 18,926 | 18,919 | 21,841 | 21,841 |
| 2205-223-00000-50210 | ENGR - DENTAL INSUR | | 1,295 | 2,247 | 1,526 | 1,527 | 1,484 | 1,484 |
| 2205-223-00000-50220 | ENGR - VISION INSUR | | 159 | 273 | 253 | 254 | 314 | 314 |
| 2205-223-00000-50230 | ENGR - ST/LT DISABILITY INSUR | | 478 | 696 | 320 | 0 | 729 | 729 |
| 2205-223-00000-50240 | ENGR - EMPLOYEE ASST PROGR | | 19 | 30 | 22 | 28 | 0 | 0 |
| 2205-223-00000-50250 | ENGR - WORKERS COMP INSUR | | 3,959 | 3,147 | 2,912 | 2,912 | 3,298 | 3,298 |
| 2205-223-00000-50270 | ENGR - TERM LIFE INSUR | | 149 | 192 | 168 | 168 | 255 | 255 |
| 2205-223-00000-50300 | ENGR - PERS CONTRIBUTIONS | | 10,785 | 15,788 | 8,986 | 9,257 | 9,636 | 9,636 |
| 2205-223-00000-50320 | ENGR - FT DEFER COMP | | 2,030 | 2,577 | 2,498 | 2,579 | 2,698 | 2,698 |
| 2205-223-00000-50400 | ENGR - MEDICARE | | 1,712 | 1,974 | 1,677 | 1,734 | 2,080 | 2,080 |
| 2205-223-00000-50500 | ENGR - AUTO ALLOWANCE | | 1,417 | 1,860 | 1,802 | 1,874 | 1,860 | 1,860 |
| 2205-223-00000-50510 | ENGR - CELLULAR PHONES/ALLOW | | 152 | 0 | 0 | 0 | 0 | 0 |
| 2205-223-00000-51000 | ENGR - CONTRACTUAL SVC | | 7,192 | 30,000 | 0 | 30,000 | 30,000 | 30,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | ASSESSMENT - NEW/ANNEXATION | EXPENSE FOR ASSESSMENT ENGINEERING SERVICE IS ALSO CALCULATED HERE. OFFSETTING REVENUE IS REFLECTED IN 2205-000-00000-43360. | | | | | | |

## Budget Worksheet

| Division: 223 - Engineering/Flood Control | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| ADOPTED | FLOOD PLAIN | COSTS ARE FOR CONSULTING SERVICES PERFORMING FLOODPLAIN MANAGEMENT SERVICES RELATED TO LAND DEVELOPMENT PROJECTS. REVENUE IS PROVIDED THROUGH DEVELOPER FEES (2205-000-E0040-43040) AND AN ADDITIONAL 15% OF CONSULTANT COSTS GOES TO 2205-000-00000-43090. | | | | | | |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ASSESSMENT ENGINEER - NEW FORMATION/ANNEXATION | | | 0.00 | 0.00 | | | 9,350 |
| ADOPTED | FLOOD PLAIN MGT SVC CONSULTANT | | | 0.00 | 0.00 | | | 20,650 |
| 2205-223-00000-51040 | ENGR - LEGAL SVC | | 4,631 | 50,000 | 199 | 4,000 | 4,000 | 4,000 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL LEGAL EXPENSES | | | 0.00 | 0.00 | | | 4,000 |
| 2205-223-00000-51200 | ENGR - PRINT & AD SVC | | 0 | 0 | 0 | 0 | 0 | 0 |
| 2205-223-00000-51560 | ENGR - TRAVEL COSTS | | 0 | 60 | 0 | 60 | 60 | 60 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | MILEAGE | MISCELLANEOUS MILEAGE | | | | | | |
| 2205-223-00000-54040 | ENGR - COMMUNICATION SVC | | 304 | 660 | 625 | 660 | 660 | 660 |
| 2205-223-00000-56100 | ENGR - COST PLAN CHRG | | 84,646 | 77,127 | 0 | 77,127 | 95,276 | 95,276 |
| 2205-223-E0037-51060 | ENGR REVIEW- MUNI ENGR SVC | | 188,291 | 105,000 | 89,885 | 105,000 | 105,000 | 105,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | PLAN CHECK | ENGINEERING - PLAN CHECK. EXPENDITURE LINE IS CONNECTED TO REVENUE LINE 2205-000-00000-43020 (PUBLIC IMPROVEMENT PLAN CHECK). BUDGETED EXPENSES ARE EQUAL TO 70% OF REVENUE LINE. | | | | | | |
| 2205-223-E0038-51060 | ENGR INSPECT - MUNI ENGR SVC | | 31,735 | 60,200 | 74,532 | 60,200 | 60,200 | 60,200 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | INSPECTIONS | ENGINEERING - INSPECTIONS. EXPENDITURE LINE IS CONNECTED TO REVENUE LINE 2205-000-00000-43030 (ENGINEERING INSPECTIONS). BUDGETED EXPENSES ARE EQUAL TO 70% OF REVENUE LINE. | | | | | | |
| 2205-223-E0039-51060 | ENGR ENCROACH - MUNI ENGR SVC | | 0 | 4,900 | 0 | 2,500 | 2,500 | 2,500 |

## Budget Worksheet

| Division: 223 - Engineering/Flood Control | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | EXPENDITURE LINE IS CONNECTED TO REVENUE LINE 2205-000-00000-43140 (ENCROACHMENT PERMITS). BUDGETED EXPENSES ARE EQUAL TO 70% OF ENCROACHMENT PERMIT REVENUE WHEN 3RD PARTY IS USED. THIS IS FOR SPECIAL PROJECTS WHERE CONSULTANT PROVIDES INSPECTION SERVICES VS. STANDARD CITY STAFF. | | | | | | |
| 2205-223-E0073-51000 | FAIRFIELD INN B/E CONSTR ISSUES - CONTRACTUAL SVC | | 0 | 0 | 0 | 0 | 0 | 0 |
| 2205-223-E0073-51040 | FAIRFIELD INN B/E CONSTR ISSUES - LEGAL SVC | | 1,301 | 0 | 0 | 0 | 0 | 0 |
| | **Division: 223 - Engineering/Flood Control Total:** | | **609,473** | **655,664** | **315,435** | **559,799** | **646,491** | **646,491** |

# NPDES - Stormwater Management

**Division: 231**

The Stormwater Management Program provides for the development, implementation and administration of a number of federally mandated programs promulgated by the National Pollutant Discharge Elimination System (NPDES). These programs are designed to reduce or eliminate pollutants entering the City's storm drain systems. The City is part of the Calleguas Creek Watershed and participates in a number of watershed-based programs. The City complies with the Regional Water Quality Control Board's stormwater permit and Total Maximum Daily Load (TMDL) requirements. City programs include public outreach, illicit discharge/illicit connection enforcement, stormwater inspections for designated businesses, water quality monitoring and litter reduction. A new addition to the program is the requirement for installation of full capture devices in commercial, industrial, and high-density residential areas to prevent trash from entering the local waterway.

## Budget Worksheet

| Division: 231 - NPDES | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 231 - NPDES** | | | | | | | |
| 1000-231-00000-50020 | NPDES - SALARIES (FT) | 25,109 | 26,230 | 26,833 | 27,525 | 28,734 | 28,734 |
| 1000-231-00000-50110 | NPDES - LONGEVITY PAY | 270 | 386 | 377 | 387 | 415 | 415 |
| 1000-231-00000-50200 | NPDES - MEDICAL HLTH INSUR | 4,364 | 4,630 | 4,686 | 4,684 | 5,210 | 5,210 |
| 1000-231-00000-50210 | NPDES - DENTAL INSUR | 426 | 409 | 381 | 382 | 355 | 355 |
| 1000-231-00000-50220 | NPDES - VISION INSUR | 52 | 50 | 61 | 62 | 74 | 74 |
| 1000-231-00000-50230 | NPDES - ST/LT DISABILITY INSUR | 109 | 142 | 73 | 0 | 155 | 155 |
| 1000-231-00000-50240 | NPDES - EMPLOYEE ASST PROGR | 6 | 5 | 4 | 5 | 0 | 0 |
| 1000-231-00000-50250 | NPDES - WORKERS COMP INSUR | 598 | 641 | 595 | 595 | 703 | 703 |
| 1000-231-00000-50270 | NPDES - TERM LIFE INSUR | 38 | 37 | 36 | 37 | 38 | 38 |
| 1000-231-00000-50300 | NPDES - PERS CONTRIBUTIONS | 4,785 | 5,304 | 5,191 | 5,323 | 6,416 | 6,416 |
| 1000-231-00000-50320 | NPDES - FT DEFER COMP | 500 | 532 | 514 | 528 | 583 | 583 |
| 1000-231-00000-50400 | NPDES - MEDICARE | 375 | 394 | 402 | 413 | 433 | 433 |
| 1000-231-00000-51000 | NPDES - CONTRACTUAL SVC | 55,438 | 76,272 | 53,300 | 60,000 | 100,000 | 100,000 |

BUDGET NOTES

| BUDGET CODE | SUBJECT | DESCRIPTION |
|---|---|---|
| ADOPTED | VCWPD INCREASE | VCWPD INCREASE INCORPORATES THE CONCEPT OF WORKING COOPERATIVELY WITH VCWPD FOR DEVELOPMENT OF A REGIONAL WATERSHED MANAGEMENT PLAN. |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | TMDL MONITORING PROGRAM | 0.00 | 0.00 | 20,000 |
| ADOPTED | VCWPD IMPLEMENTATION AGREEMENT | 0.00 | 0.00 | 80,000 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1000-231-00000-51040 | NPDES - LEGAL SVC | 482 | 2,500 | 297 | 2,500 | 2,500 | 2,500 |

BUDGET NOTES

| BUDGET CODE | SUBJECT | DESCRIPTION |
|---|---|---|
| ADOPTED | RQST | ORDINANCE UPDATE |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1000-231-00000-51560 | NPDES - TRAVEL COSTS | 0 | 50 | 0 | 50 | 50 | 50 |
| 1000-231-00000-52000 | NPDES - GENERAL/PROGRAM SUPPL | 975 | 1,500 | 680 | 1,500 | 1,500 | 1,500 |

BUDGET NOTES

| BUDGET CODE | SUBJECT | DESCRIPTION |
|---|---|---|
| ADOPTED | RQST | STENCILS, PAINT AND EQUIPMENT.<br>CATCH BASIN STENCILING PROGRAM; SPILL RESPONSE KITS, STRAW WATTLES, ARROYO SIGNS, ETC. |

## Budget Worksheet

| Division: 231 - NPDES | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| 1000-231-00000-52050 | NPDES - TOOL&NON-CAPITAL EQUIP | | 0 | 250 | 0 | 250 | 250 | 250 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | STORMWATER MATERIALS.<br>ILLICIT DISCHARGE TESTING KIT (CHLORINE/SALTS KIT). GENERAL STORMWATER MATERIALS. | | | | | | |
| 1000-231-00000-52990 | NPDES - PUBL& SUBSCRIPT | | 0 | 200 | 0 | 200 | 200 | 200 |
| 1000-231-00000-54040 | NPDES - COMMUNICATION SVC | | 0 | 50 | 0 | 50 | 50 | 50 |
| 1000-231-00000-54050 | NPDES - OPERATE PERMIT FEES | | 14,984 | 15,000 | 17,666 | 18,000 | 18,000 | 18,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | CITY'S NPDES PERMIT FEE. | | | | | | |
| 1000-231-E0054-52000 | NPDES - GENERAL/PROGRAM SUPPL | | 0 | 500 | 0 | 500 | 500 | 500 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | PUBLIC OUTREACH MATERIALS | | | | | | |
| 1000-231-P0014-51000 | NPDES BUSINESS INSP - CONTRACTUAL SVC | | 0 | 25,000 | 11,378 | 20,000 | 5,000 | 5,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | STORMWATER INSPECTIONS<br>REMAINING INSPECTIONS FROM PREVIOUS YEAR'S PROCESS. | | | | | | |
| 2302-231-P0007-50020 | DEBRIS BASINS - SALARIES (FT) | | 228 | 333 | 328 | 341 | 353 | 353 |
| 2302-231-P0007-50100 | DEBRIS BASINS - BILINGUAL PAY | | 3 | 4 | 4 | 4 | 4 | 4 |
| 2302-231-P0007-50110 | DEBRIS BASINS - LONGEVITY PAY | | 4 | 5 | 4 | 5 | 5 | 5 |
| 2302-231-P0007-50120 | DEBRIS BASINS - UNIFORM ALLOW | | 1 | 3 | 1 | 1 | 3 | 3 |
| 2302-231-P0007-50200 | DEBRIS BASINS - MEDICAL HLTH INSUR | | 76 | 116 | 117 | 117 | 130 | 130 |
| 2302-231-P0007-50210 | DEBRIS BASINS - DENTAL INSUR | | 7 | 10 | 9 | 9 | 9 | 9 |
| 2302-231-P0007-50220 | DEBRIS BASINS - VISION INSUR | | 1 | 1 | 1 | 2 | 2 | 2 |
| 2302-231-P0007-50230 | DEBRIS BASINS - ST/LT DISABILITY INSUR | | 1 | 2 | 1 | 0 | 2 | 2 |
| 2302-231-P0007-50240 | DEBRIS BASINS - EMPLOYEE ASST PROGR | | 0 | 0 | 0 | 0 | 0 | 0 |
| 2302-231-P0007-50250 | DEBRIS BASINS - WORKERS COMP INSUR | | 8 | 8 | 8 | 8 | 9 | 9 |
| 2302-231-P0007-50270 | DEBRIS BASINS - TERM LIFE INSUR | | 0 | 1 | 0 | 0 | 1 | 1 |
| 2302-231-P0007-50300 | DEBRIS BASINS - PERS CONTRIBUTIONS | | 44 | 68 | 64 | 68 | 81 | 81 |

## Budget Worksheet

| Division: 231 - NPDES | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2302-231-P0007-50320 | DEBRIS BASINS - FT DEFER COMP | 5 | 7 | 6 | 7 | 7 | 7 |
| 2302-231-P0007-50400 | DEBRIS BASINS - MEDICARE | 3 | 5 | 5 | 5 | 6 | 6 |
| 2305-231-P0007-50020 | DEBRIS BASINS - SALARIES (FT) | 228 | 333 | 328 | 341 | 353 | 353 |
| 2305-231-P0007-50100 | DEBRIS BASINS - BILINGUAL PAY | 3 | 4 | 4 | 4 | 4 | 4 |
| 2305-231-P0007-50110 | DEBRIS BASINS - LONGEVITY PAY | 4 | 5 | 4 | 5 | 5 | 5 |
| 2305-231-P0007-50120 | DEBRIS BASINS - UNIFORM ALLOW | 1 | 3 | 1 | 1 | 3 | 3 |
| 2305-231-P0007-50200 | DEBRIS BASINS - MEDICAL HLTH INSUR | 76 | 116 | 117 | 117 | 130 | 130 |
| 2305-231-P0007-50210 | DEBRIS BASINS - DENTAL INSUR | 7 | 10 | 9 | 9 | 9 | 9 |
| 2305-231-P0007-50220 | DEBRIS BASINS - VISION INSUR | 1 | 1 | 1 | 2 | 2 | 2 |
| 2305-231-P0007-50230 | DEBRIS BASINS - ST/LT DISABILITY INSUR | 1 | 2 | 1 | 0 | 2 | 2 |
| 2305-231-P0007-50240 | DEBRIS BASINS - EMPLOYEE ASST PROGR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2305-231-P0007-50250 | DEBRIS BASINS - WORKERS COMP INSUR | 8 | 8 | 8 | 8 | 9 | 9 |
| 2305-231-P0007-50270 | DEBRIS BASINS - TERM LIFE INSUR | 0 | 1 | 0 | 0 | 1 | 1 |
| 2305-231-P0007-50300 | DEBRIS BASINS - PERS CONTRIBUTIONS | 44 | 68 | 64 | 68 | 81 | 81 |
| 2305-231-P0007-50320 | DEBRIS BASINS - FT DEFER COMP | 5 | 7 | 6 | 7 | 7 | 7 |
| 2305-231-P0007-50400 | DEBRIS BASINS - MEDICARE | 3 | 5 | 5 | 5 | 6 | 6 |
| 2310-231-P0007-50020 | DEBRIS BASINS - SALARIES (FT) | 2,739 | 3,990 | 3,935 | 4,093 | 4,239 | 4,239 |
| 2310-231-P0007-50100 | DEBRIS BASINS - BILINGUAL PAY | 35 | 50 | 48 | 50 | 50 | 50 |
| 2310-231-P0007-50110 | DEBRIS BASINS - LONGEVITY PAY | 44 | 59 | 57 | 60 | 62 | 62 |
| 2310-231-P0007-50120 | DEBRIS BASINS - UNIFORM ALLOW | 11 | 30 | 14 | 18 | 30 | 30 |
| 2310-231-P0007-50200 | DEBRIS BASINS - MEDICAL HLTH INSUR | 917 | 1,386 | 1,403 | 1,403 | 1,557 | 1,557 |
| 2310-231-P0007-50210 | DEBRIS BASINS - DENTAL INSUR | 81 | 123 | 111 | 112 | 107 | 107 |
| 2310-231-P0007-50220 | DEBRIS BASINS - VISION INSUR | 10 | 15 | 17 | 18 | 22 | 22 |
| 2310-231-P0007-50230 | DEBRIS BASINS - ST/LT DISABILITY INSUR | 10 | 22 | 13 | 0 | 23 | 23 |
| 2310-231-P0007-50240 | DEBRIS BASINS - EMPLOYEE ASST PROGR | 1 | 2 | 1 | 2 | 0 | 0 |
| 2310-231-P0007-50250 | DEBRIS BASINS - WORKERS COMP INSUR | 99 | 97 | 90 | 90 | 104 | 104 |
| 2310-231-P0007-50270 | DEBRIS BASINS - TERM LIFE INSUR | 5 | 8 | 7 | 8 | 8 | 8 |
| 2310-231-P0007-50300 | DEBRIS BASINS - PERS CONTRIBUTIONS | 535 | 821 | 788 | 823 | 975 | 975 |
| 2310-231-P0007-50320 | DEBRIS BASINS - FT DEFER COMP | 54 | 81 | 76 | 80 | 86 | 86 |
| 2310-231-P0007-50400 | DEBRIS BASINS - MEDICARE | 43 | 61 | 63 | 66 | 67 | 67 |

## Budget Worksheet

| Division: 231 - NPDES | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| 2316-231-P0007-51000 | DEBRIS BASINS - CONTRACTUAL SVC | | 0 | 6,498 | 0 | 0 | 3,000 | 3,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | BMP MAINTENANCE.<br>MAINTENANCE OF THE CATCH BASIN INSERTS ALONG GISLER AVENUE. | | | | | | |
| | **Division: 231 - NPDES Total:** | | **113,858** | **174,451** | **130,216** | **150,948** | **182,720** | **182,720** |

# Street Maintenance

## Division: 311

The Street Maintenance Division is responsible for maintaining all City streets and rights-of-way and for administering related capital improvement projects. Division personnel perform minor street maintenance, stenciling, roadside litter and weed removal, storm drain maintenance and street sign installation as required to facilitate traffic flow and safety within the City. Major street repairs, street striping, street sweeping and traffic signal maintenance are contracted along with the design and construction of major street improvement projects.

The Gas Tax Fund, Road Maintenance and Rehabilitation Account Fund, State Local Transportation Fund, Traffic Safety Fund, and Area of Contribution (AOC) Funds support street maintenance and improvement projects.

## Budget Worksheet

| Division: 311 - Street Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 311 - Street Maintenance** | | | | | | | |
| 1000-311-00000-55000 | ST MAINT - MACHINE&EQUIP | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-311-C0020-55200 | PRINCETON AV IMPROV - NFRASTRUCTURES | 0 | 450,000 | 0 | 0 | 450,000 | 450,000 |
| 2001-311-C0029-55200 | METROLK SLOT NEW ENTRY - INFRASTRUCTURES | 1 | 0 | 0 | 0 | 0 | 0 |
| 2001-311-C0029-55300 | METROLK SLOT NEW ENTRY - CAPITAL-PROF SVC | 21,447 | 0 | 0 | 0 | 0 | 0 |
| 2001-311-C0033-55300 | NEW LA AV UNDERGRD - CAPITAL-PROF SVC | 0 | 286 | 0 | 0 | 286 | 286 |
| 2001-311-C0037-55200 | ARROYO DR BIKE/PED - INFRASTRUCTURES | 0 | 200,000 | 0 | 0 | 200,000 | 200,000 |
| 2001-311-C0037-55300 | ARROYO DR BIKE/PED - CAP PROF SVC | 0 | 68,820 | 31,064 | 45,000 | 23,820 | 23,820 |
| 2001-311-C0037-59010 | ARROYO DR BIKE/PED - TFER TO OTH FUNDS | 943 | 0 | 0 | 0 | 0 | 0 |
| 2002-311-C0004-55100 | MRPK AV WIDE/CASEY-3RD - LAND ACQUISITION | 0 | 101,648 | 0 | 0 | 101,648 | 101,648 |
| 2002-311-C0004-59010 | MPRK AVE WIDE/CASEY - TFER TO OTH FUNDS | 0 | 0 | 0 | 0 | 0 | 0 |
| 2002-311-C0020-55200 | PRINCETON AV IMPROV - INFRASTRUCTURES | 0 | 527,565 | 0 | 0 | 527,565 | 527,565 |
| 2002-311-C0020-55300 | PRINCETON AV IMPROV - CAPITAL-PROF SVC | 0 | 1,822,435 | 59,927 | 0 | 1,822,435 | 1,822,435 |
| 2002-311-C0031-55300 | NORTH HILLS PKWY - CAPITAL-PROF SVC | 0 | 0 | 0 | 0 | 0 | 0 |
| 2002-311-C0031-59010 | NORTH HILLS PKWY - TFER TO OTH FUNDS | 0 | 0 | 0 | 0 | 0 | 0 |
| 2014-311-C0020-51040 | PRINCETON AV IMPROV - LEGAL SVC | 0 | 0 | 409 | 410 | 0 | 0 |
| 2014-311-C0020-55100 | PRINCETON AV IMPROV - LAND ACQUISITION | 48 | 66,585 | 65,942 | 65,942 | 643 | 643 |
| 2014-311-C0020-55200 | PRINCETON AV IMPROV - INFRASTRUCTURES | 9,173 | 7,274,951 | (5,573) | (5,574) | 7,280,524 | 7,280,524 |
| 2014-311-C0020-55210 | PRINCETON AV IMPROV - BLDG & STRUCT ACQ | 0 | 601 | 0 | 0 | 601 | 601 |
| 2014-311-C0020-55300 | PRINCETON AV IMPROV - CAPITAL-PROF SVC | 116,523 | 127,224 | 94,805 | 124,000 | 3,224 | 3,224 |
| 2014-311-C0020-59010 | PRINCETON AV IMPROV - TFER TO OTH FUNDS | 0 | 0 | 0 | 0 | 0 | 0 |
| 2014-311-C0021-55100 | LA AV WIDE-SPRING/MPK - LAND ACQUISITION | 0 | 810,000 | 802,625 | 803,000 | 7,000 | 7,000 |
| 2014-311-C0021-55200 | LA AV WIDE-SPRING/MPK - INFRASTRUCTURES | 0 | 418,033 | 0 | 0 | 418,033 | 418,033 |
| 2014-311-C0021-55300 | LA AV WIDE-SPRING/MPK - CAPITAL-PROF SVC | 2,180 | 500,922 | 0 | 0 | 500,922 | 500,922 |
| 2014-311-C0021-59010 | LA AV WIDE-SPRING/MPK - TFER TO OTH FUNDS | 0 | 0 | 0 | 0 | 0 | 0 |
| 2014-311-C0022-55100 | SPRING RD WIDE - LAND ACQUISITION | 0 | 81,314 | 0 | 0 | 81,314 | 81,314 |
| 2014-311-C0022-55200 | SPRING RD WIDE - INFRASTRUCTURES | 0 | 625,620 | 0 | 0 | 625,620 | 625,620 |
| 2014-311-C0022-55300 | SPRING RD WIDE - CAPITAL-PROF SVC | 0 | 67,635 | 0 | 0 | 67,635 | 67,635 |
| 2014-311-C0022-59010 | SPRING RD WIDE - TFER TO OTH FUNDS | 0 | 0 | 0 | 0 | 0 | 0 |
| 2014-311-C0026-55300 | LA AVE MEDIANS - CAPITAL-PROF SVC | 0 | 0 | 0 | 0 | 0 | 0 |

## Budget Worksheet

| Division: 311 - Street Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2014-311-C0026-59010 | LA AVE MEDIANS - TFER TO OTH FUNDS | 430 | 0 | 0 | 0 | 0 | 0 |
| 2014-311-C0030-55300 | WIDE @ LA AV/SHASTA - CAPITAL-PROF SVC | 0 | 49,558 | 0 | 0 | 10,000 | 10,000 |
| 2014-311-C0030-59010 | WIDE @ LA AV/SHASTA - TFER TO OTH FUNDS | 0 | 0 | 0 | 0 | 0 | 0 |
| 2014-311-C0033-55200 | NEW LA AV UNDERGRD - INFRASTRUCTURES | 0 | 308,000 | 0 | 0 | 308,000 | 308,000 |
| 2014-311-C0033-55300 | NEW LA AV UNDERGRD - CAPITAL-PROF SVC | 0 | 133,021 | 0 | 0 | 133,021 | 133,021 |
| 2014-311-C0033-59010 | NEW LA AV UNDERGRD - TFER TO OTH FUNDS | 0 | 0 | 0 | 0 | 0 | 0 |
| 2014-311-C0060-55200 | SIG IMPRV SPRING/CHARLES/SECOND - INFRASTRUCTURES | 0 | 100,000 | 0 | 0 | 0 | 0 |
| 2014-311-C0060-55300 | SIG IMPRV SPRING/CHARLES/SECOND - CAP PROF SVCS | 0 | 25,000 | 0 | 0 | 0 | 0 |
| 2014-311-C0060-59010 | SIG IMPRV SPRING/CHARLES/SECOND-TFER TO OTH FUNDS | 0 | 0 | 0 | 0 | 0 | 0 |
| 2014-311-M0040-55200 | LA AV TRAF SIGNALS/FIB OPTIC UPGRD - INFRASTRUCT | 0 | 935,650 | 0 | 0 | 935,650 | 935,650 |
| 2014-311-M0040-55300 | LA AVE TRAF SIGNALS/FIB OPTIC UPGRD - CIP PROF SVC | 0 | 5 | 0 | 0 | 5 | 5 |
| 2014-311-M0040-59010 | LA AV TRAF SIGNALS/FIB OPT UPGRD-TFER TO OTH FUNDS | 0 | 0 | 0 | 0 | 0 | 0 |
| 2401-311-C0021-55200 | LA AV WIDE-SPRING/MPK - INFRASTRUCTURES | 0 | 796,770 | 0 | 0 | 796,770 | 796,770 |
| 2409-311-C0020-55200 | PRINCETON AV IMPROV - INFRASTRUCTURES | 0 | 1,744,220 | 0 | 0 | 1,744,220 | 1,744,220 |
| 2411-311-00000-51000 | ST MAINT - CONTRACTUAL SERVICES | 3,000 | 3,000 | 3,390 | 3,000 | 3,000 | 3,000 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | TDA ARTICLE 3 FINANCIAL & COMPLIANCE AUDIT | 0.00 | 0.00 | 3,000 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2411-311-C0037-55200 | ARROYO DR BIKE/PED - INFRASTRUCTURES | 0 | 216,856 | 0 | 0 | 216,856 | 216,856 |
| 2411-311-C0037-55300 | ARROYO DR BIKE/PED - CAP PROF SVC | 0 | 531,180 | 68,623 | 100,000 | 431,180 | 431,180 |
| 2411-311-L0078-53000 | LASSEN PED/BIKE LN - PROP MAINT | 0 | 25,000 | 0 | 0 | 25,000 | 25,000 |

BUDGET NOTES

| BUDGET CODE | SUBJECT | DESCRIPTION |
|---|---|---|
| ADOPTED | MAINTENANCE OF LASSEN PEDESTRIAN/BICYC | EXPENSE LINE INCLUDES ROUTINE MAINTENANCE AND INSTALLATION OF NEW LIGHTING ALONG THE PATH. |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2412-311-00000-50020 | ST MAINT - SALARIES (FT) | 142,467 | 151,355 | 134,681 | 139,165 | 160,984 | 160,984 |
| 2412-311-00000-50100 | ST MAINT - BILINGUAL PAY | 998 | 732 | 709 | 738 | 732 | 732 |
| 2412-311-00000-50110 | ST MAINT - LONGEVITY PAY | 1,765 | 1,374 | 1,361 | 1,417 | 1,492 | 1,492 |
| 2412-311-00000-50120 | ST MAINT - UNIFORM ALLOW | 558 | 755 | 210 | 135 | 490 | 490 |
| 2412-311-00000-50200 | ST MAINT - MEDICAL HLTH INSUR | 32,122 | 48,681 | 45,782 | 45,752 | 53,762 | 53,762 |
| 2412-311-00000-50210 | ST MAINT - DENTAL INSUR | 3,025 | 4,120 | 3,614 | 3,604 | 3,669 | 3,669 |
| 2412-311-00000-50220 | ST MAINT - VISION INSUR | 370 | 499 | 598 | 596 | 766 | 766 |

## Budget Worksheet

| Division: 311 - Street Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2412-311-00000-50230 | ST MAINT - ST/LT DISABILITY INSUR | 723 | 818 | 418 | 0 | 869 | 869 |
| 2412-311-00000-50240 | ST MAINT - EMPLOYEE ASST PROGR | 44 | 61 | 45 | 56 | 0 | 0 |
| 2412-311-00000-50250 | ST MAINT - WORKERS COMP INSUR | 4,903 | 3,695 | 3,417 | 3,417 | 3,936 | 3,936 |
| 2412-311-00000-50270 | ST MAINT - TERM LIFE INSUR | 226 | 305 | 272 | 272 | 315 | 315 |
| 2412-311-00000-50300 | ST MAINT - PERS CONTRIBUTIONS | 21,332 | 25,083 | 18,712 | 19,385 | 22,629 | 22,629 |
| 2412-311-00000-50320 | ST MAINT - FT DEFER COMP | 2,587 | 3,055 | 2,703 | 2,806 | 3,248 | 3,248 |
| 2412-311-00000-50400 | ST MAINT - MEDICARE | 2,204 | 2,349 | 2,112 | 2,192 | 2,519 | 2,519 |
| 2412-311-00000-50500 | ST MAINT - AUTO ALLOWANCE | 488 | 372 | 360 | 375 | 372 | 372 |
| 2412-311-00000-50510 | ST MAINT - CELLULAR PHONES/ALLOW | 105 | 0 | 0 | 0 | 0 | 0 |
| 2412-311-00000-51000 | ST MAINT - CONTRACTUAL SVC | 3,000 | 18,000 | 3,390 | 18,000 | 18,000 | 18,000 |

BUDGET NOTES

| BUDGET CODE | SUBJECT | DESCRIPTION |
|---|---|---|
| ADOPTED | RQST | STRIPING |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | TDA ARTICLE 8A FINANCIAL & COMPLIANCE AUDIT | 0.00 | 0.00 | 3,000 |
| ADOPTED | VARIOUS CONTRACTUAL SERVICES | 0.00 | 0.00 | 15,000 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2412-311-00000-52010 | ST MAINT - MAINT&REPAIR SUPPLIES | 33,216 | 33,000 | 38,023 | 33,000 | 33,000 | 33,000 |

BUDGET NOTES

| BUDGET CODE | SUBJECT | DESCRIPTION |
|---|---|---|
| ADOPTED | RQST | PAINT, BARRICADES, SIGNS ASHPALT/CONCRETE. |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2412-311-00000-54040 | ST MAINT - COMMUNICATION SVC | 0 | 325 | 0 | 325 | 325 | 325 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | CELL PHONE REIMB - PWSI | 0.00 | 0.00 | 325 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2412-311-C0035-55200 | ARROYO DRIVE OVERLAY - INFRASTRUCTURES | 0 | 446,344 | 0 | 0 | 446,344 | 446,344 |
| 2412-311-C0035-55300 | ARROYO DRIVE OVERLAY - PROFESSIONAL SERVICES | 0 | 90,000 | 24,636 | 85,856 | 4,144 | 4,144 |
| 2412-311-C0035-59010 | ARROYO DRIVE OVERLAY - TFER TO OTH FUNDS | 254 | 0 | 0 | 0 | 0 | 0 |
| 2412-311-M0029-55200 | SIDEWLK RECONSTR PROG - INFRASTRUCTURE | 0 | 50,000 | 0 | 0 | 50,000 | 50,000 |
| 2412-311-M0033-55200 | TRF SIGNAL UPGRD-INFRASTRUCTURE | 65,468 | 73,222 | 0 | 0 | 73,222 | 73,222 |
| 2412-311-M0047-55200 | DOWNTOWN AREA SLURRY SEAL - INFRASTRUCTURE | 430,050 | 0 | 0 | 0 | 0 | 0 |

## Budget Worksheet

| Division: 311 - Street Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2412-311-M0047-59010 | DOWNTOWN AREA SLURRY SEAL - TFER TO OTH FUNDS | 435 | 0 | 0 | 0 | 0 | 0 |
| 2413-311-00000-51000 | STA-SGR - CONTRACTUAL SVC | 3,000 | 3,000 | 3,390 | 3,000 | 3,000 | 3,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | STA AUDIT | | 0.00 | 0.00 | | | 3,000 |
| 2413-311-C0029-55200 | METROLK SLOT NEW ENTRY - INFRASTRUCTURES | 26,450 | 0 | 0 | 0 | 0 | 0 |
| 2414-311-C0029-55200 | METROLK SLOT NEW ENTRY - INFRASTRUCTURES | 161,983 | 0 | 0 | 0 | 0 | 0 |
| 2414-311-C0029-59010 | METROLK SLOT NEW ENTRY - TFER TO OTH FUNDS | 860 | 0 | 0 | 0 | 0 | 0 |
| 2415-311-00000-50020 | ST MAINT - SALARIES (FT) | 147,844 | 171,831 | 149,811 | 155,643 | 179,615 | 179,615 |
| 2415-311-00000-50040 | ST MAINT - OVERTIME | 3,538 | 3,500 | 1,573 | 1,458 | 3,500 | 3,500 |
| 2415-311-00000-50050 | ST MAINT - PREMIUM/CERT PAY | 15,194 | 20,000 | 15,080 | 15,728 | 20,000 | 20,000 |
| 2415-311-00000-50100 | ST MAINT - BILINGUAL PAY | 897 | 873 | 846 | 880 | 873 | 873 |
| 2415-311-00000-50110 | ST MAINT - LONGEVITY PAY | 915 | 1,331 | 1,307 | 1,360 | 1,428 | 1,428 |
| 2415-311-00000-50120 | ST MAINT - UNIFORM ALLOW | 1,505 | 1,710 | 1,343 | 1,043 | 1,525 | 1,525 |
| 2415-311-00000-50200 | ST MAINT - MEDICAL HLTH INSUR | 37,228 | 55,141 | 49,775 | 50,177 | 59,829 | 59,829 |
| 2415-311-00000-50210 | ST MAINT - DENTAL INSUR | 4,017 | 4,346 | 4,182 | 4,192 | 3,967 | 3,967 |
| 2415-311-00000-50220 | ST MAINT - VISION INSUR | 489 | 533 | 661 | 672 | 804 | 804 |
| 2415-311-00000-50230 | ST MAINT - ST/LT DISABILITY INSUR | 755 | 927 | 465 | 0 | 970 | 970 |
| 2415-311-00000-50240 | ST MAINT - EMPLOYEE ASST PROGR | 55 | 70 | 51 | 64 | 0 | 0 |
| 2415-311-00000-50250 | ST MAINT - WORKERS COMP INSUR | 4,868 | 4,195 | 3,882 | 3,882 | 4,392 | 4,392 |
| 2415-311-00000-50270 | ST MAINT - TERM LIFE INSUR | 287 | 340 | 321 | 323 | 361 | 361 |
| 2415-311-00000-50300 | ST MAINT - PERS CONTRIBUTIONS | 22,625 | 28,482 | 22,850 | 23,312 | 26,325 | 26,325 |
| 2415-311-00000-50310 | ST MAINT - PT RETIREMENT CONTRIB | 6 | 0 | 0 | 0 | 0 | 0 |
| 2415-311-00000-50320 | ST MAINT - FT DEFER COMP | 2,961 | 3,463 | 3,163 | 3,226 | 3,621 | 3,621 |
| 2415-311-00000-50400 | ST MAINT - MEDICARE | 2,466 | 3,002 | 2,552 | 2,594 | 3,150 | 3,150 |
| 2415-311-00000-50500 | ST MAINT - AUTO ALLOWANCE | 487 | 372 | 360 | 375 | 372 | 372 |
| 2415-311-00000-50510 | ST MAINT - CELLULAR PHONES/ALLOW | 74 | 0 | 0 | 0 | 0 | 0 |
| 2415-311-00000-51000 | ST MAINT - CONTRACTUAL SVC | 1,159 | 50,000 | 20,636 | 50,000 | 50,000 | 50,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CALIFORNIA STREET REPORT | | 0.00 | 0.00 | | | 2,000 |

## Budget Worksheet

| Division: 311 - Street Maintenance | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| ADOPTED | INTERN ASSISTANCE | | | 0.00 | 0.00 | | | 4,000 |
| ADOPTED | PART-TIME CONSULTANT SVC | | | 0.00 | 0.00 | | | 43,000 |
| ADOPTED | UNDERGROUND SERVICE ALERT | | | 0.00 | 0.00 | | | 1,000 |
| 2415-311-00000-51040 | ST MAINT - LEGAL SVC | | 0 | 500 | 1,512 | 500 | 500 | 500 |
| 2415-311-00000-51200 | ST MAINT - PRINT & AD SVC | | 254 | 1,500 | 28 | 300 | 1,500 | 1,500 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | FLIERS, SIGNS, ETC. | | | | | | |
| 2415-311-00000-51210 | ST MAINT - EQUIP MAINT SVC | | 96,945 | 122,262 | 82,261 | 106,400 | 106,400 | 106,400 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | REPEATER COSTS AND EQUIPMENT MAINTENANCE<br>REPEATER COSTS- BACKHOE, COMPRESSOR, AND OTHER EQUIPMENT MAINTENANCE. | | | | | | |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MAINTENANCE OF 2ND STREET PEDESTRIAN CROSSING | | | 0.00 | 0.00 | | | 7,000 |
| ADOPTED | MISC EQUIPMENT MAINT (BACKHOE, ETC) | | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | REMOTE ACCESS MESSAGE BOARD | | | 0.00 | 0.00 | | | 500 |
| ADOPTED | REPEATER ACCESS COST | | | 0.00 | 0.00 | | | 900 |
| ADOPTED | STREET NAME SIGNS IN MEDIAN INVENTORY PHASE I | | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | TRAFFIC ENGINEERING SERVICES | | | 0.00 | 0.00 | | | 23,000 |
| ADOPTED | TRAFFIC SIGNAL ROUTINE & EXTRAORDINARY MAINTENANCE | | | 0.00 | 0.00 | | | 65,000 |
| 2415-311-00000-51220 | ST MAINT - VEHICLE MAINT SVC | | 11,906 | 12,000 | 10,891 | 12,000 | 12,000 | 12,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | PUBLIC WORKS FIELD VEHICLES MAINTENANCE | | | | | | |
| 2415-311-00000-51550 | ST MAINT - EMPL CONTINUE EDUC & DEVT | | 688 | 2,700 | 295 | 2,700 | 2,700 | 2,700 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MEMBERSHIP & DUES FOR PROFESSIONAL ORGANIZATIONS | | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | STAFF TRAINING | | | 6.00 | 200.00 | | | 1,200 |
| 2415-311-00000-51560 | ST MAINT - TRAVEL COSTS | | 688 | 1,000 | 433 | 1,000 | 1,000 | 1,000 |

## Budget Worksheet

| Division: 311 - Street Maintenance | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | MISC MILEAGE REIMBURSEMENTS | | | | | | |
| 2415-311-00000-52010 | ST MAINT - MAINT&REPAIR SUPPLIES | | 6,011 | 4,000 | 1,952 | 4,000 | 4,000 | 4,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | SAFETY EQUIPMENT & WEED ABATEMENT CHEMICALS | | | | | | |
| 2415-311-00000-52030 | ST MAINT - POSTAGE | | 550 | 1,000 | 143 | 500 | 1,000 | 1,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | VARIOUS MAILINGS & NOTICES | | | | | | |
| 2415-311-00000-52050 | ST MAINT - TOOL&NON-CAPITAL EQUIP | | 1,483 | 4,000 | 34 | 4,000 | 4,000 | 4,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | SPECIAL DEPARTMENT & SMALL TOOLS | | | | | | |
| 2415-311-00000-52100 | ST MAINT - FUEL SUPPLIES | | 10,152 | 15,000 | 10,280 | 15,000 | 15,000 | 15,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | FUEL FOR PW VEHICLES & 50/50 SPLIT FOR POOL CARS | | | | | | |
| 2415-311-00000-52990 | ST MAINT - PUBL& SUBSCRIPT | | 0 | 150 | 0 | 150 | 150 | 150 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | TRADE PUBLICATIONS (GREENBOOK, MUTCD, VEHICLE CODE, ETC.) | | | | | | |
| 2415-311-00000-53100 | ST MAINT - RENTAL EXPENSE | | 0 | 2,000 | 427 | 1,000 | 2,000 | 2,000 |
| 2415-311-00000-54010 | ST MAINT - ELECTRICITY | | 33,193 | 32,000 | 21,147 | 32,000 | 32,000 | 32,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | ENERGY COSTS FOR CITY CROSSING SIGNALS | | | | | | |
| 2415-311-00000-54040 | ST MAINT - COMMUNICATION SVC | | 3,528 | 3,600 | 4,199 | 3,600 | 3,600 | 3,600 |

## Budget Worksheet

| Division: 311 - Street Maintenance | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | TRAFFIC SIGNAL ($2,100) | CELL PHONE CHARGES PW MAINT STAFF ($415) | | | | | | |
| 2415-311-00000-56000 | ST MAINT - OVERHEAD ALLOCATE | | 58,296 | 62,622 | 0 | 60,036 | 56,744 | 56,744 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | OH ALLOCATION - CENTRAL SVC | | | 0.00 | 0.00 | | | 35,237 |
| ADOPTED | OH ALLOCATION - INFO SYS | | | 0.00 | 0.00 | | | 21,507 |
| 2415-311-00000-56100 | ST MAINT - COST PLAN CHRG | | 296,715 | 306,419 | 0 | 306,419 | 247,494 | 247,494 |
| 2416-311-00000-51000 | RD MAINT&REHAB - CONTRACTUAL SVC | | 0 | 60,000 | 31,884 | 60,000 | 0 | 0 |
| 2416-311-C0020-55200 | PRINCETON AV IMPROV - INFRASTRUCTURES | | 0 | 600,000 | 0 | 0 | 600,000 | 600,000 |
| 2416-311-M0042-55200 | CAMPUS CYN/UNIV DR PAVE REHAB-INFRASTRUCTURES | | 0 | 0 | 0 | 0 | 0 | 0 |
| 2416-311-M0042-59010 | CAMPUS CYN/UNIV DR PAVE REHAB-TFER TO OTH FUNDS | | 0 | 0 | 0 | 0 | 0 | 0 |
| 2416-311-M0047-55200 | DOWNTOWN AREA SLURRY SEAL - INFRASTRUCTURES | | 843,961 | 0 | 0 | 0 | 0 | 0 |
| 2416-311-M0047-59010 | DOWNTOWN AREA SLURRY SEAL - TFER TO OTH FUNDS | | 0 | 0 | 0 | 0 | 0 | 0 |
| 2434-311-00000-51000 | PROP 1B-ST/RDS - CONTRACTUAL SERVICES | | 3,000 | 3,000 | 3,390 | 3,000 | 3,000 | 3,000 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | TDA FINANCIAL & COMPLIANCE AUDIT | | | 0.00 | 0.00 | | | 3,000 |
| 2800-311-C0020-55200 | ARPA-CLFR - PRINCETON AV IMPROV - INFRASTRUCTURES | | 0 | 5,688,798 | 0 | 250,000 | 5,438,798 | 5,438,798 |
| 3005-311-C0003-55300 | MILLARD DRAIN - CAPITAL - PROF SVC | | 0 | 250,000 | 0 | 0 | 250,000 | 250,000 |
| 3005-311-C0009-55200 | HIGH ST STREETSCAPE - INFRASTRUCTURES | | 0 | 1,420,000 | 0 | 0 | 1,420,000 | 1,420,000 |
| 3005-311-C0009-55300 | HIGH ST STREETSCAPE - CAPITAL-PROF SVC | | 0 | 80,000 | 0 | 0 | 80,000 | 80,000 |
| 3005-311-C0009-59010 | HIGH ST STREETSCAPE - TFER TO OTH FUNDS | | 1,290 | 0 | 0 | 0 | 0 | 0 |
| 3005-311-M0050-55200 | SIDEWALK REHAB RDA PROJ AREA-INFRASTRUCTURE | | 0 | 273,324 | 263,905 | 263,324 | 0 | 0 |
| | **Division: 311 - Street Maintenance Total:** | | **2,708,407** | **28,265,033** | **2,117,315** | **2,936,727** | **26,241,407** | **26,241,407** |

# Street Lighting
## Division: 312

The citywide Lighting & Landscaping Maintenance Assessment District was formed in Fiscal Year 1983-1984 to fund costs pertaining to citywide street lighting and landscape maintenance activities of benefit to the entire City, including the maintenance of specified landscaped areas funded by assessments levied upon properties within certain designated areas. Later, other landscaped areas were added to the Assessment Districts. Generally, assessments are levied on the basis of benefit received by the individual property, as determined by an assessment engineering study prepared each year.

The Public Works Department; Finance Department; and Parks, Recreation and Community Services Department are responsible for (1) administering the annual assessment renewal process, (2) managing the assessment engineering contract, (3) overseeing streetlight maintenance, (4) maintaining all landscape and irrigation within the various Assessment Districts, and (5) maintaining certain debris basins funded by District assessments. Costs related to citywide street lighting efforts are accumulated here. Landscape maintenance costs are accumulated in Division 542 of the Parks, Recreation and Community Services Department. Debris basin maintenance costs are accumulated in Division 231 of the Public Works Department. An expense line has been added for the maintenance of City-owned street lights for FY 2019/20.

## Budget Worksheet

| Division: 312 - Street Lighting | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| **Division: 312 - Street Lighting** | | | | | | | | |
| 1000-312-C0050-55200 | SCE STLIGHT ACQ - INFRASTRUCTURE | | 163,094 | 52,890 | 50,711 | 50,712 | 0 | 0 |
| 2300-312-P0006-51000 | STREETLIGHTING - CONTRACTUAL SVC | | 2,822 | 7,600 | 6,882 | 7,000 | 7,600 | 7,600 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | FY 22/23 ASSESSMENT ENGINEERING CONSULTING SVC<br>ASSESSMENT ENGINEERING. DEBRIS BASIN MAINTENANCE COSTS ARE ACCUMULATED IN DIVISION 231 OF THE PUBLIC WORKS DEPARTMENT. | | | | | | |
| 2300-312-P0006-51210 | STREETLIGHTING - EQUIP MAINT SVC | | 35,793 | 71,326 | 39,683 | 50,000 | 50,000 | 50,000 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | UNITS | PRICE | | | | AMOUNT | |
| ADOPTED | STREETLIGHT MAINTENANCE SERVICES | 0.00 | 0.00 | | | | 50,000 | |
| 2300-312-P0006-54010 | STREETLIGHTING - ELECTRICITY | | 270,659 | 295,000 | 188,334 | 240,000 | 295,000 | 295,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | CITY-OWNED STREETLIGHTS THROUGHOUT THE CITY | | | | | | |
| 2415-312-00000-59010 | ST LIGHT - TFER TO OTH FUNDS | | 33,649 | 50,054 | 0 | 47,699 | 36,245 | 36,245 |
| 2415-312-C0050-55200 | SCE STLIGHT ACQ - INFRASTRUCTURE | | 0 | 21,912 | 21,911 | 21,912 | 0 | 0 |
| | **Division: 312 - Street Lighting Total:** | | **506,016** | **498,782** | **307,525** | **417,323** | **388,845** | **388,845** |

# Public Transit

**Division: 430**

The Public Transit Division is responsible for administering the City's local transit programs. The City has six transit programs:

- Moorpark City Transit - The local fixed route bus for general transportation. Currently, there are two bus route services, which operate Monday through Friday, from 6:00 a.m. to 6:00 p.m.
- Intra-City (local) Dial-A-Ride - ADA (Americans with Disabilities Act) Provides paratransit for persons with VCTC certified disabilities as well as Senior Dial-A-Ride (seniors aged 65 and over) who are certified by the City. The service operates Monday through Friday, from 6:00 a.m. to 6:00 p.m. Saturday service (8:00 a.m. to 6:00 p.m.) began July 1, 2018.
- Inter-City (travel to other cities) Dial-A-Ride - ADA Paratransit and Senior Dial-A-Ride. Service is provided through the East County Transit Alliance, a cooperative agreement between the Cities of Moorpark, Simi Valley, Thousand Oaks, and the County of Ventura. Service is available Monday through Friday, from 6:00 a.m. to 6:00 p.m. Service on Saturdays (8:00 a.m. to 6:00 p.m.) began July 1, 2018.
- VCTC Inter-City Bus Services - VCTC East County service connects Moorpark, Moorpark College, Simi Valley, and Thousand Oaks. It meets other VCTC Inter-City routes, linking all Ventura County cities, the Warner Center in Canoga Park, CSUCI and Santa Barbara. Beginning in FY 2013/14, the Ventura County Transportation Commission (VCTC) assumed full funding responsibility for the East County route. Beginning November 10, 2017, VCTC began operating the East-West Connector (now called the Cross County Limited), which connects Moorpark and Moorpark College to Simi Valley, Camarillo, Oxnard, and Ventura. City staff works with VCTC staff to provide assistance with VCTC bus stop updates, a free transfer program, and schedule coordination.
- Metrolink - The Ventura County Line of the regional commuter rail service goes from Montalvo Station in the City of San Buenaventura to Union Station in downtown Los Angeles. This Division provides some maintenance at the Moorpark Metrolink Station and interacts with Amtrak and Metrolink.
- Pilot Mobility Rideshare Program – New service implemented in the spring of 2022. The Program provides general on-demand transit service throughout the City as part of a demonstration project to determine if the service can be more effective than the City’s fixed route bus service.

The City began financing bus service in January 1989 with Transportation Development Act (TDA) Article 8c funds, which funds most public transit programs. In FY 2004/05, Federal Transit Administration (FTA) Urbanized Area funding began supplementing certain eligible capital projects. In FY 2010/11, the City began using Traffic Systems Management funding for operation of the City’s compressed natural gas vehicles.

## Budget Worksheet

| Division: 430 - Transit | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| **Division: 430 - Transit** | | | | | | | | |
| 2001-430-00000-51000 | TRANSIT - CONTRACTUAL SVC | | 3,682 | 4,566 | 0 | 4,566 | 0 | 0 |
| 2001-430-C0032-55200 | METROLK N PARKING - INFRASTRUCTURES | | 0 | 200,000 | 82,848 | 160,000 | 40,000 | 40,000 |
| 2001-430-C0032-55300 | METROLK N PARKING - CAPITAL-PROF SVC | | 13,556 | (686) | 4,500 | 0 | 0 | 0 |
| 2001-430-C0032-59010 | METROLK N PARKING - TFER TO OTH FUNDS | | 4,133 | 0 | 0 | 0 | 0 | 0 |
| 2001-430-P0011-51000 | CITYTRANSIT - CONTRACTUAL SVC | | 0 | 12,000 | 12,000 | 12,000 | 0 | 0 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | OPER SVC | TSM PORTION OF TRANSIT OPERATION SERVICES (SERVES AS A "ROUTE GUARANTEE" TO ASSIST FAREBOX RATIO). | | | | | | |
| 2001-430-P0011-54020 | CITYTRANSIT - NATURAL GAS | | 0 | 0 | 0 | 0 | 0 | 0 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | FUEL | CNG FUEL | | | | | | |
| 2413-430-C0032-55200 | METROLK N PARKING - INFRASTRUCTURES | | 0 | 25,231 | 12,884 | 20,185 | 5,046 | 5,046 |
| 2414-430-00000-50020 | TRANSIT - SALARIES (FT) | | 91,817 | 101,030 | 102,023 | 104,707 | 110,911 | 110,911 |
| 2414-430-00000-50100 | TRANSIT - BILINGUAL PAY | | 38 | 0 | 0 | 0 | 0 | 0 |
| 2414-430-00000-50110 | TRANSIT - LONGEVITY PAY | | 1,303 | 1,158 | 1,145 | 1,177 | 1,245 | 1,245 |
| 2414-430-00000-50200 | TRANSIT - MEDICAL HLTH INSUR | | 15,026 | 17,882 | 18,283 | 18,276 | 20,211 | 20,211 |
| 2414-430-00000-50210 | TRANSIT - DENTAL INSUR | | 1,396 | 1,634 | 1,528 | 1,529 | 1,422 | 1,422 |
| 2414-430-00000-50220 | TRANSIT - VISION INSUR | | 171 | 199 | 247 | 247 | 296 | 296 |
| 2414-430-00000-50230 | TRANSIT - ST/LT DISABILITY INSUR | | 374 | 545 | 290 | 0 | 598 | 598 |
| 2414-430-00000-50240 | TRANSIT - EMPLOYEE ASST PROGR | | 19 | 22 | 18 | 22 | 0 | 0 |
| 2414-430-00000-50250 | TRANSIT - WORKERS COMP INSUR | | 2,422 | 2,467 | 2,286 | 2,286 | 2,712 | 2,712 |
| 2414-430-00000-50270 | TRANSIT - TERM LIFE INSUR | | 133 | 141 | 141 | 142 | 164 | 164 |
| 2414-430-00000-50300 | TRANSIT - PERS CONTRIBUTIONS | | 16,221 | 18,385 | 17,257 | 17,696 | 21,012 | 21,012 |
| 2414-430-00000-50320 | TRANSIT - FT DEFER COMP | | 1,783 | 2,044 | 2,026 | 2,084 | 2,243 | 2,243 |
| 2414-430-00000-50400 | TRANSIT - MEDICARE | | 1,374 | 1,527 | 1,531 | 1,573 | 1,679 | 1,679 |
| 2414-430-00000-50500 | TRANSIT - AUTO ALLOWANCE | | 187 | 372 | 360 | 375 | 372 | 372 |
| 2414-430-00000-50510 | TRANSIT - CELLULAR PHONES/ALLOW | | 20 | 0 | 0 | 0 | 0 | 0 |
| 2414-430-00000-51000 | TRANSIT - CONTRACTUAL SVC | | 7,682 | 23,566 | 6,940 | 23,566 | 19,000 | 19,000 |

## Budget Worksheet

| Division: 430 - Transit | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ANNUAL FINANCIAL & COMPLIANCE AUDIT | | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | MISCELLANEOUS TRANSIT CONSULTANT | | | 0.00 | 0.00 | | | 15,000 |
| ADOPTED | STATE CONTROLLER S FINANCIAL REPORT | | | 0.00 | 0.00 | | | 1,000 |
| 2414-430-00000-51040 | TRANSIT - LEGAL SVC | | 1,277 | 500 | 1,864 | 1,513 | 500 | 500 |
| 2414-430-00000-51200 | TRANSIT - PRINT & AD SVC | | 3,743 | 6,000 | 5,480 | 6,000 | 6,000 | 6,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | PRINT SVC | NEW BUS SCHEDULES AND OTHER PRINTING JOBS.<br>PUBLIC OUTREACH PRINTING: BUS SCHEDULES, MOORPARK BEACH BUS, DIAL-A-RIDE PROGRAMS, ETC. | | | | | | |
| 2414-430-00000-51210 | TRANSIT - EQUIP MAINT SVC | | 64 | 66 | 58 | 100 | 61 | 61 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | EQUIP SVC | REPEATER ACCESS | | | | | | |
| 2414-430-00000-51220 | TRANSIT - VEHICLE MAINT SVC | | 125,529 | 167,244 | 102,356 | 125,000 | 150,000 | 150,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | BUS MAINT | MOORPARK CITY TRANSIT CAPITAL MAINTENANCE<br>(80% FTA FUNDED, 20% TDA FUNDED).<br>THIS IS CAPITAL MAINTENANCE OF THE CITY'S FIXED-ROUTE BUSES. THE FTA DEFINES ALL MAINTENANCE AS CAPITAL MAINTENANCE (NOT JUST ""PREVENTIVE" MAINTENANCE). | | | | | | |
| 2414-430-00000-51550 | TRANSIT - EMPL CONTINUE EDUC & DEVT | | 753 | 1,200 | 785 | 1,200 | 1,200 | 1,200 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | APTA & CAL-ACT | | | 0.00 | 0.00 | | | 600 |
| ADOPTED | APWA MEETINGS | | | 0.00 | 0.00 | | | 200 |
| ADOPTED | CAL TRANSIT ASSOCIATION CONFERENCE | | | 0.00 | 0.00 | | | 200 |
| ADOPTED | TRANSIT SEMINARS & MMASC EVENTS | | | 0.00 | 0.00 | | | 200 |
| 2414-430-00000-51560 | TRANSIT - TRAVEL COSTS | | 0 | 28 | 0 | 0 | 28 | 28 |
| 2414-430-00000-52030 | TRANSIT - POSTAGE | | 32 | 150 | 93 | 150 | 150 | 150 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | POSTAGE | BUS SCHEDULE, DIAL-A-RIDE APPLICATIONS, AND OTHER PRINTING JOBS. | | | | | | |

## Budget Worksheet

| Division: 430 - Transit | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| 2414-430-00000-52050 | TRANSIT - TOOLS&NON-CAPITAL | | 1,643 | 2,000 | 211 | 2,000 | 2,000 | 2,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | TOOLS | MAPS, SIGNS DECALS, ETC. | | | | | | |
| 2414-430-00000-52990 | TRANSIT - PUBL& SUBSCRIPT | | 0 | 50 | 0 | 0 | 50 | 50 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | PUBL | TRANSIT MAGAZINES AND PERIODICALS. | | | | | | |
| 2414-430-00000-53000 | TRANSIT - PROP MAINT SVC | | 20,160 | 23,418 | 23,418 | 20,160 | 20,160 | 20,160 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BUS SHELTER MAINTENANCE | | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | TRASH REMOVAL SERVICES | | | 0.00 | 0.00 | | | 17,160 |
| 2414-430-00000-54040 | TRANSIT - COMMUNICATION SVC | | 0 | 16 | 0 | 0 | 16 | 16 |
| 2414-430-00000-56100 | TRANSIT - COST PLAN CHRG | | 201,438 | 240,429 | 0 | 240,429 | 163,144 | 163,144 |
| 2414-430-C0032-55200 | METROLK N PARKING - INFRASTRUCTURES | | 0 | 700,000 | 154,829 | 560,000 | 140,000 | 140,000 |
| 2414-430-E0054-52000 | TRANSIT - GENERAL/PROGRAM SUPPL | | 322 | 500 | 0 | 500 | 500 | 500 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | PROGR SUPP | PENS, MAGNETS, ETC.<br>PROMOTIONAL ITEMS SUCH AS MCT PENS, MAGNETS, AND STICKERS. | | | | | | |
| 2414-430-P0010-51000 | PARATRANSIT - CONTRACTUAL SVC | | 99,580 | 216,883 | 86,877 | 193,000 | 175,000 | 175,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | CONTRACT | COMBINATION OF LOCAL AND INTER-CITY DIAL-A-RIDE SERVICES. CITY RECEIVES FEDERAL FUNDING FOR SOME OF THE COSTS OF SERVICE. | | | | | | |
| 2414-430-P0011-51000 | CITYTRANSIT - CONTRACTUAL SVC | | 465,354 | 897,940 | 468,754 | 776,550 | 1,149,200 | 1,149,200 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | PILOT MOBILITY PROJECT | FY 2021/22 PILOT MOBILITY PROJECT ASSUMES THE USE OF 2 VEHICLES (INSTEAD OF 3); $125,000 FUNDED WITH FTA FUNDS. | | | | | | |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BEACH BUS SERVICE (TDA & FARES) | | | 0.00 | 0.00 | | | 20,000 |
| ADOPTED | MICROTRANSIT APP & MARKETING | | | 0.00 | 0.00 | | | 44,200 |

## Budget Worksheet

| Division: 430 - Transit | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| ADOPTED | OPERATION OF MCT (FTA FUNDING) | | | 0.00 | 0.00 | | | 515,000 |
| ADOPTED | PILOT MOBILITY PROJECT | | | 0.00 | 0.00 | | | 570,000 |
| 2414-430-P0011-54020 | CITYTRANSIT - NATURAL GAS | | 61,344 | 68,376 | 59,220 | 75,000 | 60,000 | 60,000 |
| 2414-430-P0011-55500 | CITYTRANSIT - IMPRV OTHER THAN BLDG | | 0 | 66,768 | 0 | 0 | 31,768 | 31,768 |
| 2414-430-P0013-51000 | PUBL TRANS-METROLK - CONTRACTUAL SVC | | 0 | 25,000 | 0 | 0 | 10,000 | 10,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | MISC CONTRACTUAL SERVICES FOR STATION IMPROVEMENTS. | | | | | | |
| 2414-430-P0013-52000 | PUBL TRANS-METROLK - GENERAL/PROGRAM SUPPL | | 0 | 1,500 | 707 | 0 | 1,500 | 1,500 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | SPECIAL EVENTS FOR METROLINK, HOSTED BY MOORPARK. | | | | | | |
| 2414-430-P0013-52050 | PUBL TRANS-METROLK - TOOL&NON-CAPITAL EQUIP | | 0 | 500 | 0 | 0 | 500 | 500 |
| 2414-430-P0013-53000 | PUBL TRANS-METROLK - PROP MAINT SVC | | 38,730 | 53,178 | 44,241 | 47,600 | 47,600 | 47,600 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | LANDSCAPE SERVICES | | | 0.00 | 0.00 | | | 39,600 |
| ADOPTED | PROP MAINT & REPAIR OF THE STATION | | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | TREE TRIMMING WITHIN METROLINK STATION AREA | | | 0.00 | 0.00 | | | 5,000 |
| 2414-430-P0013-54010 | PUBL TRANS-METROLK - ELECTRICITY | | 7,580 | 6,000 | 5,119 | 8,000 | 6,000 | 6,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | ENERGY COSTS FOR METROLINK STATION. | | | | | | |
| 2414-430-P0013-54030 | PUBL TRANS-METROLK - WATER & SEWAGE | | 4,211 | 5,000 | 1,430 | 4,200 | 5,000 | 5,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | LANDSCAPE IRRIGATION FOR METROLINK STATION. | | | | | | |
| 2417-430-C0032-55200 | MLINK N PARK LOT - INFRASTRUCTURE | | 0 | 7,325 | 6,555 | 5,860 | 1,465 | 1,465 |
| 2434-430-C0032-55200 | METROLK N PARKING - INFRASTRUCTURES | | 0 | 1,022,901 | 509,523 | 818,321 | 204,580 | 204,580 |
| 2434-430-C0032-55300 | METROLK N PARKING - CAPITAL-PROF SVC | | 29,405 | 105,375 | 99,193 | 84,300 | 21,075 | 21,075 |

## Budget Worksheet

| Division: 430 - Transit | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2434-430-C0032-59010 | METROLK N PARKING - TFER TO OTH FUNDS | 3,225 | 0 | 0 | 0 | 0 | 0 |
| | **Division: 430 - Transit Total:** | **1,225,727** | **4,030,430** | **1,837,033** | **3,340,314** | **2,424,408** | **2,424,408** |

# Animal/Vector Control

## Division: 441

The Animal/Vector Control Division is responsible for administering the City's Animal/Vector control activities, the City's contract with the Ventura County Animal Services (VCAS) Department for animal shelter services, and occasional after-hours services, particularly in support of public safety activity. Animal Control and Vector Control are separate programs within a unified Division. The City began providing Animal Control services in October 2001, in lieu of contract leash law services by VCAS that were limited to eight hours per week (leash law services have not been provided for several years now). VCAS continues to provide animal shelter services, the Animal Nuisance Abatement Hearing Officer, and cat and dog licensing services as a part of the basic contract with the City. VCAS also provides certain statutory functions such as rabies suppression. VCAS also provides emergency after-hours services at a contracted not-to-exceed 30 hours per year. Dog and cat licenses are also issued by City staff as a convenience to residents. Revenue from licenses for dogs and cats as well as other fees offset a portion of the cost of Ventura County Animal Regulation services.

The City assumed the responsibility for the Vector and Mosquito Abatement Program in July 1998, when the Moorpark Mosquito Abatement District (Moorpark MAD) was dissolved. Vectors are commonly known as insects or animals that can potentially transmit disease to animals and humans. The purpose of the Vector Control Program is to prevent new sources of vectors, control existing vectors, and abate their sources. The Moorpark program focuses on mosquitoes, flies and ticks. Service calls for other vectors such as rats and wasps are referred to private pest control companies. Prevention is accomplished through public education and source reduction. Surveillance is conducted to determine vector population density, to collect samples of vectors for laboratory analysis, and to determine the effectiveness of control operations. Enforcement becomes necessary on rare occasions when a property owner fails to abate a vector-related nuisance. City Vector Control staff work closely with the State Department of Health Services to monitor for vector-borne disease that could affect humans such as the West Nile Virus and other forms of disease spread by mosquitoes.

## Budget Worksheet

| Division: 441 - Animal/Vector Svc | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 441 - Animal/Vector Svc** | | | | | | | |
| 1000-441-00000-50020 | ANI/VCT - SALARIES (FT) | 85,653 | 86,394 | 86,346 | 89,632 | 90,067 | 90,067 |
| 1000-441-00000-50040 | ANI/VCT - OVERTIME | 0 | 0 | 43 | 44 | 0 | 0 |
| 1000-441-00000-50110 | ANI/VCT - LONGEVITY PAY | 2,080 | 2,087 | 2,062 | 2,144 | 2,173 | 2,173 |
| 1000-441-00000-50120 | ANI/VCT - UNIFORM ALLOW | 359 | 700 | 433 | 487 | 500 | 500 |
| 1000-441-00000-50200 | ANI/VCT - MEDICAL HLTH INSUR | 19,027 | 20,194 | 20,553 | 20,546 | 22,626 | 22,626 |
| 1000-441-00000-50210 | ANI/VCT - DENTAL INSUR | 1,702 | 1,705 | 1,595 | 1,596 | 1,484 | 1,484 |
| 1000-441-00000-50220 | ANI/VCT - VISION INSUR | 226 | 225 | 263 | 263 | 299 | 299 |
| 1000-441-00000-50230 | ANI/VCT - ST/LT DISABILITY INSUR | 460 | 467 | 310 | 0 | 485 | 485 |
| 1000-441-00000-50240 | ANI/VCT - EMPLOYEE ASST PROGR | 28 | 29 | 23 | 28 | 0 | 0 |
| 1000-441-00000-50250 | ANI/VCT - WORKERS COMP INSUR | 2,098 | 2,110 | 1,958 | 1,958 | 2,202 | 2,202 |
| 1000-441-00000-50270 | ANI/VCT - TERM LIFE INSUR | 133 | 133 | 133 | 134 | 139 | 139 |
| 1000-441-00000-50300 | ANI/VCT - PERS CONTRIBUTIONS | 16,731 | 17,700 | 17,382 | 18,010 | 20,634 | 20,634 |
| 1000-441-00000-50320 | ANI/VCT - FT DEFER COMP | 1,741 | 1,770 | 1,718 | 1,786 | 1,845 | 1,845 |
| 1000-441-00000-50400 | ANI/VCT - MEDICARE | 1,355 | 1,361 | 1,362 | 1,415 | 1,417 | 1,417 |
| 1000-441-00000-51040 | ANI/VCT - LEGAL SVC | 0 | 250 | 0 | 250 | 250 | 250 |
| 1000-441-00000-51200 | ANI/VCT - PRINT & AD SVC | 209 | 250 | 0 | 250 | 250 | 250 |
| 1000-441-00000-51210 | ANI/VCT - EQUIP MAINT SVC | 278 | 261 | 234 | 261 | 250 | 250 |
| 1000-441-00000-51220 | ANI/VCT - VEHICLE MAINT SVC | 1,346 | 1,000 | 664 | 1,000 | 1,000 | 1,000 |
| 1000-441-00000-51550 | ANI/VCT - EMPL CONTINUE EDUC & DEVT | 2,255 | 4,000 | 3,265 | 4,000 | 4,000 | 4,000 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | MEMBERSHIP - MOSQUITO & VECTOR CONTROL ASSOCIATION | 0.00 | 0.00 | 1,600 |
| ADOPTED | MVCAC & OTHER MEETINGS & CONFERENCES | 0.00 | 0.00 | 1,750 |
| ADOPTED | TRAINING NEEDED TO MAINTAIN STATE CERTIFICATION | 0.00 | 0.00 | 650 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1000-441-00000-52000 | ANI/VCT - GENERAL/PROGRAM SUPPL | 2,621 | 3,000 | 2,131 | 3,000 | 3,000 | 3,000 |

BUDGET NOTES

| BUDGET CODE | SUBJECT | DESCRIPTION |
|---|---|---|
| ADOPTED | RQST | PERSONAL PROTECTION & SAFETY EQUIPMENT; SUPPLIES FOR SENTINEL CHICKEN FLOCK; VECTOR TRAPS |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1000-441-00000-52010 | ANI/VCT - MAINT&REPAIR SUPPLIES | 1,529 | 1,400 | 781 | 1,400 | 1,400 | 1,400 |
| 1000-441-00000-52020 | ANI/VCT - OFFICE SUPPLIES | 157 | 200 | 10 | 200 | 200 | 200 |

## Budget Worksheet

| Division: 441 - Animal/Vector Svc | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 1000-441-00000-52030 | ANI/VCT - POSTAGE | 55 | 100 | 0 | 100 | 100 | 100 |
| 1000-441-00000-52050 | ANI/VCT - TOOL&NON-CAPITAL EQUIP | 66 | 250 | 25 | 250 | 250 | 250 |
| 1000-441-00000-52100 | ANI/VCT - FUEL SUPPLIES | 3,379 | 3,100 | 3,489 | 3,100 | 3,100 | 3,100 |
| 1000-441-00000-52990 | ANI/VCT - PUBL& SUBSCRIPT | 0 | 50 | 0 | 50 | 50 | 50 |
| 1000-441-00000-53000 | ANI/VCT - PROP MAINT SVC | 0 | 0 | 54 | 0 | 0 | 0 |
| 1000-441-00000-54040 | ANI/VCT - COMMUNICATION SVC | 935 | 1,000 | 900 | 1,000 | 1,000 | 1,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CELLULAR PHONE SVC | | 0.00 | 0.00 | | | 1,000 |
| 1000-441-00000-56000 | ANI/VCT - OVERHEAD ALLOCATE | 27,474 | 41,911 | 0 | 33,281 | 30,487 | 30,487 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | OH ALLOCATION - CENTRAL SVC | | 0.00 | 0.00 | | | 18,932 |
| ADOPTED | OH ALLOCATION - INFO SYS | | 0.00 | 0.00 | | | 11,555 |
| 1000-441-P0001-50020 | ANIMAL REG - SALARIES (FT) | 85,653 | 86,394 | 86,346 | 89,632 | 90,067 | 90,067 |
| 1000-441-P0001-50040 | ANIMAL REG - OVERTIME | 394 | 400 | 484 | 180 | 400 | 400 |
| 1000-441-P0001-50110 | ANIMAL REG - LONGEVITY PAY | 2,080 | 2,087 | 2,062 | 2,144 | 2,173 | 2,173 |
| 1000-441-P0001-50120 | ANIMAL REG - UNIFORM ALLOW | 375 | 700 | 240 | 301 | 500 | 500 |
| 1000-441-P0001-50200 | ANIMAL REG - MEDICAL HLTH INSUR | 19,024 | 20,194 | 20,548 | 20,541 | 22,626 | 22,626 |
| 1000-441-P0001-50210 | ANIMAL REG - DENTAL INSUR | 1,701 | 1,705 | 1,594 | 1,594 | 1,484 | 1,484 |
| 1000-441-P0001-50220 | ANIMAL REG - VISION INSUR | 224 | 225 | 261 | 261 | 299 | 299 |
| 1000-441-P0001-50230 | ANIMAL REG - ST/LT DISABILITY INSUR | 460 | 467 | 310 | 0 | 485 | 485 |
| 1000-441-P0001-50240 | ANIMAL REG - EMPLOYEE ASST PROGR | 27 | 29 | 22 | 27 | 0 | 0 |
| 1000-441-P0001-50250 | ANIMAL REG - WORKERS COMP INSUR | 2,098 | 2,110 | 1,958 | 1,958 | 2,202 | 2,202 |
| 1000-441-P0001-50270 | ANIMAL REG - TERM LIFE INSUR | 132 | 133 | 131 | 132 | 139 | 139 |
| 1000-441-P0001-50300 | ANIMAL REG - PERS CONTRIBUTIONS | 16,718 | 17,700 | 17,371 | 17,998 | 20,634 | 20,634 |
| 1000-441-P0001-50320 | ANIMAL REG - FT DEFER COMP | 1,739 | 1,770 | 1,715 | 1,783 | 1,845 | 1,845 |
| 1000-441-P0001-50400 | ANIMAL REG - MEDICARE | 1,351 | 1,367 | 1,359 | 1,412 | 1,423 | 1,423 |
| 1000-441-P0001-51000 | ANIMAL REG - CONTRACTUAL SVC | 188,581 | 215,000 | 146,036 | 200,000 | 215,000 | 215,000 |

## Budget Worksheet

| Division: 441 - Animal/Vector Svc | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | EXPLANATION OF VCAS CONTRACT | FY 22/23 EXPENSES OF $215,000 MINUS ESTIMATED ANIMAL LICENSE & ASSOCIATED FEES ($180,000) NET COST TO CITY OF $35,000. | | | | | | |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | UNITS / PRICE / AMOUNT | | | | | | |
| ADOPTED | VCAS SHELTER & SERVICES COSTS | 1.00 / 215,000.00 / 215,000 | | | | | | |
| 1000-441-P0001-51040 | ANIMAL REG - LEGAL SVC | | 0 | 500 | 125 | 500 | 500 | 500 |
| 1000-441-P0001-51200 | ANIMAL REG - PRINT & AD SVC | | 0 | 250 | 0 | 250 | 250 | 250 |
| 1000-441-P0001-51550 | ANIMAL REG - EMPL CONTINUE EDUC & DEVT | | 325 | 2,350 | 125 | 300 | 2,350 | 2,350 |
| 1000-441-P0001-52000 | ANIMAL REG - GENERAL/PROGRAM SUPPL | | 0 | 200 | 0 | 200 | 200 | 200 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | DOG EQUIPMENT, BOWLS & FOOD, DISINFECTANTS & CLEANERS | | | | | | |
| 1000-441-P0001-52030 | ANIMAL REG - POSTAGE | | 114 | 300 | 141 | 300 | 300 | 300 |
| 1000-441-P0001-52050 | ANIMAL REG - TOOL&NON-CAPITAL EQUIP | | 391 | 800 | 232 | 800 | 800 | 800 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | UNITS / PRICE / AMOUNT | | | | | | |
| ADOPTED | LARGE SUPPLIES, PORTABLE KENNELS, ANIMAL TRAPS | 0.00 / 0.00 / 800 | | | | | | |
| 1000-441-P0001-52990 | ANIMAL REG - PUBL& SUBSCRIPT | | 0 | 200 | 0 | 200 | 200 | 200 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | ANIMAL CONTROL RELATED PUBLICATIONS | | | | | | |
| 1000-441-P0001-54040 | ANIMAL REG - COMMUNICATION SVC | | 657 | 1,400 | 900 | 1,400 | 1,400 | 1,400 |
| 2410-441-P0001-52050 | ANIMAL REG - TOOL&NON-CAPITAL EQUIP | | 0 | 0 | 0 | 0 | 0 | 0 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | MUTT MITTS | | | | | | |
| | **Division: 441 - Animal/Vector Svc Total:** | | **493,938** | **547,928** | **427,714** | **528,098** | **554,485** | **554,485** |

# Fiscal Year 2022/23

## Parks, Recreation & Community Services Department

# Fiscal Year 2022/23

## Parks, Recreation & Community Services Department

### Divisions: 510/411/511/521/530/171/172/541/173/901/542

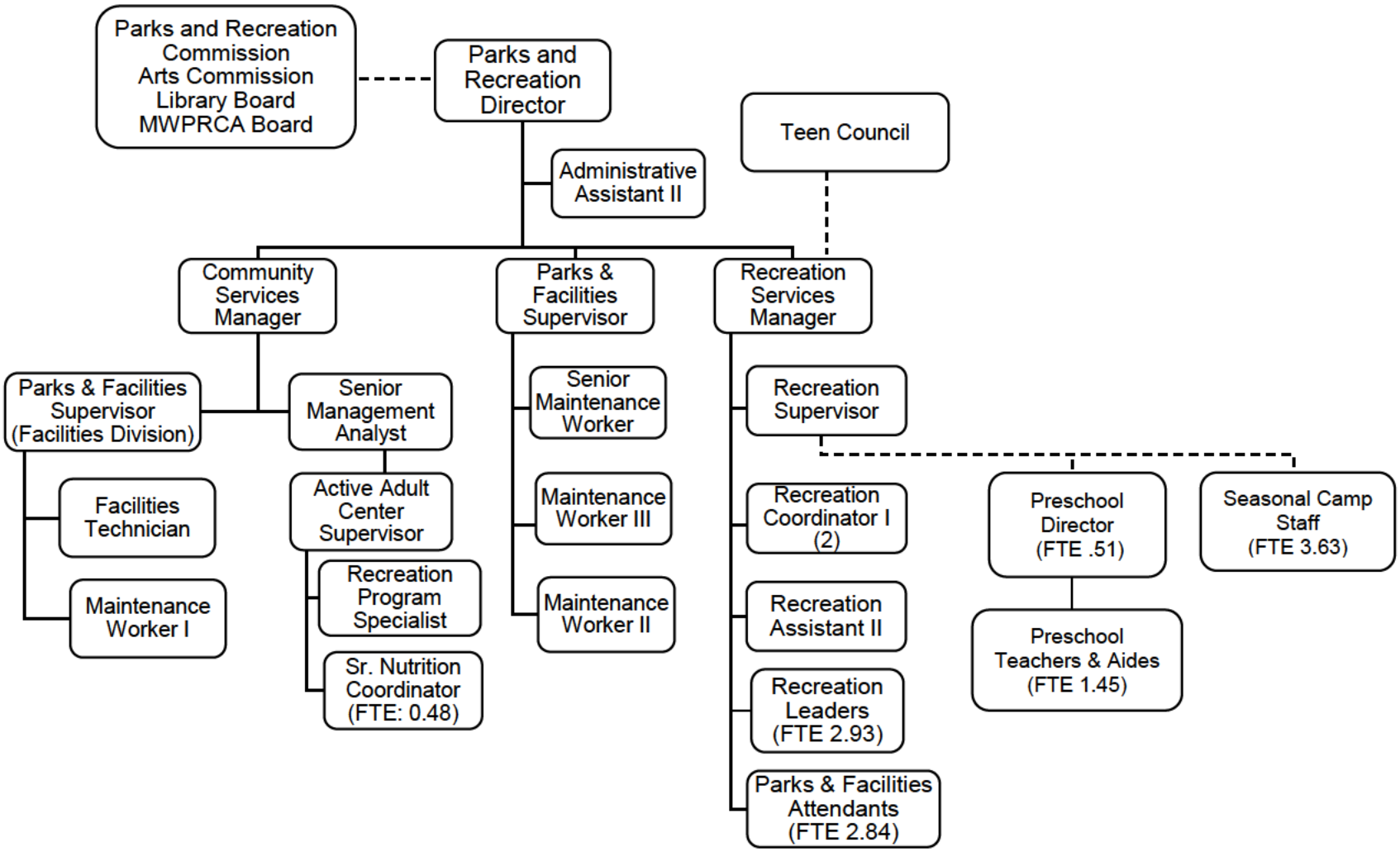
The Parks, Recreation and Community Services department includes the following divisions: Administration, Recreation, Active Adult Center, Facilities, Property Management, Park Maintenance and Improvement, Open Space Maintenance, Lighting and Landscaping Maintenance Assessment Districts, Moorpark City Library, and Arts in Public Places. The Department is responsible for administering the Parks and Recreation Commission, Arts Commission, the Library Board, and the Teen Council.

The Department maintains and improves City Parks, facilities, the City's urban forest, public landscaped areas, trails, and open space areas; plans and implements capital construction projects, including implementation of sustainability initiatives; provides for management and disposition of City properties; manages the City's Art in Public Places Program; develops, implements and promotes various community festivals and events, camps, classes and recreational programs for the community, including the Moorpark Little Learners Academy Preschool; operates the Moorpark City Library including implementation and promotion of various activities and programs; provides administration and coordination of the Active Adult Center which provides programs, services, and activities to adults age 55 years and older including provision of the Senior Nutrition program. The department also manages the Moorpark Watershed, Parks, Recreation and Conservation Authority, which is a Joint Powers Agency of the City of Moorpark and the Santa Monica Mountains Conservancy with authority to protect and enhance open space areas.

An organization chart for the Department is shown on the following page.

# Fiscal Year 2022/23

## Parks, Recreation & Community Services Organizational Chart

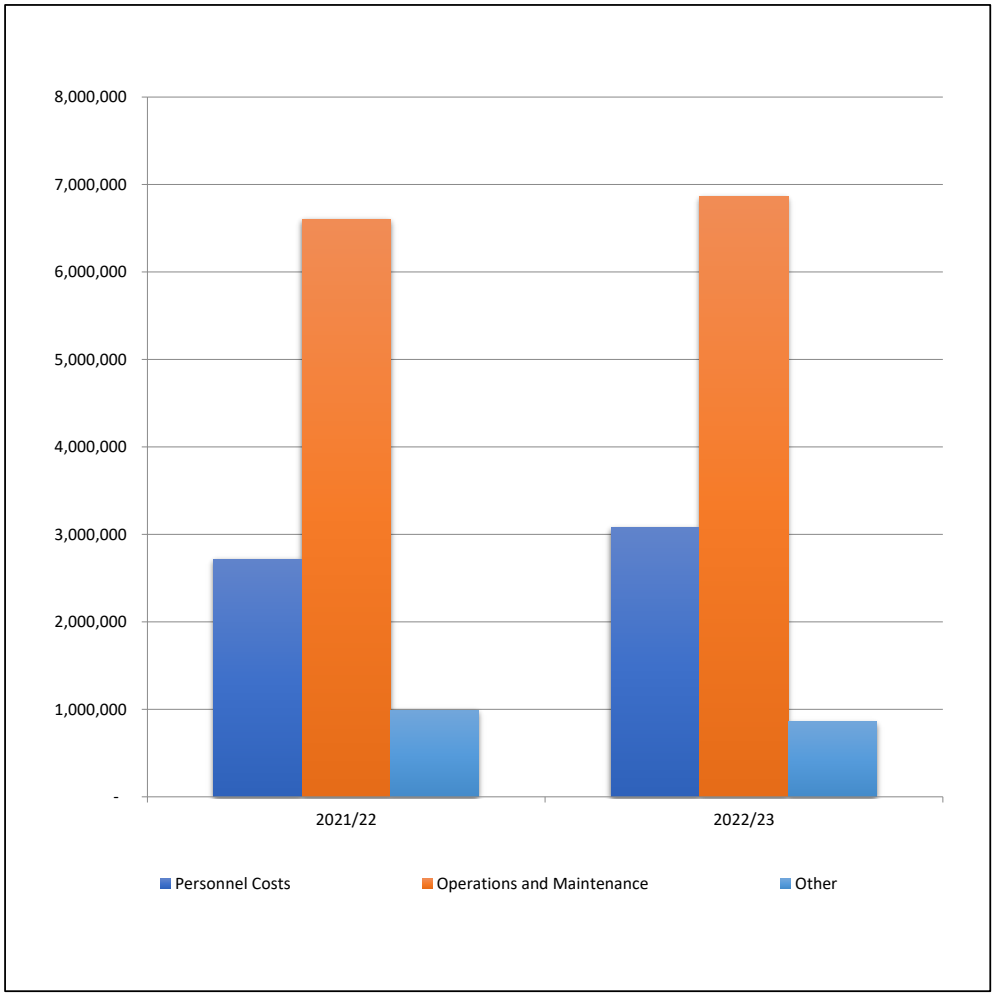


## Expense and Staffing History
## Parks, Recreation and Community Services
(Includes Lighting and Landscaping District)

| Parks, Recreation & Community Services* | 2021/22 Estimated | 2022/23 Adopted |
|---|---|---|
| Personnel Costs | 2,718,420 | 3,079,615 |
| Operations and Maintenance | 6,605,037 | 6,858,240 |
| Other | 988,041 | 857,094 |
| **Total Expenses** | **$10,311,498** | **$10,794,949** |

* excludes interfund transfers, capital acquisitions and CIP

| Department Staffing | 2021/22 | 2022/23 |
|---|---|---|
| Parks and Recreation Director | 1.00 | 1.00 |
| Active Adult Center Supervisor | 1.00 | 1.00 |
| Administrative Assistant II | 1.00 | 1.00 |
| Assistant Camp Director | 0.19 | 0.21 |
| Camp Counselors I/II | 2.42 | 2.98 |
| Camp Director | 0.42 | 0.44 |
| Community Services Manager | 1.00 | 1.00 |
| Facilities Technician | 1.00 | 1.00 |
| Laborer/Custodian II/III/IV | 1.00 | 0.00 |
| Maintenance Worker I/II/III | 2.00 | 3.00 |
| Sr Management Analyst | 1.00 | 1.00 |
| Parks and Facilities Attendant I/II/III | 2.81 | 2.84 |
| Parks and Facilities Supervisor | 2.00 | 2.00 |
| Preschool Aide | 0.88 | 0.86 |
| Preschool Teacher | 0.56 | 0.59 |
| Preschool Director | 0.50 | 0.51 |
| Recreation Aide | 0.00 | 0.00 |
| Recreation Assistant I/II | 1.00 | 1.00 |
| Recreation Coordinator I/II/III | 3.00 | 2.00 |
| Recreation Leader I/II/III | 2.50 | 2.93 |
| Recreation Program Specialist | 0.00 | 1.00 |
| Recreation Leader IV | 0.00 | 0.00 |
| Recreation Services Manager | 1.00 | 1.00 |
| Recreation Supervisor | 1.00 | 1.00 |
| Sr. Maintenance Worker | 1.00 | 1.00 |
| Senior Nutrition Coordinator (PT) | 0.48 | 0.48 |
| **Total Budgeted Positions** | **28.77** | **29.84** |



# Parks, Recreation and Community Services Administration
## Division: 510

The Administration Division oversees the management and function of the various divisions within the Department and coordinates the activities of the Parks and Recreation Commission, Arts Commission, and Library Board. Each Commission and Board consists of five members who are appointed by the City Council to serve two-year terms. The Parks and Recreation Commission and Library Board meet monthly, and the Arts Commission meets quarterly to formulate plans and advise the City Council on matters pertinent to the City's programs, events, and park development.

## Budget Worksheet

| Division: 510 - PRCS Administration | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 510 - PRCS Administration** | | | | | | | |
| 1000-510-00000-50010 | PRCS ADM - HONORARIUMS | 3,700 | 3,000 | 2,600 | 3,000 | 3,000 | 3,000 |
| 1000-510-00000-50020 | PRCS ADM - SALARIES (FT) | 85,784 | 89,144 | 87,584 | 89,462 | 95,628 | 95,628 |
| 1000-510-00000-50110 | PRCS ADM - LONGEVITY PAY | 491 | 669 | 477 | 497 | 730 | 730 |
| 1000-510-00000-50200 | PRCS ADM - MEDICAL HLTH INSUR | 18,625 | 18,080 | 20,104 | 19,796 | 19,851 | 19,851 |
| 1000-510-00000-50210 | PRCS ADM - DENTAL INSUR | 1,321 | 1,363 | 1,273 | 1,274 | 1,185 | 1,185 |
| 1000-510-00000-50220 | PRCS ADM - VISION INSUR | 174 | 179 | 209 | 209 | 239 | 239 |
| 1000-510-00000-50230 | PRCS ADM - ST/LT DISABILITY INSUR | 369 | 482 | 249 | 0 | 516 | 516 |
| 1000-510-00000-50240 | PRCS ADM - EMPLOYEE ASST PROGR | 21 | 21 | 18 | 22 | 0 | 0 |
| 1000-510-00000-50250 | PRCS ADM - WORKERS COMP INSUR | 2,129 | 2,251 | 2,090 | 2,090 | 2,411 | 2,411 |
| 1000-510-00000-50270 | PRCS ADM - TERM LIFE INSUR | 157 | 124 | 160 | 161 | 168 | 168 |
| 1000-510-00000-50300 | PRCS ADM - PERS CONTRIBUTIONS | 13,743 | 14,801 | 14,352 | 14,890 | 17,336 | 17,336 |
| 1000-510-00000-50320 | PRCS ADM - FT DEFER COMP | 1,872 | 1,988 | 1,871 | 1,947 | 2,131 | 2,131 |
| 1000-510-00000-50400 | PRCS ADM - MEDICARE | 1,274 | 1,363 | 1,305 | 1,335 | 1,460 | 1,460 |
| 1000-510-00000-50500 | PRCS ADM - AUTO ALLOWANCE | 747 | 744 | 721 | 750 | 744 | 744 |
| 1000-510-00000-50510 | PRCS ADM - CELLULAR PHONES/ALLOW | 195 | 195 | 189 | 197 | 195 | 195 |
| 1000-510-00000-51200 | PRCS ADM - PRINT & AD SVC | 5,821 | 3,000 | 2,897 | 3,000 | 3,000 | 3,000 |

BUDGET NOTES

| BUDGET CODE | SUBJECT | DESCRIPTION |
|---|---|---|
| ADOPTED | RQST | BUSINESS CARDS AND OTHER MISCELLANEOUS PRINTING |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1000-510-00000-51550 | PRCS ADM - EMPL CONTINUE EDUC & DEVT | 2,157 | 4,000 | 1,063 | 4,000 | 7,300 | 7,300 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | ADDTL TRAINING FOR MGT/ADMIN SKILLS | 0.00 | 0.00 | 500 |
| ADOPTED | CA ASSOC PARKS & RECREATION COMMISSIONERS | 0.00 | 0.00 | 300 |
| ADOPTED | CA PARKS & RECREATION SOCIETY | 0.00 | 0.00 | 600 |
| ADOPTED | CPRS CONFERENCE | 3.00 | 750.00 | 2,250 |
| ADOPTED | MEMBERSHIP - MMASC | 2.00 | 100.00 | 200 |
| ADOPTED | TRAVEL, LODGING & PER DIEM FOR CPRS CONFERENCE | 3.00 | 1,150.00 | 3,450 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1000-510-00000-51560 | PRCS ADM - TRAVEL COSTS | 0 | 100 | 0 | 100 | 100 | 100 |

## Budget Worksheet

| Division: 510 - PRCS Administration | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | MILEAGE REIMBURSEMENT FOR JOB-RELATED TRIPS | | | | | | |
| 1000-510-00000-52020 | PRCS ADM - OFFICE SUPPLIES | | 525 | 1,000 | 358 | 1,000 | 1,000 | 1,000 |
| 1000-510-00000-52030 | PRCS ADM - POSTAGE | | 249 | 1,000 | 81 | 1,000 | 1,000 | 1,000 |
| 1000-510-00000-52050 | PRCS ADM - TOOL&NON-CAPITAL EQUIP | | 1,030 | 3,000 | 1,414 | 3,000 | 3,000 | 3,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | NAME PLATES, COMMISSION SUPPLIES, DEPT. SUPPLIES, AND COMMISSION VAULT BINDERS | | | | | | |
| 1000-510-00000-52990 | PRCS ADM - PUBL& SUBSCRIPT | | 0 | 300 | 0 | 300 | 300 | 300 |
| 1000-510-00000-56000 | PRCS ADM - OVERHEAD ALLOCATE | | 306,014 | 349,624 | 0 | 356,189 | 329,936 | 329,936 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT | | | | |
| ADOPTED | OH ALLOCATION - CENTRAL SVC | 0.00 | 0.00 | 204,884 | | | | |
| ADOPTED | OH ALLOCATION - INFO SYS | 0.00 | 0.00 | 125,052 | | | | |
| 1000-510-M0001-54040 | MARQUEE SIGNS - COMMUNICATION SVC | | 554 | 500 | 366 | 500 | 500 | 500 |
| 2007-510-00000-50020 | PRCS ADM - SALARIES (FT) | | 36,060 | 45,630 | 45,545 | 46,294 | 49,142 | 49,142 |
| 2007-510-00000-50110 | PRCS ADM - LONGEVITY PAY | | 224 | 427 | 374 | 390 | 519 | 519 |
| 2007-510-00000-50200 | PRCS ADM - MEDICAL HLTH INSUR | | 6,363 | 8,335 | 8,512 | 8,508 | 9,385 | 9,385 |
| 2007-510-00000-50210 | PRCS ADM - DENTAL INSUR | | 580 | 736 | 677 | 677 | 639 | 639 |
| 2007-510-00000-50220 | PRCS ADM - VISION INSUR | | 71 | 89 | 109 | 110 | 133 | 133 |
| 2007-510-00000-50230 | PRCS ADM - ST/LT DISABILITY INSUR | | 160 | 247 | 126 | 0 | 265 | 265 |
| 2007-510-00000-50240 | PRCS ADM - EMPLOYEE ASST PROGR | | 8 | 9 | 8 | 10 | 0 | 0 |
| 2007-510-00000-50250 | PRCS ADM - WORKERS COMP INSUR | | 900 | 1,114 | 1,034 | 1,034 | 1,201 | 1,201 |
| 2007-510-00000-50270 | PRCS ADM - TERM LIFE INSUR | | 61 | 65 | 73 | 73 | 77 | 77 |
| 2007-510-00000-50300 | PRCS ADM - PERS CONTRIBUTIONS | | 6,814 | 9,119 | 8,901 | 9,232 | 10,875 | 10,875 |
| 2007-510-00000-50320 | PRCS ADM - FT DEFER COMP | | 757 | 969 | 923 | 961 | 1,045 | 1,045 |
| 2007-510-00000-50400 | PRCS ADM - MEDICARE | | 516 | 686 | 665 | 676 | 740 | 740 |
| 2007-510-00000-50500 | PRCS ADM - AUTO ALLOWANCE | | 184 | 186 | 180 | 187 | 186 | 186 |
| 2007-510-00000-50510 | PRCS ADM - CELLULAR PHONES/ALLOW | | 69 | 101 | 98 | 102 | 101 | 101 |
| | **Division: 510 - PRCS Administration Total:** | | **499,717** | **564,641** | **206,619** | **572,973** | **566,038** | **566,038** |

# Active Adult Center

**Division: 411**

The Parks, Recreation and Community Services Department is responsible for administering and coordinating the City's Active Adult Center, which provides ongoing programs and services, as well as special activities for individuals 55 years of age or older. The City receives a grant from the Ventura County Area Agency on Aging to provide congregate and home delivered meals that are served daily at the Active Adult Center.

The Active Adult Center staff and a large number of volunteers provide and/or coordinate ongoing services and activities, including the congregate and home delivered meals, free health screenings, information and referral services, dance and exercise classes, special interest classes (such as computer, arts and crafts), educational classes and health specialist presentations, monthly birthday luncheons, movie/video screenings, bingo, and drop-in-bridge games. Additionally, the Center publishes a monthly newsletter featuring a calendar of events and activities.

## Budget Worksheet

| Division: 411 - Active Adult Program | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 411 - Active Adult Program** | | | | | | | |
| 1000-411-00000-50020 | AAC - SALARIES (FT) | 109,400 | 151,203 | 127,602 | 131,518 | 162,890 | 162,890 |
| 1000-411-00000-50030 | AAC - SALARIES (PT) | 21,862 | 21,232 | 18,726 | 19,406 | 22,852 | 22,852 |
| 1000-411-00000-50040 | AAC - OVERTIME | 0 | 500 | 0 | 0 | 500 | 500 |
| 1000-411-00000-50100 | AAC - BILINGUAL PAY | 302 | 0 | 288 | 0 | 832 | 832 |
| 1000-411-00000-50110 | AAC - LONGEVITY PAY | 221 | 0 | 0 | 0 | 0 | 0 |
| 1000-411-00000-50200 | AAC - MEDICAL HLTH INSUR | 27,985 | 42,235 | 37,292 | 37,276 | 48,708 | 48,708 |
| 1000-411-00000-50210 | AAC - DENTAL INSUR | 3,083 | 2,937 | 2,954 | 2,955 | 3,190 | 3,190 |
| 1000-411-00000-50220 | AAC - VISION INSUR | 375 | 369 | 472 | 473 | 616 | 616 |
| 1000-411-00000-50230 | AAC - ST/LT DISABILITY INSUR | 483 | 816 | 325 | 0 | 880 | 880 |
| 1000-411-00000-50240 | AAC - EMPLOYEE ASST PROGR | 41 | 57 | 38 | 48 | 0 | 0 |
| 1000-411-00000-50250 | AAC - WORKERS COMP INSUR | 4,363 | 4,420 | 4,114 | 4,114 | 4,749 | 4,749 |
| 1000-411-00000-50270 | AAC - TERM LIFE INSUR | 255 | 313 | 288 | 288 | 343 | 343 |
| 1000-411-00000-50300 | AAC - PERS CONTRIBUTIONS | 11,988 | 12,944 | 14,529 | 15,050 | 21,544 | 21,544 |
| 1000-411-00000-50310 | AAC - PT RETIREMENT CONTRIB | 820 | 796 | 702 | 728 | 857 | 857 |
| 1000-411-00000-50320 | AAC - FT DEFER COMP | 2,178 | 3,025 | 2,506 | 2,593 | 3,510 | 3,510 |
| 1000-411-00000-50400 | AAC - MEDICARE | 1,991 | 2,656 | 2,246 | 2,319 | 2,867 | 2,867 |
| 1000-411-00000-51000 | AAC - CONTRACTUAL SVC | 1,603 | 2,275 | 1,332 | 2,275 | 2,275 | 2,275 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | AMERICAN SOC. OF COMPOSERS, AUTHORS & PUBLISHERS | 0.00 | 0.00 | 175 |
| ADOPTED | BOARD OF BARBERING & COSMETOLOGY | 0.00 | 0.00 | 50 |
| ADOPTED | BROADCAST MUSIC INC - MUSIC LICENSING | 0.00 | 0.00 | 175 |
| ADOPTED | MOTION PICTURE LICENSING | 0.00 | 0.00 | 200 |
| ADOPTED | SCMAF SO CAL MUNICIPAL ATHLETIC FEDERATION | 0.00 | 0.00 | 1,300 |
| ADOPTED | SOC. OF EUROPEAN STAGE AUTHORS & COMPOSERS | 0.00 | 0.00 | 375 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1000-411-00000-51200 | AAC - PRINT & AD SVC | 1,058 | 4,462 | 1,772 | 4,462 | 3,400 | 3,400 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | BUSINESS CARDS | 0.00 | 0.00 | 500 |
| ADOPTED | NEWSLETTER/REC GUIDE PRINTING | 0.00 | 0.00 | 1,000 |
| ADOPTED | PRINTING AND MAIL PREP | 0.00 | 0.00 | 1,400 |
| ADOPTED | SPECIAL EVENTS MARKETING | 0.00 | 0.00 | 500 |

## Budget Worksheet

| Division: 411 - Active Adult Program | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| 1000-411-00000-51210 | AAC - EQUIP MAINT SVC | | 1,461 | 2,900 | 1,461 | 2,900 | 3,000 | 3,000 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | KITCHEN EQUIPMENT REPAIR & SUPPLIES | | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | MYSENIOR CENTER TRACKING EQUIP MAINT | | | 0.00 | 0.00 | | | 1,500 |
| 1000-411-00000-51550 | AAC - EMPL CONTINUE EDUC & DEVT | | 165 | 1,500 | 150 | 1,500 | 1,500 | 1,500 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CONFERENCE REGISTRATION, MEALS, LODGING & PER DIEM | | | 1.00 | 1,200.00 | | | 1,200 |
| ADOPTED | CPRS MEMBERSHIP | | | 0.00 | 0.00 | | | 300 |
| 1000-411-00000-51560 | AAC - TRAVEL COSTS | | 154 | 2,500 | 892 | 2,500 | 2,500 | 2,500 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | GENERAL FUND: SENIOR NUTRITION PROGRAM VOLUNTEER MILEAGE (GRANT). REIMBURSEMENT FOR JOB-RELATED TRIPS BY STAFF. | | | | | | |
| 1000-411-00000-52000 | AAC - GENERAL/PROGRAM SUPPL | | 0 | 0 | 62 | 0 | 0 | 0 |
| 1000-411-00000-52020 | AAC - OFFICE SUPPLIES | | 119 | 1,830 | 959 | 1,830 | 1,800 | 1,800 |
| 1000-411-00000-52030 | AAC - POSTAGE | | 597 | 1,000 | 560 | 1,000 | 1,000 | 1,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | GENERAL FUND: POSTAGE FOR NEWSLETTERS, SPECIAL EVENTS MAILING, GENERAL CORRESPONDENCE AND MOORPARK MAGAZINE POSTAGE ($475) | | | | | | |
| 1000-411-00000-52050 | AAC - TOOL&NON-CAPITAL EQUIP | | 248 | 5,800 | 1,030 | 5,800 | 5,800 | 5,800 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | PROGRAM & CLASS SUPPLIES FOR ART WORKSHOP, SCRAPBOOKING, WATERCOLOR CLASS, BRIDGE, POKER, PINOCHLE, BOCCE BALL, SENIOR FITNESS, ETC. AND SPECIAL EVENT & HOSPITALITY SUPPLIES ($4800).<br>CLASS & FACILITY SUPPLIES AND EQUIPMENT ($1000), | | | | | | |
| 1000-411-00000-52990 | AAC - PUBL& SUBSCRIPT | | 0 | 500 | 0 | 500 | 500 | 500 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | VC STAR | | | | | | |
| 1000-411-00000-54040 | AAC - COMMUNICATION SVC | | 277 | 300 | 183 | 300 | 300 | 300 |

## Budget Worksheet

| Division: 411 - Active Adult Program | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | FAX MODEM CHARGES | | | | | | |
| 1000-411-00000-55000 | AAC - MACHINE&EQUIP | | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-411-E0001-52000 | SR GAMES - GENERAL/PROGRAM SUPPL | | 0 | 3,700 | 0 | 3,700 | 0 | 0 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | BIENNIAL SENIOR GAMES | | | | | | |
| 1000-411-E0002-52000 | VOLUNTEER BANQ SR CTR - GENERAL/PROGRAM SUPPL | | 0 | 3,500 | 0 | 3,500 | 3,500 | 3,500 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | ANNUAL VOLUNTEER RECOGNITION EVENT | | | | | | |
| 1000-411-E0003-51000 | SR CTR TRUST EXPS - CONTRACTUAL SVC | | 1,067 | 19,000 | 8,423 | 19,000 | 19,000 | 19,000 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ART INSTRUCTION CLASS | | | 0.00 | 0.00 | | | 1,050 |
| ADOPTED | DANCE EXERCISE CLASS | | | 0.00 | 0.00 | | | 2,300 |
| ADOPTED | GOURD ART | | | 0.00 | 0.00 | | | 3,600 |
| ADOPTED | MONTHLY ENTERTAINMENT | | | 0.00 | 0.00 | | | 2,400 |
| ADOPTED | STRENGTH TRAINING/BALANCE EXERCISE | | | 0.00 | 0.00 | | | 7,450 |
| ADOPTED | TOE NAIL SERVICES | | | 0.00 | 0.00 | | | 2,200 |
| 1000-411-E0003-51550 | SR CTR TRUST EXPS - EMPL CONTINUE EDUC & DEVT | | 0 | 100 | 0 | 100 | 100 | 100 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | ANNUAL TRAINING FOR FRONT DESK VOLUNTEERS | | | | | | |
| 1000-411-E0003-52000 | SR CTR TRUST EXPS - GENERAL/PROGRAM SUPPL | | 0 | 600 | 0 | 600 | 600 | 600 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | ANNUAL BINGO BASH FUNDRAISER | | | | | | |
| 1000-411-E0003-52050 | SR CTR TRUST EXPS - TOOL&NON-CAPITAL EQUIP | | 0 | 1,600 | 706 | 1,600 | 1,600 | 1,600 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CONTAINER GARDENING SUPPLIES | | | 0.00 | 0.00 | | | 800 |

## Budget Worksheet

| Division: 411 - Active Adult Program | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| ADOPTED | PROGRAM/CLASSES SPECIAL EQUIPMENT | | | 0.00 | 0.00 | | | 800 |
| 1000-411-P0009-52050 | SNP - TOOL&NON-CAPITAL EQUIP | | 13,767 | 7,100 | 4,707 | 7,100 | 7,100 | 7,100 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | SENIOR NUTRITION PROGRAM SUPPLIES (GRANT); | | | | | | |
| 3003-411-00000-55000 | AAC - MACHINE&EQUIP | | 0 | 5,000 | 0 | 5,000 | 0 | 0 |
| | **Division: 411 - Active Adult Program Total:** | | **205,864** | **307,170** | **234,331** | **280,435** | **328,313** | **328,313** |

# Arts
## Division: 511

The Arts Division, which includes the High Street Arts Center, is part of the City of Moorpark's effort to revitalize Moorpark's Downtown High Street Area by providing a quality entertainment venue to attract Moorpark residents, area visitors, and businesses to High Street once again. Through a full season of theatrical performances together with community outreach, youth programming, rentals, and participation in yearly local events such as the Moorpark Arts Festival and Country Days, the Arts Center has helped raise awareness of the revitalization effort, as well as drawing business to downtown establishments.

The Moorpark Foundation for the Arts (Foundation) has partnered with the City to help revitalize High Street by providing quality cultural arts at the Arts Center. The Foundation's goal is to raise funding through private donations, private and public grants and other resources to support the arts. Ultimately, it will be the mission of the Foundation to provide substantial financial support to the Arts Center so that it may eventually become independent of the City subsidy and organizational control. The Foundation will also make financial assistance available to groups and individuals, enabling access and participation in the visual and performing arts in Moorpark.

Beginning July 1, 2015, the City executed an operating agreement with Moorpark Foundation for the Arts to operate the High Street Arts Center as a performing art venue without the $25,000 annual subsidy.

## Budget Worksheet

| Division: 511 - Arts | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| **Division: 511 - Arts** | | | | | | | | |
| 1000-511-00000-50010 | ARTS - HONORARIUMS | | 700 | 1,500 | 1,100 | 1,500 | 1,500 | 1,500 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | ARTS COMMISSION MEETING COMPENSATION | | | | | | |
| 1000-511-00000-50250 | ARTS - WORKERS COMP INSUR | | 0 | 37 | 34 | 34 | 37 | 37 |
| 1000-511-00000-51200 | ARTS - PRINT & AD SVC | | 0 | 0 | 0 | 0 | 500 | 500 |
| 1000-511-00000-53000 | ARTS - PROP MAINT SVC | | 0 | 400 | 0 | 400 | 0 | 0 |
| 1000-511-00000-54040 | ARTS - COMMUNICATION SVC | | 0 | 500 | 532 | 500 | 0 | 0 |
| 2007-511-00000-51000 | ARTS -- CONTRACTUAL SERVICES | | 8,000 | 9,850 | 4,850 | 9,850 | 0 | 0 |
| 2007-511-00000-53000 | ARTS - PROP MAINT SVC | | 0 | 0 | 0 | 0 | 500 | 500 |
| 2007-511-00000-55000 | ARTS - MACHINE&EQUIP | | 0 | 0 | 0 | 0 | 150,000 | 150,000 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PORTABLE STAGE EQUIPMENT | | | 0.00 | 0.00 | | | 150,000 |
| 2007-511-C0052-55500 | N TRAIN STN PUBLIC ART - IMPROV OTHER THAN BLDG | | 0 | 200,000 | 2,740 | 2,250 | 197,750 | 197,750 |
| | **Division: 511 - Arts Total:** | | **8,700** | **212,287** | **9,257** | **14,534** | **350,287** | **350,287** |

# Recreation
## Division: 521

The Parks, Recreation and Community Services Department, Recreation Division, is responsible for the development, implementation, and promotion of recreation activities and programs offered to the public by the City. A variety of programs and activities are offered throughout the year, including Moorpark Little Learners Academy Preschool, day camps, recreation classes and specialty camps, youth and adult sports leagues, and community events including the “Moorpark Has Talent” show, 3rd of July Fireworks Extravaganza, Multicultural Arts Festival, and seasonal and holiday events.

The Recreation division also oversees the Teen Council; park and facility rentals; quarterly City newsletter and recreation guide; coordinates with the many youth sports organizations that operate within the City of Moorpark that use City parks and facilities; and serves as the liaison for community events organized by other agencies such as Country Days and the Mammoth Run.

The City’s recreation staff and programs operate out of the Arroyo Vista Recreation Center.

## Budget Worksheet

| Division: 521 - Recreation Programs | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 521 - Recreation Programs** | | | | | | | |
| 1000-521-00000-50020 | RECR - SALARIES (FT) | 331,089 | 390,767 | 347,996 | 364,988 | 396,293 | 396,293 |
| 1000-521-00000-50030 | RECR - SALARIES (PT) | 318,836 | 301,902 | 275,084 | 290,959 | 366,678 | 366,678 |
| 1000-521-00000-50040 | RECR - OVERTIME | 2,793 | 1,000 | 859 | 795 | 1,000 | 1,000 |
| 1000-521-00000-50100 | RECR - BILINGUAL PAY | 26 | 0 | 288 | 32 | 832 | 832 |
| 1000-521-00000-50110 | RECR - LONGEVITY PAY | 178 | 268 | 173 | 180 | 279 | 279 |
| 1000-521-00000-50120 | RECR - UNIFORM ALLOW | 0 | 1,000 | 828 | 828 | 1,000 | 1,000 |
| 1000-521-00000-50200 | RECR - MEDICAL HLTH INSUR | 82,736 | 100,116 | 86,273 | 88,077 | 110,568 | 110,568 |
| 1000-521-00000-50210 | RECR - DENTAL INSUR | 6,592 | 8,392 | 5,656 | 5,706 | 6,800 | 6,800 |
| 1000-521-00000-50220 | RECR - VISION INSUR | 812 | 1,068 | 923 | 935 | 1,436 | 1,436 |
| 1000-521-00000-50230 | RECR - ST/LT DISABILITY INSUR | 1,728 | 2,110 | 1,132 | 0 | 2,140 | 2,140 |
| 1000-521-00000-50240 | RECR - EMPLOYEE ASST PROGR | 117 | 139 | 91 | 113 | 0 | 0 |
| 1000-521-00000-50250 | RECR - WORKERS COMP INSUR | 16,901 | 17,713 | 16,646 | 16,646 | 19,454 | 19,454 |
| 1000-521-00000-50260 | RECR - UNEMPLOYMENT INSUR | 12,706 | 0 | 453 | 453 | 0 | 0 |
| 1000-521-00000-50270 | RECR - TERM LIFE INSUR | 666 | 744 | 653 | 663 | 718 | 718 |
| 1000-521-00000-50300 | RECR - PERS CONTRIBUTIONS | 51,004 | 62,087 | 50,231 | 52,107 | 54,743 | 54,743 |
| 1000-521-00000-50310 | RECR - PT RETIREMENT CONTRIB | 11,853 | 10,337 | 9,316 | 9,818 | 12,703 | 12,703 |
| 1000-521-00000-50320 | RECR - FT DEFER COMP | 6,584 | 7,917 | 6,618 | 6,973 | 8,033 | 8,033 |
| 1000-521-00000-50400 | RECR - MEDICARE | 9,683 | 10,338 | 9,358 | 9,842 | 11,415 | 11,415 |
| 1000-521-00000-50500 | RECR - AUTO ALLOWANCE | 369 | 372 | 360 | 375 | 372 | 372 |
| 1000-521-00000-50510 | RECR - CELLULAR PHONES/ALLOW | 1,168 | 1,164 | 1,128 | 1,173 | 1,164 | 1,164 |
| 1000-521-00000-51000 | RECR - CONTRACTUAL SVC | 20,580 | 51,640 | 30,010 | 51,640 | 31,640 | 31,640 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | MERCHANT CARD SVC FEES | 0.00 | 0.00 | 20,000 |
| ADOPTED | MUSIC AND MOVIE LICENSES | 0.00 | 0.00 | 2,000 |
| ADOPTED | OTHER SERVICES | 0.00 | 0.00 | 1,000 |
| ADOPTED | RECREATION SOFTWARE MAINTENANCE | 0.00 | 0.00 | 5,000 |
| ADOPTED | SECURITY GUARD SERVICES FOR RENTALS | 0.00 | 0.00 | 3,640 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1000-521-00000-51030 | RECR - POLICE - SPEC EVENT | 4,336 | 35,100 | 25,464 | 29,500 | 39,000 | 39,000 |

## Budget Worksheet

| Division: 521 - Recreation Programs | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | COUNTRY DAYS | | 0.00 | 0.00 | | | 10,000 |
| ADOPTED | HAUNTED HIGH STREET | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | HOLIDAY ON HIGH STREET | | 0.00 | 0.00 | | | 6,000 |
| ADOPTED | JULY 3RD FIREWORKS | | 0.00 | 0.00 | | | 15,000 |
| ADOPTED | RENTALS (WILL BE REIMBURSED) | | 0.00 | 0.00 | | | 5,000 |
| 1000-521-00000-51040 | RECR - LEGAL SVC | 806 | 5,000 | 1,050 | 5,000 | 5,000 | 5,000 |
| 1000-521-00000-51200 | RECR - PRINT & AD SVC | 11,639 | 31,684 | 19,584 | 19,000 | 24,000 | 24,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MISC BROCHURES & PROGRAMS | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | QUARTERLY RECREATION GUIDE PRINTING | | 0.00 | 0.00 | | | 22,000 |
| 1000-521-00000-51220 | RECR - VEHICLE MAINT SVC | 0 | 500 | 0 | 500 | 500 | 500 |
| 1000-521-00000-51550 | RECR - EMPL CONTINUE EDUC & DEVT | 1,805 | 4,024 | 1,588 | 4,024 | 4,624 | 4,624 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CPRS CONFERENCE & MEETINGS | | 1.00 | 2,189.00 | | | 2,189 |
| ADOPTED | MEMBERSHIP - CPRS (4 FT STAFF) | | 4.00 | 125.00 | | | 500 |
| ADOPTED | MEMBERSHIP - SCMAF (5 F/T STAFF) | | 1.00 | 310.00 | | | 310 |
| ADOPTED | SCMAF CONFERENCE & MEETINGS | | 1.00 | 500.00 | | | 500 |
| ADOPTED | STAFF TRAINING/PT SPECIALTY TRAINING | | 0.00 | 0.00 | | | 1,125 |
| 1000-521-00000-51560 | RECR - TRAVEL COSTS | 0 | 200 | 0 | 200 | 200 | 200 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MILEAGE REIMBURSEMENTS | | 0.00 | 0.00 | | | 200 |
| 1000-521-00000-52000 | RECR - GENERAL/PROGRAM SUPPL | 49 | 500 | 174 | 500 | 500 | 500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | NEW PROGRAMS | | 0.00 | 0.00 | | | 500 |
| 1000-521-00000-52020 | RECR - OFFICE SUPPLIES | 2,614 | 2,000 | 2,252 | 3,500 | 3,000 | 3,000 |
| 1000-521-00000-52030 | RECR - POSTAGE | 6,114 | 8,600 | 6,253 | 8,000 | 8,600 | 8,600 |

## Budget Worksheet

| Division: 521 - Recreation Programs | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | POSTAGE FOR BULK MAILINGS | | | 0.00 | 0.00 | | | 6,600 |
| ADOPTED | POSTAGE METER | | | 0.00 | 0.00 | | | 2,000 |
| 1000-521-00000-52050 | RECR - TOOL&NON-CAPITAL EQUIP | | 4,827 | 5,000 | 3,047 | 5,000 | 6,000 | 6,000 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CANOPY REPLACEMENT | | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | MISC SMALL SUPPLIES | | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | REPLACEMENT LOBBY FURNITURE | | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | REPLACEMENT OFFICE FURNITURE | | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | TABLES & CHAIRS | | | 0.00 | 0.00 | | | 1,000 |
| 1000-521-00000-52100 | RECR - FUEL SUPPLIES | | 478 | 1,300 | 725 | 1,300 | 1,300 | 1,300 |
| 1000-521-00000-52990 | RECR - PUBL& SUBSCRIPT | | 0 | 150 | 0 | 150 | 150 | 150 |
| 1000-521-00000-54040 | RECR - COMMUNICATION SVC | | 3,305 | 4,500 | 3,785 | 4,500 | 4,500 | 4,500 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PHONE CHARGES | | | 0.00 | 0.00 | | | 4,500 |
| 1000-521-E0006-52000 | TEEN PROGRAMS - GENERAL/PROGRAM SUPPL | | 68 | 1,000 | 674 | 1,000 | 1,000 | 1,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | LARGE EVENTS (2 EVENTS) - BAND JAMS, DANCES, CONCERTS, ETC. | | | | | | |
| | | GENERAL TEEN EVENTS (9 EVENTS) - GAME NITES, CUPCAKE CHALLENGES, OPEN MIC NITE, ETC. | | | | | | |
| 1000-521-E0007-52000 | ADULT SPORTS - GENERAL/PROGRAM SUPPL | | 5,208 | 14,520 | 9,232 | 19,370 | 18,280 | 18,280 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BASKETBALL | | | 4.00 | 790.00 | | | 3,160 |
| ADOPTED | CORNHOLE | | | 3.00 | 400.00 | | | 1,200 |
| ADOPTED | MARKETING | | | 0.00 | 0.00 | | | 500 |
| ADOPTED | PICKLEBALL | | | 2.00 | 3,000.00 | | | 6,000 |
| ADOPTED | SOCCER | | | 2.00 | 810.00 | | | 1,620 |
| ADOPTED | SOFTBALL | | | 3.00 | 1,700.00 | | | 5,100 |
| ADOPTED | VOLLEYBALL | | | 1.00 | 700.00 | | | 700 |
| 1000-521-E0008-52000 | YOUTH SPORTS - GENERAL/PROGRAM SUPPL | | 4,950 | 24,800 | 17,190 | 22,000 | 23,509 | 23,509 |

## Budget Worksheet

| Division: 521 - Recreation Programs | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | RUNNING CLUB | | 0.00 | 0.00 | | | 2,100 |
| ADOPTED | YOUTH BASKETBALL | | 0.00 | 0.00 | | | 19,982 |
| ADOPTED | YOUTH FUTSAL | | 0.00 | 0.00 | | | 1,427 |
| 1000-521-E0009-50040 | CAMP MOORPARK - OVERTIME | 0 | 200 | 0 | 0 | 200 | 200 |
| 1000-521-E0009-50400 | CAMP MOORPARK - MEDICARE | 0 | 3 | 0 | 0 | 3 | 3 |
| 1000-521-E0009-52000 | CAMP MOORPARK - GENERAL/PROGRAM SUPPL | 5,739 | 30,050 | 9,236 | 20,100 | 26,950 | 26,950 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BUS SERVICES | | 0.00 | 0.00 | | | 4,050 |
| ADOPTED | FIELD TRIP ADMISSIONS | | 0.00 | 0.00 | | | 8,100 |
| ADOPTED | MARKETING | | 0.00 | 0.00 | | | 300 |
| ADOPTED | SPECIAL GUESTS & ATTRACTIONS | | 0.00 | 0.00 | | | 4,500 |
| ADOPTED | SUPPLIES & EQUIPMENT | | 0.00 | 0.00 | | | 10,000 |
| 1000-521-E0010-52000 | SPRING CAMP - GENERAL/PROGRAM SUPPL | 168 | 770 | 0 | 770 | 650 | 650 |
| 1000-521-E0011-52000 | WINTER CAMP - GENERAL/PROGRAM SUPPL | 161 | 770 | 46 | 770 | 1,000 | 1,000 |
| 1000-521-E0012-51070 | GEN RECR CLASSES - INSTRUCTOR PAYT | 69,351 | 62,000 | 65,102 | 75,000 | 75,000 | 75,000 |
| 1000-521-E0012-52000 | GEN RECR CLASSES - GENERAL/PROGRAM SUPPL | 6,638 | 9,000 | 5,971 | 9,000 | 10,000 | 10,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ADVERTISING & PROMOTION | | 0.00 | 0.00 | | | 500 |
| ADOPTED | ARTS AND CRAFTS CLASS SUPPLIES | | 0.00 | 0.00 | | | 1,200 |
| ADOPTED | COOKING CLASS SUPPLIES | | 0.00 | 0.00 | | | 600 |
| ADOPTED | INSURANCE | | 4.00 | 1,400.00 | | | 5,600 |
| ADOPTED | OTHER CLASS SUPPLIES | | 0.00 | 0.00 | | | 700 |
| ADOPTED | SPORTS CLASS SUPPLIES | | 0.00 | 0.00 | | | 400 |
| ADOPTED | STEM CLASS SUPPLIES | | 0.00 | 0.00 | | | 1,000 |
| 1000-521-E0013-52000 | TALENT SHOW - GENERAL/PROGRAM SUPPL | 0 | 200 | 20 | 350 | 0 | 0 |
| 1000-521-E0014-52000 | FALL CAMP - GENERAL/PROGRAM SUPPL | 622 | 770 | 395 | 396 | 650 | 650 |
| 1000-521-E0015-52000 | EASTER EGG HUNT - GENERAL/PROGRAM SUPPL | 1,571 | 4,500 | 1,100 | 4,500 | 4,500 | 4,500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ATTRACTIONS | | 0.00 | 0.00 | | | 2,500 |
| ADOPTED | CRAFTS | | 0.00 | 0.00 | | | 200 |

| Division: 521 - Recreation Programs | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| ADOPTED | EQUIPMENT & SUPPLIES | | 0.00 | 0.00 | | | 200 |
| ADOPTED | MARKETING | | 0.00 | 0.00 | | | 200 |
| ADOPTED | PRIZES | | 0.00 | 0.00 | | | 1,400 |
| 1000-521-E0016-50040 | HALLOWEEN - OVERTIME | 0 | 1,200 | 1,580 | 1,580 | 1,800 | 1,800 |
| 1000-521-E0016-50400 | HALLOWEEN - MEDICARE | 0 | 17 | 0 | 0 | 26 | 26 |
| 1000-521-E0016-52000 | HALLOWEEN - GENERAL/PROGRAM SUPPL | 3,093 | 4,500 | 6,039 | 6,100 | 5,000 | 5,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CARNIVAL ATTRACTIONS/GAMES/PRIZES | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | EQUIPMENT & SUPPLIES | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | MARKETING | | 0.00 | 0.00 | | | 500 |
| ADOPTED | PERFORMERS | | 0.00 | 0.00 | | | 500 |
| ADOPTED | PERMITS | | 0.00 | 0.00 | | | 1,000 |
| 1000-521-E0018-52000 | SANTA EVENT - GENERAL/PROGRAM SUPPL | 644 | 1,300 | 1,233 | 1,500 | 2,500 | 2,500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CRAFT/GIFT | | 0.00 | 0.00 | | | 250 |
| ADOPTED | EQUIPMENT & SUPPLIES | | 0.00 | 0.00 | | | 400 |
| ADOPTED | FOOD | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | MARKETING | | 0.00 | 0.00 | | | 100 |
| ADOPTED | PERFORMERS | | 0.00 | 0.00 | | | 750 |
| 1000-521-E0019-50040 | 3RD JULY FRWKS - OVERTIME | 0 | 2,000 | 4,031 | 4,032 | 4,500 | 4,500 |
| 1000-521-E0019-50400 | 3RD JULY FRWKS - MEDICARE | 0 | 29 | 0 | 0 | 65 | 65 |
| 1000-521-E0019-52000 | 3RD JULY FRWKS - GENERAL/PROGRAM SUPPL | 6,312 | 46,700 | 62,838 | 46,700 | 60,000 | 60,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | AMBULANCE | | 0.00 | 0.00 | | | 2,800 |
| ADOPTED | CROWD CONTROL/SANITATION | | 0.00 | 0.00 | | | 13,000 |
| ADOPTED | ENTERTAINMENT | | 0.00 | 0.00 | | | 10,000 |
| ADOPTED | FIREWORKS DISPLAY | | 0.00 | 0.00 | | | 30,000 |
| ADOPTED | INSURANCE | | 0.00 | 0.00 | | | 2,900 |
| ADOPTED | MARKETING | | 0.00 | 0.00 | | | 500 |
| ADOPTED | MISC SUPPLIES AND EQUIPMENT | | 0.00 | 0.00 | | | 500 |
| ADOPTED | PERMITS | | 0.00 | 0.00 | | | 300 |
| 1000-521-E0020-50040 | COUNTRY DAYS - OVERTIME | 0 | 2,000 | 1,810 | 1,810 | 2,000 | 2,000 |

## Budget Worksheet

| Division: 521 - Recreation Programs | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 1000-521-E0020-50400 | COUNTRY DAYS - MEDICARE | 0 | 29 | 0 | 0 | 29 | 29 |
| 1000-521-E0020-52000 | COUNTRY DAYS - GENERAL/PROGRAM SUPPL | 0 | 3,300 | 3,228 | 3,250 | 4,000 | 4,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MISC SUPPLIES | | 0.00 | 0.00 | | | 300 |
| ADOPTED | RECREATION BOOTH SUPPLIES | | 0.00 | 0.00 | | | 200 |
| ADOPTED | ROAD CLOSURE / TRAFFIC CONTROL | | 0.00 | 0.00 | | | 3,500 |
| 1000-521-E0021-50040 | ARTS FESTIVAL - OVERTIME | 0 | 500 | 0 | 0 | 0 | 0 |
| 1000-521-E0021-50400 | ARTS FESTIVAL - MEDICARE | 0 | 7 | 0 | 0 | 0 | 0 |
| 1000-521-E0022-50040 | HOLIDAY EVENT - OVRTIME | 0 | 1,200 | 1,883 | 1,883 | 2,000 | 2,000 |
| 1000-521-E0022-50400 | HOLIDAY EVENT - MEDICARE | 0 | 17 | 0 | 0 | 29 | 29 |
| 1000-521-E0022-52000 | HOLIDAY EVENT - GENERAL/PROGRAM SUPPL | 2,071 | 3,200 | 3,050 | 5,000 | 3,000 | 3,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MISC SUPPLIES & EQUIPMENT | | 0.00 | 0.00 | | | 400 |
| ADOPTED | RECREATION BOOTH SUPPLIES | | 0.00 | 0.00 | | | 100 |
| ADOPTED | ROAD CLOSURE / TRAFFIC CONTROL | | 0.00 | 0.00 | | | 2,500 |
| 1000-521-E0024-52000 | MAMMOTH RUN - GENERAL/PROGRAM SUPPL | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-521-E0025-52000 | COMM YARD SALE - GENERAL/PROGRAM SUPPL | 202 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | EQUIPMENT & SUPPLIES | | 0.00 | 0.00 | | | 150 |
| ADOPTED | MARKETING | | 0.00 | 0.00 | | | 100 |
| ADOPTED | PERFORMERS & ENTERTAINMENT | | 0.00 | 0.00 | | | 250 |
| ADOPTED | PERMITS | | 0.00 | 0.00 | | | 500 |
| 1000-521-E0043-52000 | ARBOR DAY - GENERAL/PROGRAM SUPPL | 0 | 500 | 0 | 500 | 500 | 500 |
| 1000-521-E0053-52000 | EMP RECRUITMENT - GEN/PROG SUPPL | 0 | 200 | 161 | 200 | 200 | 200 |
| 1000-521-E0054-52000 | RECR COMM PROMO - GEN/PROG SUPPL | 0 | 1,200 | 855 | 1,200 | 1,200 | 1,200 |
| 1000-521-E0057-52000 | MOVIES IN THE PARK - GENERAL/PROGRAM SUPPLIES | 4,631 | 22,200 | 2,684 | 16,800 | 2,400 | 2,400 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | EQUIPMENT & SUPPLIES | | 0.00 | 0.00 | | | 200 |
| ADOPTED | MARKETING | | 0.00 | 0.00 | | | 200 |

## Budget Worksheet

| Division: 521 - Recreation Programs | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| ADOPTED | MOVIE LICENSES AND MOVIES | | 0.00 | 0.00 | | | 2,000 |
| 1000-521-E0062-52000 | MOVIE MARATHON - GENERAL/PROGRAM SUPPL | 0 | 100 | 84 | 100 | 0 | 0 |
| 1000-521-E0064-52000 | PRESCHOOL - GENERAL/PROGRAM SUPPLIES | 8,028 | 15,000 | 7,287 | 10,000 | 14,000 | 14,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ARTS AND CRAFTS SUPPLIES | | 0.00 | 0.00 | | | 2,500 |
| ADOPTED | FIELD TRIPS | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | INSURANCE | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | NEW & REPLACEMENT EQUIPMENT | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | OTHER SUPPLIES | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | PARTY/HOLIDAY SUPPLIES | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | PERFORMERS & CONTRACTORS | | 0.00 | 0.00 | | | 1,000 |
| 1000-521-E0065-52000 | SUMMER CAMP OUT-GENERAL/PROGRAM SUPPLIES | 473 | 1,500 | 781 | 810 | 1,500 | 1,500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | EQUIPMENT & SUPPLIES | | 0.00 | 0.00 | | | 350 |
| ADOPTED | FOOD | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | MARKETING | | 0.00 | 0.00 | | | 150 |
| 1000-521-E0066-52000 | CONCERTS IN THE PK - GENERAL/PROGRAM SUPPLIES | 6,586 | 20,500 | 23,345 | 20,500 | 0 | 0 |
| 1000-521-E0067-52000 | SKATE NIGHT - GENERAL/PROGRAM SUPPLIES | 0 | 400 | 358 | 400 | 400 | 400 |
| 1000-521-R0030-54010 | AVCP - ELECTRICITY | 21,726 | 32,760 | 17,831 | 32,760 | 32,760 | 32,760 |
| 2007-521-00000-51030 | RECR - POLICE - SPEC EVENT | 0 | 0 | 0 | 0 | 6,000 | 6,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ARTS FESTIVAL | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | CONCERTS IN THE PARK | | 0.00 | 0.00 | | | 3,000 |
| 2007-521-E0013-52000 | TALENT SHOW - GENERAL/PROGRAM SUPPL | 0 | 0 | 0 | 0 | 1,200 | 1,200 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | EQUIPMENT & SUPPLIES | | 0.00 | 0.00 | | | 100 |
| ADOPTED | MARKETING | | 0.00 | 0.00 | | | 100 |
| ADOPTED | PRIZES | | 0.00 | 0.00 | | | 1,000 |
| 2007-521-E0021-52000 | ARTS FESTIVAL - GENERAL/PROGRAM SUPPL | 0 | 0 | 0 | 0 | 3,000 | 3,000 |

## Budget Worksheet

| Division: 521 - Recreation Programs | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | EQUIPMENT & SUPPLIES | | 0.00 | 0.00 | | | 500 |
| ADOPTED | MARKETING | | 0.00 | 0.00 | | | 300 |
| ADOPTED | PERFORMERS | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | SANITATION | | 0.00 | 0.00 | | | 700 |
| ADOPTED | TRAFFIC CONTROL | | 0.00 | 0.00 | | | 500 |
| 2007-521-E0066-52000 | CONCERTS IN THE PK - GENERAL/PROGRAM SUPPLIES | 0 | 0 | 0 | 0 | 21,000 | 21,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | EQUIPMENT & SUPPLIES | | 0.00 | 0.00 | | | 500 |
| ADOPTED | MARKETING | | 0.00 | 0.00 | | | 500 |
| ADOPTED | PERFORMERS | | 0.00 | 0.00 | | | 8,000 |
| ADOPTED | SOUND & STAGE | | 0.00 | 0.00 | | | 12,000 |
| | **Division: 521 - Recreation Programs Total:** | **1,060,638** | **1,377,574** | **1,156,067** | **1,292,858** | **1,456,493** | **1,456,493** |

# Library
## Division: 530

The Moorpark City Library is a free public library that offers reference and information services; programs for pre-school, youth, teens, and adults; books and media for checkout; online databases; eBooks and eAudiobooks. In addition, the Library has 16 public computers, 4 laptops, 2 homework stations, and wireless access. Printing and copying services for a fee are also available at the facility. Wireless printing is also available to patrons who can send print jobs to the library from their home, work, or device to pick up during open library hours. The library also offers online homework help services for all ages and in-library tutoring during the school year.

The Moorpark City Library is open seven days per week and patrons can utilize the library website, www.moorparklibrary.org, to search the collection or check their account status twenty-four hours a day, seven days per week.

Operation of the City's Library has been contracted to Library Systems and Services, LLC (LS&S). Moorpark City Library is a member of the Inland Library Network which provides a shared catalog of available items for loan and reciprocal borrowing with access to over 2.5 million items for Moorpark patrons. Moorpark is also a member of the Southern California Library Cooperative (SCLC), which provides member libraries a resource-sharing network and a means for enhancing the level and diversity of resources available to library users as well as interlibrary loan services.

Library operations are funded by the library allocation of General Fund property tax generated in Moorpark, state public library funds, fines, and use fees. Large expenditures and capital improvements are funded through a fee paid by new residential and commercial development to mitigate the impact of new development on the Library. This Division also coordinates the activities of the Library Board.

## Budget Worksheet

| Division: 530 - Library Services | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 530 - Library Services** | | | | | | | |
| 1000-530-00000-52050 | LIBR SVC - TOOL&NON-CAPITAL EQUIP | 193 | 0 | 0 | 0 | 0 | 0 |
| 1010-530-00000-50010 | LIBR SVC - HONORARIUMS | 1,400 | 3,000 | 1,000 | 3,000 | 3,000 | 3,000 |
| BUDGET NOTES | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | |
| ADOPTED | RQST | LIBRARY BOARD MEETING COMPENSATION | | | | | |
| 1010-530-00000-50020 | LIBR SVC - SALARIES (FT) | 49,278 | 50,117 | 49,254 | 50,995 | 53,107 | 53,107 |
| 1010-530-00000-50040 | LIBR SVC - OVERTIME | 0 | 500 | 0 | 0 | 500 | 500 |
| 1010-530-00000-50110 | LIBR SVC - LONGEVITY PAY | 890 | 932 | 875 | 910 | 1,177 | 1,177 |
| 1010-530-00000-50200 | LIBR SVC - MEDICAL HLTH INSUR | 7,557 | 8,103 | 8,331 | 8,328 | 9,119 | 9,119 |
| 1010-530-00000-50210 | LIBR SVC - DENTAL INSUR | 707 | 715 | 668 | 668 | 622 | 622 |
| 1010-530-00000-50220 | LIBR SVC - VISION INSUR | 86 | 87 | 108 | 108 | 129 | 129 |
| 1010-530-00000-50230 | LIBR SVC - ST/LT DISABILITY INSUR | 173 | 271 | 116 | 0 | 287 | 287 |
| 1010-530-00000-50240 | LIBR SVC - EMPLOYEE ASST PROGR | 10 | 9 | 8 | 10 | 0 | 0 |
| 1010-530-00000-50250 | LIBR SVC - WORKERS COMP INSUR | 1,219 | 1,297 | 1,204 | 1,204 | 1,372 | 1,372 |
| 1010-530-00000-50270 | LIBR SVC - TERM LIFE INSUR | 72 | 63 | 72 | 73 | 75 | 75 |
| 1010-530-00000-50300 | LIBR SVC - PERS CONTRIBUTIONS | 9,532 | 10,103 | 9,890 | 10,253 | 11,869 | 11,869 |
| 1010-530-00000-50320 | LIBR SVC - FT DEFER COMP | 1,042 | 1,069 | 1,022 | 1,063 | 1,137 | 1,137 |
| 1010-530-00000-50400 | LIBR SVC - MEDICARE | 743 | 769 | 744 | 771 | 819 | 819 |
| 1010-530-00000-50500 | LIBR SVC - AUTO ALLOWANCE | 184 | 186 | 180 | 187 | 186 | 186 |
| 1010-530-00000-50510 | LIBR SVC - CELLULAR PHONES/ALLOW | 204 | 204 | 197 | 206 | 204 | 204 |
| 1010-530-00000-51000 | LIBR SVC - CONTRACTUAL SVC | 408,835 | 541,234 | 539,645 | 537,141 | 557,733 | 557,733 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | EZ2 NETWORK INTERNET | | 0.00 | 0.00 | | | 100 |
| ADOPTED | LIBRARY OPERATIONS CONTRACT WITH LS&S | | 0.00 | 0.00 | | | 553,633 |
| ADOPTED | MERCHANT CARD FEES | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | SPECIAL EVENTS PERFORMERS (REIMBURSED BY FOL) | | 0.00 | 0.00 | | | 3,000 |
| 1010-530-00000-51040 | LIBR SVC - LEGAL SVC | 627 | 4,000 | 0 | 1,000 | 2,000 | 2,000 |
| BUDGET NOTES | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | |
| ADOPTED | LEGAL SERVICES INCREASE | DUE TO PENDING CONTRACT RENEWAL NEGOTIATIONS WITH LS&S IN FY 2020/21 | | | | | |

## Budget Worksheet

| Division: 530 - Library Services | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 1010-530-00000-51200 | LIBR SVC - PRINT & AD SVC | 1,058 | 4,362 | 3,019 | 3,562 | 3,800 | 3,800 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MISCELLANEOUS PRINTING | | 0.00 | 0.00 | | | 800 |
| ADOPTED | MOORPARK MAGAZINE PRINT COST - SHARE | | 0.00 | 0.00 | | | 3,000 |
| 1010-530-00000-51550 | LIBR SVC - EMPL CONTINUE EDUC & DEVT | 0 | 900 | 0 | 200 | 900 | 900 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ANNUAL TRAINING | | 1.00 | 200.00 | | | 200 |
| ADOPTED | CONFERENCE REGISTRATION/LODGING/PER DIEM | | 0.00 | 0.00 | | | 700 |
| 1010-530-00000-51830 | LIBR SVC - CASH SHORTAGE | 0 | 0 | 0 | 0 | 0 | 0 |
| 1010-530-00000-52030 | LIBR SVC - POSTAGE | 542 | 750 | 542 | 750 | 750 | 750 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | LIBRARY MISCELLANEOUS POSTAGE | | 0.00 | 0.00 | | | 125 |
| ADOPTED | MOORPARK MAGAZINE - LIBRARY ANNUAL SHARE | | 0.00 | 0.00 | | | 625 |
| 1010-530-00000-52050 | LIBR SVC - TOOL&NON-CAPITAL EQUIP | 121,844 | 131,133 | 110,569 | 135,352 | 137,549 | 137,549 |
| BUDGET NOTES | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | |
| ADOPTED | CENIC | CENIC BROADBAND COSTS AT THE LIBRARY OR PARTIALLY OFFSET BY THE E-RATE PROGRAM WE PARTICIPATE IN THROUGH THE CALIFORNIA STATE LIBRARY. ANTICIPATED REIMBURSEMENT FOR FY 2019/20 IS $6,000 | | | | | |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CENIC BROADBAND (PARTIALLY REIMB BY E-RATE PGM) | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | COLLECTION PROCUREMENT | | 0.00 | 0.00 | | | 60,000 |
| ADOPTED | LS&S GENERAL EXPENSES | | 0.00 | 0.00 | | | 25,000 |
| ADOPTED | MATERIALS COLLECTION SERVICES | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | PROGRAM EXPENSES (REIMBURSED BY FOL) | | 0.00 | 0.00 | | | 9,000 |
| ADOPTED | RECIPROCAL BORROWING AGRMT & SHUTTLE SERVICE | | 0.00 | 0.00 | | | 10,049 |
| ADOPTED | SOFTWARE MAINTENANCE AND LICENSING (OCLC, ETC.) | | 0.00 | 0.00 | | | 23,000 |
| ADOPTED | UNANTICIPATED PUBLIC PC REPAIR & REPLACEMENT PARTS | | 0.00 | 0.00 | | | 3,500 |
| 1010-530-00000-53000 | LIBR SVC - PROP MAINT SVC | 0 | 0 | 1,256 | 0 | 0 | 0 |
| 1010-530-00000-56000 | LIBR SVC - OVERHEAD ALLOCATE | 99,652 | 128,269 | 0 | 136,774 | 113,031 | 113,031 |

## Budget Worksheet

| Division: 530 - Library Services | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | OH ALLOCATION - CENTRAL SVC | | 0.00 | 0.00 | | | 70,190 |
| ADOPTED | OH ALLOCATION - INFO SYS | | 0.00 | 0.00 | | | 42,841 |
| 1010-530-00000-56100 | LIBR SVC - COST PLAN CHRG | 121,406 | 123,189 | 0 | 123,189 | 113,644 | 113,644 |
| 1010-530-00000-56200 | LIBR SVC - PROP TAX & SBA | 0 | 757 | 1,530 | 1,530 | 757 | 757 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PARKS DIST SBA-699 MOORPARK AVE (APN: 5110050255) | | 0.00 | 0.00 | | | 137 |
| ADOPTED | PARKS DIST SBA-LIBRARY PARK LOT (APN: 5110050265) | | 0.00 | 0.00 | | | 620 |
| 1010-530-G0020-52050 | LIB SVCS & TECH GRANT - TOOLS&NON-CAP EUIP | 0 | 0 | 0 | 0 | 0 | 0 |
| 1010-530-G0028-52050 | LIBR SVCS ZIP BOOKS GRANT - TOOL&NON-CAPITAL EQUIP | 0 | 2,219 | 752 | 0 | 0 | 0 |
| 2004-530-00000-52050 | LIBR SVC - TOOL&NON-CAPITAL EQUIP | 0 | 6,500 | 0 | 1 | 6,500 | 6,500 |
| BUDGET NOTES | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | |
| ADOPTED | PRINTER SCANNER | TO EXISTING REPLACE AGING PRINTER/COPIER | | | | | |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PUBLIC COPY MACHINE/PRINTER/SCANNER | | 0.00 | 0.00 | | | 6,500 |
| | **Division: 530 - Library Services Total:** | **827,254** | **1,020,738** | **730,990** | **1,017,275** | **1,020,267** | **1,020,267** |

# Facilities

## Division: 171

The Parks, Recreation and Community Services Department coordinates maintenance services and rental activities for all City facilities, except those managed by the Successor Agency for the Moorpark Redevelopment Agency. Facilities that fall under this division include City Hall, the Community Center, Active Adult Center, Library, Arroyo Vista Recreation Center, Moorpark Public Services Facility, High Street Arts Center, 33 High Street, 61 High Street, Police Services Center, and Ruben Castro Human Services Center. The budget for this division includes all costs associated with custodial maintenance, building repairs, and general upkeep. The City's Community Center and Arroyo Vista Recreation Center, located at 799 Moorpark Avenue and 4550 Tierra Rejada Road, respectively, are used for public meetings, special events, recreational activities, and sports programs. The Community Center is the primary formal meeting place for the City Council, Planning Commission, and Parks and Recreation Commission, Arts Commission, and Library Board. Arroyo Vista Recreation Center is geared primarily toward recreational activities, including classes, sports activities, and teen programs. The Community Center and Recreation Center are also available for rental by community groups for private functions. Rental rates and availability vary, depending upon the type of event planned and the space required.

## Budget Worksheet

| Division: 171 - Facilities Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 171 - Facilities Maintenance** | | | | | | | |
| **Project: 00000 - UNALLOCATED** | | | | | | | |
| 1000-171-00000-50020 | FAC MNT - SALARIES (FT) | 234,027 | 253,418 | 233,809 | 257,174 | 262,050 | 262,050 |
| 1000-171-00000-50030 | FAC MNT - SALARIES (PT) | 6 | 0 | 31 | 32 | 0 | 0 |
| 1000-171-00000-50040 | FAC MNT - OVERTIME | 0 | 500 | 0 | 0 | 500 | 500 |
| 1000-171-00000-50100 | FAC MNT - BILINGUAL PAY | 55 | 42 | 37 | 39 | 42 | 42 |
| 1000-171-00000-50110 | FAC MNT - LONGEVITY PAY | 1,732 | 2,417 | 2,066 | 2,301 | 2,012 | 2,012 |
| 1000-171-00000-50120 | FAC MNT - UNIFORM ALLOW | 553 | 1,479 | 553 | 672 | 1,633 | 1,633 |
| 1000-171-00000-50200 | FAC MNT - MEDICAL HLTH INSUR | 64,225 | 70,673 | 66,615 | 70,309 | 82,210 | 82,210 |
| 1000-171-00000-50210 | FAC MNT - DENTAL INSUR | 5,490 | 5,723 | 5,053 | 5,329 | 5,648 | 5,648 |
| 1000-171-00000-50220 | FAC MNT - VISION INSUR | 708 | 734 | 818 | 871 | 1,166 | 1,166 |
| 1000-171-00000-50230 | FAC MNT - ST/LT DISABILITY INSUR | 1,414 | 1,368 | 889 | 0 | 1,416 | 1,416 |
| 1000-171-00000-50240 | FAC MNT - EMPLOYEE ASST PROGR | 86 | 87 | 71 | 89 | 0 | 0 |
| 1000-171-00000-50250 | FAC MNT - WORKERS COMP INSUR | 5,896 | 6,190 | 5,735 | 5,735 | 6,407 | 6,407 |
| 1000-171-00000-50270 | FAC MNT - TERM LIFE INSUR | 477 | 480 | 474 | 506 | 529 | 529 |
| 1000-171-00000-50300 | FAC MNT - PERS CONTRIBUTIONS | 33,402 | 38,198 | 33,684 | 37,849 | 34,990 | 34,990 |
| 1000-171-00000-50310 | FAC MNT - PT RETIREMENT CONTRIB | 0 | 0 | 1 | 1 | 0 | 0 |
| 1000-171-00000-50320 | FAC MNT - FT DEFER COMP | 4,717 | 5,259 | 4,697 | 5,197 | 5,433 | 5,433 |
| 1000-171-00000-50400 | FAC MNT - MEDICARE | 3,565 | 3,911 | 3,546 | 3,905 | 3,988 | 3,988 |
| 1000-171-00000-50500 | FAC MNT - AUTO ALLOWANCE | 369 | 558 | 539 | 561 | 558 | 558 |
| 1000-171-00000-50510 | FAC MNT - CELLULAR PHONES/ALLOW | 83 | 126 | 121 | 127 | 126 | 126 |
| 1000-171-00000-51500 | FACILITY RENTALS - INSURANCE&BOND PREM | 0 | 3,000 | 0 | 3,000 | 3,000 | 3,000 |
| 1000-171-00000-51550 | FAC MNT - EMPL CONTINUE EDUC & DEVT | 0 | 0 | 337 | 0 | 0 | 0 |
| 1000-171-00000-51910 | FACILITIES - SUSPENSE ACCOUNT | 0 | 0 | 810 | 0 | 0 | 0 |
| 1000-171-00000-53000 | FACILITY RENTALS - PROP MAINT SVC | 0 | 0 | 727 | 0 | 0 | 0 |
| 1010-171-00000-51000 | LIBR FAC MNT - CONTRACTUAL SVC | 16,631 | 24,592 | 23,886 | 21,992 | 25,520 | 25,520 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | ALARM SERVICES | 0.00 | 0.00 | 2,832 |
| ADOPTED | JANITORIAL ANNUAL SERVICES | 0.00 | 0.00 | 3,000 |
| ADOPTED | JANITORIAL MONTHLY SERVICES | 0.00 | 0.00 | 19,688 |

## Budget Worksheet

| Division: 171 - Facilities Maintenance | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| 1010-171-00000-52000 | LIBR FAC MNT - GEN/PROG SUPPLIES | | 0 | 1,000 | 57 | 1,000 | 1,000 | 1,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | PAPER GOODS, SIGNS, ETC | | | | | | |
| 1010-171-00000-53000 | LIBR FAC MNT - PROP MAINT SVC | | 20,773 | 16,793 | 9,693 | 18,640 | 18,840 | 18,840 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | FIRSTAID SUPPLIES | | | 0.00 | 0.00 | | | 200 |
| ADOPTED | GENERAL MAINTENANCE | | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | HVAC SERVICE | | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | LANDSCAPE SERVICES | | | 0.00 | 0.00 | | | 5,340 |
| ADOPTED | PLUMBING SERVICES | | | 0.00 | 0.00 | | | 2,500 |
| ADOPTED | TREE TRIMMING | | | 0.00 | 0.00 | | | 800 |
| 1010-171-00000-54010 | LIBR FAC MNT - ELECTRICITY | | 8,734 | 17,000 | 6,321 | 17,000 | 17,000 | 17,000 |
| 1010-171-00000-54020 | LIBR FAC MNT - NATURAL GAS | | 440 | 600 | 579 | 600 | 600 | 600 |
| 1010-171-00000-54030 | LIBR FAC MNT - WATER & SEWAGE | | 2,043 | 3,600 | 1,358 | 3,600 | 3,600 | 3,600 |
| 1010-171-00000-54040 | LIBR FAC MNT - COMMUNICATION SVC | | 1,134 | 1,400 | 913 | 1,400 | 1,400 | 1,400 |
| 2004-171-00000-55000 | LIBR FAC - MACHINE&EQUIP | | 0 | 25,000 | 0 | 25,000 | 25,000 | 25,000 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | HVAC REPLACEMENT (REBUDGETED) | | | 0.00 | 0.00 | | | 25,000 |
| 3009-171-00000-55020 | VEH RPLC - FACILITIES VEHICLES | | 0 | 35,000 | 0 | 35,000 | 35,000 | 35,000 |
| | **Project: 00000 - UNALLOCATED Total:** | | **406,562** | **519,148** | **403,431** | **517,929** | **539,668** | **539,668** |
| **Project: C0014 - CIVIC CTR PED ACCESS IMPR** | | | | | | | | |
| 2001-171-C0014-55300 | CIV CTR PED ACC IMPR - CAPITAL-PROF SVC | | 0 | 4,371 | 0 | 0 | 4,371 | 4,371 |
| 2001-171-C0014-55500 | CIV CTR PED ACC IMPR - IMPRV OTHER THAN BLDG | | 0 | 111,740 | 0 | 0 | 111,740 | 111,740 |
| 2001-171-C0014-59010 | CIV CTR PED ACC IMPR - TFER TO OTH FUNDS | | 0 | 0 | 0 | 0 | 0 | 0 |
| 2411-171-C0014-55300 | CIV CTR PED ACC IMPR - CAPITAL-PROF SVC | | 0 | 4,371 | 0 | 0 | 4,371 | 4,371 |
| 2411-171-C0014-55500 | CIV CTR PED ACC IMPR - IMPRV OTHER THAN BLDG | | 0 | 111,740 | 0 | 0 | 111,740 | 111,740 |
| | **Project: C0014 - CIVIC CTR PED ACCESS IMPR Total:** | | **0** | **232,222** | **0** | **0** | **232,222** | **232,222** |
| **Project: C0042 - AVRC FACILITY EXPANSION** | | | | | | | | |
| 2018-171-C0042-55300 | AVRC FACILITY EXP - DESIGN/ENGINEERING | | 0 | 150,000 | 0 | 0 | 150,000 | 150,000 |
| | **Project: C0042 - AVRC FACILITY EXPANSION Total:** | | **0** | **150,000** | **0** | **0** | **150,000** | **150,000** |

## Budget Worksheet

| Division: 171 - Facilities Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Project: C0056 - NEW LIBRARY BLDG** | | | | | | | |
| 3001-171-C0056-51200 | NEW LIBRARY - PRINT & AD SVC | 0 | 0 | 849 | 0 | 0 | 0 |
| 3001-171-C0056-55300 | NEW LIBRARY-CAPITAL PROF SVC | 175,705 | 1,700,793 | 122,530 | 1,649,734 | 2,051,060 | 2,051,060 |
| 3001-171-C0056-59010 | NEW LIBRARY - TFER TO OTH FUNDS | 25,573 | 0 | 0 | 0 | 0 | 0 |
| | **Project: C0056 - NEW LIBRARY BLDG Total:** | **201,278** | **1,700,793** | **123,380** | **1,649,734** | **2,051,060** | **2,051,060** |
| **Project: C0068 - HSAC ROOFING REPLACEMENT** | | | | | | | |
| 1000-171-C0068-55500 | HSAC ROOF - IMPROVE OTHER THAN BLDG | 0 | 251,275 | 0 | 251,275 | 0 | 0 |
| | **Project: C0068 - HSAC ROOFING REPLACEMENT Total:** | **0** | **251,275** | **0** | **251,275** | **0** | **0** |
| **Project: C0069 - MPSF ASPHALT REPAIR AND SLURRY** | | | | | | | |
| 1000-171-C0069-55500 | MPSF ASPHALT/SLURRY-IMPRV OTHR THN BLDG | 0 | 38,000 | 0 | 0 | 0 | 0 |
| | **Project: C0069 - MPSF ASPHALT REPAIR AND SLURRY Total:** | **0** | **38,000** | **0** | **0** | **0** | **0** |
| **Project: C0073 - CHP TENANT IMPROVEMENT PROJECT - MPSC** | | | | | | | |
| 3004-171-C0073-55300 | CHP TENANT IMPROV - CAPITAL-PROF SVC | 0 | 50,000 | 0 | 0 | 0 | 0 |
| | **Project: C0073 - CHP TENANT IMPROVEMENT PROJECT - MPSC Total:** | **0** | **50,000** | **0** | **0** | **0** | **0** |
| **Project: F0001 - CITY HALL ADM & DEVT SVC BLDGS** | | | | | | | |
| 1000-171-F0001-51000 | CITY HALL - CONTRACTUAL SVC | 10,195 | 130,150 | 22,974 | 79,244 | 90,144 | 90,144 |

BUDGET NOTES

| BUDGET CODE | SUBJECT | DESCRIPTION |
|---|---|---|
| ADOPTED | RESERVE STUDY | VERIFY ASSETS, FACILITIES, LIFE EXPECTANCY |
| ADOPTED | WORK ORDER SOFTWARE | PURCHASE MAINTENANCE MODULE FOR FACILITIE WORK ORDERS |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | BAY ALARM SVC | 0.00 | 0.00 | 9,744 |
| ADOPTED | ENVIRONMENTAL CONSULTANT | 0.00 | 0.00 | 2,500 |
| ADOPTED | JANITORIAL DAILY CLEANING | 0.00 | 0.00 | 40,900 |
| ADOPTED | JANITORIAL, ANNUAL CLEANING | 0.00 | 0.00 | 12,000 |
| ADOPTED | WORK ORDER SOFTWARE DATA ENTRY | 0.00 | 0.00 | 25,000 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1000-171-F0001-51040 | CITY HALL - LEGAL SVC | 482 | 1,500 | 0 | 1,500 | 1,500 | 1,500 |
| 1000-171-F0001-51210 | CITY HALL - EQUIP MAINT SVC | 0 | 1,200 | 0 | 1,200 | 1,200 | 1,200 |
| 1000-171-F0001-51220 | CITY HALL - VEHICLE MAINT SVC | 98 | 2,700 | 139 | 2,700 | 2,700 | 2,700 |

BUDGET NOTES

| BUDGET CODE | SUBJECT | DESCRIPTION |
|---|---|---|
| ADOPTED | RQST | GENERAL MAINTENANCE -FT/LPM SUPT VEHICLES |

## Budget Worksheet

| Division: 171 - Facilities Maintenance | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| 1000-171-F0001-51550 | CITY HALL - EMPL CONT EDUC & DEVT | | 265 | 900 | 175 | 900 | 900 | 900 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ANNUAL STAFF TRAINING | | | 3.00 | 200.00 | | | 600 |
| ADOPTED | MEMBERSHIP - BUILDING MAINTENANCE WORKER | | | 0.00 | 0.00 | | | 100 |
| ADOPTED | REFERENCE BOOKS & MATERIALS | | | 0.00 | 0.00 | | | 200 |
| 1000-171-F0001-52000 | CITY HALL - GENERAL/PROGRAM SUPPL | | 2,341 | 7,100 | 1,958 | 7,100 | 7,100 | 7,100 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | FIRST AID SUPPLIES | | | 0.00 | 0.00 | | | 600 |
| ADOPTED | JANITORIAL SUPPLIES | | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | MISCELLANEOUS SUPPLIES | | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | SANITARY SUPPLIES | | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | SIGNS - OFFICE IMPROVEMENT ITEMS, ETC. | | | 0.00 | 0.00 | | | 1,500 |
| 1000-171-F0001-52020 | CITY HALL - OFFICE SUPPLIES | | 0 | 500 | 0 | 500 | 500 | 500 |
| 1000-171-F0001-52050 | CITY HALL - TOOL&NON-CAPITAL EQUIP | | 389 | 1,000 | 26 | 1,000 | 1,000 | 1,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | TOOLS USED ON FACILITIES | | | | | | |
| 1000-171-F0001-52100 | CITY HALL - FUEL SUPPLIES | | 2,272 | 2,500 | 2,390 | 2,500 | 2,500 | 2,500 |
| 1000-171-F0001-53000 | CITY HALL - PROP MAINT SVC | | 67,971 | 62,809 | 44,519 | 93,908 | 121,208 | 121,208 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | TREE TRIMMING | REMOVE 2 PINE TREES.CAUSING BUILDING DAMAGE | | | | | | |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ADMINISTRATION BUILDING ROOF REPAIR | | | 0.00 | 0.00 | | | 15,000 |
| ADOPTED | COMMUNITY CENTER ROOF REPAIR | | | 0.00 | 0.00 | | | 24,400 |
| ADOPTED | ELECTRICAL MAINTENANCE REPAIR | | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | EMERGENCY STAND-BY GENERATOR SERVICE | | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | GENERAL MAINTENANCE & REPAIR | | | 0.00 | 0.00 | | | 20,000 |
| ADOPTED | HVAC SERVICES | | | 0.00 | 0.00 | | | 24,000 |
| ADOPTED | LANDSCAPE IMPROVEMENTS PLANTING | | | 0.00 | 0.00 | | | 2,500 |
| ADOPTED | LANDSCAPE SERVICES | | | 0.00 | 0.00 | | | 16,308 |
| ADOPTED | LIGHTING REPAIRS | | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | PLUMBING SERVICES | | | 0.00 | 0.00 | | | 5,000 |

## Budget Worksheet

| Division: 171 - Facilities Maintenance | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| ADOPTED | TREE TRIMMING | | | 0.00 | 0.00 | | | 3,000 |
| 1000-171-F0001-54010 | CITY HALL - ELECTRICITY | | 1,885 | 4,000 | 1,360 | 4,000 | 4,000 | 4,000 |
| 1000-171-F0001-54020 | CITY HALL - NATURAL GAS | | 2,302 | 3,000 | 2,875 | 3,000 | 3,000 | 3,000 |
| 1000-171-F0001-54030 | CITY HALL - WATER & SEWAGE | | 4,478 | 4,400 | 2,125 | 4,400 | 4,700 | 4,700 |
| 1000-171-F0001-54040 | CITY HALL - COMMUNICATION SVC | | 1,319 | 1,600 | 1,483 | 1,600 | 1,580 | 1,580 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | PAY PHONE | COST.1599.00 FOR YEAR | | | | | | |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | FACILITIES CELL PHONES | | | 0.00 | 0.00 | | | 1,100 |
| ADOPTED | PAY PHONE | | | 0.00 | 0.00 | | | 480 |
| 1000-171-F0001-54050 | CITY HALL - OPERATE PERMIT FEES | | 0 | 1,200 | 0 | 1,200 | 1,200 | 1,200 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | APCD & CER GENERATOR PERMITS | | | 0.00 | 0.00 | | | 1,200 |
| 1000-171-F0001-56200 | CITY HALL - PROP TAX & SBA | | 0 | 7,301 | 14,867 | 14,867 | 7,301 | 7,301 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PARKS SBA - AVRC DRIVEWAY (APN: 5050260105) | | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -14281 PRINCETON AVE (APN: 5130023035) | | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -14303 PRINCETON AVE (APN: 5130031045) | | | 0.00 | 0.00 | | | 22 |
| ADOPTED | PARKS SBA -661 MOORPARK AVE (APN: 5110050140) | | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -675 MOORPARK AVE (APN: 5110050065) | | | 0.00 | 0.00 | | | 240 |
| ADOPTED | PARKS SBA -AVCP - GYM (APN: 5060010640) | | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -AVCP (APN: 5060010280) | | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -AVRC DRIVEWAY (APN: 5050260060) | | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -AVRC DRIVEWAY (APN: 5050260285) | | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -AVRC PARK LOT (APN: 5050260075) | | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -AVRC PARK LOT (APN: 5050260085) | | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -BUTTERCRK/PEPPERMILL (APN-5040030275) | | | 0.00 | 0.00 | | | 1,202 |
| ADOPTED | PARKS SBA -CAMPUS CANYON PK (APN: 5140242085) | | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -CAMPUS CANYON PK (APN: 5140242095) | | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -CAMPUS PK (APN: 5140032245) | | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -CAMPUS PK (APN: 5140032075) | | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -CIVIC CENTER CIVIC000-000 (APN: 511005 | | | 0.00 | 0.00 | | | 1,967 |

## Budget Worksheet

| Division: 171 - Facilities Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| ADOPTED | PARKS SBA -COLLEGE VIEW PK (APN: 5140112015) | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -GLENWOOD PARK (APN: 5040021185) | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -MILLER PK COURTS (APN: 5120270105) | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -MILLER PK PLYGRD/PKLOT APN: 5120270115 | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -MONTE VISTA (APN: 5070122155) | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -MOUNTAIN MEADOWS (APN: 5060200035) | | 0.00 | 0.00 | | | 1,311 |
| ADOPTED | PARKS SBA -OPEN SP-42 MILLER PK (APN: 5120260065) | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -OPEN SP-43 MILLER PK (APN: 5120260075) | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -OPEN SP-44 MILLER PK (APN: 5120270095 | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -OPEN SP-47 SOUTH MILLER PK PLYGRD | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -PEACH HILL PARK (APN: 5070011015) | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -PEACH HILL PARK (APN: 5070011025) | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -POINDEXTER PARK (APN: 5110090325) | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -TR RD NE SDWLK AVRC (APN: 5050260125) | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -TR RD NE SDWLK AVRC (APN: 5050260275) | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA -TR RD NORTHSIDE (APN: 5060100675) | | 0.00 | 0.00 | | | 66 |
| ADOPTED | PARKS SBA-BUTTERCRK/PEPPERMILL (APN-5040030265) | | 0.00 | 0.00 | | | 711 |
| | **Project: F0001 - CITY HALL ADM & DEVT SVC BLDGS Total:** | **93,996** | **231,860** | **94,895** | **219,619** | **250,533** | **250,533** |
| **Project: F0002 - COMMUNITY CENTER** | | | | | | | |
| 1000-171-F0002-53000 | COMM CTR - PROP MAINT SVC | 0 | 0 | 870 | 0 | 0 | 0 |
| | **Project: F0002 - COMMUNITY CENTER Total:** | **0** | **0** | **870** | **0** | **0** | **0** |
| **Project: F0003 - ACTIVE ADULT CENTER** | | | | | | | |
| 1000-171-F0003-51000 | AAC - CONTRACTUAL SVC | 6,678 | 18,026 | 15,164 | 11,216 | 11,216 | 11,216 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ALARM SERVICES | | 0.00 | 0.00 | | | 6,216 |
| ADOPTED | JANITORIAL ANNUAL CLEARNING | | 0.00 | 0.00 | | | 5,000 |
| 1000-171-F0003-53000 | AAC - PROP MAINT SVC | 10,569 | 16,500 | 15,442 | 16,500 | 18,000 | 18,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BOTTEL FILLING DRINKING FOUNTAIN | | 0.00 | 0.00 | | | 6,500 |
| ADOPTED | ELECTRICAL MAINTENANCE & REPAIR | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | GENERAL REPAIRS | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | HVAC MAINTENANCE & REPAIR | | 0.00 | 0.00 | | | 5,000 |
| 1000-171-F0003-54010 | AAC - ELECTRICITY | 15,082 | 21,000 | 10,881 | 21,000 | 21,000 | 21,000 |

## Budget Worksheet

| Division: 171 - Facilities Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 1000-171-F0003-54030 | AAC - WATER & SEWAGE | 1,138 | 1,500 | 493 | 1,500 | 1,580 | 1,580 |
| | **Project: F0003 - ACTIVE ADULT CENTER Total:** | **33,467** | **57,026** | **41,981** | **50,216** | **51,796** | **51,796** |
| **Project: F0007 - ARROYO VISTA COMM CENTER** | | | | | | | |
| 1000-171-F0007-51000 | AVRC - CONTRACTUAL SVC | 10,352 | 15,972 | 8,907 | 15,972 | 21,972 | 21,972 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BAY ALARM SERVICES | | 0.00 | 0.00 | | | 3,972 |
| ADOPTED | BOTTLE FILLING DRINKING FOUNTAIN | | 0.00 | 0.00 | | | 6,000 |
| ADOPTED | JANITORIAL ANNUAL CLEANING SERVICES | | 0.00 | 0.00 | | | 12,000 |
| 1000-171-F0007-51210 | AVRC - EQUIP MAINT SVC | 0 | 500 | 0 | 500 | 500 | 500 |
| 1000-171-F0007-52000 | AVRC - GENERAL/PROGRAM SUPPL | 2,427 | 6,800 | 2,785 | 6,800 | 5,000 | 5,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | JANITORIAL SUPPLIES | | 0.00 | 0.00 | | | 5,000 |
| 1000-171-F0007-52050 | AVRC - TOOL&NON-CAPITAL EQUIP | 0 | 500 | 203 | 500 | 500 | 500 |
| 1000-171-F0007-53000 | AVRC - PROP MAINT SVC | 13,466 | 25,000 | 22,224 | 25,000 | 62,480 | 62,480 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE - PLUMBING, HVAC, REPAIRS | | 0.00 | 0.00 | | | 20,000 |
| ADOPTED | GYM BASKETBALL BACKBOARDS AND LIFT MOTORS | | 0.00 | 0.00 | | | 24,500 |
| ADOPTED | REPLACE ALL FACILITY DOOR CLOSERS | | 0.00 | 0.00 | | | 17,980 |
| 1000-171-F0007-54010 | AVRC - ELECTRICITY | 33,460 | 45,300 | 27,496 | 45,300 | 48,000 | 48,000 |
| 1000-171-F0007-54020 | AVRC - NATURAL GAS | 2,088 | 2,800 | 3,516 | 2,800 | 5,000 | 5,000 |
| 1000-171-F0007-54030 | AVRC - WATER & SEWAGE | 1,412 | 2,800 | 985 | 2,800 | 3,100 | 3,100 |
| | **Project: F0007 - ARROYO VISTA COMM CENTER Total:** | **63,205** | **99,672** | **66,119** | **99,672** | **146,552** | **146,552** |
| **Project: F0008 - MAINTENANCE YARD** | | | | | | | |
| 1000-171-F0008-51000 | MPSF - CONTRACTUAL SVC | 13,818 | 14,920 | 12,568 | 14,920 | 14,920 | 14,920 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ALARM SERVICES | | 0.00 | 0.00 | | | 3,264 |
| ADOPTED | JANITORIAL ANNUAL CLEANING SERVICES | | 0.00 | 0.00 | | | 4,000 |
| ADOPTED | JANITORIAL MONTHLY SERVICES | | 12.00 | 638.00 | | | 7,656 |
| 1000-171-F0008-52000 | MPSF - GENERAL/PROGRAM SUPPL | 1,994 | 2,500 | 1,543 | 2,500 | 2,500 | 2,500 |

## Budget Worksheet

| Division: 171 - Facilities Maintenance | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | PAPER GOODS, LIGHT BULBS, CLEANING SUPPLIES, ETC. (COST SHARED BY PUBLIC WORKS) | | | | | | |
| 1000-171-F0008-52050 | MPSF - TOOL&NON-CAPITAL EQUIP | | 295 | 500 | 189 | 500 | 500 | 500 |
| 1000-171-F0008-53000 | MPSF - PROP MAINT SVC | | 20,244 | 23,038 | 21,952 | 21,920 | 84,820 | 84,820 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | PURCHASE GENERATOR | NEW NG/PROPANE DUAL FUEL GENERATOR | | | | | | |

| BUDGET DETAIL | | | | | |
|---|---|---|---|---|---|
| BUDGET CODE | DESCRIPTION | UNITS | PRICE | | AMOUNT |
| ADOPTED | FOUR GATE MOTORS AND BATTERY BACKUP SYSTEM | 0.00 | 0.00 | | 12,900 |
| ADOPTED | HVAC, GATES, PLUMBING, ELECTRICAL SERVICES | 0.00 | 0.00 | | 14,000 |
| ADOPTED | LANDSCAPE SERVICES | 0.00 | 0.00 | | 7,920 |
| ADOPTED | RAIN GUTTER REPLACEMENTAND PAINT | 0.00 | 0.00 | | 50,000 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1000-171-F0008-54010 | MPSF - ELECTRICITY | 19,782 | 21,000 | 13,798 | 21,000 | 23,000 | 23,000 |
| 1000-171-F0008-54020 | MPSF - NATURAL GAS | 610 | 1,100 | 649 | 1,100 | 1,100 | 1,100 |
| 1000-171-F0008-54030 | MPSF - WATER & SEWAGE | 2,884 | 2,800 | 1,753 | 2,800 | 3,100 | 3,100 |
| 1000-171-F0008-54040 | MPSF - COMMUNICATION SVC | 279 | 300 | 183 | 300 | 300 | 300 |
| 1000-171-F0008-54050 | MPSF - OPERATE PERMIT FEES | 0 | 300 | 0 | 300 | 300 | 300 |
| 1000-171-F0008-56200 | MPSF - PROP TAX & SBA | 0 | 0 | 1,754 | 1,755 | 0 | 0 |
| | **Project: F0008 - MAINTENANCE YARD Total:** | **59,906** | **66,458** | **54,393** | **67,095** | **130,540** | **130,540** |
| **Project: F0009 - POLICE SERVICES FACILITY** | | | | | | | |
| 1000-171-F0009-51000 | PSC - CONTRACTUAL SVC | 1,140 | 13,788 | 11,338 | 13,788 | 1,788 | 1,788 |

| BUDGET DETAIL | | | | | |
|---|---|---|---|---|---|
| BUDGET CODE | DESCRIPTION | UNITS | PRICE | | AMOUNT |
| ADOPTED | ALARM SERVICES | 0.00 | 0.00 | | 1,788 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1000-171-F0009-52000 | PSC - GENERAL/PROGRAM SUPPL | 0 | 2,200 | 410 | 2,200 | 2,200 | 2,200 |
| 1000-171-F0009-53000 | PSC - PROP MAINT SVC | 64,502 | 92,888 | 82,315 | 59,488 | 71,200 | 71,200 |

| BUDGET DETAIL | | | | | |
|---|---|---|---|---|---|
| BUDGET CODE | DESCRIPTION | UNITS | PRICE | | AMOUNT |
| ADOPTED | BOTTLE FILLING DRINKING FOUNTAIN | 0.00 | 0.00 | | 8,000 |
| ADOPTED | ELECTRICAL SERVICES | 0.00 | 0.00 | | 3,200 |
| ADOPTED | ENTRY STONE REFURBISHMENT | 0.00 | 0.00 | | 5,000 |

## Budget Worksheet

| Division: 171 - Facilities Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| ADOPTED | GATE SERVICES | | 0.00 | 0.00 | | | 2,800 |
| ADOPTED | GENERAL REPLACEMENT & REPAIR SERVICES | | 0.00 | 0.00 | | | 7,500 |
| ADOPTED | GENERATOR INTERNET CONNECTION | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | GENERATOR SERVICE | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | HVAC SERVICES | | 0.00 | 0.00 | | | 8,000 |
| ADOPTED | PERMIT FEES VENT.COUNTY ENVIRONMENTAL | | 0.00 | 0.00 | | | 1,200 |
| ADOPTED | PLUMBING SERVICES | | 0.00 | 0.00 | | | 2,500 |
| ADOPTED | SECURITY CAMERA MAINTENANCE | | 0.00 | 0.00 | | | 1,200 |
| ADOPTED | THREE ENTRY GATES REQUESTSTRIP AND PAINT | | 0.00 | 0.00 | | | 24,800 |
| 1000-171-F0009-54010 | PSC - ELECTRICITY | 67,196 | 53,500 | 45,241 | 53,500 | 53,500 | 53,500 |
| 1000-171-F0009-54030 | PSC - WATER & SEWAGE | 14,347 | 20,000 | 9,849 | 20,000 | 20,000 | 20,000 |
| 1000-171-F0009-54050 | PSC - OPERATE PERMIT FEES | 0 | 1,200 | 681 | 1,200 | 1,200 | 1,200 |
| 1000-171-F0009-56200 | PSC - PROP TAX & SBA | 0 | 66 | 5,012 | 5,013 | 66 | 66 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PARKS SBA PARCEL A PSC (APN 5120171225) | | 0.00 | 0.00 | | | 66 |
| | **Project: F0009 - POLICE SERVICES FACILITY Total:** | **147,185** | **183,642** | **154,848** | **155,189** | **149,954** | **149,954** |
| **Project: F0010 - NEW CITY HALL** | | | | | | | |
| 1000-171-F0010-53000 | NEW CITY HALL AT SCIENCE DRIVE - PROP MAINT SVC | 0 | 13,000 | 4,544 | 13,000 | 15,600 | 15,600 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | FIRE / SECURITY ALARM MONITORING | | 0.00 | 0.00 | | | 3,600 |
| ADOPTED | GENERAL MAINTENANCE | | 0.00 | 0.00 | | | 12,000 |
| 1000-171-F0010-54010 | NEW CITY HALL AT SCIENCE DRIVE - ELECTRICITY | 0 | 10,000 | 2,062 | 10,000 | 20,000 | 20,000 |
| 1000-171-F0010-54030 | NEW CITY HALL AT SCIENCE DRIVE - WATER & SEWAGE | 0 | 2,000 | 0 | 2,000 | 4,000 | 4,000 |
| | **Project: F0010 - NEW CITY HALL Total:** | **0** | **25,000** | **6,607** | **25,000** | **39,600** | **39,600** |

## Budget Worksheet

| Division: 171 - Facilities Maintenance | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| **Project: L0002 - RUEBEN CASTRO HUMAN SERVICES CENTER** | | | | | | | | |
| 1000-171-L0002-51000 | RCHSC - CONTRACTUAL SVC | | 23,499 | 33,219 | 23,425 | 33,219 | 33,219 | 33,219 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ALARM SERVICES | | | 0.00 | 0.00 | | | 2,652 |
| ADOPTED | JANITORIAL ANNUAL CLEANING SERVICE | | | 0.00 | 0.00 | | | 5,500 |
| ADOPTED | JANITORIAL MONTHLY CLEANING SERVICES | | | 0.00 | 0.00 | | | 18,401 |
| ADOPTED | PERMIT FEES VENT.COUNTY | | | 0.00 | 0.00 | | | 1,200 |
| ADOPTED | SECURITY LOCK-UP SERVICES | | | 0.00 | 0.00 | | | 5,466 |
| 1000-171-L0002-52000 | RCHSC - GENERAL/PROGRAM SUPPLIES | | 0 | 3,000 | 0 | 3,000 | 3,000 | 3,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RQST | SIGNS, LIGHT BULBS, CLEANING SUPPLIES,ETC | | | | | | |
| 1000-171-L0002-53000 | RCHSC - PROP MAINT SVC | | 29,411 | 32,384 | 22,660 | 30,172 | 65,622 | 65,622 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE & REPAIR | | | 0.00 | 0.00 | | | 6,000 |
| ADOPTED | GENERATOR INTERNET CONNECTION | | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | GENERATOR SERVICE | | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | LANDSCAPE SERVICES | | | 0.00 | 0.00 | | | 15,672 |
| ADOPTED | MAIN BUILDING WALL LOWERING AND NEW SIGN | | | 0.00 | 0.00 | | | 21,200 |
| ADOPTED | REAR ROOF DRAIN REPAIR | | | 0.00 | 0.00 | | | 14,250 |
| ADOPTED | TREE TRIMMING | | | 0.00 | 0.00 | | | 1,500 |
| 1000-171-L0002-54010 | RCHSC - ELECTRICITY | | 15,577 | 21,000 | 11,214 | 21,000 | 21,000 | 21,000 |
| 1000-171-L0002-54020 | RCHSC - NATURAL GAS | | 1,040 | 2,200 | 1,641 | 2,200 | 2,200 | 2,200 |
| 1000-171-L0002-54030 | RCHSC - WATER & SEWAGE | | 6,678 | 7,100 | 3,602 | 7,100 | 8,000 | 8,000 |
| 1000-171-L0002-54050 | RCHSC - OPERATE PERMIT FEES | | 0 | 1,200 | 0 | 1,200 | 1,200 | 1,200 |
| 1000-171-L0002-56200 | RCHSC - PROP TAX & SBA | | 0 | 66 | 131 | 132 | 66 | 66 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PARKS SBA - PARCEL C RCHSC APN 5120171235 | | | 0.00 | 0.00 | | | 66 |
| | **Project: L0002 - RUEBEN CASTRO HUMAN SERVICES CENTER Total:** | | **76,206** | **100,169** | **62,676** | **98,023** | **134,307** | **134,307** |

## Budget Worksheet

| Division: 171 - Facilities Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Project: L0005 - HIGH STREET ART CENTER** | | | | | | | |
| 1000-171-L0005-51000 | HSAC - CONTRACTUAL SVC | 1,760 | 3,265 | 1,920 | 3,265 | 1,920 | 1,920 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ALARM SERVICES (2) | | 0.00 | 0.00 | | | 1,920 |
| 1000-171-L0005-53000 | HSAC - PROP MAINT SVC | 26,217 | 9,250 | 9,270 | 9,250 | 19,250 | 19,250 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BACKFLOW TESTING | | 0.00 | 0.00 | | | 250 |
| ADOPTED | BRICK WALL REPAIR | | 0.00 | 0.00 | | | 10,000 |
| ADOPTED | GENERAL MAINTENANCE | | 0.00 | 0.00 | | | 2,500 |
| ADOPTED | PLUMBING, ELECTRICAL, HVAC | | 0.00 | 0.00 | | | 6,500 |
| 1000-171-L0005-56200 | HSAC - PROP TAX & SBA | 0 | 0 | 92 | 92 | 0 | 0 |
| | **Project: L0005 - HIGH STREET ART CENTER Total:** | **27,977** | **12,515** | **11,282** | **12,607** | **21,170** | **21,170** |
| **Project: L0009 - 33 E HIGH STREET** | | | | | | | |
| 1000-171-L0009-53000 | 33 E HIGH ST - PROP MAINT SVC | 10,129 | 3,746 | 327 | 3,716 | 3,716 | 3,716 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE | | 0.00 | 0.00 | | | 500 |
| ADOPTED | LANDSCAPE SERVICES | | 0.00 | 0.00 | | | 216 |
| ADOPTED | PLUMBING, ELECTRICAL, HVAC | | 0.00 | 0.00 | | | 3,000 |
| 1000-171-L0009-54030 | 33 E HIGH ST - WATER & SEWAGE | 0 | 700 | 0 | 700 | 700 | 700 |
| 1000-171-L0009-56200 | 33 E HIGH ST - PROP TAX & SBA | 0 | 0 | 92 | 92 | 0 | 0 |
| | **Project: L0009 - 33 E HIGH STREET Total:** | **10,129** | **4,446** | **419** | **4,508** | **4,416** | **4,416** |
| **Project: L0016 - 110 E HIGH STREET PARKING LOT** | | | | | | | |
| 1000-171-L0016-53000 | POST OFFICE - PROP MAINT SVC | 8,954 | 10,148 | 6,527 | 9,264 | 9,264 | 9,264 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL REPAIRS | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | LANDSCAPE SERVICES | | 0.00 | 0.00 | | | 6,264 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 2,000 |
| 1000-171-L0016-54010 | POST OFFICE - ELECTRICITY | 1,498 | 1,800 | 1,762 | 1,800 | 1,800 | 1,800 |
| 1000-171-L0016-54030 | POST OFFICE - WATER & SEWAGE | 2,010 | 4,300 | 1,324 | 4,300 | 4,300 | 4,300 |
| 1000-171-L0016-56200 | POST OFFICE - PROP TAX & SBA | 0 | 1,003 | 2,024 | 2,025 | 1,003 | 1,003 |

## Budget Worksheet

| Division: 171 - Facilities Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PARKS SBA - PARK LOT IMPRV (APND 5120090050) | | 0.00 | 0.00 | | | 10 |
| ADOPTED | PARKS SBA - POST OFFICE LEASEHOLD (APN 5110090430) | | 0.00 | 0.00 | | | 621 |
| ADOPTED | PARKS SBA - WESTERN MOST PARCEL (APN 5110090420) | | 0.00 | 0.00 | | | 372 |
| 2001-171-L0016-53000 | POST OFFICE - PROP MAINT SVC | 1,997 | 0 | 0 | 0 | 0 | 0 |
| | **Project: L0016 - 110 E HIGH STREET PARKING LOT Total:** | **14,458** | **17,251** | **11,639** | **17,389** | **16,367** | **16,367** |
| **Project: L0069 - 61 HIGH STREET** | | | | | | | |
| 1000-171-L0069-53000 | 61 HIGH ST - PROP MAINT SVC | 0 | 8,750 | 600 | 8,750 | 8,750 | 8,750 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE | | 0.00 | 0.00 | | | 6,000 |
| ADOPTED | LANDSCAPE SERVICES | | 0.00 | 0.00 | | | 250 |
| ADOPTED | TERMITE TREATMENT | | 0.00 | 0.00 | | | 2,500 |
| 1000-171-L0069-56200 | 61 HIGH ST - PROP TAX & SBA | 0 | 0 | 92 | 92 | 0 | 0 |
| | **Project: L0069 - 61 HIGH STREET Total:** | **0** | **8,750** | **692** | **8,842** | **8,750** | **8,750** |
| **Project: M0002 - ADA IMPROVEMENTS (2011/12)** | | | | | | | |
| 1000-171-M0002-55500 | ADA IMPROVEMENTS - IMPRV OTHER THAN BLDG | 0 | 61,299 | 0 | 0 | 186,299 | 186,299 |
| | **Project: M0002 - ADA IMPROVEMENTS (2011/12) Total:** | **0** | **61,299** | **0** | **0** | **186,299** | **186,299** |
| **Project: M0023 - AVRC BACK UP GENERATORS** | | | | | | | |
| 2010-171-M0023-55500 | AVRC B-U GENERATORS - IMPRV OTHER THAN BLDG | 0 | 95,000 | 0 | 0 | 0 | 0 |
| 2010-171-M0023-59010 | AVRC B-U GENERATORS - TFER TO OTH FUNDS | 115 | 0 | 0 | 0 | 0 | 0 |
| 3003-171-M0023-55500 | AVRC B U GENERATORS-IMPRV OTHER THAN BLDG | 0 | 167,000 | 0 | 0 | 0 | 0 |
| | **Project: M0023 - AVRC BACK UP GENERATORS Total:** | **115** | **262,000** | **0** | **0** | **0** | **0** |
| **Project: M0024 - AVRC HVAC REPLACEMENT** | | | | | | | |
| 2018-171-M0024-55300 | AVRC HVAC REPLAC - CAPITAL PROF SVC | 0 | 19,645 | 0 | 13,613 | 382 | 382 |
| 2018-171-M0024-55500 | AVRC HVAC REPLAC - IMPRV OTHER THAN BLDG | 0 | 89,350 | 35,000 | 40,250 | 54,750 | 54,750 |
| 2018-171-M0024-59010 | AVRC HVAC REPLC - TFER TO OTH FUNDS | 1,835 | 0 | 0 | 0 | 0 | 0 |
| 3003-171-M0024-55500 | AVRC HVAC REPLAC - IMPRV OTHER THAN BLDG | 0 | 353,050 | 214,800 | 353,050 | 0 | 0 |
| | **Project: M0024 - AVRC HVAC REPLACEMENT Total:** | **1,835** | **462,045** | **249,800** | **406,913** | **55,132** | **55,132** |
| **Project: M0025 - AVRC KITCHEN REMODEL** | | | | | | | |
| 2018-171-M0025-55300 | AVRC REMODEL - CAPITAL PROF SVC | 0 | 50,000 | 0 | 0 | 50,000 | 50,000 |

## Budget Worksheet

| Division: 171 - Facilities Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2018-171-M0025-55500 | ACRC REMODEL - IMPRV OTHER THAN BLDG | 0 | 250,000 | 0 | 0 | 250,000 | 250,000 |
| | **Project: M0025 - AVRC KITCHEN REMODEL Total:** | **0** | **300,000** | **0** | **0** | **300,000** | **300,000** |
| **Project: M0044 - PARK & FACILITY PAVEMENT REHAB** | | | | | | | |
| 1000-171-M0044-55500 | PAVEMENT REHAB-IMPRV OTH THAN BLDG | 0 | 0 | 0 | 0 | 74,624 | 74,624 |
| | **Project: M0044 - PARK & FACILITY PAVEMENT REHAB Total:** | **0** | **0** | **0** | **0** | **74,624** | **74,624** |
| **Project: M0048 - RE-ROOFING ADMIN & COMM CTR BLDGS** | | | | | | | |
| 3010-171-M0048-51000 | FAC RPLC - CONTRACTUAL SVC | 0 | 6,274 | 0 | 6,274 | 3,137 | 3,137 |
| | **Project: M0048 - RE-ROOFING ADMIN & COMM CTR BLDGS Total:** | **0** | **6,274** | **0** | **6,274** | **3,137** | **3,137** |
| **Project: M0049 - SEWER LINE REPLACEMENT ADMIN BLDG** | | | | | | | |
| 1000-171-M0049-51000 | SEWER LINE REPLACE ADMIN BLDG - CONTRACTUAL SVC | 0 | 10,350 | 0 | 10,350 | 0 | 0 |
| | **Project: M0049 - SEWER LINE REPLACEMENT ADMIN BLDG Total:** | **0** | **10,350** | **0** | **10,350** | **0** | **0** |
| **Project: P0016 - FACILITY RENTALS** | | | | | | | |
| 1000-171-P0016-50030 | FACILITY RENTALS - SALARIES (PT) | 505 | 21,738 | 2,036 | 1,779 | 9,089 | 9,089 |
| 1000-171-P0016-50040 | FACILITY RENTALS - OVERTIME | 0 | 500 | 14 | 0 | 500 | 500 |
| 1000-171-P0016-50250 | FACILITY RENTALS - WORKERS COMP INSUR | 670 | 531 | 506 | 506 | 223 | 223 |
| 1000-171-P0016-50310 | FACILITY RENTALS - PT RETIREMENT CONTRIB | 19 | 815 | 76 | 67 | 340 | 340 |
| 1000-171-P0016-50400 | FACILITY RENTALS - MEDICARE | 8 | 323 | 30 | 27 | 138 | 138 |
| | **Project: P0016 - FACILITY RENTALS Total:** | **1,202** | **23,907** | **2,664** | **2,379** | **10,290** | **10,290** |
| | **Division: 171 - Facilities Maintenance Total:** | **1,137,520** | **4,874,103** | **1,285,705** | **3,603,015** | **4,556,416** | **4,556,416** |
| | **Report Total:** | **1,137,520** | **4,874,103** | **1,285,705** | **3,603,015** | **4,556,416** | **4,556,416** |

# Fiscal Year 2022/23

# Property Management
## Division: 172

The Property Management Division is responsible for maintaining all properties owned by the City, the Successor Agency to the Redevelopment Agency of the City of Moorpark, and the Successor Housing Agency, with the exception of those properties owned by the City and accounted for in the Facilities Division budget (Division 171).

The Redevelopment Agency of the City of Moorpark was dissolved by the enactment of ABx1 26 (the "Dissolution Act"). The City of Moorpark has elected to become the Successor Agency to the Redevelopment Agency and is responsible for winding down the Agency's affairs in accordance with the requirements of the Dissolution Act. One of the requirements of this Act is the preparation of a Property Management Plan to be approved by the State Department of Finance ("DOF"). On July 1, 2014, the DOF approved the Successor Agency's Long Range Property Management Plan (LRPMP). In addition to continuing to maintain the properties, the property management division will be responsible for implementing the requirements of the LRPMP.

The Property Management Division is also responsible for conducting acquisitions of identified parcels or buildings within the City that help further various City projects and/or goals. In FY 2015/16, 161 Second Street was developed into Walnut Acres Park and the maintenance cost for this parcel was transferred to Parks Division (541). The maintenance of 33 High Street was transferred to the Facilities Division (171) beginning FY 2016/17.

The properties are listed here and indicate the owner of the property, the funding source, and the intended use or disposition:
*Owned by Key: SA = Successor Agency, CH = City Housing, SHA = Successor Housing Agency*

| Project No. | Property Address | Owned By | Use/Disposition | Funding Source |
|---|---|---|---|---|
| L0034 | 661 Moorpark Avenue | City | Future Civic Center | General Fund |
| L0035 | 675 Moorpark Avenue | City | Future Civic Center | General Fund |
| C0020 | Princeton Avenue Properties | City | Princeton Ave. Widening | Los Angeles A.O.C. |
| L0051 | 1449 Walnut Canyon Rd | City | North Hills By-Pass R-O-W | City Wide Traffic Mitigation |
| L0049 | 83 High Street | SA | Future Civic Center | General Fund |
| L0050 | 47-51 High Street | SA | Future Civic Center | General Fund |
| L0052 | 148 E. Los Angeles Ave | City | LA Ave Widening | Los Angeles A.O.C. |
| L0053 | 20 & 50 Moorpark Ave | City | LA Ave Widening | Los Angeles A.O.C. |
| L0054 | 1493 Walnut Canyon Rd | City | North Hills By-Pass R-O-W | City Wide Traffic Mitigation |

| Project No. | Property Address | Owned By | Use/Disposition | Funding Source |
|---|---|---|---|---|
| L0073 | 488 McFadden Avenue | City | Moorpark Avenue Widening Project | City Wide Traffic Mitigation |
| L0075 | 31 Poindexter Avenue | City | Moorpark Avenue Widening Project | City-Wide Traffic Mitigation |
| L0039 | 18 High Street | SA | Retain - Government Purpose | General Fund |
| L0044 | 450 High Street | SA | Retain - Public Parking Lot | General Fund |
| L0007 | 192 High Street | SA | Retain - Future Development | SA-RDA Econ Devt Fund |
| L0024 | 467 High Street | SA | Retain - Future Development | SA-RDA Econ Devt Fund |
| L0033 | 347 Moorpark Avenue | SA | Sell - Future Development | SA-RDA Econ Devt Fund |
| L0038 | 15404 Princeton Avenue | SA | Sell - Future Development | SA-RDA Econ Devt Fund |
| L0026 | 282 Los Angeles Avenue | CH | Future Affordable Housing | City Affordable Housing |
| L0047 | 224 Charles Street | CH | Future Affordable Housing | City Affordable Housing |
| L0048 | 236 Charles Street | CH | Future Affordable Housing | City Affordable Housing |
| L0080 | 136 First Street | CH | Future Affordable Housing | City Affordable Housing |
| L0003 | 81 Charles Street | SHA | Future Affordable Housing | Housing - Successor Agency |
| L0010 | 1113 Walnut Canyon Road | SHA | Future Affordable Housing | Housing - Successor Agency |
| L0011 | 1095 Walnut Canyon Road | SHA | Future Affordable Housing | Housing - Successor Agency |
| L0012 | 460 Charles Street | SHA | Future Affordable Housing | Housing - Successor Agency |
| L0013 | 1293 Walnut Canyon Road | SHA | Future Affordable Housing | Housing - Successor Agency |
| L0014 | 1331 Walnut Canyon Road | SHA | Future Affordable Housing | Housing - Successor Agency |
| L0015 | 484 Charles Street | SHA | Future Affordable Housing | Housing - Successor Agency |
| L0017 | 1063 Walnut Canyon Road | SHA | Future Affordable Housing | Housing - Successor Agency |
| L0018 | 1073 Walnut Canyon Road | SHA | Future Affordable Housing | Housing - Successor Agency |
| L0019 | 1123 Walnut Canyon Road | SHA | Future Affordable Housing | Housing - Successor Agency |
| L0021 | 780 Walnut Street | SHA | Future Affordable Housing | Housing - Successor Agency |
| L0022 | 450 Charles Street | SHA | Future Affordable Housing | Housing - Successor Agency |
| L0025 | 250 Los Angeles Avenue | SHA | Future Affordable Housing | Housing - Successor Agency |
| L0030 | 765 Walnut Street | SHA | Future Affordable Housing | Housing - Successor Agency |
| L0031 | 798 Moorpark Avenue | SHA | Future Affordable Housing | Housing - Successor Agency |
| L0032 | 782 Moorpark Avenue | SHA | Future Affordable Housing | Housing - Successor Agency |
| L0040 | 1083 Walnut Canyon Road | SHA | Future Affordable Housing | Housing - Successor Agency |
| L0042 | 112 First Street | SHA | Future Affordable Housing | Housing - Successor Agency |
| L0043 | 124 First Street | SHA | Future Affordable Housing | Housing - Successor Agency |
| L0079 | Millard Property | SHA | Future Affordable Housing | Housing – Successor Agency |

## Budget Worksheet

| Division: 172 - Property Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 172 - Property Maintenance** | | | | | | | |
| **Project: 00000 - UNALLOCATED** | | | | | | | |
| 1000-172-00000-50020 | PROP MNT - SALARIES (FT) | 153 | 0 | 0 | 0 | 0 | 0 |
| 1000-172-00000-50110 | PROP MNT - LONGEVITY PAY | 3 | 0 | 0 | 0 | 0 | 0 |
| 1000-172-00000-50200 | PROP MNT - MEDICAL HLTH INSUR | 86 | 0 | 0 | 0 | 0 | 0 |
| 1000-172-00000-50210 | PROP MNT - DENTAL INSUR | 17 | 0 | 0 | 0 | 0 | 0 |
| 1000-172-00000-50220 | PROP MNT - VISION INSUR | 2 | 0 | 0 | 0 | 0 | 0 |
| 1000-172-00000-50230 | PROP MNT - ST/LT DISABILITY INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-172-00000-50240 | PROP MNT - EMPLOYEE ASST PROGR | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-172-00000-50250 | PROP MNT - WORKERS COMP INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-172-00000-50270 | PROP MNT - TERM LIFE INSUR | 2 | 0 | 0 | 0 | 0 | 0 |
| 1000-172-00000-50300 | PROP MNT - PERS CONTRIBUTIONS | 29 | 0 | 0 | 0 | 0 | 0 |
| 1000-172-00000-50320 | PROP MNT - FT DEFER COMP | 3 | 0 | 0 | 0 | 0 | 0 |
| 1000-172-00000-50400 | PROP MNT - MEDICARE | 2 | 0 | 0 | 0 | 0 | 0 |
| 1000-172-00000-50510 | PROP MNT - CELLULAR PHONES/ALLOW | 1 | 0 | 0 | 0 | 0 | 0 |
| 1000-172-00000-51000 | PROP MNT - CONTRACTUAL SVC | 8,500 | 41,500 | 18,860 | 25,000 | 25,000 | 25,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PROPERTY APPRAISALS | | 0.00 | 0.00 | | | 25,000 |
| 1000-172-00000-51040 | PROP MNT - LEGAL SVC | 0 | 5,000 | 769 | 3,000 | 5,000 | 5,000 |
| BUDGET NOTES | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | |
| ADOPTED | LEGAL SERVICES INCREASE | DUE TO PENDING PROPERTY SALE NEGOTIATIONS | | | | | |
| 2001-172-00000-50020 | PROP MNT - SALARIES (FT) | 26,981 | 28,041 | 28,548 | 28,809 | 30,516 | 30,516 |
| 2001-172-00000-50110 | PROP MNT - LONGEVITY PAY | 138 | 133 | 131 | 137 | 173 | 173 |
| 2001-172-00000-50200 | PROP MNT - MEDICAL HLTH INSUR | 5,308 | 5,788 | 5,859 | 5,857 | 6,518 | 6,518 |
| 2001-172-00000-50210 | PROP MNT - DENTAL INSUR | 503 | 511 | 477 | 478 | 444 | 444 |
| 2001-172-00000-50220 | PROP MNT - VISION INSUR | 61 | 62 | 77 | 77 | 92 | 92 |
| 2001-172-00000-50230 | PROP MNT - ST/LT DISABILITY INSUR | 128 | 152 | 86 | 0 | 165 | 165 |
| 2001-172-00000-50240 | PROP MNT - EMPLOYEE ASST PROGR | 7 | 6 | 5 | 7 | 0 | 0 |
| 2001-172-00000-50250 | PROP MNT - WORKERS COMP INSUR | 670 | 685 | 636 | 636 | 746 | 746 |

## Budget Worksheet

| Division: 172 - Property Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2001-172-00000-50270 | PROP MNT - TERM LIFE INSUR | 45 | 46 | 45 | 46 | 48 | 48 |
| 2001-172-00000-50300 | PROP MNT - PERS CONTRIBUTIONS | 5,126 | 5,621 | 5,516 | 5,721 | 6,767 | 6,767 |
| 2001-172-00000-50320 | PROP MNT - FT DEFER COMP | 535 | 563 | 546 | 569 | 614 | 614 |
| 2001-172-00000-50400 | PROP MNT - MEDICARE | 380 | 417 | 409 | 413 | 455 | 455 |
| 2001-172-00000-50510 | PROP MNT - CELLULAR PHONES/ALLOW | 28 | 27 | 26 | 27 | 27 | 27 |
| 2002-172-00000-51000 | PROP MNT - CONTRACTUAL SVC | 9,750 | 11,600 | 9,339 | 10,100 | 11,600 | 11,600 |

BUDGET NOTES

| BUDGET CODE | SUBJECT | DESCRIPTION |
|---|---|---|
| ADOPTED | PROPERTY MANAGEMENT FEES | PM FEES ARE OFFSET BY THE RENTAL REVENUES RECEIVED. |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | MISC - VACANCIES | 0.00 | 0.00 | 1,300 |
| ADOPTED | PROP MGT FEE 1449 WALNUT CANYON ROAD | 0.00 | 0.00 | 2,700 |
| ADOPTED | PROP MGT FEE 1493 WALNUT CANYON ROAD | 0.00 | 0.00 | 3,900 |
| ADOPTED | PROP MGT FEE 488 MCFADDEN | 0.00 | 0.00 | 3,700 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2002-172-00000-51910 | PROP MNT - SUSPENSE EXP ACCT | 0 | 0 | 0 | 0 | 0 | 0 |
| 2123-172-00000-51000 | PROP MNT - CONTRACTUAL SVC | 2,412 | 28,500 | 14,211 | 27,500 | 23,500 | 23,500 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | MISC - VACANCIES/NEW RENTALS | 0.00 | 0.00 | 1,000 |
| ADOPTED | PROP MGT FEE 250 LOS ANGELES AVENUE | 0.00 | 0.00 | 2,500 |
| ADOPTED | PROPERTY APPRAISALS | 0.00 | 0.00 | 20,000 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| | **Project: 00000 - UNALLOCATED Total:** | **60,872** | **128,652** | **85,547** | **108,377** | **111,665** | **111,665** |
| **Project: C0020 - PRINCETON AVE IMPROVEMENT PROJ (FORMERLY WIDENING)** | | | | | | | |
| 2014-172-C0020-53000 | PRINCETON AV IMPROV - PROP MAINT SVC | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| | **Project: C0020 - PRINCETON AVE IMPROVEMENT PROJ (FORMERLY WIDENING) Total:** | **0** | **1,000** | **0** | **1,000** | **1,000** | **1,000** |
| **Project: L0007 - 192 HIGH STREET** | | | | | | | |
| 1000-172-L0007-53000 | 192 HIGH ST - PROP MAINT SVC | 3,719 | 4,300 | 540 | 2,500 | 4,300 | 4,300 |
| 1000-172-L0007-54010 | 192 HIGH ST - ELECTRICITY | 0 | 0 | 0 | 0 | 0 | 0 |
| 2018-172-L0007-51000 | 192 HIGH ST - CONTRACTUAL SVC | 1,632 | 24,756 | 0 | 4,000 | 15,000 | 15,000 |

## Budget Worksheet

| Division: 172 - Property Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MISC PROPERTY SALE COSTS (APPRAISALS ETC.) | | 0.00 | 0.00 | | | 15,000 |
| | **Project: L0007 - 192 HIGH STREET Total:** | **5,351** | **29,056** | **540** | **6,500** | **19,300** | **19,300** |
| **Project: L0009 - 33 E HIGH STREET** | | | | | | | |
| 1000-172-L0009-53000 | 33 E HIGH ST - PROP MAINT SVC | 277 | 0 | 183 | 500 | 1,300 | 1,300 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE | | 0.00 | 0.00 | | | 1,300 |
| | **Project: L0009 - 33 E HIGH STREET Total:** | **277** | **0** | **183** | **500** | **1,300** | **1,300** |
| **Project: L0010 - 1113 WALNUT CANYON** | | | | | | | |
| 2123-172-L0010-53000 | 1113 WALNUT CYN - PROP MAINT SVC | 277 | 1,000 | 0 | 500 | 1,000 | 1,000 |
| | **Project: L0010 - 1113 WALNUT CANYON Total:** | **277** | **1,000** | **0** | **500** | **1,000** | **1,000** |
| **Project: L0011 - 1095 WALNUT CANYON** | | | | | | | |
| 2123-172-L0011-53000 | 1095 WALNUT CYN - PROP MAINT SVC | 277 | 1,000 | 0 | 500 | 1,000 | 1,000 |
| | **Project: L0011 - 1095 WALNUT CANYON Total:** | **277** | **1,000** | **0** | **500** | **1,000** | **1,000** |
| **Project: L0012 - 460 CHARLES STREET** | | | | | | | |
| 2123-172-L0012-53000 | 460 CHARLES ST - PROP MAINT SVC | 128 | 1,000 | 100 | 500 | 1,000 | 1,000 |
| | **Project: L0012 - 460 CHARLES STREET Total:** | **128** | **1,000** | **100** | **500** | **1,000** | **1,000** |
| **Project: L0013 - 1293 WALNUT CANYON** | | | | | | | |
| 2123-172-L0013-53000 | 1293 WALNUT CYN RD - PROP MAINT SVC | 190 | 1,000 | 0 | 500 | 1,000 | 1,000 |
| | **Project: L0013 - 1293 WALNUT CANYON Total:** | **190** | **1,000** | **0** | **500** | **1,000** | **1,000** |
| **Project: L0014 - 1331 WALNUT CANYON** | | | | | | | |
| 2123-172-L0014-53000 | 1331 WALNUT CYN RD - PROP MAINT SVC | 190 | 1,000 | 0 | 500 | 1,000 | 1,000 |
| | **Project: L0014 - 1331 WALNUT CANYON Total:** | **190** | **1,000** | **0** | **500** | **1,000** | **1,000** |
| **Project: L0015 - 484/486 CHARLES STREET** | | | | | | | |
| 2121-172-L0015-56200 | 484/486 CHARLES ST - PROP TAX & SBA | 0 | 0 | 32 | 33 | 0 | 0 |
| 2123-172-L0015-53000 | 484/486 CHARLES ST - PROP MAINT SVC | 373 | 1,200 | 100 | 600 | 1,200 | 1,200 |
| | **Project: L0015 - 484/486 CHARLES STREET Total:** | **373** | **1,200** | **132** | **633** | **1,200** | **1,200** |
| **Project: L0017 - 1063 WALNUT CANYON** | | | | | | | |
| 2123-172-L0017-53000 | 1063 WALNUT CYN - PROP MAINT SVC | 277 | 1,000 | 0 | 500 | 1,000 | 1,000 |
| | **Project: L0017 - 1063 WALNUT CANYON Total:** | **277** | **1,000** | **0** | **500** | **1,000** | **1,000** |

## Budget Worksheet

| Division: 172 - Property Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Project: L0018 - 1073 WALNUT CANYON** | | | | | | | |
| 2123-172-L0018-53000 | 1073 WALNUT CYN - PROP MAINT SVC | 277 | 1,000 | 0 | 500 | 1,000 | 1,000 |
| | **Project: L0018 - 1073 WALNUT CANYON Total:** | **277** | **1,000** | **0** | **500** | **1,000** | **1,000** |
| **Project: L0019 - 1123 WALNUT CANYON** | | | | | | | |
| 2123-172-L0019-53000 | 1123 WALNUT CYN - PROP MAINT SVC | 277 | 1,000 | 0 | 500 | 1,000 | 1,000 |
| | **Project: L0019 - 1123 WALNUT CANYON Total:** | **277** | **1,000** | **0** | **500** | **1,000** | **1,000** |
| **Project: L0021 - 780 WALNUT STREET** | | | | | | | |
| 2123-172-L0021-53000 | 780 WALNUT ST - PROP MAINT SVC | 316 | 1,000 | 0 | 500 | 1,000 | 1,000 |
| | **Project: L0021 - 780 WALNUT STREET Total:** | **316** | **1,000** | **0** | **500** | **1,000** | **1,000** |
| **Project: L0022 - 450 CHARLES STREET** | | | | | | | |
| 2123-172-L0022-53000 | 450 CHARLES ST. - PROP MAINT SVC | 128 | 1,000 | 100 | 500 | 1,000 | 1,000 |
| | **Project: L0022 - 450 CHARLES STREET Total:** | **128** | **1,000** | **100** | **500** | **1,000** | **1,000** |
| **Project: L0023 - 500 W. LA AVE (CAL TRANS PROP DD2030)** | | | | | | | |
| 2018-172-L0023-51000 | 500 W. LA AVE - CONTRACTUAL SVC | 0 | 20,000 | 2,089 | 2,089 | 0 | 0 |
| | **Project: L0023 - 500 W. LA AVE (CAL TRANS PROP DD2030) Total:** | **0** | **20,000** | **2,089** | **2,089** | **0** | **0** |
| **Project: L0024 - 467 HIGH STREET** | | | | | | | |
| 1000-172-L0024-53000 | 467 HIGH ST - PROP MAINT SVC | 316 | 1,000 | 0 | 500 | 1,000 | 1,000 |
| 1000-172-L0024-56200 | 467 HIGH ST - PROP TAX & SBA | 0 | 66 | 131 | 132 | 66 | 66 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PARKS SBA - 467 HIGH ST (APN 5120081110) | | 0.00 | 0.00 | | | 66 |
| | **Project: L0024 - 467 HIGH STREET Total:** | **316** | **1,066** | **131** | **632** | **1,066** | **1,066** |
| **Project: L0025 - 250 LOS ANGELES AVE** | | | | | | | |
| 2123-172-L0025-53000 | 250 LA AVE - PROP MAINT SVC | 2,690 | 4,950 | 1,948 | 2,500 | 2,750 | 2,750 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE | | 0.00 | 0.00 | | | 1,250 |
| ADOPTED | LANDSCAPE SERVICES | | 0.00 | 0.00 | | | 1,500 |
| | **Project: L0025 - 250 LOS ANGELES AVE Total:** | **2,690** | **4,950** | **1,948** | **2,500** | **2,750** | **2,750** |
| **Project: L0026 - 282 FREMONT STREET** | | | | | | | |
| 2123-172-L0026-53000 | 282 FREMONT ST - PROP MAINT SVC | 248 | 1,000 | 100 | 400 | 1,000 | 1,000 |
| | **Project: L0026 - 282 FREMONT STREET Total:** | **248** | **1,000** | **100** | **400** | **1,000** | **1,000** |

## Budget Worksheet

| Division: 172 - Property Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Project: L0033 - 347 MOORPARK AVENUE** | | | | | | | |
| 1000-172-L0033-53000 | 347 MOORPARK AV - PROP MAINT SVC | 263 | 1,000 | 0 | 500 | 1,000 | 1,000 |
| | **Project: L0033 - 347 MOORPARK AVENUE Total:** | **263** | **1,000** | **0** | **500** | **1,000** | **1,000** |
| **Project: L0034 - 661 MOORPARK AVENUE** | | | | | | | |
| 1000-172-L0034-53000 | 661 MOORPARK AV - PROP MAINT SVC | 1,736 | 2,229 | 1,644 | 1,800 | 2,000 | 2,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE | | 0.00 | 0.00 | | | 500 |
| ADOPTED | LANDSCAPE SERVICES | | 0.00 | 0.00 | | | 1,500 |
| | **Project: L0034 - 661 MOORPARK AVENUE Total:** | **1,736** | **2,229** | **1,644** | **1,800** | **2,000** | **2,000** |
| **Project: L0035 - 675 MOORPARK AVENUE** | | | | | | | |
| 1000-172-L0035-53000 | 675 MOORPARK AV - PROP MAINT SVC | 0 | 1,000 | 0 | 500 | 500 | 500 |
| | **Project: L0035 - 675 MOORPARK AVENUE Total:** | **0** | **1,000** | **0** | **500** | **500** | **500** |
| **Project: L0038 - 15404 PRINCETON AVENUE** | | | | | | | |
| 1000-172-L0038-53000 | 15404 PRINCETON AVE - PROP MAINT SVC | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| | **Project: L0038 - 15404 PRINCETON AVENUE Total:** | **0** | **1,000** | **0** | **1,000** | **1,000** | **1,000** |
| **Project: L0039 - 18 HIGH STREET (CHAMBER OFFICE)** | | | | | | | |
| 1000-172-L0039-53000 | 18 HIGH ST - PROP MAINT SVC | 2,117 | 4,420 | 2,716 | 3,100 | 4,100 | 4,100 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL PROPERTY MAINTENANCE | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | LANDSCAPE SERVICES | | 0.00 | 0.00 | | | 2,100 |
| 1000-172-L0039-54010 | 18 HIGH ST - ELECTRICITY | 267 | 450 | (63) | 450 | 450 | 450 |
| 1000-172-L0039-54030 | 18 HIGH ST - WATER & SEWAGE | 850 | 1,100 | 654 | 1,100 | 1,100 | 1,100 |
| 1000-172-L0039-56200 | 18 HIGH ST - PROP TAX & SBA | 0 | 24 | 63 | 63 | 24 | 24 |
| BUDGET NOTES | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | |
| ADOPTED | RQST | PARKS DIST SPECIAL BENEFIT ASSESSMENT FOR 18 HIGH ST, 104 HIGH ST & 220 HIGH ST TO METROLINK PARK LOT CONSOLIDATED (APN: 5120090115) | | | | | |
| | **Project: L0039 - 18 HIGH STREET (CHAMBER OFFICE) Total:** | **3,233** | **5,994** | **3,371** | **4,713** | **5,674** | **5,674** |
| **Project: L0040 - 1083 WALNUT CANYON** | | | | | | | |
| 2123-172-L0040-53000 | 1083 WALNUT CYN - PROP MAINT SVC | 277 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| | **Project: L0040 - 1083 WALNUT CANYON Total:** | **277** | **1,000** | **0** | **1,000** | **1,000** | **1,000** |

## Budget Worksheet

| Division: 172 - Property Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Project: L0042 - 112 FIRST STREET** | | | | | | | |
| 2123-172-L0042-53000 | 112 FIRST ST - PROP MAINT SVC | 72 | 800 | 100 | 800 | 800 | 800 |
| | **Project: L0042 - 112 FIRST STREET Total:** | **72** | **800** | **100** | **800** | **800** | **800** |
| **Project: L0043 - 124 FIRST STREET** | | | | | | | |
| 2123-172-L0043-53000 | 124 FIRST ST - PROP MAINT SVC | 72 | 800 | 100 | 800 | 800 | 800 |
| | **Project: L0043 - 124 FIRST STREET Total:** | **72** | **800** | **100** | **800** | **800** | **800** |
| **Project: L0044 - 450 HIGH STREET** | | | | | | | |
| 1000-172-L0044-53000 | 450 HIGH ST - PROP MAINT SVC | 0 | 500 | 0 | 500 | 500 | 500 |
| | **Project: L0044 - 450 HIGH STREET Total:** | **0** | **500** | **0** | **500** | **500** | **500** |
| **Project: L0047 - 224 CHARLES STREET** | | | | | | | |
| 2121-172-L0047-53000 | 224 CHARLES ST - PROP MAINT SVC | 128 | 800 | 100 | 400 | 800 | 800 |
| 2121-172-L0047-56200 | 224 CHARLES ST - PROP TAX & SBA | 0 | 66 | 131 | 132 | 66 | 66 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PARKS SBA - 224 CHARLES ST (APN 5120093020) | | 0.00 | 0.00 | | | 66 |
| | **Project: L0047 - 224 CHARLES STREET Total:** | **128** | **866** | **231** | **532** | **866** | **866** |
| **Project: L0048 - 236 CHARLES STREET** | | | | | | | |
| 2121-172-L0048-53000 | 236 CHARLES ST - PROP MAINT SVC | 128 | 800 | 100 | 800 | 800 | 800 |
| 2121-172-L0048-56200 | 236 CHARLES ST - PROP TAX & SBA | 0 | 66 | 131 | 132 | 66 | 66 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PARKS SBA - 236 CHARLES ST (APN 5120093030) | | 0.00 | 0.00 | | | 66 |
| | **Project: L0048 - 236 CHARLES STREET Total:** | **128** | **866** | **231** | **932** | **866** | **866** |
| **Project: L0049 - 83 HIGH STREET** | | | | | | | |
| 1000-172-L0049-53000 | 83 HIGH ST - PROP MAINT SVC | 340 | 2,000 | 0 | 600 | 1,400 | 1,400 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE | | 0.00 | 0.00 | | | 1,400 |
| | **Project: L0049 - 83 HIGH STREET Total:** | **340** | **2,000** | **0** | **600** | **1,400** | **1,400** |
| **Project: L0050 - 47-51 HIGH STREET** | | | | | | | |
| 1000-172-L0050-53000 | 47-51 HIGH ST - PROP MAINT SVC | 201 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| | **Project: L0050 - 47-51 HIGH STREET Total:** | **201** | **1,000** | **0** | **1,000** | **1,000** | **1,000** |

## Budget Worksheet

| Division: 172 - Property Maintenance | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| **Project: L0051 - 1449 WALNUT CANYON (NH)** | | | | | | | | |
| 2002-172-L0051-53000 | 1449 WALNUT CYN RD - PROP MAINT SVC | | 1,560 | 3,600 | 1,430 | 2,600 | 3,600 | 3,600 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE | | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | LANDSCAPE MAINTENANCE | | | 0.00 | 0.00 | | | 1,600 |
| | **Project: L0051 - 1449 WALNUT CANYON (NH) Total:** | | **1,560** | **3,600** | **1,430** | **2,600** | **3,600** | **3,600** |
| **Project: L0052 - 148 E LOS ANGELES AVENUE** | | | | | | | | |
| 2014-172-L0052-53000 | 148 E. LA AV - PROP MAINT SVC | | 196 | 1,000 | 0 | 500 | 1,000 | 1,000 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE | | | 0.00 | 0.00 | | | 1,000 |
| 2014-172-L0052-56200 | 148 E. LA AV - PROP TAX & SBA | | 0 | 66 | 131 | 132 | 66 | 66 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PARKS SBA - 148 E. LA AVE (APN 5060020060) | | | 0.00 | 0.00 | | | 66 |
| | **Project: L0052 - 148 E LOS ANGELES AVENUE Total:** | | **196** | **1,066** | **131** | **632** | **1,066** | **1,066** |
| **Project: L0053 - 20 & 50 MOORPARK AVENUE** | | | | | | | | |
| 2014-172-L0053-51000 | 50 MOORPARK AV - CONTRACTUAL SVC | | 5,760 | 6,000 | 5,280 | 6,000 | 6,000 | 6,000 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PROPERTY MANAGER MONTHLY FEE | | | 0.00 | 0.00 | | | 6,000 |
| 2014-172-L0053-53000 | 20 & 50 MOORPARK AV - PROP MAINT SVC | | 1,800 | 3,000 | 0 | 1,500 | 3,000 | 3,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | MAINTENANCE COSTS | MAINTENANCE COSTS ARE OFFSET BY RENTAL REVENUES RECEIVED | | | | | | |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE | | | 0.00 | 0.00 | | | 3,000 |
| 2014-172-L0053-56200 | 20 & 50 MOORPARK AV - PROP TAX & SBA | | 0 | 47 | 92 | 92 | 47 | 47 |

## Budget Worksheet

| Division: 172 - Property Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PARKS SBA - 50 MOORPARK AVE (APN 5120111320) | | 0.00 | 0.00 | | | 47 |
| | **Project: L0053 - 20 & 50 MOORPARK AVENUE Total:** | **7,560** | **9,047** | **5,372** | **7,592** | **9,047** | **9,047** |
| **Project: L0054 - 1493 WALNUT CANYON (NH)** | | | | | | | |
| 2002-172-L0054-53000 | 1493 WALNUT CYN RD - PROP MAINT SVC | 1,200 | 3,200 | 1,100 | 2,200 | 3,200 | 3,200 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | LANDSCAPE SERVICES | | 0.00 | 0.00 | | | 1,200 |
| 2002-172-L0054-56200 | 1493 WALNUT CYN RD - PROP TAX & SBA | 0 | 66 | 131 | 132 | 66 | 66 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PARKS SBA - 1493 WALNUT CANYON RD (APN 5110040430) | | 0.00 | 0.00 | | | 66 |
| | **Project: L0054 - 1493 WALNUT CANYON (NH) Total:** | **1,200** | **3,266** | **1,231** | **2,332** | **3,266** | **3,266** |
| **Project: L0073 - 488 MCFADDEN AVENUE** | | | | | | | |
| 2002-172-L0073-53000 | 488 MCFADDEN - PROP MAINT SVC | 3,644 | 3,000 | 2,993 | 2,500 | 3,000 | 3,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | LANDSCAPE MAINTENANCE | | 0.00 | 0.00 | | | 1,500 |
| 2002-172-L0073-56200 | 488 MCFADDEN - PROP TAX & SBA | 0 | 0 | 131 | 132 | 0 | 0 |
| | **Project: L0073 - 488 MCFADDEN AVENUE Total:** | **3,644** | **3,000** | **3,124** | **2,632** | **3,000** | **3,000** |
| **Project: L0075 - 31 POINDEXTER AVE (511-009-0-200)** | | | | | | | |
| 2002-172-L0075-53000 | 31 POINDEXTER AV- PROP MAINT SVC | 0 | 500 | 0 | 500 | 37,500 | 37,500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | LANDSCAPE SERVICE | | 0.00 | 0.00 | | | 500 |
| ADOPTED | TERMITE TENTING | | 0.00 | 0.00 | | | 37,000 |
| 2002-172-L0075-56200 | 31 POINDEXTER AV - PROP TAX & SBA | 0 | 0 | 369 | 369 | 0 | 0 |
| | **Project: L0075 - 31 POINDEXTER AVE (511-009-0-200) Total:** | **0** | **500** | **369** | **869** | **37,500** | **37,500** |

## Budget Worksheet

| Division: 172 - Property Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Project: L0079 - MILLARD PROP (APN:506-0-020-525) REGAL PARK CONDO** | | | | | | | |
| 2123-172-L0079-53000 | MILLARD LAND003 - PROP MAINT SVC | 0 | 800 | 620 | 1,200 | 2,000 | 2,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | FENCE REPAIR | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | GENERAL MAINTENANCE | | 0.00 | 0.00 | | | 1,000 |
| **Project: L0079 - MILLARD PROP (APN:506-0-020-525) REGAL PARK CONDO Total:** | | **0** | **800** | **620** | **1,200** | **2,000** | **2,000** |
| **Project: L0080 - 136 FIRST STREET** | | | | | | | |
| 2121-172-L0080-53000 | 136 FIRST ST - PROP MAINT SVC | 72 | 2,500 | 0 | 1,200 | 2,500 | 2,500 |
| 2121-172-L0080-55100 | 136 FIRST ST - LAND ACQUISITION | 0 | 0 | 0 | 0 | 0 | 0 |
| | **Project: L0080 - 136 FIRST STREET Total:** | **72** | **2,500** | **0** | **1,200** | **2,500** | **2,500** |
| | **Division: 172 - Property Maintenance Total:** | **93,145** | **239,758** | **108,834** | **161,366** | **228,666** | **228,666** |
| | **Report Total:** | **93,145** | **239,758** | **108,834** | **161,366** | **228,666** | **228,666** |

# Park Maintenance/Improvement

## Division: 541

The Park Maintenance/Improvement Division is responsible for maintaining the grounds, equipment, and facilities of City parks; coordinating the design and construction of park improvements; and planning future parks. The City of Moorpark currently maintains twenty (20) park sites, which includes the Serenata Trail (1.5 acres) located at Miller Parkway and Southfork Road.

Park maintenance routinely provides for the upkeep of various soccer, baseball, and multipurpose fields, basketball and volleyball courts, tennis courts, picnic pavilions and tables, play equipment, and restrooms.

In Fiscal Year 1999-2000, a property assessment was approved for the maintenance and improvement of parks. The assessment fund activities are deemed to provide special benefits to the residents of Moorpark. The City's General Fund pays for activities of general benefit, as well as any subsidies required due to the shortfall in assessment revenues in covering the entirety of maintenance and improvement costs.

| | |
|---|---|
| Poindexter Park | R0010 |
| Community Center Park | R0020 |
| Arroyo Vista Community Park | R0030 |
| Virginia Colony Park | R0040 |
| Campus Park | R0050 |
| Campus Canyon Park | R0060 |
| College View Park | R0070 |
| Peach Hill Park | R0080 |
| Monte Vista Nature Park | R0090 |
| Mountain Meadows Park | R0100 |
| Tierra Rejada Park | R0111 |
| Country Trail Park | R0120 |
| Glenwood Park | R0130 |
| Villa Campesina Park | R0140 |
| Miller Park | R0150 |
| Magnolia Park | R0160 |
| Mammoth Highlands Park | R0170 |
| Veterans Memorial Park | R0180 |
| Walnut Acres Park | R0190 |

## Budget Worksheet

| Division: 541 - Parks Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 541 - Parks Districts** | | | | | | | |
| **Project: 00000 - UNALLOCATED** | | | | | | | |
| 1000-541-00000-51000 | PARKS - CONTRACTUAL SERVICES | 5,500 | 12,000 | 3,420 | 12,000 | 12,000 | 12,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WORK RELEASE PROGRAM | | 0.00 | 0.00 | | | 12,000 |
| 1000-541-00000-59010 | PARKS - TFER TO OTH FUNDS | 1,154,621 | 1,465,622 | 0 | 1,412,025 | 1,491,143 | 1,491,143 |
| 2390-541-00000-50020 | PARKS - SALARIES (FT) | 232,615 | 286,265 | 269,677 | 278,760 | 298,831 | 298,831 |
| 2390-541-00000-50030 | PARKS - SALARIES (PT) | 20,253 | 43,231 | 23,288 | 17,826 | 40,062 | 40,062 |
| 2390-541-00000-50040 | PARKS - OVERTIME | 691 | 1,500 | 2,189 | 1,357 | 1,500 | 1,500 |
| 2390-541-00000-50100 | PARKS - BILINGUAL PAY | 1,329 | 1,206 | 1,122 | 1,169 | 1,206 | 1,206 |
| 2390-541-00000-50110 | PARKS - LONGEVITY PAY | 2,066 | 2,581 | 2,057 | 2,083 | 2,731 | 2,731 |
| 2390-541-00000-50120 | PARKS - UNIFORM ALLOW | 1,053 | 2,774 | 1,836 | 1,784 | 1,993 | 1,993 |
| 2390-541-00000-50200 | PARKS - MEDICAL HLTH INSUR | 62,334 | 81,955 | 66,086 | 66,071 | 70,775 | 70,775 |
| 2390-541-00000-50210 | PARKS - DENTAL INSUR | 5,062 | 5,982 | 5,330 | 5,322 | 5,079 | 5,079 |
| 2390-541-00000-50220 | PARKS - VISION INSUR | 655 | 751 | 861 | 859 | 974 | 974 |
| 2390-541-00000-50230 | PARKS - ST/LT DISABILITY INSUR | 1,049 | 1,546 | 869 | 0 | 1,614 | 1,614 |
| 2390-541-00000-50240 | PARKS - EMPLOYEE ASST PROGR | 89 | 106 | 87 | 105 | 0 | 0 |
| 2390-541-00000-50250 | PARKS - WORKERS COMP INSUR | 8,078 | 8,049 | 7,286 | 7,286 | 8,286 | 8,286 |
| 2390-541-00000-50260 | PARKS - UNEMPLOYMENT INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2390-541-00000-50270 | PARKS - TERM LIFE INSUR | 472 | 511 | 556 | 555 | 579 | 579 |
| 2390-541-00000-50300 | PARKS - PERS CONTRIBUTIONS | 36,856 | 49,735 | 41,000 | 41,504 | 49,019 | 49,019 |
| 2390-541-00000-50310 | PARKS - PT RETIREMENT CONTRIB | 755 | 1,621 | 912 | 669 | 1,502 | 1,502 |
| 2390-541-00000-50320 | PARKS - FT DEFER COMP | 4,754 | 6,017 | 5,407 | 5,619 | 6,284 | 6,284 |
| 2390-541-00000-50400 | PARKS - MEDICARE | 3,946 | 5,121 | 4,649 | 4,709 | 5,276 | 5,276 |
| 2390-541-00000-50500 | PARKS - AUTO ALLOWANCE | 760 | 930 | 900 | 936 | 930 | 930 |
| 2390-541-00000-50510 | PARKS - CELLULAR PHONES/ALLOW | 198 | 237 | 230 | 239 | 237 | 237 |
| 2390-541-00000-51000 | PARKS - CONTRACTUAL SVC | 7,964 | 40,715 | 21,837 | 40,715 | 18,435 | 18,435 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ASSESSMENT ENGINEER SERVICES | | 0.00 | 0.00 | | | 13,435 |

## Budget Worksheet

| Division: 541 - Parks Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| ADOPTED | CERTIFIED ARBORIST SERVICES | | 0.00 | 0.00 | | | 5,000 |
| 2390-541-00000-51040 | PARKS - LEGAL SVC | 7,642 | 8,000 | 2,055 | 8,000 | 8,000 | 8,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | LEGAL SERVICES | | 0.00 | 0.00 | | | 8,000 |
| 2390-541-00000-51080 | PARKS - ADM/COLLECT SVC FEES | 4,362 | 1,800 | 2,228 | 1,800 | 1,800 | 1,800 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | VENTURA COUNTY COLLECTIONS & ADMIN FEE | | 0.00 | 0.00 | | | 1,800 |
| 2390-541-00000-51210 | PARKS - EQUIP MAINT SVC | 3,559 | 5,578 | 4,017 | 5,578 | 5,500 | 5,500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MAINTENANCE & REPAIRS OF PARK EQUIPMENT | | 0.00 | 0.00 | | | 3,500 |
| ADOPTED | TRACTOR, AERATOR, BACKHOE, AND SKIPLOADER SHARE | | 0.00 | 0.00 | | | 2,000 |
| 2390-541-00000-51220 | PARKS - VEHICLE MAINT SVC | 10,541 | 14,700 | 5,884 | 14,700 | 14,700 | 14,700 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ATV MAINTENANCE | | 0.00 | 0.00 | | | 1,200 |
| ADOPTED | GOLF CART MAINTENANCE | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | PARKS VEHICLE MAINTENANCE | | 0.00 | 0.00 | | | 12,000 |
| 2390-541-00000-51550 | PARKS - EMPL CONTINUE EDUC & DEVT | 930 | 3,000 | 1,359 | 3,000 | 5,300 | 5,300 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CONTINUING EDUCATION QAC/ISA | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | CPRS, PARK MAINTENANCE SCHOOL / CPRS CONFERENCE (2 | | 0.00 | 0.00 | | | 2,500 |
| ADOPTED | CPRS. NRPA, PCA/ISA DUES (2 MANAGEMENT STAFF) | | 0.00 | 0.00 | | | 800 |
| ADOPTED | LANDSCAPE ARCH. LICENSE RENEWAL FEE | | 0.00 | 0.00 | | | 1,000 |
| 2390-541-00000-51910 | PARKS - SUSPENSE EXP ACCT | 0 | 0 | 450 | 0 | 0 | 0 |
| 2390-541-00000-52000 | PARKS - GENERAL/PROGRAM SUPPL | 6,141 | 8,000 | 5,060 | 8,000 | 8,000 | 8,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PARK RESTROOMS AND JANITORIAL MAINTENANCE SUPPLIES | | 0.00 | 0.00 | | | 8,000 |
| 2390-541-00000-52010 | PARKS - MAINT&REPAIR SUPPLIES | 27,157 | 66,236 | 50,075 | 66,236 | 69,500 | 69,500 |

## Budget Worksheet

| Division: 541 - Parks Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BACKFLOW PREVENTER REPAIRS | | 0.00 | 0.00 | | | 6,500 |
| ADOPTED | FERTILIZER | | 0.00 | 0.00 | | | 25,000 |
| ADOPTED | IRRIGATION SUPPLIES | | 0.00 | 0.00 | | | 12,000 |
| ADOPTED | MULCH FOR ALL PARKS | | 0.00 | 0.00 | | | 26,000 |
| 2390-541-00000-52020 | PARKS - OFFICE SUPPLIES | 446 | 500 | 767 | 500 | 500 | 500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | OFFICE SUPPLIES | | 0.00 | 0.00 | | | 500 |
| 2390-541-00000-52050 | PARKS - TOOL&NON-CAPITAL EQUIP | 1,327 | 2,000 | 0 | 2,000 | 2,000 | 2,000 |
| 2390-541-00000-52100 | PARKS - FUEL SUPPLIES | 14,221 | 21,000 | 14,635 | 21,000 | 21,000 | 21,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | LANDSCAPE/PARKS MAINTENANCE FUEL SUPPLY | | 0.00 | 0.00 | | | 21,000 |
| 2390-541-00000-52990 | PARKS - PUBL& SUBSCRIPT | 0 | 350 | 0 | 350 | 350 | 350 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PARK RELATED BOOKS AND SUBSCRIPTIONS | | 0.00 | 0.00 | | | 350 |
| 2390-541-00000-53000 | PARKS - PROP MAINT SVC | 3,835 | 15,000 | 6,091 | 15,000 | 15,000 | 15,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PEST MANAGEMENT PROGRAM | | 0.00 | 0.00 | | | 15,000 |
| 2390-541-00000-54040 | PARKS - COMMUNICATION SVC | 2,399 | 2,475 | 2,847 | 2,475 | 2,475 | 2,475 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CELL PHONE REIMB - PRD, LMPS, LPMS | | 0.00 | 0.00 | | | 975 |
| ADOPTED | CELL PHONES FOR WEEKEND STAFF | | 0.00 | 0.00 | | | 500 |
| ADOPTED | SMART CELL PHONES | | 2.00 | 500.00 | | | 1,000 |
| 2390-541-00000-56000 | PARKS - OVERHEAD ALLOCATE | 50,121 | 75,628 | 0 | 66,210 | 61,463 | 61,463 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | OH ALLOCATION - CENTRAL SVC | | 0.00 | 0.00 | | | 38,167 |

## Budget Worksheet

| Division: 541 - Parks Districts | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| ADOPTED | OH ALLOCATION - INFO SYS | | | 0.00 | 0.00 | | | 23,296 |
| 2390-541-00000-56100 | PARKS - COST PLAN CHRG | | 451,673 | 401,740 | 0 | 401,740 | 375,972 | 375,972 |
| 2410-541-00000-52000 | PARKS - GENERAL/PROGRAM SUPPLIES | | 11,204 | 13,000 | 8,574 | 13,000 | 20,000 | 20,000 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | MUTT MITTS | | | 0.00 | 0.00 | | | 20,000 |
| 3003-541-00000-55020 | PARKS - VEHICLES | | 0 | 0 | 0 | 0 | 0 | 0 |
| 3009-541-00000-55020 | VEH RPLC PARKS - VEHICLES | | 0 | 35,000 | 0 | 35,000 | 0 | 0 |
| | **Project: 00000 - UNALLOCATED Total:** | | **2,146,660** | **2,692,462** | **563,654** | **2,566,182** | **2,630,016** | **2,630,016** |
| **Project: C0019 - CENTRAL IRRIGATION SYSTEM** | | | | | | | | |
| 1000-541-C0019-55500 | CENTRAL IRRIG SYS - IMPRV OTHER THAN BLDG | | 73,303 | 11,697 | 0 | 0 | 0 | 0 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | RECOMMENDED | INSTALLATION OF CONTROLLERS, FLOW SENSORS AND MASTER VALVES AT AVCP & MILLER PARKS. | | | | | | |
| | **Project: C0019 - CENTRAL IRRIGATION SYSTEM Total:** | | **73,303** | **11,697** | **0** | **0** | **0** | **0** |
| **Project: C0043 - ACVP RETAIN WALL CONSTRUCTION** | | | | | | | | |
| 1000-541-C0043-51510 | AVCP RETAIN WALL - SETTLEMENT/CLAIM PYT | | 5,420 | 5,420 | 0 | 5,420 | 5,420 | 5,420 |
| 1000-541-C0043-53000 | AVCP RETAIN WALL - PROP MAINT SVC | | 0 | 36 | 0 | 36 | 36 | 36 |
| | **Project: C0043 - ACVP RETAIN WALL CONSTRUCTION Total:** | | **5,420** | **5,456** | **0** | **5,456** | **5,456** | **5,456** |
| **Project: C0047 - AVCP STORAGE FACILITY** | | | | | | | | |
| 2010-541-C0047-55300 | AVCP STORAGE FAC - CAP PROF SVC | | 0 | 20,000 | 0 | 0 | 20,000 | 20,000 |
| 2010-541-C0047-55400 | AVCP STORAGE FAC - CONSTRUCTION BLDG | | 0 | 60,000 | 0 | 0 | 60,000 | 60,000 |
| | **Project: C0047 - AVCP STORAGE FACILITY Total:** | | **0** | **80,000** | **0** | **0** | **80,000** | **80,000** |
| **Project: C0054 - COUNTRY TRAIL PK ADA WALKWAY INSTALL** | | | | | | | | |
| 2013-541-C0054-55300 | CNTRY TR PK ADA WKWAY - CAP PROF SVC | | 0 | 0 | 0 | 0 | 0 | 0 |
| 2013-541-C0054-55500 | CNTRY TR PK ADA WKWAY - IMPROV OTHER THAN BLDG | | 0 | 0 | 0 | 0 | 0 | 0 |
| 2013-541-C0054-59010 | CNTRY TR PK ADA WKWAY - TFER TO OTH FUNDS | | 0 | 0 | 0 | 0 | 0 | 0 |
| 3003-541-C0054-55000 | CNTRY TR PK ADA WKWAY-MACHINE&EQUIP | | 0 | 0 | 0 | 0 | 0 | 0 |
| | **Project: C0054 - COUNTRY TRAIL PK ADA WALKWAY INSTALL Total:** | | **0** | **0** | **0** | **0** | **0** | **0** |
| **Project: C0057 - SAND PLAY AREA INSTALL @ PH (2019)** | | | | | | | | |
| 2013-541-C0057-55300 | PEACH HILL PK - CAPITAL PROF SVC | | 0 | 0 | 0 | 0 | 0 | 0 |
| 2013-541-C0057-55500 | PEACH HILL PK-IMPRV OTHER THAN BLDG | | 0 | 0 | 0 | 0 | 0 | 0 |

## Budget Worksheet

| Division: 541 - Parks Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2013-541-C0057-59010 | PH PK SAND AREA INSTALL - TFER TO OTH FUNDS | 0 | 0 | 0 | 0 | 0 | 0 |
| | **Project: C0057 - SAND PLAY AREA INSTALL @ PH (2019) Total:** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Project: C0058 - MILLER PK PLAYGRND IMPROVE/EQUIP REPLACE (2019)** | | | | | | | |
| 2013-541-C0058-55300 | MILR PK PLAYGRND IMPRV-CAPITAL PROF SVC | 0 | 0 | 0 | 0 | 0 | 0 |
| 2013-541-C0058-55500 | MILLER PK PLAYGRND IMPRV-IMPRV OTHER THAN BLDG | 0 | 0 | 0 | 0 | 0 | 0 |
| 2013-541-C0058-59010 | MILLER PK PLAYGRND IMPRV - TFER TO OTH FUNDS | 0 | 0 | 0 | 0 | 0 | 0 |
| 3003-541-C0058-55000 | MILLER PK PLAYGRND IMPROV-MACHINE&EQUIP | 0 | 0 | 0 | 0 | 0 | 0 |
| | **Project: C0058 - MILLER PK PLAYGRND IMPROVE/EQUIP REPLACE (2019) Total:** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Project: C0059 - CAMPUS CYN PK PLAYGRND IMPROVE/EQUIP REPLACE (2019** | | | | | | | |
| 2011-541-C0059-55300 | CAMPUS CYN PK PLAYGRND-CAPITAL PROF SVC | 0 | 0 | 0 | 0 | 0 | 0 |
| 2011-541-C0059-55500 | CAMPUS CYN PK PLAYGRND-IMPROV OTHER THAN BLDG | 0 | 0 | 0 | 0 | 0 | 0 |
| 2011-541-C0059-59010 | CAMPUS CYN PK PLYGRND IMPRV - TFER TO OTH FUNDS | 0 | 0 | 0 | 0 | 0 | 0 |
| 3003-541-C0059-55000 | CAMPUS CYN PK PLAYGRND IMPROV-MACHINE&EQUIP | 0 | 0 | 0 | 0 | 0 | 0 |
| | **Project: C0059 - CAMPUS CYN PK PLAYGRND IMPROVE/EQUIP REPLACE (2019 Total:** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Project: C0063 - ALL INCLUSIVE PLAYGROUND @ TIERRA REJAD PK** | | | | | | | |
| 1000-541-C0063-55300 | ALL INCLSV PLAY GRND @TR - CAP PROF SVCS | 735 | 5,161 | 890 | 5,131 | 30 | 30 |
| 2007-541-C0063-55500 | PLAY GRND @TR - IMPRV OTHR THAN BLDG | 0 | 300,000 | 0 | 0 | 450,000 | 450,000 |
| 2010-541-C0063-55300 | ALL INCLSV PLAY GRND @TR - CAP PROF SVC | 10,780 | 13,845 | 3,565 | 13,065 | 780 | 780 |
| 2010-541-C0063-55500 | ALL INCLSV PLAY GRND @TR - IMPRV OTHR THAN BLDG | 0 | 1,314,000 | 0 | 0 | 1,314,000 | 1,314,000 |
| | **Project: C0063 - ALL INCLUSIVE PLAYGROUND @ TIERRA REJAD PK Total:** | **11,515** | **1,633,006** | **4,455** | **18,196** | **1,764,810** | **1,764,810** |
| **Project: C0064 - COMMUNITY CTR PK PLAYGRND IMPROV/EQUIP REPLC** | | | | | | | |
| 2011-541-C0064-55500 | COMM CTR PK PLYGRND IMPRV/RPLC-IMPRV OTHR THN BL... | 0 | 90,000 | 0 | 0 | 90,000 | 90,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PARKING LOT IMPROVEMENTS | | 0.00 | 0.00 | | | 75,000 |
| ADOPTED | REPLACE SAND W/ ENGINEERED WOOD FIBER | | 0.00 | 0.00 | | | 15,000 |
| 3003-541-C0064-55000 | COMM CTR PK PLYGRND IMPRV/RPLC - MACHINE&EQUP | 0 | 125,000 | 0 | 0 | 125,000 | 125,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | REPLACE PLAY STRUCTURES/EQUIPMENT | | 0.00 | 0.00 | | | 125,000 |
| | **Project: C0064 - COMMUNITY CTR PK PLAYGRND IMPROV/EQUIP REPLC Total:** | **0** | **215,000** | **0** | **0** | **215,000** | **215,000** |

## Budget Worksheet

| Division: 541 - Parks Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Project: C0066 - CAMPUS PARK PLAYGROUND AREA UPGRADES (2021)** | | | | | | | |
| 2011-541-C0066-55500 | CMPS PK PLYGRND UPGD - IMPRV OTHR THN BLDG | 0 | 330,000 | 0 | 0 | 330,000 | 330,000 |
| 3003-541-C0066-55000 | CMPS PK PLYGRND UPGD - MACHINE&EQUP | 0 | 130,000 | 0 | 0 | 130,000 | 130,000 |
| | **Project: C0066 - CAMPUS PARK PLAYGROUND AREA UPGRADES (2021) Total:** | **0** | **460,000** | **0** | **0** | **460,000** | **460,000** |
| **Project: C0067 - GLENWOOD PK PLAY EQUIPMENT REPLACEMENT** | | | | | | | |
| 2013-541-C0067-55500 | GLNWD PK PLY EQUP - IMPROVE OTHER THAN BLDG | 0 | 120,000 | 0 | 0 | 120,000 | 120,000 |
| 3003-541-C0067-55000 | GLNWD PK PLY EQUIP - MACHINE&EQUP | 0 | 130,000 | 0 | 0 | 130,000 | 130,000 |
| | **Project: C0067 - GLENWOOD PK PLAY EQUIPMENT REPLACEMENT Total:** | **0** | **250,000** | **0** | **0** | **250,000** | **250,000** |
| **Project: C0071 - Lease SCE Property Adjacent to AVCP** | | | | | | | |
| 3004-541-C0071-55300 | LEASE SCE PROPERTY ADJ TO AVCP - CAPITAL PROF SVC | 0 | 0 | 0 | 0 | 65,000 | 65,000 |
| | **Project: C0071 - Lease SCE Property Adjacent to AVCP Total:** | **0** | **0** | **0** | **0** | **65,000** | **65,000** |
| **Project: C0072 - SOFTBALL FENCING AT MOUNTAIN MEADOWS PARK** | | | | | | | |
| 2010-541-C0072-55500 | MTN MEADOWS PK - IMPRV OTHER THAN BLDG | 0 | 0 | 0 | 0 | 50,000 | 50,000 |
| | **Project: C0072 - SOFTBALL FENCING AT MOUNTAIN MEADOWS PARK Total:** | **0** | **0** | **0** | **0** | **50,000** | **50,000** |
| **Project: M0039 - PARKS RESTROOM PARTITION REPLACEMENT** | | | | | | | |
| 1000-541-M0039-53000 | PARKS RESTRM PARTITION RPLC - PROP MAINT SVC | 0 | 35,000 | 25,900 | 35,000 | 0 | 0 |
| | **Project: M0039 - PARKS RESTROOM PARTITION REPLACEMENT Total:** | **0** | **35,000** | **25,900** | **35,000** | **0** | **0** |
| **Project: M0044 - PARK & FACILITY PAVEMENT REHAB** | | | | | | | |
| 1000-541-M0044-55300 | PARK & FACILITY PAVEMENT REHAB - CAPITAL-PROF SVC | 0 | 70,000 | 0 | 0 | 100,000 | 100,000 |
| 1000-541-M0044-55500 | PARK & FACILITY PAVEMENT REHAB-IMPRV OTH THAN BLDG | 0 | 274,276 | 0 | 0 | 274,276 | 274,276 |
| | **Project: M0044 - PARK & FACILITY PAVEMENT REHAB Total:** | **0** | **344,276** | **0** | **0** | **374,276** | **374,276** |
| **Project: M0053 - Replace Skate Park Fencing at Poindexter Park** | | | | | | | |
| 2010-541-M0053-55500 | REPLACE SKATE FENCING - IMPRV OTHR THN BLDG | 0 | 0 | 0 | 0 | 100,000 | 100,000 |
| | **Project: M0053 - Replace Skate Park Fencing at Poindexter Park Total:** | **0** | **0** | **0** | **0** | **100,000** | **100,000** |
| **Project: P0017 - PARK RENTALS** | | | | | | | |
| 2390-541-P0017-50030 | PARK RENTALS - SALARIES (PT) | 656 | 0 | 6,466 | 1,694 | 16,997 | 16,997 |
| 2390-541-P0017-50250 | PARK RENTALS - WORKERS COMP INSUR | 0 | 0 | 0 | 0 | 416 | 416 |
| 2390-541-P0017-50310 | PARK RENTALS - PT RETIREMENT CONTRIB | 25 | 0 | 242 | 64 | 638 | 638 |
| 2390-541-P0017-50400 | PARK RENTALS - MEDICARE | 10 | 0 | 97 | 25 | 247 | 247 |
| | **Project: P0017 - PARK RENTALS Total:** | **690** | **0** | **6,806** | **1,783** | **18,298** | **18,298** |

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| Division: 541 - Parks Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Project: R0010 - POINDEXTER PARK** | | | | | | | |
| 2390-541-R0010-53000 | POINDEXTR PK - PROP MAINT SVC | 56,342 | 53,257 | 48,323 | 50,760 | 58,760 | 58,760 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BASKETBALL COURT RESURFACING | | 0.00 | 0.00 | | | 7,000 |
| ADOPTED | DECOMPOSED GRANITE FOR TRAILS | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | GENERAL MAINTENANCE & LANDSCAPING | | 0.00 | 0.00 | | | 8,500 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 23,760 |
| ADOPTED | LIGHTING | | 0.00 | 0.00 | | | 2,500 |
| ADOPTED | PLAY GROUND SAND/FIBER | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | RESTROOM PAINT & MAINT | | 0.00 | 0.00 | | | 3,500 |
| ADOPTED | SKATE PARK FENCE REPAIRS | | 0.00 | 0.00 | | | 4,500 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 5,000 |
| 2390-541-R0010-54010 | POINDEXTR PK - ELECTRICITY | 2,129 | 2,250 | 1,898 | 2,250 | 2,500 | 2,500 |
| 2390-541-R0010-54030 | POINDEXTR PK - WATER & SEWAGE | 42,742 | 35,000 | 23,440 | 35,000 | 36,750 | 36,750 |
| | **Project: R0010 - POINDEXTER PARK Total:** | **101,213** | **90,507** | **73,661** | **88,010** | **98,010** | **98,010** |
| **Project: R0020 - COMMUNITY CENTER PARK** | | | | | | | |
| 2390-541-R0020-53000 | COMM CTR PK - PROP MAINT SVC | 2,938 | 13,093 | 4,057 | 12,680 | 12,680 | 12,680 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE & LANDSCAPING | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 3,180 |
| ADOPTED | POURED-IN-PLACE SURFACING & REPAIR | | 0.00 | 0.00 | | | 5,500 |
| ADOPTED | SAND | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 500 |
| 2390-541-R0020-54030 | COMM CTR PK - WATER & SEWAGE | 3,983 | 3,300 | 1,728 | 3,300 | 3,300 | 3,300 |
| | **Project: R0020 - COMMUNITY CENTER PARK Total:** | **6,921** | **16,393** | **5,786** | **15,980** | **15,980** | **15,980** |
| **Project: R0030 - ARROYO VISTA COMMUNITY PARK** | | | | | | | |
| 1000-541-R0030-53000 | AVCP - PROP MAINT SVC | 0 | 15,000 | 7,510 | 15,000 | 0 | 0 |
| 2001-541-R0030-55500 | AVCP - IMPRV OTHER THAN BLDG | 0 | 55,538 | 0 | 55,538 | 0 | 0 |
| 2390-541-R0030-51000 | AVCP - CONTRACTUAL SVC | 14,171 | 14,094 | 13,824 | 14,094 | 13,874 | 13,874 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | SECURITY SERVICES AVCP | | 0.00 | 0.00 | | | 13,874 |
| 2390-541-R0030-53000 | AVCP - PROP MAINT SVC | 273,933 | 320,133 | 271,000 | 296,772 | 338,901 | 338,901 |

## Budget Worksheet

| Division: 541 - Parks Districts | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | TENNIS COURT RESURFACING | 50% OF COSTS WILL BE RECOVERED FROM MUSD THROUGH JOINT USE AGREEMENT | | | | | | |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BALLFIELD IRRIGATION | | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | CONCRETE MAINTENANCE & REPAIR | | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | FENCING REPAIRS | | | 0.00 | 0.00 | | | 4,000 |
| ADOPTED | GENERAL MAINTENANCE & LANDSCAPING | | | 0.00 | 0.00 | | | 25,000 |
| ADOPTED | INFIELD MIX | | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | LANDSCAPE CONTRACT | | | 0.00 | 0.00 | | | 205,401 |
| ADOPTED | LIGHTING | | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | RESTROOM MAINTENANCE & REPAIR | | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | SAND | | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | SEWER PUMP MAINTENANCE & REPAIR | | | 0.00 | 0.00 | | | 4,000 |
| ADOPTED | SLOPE BRUSH CLEARANCE AND MAINT | | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | SPORT FIELD LIGHTS | | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | TENNIS COURT RESURFACING | | | 0.00 | 0.00 | | | 55,000 |
| ADOPTED | TREE TRIMMING | | | 0.00 | 0.00 | | | 10,000 |
| ADOPTED | TURF RENOVATIONS | | | 0.00 | 0.00 | | | 7,000 |
| ADOPTED | WELL/PUMP/IRRIGATION SYSTEM MAINT & REPAIRS | | | 0.00 | 0.00 | | | 2,500 |
| 2390-541-R0030-53100 | AVCP - RENTAL EXPENSE | | 190 | 1,500 | 0 | 1,500 | 1,500 | 1,500 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | EQUIPMENT RENTALS | | | 0.00 | 0.00 | | | 1,500 |
| 2390-541-R0030-54030 | AVCP - WATER & SEWAGE | | 21,453 | 75,000 | 62,494 | 75,000 | 80,000 | 80,000 |
| 2390-541-R0030-54040 | AVCP - COMMUNICATION SVC | | 600 | 600 | 560 | 600 | 600 | 600 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PAY PHONE | | | 12.00 | 50.00 | | | 600 |
| 3003-541-R0030-55000 | AVCP - MACHINE&EQUP | | 20,165 | 0 | 0 | 0 | 0 | 0 |
| | **Project: R0030 - ARROYO VISTA COMMUNITY PARK Total:** | | **330,511** | **481,865** | **355,389** | **458,504** | **434,875** | **434,875** |
| **Project: R0040 - VIRGINIA COLONY PARK** | | | | | | | | |
| 2390-541-R0040-51000 | VIRGINIA COL PK - CONTRACTUAL SVC | | 180 | 0 | 840 | 160 | 0 | 0 |
| 2390-541-R0040-53000 | VIRGINIA COL PK - PROP MAINT SVC | | 4,273 | 10,318 | 4,785 | 9,752 | 9,752 | 9,752 |

## Budget Worksheet

| Division: 541 - Parks Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE & LANDSCAPING | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 4,752 |
| ADOPTED | SAND | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 1,000 |
| 2390-541-R0040-54010 | VIRGINIA COL PK - ELECTRICITY | 124 | 375 | 115 | 375 | 375 | 375 |
| 2390-541-R0040-54030 | VIRGINIA COL PK - WATER & SEWAGE | 6,814 | 6,000 | 5,185 | 6,000 | 6,300 | 6,300 |
| | **Project: R0040 - VIRGINIA COLONY PARK Total:** | **11,390** | **16,693** | **10,926** | **16,287** | **16,427** | **16,427** |
| **Project: R0050 - CAMPUS PARK** | | | | | | | |
| 2011-541-R0050-55300 | CAMPUS PK - CAPITAL PROF SVC | 0 | 0 | 0 | 0 | 0 | 0 |
| 2011-541-R0050-55500 | CAMPUS PK - IMPRV OTHER THAN BLDG | 0 | 0 | 0 | 0 | 0 | 0 |
| 2390-541-R0050-53000 | CAMPUS PK - PROP MAINT SVC | 14,870 | 23,528 | 12,715 | 22,920 | 22,920 | 22,920 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE & LANDSCAPING | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 7,920 |
| ADOPTED | PAVILION PAINT/MAINTENANCE & REPAIR | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | RESTROOM REPAIRS | | 0.00 | 0.00 | | | 5,500 |
| ADOPTED | SAND | | 0.00 | 0.00 | | | 2,500 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 2,500 |
| 2390-541-R0050-54010 | CAMPUS PK - ELECTRICITY | 628 | 1,000 | 495 | 1,000 | 1,000 | 1,000 |
| 2390-541-R0050-54030 | CAMPUS PK - WATER & SEWAGE | 11,872 | 11,000 | 7,917 | 11,000 | 11,550 | 11,550 |
| 3003-541-R0050-55000 | CAMPUS PK - MACHINE&EQUIP | 0 | 0 | 0 | 0 | 0 | 0 |
| | **Project: R0050 - CAMPUS PARK Total:** | **27,370** | **35,528** | **21,128** | **34,920** | **35,470** | **35,470** |

## Budget Worksheet

| Division: 541 - Parks Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Project: R0060 - CAMPUS CANYON PARK** | | | | | | | |
| 2390-541-R0060-53000 | CAMPUS CYN PK - PROP MAINT SVC | 24,179 | 42,963 | 27,091 | 41,400 | 48,400 | 48,400 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BALLFIELD INFIELD MIX | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | BASKETBALL COURT RESURFACING | | 0.00 | 0.00 | | | 7,000 |
| ADOPTED | FENCING REPAIRS | | 0.00 | 0.00 | | | 8,000 |
| ADOPTED | FIBAR | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | GENERAL MAINTENANCE & LANDSCAPING | | 0.00 | 0.00 | | | 6,000 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 15,900 |
| ADOPTED | RESTROOM MAINTENANCE & REPAIR | | 0.00 | 0.00 | | | 2,500 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 3,500 |
| ADOPTED | TURF RENOVATION | | 0.00 | 0.00 | | | 2,000 |
| 2390-541-R0060-54010 | CAMPUS CYN PK - ELECTRICITY | 487 | 500 | 408 | 500 | 600 | 600 |
| 2390-541-R0060-54030 | CAMPUS CYN PK - WATER & SEWAGE | 27,757 | 32,000 | 17,813 | 32,000 | 33,500 | 33,500 |
| | **Project: R0060 - CAMPUS CANYON PARK Total:** | **52,422** | **75,463** | **45,313** | **73,900** | **82,500** | **82,500** |
| **Project: R0070 - COLLEGE VIEW PARK** | | | | | | | |
| 2390-541-R0070-53000 | COLL VIEW PK - PROP MAINT SVC | 31,735 | 43,666 | 27,979 | 41,924 | 41,924 | 41,924 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | DECOMPOSED GRANITE | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | GENERAL MAINTENANCE & LANDSCAPING | | 0.00 | 0.00 | | | 4,500 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 17,424 |
| ADOPTED | PLAYGROUND WOOD FIBER | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | RESTROOM PAINT/MAINTENANCE & REPAIR | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 5,000 |
| 2390-541-R0070-54010 | COLL VIEW PK - ELECTRICITY | 1,541 | 1,400 | 1,255 | 1,400 | 1,400 | 1,400 |
| 2390-541-R0070-54030 | COLL VIEW PK - WATER & SEWAGE | 18,235 | 15,000 | 8,512 | 15,000 | 15,500 | 15,500 |
| | **Project: R0070 - COLLEGE VIEW PARK Total:** | **51,512** | **60,066** | **37,747** | **58,324** | **58,824** | **58,824** |

## Budget Worksheet

| Division: 541 - Parks Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Project: R0080 - PEACH HILL PARK** | | | | | | | |
| 2390-541-R0080-53000 | PEACH HILL PK - PROP MAINT SVC | 57,678 | 56,622 | 45,391 | 53,180 | 53,180 | 53,180 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE & LANDSCAPING | | 0.00 | 0.00 | | | 7,000 |
| ADOPTED | INFIELD MIX | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 31,680 |
| ADOPTED | PAVILION PAINT/MAINTENANCE & REPAIR | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | PLAYGROUND FIBER | | 0.00 | 0.00 | | | 3,500 |
| ADOPTED | RESTROOM PAINT/MAINTENANCE & REPAIRS | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 3,000 |
| 2390-541-R0080-54010 | PEACH HILL PK - ELECTRICITY | 1,740 | 2,200 | 2,481 | 2,200 | 2,200 | 2,200 |
| 2390-541-R0080-54030 | PEACH HILL PK - WATER & SEWAGE | 42,911 | 40,000 | 21,948 | 40,000 | 42,000 | 42,000 |
| 3003-541-R0080-55000 | PEACH HILL PK - MACHINE & EQUIP | 0 | 0 | 0 | 0 | 0 | 0 |
| | **Project: R0080 - PEACH HILL PARK Total:** | **102,329** | **98,822** | **69,822** | **95,380** | **97,380** | **97,380** |
| **Project: R0090 - MONTE VISTA PARK** | | | | | | | |
| 2013-541-R0090-55010 | MONTE VISTA PK - FURNISH&FIXTURES | 0 | 20,000 | 0 | 20,000 | 20,000 | 20,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | LED SOLAR PARKING LOT LIGHTING (3 UNITS) | | 0.00 | 0.00 | | | 20,000 |
| 2390-541-R0090-53000 | MONTE VISTA PK - PROP MAINT SVC | 16,743 | 31,729 | 14,719 | 29,840 | 29,840 | 29,840 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | FENCE AND GATE MAINTENANCE | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | GENERAL MAINTENANCE & LANDSCAPING | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 15,840 |
| ADOPTED | TRAIL GRADING / REPAIRS | | 0.00 | 0.00 | | | 7,500 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 2,500 |
| 2390-541-R0090-54030 | MONTE VISTA PK - WATER & SEWAGE | 1,382 | 1,500 | 1,938 | 1,738 | 2,000 | 2,000 |
| | **Project: R0090 - MONTE VISTA PARK Total:** | **18,124** | **53,229** | **16,658** | **51,578** | **51,840** | **51,840** |
| **Project: R0100 - MOUNTAIN MEADOWS PARK** | | | | | | | |
| 2010-541-R0100-55500 | MTN MEADOWS PK - IMPRV OTHER THAN BLDG | 0 | 50,000 | 0 | 50,000 | 0 | 0 |
| 2390-541-R0100-53000 | MTN MEADOWS PK - PROP MAINT SVC | 43,825 | 51,030 | 42,255 | 48,344 | 48,344 | 48,344 |

## Budget Worksheet

| Division: 541 - Parks Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE & LANDSCAPING | | 0.00 | 0.00 | | | 7,500 |
| ADOPTED | INFIELD MIX | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 25,344 |
| ADOPTED | LIGHTING | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | PLAYGROUND SAND | | 0.00 | 0.00 | | | 4,000 |
| ADOPTED | RESTROOM PAINTING/MAINTENANCE & REPAIRS | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 2,000 |
| 2390-541-R0100-53100 | MTN MEADOWS PK - RENTAL EXPENSE | 0 | 1,500 | 0 | 1,500 | 1,500 | 1,500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | EQUIPMENT RENTAL | | 0.00 | 0.00 | | | 1,500 |
| 2390-541-R0100-54010 | MTN MEADOWS PK - ELECTRICITY | 328 | 1,000 | 296 | 1,000 | 1,000 | 1,000 |
| 2390-541-R0100-54030 | MTN MEADOWS PK - WATER & SEWAGE | 35,040 | 35,000 | 16,688 | 35,000 | 35,000 | 35,000 |
| | **Project: R0100 - MOUNTAIN MEADOWS PARK Total:** | **79,192** | **138,530** | **59,240** | **135,844** | **85,844** | **85,844** |
| **Project: R0111 - TIERRA REJADA PARK** | | | | | | | |
| 2010-541-R0111-55000 | TIERRA REJA PK - MACHINE&EQUIP | 6,013 | 0 | 0 | 0 | 0 | 0 |
| 2390-541-R0111-53000 | TIERRA REJA PK - PROP MAINT SVC | 43,963 | 51,530 | 43,518 | 48,844 | 48,844 | 48,844 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BOCCE COURT MAINT/REPAIR | | 0.00 | 0.00 | | | 500 |
| ADOPTED | DECOMPOSED GRANITE | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | GENERAL MAINTENANCE & LANDSCAPING | | 0.00 | 0.00 | | | 8,000 |
| ADOPTED | LANDSCAPE SERVICES | | 0.00 | 0.00 | | | 25,344 |
| ADOPTED | RESTROOM PAINTING/MAINTENANCE & REPAIRS | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | SAND | | 0.00 | 0.00 | | | 4,000 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 3,000 |
| 2390-541-R0111-54010 | TIERRA REJA PK - ELECTRICITY | 1,120 | 1,200 | 1,073 | 1,200 | 1,200 | 1,200 |
| 2390-541-R0111-54030 | TIERRA REJA PK - WATER & SEWAGE | 11,927 | 10,000 | 7,245 | 10,000 | 10,500 | 10,500 |
| 3003-541-R0111-55000 | TIERRA REJA PK - MACHINE & EQUIP | 0 | 0 | 0 | 0 | 0 | 0 |
| | **Project: R0111 - TIERRA REJADA PARK Total:** | **63,023** | **62,730** | **51,837** | **60,044** | **60,544** | **60,544** |

## Budget Worksheet

| Division: 541 - Parks Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Project: R0120 - COUNTRY TRAIL PARK** | | | | | | | |
| 2390-541-R0120-53000 | CNTRY TRAIL PK - PROP MAINT SVC | 23,822 | 37,866 | 24,264 | 34,844 | 39,844 | 39,844 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | FENCING REPAIRS | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | GENERAL MAINTENANCE & LANDSCAPING | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | LANDSCAPE SERVICES | | 0.00 | 0.00 | | | 25,344 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 2,500 |
| ADOPTED | WILDFLOWER MEADOW MAINT | | 0.00 | 0.00 | | | 2,000 |
| 2390-541-R0120-54010 | CNTRY TRAIL PK - ELECTRICITY | 160 | 500 | 150 | 500 | 500 | 500 |
| 2390-541-R0120-54030 | CNTRY TRAIL PK - WATER & SEWAGE | 10,544 | 10,000 | 3,817 | 10,000 | 10,000 | 10,000 |
| | **Project: R0120 - COUNTRY TRAIL PARK Total:** | **34,526** | **48,366** | **28,233** | **45,344** | **50,344** | **50,344** |
| **Project: R0130 - GLENWOOD PARK** | | | | | | | |
| 2013-541-R0130-55300 | GLENWOOD PK - CAPITAL PROF SVC | 0 | 0 | 0 | 0 | 0 | 0 |
| 2013-541-R0130-55500 | GLENWOOD PK - IMPRV OTHER THAN BLDG | 0 | 0 | 0 | 0 | 0 | 0 |
| 2390-541-R0130-53000 | GLENWOOD PK - PROP MAINT SVC | 31,255 | 28,120 | 19,368 | 26,756 | 28,756 | 28,756 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE & LANDSCAPING | | 0.00 | 0.00 | | | 7,000 |
| ADOPTED | LANDSCAPE SERVICE | | 0.00 | 0.00 | | | 14,256 |
| ADOPTED | PAVILION REPAIRS/PAINT & MAINT | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | PLAYGROUND SAND | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 3,000 |
| 2390-541-R0130-54010 | GLENWOOD PK - ELECTRICITY | 462 | 1,000 | 360 | 1,000 | 1,000 | 1,000 |
| 2390-541-R0130-54030 | GLENWOOD PK - WATER & SEWAGE | 20,943 | 18,000 | 12,701 | 18,000 | 19,000 | 19,000 |
| 3003-541-R0130-55000 | GLENWOOD PK - MACHINE&EQUIP | 0 | 0 | 0 | 0 | 0 | 0 |
| | **Project: R0130 - GLENWOOD PARK Total:** | **52,659** | **47,120** | **32,430** | **45,756** | **48,756** | **48,756** |

## Budget Worksheet

| Division: 541 - Parks Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Project: R0140 - VILLA CAMPESINA PARK** | | | | | | | |
| 2390-541-R0140-53000 | VILLA CAMP PK - PROP MAINT SVC | 5,476 | 9,773 | 2,718 | 9,584 | 9,584 | 9,584 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CHAINLINK FENCE REPAIRS | | 0.00 | 0.00 | | | 2,500 |
| ADOPTED | GENERAL MAINTENANCE & LANDSCAPING | | 0.00 | 0.00 | | | 2,500 |
| ADOPTED | LANDSCAPE SERVICE | | 0.00 | 0.00 | | | 1,584 |
| ADOPTED | SAND | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 1,000 |
| 2390-541-R0140-54010 | VILLA CAMP PK - ELECTRICITY | 835 | 1,500 | 785 | 1,500 | 1,500 | 1,500 |
| 2390-541-R0140-54030 | VILLA CAMP PK - WATER & SEWAGE | 231 | 500 | 156 | 500 | 500 | 500 |
| | **Project: R0140 - VILLA CAMPESINA PARK Total:** | **6,542** | **11,773** | **3,660** | **11,584** | **11,584** | **11,584** |
| **Project: R0150 - MILLER PARK** | | | | | | | |
| 2390-541-R0150-53000 | MILLER PK - PROP MAINT SVC | 32,286 | 40,712 | 37,900 | 38,592 | 41,592 | 41,592 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE & LANDSCAPING | | 0.00 | 0.00 | | | 7,000 |
| ADOPTED | LANDSCAPE SERVICES | | 0.00 | 0.00 | | | 20,592 |
| ADOPTED | MAINT/REPAIR & PAINT PAVILION | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | PLAYGROUND WOOD FIBER | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | RESTROOM MAINT/REPAIR & PAINT | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | TURF RENOVATION | | 0.00 | 0.00 | | | 2,500 |
| 2390-541-R0150-54010 | MILLER PK - ELECTRICITY | 11,511 | 9,500 | 8,712 | 9,500 | 10,000 | 10,000 |
| 2390-541-R0150-54030 | MILLER PK - WATER & SEWAGE | 34,631 | 31,500 | 18,761 | 31,500 | 33,075 | 33,075 |
| | **Project: R0150 - MILLER PARK Total:** | **78,429** | **81,712** | **65,374** | **79,592** | **84,667** | **84,667** |
| **Project: R0160 - MAGNOLIA PARK** | | | | | | | |
| 2390-541-R0160-53000 | MAGNOLIA PK - PROP MAINT SVC | 2,850 | 11,260 | 5,138 | 10,880 | 10,880 | 10,880 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE & LANDSCAPING | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | LANDSCAPE SERVICES | | 0.00 | 0.00 | | | 3,180 |
| ADOPTED | MAINT/REPAIR & PAINT WROUGHT IRON FENCING | | 0.00 | 0.00 | | | 4,500 |
| ADOPTED | SAND | | 0.00 | 0.00 | | | 1,200 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 1,000 |

## Budget Worksheet

| Division: 541 - Parks Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2390-541-R0160-54030 | MAGNOLIA PK - WATER & SEWAGE | 1,291 | 2,500 | 760 | 2,500 | 2,500 | 2,500 |
| | **Project: R0160 - MAGNOLIA PARK Total:** | **4,140** | **13,760** | **5,899** | **13,380** | **13,380** | **13,380** |
| **Project: R0170 - MAMMOTH HIGHLANDS PARK** | | | | | | | |
| 1000-541-R0170-56200 | MAMMOTH HLND PK - PROP TAX & SBA | 0 | 7,576 | 16,800 | 7,576 | 7,576 | 7,576 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PARKS SBA - MAMMOTH HIGHLANDS PK (APN 5130070135) | | 0.00 | 0.00 | | | 7,576 |
| 2390-541-R0170-53000 | MAMMOTH HLND PK - PROP MAINT SVC | 23,636 | 44,122 | 25,195 | 41,852 | 36,852 | 36,852 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | DECOMPOSED GRANITE | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | GENERAL MAINTENANCE & LANDSCAPING | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | LANDSCAPE SERVICES | | 0.00 | 0.00 | | | 21,852 |
| ADOPTED | MAINT/REPAIR & PAINT WROUGHT IRON FENCING | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | PLAYGROUND SAND | | 0.00 | 0.00 | | | 3,500 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 1,500 |
| 2390-541-R0170-54010 | MAMMOTH HLND PK - ELECTRICITY | 0 | 3,000 | 0 | 3,000 | 3,000 | 3,000 |
| 2390-541-R0170-54030 | MAMMOTH HLND PK - WATER & SEWAGE | 31,934 | 35,000 | 17,164 | 35,000 | 36,500 | 36,500 |
| 3003-541-R0170-55000 | MAMMOTH HLND PK - MACHINE & EQUIP | 0 | 0 | 0 | 0 | 0 | 0 |
| | **Project: R0170 - MAMMOTH HIGHLANDS PARK Total:** | **55,570** | **89,698** | **59,159** | **87,428** | **83,928** | **83,928** |
| **Project: R0180 - VETERANS MEMORIAL PARK** | | | | | | | |
| 2390-541-R0180-53000 | VET MEMORIAL PK - PROP MAINT SVC | 5,319 | 8,074 | 6,345 | 7,960 | 7,960 | 7,960 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BOLLARDS CLEAN & SEAL | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | GENERAL MAINTENANCE & LANDSCAPING | | 0.00 | 0.00 | | | 4,500 |
| ADOPTED | LANDSCAPE SERVICES | | 0.00 | 0.00 | | | 960 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 1,000 |
| 2390-541-R0180-54010 | VET MEMORIAL PK - ELECTRICITY | 0 | 1,200 | 0 | 1,200 | 1,200 | 1,200 |
| 2390-541-R0180-54030 | VET MEMORIAL PK - WATER & SEWAGE | 3,862 | 4,000 | 1,641 | 4,000 | 4,000 | 4,000 |
| | **Project: R0180 - VETERANS MEMORIAL PARK Total:** | **9,181** | **13,274** | **7,986** | **13,160** | **13,160** | **13,160** |

## Budget Worksheet

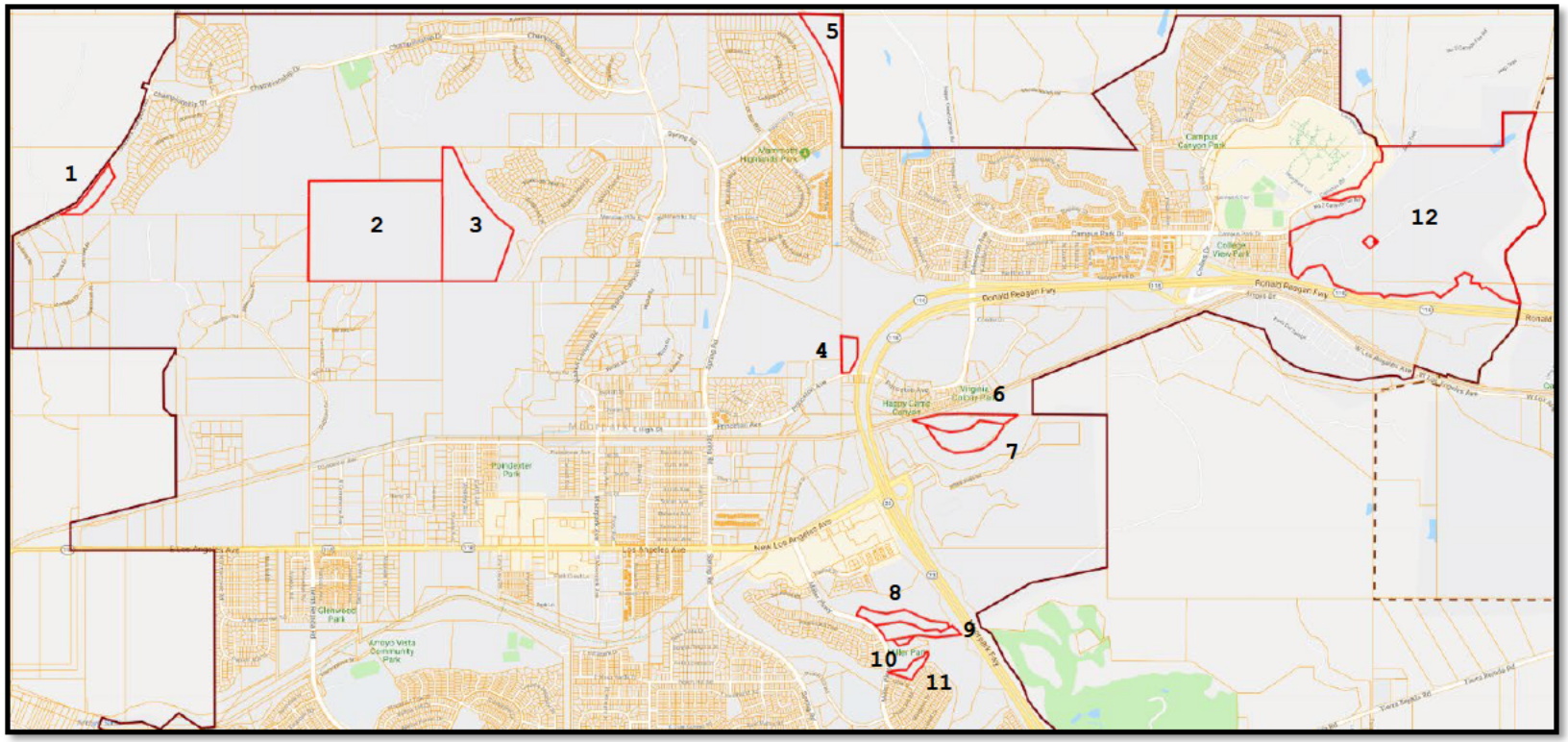
| Division: 541 - Parks Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Project: R0190 - WALNUT ACRES PARK** | | | | | | | |
| 1000-541-R0190-56200 | WALNUT ACRES PK -PROPERTY TAX & SBA | 0 | 66 | 32 | 33 | 66 | 66 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PARKS SBA - WALNUT ACRES PK (APN 5120102210) | | 0.00 | 0.00 | | | 66 |
| 2390-541-R0190-53000 | WALNUT ACRES PK - PROP MAINT SVC | 1,087 | 7,114 | 952 | 7,000 | 5,000 | 5,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL MAINTENANCE & LANDSCAPING | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | LANDSCAPE SERVICES | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | PLAYGROUND WOOD FIBER | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 1,000 |
| 2390-541-R0190-54010 | WALNUT ACRES PK - ELECTRICITY | 257 | 1,000 | 266 | 1,000 | 1,000 | 1,000 |
| 2390-541-R0190-54030 | WALNUT ACRES PK - WATER & SEWAGE | 2,096 | 2,500 | 1,925 | 2,500 | 2,500 | 2,500 |
| | **Project: R0190 - WALNUT ACRES PARK Total:** | **3,440** | **10,680** | **3,177** | **10,533** | **8,566** | **8,566** |
| **Project: R0200 - NATURE TRAILS** | | | | | | | |
| 2390-541-R0200-53000 | NATURE TRAILS - PROP MAINT SVC | 1,266 | 3,339 | 997 | 3,200 | 3,200 | 3,200 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL REPAIR & MAINT | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | LANDSCAPE SERVICES | | 0.00 | 0.00 | | | 1,200 |
| | **Project: R0200 - NATURE TRAILS Total:** | **1,266** | **3,339** | **997** | **3,200** | **3,200** | **3,200** |
| **Project: R0210 - BUTTERCREEK PARK** | | | | | | | |
| 1000-541-R0210-53000 | BUTTERCRK PK - PROP MAINT SVC | 0 | 4,800 | 1,100 | 4,800 | 4,800 | 4,800 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | LANDSCAPE SERVICES | | 0.00 | 0.00 | | | 4,800 |
| | **Project: R0210 - BUTTERCREEK PARK Total:** | **0** | **4,800** | **1,100** | **4,800** | **4,800** | **4,800** |
| | **Division: 541 - Parks Districts Total:** | **3,327,349** | **7,181,247** | **1,556,346** | **4,030,164** | **7,372,935** | **7,372,935** |
| | **Report Total:** | **3,327,349** | **7,181,247** | **1,556,346** | **4,030,164** | **7,372,935** | **7,372,935** |

# Fiscal Year 2022/23

## Open Space Maintenance
**Division: 173**

The Parks, Recreation and Community Services Department is responsible for maintaining the grounds of City owned open space. The City of Moorpark currently maintains six parcels designated as Open Space as follows:

| | | | |
|---|---|---|---|
| Parcel not shown on map | South of Tierra Rejada | 80 acres | L0056 |
| Parcels 2 & 3 | Meridian Hills Open Space | 174.63 acres | L0058 |
| Parcels 6 & 7 | Virginia Colony Open Space (SDI) | 21.98 acres | L0061 |
| Parcel 12 | Northeast of Moorpark College | 225 acres | L0074 |




Parcels 1, 4-5, and 8 -11 are maintained by Lighting & Landscaping Maintenance Assessment Districts.

## Budget Worksheet

| Division: 173 - Open Space Maintenance | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 173 - Open Space Maintenance** | | | | | | | |
| 1000-173-00000-56990 | OPEN SP - CONTRIB/DONATION INTERGOV | 10,000 | 22,000 | 0 | 0 | 0 | 0 |
| 1000-173-00000-59030 | OPEN SP - INTERFUND LOAN TO | 41,000 | 195,000 | 0 | 0 | 0 | 0 |
| 2005-173-00000-56990 | OPEN SP - CONTRIB/DONATIONS INTERGOVT | 6,900 | 6,900 | 6,900 | 6,900 | 6,900 | 6,900 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CONTRIB TO MWPRCA FOR OPEN SPACE @ TR RD | | 0.00 | 0.00 | | | 6,900 |
| 2005-173-L0058-53000 | MERIDIAN HILLS OPEN SPACE | 0 | 4,900 | 72 | 4,900 | 4,900 | 4,900 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WEED ABATEMENT | | 0.00 | 0.00 | | | 4,900 |
| 2005-173-L0061-53000 | OPEN SP-S ARROYOSIMIRIVER - PROP MAINT SVC | 0 | 7,000 | 0 | 7,000 | 7,000 | 7,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WEED ABATEMENT | | 0.00 | 0.00 | | | 7,000 |
| 2005-173-L0074-53000 | OPEN SP-MPK NE - PROP MAINT SVC | 0 | 10,000 | 0 | 10,000 | 10,000 | 10,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WEED ABATEMENT | | 0.00 | 0.00 | | | 10,000 |
| 2018-173-C0062-55300 | 80AC TRAIL/TRAILHEAD IMPROV - CAP PROF SVCS | 0 | 23,278 | 0 | 23,278 | 0 | 0 |
| 2018-173-C0062-59010 | 80AC TRAIL/TRAILHD IMPRV - TFER TO OTH FUNDS | 1,290 | 0 | 0 | 0 | 0 | 0 |
| 2018-173-L0074-51040 | MPK NE OPEN SP - LEGAL SVC | 0 | 0 | 0 | 0 | 0 | 0 |
| | **Division: 173 - Open Space Maintenance Total:** | **59,190** | **269,078** | **6,972** | **52,078** | **28,800** | **28,800** |

# Moorpark Watershed, Parks, Recreation and Conservation Authority

## Division: 901

On January 23, 2017, the City of Moorpark (City) and the Santa Monica Mountains Conservancy (SMMC) entered into a Joint Powers Agreement (JPA) to create the Moorpark Watershed, Parks, Recreation and Conservation Authority (Authority or MWPRCA) to acquire, develop, maintain, manage, and conserve additional park and open space lands. The Authority may include lands for watershed protection and restoration purposes. The governing board consists of four (4) members: member Director of Parks, Recreation and Community Services Department of the City, City Manager of the City and two (2) appointed by the SMMC. The Finance Director of the City is appointed as the acting Financial Officer of the Authority.

Currently, the Authority manages the 80-acres of Open Space in the Tierra Rejada Greenbelt purchased by the City of Moorpark.

## Budget Worksheet

| Division: 901 - Mprk Watershed, Parks, Recr & Conservation Authori | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 901 - Mprk Watershed, Parks, Recr & Conservation Authori** | | | | | | | |
| 2910-901-00000-51000 | JPA MWPRCA - CONTRACTUAL SVC | 7,533 | 44,506 | 21,135 | 44,506 | 0 | 0 |
| 2910-901-L0056-53000 | MWPRCA OPEN SP TR RD - PROP MAINT SVC | 0 | 6,900 | 6,227 | 6,900 | 6,900 | 6,900 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | FUEL MODIFICATION | 0.00 | 0.00 | 3,700 |
| ADOPTED | ROAD & GATE REPAIRS | 0.00 | 0.00 | 1,000 |
| ADOPTED | WEED ABATEMENT | 0.00 | 0.00 | 2,200 |

| | | | | | | |
|---|---|---|---|---|---|---|
| **Division: 901 - Mprk Watershed, Parks, Recr & Conservation Authori Total:** | **7,533** | **51,406** | **27,363** | **51,406** | **6,900** | **6,900** |

# Fiscal Year 2022/23

# Lighting & Landscaping Maintenance Assessment District

## Division: 542

The Citywide Lighting and Landscaping Maintenance Assessment District was formed in Fiscal Year 1983-1984 to accommodate costs associated with street lighting, specified landscaped areas and maintenance activities of benefit to the entire City. In subsequent years, 'Zones of Benefit' were established to assess new developments for direct non-citywide landscape maintenance benefits provided by the City. Going forward, as new landscaped areas are created, the City forms new Assessment Districts to fund on-going maintenance and future replacement.

Generally, assessments are levied on the basis of special benefit received by the individual property, as determined by an assessment engineering study. The Finance Department is responsible for managing the assessment engineering contract and calculating the annual assessment levy; and monitors and tracts assessment balances. The Public Works Department has responsibility for formation of districts, maintaining street lights, and storm drains. The Parks, Recreation and Community Services Department assumes responsibility for maintaining landscaped areas and flood basins within the City, and beginning in Fiscal Year 2012/13, the maintenance of the following seven City owned parcels of open space:

| | | | |
|---|---|---|---|
| Parcel 1 | Country Club Equestrian Staging Area | 6.06 acres | L0057 |
| Parcels 8, 9, 10 & 11 | East of Miller Parkway | 20.25 acres | L0059 |
| Parcel 4 | Crawford Canyon | 4.77 acres | L0060 |
| Parcel 5 | East of Happy Camp Canyon Road | 14.27 acres | L0062 |

An aerial view of the parcels is shown in the Open Space Division section of this document.

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Division: 542 - Lighting/Landscaping Districts** | | | | | | | |
| **Fund: 1000 - GENERAL FUND** | | | | | | | |
| 1000-542-00000-51910 | LLAMD - SUSPENSE EXP ACCT | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-542-00000-59010 | LLAMD - TFER TO OTH FUNDS | 60,285 | 85,005 | 0 | 74,817 | 112,010 | 112,010 |
| 1000-542-C0065-55500 | MONUMENT SIGN - IMPROVE OTHER THAN BUDG | 0 | 106,275 | 0 | 106,275 | 0 | 0 |
| 1000-542-M0031-55300 | TR STSCAPE - CAPITAL PROF SVC | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-542-M0031-55500 | TR STSCAPE - IMPRV OTHER THAN BLDG | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 0 | 0 | 200 | 0 | 0 | 0 |
| | **Fund: 1000 - GENERAL FUND Total:** | **60,285** | **191,280** | **200** | **181,092** | **112,010** | **112,010** |
| **Fund: 2006 - TREE AND LANDSCAPE FEES** | | | | | | | |
| 2006-542-M0045-55300 | PRINCETON/CMP PK DR LSCAPE-CAPITAL PROF SVC | 0 | 85,000 | 0 | 0 | 85,000 | 85,000 |
| 2006-542-M0045-59010 | PRINCETON/CMP PK DR LSCAPE - TFER TO OTH FUNDS | 0 | 0 | 0 | 0 | 0 | 0 |
| 2006-542-M0046-55300 | LA AVE PKWAY RENOV - CAPITAL PROF SVC | 0 | 45,000 | 0 | 0 | 45,000 | 45,000 |
| 2006-542-M0046-59010 | LA AVE PKWAY RENOV-TFER TO OTH FUNDS | 0 | 0 | 0 | 0 | 0 | 0 |
| | **Fund: 2006 - TREE AND LANDSCAPE FEES Total:** | **0** | **130,000** | **0** | **0** | **130,000** | **130,000** |
| **Fund: 2007 - ART IN PUBLIC PLACES** | | | | | | | |
| 2007-542-C0065-55500 | MONUMENT SIGN - IMPROVE OTHER THAN BLDG | 0 | 25,000 | 0 | 25,000 | 0 | 0 |
| | **Fund: 2007 - ART IN PUBLIC PLACES Total:** | **0** | **25,000** | **0** | **25,000** | **0** | **0** |
| **Fund: 2018 - ENDOWMENT FUND** | | | | | | | |
| 2018-542-C0061-55300 | ARROYO SIMI TRAIL IMPRV - CAPITAL PROF SVC | 0 | 120,000 | 0 | 0 | 120,000 | 120,000 |
| 2018-542-C0065-55500 | ,MONUMENT SIGN - IMPROVE OTHER THAN BLDG | 0 | 25,000 | 0 | 25,000 | 0 | 0 |
| 2018-542-M0046-55500 | LA AVE PKWAY RENOV-IMPROV OTHER THAN BLDG | 0 | 0 | 0 | 0 | 500,000 | 500,000 |
| | **Fund: 2018 - ENDOWMENT FUND Total:** | **0** | **145,000** | **0** | **25,000** | **620,000** | **620,000** |
| **Fund: 2300 - AD 84-2 CITYWIDE LLMD** | | | | | | | |
| 2300-542-P0004-50020 | LANDSCAPING - SALARIES (FT) | 8,206 | 9,562 | 7,574 | 7,806 | 10,312 | 10,312 |
| 2300-542-P0004-50030 | LANDSCAPING - SALARIES (PT) | 1,316 | 0 | 1,857 | 1,916 | 0 | 0 |
| 2300-542-P0004-50040 | LANDSCAPING - OVERTIME | 0 | 500 | 0 | 0 | 500 | 500 |
| 2300-542-P0004-50100 | LANDSCAPING - BILINGUAL PAY | 23 | 29 | 28 | 29 | 29 | 29 |
| 2300-542-P0004-50110 | LANDSCAPING - LONGEVITY PAY | 74 | 93 | 78 | 82 | 99 | 99 |
| 2300-542-P0004-50120 | LANDSCAPING - UNIFORM ALLOW | 9 | 32 | 6 | 9 | 16 | 16 |
| 2300-542-P0004-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 2,228 | 2,319 | 2,371 | 2,371 | 2,535 | 2,535 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2300-542-P0004-50210 | LANDSCAPING - DENTAL INSUR | 168 | 178 | 167 | 167 | 155 | 155 |
| 2300-542-P0004-50220 | LANDSCAPING - VISION INSUR | 22 | 24 | 27 | 28 | 31 | 31 |
| 2300-542-P0004-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 49 | 52 | 28 | 0 | 55 | 55 |
| 2300-542-P0004-50240 | LANDSCAPING - EMPLOYEE ASST PROGR | 2 | 2 | 2 | 3 | 0 | 0 |
| 2300-542-P0004-50250 | LANDSCAPING - WORKERS COMP INSUR | 281 | 234 | 217 | 217 | 252 | 252 |
| 2300-542-P0004-50270 | LANDSCAPING - TERM LIFE INSUR | 17 | 13 | 17 | 17 | 18 | 18 |
| 2300-542-P0004-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 1,419 | 1,502 | 1,455 | 1,512 | 1,746 | 1,746 |
| 2300-542-P0004-50320 | LANDSCAPING - FT DEFER COMP | 203 | 207 | 195 | 203 | 221 | 221 |
| 2300-542-P0004-50400 | LANDSCAPING - MEDICARE | 145 | 154 | 144 | 150 | 167 | 167 |
| 2300-542-P0004-50500 | LANDSCAPING - AUTO ALLOWANCE | 60 | 52 | 50 | 52 | 52 | 52 |
| 2300-542-P0004-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 16 | 14 | 13 | 14 | 14 | 14 |
| 2300-542-P0004-51000 | LANDSCAPING - CONTRACTUAL SVC | 19,087 | 41,100 | 16,345 | 41,100 | 73,858 | 73,858 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ARBORIST | | 0.00 | 0.00 | | | 3,500 |
| ADOPTED | ASSESSMENT ENGINEER CONSULTING | | 0.00 | 0.00 | | | 7,600 |
| ADOPTED | FOUNTAIN MAINTENANCE | | 0.00 | 0.00 | | | 8,000 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 49,758 |
| ADOPTED | PEST MANAGEMENT PROGRAM | | 0.00 | 0.00 | | | 5,000 |
| 2300-542-P0004-51040 | LANDSCAPING - LEGAL SVC | 0 | 0 | 223 | 0 | 1,000 | 1,000 |
| 2300-542-P0004-51080 | LANDSCAPING - ADMIN/COLLECTION FEES | 4,740 | 4,500 | 2,657 | 4,500 | 4,500 | 4,500 |
| 2300-542-P0004-51220 | LANDSCAPING - VEHICLE MAINT SVC | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | VEHICLE MAINTENANCE | | 0.00 | 0.00 | | | 1,000 |
| 2300-542-P0004-51550 | LANDSCAPING - EMPL CONTINUE EDUC & DEVT | 0 | 200 | 0 | 200 | 200 | 200 |
| 2300-542-P0004-51910 | LANDSCAPING - SUSPENSE EXP ACCT | 0 | 0 | 0 | 0 | 0 | 0 |
| 2300-542-P0004-52000 | LANDSCAPING - GENERAL/PROGRAM SUPPL | 0 | 500 | 0 | 500 | 8,000 | 8,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | CITY WIDE LANDSCAPE AND IRRIGATION SUPPLIES | | 0.00 | 0.00 | | | 8,000 |
| 2300-542-P0004-52050 | LANDSCAPING - TOOL&NON-CAPITAL EQUIP | 38 | 200 | 0 | 200 | 200 | 200 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2300-542-P0004-52100 | LANDSCAPING - FUEL SUPPLIES | 0 | 2,500 | 197 | 2,500 | 2,500 | 2,500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GASOLINE FOR TRUCKS | | 0.00 | 0.00 | | | 2,500 |
| 2300-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 115,189 | 138,811 | 109,712 | 131,758 | 86,500 | 86,500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BACKFLOW CERTIFICATION | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | BACKFLOW REPAIRS | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | CITY WIDE TREE TRIMMING | | 0.00 | 0.00 | | | 70,000 |
| ADOPTED | GENERAL MAINTENANCE REPAIRS | | 0.00 | 0.00 | | | 10,000 |
| ADOPTED | SOIL AND PLANT TESTING | | 0.00 | 0.00 | | | 2,000 |
| 2300-542-P0004-54010 | LANDSCAPING - ELECTRICITY | 6,429 | 12,000 | 6,347 | 12,000 | 12,000 | 12,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ELECTRICITY | | 0.00 | 0.00 | | | 12,000 |
| 2300-542-P0004-54030 | LANDSCAPING - WATER & SEWAGE | 64,079 | 65,000 | 39,960 | 65,000 | 68,250 | 68,250 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER | | 0.00 | 0.00 | | | 68,250 |
| 2300-542-P0004-56100 | LANDSCAPING - COST PLAN CHRG | 26,647 | 26,403 | 0 | 26,403 | 25,664 | 25,664 |
| 2300-542-P0005-51000 | PEPPER TREE MAINT - CONTRACTUAL SVC | 6,512 | 8,000 | 9,779 | 8,000 | 16,000 | 16,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | HIGH STREET PEPPER TREE MAINTENANCE | | 0.00 | 0.00 | | | 8,000 |
| ADOPTED | HIGH STREET PEPPER TREE REPORT | | 0.00 | 0.00 | | | 8,000 |
| | **Fund: 2300 - AD 84-2 CITYWIDE LLMD Total:** | **256,960** | **315,181** | **199,460** | **307,737** | **315,874** | **315,874** |
| **Fund: 2301 - 84-2 PECAN AVE T2851** | | | | | | | |
| 2301-542-P0004-50020 | LANDSCAPING - SALARIES (FT) | 1,253 | 1,416 | 1,394 | 1,437 | 1,527 | 1,527 |
| 2301-542-P0004-50100 | LANDSCAPING - BILINGUAL PAY | 3 | 4 | 4 | 4 | 4 | 4 |
| 2301-542-P0004-50110 | LANDSCAPING - LONGEVITY PAY | 10 | 14 | 11 | 12 | 15 | 15 |
| 2301-542-P0004-50120 | LANDSCAPING - UNIFORM ALLOW | 1 | 4 | 1 | 1 | 2 | 2 |
| 2301-542-P0004-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 295 | 344 | 348 | 349 | 375 | 375 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2301-542-P0004-50210 | LANDSCAPING - DENTAL INSUR | 22 | 27 | 24 | 25 | 24 | 24 |
| 2301-542-P0004-50220 | LANDSCAPING - VISION INSUR | 2 | 3 | 3 | 4 | 4 | 4 |
| 2301-542-P0004-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 7 | 8 | 4 | 0 | 8 | 8 |
| 2301-542-P0004-50250 | LANDSCAPING - WORKERS COMP INSUR | 37 | 35 | 32 | 32 | 38 | 38 |
| 2301-542-P0004-50270 | LANDSCAPING - TERM LIFE INSUR | 1 | 2 | 1 | 1 | 3 | 3 |
| 2301-542-P0004-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 184 | 224 | 212 | 221 | 259 | 259 |
| 2301-542-P0004-50320 | LANDSCAPING - FT DEFER COMP | 27 | 30 | 28 | 29 | 32 | 32 |
| 2301-542-P0004-50400 | LANDSCAPING - MEDICARE | 17 | 22 | 19 | 20 | 24 | 24 |
| 2301-542-P0004-50500 | LANDSCAPING - AUTO ALLOWANCE | 8 | 8 | 7 | 8 | 8 | 8 |
| 2301-542-P0004-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 2 | 2 | 2 | 2 | 2 | 2 |
| 2301-542-P0004-51000 | LANDSCAPING - CONTRACTUAL SVC | 578 | 578 | 0 | 578 | 578 | 578 |
| 2301-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 11,933 | 17,010 | 10,497 | 15,772 | 15,272 | 15,272 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BACKFLOW CERTIFICATION/REPAIRS | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | IRRIGATION SUPPLIES | | 0.00 | 0.00 | | | 200 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 8,772 |
| ADOPTED | NON LANDSCAPE REPAIRS | | 0.00 | 0.00 | | | 200 |
| ADOPTED | PEST MANAGEMENT PROGRAM | | 0.00 | 0.00 | | | 100 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 5,000 |
| 2301-542-P0004-54010 | LANDSCAPING - ELECTRICITY | 189 | 500 | 176 | 500 | 500 | 500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ELECTRICITY | | 0.00 | 0.00 | | | 500 |
| 2301-542-P0004-54030 | LANDSCAPING - WATER & SEWAGE | 1,193 | 1,300 | 934 | 1,300 | 1,365 | 1,365 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER | | 0.00 | 0.00 | | | 1,365 |
| 2301-542-P0004-56100 | LANDSCAPING - COST PLAN CHRG | 3,931 | 3,895 | 0 | 3,895 | 3,786 | 3,786 |
| | **Fund: 2301 - 84-2 PECAN AVE T2851 Total:** | **19,693** | **25,427** | **13,705** | **24,190** | **23,826** | **23,826** |
| **Fund: 2302 - 84-2 STEEPLE HILL T2865** | | | | | | | |
| 2302-542-P0004-50020 | LANDSCAPING - SALARIES (FT) | 2,943 | 3,332 | 3,284 | 3,386 | 3,591 | 3,591 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2302-542-P0004-50100 | LANDSCAPING - BILINGUAL PAY | 7 | 10 | 9 | 10 | 10 | 10 |
| 2302-542-P0004-50110 | LANDSCAPING - LONGEVITY PAY | 23 | 32 | 27 | 29 | 35 | 35 |
| 2302-542-P0004-50120 | LANDSCAPING - UNIFORM ALLOW | 3 | 10 | 2 | 3 | 5 | 5 |
| 2302-542-P0004-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 689 | 808 | 820 | 821 | 884 | 884 |
| 2302-542-P0004-50210 | LANDSCAPING - DENTAL INSUR | 52 | 62 | 57 | 57 | 54 | 54 |
| 2302-542-P0004-50220 | LANDSCAPING - VISION INSUR | 6 | 8 | 9 | 9 | 12 | 12 |
| 2302-542-P0004-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 15 | 17 | 10 | 0 | 20 | 20 |
| 2302-542-P0004-50240 | LANDSCAPING - EMPLOYEE ASST PROGR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2302-542-P0004-50250 | LANDSCAPING - WORKERS COMP INSUR | 87 | 82 | 75 | 75 | 87 | 87 |
| 2302-542-P0004-50270 | LANDSCAPING - TERM LIFE INSUR | 4 | 5 | 4 | 5 | 6 | 6 |
| 2302-542-P0004-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 436 | 523 | 504 | 524 | 609 | 609 |
| 2302-542-P0004-50320 | LANDSCAPING - FT DEFER COMP | 62 | 72 | 67 | 71 | 79 | 79 |
| 2302-542-P0004-50400 | LANDSCAPING - MEDICARE | 44 | 51 | 48 | 50 | 56 | 56 |
| 2302-542-P0004-50500 | LANDSCAPING - AUTO ALLOWANCE | 19 | 18 | 17 | 18 | 18 | 18 |
| 2302-542-P0004-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 5 | 5 | 4 | 5 | 5 | 5 |
| 2302-542-P0004-51000 | LANDSCAPING - CONTRACTUAL SVC | 1,363 | 2,956 | 143 | 2,956 | 500 | 500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ARBORIST | | 0.00 | 0.00 | | | 500 |
| 2302-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 25,940 | 43,417 | 32,444 | 40,497 | 42,188 | 42,188 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BACKFLOW CERTIFICATION/REPAIRS | | 0.00 | 0.00 | | | 2,000 |
| ADOPTED | GENERAL REPAIRS | | 0.00 | 0.00 | | | 4,500 |
| ADOPTED | IRRIGATION SUPPLIES | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 20,688 |
| ADOPTED | PEST MANAGEMENT PROGRAM | | 0.00 | 0.00 | | | 500 |
| ADOPTED | TREE PLANTING | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 8,000 |
| 2302-542-P0004-54010 | LANDSCAPING - ELECTRICITY | 461 | 550 | 427 | 550 | 650 | 650 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ELECTRICITY | | 0.00 | 0.00 | | | 650 |
| 2302-542-P0004-54030 | LANDSCAPING - WATER & SEWAGE | 27,882 | 27,000 | 15,814 | 27,000 | 28,550 | 28,550 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER | | 0.00 | 0.00 | | | 28,550 |
| 2302-542-P0004-56100 | LANDSCAPING - COST PLAN CHRG | 9,265 | 9,182 | 0 | 9,182 | 8,923 | 8,923 |
| | **Fund: 2302 - 84-2 STEEPLE HILL T2865 Total:** | **69,307** | **88,140** | **53,774** | **85,248** | **86,282** | **86,282** |
| **Fund: 2303 - 84-2 BUTTERCREEK T3032** | | | | | | | |
| 2303-542-P0004-50020 | LANDSCAPING - SALARIES (FT) | 98 | 95 | 91 | 95 | 101 | 101 |
| 2303-542-P0004-50100 | LANDSCAPING - BILINGUAL PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 2303-542-P0004-50110 | LANDSCAPING - LONGEVITY PAY | 1 | 1 | 0 | 1 | 1 | 1 |
| 2303-542-P0004-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 21 | 23 | 23 | 23 | 27 | 27 |
| 2303-542-P0004-50210 | LANDSCAPING - DENTAL INSUR | 1 | 2 | 0 | 1 | 1 | 1 |
| 2303-542-P0004-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2303-542-P0004-50250 | LANDSCAPING - WORKERS COMP INSUR | 3 | 2 | 2 | 2 | 2 | 2 |
| 2303-542-P0004-50270 | LANDSCAPING - TERM LIFE INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2303-542-P0004-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 13 | 15 | 11 | 12 | 18 | 18 |
| 2303-542-P0004-50320 | LANDSCAPING - FT DEFER COMP | 0 | 2 | 0 | 0 | 3 | 3 |
| 2303-542-P0004-50400 | LANDSCAPING - MEDICARE | 0 | 0 | 0 | 0 | 1 | 1 |
| 2303-542-P0004-50500 | LANDSCAPING - AUTO ALLOWANCE | 1 | 0 | 0 | 0 | 0 | 0 |
| 2303-542-P0004-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 0 | 0 | 0 | 0 | 0 | 0 |
| 2303-542-P0004-51000 | LANDSCAPING - CONTRACTUAL SVC | 41 | 41 | 0 | 41 | 41 | 41 |
| 2303-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 1,714 | 2,476 | 657 | 2,386 | 1,886 | 1,886 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BACKFLOW CERTIFICATION/REPAIR | | 0.00 | 0.00 | | | 250 |
| ADOPTED | GENERAL MAINTENANCE | | 0.00 | 0.00 | | | 100 |
| ADOPTED | IRRIGATION SUPPLIES | | 0.00 | 0.00 | | | 300 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 636 |
| ADOPTED | PEST MANAGEMENT PROGRAM | | 0.00 | 0.00 | | | 100 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 500 |
| 2303-542-P0004-54030 | LANDSCAPING - WATER & SEWAGE | 2,988 | 3,000 | 1,068 | 3,000 | 3,000 | 3,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER | | 0.00 | 0.00 | | | 3,000 |
| 2303-542-P0004-56100 | LANDSCAPING - COST PLAN CHRG | 281 | 278 | 0 | 278 | 270 | 270 |
| | **Fund: 2303 - 84-2 BUTTERCREEK T3032 Total:** | **5,163** | **5,936** | **1,856** | **5,839** | **5,351** | **5,351** |
| **Fund: 2304 - 84-2 WILLIAMS RANCH T3274** | | | | | | | |
| 2304-542-P0004-50020 | LANDSCAPING - SALARIES (FT) | 463 | 514 | 506 | 522 | 555 | 555 |
| 2304-542-P0004-50100 | LANDSCAPING - BILINGUAL PAY | 1 | 2 | 1 | 2 | 2 | 2 |
| 2304-542-P0004-50110 | LANDSCAPING - LONGEVITY PAY | 4 | 5 | 4 | 4 | 6 | 6 |
| 2304-542-P0004-50120 | LANDSCAPING - UNIFORM ALLOW | 0 | 2 | 0 | 0 | 1 | 1 |
| 2304-542-P0004-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 105 | 126 | 125 | 125 | 137 | 137 |
| 2304-542-P0004-50210 | LANDSCAPING - DENTAL INSUR | 8 | 9 | 7 | 8 | 8 | 8 |
| 2304-542-P0004-50220 | LANDSCAPING - VISION INSUR | 0 | 0 | 0 | 0 | 1 | 1 |
| 2304-542-P0004-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 2 | 3 | 1 | 0 | 3 | 3 |
| 2304-542-P0004-50250 | LANDSCAPING - WORKERS COMP INSUR | 14 | 13 | 12 | 12 | 13 | 13 |
| 2304-542-P0004-50270 | LANDSCAPING - TERM LIFE INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2304-542-P0004-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 66 | 80 | 73 | 76 | 92 | 92 |
| 2304-542-P0004-50320 | LANDSCAPING - FT DEFER COMP | 9 | 12 | 9 | 10 | 13 | 13 |
| 2304-542-P0004-50400 | LANDSCAPING - MEDICARE | 8 | 8 | 8 | 9 | 8 | 8 |
| 2304-542-P0004-50500 | LANDSCAPING - AUTO ALLOWANCE | 3 | 3 | 2 | 3 | 3 | 3 |
| 2304-542-P0004-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 1 | 1 | 0 | 1 | 1 | 1 |
| 2304-542-P0004-51000 | LANDSCAPING - CONTRACTUAL SVC | 207 | 207 | 0 | 207 | 207 | 207 |
| 2304-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 3,062 | 5,074 | 4,033 | 4,632 | 4,532 | 4,532 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BACKFLOW CERTIFICATION/REPAIRS | | 0.00 | 0.00 | | | 400 |
| ADOPTED | GENERAL REPAIRS | | 0.00 | 0.00 | | | 200 |
| ADOPTED | IRRIGATION SUPPLIES | | 0.00 | 0.00 | | | 200 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 3,132 |
| ADOPTED | PEST MANAGEMENT PROGRAM | | 0.00 | 0.00 | | | 100 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 500 |
| 2304-542-P0004-54010 | LANDSCAPING - ELECTRICITY | 146 | 350 | 135 | 350 | 350 | 350 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ELECTRICITY | | 0.00 | 0.00 | | | 350 |
| 2304-542-P0004-54030 | LANDSCAPING - WATER & SEWAGE | 515 | 1,000 | 283 | 1,000 | 750 | 750 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER | | 0.00 | 0.00 | | | 750 |
| 2304-542-P0004-56100 | LANDSCAPING - COST PLAN CHRG | 1,404 | 1,391 | 0 | 1,391 | 1,352 | 1,352 |
| | **Fund: 2304 - 84-2 WILLIAMS RANCH T3274 Total:** | **6,017** | **8,800** | **5,206** | **8,352** | **8,034** | **8,034** |
| **Fund: 2305 - 84-2 PHEASANT T3019/3525** | | | | | | | |
| 2305-542-P0004-50020 | LANDSCAPING - SALARIES (FT) | 4,020 | 4,539 | 4,476 | 4,614 | 4,894 | 4,894 |
| 2305-542-P0004-50100 | LANDSCAPING - BILINGUAL PAY | 10 | 14 | 13 | 14 | 14 | 14 |
| 2305-542-P0004-50110 | LANDSCAPING - LONGEVITY PAY | 31 | 45 | 37 | 39 | 47 | 47 |
| 2305-542-P0004-50120 | LANDSCAPING - UNIFORM ALLOW | 4 | 14 | 3 | 4 | 7 | 7 |
| 2305-542-P0004-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 941 | 1,101 | 1,121 | 1,121 | 1,205 | 1,205 |
| 2305-542-P0004-50210 | LANDSCAPING - DENTAL INSUR | 71 | 84 | 78 | 79 | 74 | 74 |
| 2305-542-P0004-50220 | LANDSCAPING - VISION INSUR | 10 | 11 | 13 | 13 | 14 | 14 |
| 2305-542-P0004-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 21 | 25 | 13 | 0 | 26 | 26 |
| 2305-542-P0004-50240 | LANDSCAPING - EMPLOYEE ASST PROGR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2305-542-P0004-50250 | LANDSCAPING - WORKERS COMP INSUR | 119 | 111 | 103 | 103 | 120 | 120 |
| 2305-542-P0004-50270 | LANDSCAPING - TERM LIFE INSUR | 5 | 7 | 6 | 6 | 8 | 8 |
| 2305-542-P0004-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 599 | 714 | 690 | 717 | 829 | 829 |
| 2305-542-P0004-50320 | LANDSCAPING - FT DEFER COMP | 86 | 99 | 93 | 97 | 105 | 105 |
| 2305-542-P0004-50400 | LANDSCAPING - MEDICARE | 60 | 69 | 68 | 71 | 76 | 76 |
| 2305-542-P0004-50500 | LANDSCAPING - AUTO ALLOWANCE | 25 | 25 | 23 | 25 | 25 | 25 |
| 2305-542-P0004-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 7 | 7 | 6 | 7 | 7 | 7 |
| 2305-542-P0004-51000 | LANDSCAPING - CONTRACTUAL SVC | 1,859 | 3,087 | 430 | 3,087 | 1,859 | 1,859 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | RO 1900139 WILLDAN FINANCIAL SERVICES | | 0.00 | 0.00 | | | 1,859 |
| 2305-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 30,923 | 40,756 | 29,606 | 37,055 | 37,900 | 37,900 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BACKFLOW CERTIFICATION/REPAIRS | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | GENERAL REPAIRS | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | IRRIGATION SUPPLIES | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 26,400 |
| ADOPTED | PEST MANAGEMENT PROGRAM | | 0.00 | 0.00 | | | 500 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 7,500 |
| 2305-542-P0004-54010 | LANDSCAPING - ELECTRICITY | 148 | 400 | 139 | 400 | 400 | 400 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ELECTRICITY | | 0.00 | 0.00 | | | 400 |
| 2305-542-P0004-54030 | LANDSCAPING - WATER & SEWAGE | 29,570 | 27,000 | 14,162 | 27,000 | 28,550 | 28,550 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER | | 0.00 | 0.00 | | | 28,550 |
| 2305-542-P0004-56100 | LANDSCAPING - COST PLAN CHRG | 12,634 | 12,520 | 0 | 12,520 | 12,168 | 12,168 |
| | **Fund: 2305 - 84-2 PHEASANT T3019/3525 Total:** | **81,143** | **90,628** | **51,088** | **86,972** | **88,328** | **88,328** |
| **Fund: 2306 - 84-2 INGLEWOOD ST T3306** | | | | | | | |
| 2306-542-P0004-50020 | LANDSCAPING - SALARIES (FT) | 11 | 15 | 14 | 15 | 16 | 16 |
| 2306-542-P0004-50110 | LANDSCAPING - LONGEVITY PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 2306-542-P0004-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 3 | 4 | 3 | 4 | 5 | 5 |
| 2306-542-P0004-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2306-542-P0004-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 0 | 2 | 0 | 0 | 3 | 3 |
| 2306-542-P0004-51000 | LANDSCAPING - CONTRACTUAL SVC | 12 | 12 | 0 | 12 | 12 | 12 |
| 2306-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 589 | 1,046 | 281 | 1,016 | 916 | 916 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BACKFLOW CERTIFICATION/REPAIRS | | 0.00 | 0.00 | | | 250 |
| ADOPTED | IRRIGATION SUPPLIES | | 0.00 | 0.00 | | | 200 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 216 |
| ADOPTED | PEST MANAGEMENT PROGRAM | | 0.00 | 0.00 | | | 50 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 200 |
| 2306-542-P0004-54010 | LANDSCAPING - ELECTRICITY | 145 | 250 | 135 | 250 | 250 | 250 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ELECTRICITY | | 0.00 | 0.00 | | | 250 |
| 2306-542-P0004-54030 | LANDSCAPING - WATER & SEWAGE | 611 | 600 | 355 | 600 | 600 | 600 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER | | 0.00 | 0.00 | | | 600 |
| 2306-542-P0004-56100 | LANDSCAPING - COST PLAN CHRG | 84 | 83 | 0 | 83 | 81 | 81 |
| | **Fund: 2306 - 84-2 INGLEWOOD ST T3306 Total:** | **1,456** | **2,012** | **791** | **1,980** | **1,883** | **1,883** |
| **Fund: 2307 - 84-2 LA AVE & GABBERT RD** | | | | | | | |
| 2307-542-P0004-50020 | LANDSCAPING - SALARIES (FT) | 711 | 821 | 809 | 835 | 885 | 885 |
| 2307-542-P0004-50100 | LANDSCAPING - BILINGUAL PAY | 2 | 2 | 2 | 3 | 2 | 2 |
| 2307-542-P0004-50110 | LANDSCAPING - LONGEVITY PAY | 6 | 8 | 6 | 7 | 8 | 8 |
| 2307-542-P0004-50120 | LANDSCAPING - UNIFORM ALLOW | 1 | 2 | 0 | 1 | 1 | 1 |
| 2307-542-P0004-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 166 | 200 | 202 | 202 | 218 | 218 |
| 2307-542-P0004-50210 | LANDSCAPING - DENTAL INSUR | 12 | 15 | 14 | 15 | 13 | 13 |
| 2307-542-P0004-50220 | LANDSCAPING - VISION INSUR | 0 | 2 | 0 | 1 | 2 | 2 |
| 2307-542-P0004-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 4 | 3 | 2 | 0 | 3 | 3 |
| 2307-542-P0004-50250 | LANDSCAPING - WORKERS COMP INSUR | 22 | 21 | 18 | 18 | 22 | 22 |
| 2307-542-P0004-50270 | LANDSCAPING - TERM LIFE INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2307-542-P0004-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 102 | 129 | 119 | 123 | 150 | 150 |
| 2307-542-P0004-50320 | LANDSCAPING - FT DEFER COMP | 12 | 18 | 13 | 14 | 18 | 18 |
| 2307-542-P0004-50400 | LANDSCAPING - MEDICARE | 9 | 14 | 10 | 11 | 14 | 14 |
| 2307-542-P0004-50500 | LANDSCAPING - AUTO ALLOWANCE | 4 | 4 | 4 | 4 | 4 | 4 |
| 2307-542-P0004-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 1 | 1 | 1 | 1 | 1 | 1 |
| 2307-542-P0004-51000 | LANDSCAPING - CONTRACTUAL SVC | 331 | 331 | 0 | 331 | 331 | 331 |
| 2307-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 5,638 | 7,602 | 5,654 | 6,890 | 13,390 | 13,390 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BACKFLOW CERTIFICATION/REPAIRS | | 0.00 | 0.00 | | | 250 |
| ADOPTED | IRRIGATION SUPPLIES | | 0.00 | 0.00 | | | 500 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 5,040 |
| ADOPTED | PEST MANAGEMENT PROGRAM | | 0.00 | 0.00 | | | 100 |
| ADOPTED | PLANTING IMPROVEMENTS | | 0.00 | 0.00 | | | 2,500 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 5,000 |
| 2307-542-P0004-54010 | LANDSCAPING - ELECTRICITY | 278 | 600 | 261 | 600 | 600 | 600 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ELECTRICITY | | 0.00 | 0.00 | | | 600 |
| 2307-542-P0004-54030 | LANDSCAPING - WATER & SEWAGE | 1,476 | 1,700 | 1,630 | 1,700 | 3,500 | 3,500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER | | 0.00 | 0.00 | | | 3,500 |
| 2307-542-P0004-56100 | LANDSCAPING - COST PLAN CHRG | 2,246 | 2,226 | 0 | 2,226 | 2,163 | 2,163 |
| | **Fund: 2307 - 84-2 LA AVE & GABBERT RD Total:** | **11,021** | **13,698** | **8,752** | **12,982** | **21,325** | **21,325** |
| **Fund: 2308 - 84-2 HOMES ACRES BUFFER** | | | | | | | |
| 2308-542-P0004-50020 | LANDSCAPING - SALARIES (FT) | 1,253 | 1,416 | 1,394 | 1,437 | 1,527 | 1,527 |
| 2308-542-P0004-50100 | LANDSCAPING - BILINGUAL PAY | 3 | 4 | 4 | 4 | 4 | 4 |
| 2308-542-P0004-50110 | LANDSCAPING - LONGEVITY PAY | 10 | 14 | 11 | 12 | 15 | 15 |
| 2308-542-P0004-50120 | LANDSCAPING - UNIFORM ALLOW | 1 | 4 | 1 | 1 | 2 | 2 |
| 2308-542-P0004-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 295 | 344 | 348 | 349 | 375 | 375 |
| 2308-542-P0004-50210 | LANDSCAPING - DENTAL INSUR | 22 | 27 | 24 | 25 | 24 | 24 |
| 2308-542-P0004-50220 | LANDSCAPING - VISION INSUR | 2 | 3 | 3 | 4 | 4 | 4 |
| 2308-542-P0004-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 7 | 8 | 4 | 0 | 8 | 8 |
| 2308-542-P0004-50250 | LANDSCAPING - WORKERS COMP INSUR | 37 | 35 | 32 | 32 | 38 | 38 |
| 2308-542-P0004-50270 | LANDSCAPING - TERM LIFE INSUR | 1 | 2 | 1 | 1 | 3 | 3 |
| 2308-542-P0004-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 184 | 224 | 212 | 221 | 259 | 259 |
| 2308-542-P0004-50320 | LANDSCAPING - FT DEFER COMP | 27 | 30 | 28 | 29 | 32 | 32 |
| 2308-542-P0004-50400 | LANDSCAPING - MEDICARE | 17 | 22 | 19 | 20 | 24 | 24 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2308-542-P0004-50500 | LANDSCAPING - AUTO ALLOWANCE | 8 | 8 | 7 | 8 | 8 | 8 |
| 2308-542-P0004-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 2 | 2 | 2 | 2 | 2 | 2 |
| 2308-542-P0004-51000 | LANDSCAPING - CONTRACTUAL SVC | 7,262 | 6,610 | 6,522 | 6,610 | 6,610 | 6,610 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | SECURITY SERVICES | | 0.00 | 0.00 | | | 6,610 |
| 2308-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 8,473 | 10,522 | 6,387 | 9,672 | 13,872 | 13,872 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | FENCING REPAIRS | | 0.00 | 0.00 | | | 4,500 |
| ADOPTED | GENERAL REPAIRS | | 0.00 | 0.00 | | | 250 |
| ADOPTED | IRRIGATION SUPPLIES | | 0.00 | 0.00 | | | 500 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 6,372 |
| ADOPTED | PEST MANAGEMENT PROGRAM | | 0.00 | 0.00 | | | 250 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 2,000 |
| 2308-542-P0004-54010 | LANDSCAPING - ELECTRICITY | 903 | 800 | 434 | 800 | 800 | 800 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ELECTRICITY | | 0.00 | 0.00 | | | 800 |
| 2308-542-P0004-54030 | LANDSCAPING - WATER & SEWAGE | 2,553 | 3,000 | 2,240 | 3,000 | 3,250 | 3,250 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER | | 0.00 | 0.00 | | | 3,250 |
| 2308-542-P0004-56100 | LANDSCAPING - COST PLAN CHRG | 3,931 | 3,895 | 0 | 3,895 | 3,786 | 3,786 |
| | **Fund: 2308 - 84-2 HOMES ACRES BUFFER Total:** | **24,990** | **26,970** | **17,680** | **26,122** | **30,643** | **30,643** |
| **Fund: 2309 - 84-2 CONDOR DRIVE** | | | | | | | |
| 2309-542-P0004-50020 | LANDSCAPING - SALARIES (FT) | 365 | 401 | 392 | 405 | 432 | 432 |
| 2309-542-P0004-50100 | LANDSCAPING - BILINGUAL PAY | 1 | 1 | 1 | 1 | 1 | 1 |
| 2309-542-P0004-50110 | LANDSCAPING - LONGEVITY PAY | 3 | 4 | 3 | 3 | 4 | 4 |
| 2309-542-P0004-50120 | LANDSCAPING - UNIFORM ALLOW | 0 | 2 | 0 | 0 | 1 | 1 |
| 2309-542-P0004-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 84 | 98 | 97 | 98 | 107 | 107 |
| 2309-542-P0004-50210 | LANDSCAPING - DENTAL INSUR | 5 | 8 | 6 | 6 | 7 | 7 |
| 2309-542-P0004-50220 | LANDSCAPING - VISION INSUR | 0 | 0 | 0 | 0 | 1 | 1 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2309-542-P0004-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 2 | 3 | 1 | 0 | 3 | 3 |
| 2309-542-P0004-50250 | LANDSCAPING - WORKERS COMP INSUR | 11 | 10 | 10 | 10 | 11 | 11 |
| 2309-542-P0004-50270 | LANDSCAPING - TERM LIFE INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2309-542-P0004-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 54 | 63 | 60 | 63 | 72 | 72 |
| 2309-542-P0004-50320 | LANDSCAPING - FT DEFER COMP | 8 | 9 | 8 | 9 | 10 | 10 |
| 2309-542-P0004-50400 | LANDSCAPING - MEDICARE | 4 | 6 | 5 | 6 | 7 | 7 |
| 2309-542-P0004-50500 | LANDSCAPING - AUTO ALLOWANCE | 2 | 2 | 2 | 2 | 2 | 2 |
| 2309-542-P0004-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 1 | 1 | 0 | 1 | 1 | 1 |
| 2309-542-P0004-51000 | LANDSCAPING - CONTRACTUAL SVC | 165 | 165 | 0 | 165 | 165 | 165 |
| 2309-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 2,282 | 4,326 | 2,579 | 3,970 | 3,870 | 3,870 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BACKFLOW CERTIFICATION/REPAIRS | | 0.00 | 0.00 | | | 450 |
| ADOPTED | GENERAL REPAIRS | | 0.00 | 0.00 | | | 100 |
| ADOPTED | IRRIGATION SUPPLIES | | 0.00 | 0.00 | | | 150 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 2,520 |
| ADOPTED | PEST MANAGEMENT PROGRAM | | 0.00 | 0.00 | | | 150 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 500 |
| 2309-542-P0004-54010 | LANDSCAPING - ELECTRICITY | 22 | 100 | 20 | 100 | 100 | 100 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ELECTRICITY | | 0.00 | 0.00 | | | 100 |
| 2309-542-P0004-54030 | LANDSCAPING - WATER & SEWAGE | 1,202 | 1,200 | 915 | 1,200 | 1,250 | 1,250 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER | | 0.00 | 0.00 | | | 1,250 |
| 2309-542-P0004-56100 | LANDSCAPING - COST PLAN CHRG | 1,123 | 1,113 | 0 | 1,113 | 1,082 | 1,082 |
| | **Fund: 2309 - 84-2 CONDOR DRIVE Total:** | **5,334** | **7,512** | **4,105** | **7,152** | **7,126** | **7,126** |
| **Fund: 2310 - 84-2 MTN MEADOWS PC3** | | | | | | | |
| 2310-542-P0004-50020 | LANDSCAPING - SALARIES (FT) | 15,150 | 17,127 | 16,881 | 17,400 | 18,464 | 18,464 |
| 2310-542-P0004-50100 | LANDSCAPING - BILINGUAL PAY | 36 | 52 | 50 | 52 | 52 | 52 |
| 2310-542-P0004-50110 | LANDSCAPING - LONGEVITY PAY | 118 | 166 | 140 | 146 | 179 | 179 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2310-542-P0004-50120 | LANDSCAPING - UNIFORM ALLOW | 14 | 56 | 12 | 15 | 28 | 28 |
| 2310-542-P0004-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 3,551 | 4,157 | 4,227 | 4,226 | 4,544 | 4,544 |
| 2310-542-P0004-50210 | LANDSCAPING - DENTAL INSUR | 267 | 321 | 297 | 298 | 278 | 278 |
| 2310-542-P0004-50220 | LANDSCAPING - VISION INSUR | 35 | 43 | 49 | 49 | 56 | 56 |
| 2310-542-P0004-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 78 | 94 | 51 | 0 | 100 | 100 |
| 2310-542-P0004-50240 | LANDSCAPING - EMPLOYEE ASST PROGR | 4 | 6 | 3 | 4 | 0 | 0 |
| 2310-542-P0004-50250 | LANDSCAPING - WORKERS COMP INSUR | 447 | 418 | 388 | 388 | 451 | 451 |
| 2310-542-P0004-50270 | LANDSCAPING - TERM LIFE INSUR | 27 | 25 | 31 | 31 | 31 | 31 |
| 2310-542-P0004-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 2,257 | 2,688 | 2,603 | 2,703 | 3,128 | 3,128 |
| 2310-542-P0004-50320 | LANDSCAPING - FT DEFER COMP | 323 | 370 | 349 | 364 | 399 | 399 |
| 2310-542-P0004-50400 | LANDSCAPING - MEDICARE | 231 | 264 | 258 | 267 | 286 | 286 |
| 2310-542-P0004-50500 | LANDSCAPING - AUTO ALLOWANCE | 95 | 93 | 90 | 94 | 93 | 93 |
| 2310-542-P0004-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 25 | 24 | 23 | 25 | 24 | 24 |
| 2310-542-P0004-51000 | LANDSCAPING - CONTRACTUAL SVC | 7,586 | 4,684 | 866 | 4,684 | 1,000 | 1,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ARBORIST | | 0.00 | 0.00 | | | 1,000 |
| 2310-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 76,475 | 108,338 | 66,476 | 101,958 | 99,494 | 99,494 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BACKFLOW CERTIFICATION/REPAIRS | | 0.00 | 0.00 | | | 3,500 |
| ADOPTED | FIRE DEPT BRUSH CLEARANCE | | 0.00 | 0.00 | | | 10,000 |
| ADOPTED | GENERAL MAINTENANCE | | 0.00 | 0.00 | | | 4,000 |
| ADOPTED | IRRIGATION SUPPLIES | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 52,994 |
| ADOPTED | PEST MANAGEMENT PROGRAM | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 25,000 |
| 2310-542-P0004-54010 | LANDSCAPING - ELECTRICITY | 779 | 1,500 | 727 | 1,500 | 1,500 | 1,500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ELECTRICITY | | 0.00 | 0.00 | | | 1,500 |
| 2310-542-P0004-54030 | LANDSCAPING - WATER & SEWAGE | 64,310 | 65,000 | 35,332 | 65,000 | 68,250 | 68,250 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER | | 0.00 | 0.00 | | | 68,250 |
| 2310-542-P0004-56100 | LANDSCAPING - COST PLAN CHRG | 47,730 | 47,299 | 0 | 47,299 | 45,968 | 45,968 |
| | **Fund: 2310 - 84-2 MTN MEADOWS PC3 Total:** | **219,539** | **252,725** | **128,862** | **246,503** | **244,325** | **244,325** |
| **Fund: 2311 - 84-2 ALYSSAS COURT T4174** | | | | | | | |
| 2311-542-P0004-50020 | LANDSCAPING - SALARIES (FT) | 98 | 95 | 91 | 95 | 101 | 101 |
| 2311-542-P0004-50100 | LANDSCAPING - BILINGUAL PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 2311-542-P0004-50110 | LANDSCAPING - LONGEVITY PAY | 1 | 1 | 0 | 1 | 1 | 1 |
| 2311-542-P0004-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 21 | 23 | 23 | 23 | 27 | 27 |
| 2311-542-P0004-50210 | LANDSCAPING - DENTAL INSUR | 1 | 2 | 0 | 1 | 1 | 1 |
| 2311-542-P0004-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2311-542-P0004-50250 | LANDSCAPING - WORKERS COMP INSUR | 3 | 2 | 2 | 2 | 2 | 2 |
| 2311-542-P0004-50270 | LANDSCAPING - TERM LIFE INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2311-542-P0004-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 13 | 15 | 11 | 12 | 18 | 18 |
| 2311-542-P0004-50320 | LANDSCAPING - FT DEFER COMP | 0 | 2 | 0 | 0 | 3 | 3 |
| 2311-542-P0004-50400 | LANDSCAPING - MEDICARE | 0 | 0 | 0 | 0 | 1 | 1 |
| 2311-542-P0004-50500 | LANDSCAPING - AUTO ALLOWANCE | 1 | 0 | 0 | 0 | 0 | 0 |
| 2311-542-P0004-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 0 | 0 | 0 | 0 | 0 | 0 |
| 2311-542-P0004-51000 | LANDSCAPING - CONTRACTUAL SVC | 41 | 41 | 0 | 41 | 41 | 41 |
| 2311-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 307 | 902 | 336 | 864 | 764 | 764 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BACKFLOW CERTIFICATION/REPAIRS | | 0.00 | 0.00 | | | 250 |
| ADOPTED | GENERAL REPAIRS | | 0.00 | 0.00 | | | 100 |
| ADOPTED | IRRIGATION SUPPLIES | | 0.00 | 0.00 | | | 150 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 264 |
| 2311-542-P0004-54010 | LANDSCAPING - ELECTRICITY | 168 | 350 | 135 | 350 | 350 | 350 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ELECTRICITY | | 0.00 | 0.00 | | | 350 |
| 2311-542-P0004-54030 | LANDSCAPING - WATER & SEWAGE | 247 | 800 | 180 | 800 | 800 | 800 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER | | 0.00 | 0.00 | | | 800 |
| 2311-542-P0004-56100 | LANDSCAPING - COST PLAN CHRG | 281 | 278 | 0 | 278 | 270 | 270 |
| | **Fund: 2311 - 84-2 ALYSSAS COURT T4174 Total:** | **1,182** | **2,511** | **784** | **2,467** | **2,379** | **2,379** |
| **Fund: 2312 - 84-2 CARLSBERG** | | | | | | | |
| 2312-542-P0004-50020 | LANDSCAPING - SALARIES (FT) | 10,863 | 12,300 | 12,124 | 12,497 | 13,261 | 13,261 |
| 2312-542-P0004-50100 | LANDSCAPING - BILINGUAL PAY | 26 | 37 | 36 | 38 | 37 | 37 |
| 2312-542-P0004-50110 | LANDSCAPING - LONGEVITY PAY | 85 | 119 | 101 | 105 | 128 | 128 |
| 2312-542-P0004-50120 | LANDSCAPING - UNIFORM ALLOW | 10 | 40 | 8 | 11 | 20 | 20 |
| 2312-542-P0004-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 2,544 | 2,983 | 3,033 | 3,032 | 3,262 | 3,262 |
| 2312-542-P0004-50210 | LANDSCAPING - DENTAL INSUR | 193 | 230 | 214 | 215 | 200 | 200 |
| 2312-542-P0004-50220 | LANDSCAPING - VISION INSUR | 26 | 30 | 35 | 36 | 41 | 41 |
| 2312-542-P0004-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 56 | 66 | 37 | 0 | 71 | 71 |
| 2312-542-P0004-50240 | LANDSCAPING - EMPLOYEE ASST PROGR | 2 | 2 | 2 | 3 | 0 | 0 |
| 2312-542-P0004-50250 | LANDSCAPING - WORKERS COMP INSUR | 319 | 300 | 279 | 279 | 325 | 325 |
| 2312-542-P0004-50270 | LANDSCAPING - TERM LIFE INSUR | 20 | 20 | 22 | 22 | 24 | 24 |
| 2312-542-P0004-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 1,621 | 1,932 | 1,867 | 1,939 | 2,246 | 2,246 |
| 2312-542-P0004-50320 | LANDSCAPING - FT DEFER COMP | 232 | 265 | 250 | 260 | 285 | 285 |
| 2312-542-P0004-50400 | LANDSCAPING - MEDICARE | 165 | 189 | 185 | 191 | 205 | 205 |
| 2312-542-P0004-50500 | LANDSCAPING - AUTO ALLOWANCE | 68 | 67 | 65 | 68 | 67 | 67 |
| 2312-542-P0004-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 18 | 17 | 16 | 18 | 17 | 17 |
| 2312-542-P0004-51000 | LANDSCAPING - CONTRACTUAL SVC | 5,041 | 8,725 | 10,740 | 8,725 | 5,041 | 5,041 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | RO 1900139 WILLDAN FINANCIAL SERVICES | | 0.00 | 0.00 | | | 5,041 |
| 2312-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 80,297 | 83,500 | 66,056 | 83,500 | 85,692 | 85,692 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL REPAIRS | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 54,192 |
| ADOPTED | PARKWAY PLANTING | | 0.00 | 0.00 | | | 15,000 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| ADOPTED | PEST MANAGEMENT PROGRAM | | 0.00 | 0.00 | | | 500 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 15,000 |
| 2312-542-P0004-54010 | LANDSCAPING - ELECTRICITY | 1,194 | 2,500 | 1,084 | 2,500 | 2,500 | 2,500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ELECTRICITY | | 0.00 | 0.00 | | | 2,500 |
| 2312-542-P0004-54030 | LANDSCAPING - WATER & SEWAGE | 69,935 | 80,000 | 44,061 | 80,000 | 84,000 | 84,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER | | 0.00 | 0.00 | | | 84,000 |
| 2312-542-P0004-56100 | LANDSCAPING - COST PLAN CHRG | 34,253 | 33,944 | 0 | 33,944 | 32,989 | 32,989 |
| | **Fund: 2312 - 84-2 CARLSBERG Total:** | **206,967** | **227,266** | **140,223** | **227,383** | **230,411** | **230,411** |
| **Fund: 2314 - SILVER OAK LN** | | | | | | | |
| 2314-542-P0004-50020 | LANDSCAPING - SALARIES (FT) | 276 | 288 | 283 | 293 | 311 | 311 |
| 2314-542-P0004-50100 | LANDSCAPING - BILINGUAL PAY | 1 | 1 | 1 | 1 | 1 | 1 |
| 2314-542-P0004-50110 | LANDSCAPING - LONGEVITY PAY | 2 | 2 | 2 | 3 | 3 | 3 |
| 2314-542-P0004-50120 | LANDSCAPING - UNIFORM ALLOW | 0 | 0 | 0 | 0 | 0 | 0 |
| 2314-542-P0004-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 64 | 71 | 72 | 72 | 78 | 78 |
| 2314-542-P0004-50210 | LANDSCAPING - DENTAL INSUR | 5 | 4 | 4 | 5 | 4 | 4 |
| 2314-542-P0004-50220 | LANDSCAPING - VISION INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2314-542-P0004-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 1 | 0 | 0 | 0 | 1 | 1 |
| 2314-542-P0004-50250 | LANDSCAPING - WORKERS COMP INSUR | 8 | 7 | 6 | 6 | 8 | 8 |
| 2314-542-P0004-50270 | LANDSCAPING - TERM LIFE INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2314-542-P0004-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 35 | 45 | 37 | 39 | 52 | 52 |
| 2314-542-P0004-50320 | LANDSCAPING - FT DEFER COMP | 5 | 5 | 5 | 5 | 6 | 6 |
| 2314-542-P0004-50400 | LANDSCAPING - MEDICARE | 1 | 3 | 0 | 1 | 3 | 3 |
| 2314-542-P0004-50500 | LANDSCAPING - AUTO ALLOWANCE | 2 | 1 | 1 | 2 | 1 | 1 |
| 2314-542-P0004-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 1 | 0 | 0 | 0 | 0 | 0 |
| 2314-542-P0004-51000 | LANDSCAPING - CONTRACTUAL SVC | 124 | 124 | 0 | 124 | 124 | 124 |
| 2314-542-P0004-51080 | LANDSCAPING - ADM/COLLECT SVC FEES | 7 | 5 | 5 | 5 | 5 | 5 |
| 2314-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 2,081 | 8,962 | 2,720 | 8,646 | 8,546 | 8,546 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL REPAIRS | | 0.00 | 0.00 | | | 250 |
| ADOPTED | IRRIGATION SUPPLIES | | 0.00 | 0.00 | | | 500 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 2,196 |
| ADOPTED | LANDSCAPE IMPROVEMENTS | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | PEST MANAGEMENT PROGRAM | | 0.00 | 0.00 | | | 100 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 500 |
| 2314-542-P0004-54010 | LANDSCAPING - ELECTRICITY | 141 | 375 | 131 | 375 | 375 | 375 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ELECTRICITY | | 0.00 | 0.00 | | | 375 |
| 2314-542-P0004-54030 | LANDSCAPING - WATER & SEWAGE | 290 | 1,200 | 401 | 1,200 | 1,200 | 1,200 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER | | 0.00 | 0.00 | | | 1,200 |
| 2314-542-P0004-56100 | LANDSCAPING - COST PLAN CHRG | 842 | 835 | 0 | 835 | 811 | 811 |
| | **Fund: 2314 - SILVER OAK LN Total:** | **3,886** | **11,928** | **3,674** | **11,612** | **11,529** | **11,529** |
| **Fund: 2315 - COUNTRY CLUB ESTATES** | | | | | | | |
| 2315-542-C0053-55200 | CHAMPIONSHIP DR TRAIL SIDEWALK - INFRASTRUCTURE | 0 | 250,000 | 0 | 0 | 250,000 | 250,000 |
| 2315-542-C0053-55300 | CHAMPIONSHIP DR TRAIL SIDEWALK - CAP PROF SVC | 0 | 45,000 | 0 | 0 | 45,000 | 45,000 |
| 2315-542-L0076-50020 | LANDSCAPING - SALARIES (FT) | 0 | 9,271 | 9,068 | 9,349 | 9,994 | 9,994 |
| 2315-542-L0076-50100 | LANDSCAPING - BILINGUAL PAY | 0 | 28 | 27 | 28 | 28 | 28 |
| 2315-542-L0076-50110 | LANDSCAPING - LONGEVITY PAY | 0 | 89 | 75 | 79 | 97 | 97 |
| 2315-542-L0076-50120 | LANDSCAPING - UNIFORM ALLOW | 0 | 30 | 0 | 0 | 15 | 15 |
| 2315-542-L0076-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 0 | 2,251 | 2,196 | 2,196 | 2,461 | 2,461 |
| 2315-542-L0076-50210 | LANDSCAPING - DENTAL INSUR | 0 | 174 | 147 | 147 | 150 | 150 |
| 2315-542-L0076-50220 | LANDSCAPING - VISION INSUR | 0 | 22 | 24 | 25 | 31 | 31 |
| 2315-542-L0076-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 0 | 50 | 28 | 0 | 55 | 55 |
| 2315-542-L0076-50240 | LANDSCAPING - EMPLOYEE ASST PROGR | 0 | 2 | 2 | 3 | 0 | 0 |
| 2315-542-L0076-50250 | LANDSCAPING - WORKERS COMP INSUR | 0 | 226 | 209 | 209 | 245 | 245 |
| 2315-542-L0076-50270 | LANDSCAPING - TERM LIFE INSUR | 0 | 13 | 15 | 15 | 18 | 18 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2315-542-L0076-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 0 | 1,455 | 1,401 | 1,456 | 1,692 | 1,692 |
| 2315-542-L0076-50320 | LANDSCAPING - FT DEFER COMP | 0 | 200 | 188 | 196 | 216 | 216 |
| 2315-542-L0076-50400 | LANDSCAPING - MEDICARE | 0 | 143 | 137 | 141 | 154 | 154 |
| 2315-542-L0076-50500 | LANDSCAPING - AUTO ALLOWANCE | 0 | 50 | 48 | 50 | 50 | 50 |
| 2315-542-L0076-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 0 | 13 | 12 | 13 | 13 | 13 |
| 2315-542-L0076-51000 | LANDSCAPING - CONTRACTUAL SVC | 0 | 11,142 | 0 | 11,142 | 11,142 | 11,142 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | DESIGN SVC FOR EQUESTRIAN TRAIL IMPROVEMENTS | | 0.00 | 0.00 | | | 6,844 |
| ADOPTED | WEATHERTRAK SUBSCRIPTION | | 0.00 | 0.00 | | | 4,298 |
| 2315-542-L0076-51080 | CTRY CLUB ZONE A-ADM/COLLECT SVC FEE | 138 | 391 | 694 | 391 | 391 | 391 |
| 2315-542-L0076-53000 | CTRY CLUB ZONE A - PROP MAINT SVC | 0 | 103,804 | 52,251 | 103,804 | 108,804 | 108,804 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | FENCE REPAIRS | | 0.00 | 0.00 | | | 15,000 |
| ADOPTED | GENERAL REPAIRS | | 0.00 | 0.00 | | | 4,500 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 51,804 |
| ADOPTED | PEST MANAGEMENT PROGRAM | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | PLANTING IMPROVEMENTS | | 0.00 | 0.00 | | | 5,000 |
| ADOPTED | SOLAR IRRIGATION MAINTENANCE | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | TRAIL REPAIRS | | 0.00 | 0.00 | | | 10,000 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 20,000 |
| 2315-542-L0076-54030 | CTRY CLUB ZONE A - WATER & SEWAGE | 0 | 40,000 | 0 | 40,000 | 40,000 | 40,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER | | 0.00 | 0.00 | | | 40,000 |
| 2315-542-L0076-56100 | LANDSCAPING - COST PLAN CHRG | 0 | 25,597 | 0 | 25,597 | 24,877 | 24,877 |
| 2315-542-L0077-50020 | LANDSCAPING - SALARIES (FT) | 0 | 2,516 | 2,462 | 2,539 | 2,713 | 2,713 |
| 2315-542-L0077-50100 | LANDSCAPING - BILINGUAL PAY | 0 | 8 | 7 | 8 | 8 | 8 |
| 2315-542-L0077-50110 | LANDSCAPING - LONGEVITY | 0 | 24 | 20 | 21 | 26 | 26 |
| 2315-542-L0077-50120 | LANDSCAPING - UNIFORM ALLOW | 0 | 8 | 1 | 1 | 4 | 4 |
| 2315-542-L0077-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 0 | 612 | 596 | 596 | 667 | 667 |
| 2315-542-L0077-50210 | LANDSCAPING - DENTAL INSUR | 0 | 49 | 40 | 40 | 41 | 41 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2315-542-L0077-50220 | LANDSCAPING - VISION INSUR | 0 | 6 | 5 | 5 | 8 | 8 |
| 2315-542-L0077-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 0 | 14 | 7 | 0 | 15 | 15 |
| 2315-542-L0077-50240 | LANDSCAPING - EMPLOYEE ASST PROGR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2315-542-L0077-50250 | LANDSCAPING - WORKERS COMP INSUR | 0 | 62 | 57 | 57 | 66 | 66 |
| 2315-542-L0077-50270 | LANDSCAPING - TERM LIFE INSUR | 0 | 3 | 4 | 4 | 3 | 3 |
| 2315-542-L0077-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 0 | 395 | 375 | 390 | 458 | 458 |
| 2315-542-L0077-50320 | LANDSCAPING - FT DEFER COMP | 0 | 55 | 50 | 53 | 59 | 59 |
| 2315-542-L0077-50400 | LANDSCAPING - MEDICARE | 0 | 40 | 38 | 39 | 41 | 41 |
| 2315-542-L0077-50500 | LANDSCAPING - AUTO ALLOWANCE | 0 | 14 | 13 | 14 | 14 | 14 |
| 2315-542-L0077-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 0 | 3 | 3 | 4 | 3 | 3 |
| 2315-542-L0077-51080 | MASTERS@MPK ZONE B-ADM/COLLECT SVC FEE | 24 | 44 | 56 | 44 | 44 | 44 |
| 2315-542-L0077-53000 | MASTERS @ MP CC ZONE B - PROP MAINT SVC | 0 | 17,000 | 0 | 17,000 | 17,000 | 17,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BACKFLOW CERTIFICATION AND REPAIRS | | 0.00 | 0.00 | | | 500 |
| ADOPTED | GENERAL REPAIRS | | 0.00 | 0.00 | | | 1,000 |
| ADOPTED | LANDSCAPE CONTRACTS | | 0.00 | 0.00 | | | 10,000 |
| ADOPTED | TRAIL MAINTENANCE | | 0.00 | 0.00 | | | 5,500 |
| 2315-542-L0077-54010 | MASTERS @ MP CC ZONE B - ELECTRICITY | 0 | 500 | 0 | 500 | 500 | 500 |
| 2315-542-L0077-54030 | MASTERS @ MP CC ZONE B - WATER & SEWAGE | 0 | 3,000 | 0 | 3,000 | 3,000 | 3,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER | | 0.00 | 0.00 | | | 3,000 |
| 2315-542-L0077-56100 | LANDSCAPING - COST PLAN CHRG | 0 | 6,956 | 0 | 6,956 | 6,760 | 6,760 |
| 2315-542-M0038-53000 | CHAMPIONSHIP DR LSCAPE RENOV - PROP MAINT SVC | 0 | 0 | 0 | 0 | 0 | 0 |
| 2315-542-P0004-50020 | LANDSCAPING - SALARIES (FT) | 8,203 | 0 | 68 | 69 | 0 | 0 |
| 2315-542-P0004-50100 | LANDSCAPING - BILINGUAL PAY | 20 | 0 | 0 | 0 | 0 | 0 |
| 2315-542-P0004-50110 | LANDSCAPING - LONGEVITY PAY | 64 | 0 | 0 | 1 | 0 | 0 |
| 2315-542-P0004-50120 | LANDSCAPING - UNIFORM ALLOW | 7 | 0 | 6 | 8 | 0 | 0 |
| 2315-542-P0004-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 1,922 | 0 | 92 | 93 | 0 | 0 |
| 2315-542-P0004-50210 | LANDSCAPING - DENTAL INSUR | 145 | 0 | 14 | 14 | 0 | 0 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2315-542-P0004-50220 | LANDSCAPING - VISION INSUR | 18 | 0 | 1 | 2 | 0 | 0 |
| 2315-542-P0004-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 42 | 0 | 0 | 0 | 0 | 0 |
| 2315-542-P0004-50240 | LANDSCAPING - EMPLOYEE ASST PROGR | 2 | 0 | 0 | 0 | 0 | 0 |
| 2315-542-P0004-50250 | LANDSCAPING - WORKERS COMP INSUR | 243 | 0 | 0 | 0 | 0 | 0 |
| 2315-542-P0004-50270 | LANDSCAPING - TERM LIFE INSUR | 14 | 0 | 1 | 1 | 0 | 0 |
| 2315-542-P0004-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 1,224 | 0 | 10 | 10 | 0 | 0 |
| 2315-542-P0004-50320 | LANDSCAPING - FT DEFER COMP | 175 | 0 | 1 | 1 | 0 | 0 |
| 2315-542-P0004-50400 | LANDSCAPING - MEDICARE | 126 | 0 | 1 | 1 | 0 | 0 |
| 2315-542-P0004-50500 | LANDSCAPING - AUTO ALLOWANCE | 51 | 0 | 0 | 0 | 0 | 0 |
| 2315-542-P0004-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 14 | 0 | 0 | 0 | 0 | 0 |
| 2315-542-P0004-51000 | LANDSCAPING - CONTRACTUAL SVC | 3,801 | 0 | 0 | 0 | 0 | 0 |
| 2315-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 87,727 | 3,542 | 1,361 | 3,542 | 0 | 0 |
| 2315-542-P0004-54030 | LANDSCAPING - WATER & SEWAGE | 30,330 | 0 | 28,915 | 0 | 0 | 0 |
| BUDGET NOTES | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | |
| ADOPTED | Z-15 RECLAIMED WATER | ZONE 15 -CHAMPIONSHIP DRIVE; TREVINO TO NELSON IRRIGATION IS NOW SUPPLIED WITH RECLAIMED WATER | | | | | |
| 2315-542-P0004-56100 | LANDSCAPING - COST PLAN CHRG | 25,830 | 0 | 0 | 0 | 0 | 0 |
| | **Fund: 2315 - COUNTRY CLUB ESTATES Total:** | **160,121** | **524,802** | **100,744** | **229,854** | **526,863** | **526,863** |
| **Fund: 2316 - MOUNTAIN VIEW** | | | | | | | |
| 2316-542-P0004-50020 | LANDSCAPING - SALARIES (FT) | 365 | 401 | 392 | 405 | 432 | 432 |
| 2316-542-P0004-50100 | LANDSCAPING - BILINGUAL PAY | 1 | 1 | 1 | 1 | 1 | 1 |
| 2316-542-P0004-50110 | LANDSCAPING - LONGEVITY PAY | 3 | 4 | 3 | 3 | 4 | 4 |
| 2316-542-P0004-50120 | LANDSCAPING - UNIFORM ALLOW | 0 | 2 | 0 | 0 | 1 | 1 |
| 2316-542-P0004-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 84 | 98 | 97 | 98 | 107 | 107 |
| 2316-542-P0004-50210 | LANDSCAPING - DENTAL INSUR | 5 | 8 | 6 | 6 | 7 | 7 |
| 2316-542-P0004-50220 | LANDSCAPING - VISION INSUR | 0 | 0 | 0 | 0 | 1 | 1 |
| 2316-542-P0004-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 2 | 3 | 1 | 0 | 3 | 3 |
| 2316-542-P0004-50250 | LANDSCAPING - WORKERS COMP INSUR | 11 | 10 | 10 | 10 | 11 | 11 |
| 2316-542-P0004-50270 | LANDSCAPING - TERM LIFE INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2316-542-P0004-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 54 | 63 | 60 | 63 | 72 | 72 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2316-542-P0004-50320 | LANDSCAPING - FT DEFER COMP | 8 | 9 | 8 | 9 | 10 | 10 |
| 2316-542-P0004-50400 | LANDSCAPING - MEDICARE | 4 | 6 | 5 | 6 | 7 | 7 |
| 2316-542-P0004-50500 | LANDSCAPING - AUTO ALLOWANCE | 2 | 2 | 2 | 2 | 2 | 2 |
| 2316-542-P0004-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 1 | 1 | 0 | 1 | 1 | 1 |
| 2316-542-P0004-51000 | LANDSCAPING - CONTRACTUAL SVC | 165 | 165 | 0 | 165 | 165 | 165 |
| 2316-542-P0004-51080 | LANDSCAPING - ADM/COLLECT SVC FEES | 20 | 8 | 14 | 8 | 8 | 8 |
| 2316-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 5,432 | 3,870 | 2,505 | 3,870 | 6,270 | 6,270 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BACKFLOW CERTIFICATION/REPAIRS | | 0.00 | 0.00 | | | 450 |
| ADOPTED | GENERAL REPAIRS | | 0.00 | 0.00 | | | 250 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 2,520 |
| ADOPTED | PEST MANAGEMENT PROGRAM | | 0.00 | 0.00 | | | 50 |
| ADOPTED | PLANTING IMPROVEMENTS | | 0.00 | 0.00 | | | 2,500 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 500 |
| 2316-542-P0004-54030 | LANDSCAPING - WATER & SEWAGE | 1,696 | 2,200 | 3,038 | 2,200 | 3,500 | 3,500 |
| 2316-542-P0004-56100 | LANDSCAPING - COST PLAN CHRG | 1,123 | 1,113 | 0 | 1,113 | 1,082 | 1,082 |
| | **Fund: 2316 - MOUNTAIN VIEW Total:** | **8,976** | **7,964** | **6,148** | **7,960** | **11,684** | **11,684** |
| **Fund: 2318 - MOONSONG CT** | | | | | | | |
| 2318-542-P0004-50020 | LANDSCAPING - SALARIES (FT) | 463 | 514 | 506 | 522 | 555 | 555 |
| 2318-542-P0004-50100 | LANDSCAPING - BILINGUAL PAY | 1 | 2 | 1 | 2 | 2 | 2 |
| 2318-542-P0004-50110 | LANDSCAPING - LONGEVITY PAY | 4 | 5 | 4 | 4 | 6 | 6 |
| 2318-542-P0004-50120 | LANDSCAPING - UNIFORM ALLOW | 0 | 2 | 0 | 0 | 1 | 1 |
| 2318-542-P0004-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 105 | 126 | 125 | 125 | 137 | 137 |
| 2318-542-P0004-50210 | LANDSCAPING - DENTAL INSUR | 8 | 9 | 7 | 8 | 8 | 8 |
| 2318-542-P0004-50220 | LANDSCAPING - VISION INSUR | 0 | 0 | 0 | 0 | 1 | 1 |
| 2318-542-P0004-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 2 | 3 | 1 | 0 | 3 | 3 |
| 2318-542-P0004-50250 | LANDSCAPING - WORKERS COMP INSUR | 14 | 13 | 12 | 12 | 13 | 13 |
| 2318-542-P0004-50270 | LANDSCAPING - TERM LIFE INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2318-542-P0004-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 66 | 80 | 73 | 76 | 92 | 92 |
| 2318-542-P0004-50320 | LANDSCAPING - FT DEFER COMP | 9 | 12 | 9 | 10 | 13 | 13 |
| 2318-542-P0004-50400 | LANDSCAPING - MEDICARE | 8 | 8 | 8 | 9 | 8 | 8 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2318-542-P0004-50500 | LANDSCAPING - AUTO ALLOWANCE | 3 | 3 | 2 | 3 | 3 | 3 |
| 2318-542-P0004-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 1 | 1 | 0 | 1 | 1 | 1 |
| 2318-542-P0004-51000 | LANDSCAPING - CONTRACTUAL SVC | 207 | 207 | 0 | 207 | 207 | 207 |
| 2318-542-P0004-51080 | LANDSCAPING - ADM/COLLECT SVC FEES | 49 | 44 | 46 | 44 | 44 | 44 |
| 2318-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 5,757 | 6,220 | 2,961 | 6,220 | 6,120 | 6,120 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | GENERAL REPAIRS | | 0.00 | 0.00 | | | 250 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 3,120 |
| ADOPTED | PEST MANAGEMENT PROGRAM | | 0.00 | 0.00 | | | 250 |
| ADOPTED | PLANTER PLANTING | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 1,000 |
| 2318-542-P0004-54010 | LANDSCAPING - ELECTRICITY | 146 | 400 | 136 | 400 | 400 | 400 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ELECTRICITY | | 0.00 | 0.00 | | | 400 |
| 2318-542-P0004-54030 | LANDSCAPING - WATER & SEWAGE | 3,568 | 6,000 | 2,235 | 6,000 | 6,000 | 6,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER | | 0.00 | 0.00 | | | 6,000 |
| 2318-542-P0004-56100 | LANDSCAPING - COST PLAN CHRG | 1,404 | 1,391 | 0 | 1,391 | 1,352 | 1,352 |
| | **Fund: 2318 - MOONSONG CT Total:** | **11,814** | **15,040** | **6,134** | **15,034** | **14,966** | **14,966** |
| **Fund: 2319 - CAMPUS PLAZA** | | | | | | | |
| 2319-542-P0004-50020 | LANDSCAPING - SALARIES (FT) | 0 | 288 | 281 | 290 | 311 | 311 |
| 2319-542-P0004-50100 | LANDSCAPING - BILINGUAL PAY | 0 | 1 | 1 | 1 | 1 | 1 |
| 2319-542-P0004-50110 | LANDSCAPING - LONGEVITY PAY | 0 | 2 | 2 | 2 | 3 | 3 |
| 2319-542-P0004-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 0 | 71 | 68 | 69 | 78 | 78 |
| 2319-542-P0004-50210 | LANDSCAPING - DENTAL INSUR | 0 | 4 | 4 | 4 | 4 | 4 |
| 2319-542-P0004-50220 | LANDSCAPING - VISION INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2319-542-P0004-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 0 | 0 | 0 | 0 | 1 | 1 |
| 2319-542-P0004-50250 | LANDSCAPING - WORKERS COMP INSUR | 0 | 7 | 6 | 6 | 8 | 8 |
| 2319-542-P0004-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 0 | 45 | 36 | 38 | 52 | 52 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2319-542-P0004-50320 | LANDSCAPING - FT DEFER COMP | 0 | 5 | 5 | 5 | 6 | 6 |
| 2319-542-P0004-50400 | LANDSCAPING - MEDICARE | 0 | 3 | 0 | 1 | 3 | 3 |
| 2319-542-P0004-50500 | LANDSCAPING - AUTO ALLOWANCE | 0 | 1 | 1 | 2 | 1 | 1 |
| 2319-542-P0004-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 0 | 0 | 0 | 0 | 0 | 0 |
| 2319-542-P0004-51080 | LANDSCAPING - ADMIN/COLLECT FEES | 0 | 0 | 7 | 0 | 0 | 0 |
| 2319-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 0 | 4,221 | 0 | 4,221 | 4,221 | 4,221 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 371 |
| ADOPTED | PLANTING IMPROVEMENTS | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | SUBMETER INSTALLATION | | 0.00 | 0.00 | | | 600 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 250 |
| 2319-542-P0004-54030 | LANDSCAPING - WATER & SEWAGE | 0 | 600 | 0 | 600 | 600 | 600 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER | | 0.00 | 0.00 | | | 600 |
| 2319-542-P0004-56100 | LANDSCAPING - COST PLAN CHRG | 0 | 779 | 0 | 779 | 757 | 757 |
| | **Fund: 2319 - CAMPUS PLAZA Total:** | **0** | **6,027** | **417** | **6,018** | **6,046** | **6,046** |
| **Fund: 2320 - MERIDIAN HILLS** | | | | | | | |
| 2320-542-M0051-55300 | SLOPE NATURALIZATION - CAPITAL PROF SVC | 10,016 | 0 | 0 | 0 | 0 | 0 |
| 2320-542-P0004-50020 | LANDSCAPING - SALARIES (FT) | 21,477 | 25,462 | 25,087 | 25,858 | 27,452 | 27,452 |
| 2320-542-P0004-50100 | LANDSCAPING - BILINGUAL PAY | 52 | 77 | 75 | 78 | 77 | 77 |
| 2320-542-P0004-50110 | LANDSCAPING - LONGEVITY PAY | 167 | 247 | 209 | 218 | 265 | 265 |
| 2320-542-P0004-50120 | LANDSCAPING - UNIFORM ALLOW | 19 | 84 | 17 | 21 | 42 | 42 |
| 2320-542-P0004-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 5,034 | 6,179 | 6,273 | 6,271 | 6,755 | 6,755 |
| 2320-542-P0004-50210 | LANDSCAPING - DENTAL INSUR | 380 | 476 | 441 | 441 | 415 | 415 |
| 2320-542-P0004-50220 | LANDSCAPING - VISION INSUR | 50 | 62 | 73 | 73 | 84 | 84 |
| 2320-542-P0004-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 111 | 138 | 77 | 0 | 149 | 149 |
| 2320-542-P0004-50240 | LANDSCAPING - EMPLOYEE ASST PROGR | 6 | 9 | 5 | 7 | 0 | 0 |
| 2320-542-P0004-50250 | LANDSCAPING - WORKERS COMP INSUR | 634 | 622 | 578 | 578 | 672 | 672 |
| 2320-542-P0004-50270 | LANDSCAPING - TERM LIFE INSUR | 38 | 39 | 44 | 44 | 48 | 48 |
| 2320-542-P0004-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 3,207 | 3,999 | 3,872 | 4,020 | 4,650 | 4,650 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2320-542-P0004-50320 | LANDSCAPING - FT DEFER COMP | 458 | 550 | 518 | 540 | 591 | 591 |
| 2320-542-P0004-50400 | LANDSCAPING - MEDICARE | 328 | 392 | 384 | 397 | 424 | 424 |
| 2320-542-P0004-50500 | LANDSCAPING - AUTO ALLOWANCE | 135 | 138 | 134 | 139 | 138 | 138 |
| 2320-542-P0004-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 35 | 36 | 35 | 36 | 36 | 36 |
| 2320-542-P0004-51000 | LANDSCAPING - CONTRACTUAL SVC | 10,453 | 2,614 | 1,400 | 2,614 | 1 | 1 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WEATHERTRAK SUBSCRIPTION | | 0.00 | 0.00 | | | 1 |
| 2320-542-P0004-51040 | LANDSCAPING - LEGAL SVC | 511 | 5,000 | 2,923 | 5,000 | 1,000 | 1,000 |
| 2320-542-P0004-51080 | LANDSCAPING - ADMIN/COLLECTION FEES | 827 | 620 | 932 | 620 | 620 | 620 |
| 2320-542-P0004-51560 | LANDSCAPING - TRAVEL COSTS | 37 | 0 | 0 | 0 | 0 | 0 |
| 2320-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 135,783 | 197,280 | 133,597 | 197,280 | 198,280 | 198,280 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BACKFLOW CERTIFICATION/REPAIRS | | 0.00 | 0.00 | | | 2,500 |
| ADOPTED | DETENTION BASIN MAINTENANCE | | 0.00 | 0.00 | | | 3,000 |
| ADOPTED | LANDSCAPE IMPROVEMENTS | | 0.00 | 0.00 | | | 20,000 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 137,280 |
| ADOPTED | PEST MANAGEMENT PROGRAM | | 0.00 | 0.00 | | | 500 |
| ADOPTED | TRAIL MAINTENANCE | | 0.00 | 0.00 | | | 20,000 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 15,000 |
| 2320-542-P0004-54010 | LANDSCAPING - ELECTRICITY | 2,293 | 8,300 | 2,248 | 8,300 | 4,000 | 4,000 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ELECTRICITY | | 0.00 | 0.00 | | | 4,000 |
| 2320-542-P0004-54030 | LANDSCAPING - WATER & SEWAGE | 111,147 | 143,000 | 79,104 | 143,000 | 157,500 | 157,500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER | | 0.00 | 0.00 | | | 157,500 |
| 2320-542-P0004-56100 | LANDSCAPING - COST PLAN CHRG | 71,033 | 70,392 | 0 | 70,392 | 68,412 | 68,412 |
| | **Fund: 2320 - MERIDIAN HILLS Total:** | **374,232** | **465,716** | **258,033** | **465,927** | **471,611** | **471,611** |
| **Fund: 2321 - CANTERBURY & IVY LN** | | | | | | | |
| 2321-542-L0071-50020 | LMD CANTERBURY LN - SALARIES (FT) | 191 | 95 | 92 | 96 | 101 | 101 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2321-542-L0071-50100 | LMD CANTERBURY LN - BILINGUAL PAY | 1 | 0 | 0 | 0 | 0 | 0 |
| 2321-542-L0071-50110 | LMD CANTERBURY LN - LONGEVITY PAY | 2 | 1 | 0 | 1 | 1 | 1 |
| 2321-542-L0071-50120 | LMD CANTERBURY LN - UNIFORM ALLOW | 0 | 0 | 0 | 0 | 0 | 0 |
| 2321-542-L0071-50200 | LMD CANTERBURY LN - MEDICAL HLTH INSUR | 41 | 23 | 24 | 24 | 27 | 27 |
| 2321-542-L0071-50210 | LMD CANTERBURY LN - DENTAL INSUR | 3 | 2 | 0 | 1 | 1 | 1 |
| 2321-542-L0071-50220 | LMD CANTERBURY LN - VISION INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2321-542-L0071-50230 | LMD CANTERBURY LN - ST/LT DISABILITY INSUR | 1 | 0 | 0 | 0 | 0 | 0 |
| 2321-542-L0071-50250 | LMD CANTERBURY LN - WORKERS COMP INSUR | 5 | 2 | 2 | 2 | 2 | 2 |
| 2321-542-L0071-50270 | LMD CANTERBURY LN - TERM LIFE INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2321-542-L0071-50300 | LMD CANTERBURY LN - PERS CONTRIBUTIONS | 23 | 15 | 11 | 12 | 18 | 18 |
| 2321-542-L0071-50320 | LMD CANTERBURY LN - FT DEFER COMP | 1 | 2 | 0 | 0 | 3 | 3 |
| 2321-542-L0071-50400 | LMD CANTERBURY LN - MEDICARE | 0 | 0 | 0 | 0 | 1 | 1 |
| 2321-542-L0071-50500 | LMD CANTERBURY LN - AUTO ALLOWANCE | 1 | 0 | 0 | 0 | 0 | 0 |
| 2321-542-L0071-50510 | LMD CANTERBURY LN - CELLULAR PHONES/ALLOW | 0 | 0 | 0 | 0 | 0 | 0 |
| 2321-542-L0071-51000 | LMD CANTERBURY LN - CONTRACTUAL SVC | 41 | 41 | 0 | 41 | 41 | 41 |
| 2321-542-L0071-51080 | LMD CANTERBURY LN - ADM/COLLECT SVC FEES | 34 | 10 | 28 | 10 | 10 | 10 |
| 2321-542-L0071-53000 | LMD CANTERBURY LN - PROP MAINT SVC | 1,260 | 7,710 | 1,181 | 7,710 | 7,610 | 7,610 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | BACKFLOW CERTIFICATION/REPAIRS | 0.00 | 0.00 | 250 |
| ADOPTED | GENERAL REPAIRS | 0.00 | 0.00 | 4,500 |
| ADOPTED | LANDSCAPE CONTRACT | 0.00 | 0.00 | 1,260 |
| ADOPTED | PEST MANAGEMENT PROGRAM | 0.00 | 0.00 | 100 |
| ADOPTED | TREE TRIMMING | 0.00 | 0.00 | 1,500 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2321-542-L0071-54010 | LMD CANTERBURY LN - ELECTRICITY | 152 | 600 | 133 | 600 | 600 | 600 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | ELECTRICITY | 0.00 | 0.00 | 600 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2321-542-L0071-54030 | LMD CANTERBURY LN - WATER & SEWAGE | 1,060 | 2,500 | 945 | 2,500 | 1,750 | 1,750 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | WATER | 0.00 | 0.00 | 1,750 |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| 2321-542-L0071-56100 | LMD CANTERBURY LN - COST PLAN CHRG | 281 | 279 | 0 | 279 | 270 | 270 |
| 2321-542-L0072-50020 | LMD IVY LN - SALARIES (FT) | 0 | 95 | 91 | 94 | 101 | 101 |
| 2321-542-L0072-50100 | LMD IVY LN - BILINGUAL PAY | 0 | 0 | 0 | 0 | 0 | 0 |
| 2321-542-L0072-50110 | LMD IVY LN - LONGEVITY PAY | 0 | 1 | 0 | 1 | 1 | 1 |
| 2321-542-L0072-50200 | LMD IVY LN - MEDICAL HLTH INSUR | 0 | 23 | 22 | 22 | 27 | 27 |
| 2321-542-L0072-50210 | LMD IVY LN - DENTAL INSUR | 0 | 2 | 0 | 1 | 1 | 1 |
| 2321-542-L0072-50230 | LMD IVY LN - ST/LT DISABILITY INSUR | 0 | 0 | 0 | 0 | 0 | 0 |
| 2321-542-L0072-50250 | LMD IVY LN - WORKERS COMP INSUR | 0 | 2 | 2 | 2 | 2 | 2 |
| 2321-542-L0072-50300 | LMD IVY LN - PERS CONTRIBUTIONS | 0 | 15 | 11 | 12 | 18 | 18 |
| 2321-542-L0072-50320 | LMD IVY LN - FT DEFER COMP | 0 | 2 | 0 | 0 | 3 | 3 |
| 2321-542-L0072-50400 | LMD IVY LN - MEDICARE | 0 | 0 | 0 | 0 | 1 | 1 |
| 2321-542-L0072-50500 | LANDSCAPING - AUTO ALLOWANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 2321-542-L0072-51000 | LMD IVY LN - CONTRACTUAL SVC | 41 | 41 | 0 | 41 | 41 | 41 |
| 2321-542-L0072-51080 | LMD IVY LN - ADM/COLLECT SVC FEES | 20 | 5 | 14 | 5 | 5 | 5 |
| 2321-542-L0072-53000 | LMD IVY LN - PROP MAINT SVC | 1,260 | 6,860 | 1,155 | 6,860 | 6,760 | 6,760 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | BACKFLOW CERTIFICATION/REPAIRS | 0.00 | 0.00 | 250 |
| ADOPTED | GENERAL REPAIRS | 0.00 | 0.00 | 2,500 |
| ADOPTED | LANDSCAPE CONTRACT | 0.00 | 0.00 | 1,260 |
| ADOPTED | PEST MANAGEMENT PROGRAM | 0.00 | 0.00 | 250 |
| ADOPTED | TREE TRIMMING | 0.00 | 0.00 | 2,500 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2321-542-L0072-54010 | LMD IVY LN - ELECTRICITY | 158 | 600 | 138 | 600 | 600 | 600 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | ELECTRICITY | 0.00 | 0.00 | 600 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2321-542-L0072-54030 | LMD IVY LN - WATER & SEWAGE | 1,127 | 1,500 | 1,240 | 1,500 | 2,500 | 2,500 |

BUDGET DETAIL

| BUDGET CODE | DESCRIPTION | UNITS | PRICE | AMOUNT |
|---|---|---|---|---|
| ADOPTED | WATER | 0.00 | 0.00 | 2,500 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2321-542-L0072-56100 | LMD IVY LN - COST PLAN CHRG | 281 | 278 | 0 | 278 | 270 | 270 |
| | **Fund: 2321 - CANTERBURY & IVY LN Total:** | **5,985** | **20,705** | **5,100** | **20,693** | **20,766** | **20,766** |

## Budget Worksheet

| Division: 542 - Lighting/Landscaping Districts | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|
| **Fund: 2322 - MOORPARK HIGHLANDS** | | | | | | | |
| 2322-542-M0052-55300 | SLOPE NATURALIZATION - CAPITAL PROF SVC | 10,047 | 33,816 | 0 | 33,816 | 0 | 0 |
| 2322-542-P0004-50020 | LANDSCAPING - SALARIES (FT) | 40,853 | 46,264 | 45,594 | 46,993 | 49,876 | 49,876 |
| 2322-542-P0004-50100 | LANDSCAPING - BILINGUAL PAY | 98 | 140 | 135 | 141 | 140 | 140 |
| 2322-542-P0004-50110 | LANDSCAPING - LONGEVITY PAY | 319 | 448 | 380 | 396 | 482 | 482 |
| 2322-542-P0004-50120 | LANDSCAPING - UNIFORM ALLOW | 37 | 152 | 32 | 40 | 76 | 76 |
| 2322-542-P0004-50200 | LANDSCAPING - MEDICAL HLTH INSUR | 9,572 | 11,213 | 11,404 | 11,401 | 12,261 | 12,261 |
| 2322-542-P0004-50210 | LANDSCAPING - DENTAL INSUR | 722 | 864 | 804 | 804 | 752 | 752 |
| 2322-542-P0004-50220 | LANDSCAPING - VISION INSUR | 96 | 113 | 132 | 132 | 151 | 151 |
| 2322-542-P0004-50230 | LANDSCAPING - ST/LT DISABILITY INSUR | 211 | 250 | 139 | 0 | 268 | 268 |
| 2322-542-P0004-50240 | LANDSCAPING - EMPLOYEE ASST PROGR | 12 | 14 | 11 | 14 | 0 | 0 |
| 2322-542-P0004-50250 | LANDSCAPING - WORKERS COMP INSUR | 1,207 | 1,132 | 1,049 | 1,049 | 1,219 | 1,219 |
| 2322-542-P0004-50270 | LANDSCAPING - TERM LIFE INSUR | 73 | 71 | 81 | 82 | 85 | 85 |
| 2322-542-P0004-50300 | LANDSCAPING - PERS CONTRIBUTIONS | 6,095 | 7,269 | 7,044 | 7,315 | 8,454 | 8,454 |
| 2322-542-P0004-50320 | LANDSCAPING - FT DEFER COMP | 872 | 1,000 | 946 | 985 | 1,076 | 1,076 |
| 2322-542-P0004-50400 | LANDSCAPING - MEDICARE | 622 | 712 | 698 | 720 | 769 | 769 |
| 2322-542-P0004-50500 | LANDSCAPING - AUTO ALLOWANCE | 257 | 253 | 244 | 255 | 253 | 253 |
| 2322-542-P0004-50510 | LANDSCAPING - CELLULAR PHONES/ALLOW | 67 | 66 | 64 | 67 | 66 | 66 |
| 2322-542-P0004-51000 | LANDSCAPING - CONTRACTUAL SVC | 19,005 | 11,938 | 0 | 11,938 | 1,500 | 1,500 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ARBORIST | | 0.00 | 0.00 | | | 1,500 |
| 2322-542-P0004-51080 | LANDSCAPING - ADM/COLLECT SVC FEES | 1,857 | 1,775 | 1,964 | 1,775 | 1,775 | 1,775 |
| 2322-542-P0004-53000 | LANDSCAPING - PROP MAINT SVC | 277,192 | 345,797 | 223,947 | 345,797 | 348,324 | 348,324 |
| BUDGET DETAIL | | | | | | | |
| BUDGET CODE | DESCRIPTION | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | BACKFLOW TESTING REPAIR | | 0.00 | 0.00 | | | 7,000 |
| ADOPTED | FENCE REPAIRS | | 0.00 | 0.00 | | | 15,000 |
| ADOPTED | GENERAL REPAIRS | | 0.00 | 0.00 | | | 7,500 |
| ADOPTED | LANDSCAPE CONTRACT | | 0.00 | 0.00 | | | 207,324 |
| ADOPTED | PEST MANAGEMENT PROGRAM | | 0.00 | 0.00 | | | 1,500 |
| ADOPTED | TRAIL MAINTENANCE | | 0.00 | 0.00 | | | 70,000 |
| ADOPTED | TREE TRIMMING | | 0.00 | 0.00 | | | 25,000 |

## Budget Worksheet

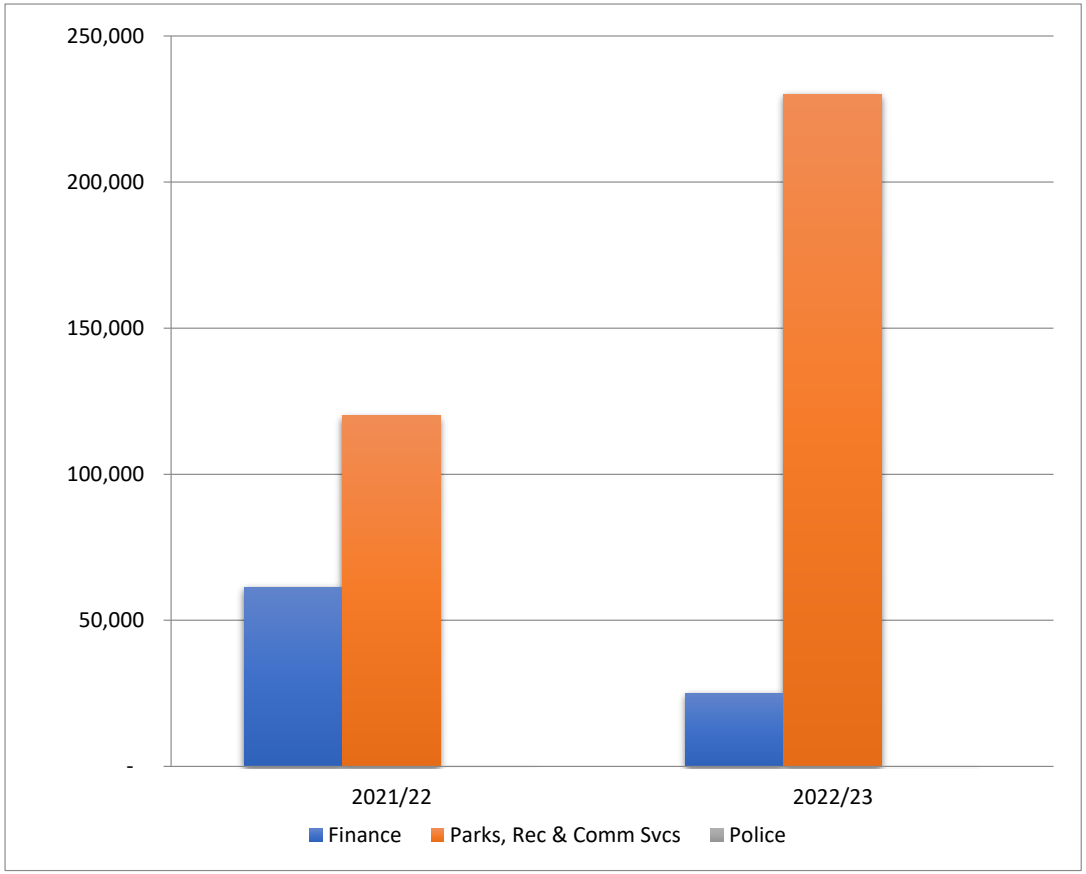
| Division: 542 - Lighting/Landscaping Districts | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | 2021-2022 CY Estimate | Defined Budgets 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| ADOPTED | TREE/SHRUB IMPROVEMENTS | | | 0.00 | 0.00 | | | 15,000 |
| 2322-542-P0004-54010 | LANDSCAPING - ELECTRICITY | | 2,428 | 4,000 | 2,292 | 4,000 | 4,000 | 4,000 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ELECTRICITY | | | 0.00 | 0.00 | | | 4,000 |
| 2322-542-P0004-54030 | LANDSCAPING - WATER & SEWAGE | | 236,485 | 250,000 | 133,698 | 250,000 | 262,500 | 262,500 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | WATER | | | 0.00 | 0.00 | | | 262,500 |
| 2322-542-P0004-56100 | LANDSCAPING - COST PLAN CHRG | | 129,147 | 127,985 | 0 | 127,985 | 124,385 | 124,385 |
| | **Fund: 2322 - MOORPARK HIGHLANDS Total:** | | **737,273** | **845,272** | **430,668** | **845,705** | **818,412** | **818,412** |
| **Fund: 2415 - GAS TAX** | | | | | | | | |
| 2415-542-00000-59010 | LLAMD - TFER TO OTH FUNDS | | 60,286 | 85,005 | 0 | 74,817 | 112,010 | 112,010 |
| | **Fund: 2415 - GAS TAX Total:** | | **60,286** | **85,005** | **0** | **74,817** | **112,010** | **112,010** |
| **Fund: 3004 - SPECIAL PROJECTS** | | | | | | | | |
| 3004-542-M0045-55500 | PRINCETON/CMP PL DR LSCAPE-IMPROV OTHER THAN BLDG | | 0 | 0 | 0 | 0 | 1,000,000 | 1,000,000 |
| | **Fund: 3004 - SPECIAL PROJECTS Total:** | | **0** | **0** | **0** | **0** | **1,000,000** | **1,000,000** |
| **Fund: 3009 - VEHICLE REPLACEMENT FUND** | | | | | | | | |
| 3009-542-00000-55020 | VEH RPLC - LMD VEHICLES | | 0 | 35,000 | 0 | 35,000 | 0 | 0 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | NEW VEHICLE FOR LMD | PURCHASE A REPLACEMENT VEHICLE FOR VEHICLE NO. 28 2000 DODGE WITH 125,000 MILES. PURCHASE TO INCLUDE: VEHICLE ,EMERGENCY LIGHTS, AND 2-WAY RADIO INSTALLATION. | | | | | | |
| | **Fund: 3009 - VEHICLE REPLACEMENT FUND Total:** | | **0** | **35,000** | **0** | **35,000** | **0** | **0** |
| | **Division: 542 - Lighting/Landscaping Districts Total:** | | **2,331,629** | **3,575,544** | **1,437,416** | **2,986,639** | **4,921,684** | **4,921,684** |
| | **Report Total:** | | **2,331,629** | **3,575,544** | **1,437,416** | **2,986,639** | **4,921,684** | **4,921,684** |

# Fiscal Year 2022/23

# Capital Acquisition

# Expense History
# Capital Acquisitions

| Capital Acquisition | 2021/22 Estimated | 2022/23 Adopted |
|---|---|---|
| Finance | 61,338 | 25,000 |
| Parks, Rec & Comm Svcs | 120,000 | 230,000 |
| Police | - | 1 |
| **Total Expenses** | **$181,338** | **$255,001** |



## Budget Worksheet

| Project: 00000 - UNALLOCATED | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| **Project: 00000 - UNALLOCATED** | | | | | | | | |
| 1000-151-00000-55000 | FIN - MACHINE&EQUIP | | 1,001 | 41,338 | 9,569 | 41,338 | 5,000 | 5,000 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | ENERGOV | | | 0.00 | 0.00 | | | 5,000 |
| 1000-311-00000-55000 | ST MAINT - MACHINE&EQUIP | | 0 | 0 | 0 | 0 | 0 | 0 |
| 1000-411-00000-55000 | AAC - MACHINE&EQUIP | | 0 | 0 | 0 | 0 | 0 | 0 |
| 2004-171-00000-55000 | LIBR FAC - MACHINE&EQUIP | | 0 | 25,000 | 0 | 25,000 | 25,000 | 25,000 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | HVAC REPLACEMENT (REBUDGETED) | | | 0.00 | 0.00 | | | 25,000 |
| 2007-511-00000-55000 | ARTS - MACHINE&EQUIP | | 0 | 0 | 0 | 0 | 150,000 | 150,000 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | PORTABLE STAGE EQUIPMENT | | | 0.00 | 0.00 | | | 150,000 |
| 3003-411-00000-55000 | AAC - MACHINE&EQUIP | | 0 | 5,000 | 0 | 5,000 | 0 | 0 |
| 3003-541-00000-55020 | PARKS - VEHICLES | | 0 | 0 | 0 | 0 | 0 | 0 |
| 3008-134-00000-55000 | IT ERP - MACHINE&EQUIPMENT | | 16,932 | 20,000 | 2,280 | 20,000 | 20,000 | 20,000 |
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | DUE FY20/21 | STORAGE AREA NETWORK (SAN) REPLACEMENT<br>SERVERS REPLACEMENT - HARDWARE | | | | | | |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | LAN EQUIPMENT SWITCHES & RADIOS | | | 0.00 | 0.00 | | | 10,000 |
| ADOPTED | SERVER UPS SYSTEMS | | | 0.00 | 0.00 | | | 10,000 |
| 3009-171-00000-55020 | VEH RPLC - FACILITIES VEHICLES | | 0 | 35,000 | 0 | 35,000 | 35,000 | 35,000 |
| 3009-542-00000-55020 | VEH RPLC - LMD VEHICLES | | 0 | 35,000 | 0 | 35,000 | 0 | 0 |

## Budget Worksheet

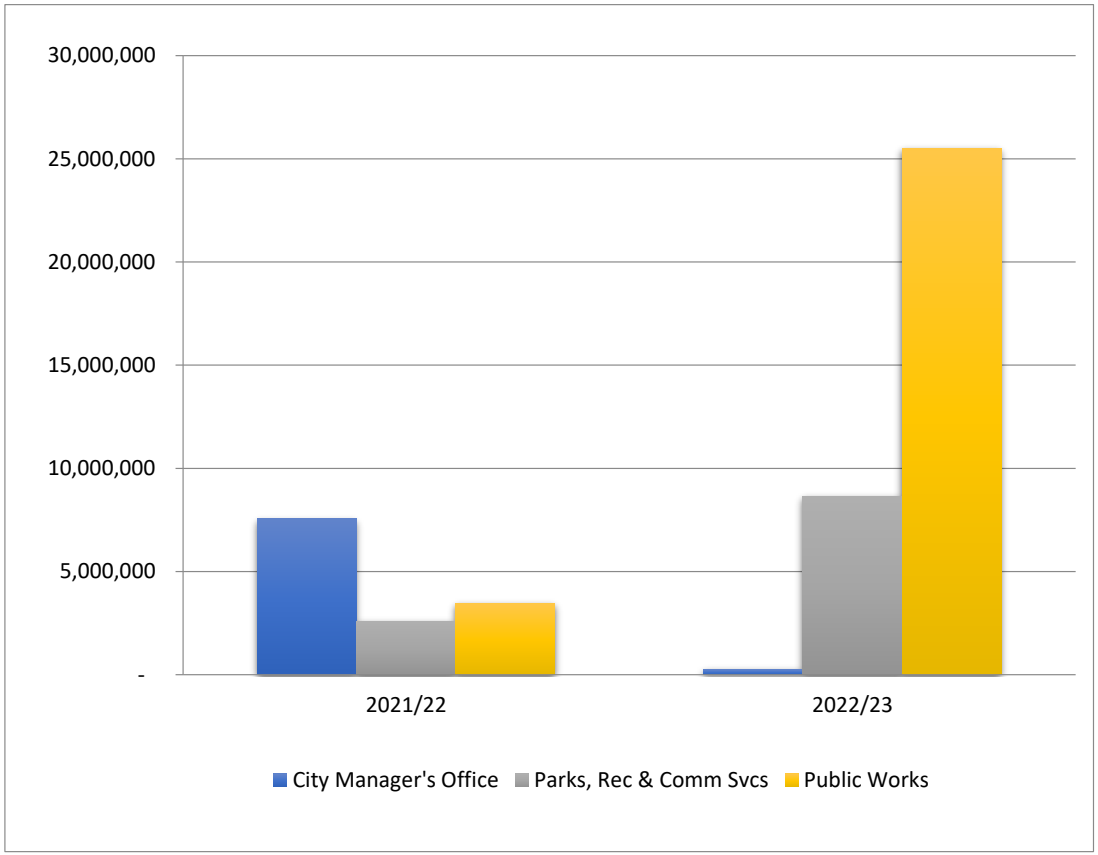
| Project: 00000 - UNALLOCATED | | | 2020-2021 Actual | 2021-2022 Budget | 2021-2022 YTD Actual | Defined Budgets 2021-2022 CY Estimate | 2022-2023 Recommended | 2022-2023 Adopted |
|---|---|---|---|---|---|---|---|---|
| BUDGET NOTES | | | | | | | | |
| BUDGET CODE | SUBJECT | DESCRIPTION | | | | | | |
| ADOPTED | NEW VEHICLE FOR LMD | PURCHASE A REPLACEMENT VEHICLE FOR VEHICLE NO. 28 2000 DODGE WITH 125,000 MILES. PURCHASE TO INCLUDE: VEHICLE ,EMERGENCY LIGHTS, AND 2-WAY RADIO INSTALLATION. | | | | | | |
| | **Project: 00000 - UNALLOCATED Total:** | | **17,934** | **161,338** | **11,849** | **161,338** | **235,000** | **235,000** |
| **Project: R0030 - ARROYO VISTA COMMUNITY PARK** | | | | | | | | |
| 3003-541-R0030-55000 | AVCP - MACHINE&EQUP | | 20,165 | 0 | 0 | 0 | 0 | 0 |
| | **Project: R0030 - ARROYO VISTA COMMUNITY PARK Total:** | | **20,165** | **0** | **0** | **0** | **0** | **0** |
| **Project: R0080 - PEACH HILL PARK** | | | | | | | | |
| 3003-541-R0080-55000 | PEACH HILL PK - MACHINE & EQUIP | | 0 | 0 | 0 | 0 | 0 | 0 |
| | **Project: R0080 - PEACH HILL PARK Total:** | | **0** | **0** | **0** | **0** | **0** | **0** |
| **Project: R0090 - MONTE VISTA PARK** | | | | | | | | |
| 2013-541-R0090-55010 | MONTE VISTA PK - FURNISH&FIXTURES | | 0 | 20,000 | 0 | 20,000 | 20,000 | 20,000 |
| BUDGET DETAIL | | | | | | | | |
| BUDGET CODE | DESCRIPTION | | | UNITS | PRICE | | | AMOUNT |
| ADOPTED | LED SOLAR PARKING LOT LIGHTING (3 UNITS) | | | 0.00 | 0.00 | | | 20,000 |
| | **Project: R0090 - MONTE VISTA PARK Total:** | | **0** | **20,000** | **0** | **20,000** | **20,000** | **20,000** |
| **Project: R0111 - TIERRA REJADA PARK** | | | | | | | | |
| 2010-541-R0111-55000 | TIERRA REJA PK - MACHINE&EQUIP | | 6,013 | 0 | 0 | 0 | 0 | 0 |
| 3003-541-R0111-55000 | TIERRA REJA PK - MACHINE & EQUIP | | 0 | 0 | 0 | 0 | 0 | 0 |
| | **Project: R0111 - TIERRA REJADA PARK Total:** | | **6,013** | **0** | **0** | **0** | **0** | **0** |
| **Project: R0170 - MAMMOTH HIGHLANDS PARK** | | | | | | | | |
| 3003-541-R0170-55000 | MAMMOTH HLND PK - MACHINE & EQUIP | | 0 | 0 | 0 | 0 | 0 | 0 |
| | **Project: R0170 - MAMMOTH HIGHLANDS PARK Total:** | | **0** | **0** | **0** | **0** | **0** | **0** |
| | **Report Total:** | | **44,111** | **181,338** | **11,849** | **181,338** | **255,000** | **255,000** |

# Fiscal Year 2022/23

# Capital Improvement Projects

# Expense History
# Capital Improvement Projects

| CIP | 2021/22 Estimated | 2022/23 Adopted |
|---|---|---|
| City Manager's Office | 7,555,965 | 265,770 |
| Parks, Rec & Comm Svcs | 2,597,274 | 8,651,172 |
| Public Works | 3,453,247 | 25,493,414 |
| **Total Expenses** | **$13,606,486** | **$34,410,356** |



CITY OF MOORPARK
FIVE-YEAR CAPITAL IMPROVEMENT PROJECTS SUMMARY
FISCAL YEAR 2022/23 THRU 2026/27

| Project Number | Project Title | Prior Years Actual thru FY20/21 | FY21/22 CY Estimate | FY22/23 Recommended | FY23/24 Projected | FY24/25 Projected | FY25/26 Projected | FY26/27 Projected | Projected Project Cost Thru 26/27 |
|---|---|---|---|---|---|---|---|---|---|
| C0003 | Millard Drain | - | - | 250,000 | - | - | - | 510,000 | 760,000 |
| C0004 | Moorpark Avenue Widening Project | 2,343,217 | - | 101,648 | 370,755 | - | - | - | 2,815,620 |
| C0009 | High Street Improvements | - | - | 1,500,000 | 2,000,000 | - | - | - | 3,500,000 |
| C0012 | New City Hall and Civic Center Complex | 1,515,359 | 288,298 | 96,222 | - | - | - | - | 1,899,880 |
| C0014 | Pedestrian Access Improvements at the Civic Center | 58,270 | - | 232,223 | - | - | - | - | 290,492 |
| C0019 | Central Irrigation System | 366,822 | - | - | - | - | - | - | 366,822 |
| C0020 | Princeton Avenue Improvement | 3,672,890 | 434,368 | 17,868,011 | - | - | - | - | 21,975,270 |
| C0021 | Los Angeles Ave Widening-Spring Rd to Moorpark Ave. | 2,474,956 | 803,000 | 1,722,725 | - | - | - | - | 5,000,681 |
| C0022 | Spring Road Widening | 475,366 | - | 774,568 | - | - | - | - | 1,249,934 |
| C0025 | Route 23 North Alignment | 192,325 | - | - | - | - | - | - | 192,325 |
| C0027 | Underground Utility District No. 2 | 240 | - | - | - | - | - | 1,710,000 | 1,710,240 |
| C0030 | Los Angeles Avenue Widening at Shasta Avenue | 1,678,147 | - | 10,000 | - | - | - | - | 1,688,147 |
| C0031 | North Hills Parkway | 1,973,838 | - | - | - | - | - | - | 1,973,838 |
| C0032 | Metrolink North Parking Lot Expansion | 124,939 | 1,648,666 | 412,166 | - | - | - | - | 2,185,771 |
| C0033 | Los Angeles Avenue Undergrounding | 26,694 | - | 441,307 | - | - | - | - | 468,001 |
| C0035 | Arroyo Drive Overlay | 656 | 85,856 | 450,488 | - | - | - | - | 537,000 |
| C0037 | Arroyo Drive Bike/Ped Project | 13,144 | 145,000 | 871,856 | - | - | - | - | 1,030,000 |
| C0042 | Arroyo Vista Recreation Center Facility Expansion | - | - | 150,000 | - | - | - | - | 150,000 |
| C0047 | AVCP Storage Facility | - | - | 80,000 | - | - | - | - | 80,000 |
| C0048 | Arroyo Vista Recreation Center Gym Expansion Project | - | - | - | 2,450,000 | - | - | - | 2,450,000 |
| C0050 | Streetlights Acquisition and Retrofit | 1,979,927 | 72,624 | - | - | - | - | - | 2,052,550 |
| C0052 | North Train Station Public Art | - | 2,250 | 197,750 | - | - | - | - | 200,000 |
| C0053 | Championship Drive Sidewa k and Trail Improvements | - | - | 295,000 | - | - | - | - | 295,000 |
| C0056 | New Moorpark City L brary | 186,005 | 1,649,734 | 2,051,060 | 18,000,000 | - | - | - | 21,886,798 |
| C0060 | Traffic Signal Improvements at Spring (Charles & Second) | - | - | - | - | - | - | - | - |
| C0061 | Arroyo Simi Trail Plan | - | - | 120,000 | - | 850,000 | - | - | 970,000 |
| C0062 | 80 Acre Parcel Trail Project | 29,704 | 23,278 | - | - | - | - | - | 52,981 |
| C0063 | Inclusive Playground at Tierra Rejada Park | 116,994 | 18,196 | 1,764,810 | - | - | - | - | 1,900,000 |
| C0064 | Replace Play Equipment at Community Center Park | - | - | 215,000 | - | - | - | - | 215,000 |
| C0065 | City Entry Monument Signage | - | 156,275 | - | - | - | - | - | 156,275 |
| C0066 | Campus Park Playground Upgrades | - | - | 460,000 | - | - | - | - | 460,000 |
| C0067 | Replace Play Equpment at Glenwood Park | - | - | 250,000 | - | - | - | - | 250,000 |
| C0068 | High Street Arts Center Roofing Replacement | - | 251,275 | - | - | - | - | - | 251,275 |
| C0070 | City Hall at 323 Science Drive | - | 7,267,666 | 169,548 | - | - | - | - | 7,437,214 |
| C0071 | Lease SCE Property Adjacent to AVCP | - | - | 65,000 | - | 1,935,000 | - | - | 2,000,000 |
| C0072 | Additional Softball Fencing at Mountain Meadows Park | - | - | 50,000 | - | - | - | - | 50,000 |
| M0002 | ADA Improvements | 38,702 | - | 186,299 | - | - | - | - | 225,000 |
| M0024 | Arroyo Vista Recreation Center HVAC Replacement | 49,005 | 406,913 | 55,132 | - | - | - | - | 511,050 |
| M0025 | Arroyo Vista Recreation Center Kitchen Remodel | - | - | 300,000 | - | - | - | - | 300,000 |
| M0029 | Sidewalk Reconstruction Project | - | - | 50,000 | - | - | - | - | 50,000 |
| M0033 | Traffic Signal Cabinet Upgrades | 65,468 | - | 73,222 | - | - | - | - | 138,690 |
| M0040 | Los Angeles Avenue Traffic Signals/Fiber Optic Upgrade | 14,345 | - | 935,655 | - | - | - | - | 950,000 |
| M0044 | Park & Facility Pavement Rehabilitation | - | - | 448,900 | - | - | - | - | 448,900 |
| M0045 | Princeton Ave/Campus Park Dr Landscape Renovation | - | - | 1,085,000 | - | - | - | - | 1,085,000 |
| M0046 | Los Angeles Ave Landscape Renovation | - | - | 545,000 | - | - | - | - | 545,000 |
| M0050 | Sidewalk Rehabilitation RDA Project Area | - | 263,324 | - | - | - | - | - | 263,324 |
| M0052 | Moorpark Highlands Slope Naturalization | 10,047 | 33,816 | - | - | - | - | - | 43,862 |

CITY OF MOORPARK
FIVE-YEAR CAPITAL IMPROVEMENT PROJECTS SUMMARY
FISCAL YEAR 2022/23 THRU 2026/27

| Project Number | Project Title | Prior Years Actual thru FY20/21 | FY21/22 CY Estimate | FY22/23 Recommended | FY23/24 Projected | FY24/25 Projected | FY25/26 Projected | FY26/27 Projected | Projected Project Cost Thru 26/27 |
|---|---|---|---|---|---|---|---|---|---|
| M0053 | Replace Skate Park Fencing at Poindexter Park | - | - | 100,000 | - | - | - | - | 100,000 |
| P0011 | Bus Shelter and Other Bus Stop Amenities | 25,850 | - | 31,768 | - | - | - | - | 57,618 |
| R0030 | Arroyo Vista Community Park EV Charger | - | 55,538 | - | - | - | - | - | 55,538 |
| | Arroyo Drive Railroad Crossing Improvements | - | - | - | - | - | 1,000,000 | - | 1,000,000 |
| | Drainage Masterplan Update | - | - | - | 150,000 | - | - | - | 150,000 |
| | Shasta Drain | - | - | - | - | - | - | 800,000 | 800,000 |
| | AVCP Water Spray Attraction | - | - | - | - | 665,000 | - | - | 665,000 |
| | Replace Playground Equipment at Magnolia Park | - | - | - | - | 175,000 | - | - | 175,000 |
| | Replace Playground Equipment at Mountain Meadow Park | - | - | - | - | 225,000 | - | - | 225,000 |
| | Replace Playground Equipment at Peach Hill Park | - | - | - | 135,000 | - | - | - | 135,000 |
| | Replace Playground Equipment at Tierra Rejada Park | - | - | - | 400,000 | - | - | - | 400,000 |
| | Replace Playground Equipment at Villa Campesina Park | - | - | - | 250,000 | - | - | - | 250,000 |
| | Replace Playground Equipment at Virginia Colony Park | - | - | - | - | 200,000 | - | - | 200,000 |
| | Disc Golf Course | - | - | - | 150,000 | - | - | - | 150,000 |
| | **Total** | **17,432,909** | **13,606,076** | **34,410,357** | **23,905,755** | **4,050,000** | **1,000,000** | **3,020,000** | **97,425,097** |

* FY22/23 Budget includes FY21/22 Estimated Carryover Amount ($30,365,733) and FY22/23 Appropriation Amount ($4,044,624).

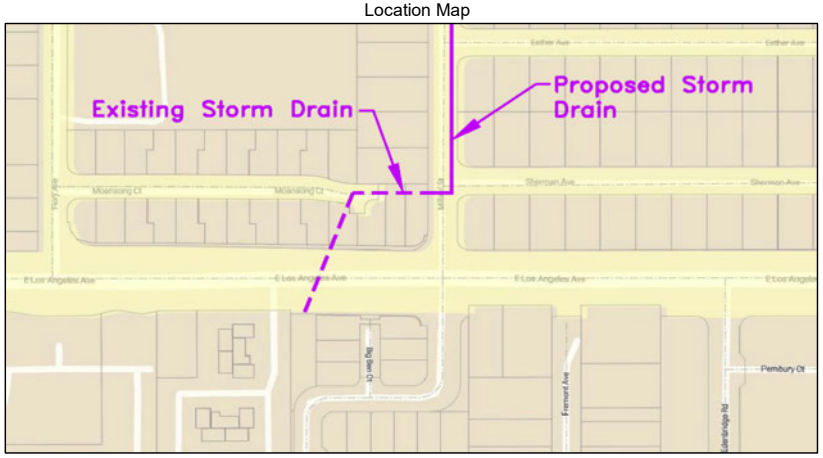
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **C0003** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Millard Drain** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

Construction of storm drainage infrastructure improvements to serve the residential area north of the intersection of Los Angeles Avenue and Millard Street. No funding source has been identified for this project. The full scope and cost of this project has not been determined.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 3005-311-C0003-55300 | Capital - Professional Services | | $ 250,000 | | | | | | **$ 250,000** |
| TBD-55200 | Infrastructures | | | | | | | $ 460,000 | **$ 460,000** |
| TBD-55300 | Capital - Professional Services | | | | | | | $ 50,000 | **$ 50,000** |
| | | | | | | | | | |
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| | | | | | | | | | |
| **Project TOTAL** | | | **$ 250,000** | | | | | **$ 510,000** | **$ 760,000** |
| **Funding Source(s):** | | | | | | | | | |
| REMAINING BOND PROCEEDS - Fund 3005 | | | $ 250,000 | | | | | | **$ 250,000** |
| TBD - Fund TBD | | | | | | | | $ 510,000 | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| **TOTAL** | | | **$ 250,000** | | | | | **$ 510,000** | **$ 760,000** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **C0004** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Moorpark Widening Project** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

Widening of Moorpark Avenue to add a southbound lane along the west side from Casey Road to Third Street. Includes street realignment at First Street and Poindexter Avenue (Prior Project 8057) and rail crossing improvements (Prior Project 8038). Prior year appropriations for those projects have been returned to funding sources. Prior to commencing work on this project, the General Plan and Circulation Element must be updated to identify the second southbound lane. Therefore, funding has been moved to Future Years.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2002-311-C0004-55100 | Land Acquisition | $ 1,268,352 | $ 101,648 | | | | | | **$ 1,370,000** |
| 2002-311-C0004-55300 | Capital - Professional Services | $ 134,245 | | | $ 370,755 | | | | **$ 505,000** |
| 2014-311-C0004-55200 | Infrastructures | $ 156,708 | | | | | | | **$ 156,708** |
| 2111-311-C0004-55100 | Land Acquisition | $ 632,737 | | | | | | | **$ 632,737** |
| 2111-311-C0004-55210 | Bldg & Struct Acq | $ 22,500 | | | | | | | **$ 22,500** |
| 2111-311-C0004-55300 | Capital - Professional Services | $ 128,675 | | | | | | | **$ 128,675** |
| | | | | | | | | | |
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| | | | | | | | | | |
| | | | | | | | | | |
| **Project TOTAL** | | **$ 2,343,217** | **$ 101,648** | | **$ 370,755** | | | | **$ 2,815,620** |
| **Funding Source(s):** | | | | | | | | | |
| CITY-WIDE TRAFFIC MITIGAT - Fund 2002 | | $ 1,402,597 | $ 101,648 | | $ 370,755 | | | | **$ 1,875,000** |
| LOS ANGELES A.O.C. - Fund 2014 | | $ 156,708 | | | | | | | **$ 156,708** |
| ENDOWMENT FUND - Fund 2111 | | $ 783,912 | | | | | | | **$ 783,912** |
| | | | | | | | | | |
| | | | | | | | | | |
| **TOTAL** | | **$ 2,343,217** | **$ 101,648** | | **$ 370,755** | | | | **$ 2,815,620** |

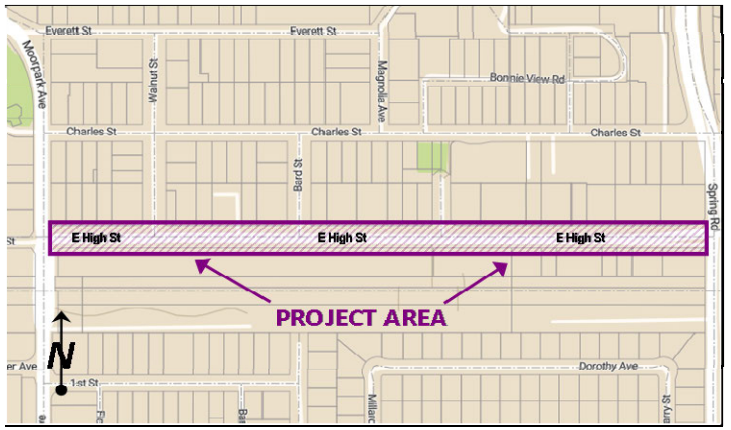
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **C0009** | **Council Goals and Objectives:** | **3.15** |
| **Project Title:** | **High Street Improvements** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

Improve sidewalks on High Street to include traffic calming devices and street parking improvements. Install new site furnishings.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 3005-311-C0009-55200 | Infrastructures | | $ 1,420,000 | | | | | | **$ 1,420,000** |
| 3005-311-C0009-55300 | Capital - Professional Services | | $ 80,000 | | | | | | **$ 80,000** |
| TBD-55200 | Infrastructures | | | | $ 1,830,000 | | | | **$ 1,830,000** |
| TBD-55300 | Capital - Professional Services | | | | $ 170,000 | | | | **$ 170,000** |
| | | | | | | | | | |
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| | | | | | | | | | |
| **Project TOTAL** | | | **$ 1,500,000** | | **$ 2,000,000** | | | | **$ 3,500,000** |
| **Funding Source(s):** | | | | | | | | | |
| REMAINING BOND PROCEEDS - Fund 3005 | | | $ 1,500,000 | | | | | | **$ 1,500,000** |
| TBD - Fund TBD | | | | | $ 2,000,000 | | | | **$ 2,000,000** |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| **TOTAL** | | | **$ 1,500,000** | | **$ 2,000,000** | | | | **$ 3,500,000** |

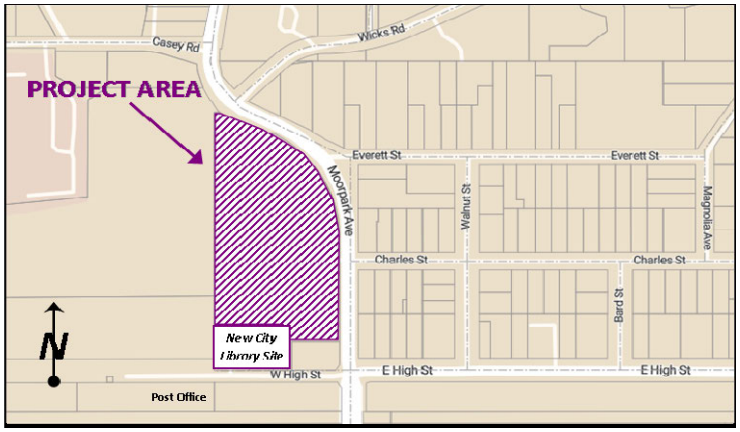
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | |
|---|---|---|
| **Project Number:** | **C0012** | **Council Goals and Objectives:** **N/A** |
| **Project Title:** | **New City Hall and Civic Center Complex** | |
| **Department:** | **Parks, Recreation & Community Services** | |

**Project Description:**

Acquisition of property and design and construction of a city hall and civic center complex on the northwest corner of Moorpark Avenue and High Street. Request is for design expenses. Balance of funds to be used in future years for engineering, construction, and associated administrative expenses.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2018-120-C0012-55300 | Capital - Professional Services | $ 343,172 | | | | | | | **$ 343,172** |
| 2111-611-C0012-55100 | Land Acquisition | $ 352,645 | | | | | | | **$ 352,645** |
| 3001-120-C0012-55100 | Land Acquisition | $ 2,700 | | | | | | | **$ 2,700** |
| 3001-120-C0012-55210 | Bldg & Struct Acq | $ 96,138 | $ 83,330 | | | | | | **$ 179,468** |
| 3001-120-C0012-55300 | Capital - Professional Services | $ 1,009,003 | $ 12,893 | | | | | | **$ 1,021,896** |
| | | | | | | | | | |
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| | | | | | | | | | |
| **Project TOTAL** | | **$ 1,803,658** | **$ 96,222** | | | | | | **$ 1,899,880** |
| **Funding Source(s):** | | | | | | | | | |
| ENDOWMENT FUND - Fund 2018 | | $ 343,172 | | | | | | | **$ 343,172** |
| RDA OPERATING FUND (INACTIVE) - Fund 2111 | | $ 352,645 | | | | | | | **$ 352,645** |
| CITY HALL IMPROVEMENT FUND - Fund 3001 | | $ 1,107,841 | $ 96,222 | | | | | | **$ 1,204,064** |
| | | | | | | | | | |
| | | | | | | | | | |
| **TOTAL** | | **$ 1,803,658** | **$ 96,222** | | | | | | **$ 1,899,880** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

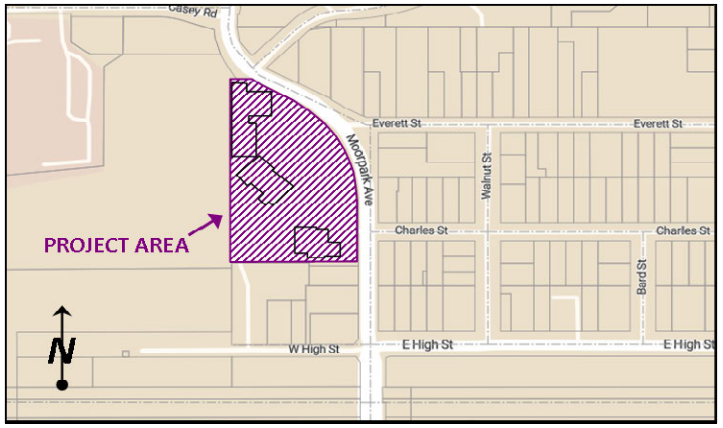
| | | | |
|---|---|---|---|
| **Project Number:** | **C0014** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Pedestrian Access Improvements at the Civic Center** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Create ADA accessible pedestrian access from Moorpark Avenue through the Civic Center including an improved bus turnout.

Estimated carryover reflects a reduction of $341,984 of TSM Fund (2001) and removal of $20,000 in TDA 8c (2414) to bring expenditures down to local 50% match requirement of Article 3 Fund (2411).

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2001-171-C0014-55300 | Capital - Professional Services | $ 34,593 | $ 4,371 | | | | | | **$ 38,964** |
| 2001-171-C0014-55500 | Improvements Other Than Bldgs | $ 4,562 | $ 111,740 | | | | | | **$ 116,302** |
| 2411-171-C0014-55300 | Capital - Professional Services | $ 19,115 | $ 4,371 | | | | | | **$ 23,486** |
| 2411-171-C0014-55500 | Improvements Other Than Bldgs | | $ 111,740 | | | | | | **$ 111,740** |
| | | | | | | | | | |
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| **Project TOTAL** | | **$ 58,270** | **$ 232,222** | | | | | | **$ 290,492** |
| **Funding Source(s):** | | | | | | | | | |
| TRAFFIC SYSTM MGMT FUND - Fund 2001 | | $ 39,155 | $ 116,111 | | | | | | **$ 155,266** |
| LOCAL TDA ARTICLE 3 - Fund 2411 | | $ 19,115 | $ 116,111 | | | | | | **$ 135,226** |
| | | | | | | | | | |
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| | | | | | | | | | |
| **TOTAL** | | **$ 58,270** | **$ 232,222** | | | | | | **$ 290,492** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

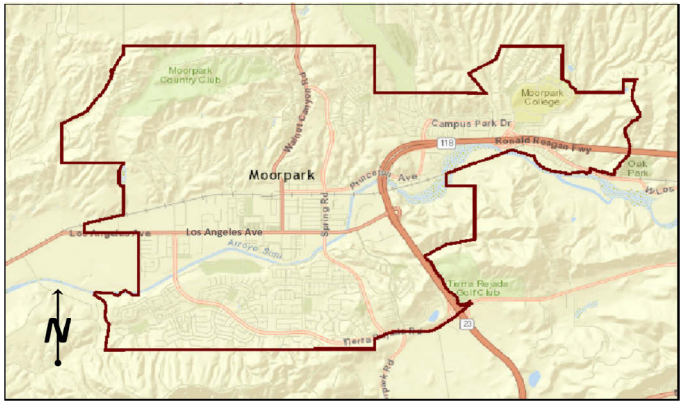
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|---|---|---|---|
| **Project Number:** | **C0019** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Central Irrigation System** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Phase 1 Completed: Intstallation at Peach Hill Park, Mammoth Highlands Park, Lighting & Maintenance Assessment Districts: Zone 2 (Steeple Hill), Zone 5 (Pheasant Run), Zone 10 (Mountain Meadows), Zone 12 (Carlsberg), Zone 15 (Toll Brothers), and Zone 22 (Pardee Homes) accounted for under Capital Outlay Account 55000: $293,519
Phase 2: Installation of controllers, flow sensors and master valves at Arroyo Vista Community and Miller Parks. ($74,362)

Project Completed

Location Map
Various Locations Citywide




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 1000-541-C0019-55500 | Improvements Other Than Bldgs | $ 73,303 | | | | | | | **$ 73,303** |
| 1000-542-C0019-55000 | Machine & Equipments | $ 71,599 | | | | | | | **$ 71,599** |
| 2302-542-C0019-55000 | Machine & Equipments | $ 33,111 | | | | | | | **$ 33,111** |
| 2312-542-C0019-55000 | Machine & Equipments | $ 34,466 | | | | | | | **$ 34,466** |
| 2315-542-C0019-55000 | Machine & Equipments | $ 61,937 | | | | | | | **$ 61,937** |
| 2322-542-C0019-55000 | Machine & Equipments | $ 92,406 | | | | | | | **$ 92,406** |
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| **Project TOTAL** | | **$ 366,822** | | | | | | | **$ 366,822** |
| **Funding Source(s):** | | | | | | | | | |
| GENERAL FUND - Fund 1000 | | $ 144,902 | | | | | | | **$ 144,902** |
| 84-2 STEEPLE HILL T2865 - Fund 2302 | | $ 33,111 | | | | | | | **$ 33,111** |
| 84-2 CARLSBERG - Fund 2312 | | $ 34,466 | | | | | | | **$ 34,466** |
| COUNTRY CLUB ESTATES - Fund 2315 | | $ 61,937 | | | | | | | **$ 61,937** |
| MOORPARK HIGHLANDS - Fund 2322 | | $ 92,406 | | | | | | | **$ 92,406** |
| **TOTAL** | | **$ 366,822** | | | | | | | **$ 366,822** |

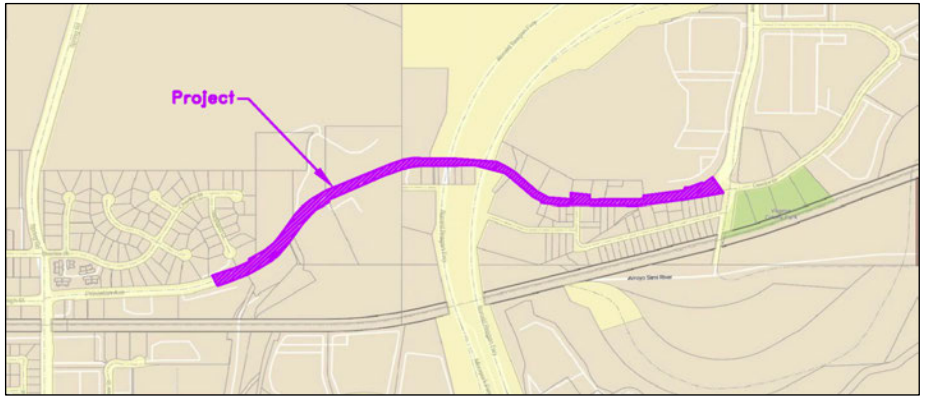
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **C0020** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Princeton Avenue Improvement** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

Road widening, realignment, and reconstruction of Princeton Avenue, from a point east of Spring Road to South Condor Drive. In FY 2009/10, the City was awarded a Bicycle Transportation Account (BTA) in the amount of $206,000 and a Highway Safety Improvement Program (HSIP) in he amount of $900,000. In 2018, VCTC reprogrammed $200,000 in Federal STP-L funds to the project, increasing Federal funds to $1.1 million. In 2022, the City added $456,976 in Federal Highway Infrastructure Program (HIP) funds and $450,000 in reimbursement revenue from Ventura County Waterworks District No. 1

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2014-311-C0020-55100 | Land Acquisition | $ 2,243,159 | $ 643 | | | | | | **$ 2,243,802** |
| 2014-311-C0020-55200 | Infrastructures | $ 53,594 | $ 7,280,524 | | | | | | **$ 7,334,118** |
| 2014-311-C0020-55210 | Bldg & Struct Acq | $ 52,310 | $ 601 | | | | | | **$ 52,911** |
| 2014-311-C0020-55300 | Capital - Professional Services | $ 1,506,457 | $ 3,224 | | | | | | **$ 1,509,681** |
| 2409-311-C0020-55200 | Infrastructures | | $ 1,744,220 | | | | | | **$ 1,744,220** |
| 2415-311-C0020-55100 | Land Acquisition | $ 1,739 | | | | | | | **$ 1,739** |
| 2416-311-C0020-55200 | Infrastructures | | $ 600,000 | | | | | | **$ 600,000** |
| 1000-311-C0020-55200 | Infrastructures | | $ 450,000 | | | | | | **$ 450,000** |
| 2002-311-C0020-55200 | Infrastructures | | $ 527,565 | | | | | | **$ 527,565** |
| 2002-311-C0020-55300 | Capital - Professional Services | | $ 1,822,435 | | | | | | **$ 1,822,435** |
| 2800-311-C0020-55200 | Infrastructures | $ 250,000 | $ 5,438,798 | | | | | | **$ 5,688,798** |
| **Project TOTAL** | | **$ 4,107,259** | **$ 17,868,011** | | | | | | **$ 21,975,270** |
| | | | | | | | | | |
| **Funding Source(s):** | | | | | | | | | |
| LOS ANGELES A.O.C. - Fund 2014 | | $ 3,855,520 | $ 7,284,993 | | | | | | **$ 11,140,512** |
| FEDERAL & STATE GRANTS - Fund 2409 | | | $ 1,744,220 | | | | | | **$ 1,744,220** |
| GAS TAX - Fund 2415 | | $ 1,739 | | | | | | | **$ 1,739** |
| ROAD MAINT & REHAB - Fund 2416 | | | $ 600,000 | | | | | | **$ 600,000** |
| GENERAL FUND - Fund 1000 | | | $ 450,000 | | | | | | **$ 450,000** |
| CITY-WIDE TRAFFIC MITIGAT - Fund 2002 | | | $ 2,350,000 | | | | | | **$ 2,350,000** |
| PROP 1B-SAFETY & SECURITY - Fund 2800 | | $ 250,000 | $ 5,438,798 | | | | | | **$ 5,688,798** |
| **TOTAL** | | **$ 4,107,259** | **$ 17,868,011** | | | | | | **$ 21,975,270** |

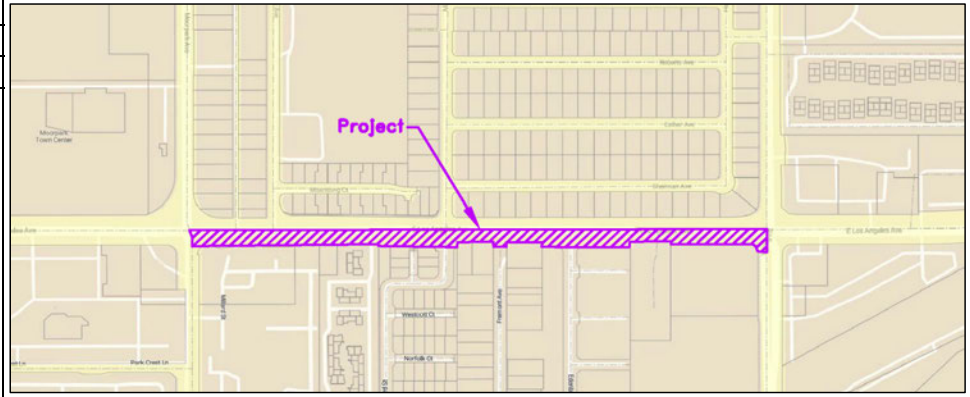
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **C0021** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Los Angeles Avenue Widening - Spring Road to Moorpark Avenue** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

Street widening and improvements for additional vehicle travel lanes, an emergency lane, curb and gutter, and sidewalk along the south side of Los Angeles Avenue, from Moorpark Avenue to Spring Road. Project scope of work will also include storm drainage infrastructure improvements along the south side of Los Angeles Avenue and installation of a traffic signal at the intersection of Millard Street/Los Angeles Avenue.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2014-311-C0021-55100 | Land Acquisition | $ 2,358,112 | $ 7,000 | | | | | | **$ 2,365,112** |
| 2014-311-C0021-55200 | Infrastructures | $ 29,395 | $ 418,033 | | | | | | **$ 447,428** |
| 2014-311-C0021-55210 | Bldg & Struct Acq | $ 46,196 | | | | | | | **$ 46,196** |
| 2014-311-C0021-55300 | Capital - Professional Services | $ 844,253 | $ 500,922 | | | | | | **$ 1,345,175** |
| 2401-311-C0021-55200 | Infrastructures | | $ 796,770 | | | | | | **$ 796,770** |
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| **Project TOTAL** | | **$ 3,277,956** | **$ 1,722,725** | | | | | | **$ 5,000,681** |
| **Funding Source(s):** | | | | | | | | | |
| LOS ANGELES A.O.C. - Fund 2014 | | $ 3,277,956 | $ 925,955 | | | | | | **$ 4,203,911** |
| TEA 21 FEDERAL GRANTS - Fund 2401 | | | $ 796,770 | | | | | | **$ 796,770** |
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| **TOTAL** | | **$ 3,277,956** | **$ 1,722,725** | | | | | | **$ 5,000,681** |

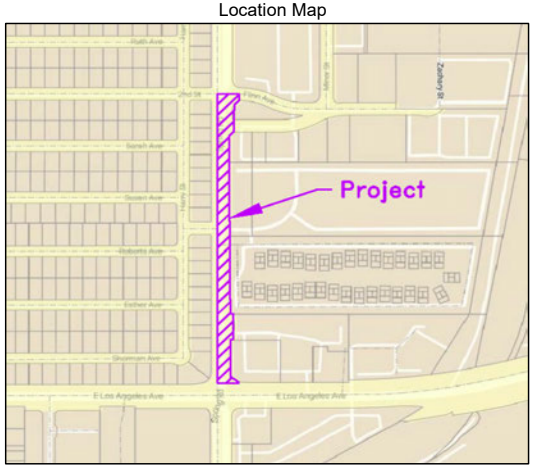
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **C0022** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Spring Road Widening** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

Widening of the east side of Spring Road, from Los Angeles Avenue to Flinn Avenue. Widening improvements will also require relocation of the traffic signal pole at the NE corner of Los Angeles Avenue and Spring Road.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2014-311-C0022-55100 | Land Acquisition | $ 278,621 | $ 81,314 | | | | | | **$ 359,935** |
| 2014-311-C0022-55200 | Infrastructures | $ 44,380 | $ 625,620 | | | | | | **$ 670,000** |
| 2014-311-C0022-55300 | Capital - Professional Services | $ 152,365 | $ 67,635 | | | | | | **$ 219,999** |
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| **Project TOTAL** | | **$ 475,366** | **$ 774,568** | | | | | | **$ 1,249,934** |
| **Funding Source(s):** | | | | | | | | | |
| LOS ANGELES A.O.C. - Fund 2014 | | $ 475,366 | $ 774,568 | | | | | | **$ 1,249,934** |
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| **TOTAL** | | **$ 475,366** | **$ 774,568** | | | | | | **$ 1,249,934** |

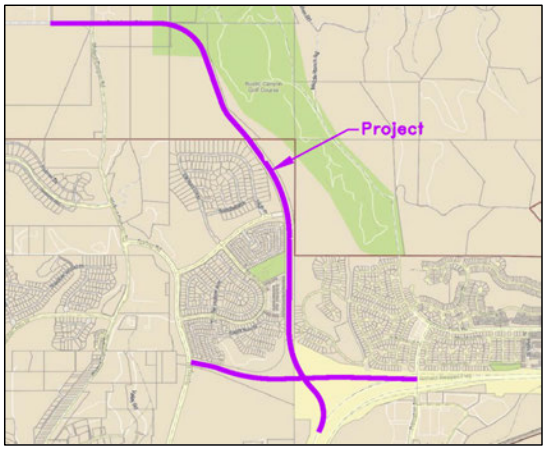
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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|---|---|---|---|
| **Project Number:** | **C0025** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Route 23 North Alignment** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

Design and construction of a roadway north of Princeton Avenue to connect to Broadway Road. Initial costs are for the development of conceptual design plans. Note, 50% of the design and engineering costs will be funded through the North Hills Parkway Project (C0031). The projected construction cost estimate is $85 million.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2002-311-C0025-55300 | Capital - Professional Services | $ 192,325 | | | | | | | **$ 192,325** |
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| **Project TOTAL** | | **$ 192,325** | | | | | | | **$ 192,325** |
| **Funding Source(s):** | | | | | | | | | |
| CITY-WIDE TRAFFIC MITIGAT - Fund 2002 | | $ 192,325 | | | | | | | **$ 192,325** |
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| **TOTAL** | | **$ 192,325** | | | | | | | **$ 192,325** |

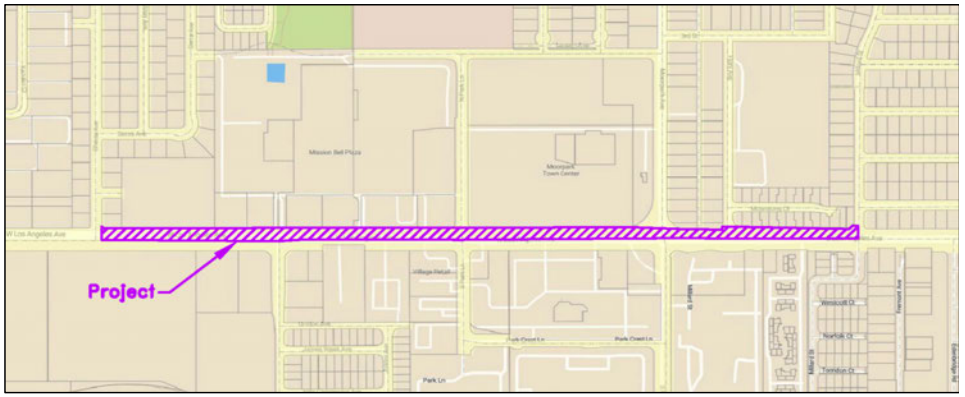
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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|---|---|---|---|
| **Project Number:** | **C0027** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Underground Utility District No. 2** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

Establishment and implementation of an underground utility district along Los Angeles Avenue, between Shasta Avenue and Millard Street, to underground high voltage overhead transmission lines and remove all poles and overhead wires. SCE Rule 20A monies in the approximate amount of $400,000 are not included in the budget figures shown below.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2014-311-C0027-55200 | Infrastructures | $ 240 | | | | | | $ 1,710,000 | **$ 1,710,240** |
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| **Project TOTAL** | | **$ 240** | | | | | | **$ 1,710,000** | **$ 1,710,240** |
| **Funding Source(s):** | | | | | | | | | |
| LOS ANGELES A.O.C. - Fund 2014 | | $ 240 | | | | | | $ 1,710,000 | **$ 1,710,240** |
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| **TOTAL** | | **$ 240** | | | | | | **$ 1,710,000** | **$ 1,710,240** |

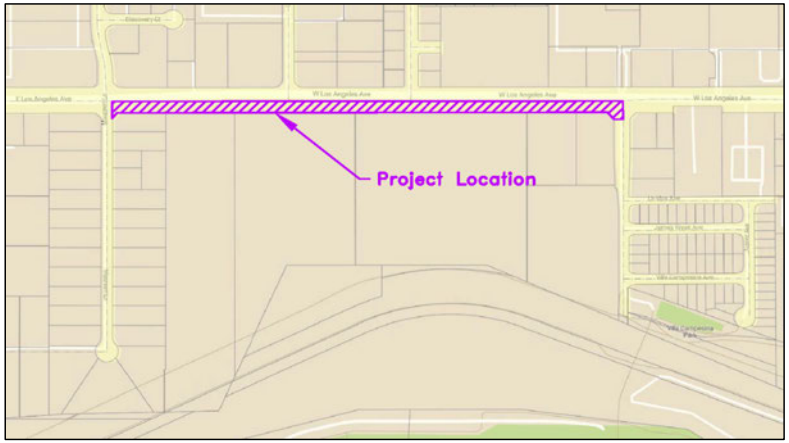
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **C0030** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **L.A. Avenue Widening at Shasta Avenue** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

The construction and widening of the south side of Los Angeles Avenue, between Maureen Lane and Leta Yancy Road, along the frontage of the vacant property of Tentative Tract 5882 (Pacific Communities). A traffic signal will be constructed at the intersection of Los Angeles Avenue and Shasta Avenue during the development of Tract 5882 (Pacific Communities). It is the intent of the City to seek reimbursement from the developer of Tract 5882 for costs incurred to implement this project. Construction is complete. The remaining budget is for contingency work required by Caltrans for the final turnover. The contingency amount was reduced from $49,558 to $10,000.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2014-311-C0030-55200 | Infrastructures | $ 1,601,706 | | | | | | | **$ 1,601,706** |
| 2014-311-C0030-55300 | Capital - Professional Services | $ 76,442 | $ 10,000 | | | | | | **$ 86,442** |
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| **Project TOTAL** | | **$ 1,678,147** | **$ 10,000** | | | | | | **$ 1,688,147** |
| **Funding Source(s):** | | | | | | | | | |
| LOS ANGELES A.O.C. - Fund 2014 | | $ 1,678,147 | $ 10,000 | | | | | | **$ 1,688,147** |
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| | | | | | | | | | |
| **TOTAL** | | **$ 1,678,147** | **$ 10,000** | | | | | | **$ 1,688,147** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **C0031** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **North Hills Parkway** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

Construction of an east-west arterial street north of the railroad corridor, to be generally located within the right-of-way reserved for the previous Route 118 bypass project. Initial costs are for the development of a conceptual design. 50% of design and engineering costs will be funded through Route 23 North Alignment Project (C0025). Project includes 1449 and 1493 Walnut Canyon Road properties. In 2008, a feasibility study prepared by Parsons estimated the total construction cost to be $85 million. This includes costs for actual construction, engineering support, and R/W. The buildout of North Hills Parkway will be dependent on several proposed development projects, including Hitch Ranch, Tract 5906, Tract 5130, Tract 5847, and the Moorpark Movie Studios.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2002-311-C0031-55100 | Land Acquisition | $ 644,300 | | | | | | | **$ 644,300** |
| 2002-311-C0031-55300 | Capital - Professional Services | $ 872,407 | | | | | | | **$ 872,407** |
| 2002-311-C0031-55500 | Improvements Other Than Bldgs | $ 56,920 | | | | | | | **$ 56,920** |
| 2415-311-C0031-55100 | Land Acquisition | $ 242,109 | | | | | | | **$ 242,109** |
| 2415-311-C0031-55300 | Capital - Professional Services | $ 158,102 | | | | | | | **$ 158,102** |
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| **Project TOTAL** | | **$ 1,973,838** | | | | | | | **$ 1,973,838** |
| **Funding Source(s):** | | | | | | | | | |
| CITY-WIDE TRAFFIC MITIGAT - Fund 2002 | | $ 1,573,627 | | | | | | | **$ 1,573,627** |
| GAS TAX - Fund 2415 | | $ 400,211 | | | | | | | **$ 400,211** |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| **TOTAL** | | **$ 1,973,838** | | | | | | | **$ 1,973,838** |

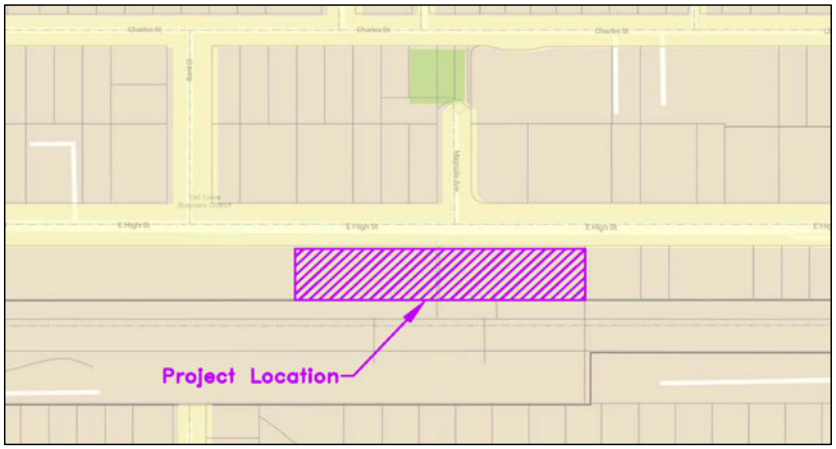
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **C0032** | **Council Goals and Objectives:** | **3.14** |
| **Project Title:** | **Metrolink North Parking Lot Expansion** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

Convert vacant lot (approximately 150' wide x 120' long) west of Metrolink North Parking Lot into a formal parking lot, adding an estimated 35-40 parking stalls. The project also includes reconstructing the existing North Parking Lot (owned by VCTC).

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2001-430-C0032-55300 | Capital - Professional Services | $ 60,686 | | | | | | | **$ 60,686** |
| 2001-430-C0032-55200 | Infrastructures | $ 160,000 | $ 40,000 | | | | | | **$ 200,000** |
| 2434-430-C0032-55200 | Infrastructures | $ 822,321 | $ 204,580 | | | | | | **$ 1,026,901** |
| 2434-430-C0032-55300 | Capital - Professional Services | $ 144,553 | $ 21,075 | | | | | | **$ 165,629** |
| 2413-430-C0032-55200 | Infrastructures | $ 20,185 | $ 5,046 | | | | | | **$ 25,231** |
| 2417-430-C0032-55200 | Infrastructures | $ 5,860 | $ 1,465 | | | | | | **$ 7,325** |
| 2414-430-C0032-55200 | Infrastructures | $ 560,000 | $ 140,000 | | | | | | **$ 700,000** |
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| **Project TOTAL** | | **$ 1,773,605** | **$ 412,166** | | | | | | **$ 2,185,771** |
| **Funding Source(s):** | | | | | | | | | |
| TRAFFIC SYSTM MGMT FUND - Fund 2001 | | $ 220,686 | $ 40,000 | | | | | | **$ 260,686** |
| PROP 1B-LOCAL STREETS&RDS - Fund 2434 | | $ 966,874 | $ 225,655 | | | | | | **$ 1,192,530** |
| STATE TRANSIT ASSISTANCE - Fund 2413 | | $ 20,185 | $ 5,046 | | | | | | **$ 25,231** |
| STATE OF GOOD REPAIR - Fund 2417 | | $ 5,860 | $ 1,465 | | | | | | **$ 7,325** |
| LOCAL TDA ARTICLE 8C - Fund 2414 | | $ 560,000 | $ 140,000 | | | | | | **$ 700,000** |
| **TOTAL** | | **$ 1,773,605** | **$ 412,166** | | | | | | **$ 2,185,771** |

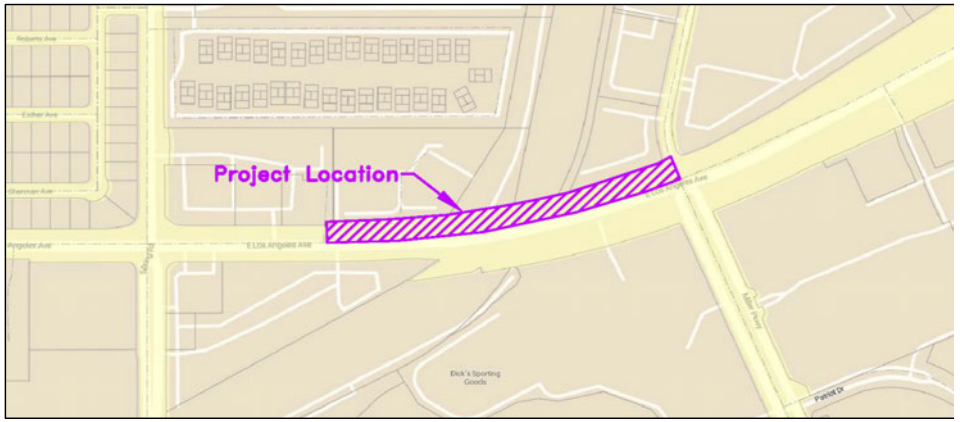
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **C0033** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Los Angeles Avenue Undergrounding** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

Undergrounding the overhead utilities along the north side of Los Angeles Avenue, east and west of the Arroyo Simi bridge.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2001-311-C0033-55300 | Capital - Professional Services | $ 13,414 | $ 286 | | | | | | **$ 13,700** |
| 2014-311-C0033-55200 | Infrastructures | | $ 308,000 | | | | | | **$ 308,000** |
| 2014-311-C0033-55300 | Capital - Professional Services | $ 13,280 | $ 133,021 | | | | | | **$ 146,301** |
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| **Project TOTAL** | | **$ 26,694** | **$ 441,307** | | | | | | **$ 468,001** |
| **Funding Source(s):** | | | | | | | | | |
| TRAFFIC SYSTM MGMT FUND - Fund 2001 | | $ 13,414 | $ 286 | | | | | | **$ 13,700** |
| LOS ANGELES A.O.C. - Fund 2014 | | $ 13,280 | $ 441,021 | | | | | | **$ 454,301** |
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| **TOTAL** | | **$ 26,694** | **$ 441,307** | | | | | | **$ 468,001** |

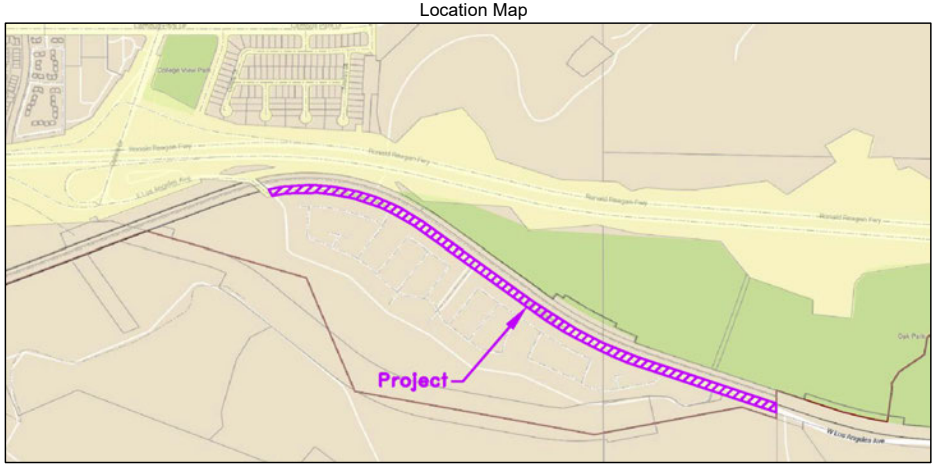
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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| **Project Number:** | **C0035** | **Council Goals and Objectives:** | **2.15** |
| **Project Title:** | **Arroyo Drive Overlay** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

Pavement rehabilitation on Arroyo Drive, from Collins Drive to entrance of Villa del Arroyo Mobile Home Park.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2412-311-C0035-55200 | Infrastructures | | $ 446,344 | | | | | | **$ 446,344** |
| 2412-311-C0035-55300 | Capital - Professional Services | $ 85,856 | $ 4,144 | | | | | | **$ 90,000** |
| 2434-311-C0035-55300 | Capital - Professional Services | $ 656 | | | | | | | **$ 656** |
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| **Project TOTAL** | | **$ 86,512** | **$ 450,488** | | | | | | **$ 537,000** |
| **Funding Source(s):** | | | | | | | | | |
| LOCAL TDA ARTICLE 8A - Fund 2412 | | $ 85,856 | $ 450,488 | | | | | | **$ 536,344** |
| PROP 1B-LOCAL STREETS&RDS - Fund 2434 | | $ 656 | | | | | | | **$ 656** |
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| **TOTAL** | | **$ 86,512** | **$ 450,488** | | | | | | **$ 537,000** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

**Project Number:** C0037 **Council Goals and Objectives:** 2.15

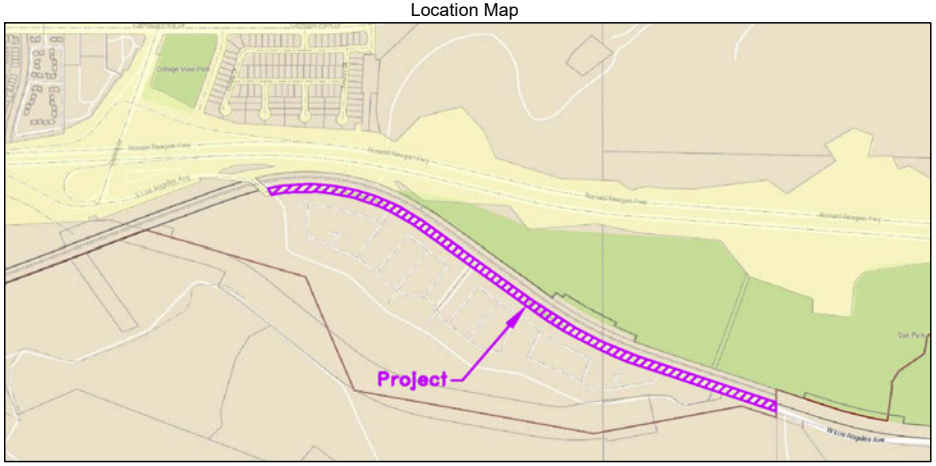
**Project Title:** Arroyo Drive Bike/Ped Project

**Department:** Public Works

**Project Description:**

Pedestrian improvements along Arroyo Drive, between Collins Drive and Simi Valley city limit line. TDA Article 3 grant for FY 2015/16 and FY 2016/17 provides $200,000 for a sidewalk starting at west end of Villa Del Arroyo Mobile Home Park, eastward to the Simi Valley city limit line. $200,000 grant requires a 50% local match. FY 2018/19 includes new grant ($531,180) and local match of $68,820.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2001-311-C0037-55200 | Infrastructures | | $ 200,000 | | | | | | **$ 200,000** |
| 2001-311-C0037-55300 | Capital - Professional Services | $ 45,000 | $ 23,820 | | | | | | **$ 68,820** |
| 2411-311-C0037-55100 | Land Acquisition | $ 13,144 | | | | | | | **$ 13,144** |
| 2411-311-C0037-55200 | Infrastructures | | $ 216,856 | | | | | | **$ 216,856** |
| 2411-311-C0037-55300 | Capital - Professional Services | $ 100,000 | $ 431,180 | | | | | | **$ 531,180** |
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| **Project TOTAL** | | **$ 158,144** | **$ 871,856** | | | | | | **$ 1,030,000** |
| **Funding Source(s):** | | | | | | | | | |
| TRAFFIC SYSTM MGMT FUND - Fund 2001 | | $ 45,000 | $ 223,820 | | | | | | **$ 268,820** |
| LOCAL TDA ARTICLE 3 - Fund 2411 | | $ 113,144 | $ 648,036 | | | | | | **$ 761,180** |
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| **TOTAL** | | **$ 158,144** | **$ 871,856** | | | | | | **$ 1,030,000** |

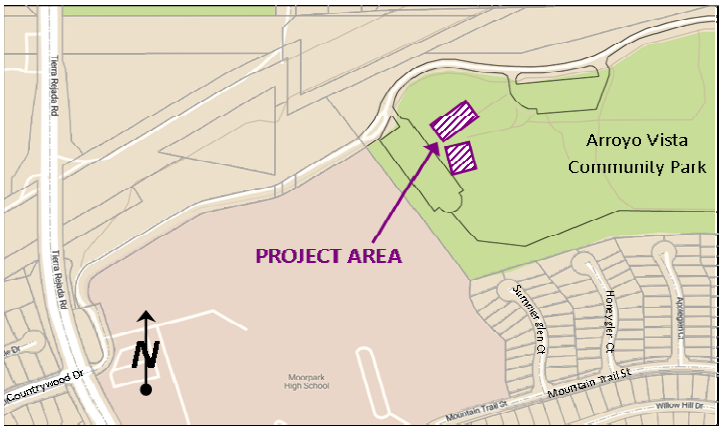
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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|---|---|---|---|
| **Project Number:** | **C0042** | **Council Goals and Objectives:** | **4.4** |
| **Project Title:** | **Arroyo Vista Recreation Center Facility Expansion** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Develop design plan for Arroyo Vista Recreation Center for improvements to the facility which include office expansion.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2018-171-C0042-55300 | Capital - Professional Services | | $ 150,000 | | | | | | **$ 150,000** |
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| **Project TOTAL** | | | **$ 150,000** | | | | | | **$ 150,000** |
| **Funding Source(s):** | | | | | | | | | |
| ENDOWMENT FUND - Fund 2018 | | | $ 150,000 | | | | | | **$ 150,000** |
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| **TOTAL** | | | **$ 150,000** | | | | | | **$ 150,000** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **C0047** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **AVCP Storage Facility** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Design and construction of a storage facility at Arroyo Vista Community Park.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2010-541-C0047-55300 | Capital - Professional Services | | $ 20,000 | | | | | | **$ 20,000** |
| 2010-541-C0047-55400 | Construction Bldg | | $ 60,000 | | | | | | **$ 60,000** |
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| **Project TOTAL** | | | **$ 80,000** | | | | | | **$ 80,000** |
| **Funding Source(s):** | | | | | | | | | |
| COMMUNITY WIDE PARK DEVT - Fund 2010 | | | $ 80,000 | | | | | | **$ 80,000** |
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| **TOTAL** | | | **$ 80,000** | | | | | | **$ 80,000** |

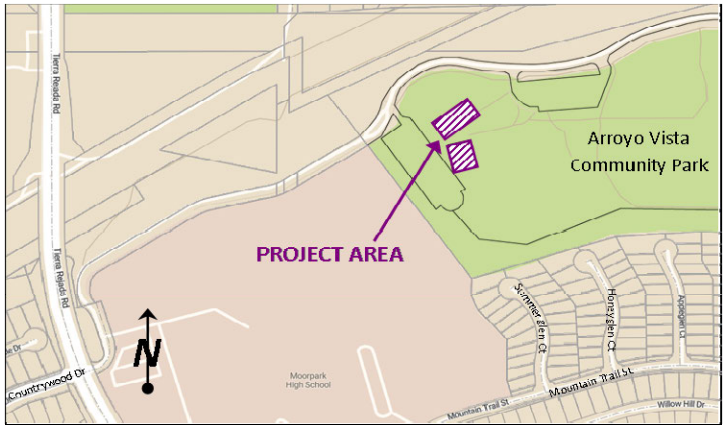
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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|---|---|---|
| **Project Number:** | **C0048** | **Council Goals and Objectives:** **4.4** |
| **Project Title:** | **Arroyo Vista Recreation Center Gym Expansion Project** | |
| **Department:** | **Parks, Recreation & Community Services** | |

**Project Description:**

Professional Services fees to review the existing plans for the gym expansion and update them to current building codes. Construction costs estimated at $2,300,000.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2010-541-C0048-55300 | Capital - Professional Services | | | | $ 150,000 | | | | **$ 150,000** |
| 2010-541-C0048-55500 | Improvements Other Than Bldgs | | | | $ 2,300,000 | | | | **$ 2,300,000** |
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| **Project TOTAL** | | | | | **$ 2,450,000** | | | | **$ 2,450,000** |
| **Funding Source(s):** | | | | | | | | | |
| COMMUNITY WIDE PARK DEVT - Fund 2010 | | | | | $ 2,450,000 | | | | **$ 2,450,000** |
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| **TOTAL** | | | | | **$ 2,450,000** | | | | **$ 2,450,000** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

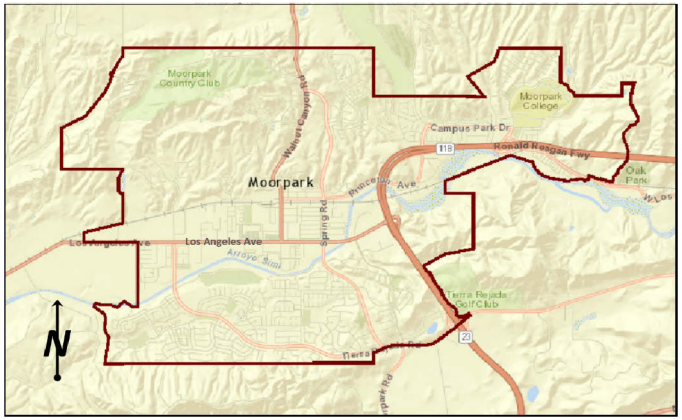
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|---|---|---|---|
| **Project Number:** | **C0050** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Streetlight Acquisition and Retrofit** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

Acquisition of Southern California Edison Streetlight System and retrofit to LED. Project is a joint effort between PRCS and Public Works.

PROJECT COMPLETED IN FY 21/22.

Location Map
Various Locations Citywide




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 1000-312-C0050-55200 | Infrastructures | $ 2,030,638 | ($ 0) | | | | | | **$ 2,030,638** |
| 2415-312-C0050-55200 | Infrastructures | $ 21,912 | | | | | | | **$ 21,912** |
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| **Project TOTAL** | | **$ 2,052,550** | **($ 0)** | | | | | | **$ 2,052,550** |
| **Funding Source(s):** | | | | | | | | | |
| GENERAL FUND - Fund 1000 | | $ 2,030,638 | ($ 0) | | | | | | **$ 2,030,638** |
| GAS TAX - Fund 2415 | | $ 21,912 | | | | | | | **$ 21,912** |
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| **TOTAL** | | **$ 2,052,550** | **($ 0)** | | | | | | **$ 2,052,550** |

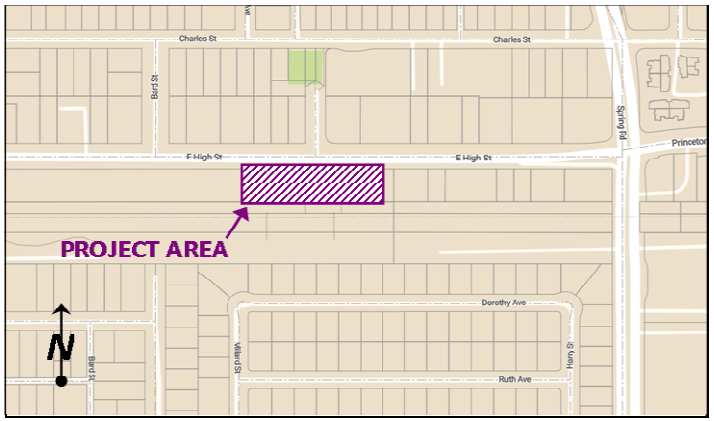
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **C0052** | **Council Goals and Objectives:** | **3.13** |
| **Project Title:** | **North Train Station Public Art** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Public art project to be constructed at the north Metrolink Train Station.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2007-511-C0052-55500 | Improvements Other Than Bldgs | $ 2,250 | $ 197,750 | | | | | | **$ 200,000** |
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| **Project TOTAL** | | **$ 2,250** | **$ 197,750** | | | | | | **$ 200,000** |
| **Funding Source(s):** | | | | | | | | | |
| ART IN PUBLIC PLACES - Fund 2007 | | $ 2,250 | $ 197,750 | | | | | | **$ 200,000** |
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| **TOTAL** | | **$ 2,250** | **$ 197,750** | | | | | | **$ 200,000** |

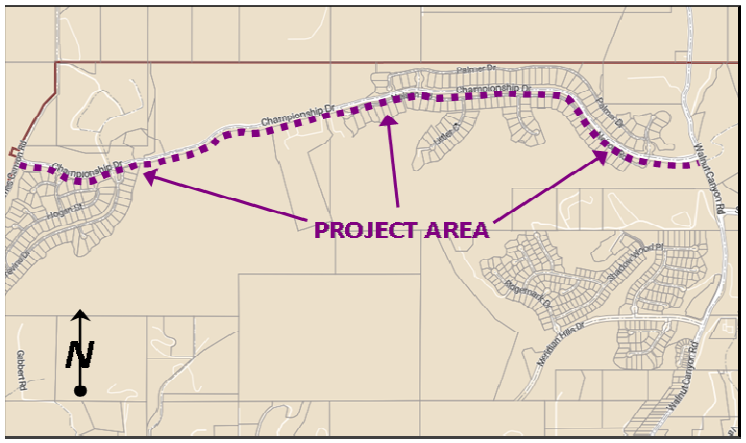
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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| **Project Number:** | **C0053** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Championship Drive Sidewalk and Trail Improvements** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Championship Drive trail and drainage improvements.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2315-542-C0053-55200 | Infrastructures | | $ 250,000 | | | | | | **$ 250,000** |
| 2315-542-C0053-55300 | Capital - Professional Services | | $ 45,000 | | | | | | **$ 45,000** |
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| **Project TOTAL** | | | **$ 295,000** | | | | | | **$ 295,000** |
| **Funding Source(s):** | | | | | | | | | |
| COUNTRY CLUB ESTATES - Fund 2315 | | | $ 295,000 | | | | | | **$ 295,000** |
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| **TOTAL** | | | **$ 295,000** | | | | | | **$ 295,000** |

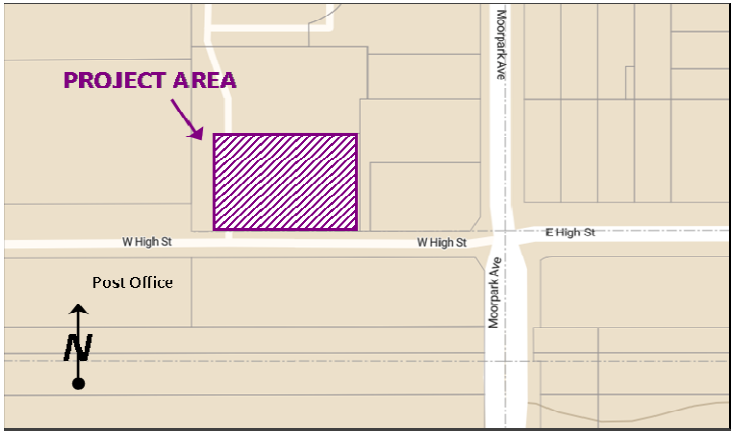
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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| **Project Number:** | **C0056** | **Council Goals and Objectives:** | **3.11** |
| **Project Title:** | **New Moorpark City Library** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Design and construction of a new City Library.
$1,835,739 - Architectural Services
$2,000,000 - Construction management and special materials testing for the project
$18,000,000 - Construction of building and furnitures, fixtures & equipmment

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 3001-171-C0056-55300 | Capital - Professional Services | $ 1,835,739 | $ 51,060 | $ 2,000,000 | | | | | **$ 3,886,798** |
| 3001-171-C0056-55200 | Infrastructures | | | | $ 18,000,000 | | | | **$ 18,000,000** |
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| **Project TOTAL** | | **$ 1,835,739** | **$ 51,060** | **$ 2,000,000** | **$ 18,000,000** | | | | **$ 21,886,798** |
| **Funding Source(s):** | | | | | | | | | |
| CITY HALL IMPROVEMENT FUND - Fund 3001 | | $ 1,835,739 | $ 51,060 | $ 2,000,000 | $ 18,000,000 | | | | **$ 21,886,798** |
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| **TOTAL** | | **$ 1,835,739** | **$ 51,060** | **$ 2,000,000** | **$ 18,000,000** | | | | **$ 21,886,798** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | |
|---|---|---|
| **Project Number:** | **C0060** | **Council Goals and Objectives:** **N/A** |
| **Project Title:** | **Traffic Signal Improvements at Spring Rd (Charles & Second)** | |
| **Department:** | **Public Works** | |

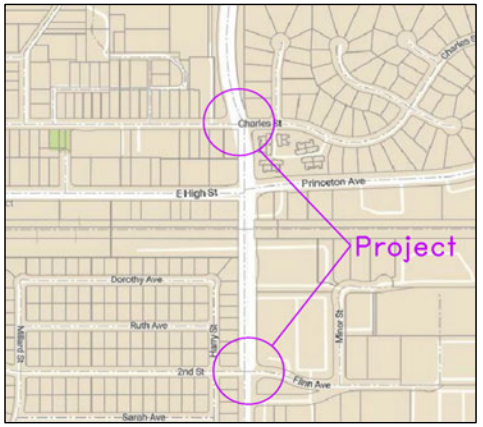
**Project Description:**

The Spring Road railroad crossing improvements completed thus far have reduced congestion and delays; however, the work is not completely coordinated with Spring Road signals at Charles Street and Second Street. The road segment between Charles Street and Second Street will be evaluated for future improvements, including signal coordination, timing/phasing adjustments, and signal/striping/signage changes. Once the engineering analysis and design is complete, improvement work will be completed and evaluated.

FY 2022/23 Budget proposes to defund $100,000 in LA AOC from Infrastructure and $25,000 from Professional Services. Disencumbering the funds will return the funds to LA AOC for other expenditures.

Project is considered complete.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2014-311-C0060-55200 | Infrastructures | | | | | | | | |
| 2014-311-C0060-55300 | Capital - Professional Services | | | | | | | | |
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| **Project TOTAL** | | | | | | | | | |
| **Funding Source(s):** | | | | | | | | | |
| LOS ANGELES A.O.C. - Fund 2014 | | | | | | | | | |
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| **TOTAL** | | | | | | | | | |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **C0061** | **Council Goals and Objectives:** | **4.5** |
| **Project Title:** | **Arroyo Simi Trail Plan** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Conduct an Arroyo Simi Trail feasibility study and develop a phasing plan for trail improvements along the Arroyo Simi from the west City limits to east City limits at Arroyo Drive.

Estimated future improvement costs to cover construction of the initial phase between the Arroyo Vista Recreation Center pedestrian bridge and Spring Road, including an undercrossing under the Spring Road bridge.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2018-542-C0061-55300 | Capital - Professional Services | | $ 120,000 | | | | | | **$ 120,000** |
| TBD -55500 | Improvements Other Than Bldgs | | | | | $ 850,000 | | | **$ 850,000** |
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| **Project TOTAL** | | | **$ 120,000** | | | **$ 850,000** | | | **$ 970,000** |
| **Funding Source(s):** | | | | | | | | | |
| ENDOWMENT FUND - Fund 2018 | | | $ 120,000 | | | | | | **$ 120,000** |
| TBD - Fund TBD | | | | | | $ 850,000 | | | **$ 850,000** |
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| **TOTAL** | | | **$ 120,000** | | | **$ 850,000** | | | **$ 970,000** |

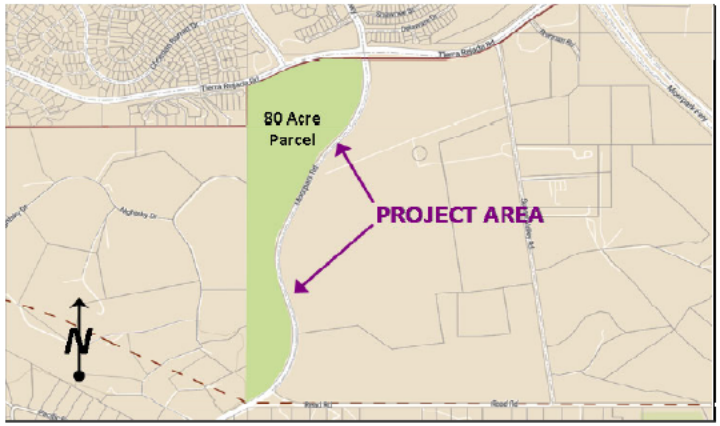
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **C0062** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **80 Acre Parcel Trail Project** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

In conjunction with the Moorpark Watershed Parks, Recreation and Conservation Authority (MWPRCA), develop a multi-use recreational trail in the 80-acre parcel. Costs represent City contributed match funding. MWPRCA is seeking grant funding for the remainder of the project cost of $501,600.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2018-173-C0062-55300 | Capital - Professional Services | $ 52,981 | | | | | | | **$ 52,981** |
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| **Project TOTAL** | | **$ 52,981** | | | | | | | **$ 52,981** |
| **Funding Source(s):** | | | | | | | | | |
| ENDOWMENT FUND - Fund 2018 | | $ 52,981 | | | | | | | **$ 52,981** |
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| **TOTAL** | | **$ 52,981** | | | | | | | **$ 52,981** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

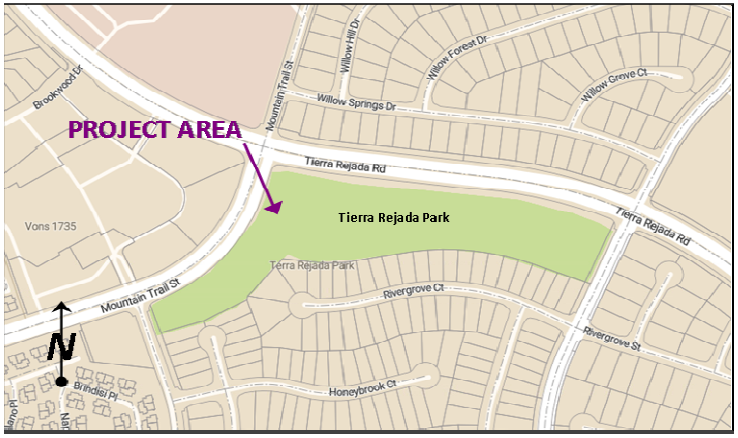
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|---|---|---|---|
| **Project Number:** | **C0063** | **Council Goals and Objectives:** | **2.12** |
| **Project Title:** | **Inclusive Playground at Tierra Rejada Park** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Design and install inclusive playground at Tierra Rejada Park. City has been awarded Land and Water Conservation Fund (LWCF) grant funds and Per Capita Grant Funds to offset 50% of the improvement costs. Grants are reimbursement grants payable upon project completion so full project costs have been appropriated. Grant revenue to be credited to Fund 2010 and recognized upon project completion. Staff anticipates project starting in Fall 2022 and completion in Summer 2023.

LWCF Grant Funds $775,500
Per Capita Grant Funds $200,578
Estimated Net Cost to City: $924,000

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 1000-541-C0063-55300 | Capital - Professional Services | $ 106,470 | $ 30 | | | | | | **$ 106,500** |
| 2010-541-C0063-55300 | Capital - Professional Services | $ 28,720 | $ 780 | | | | | | **$ 29,500** |
| 2010-541-C0063-55500 | Improvements Other Than Bldgs | | $ 1,314,000 | | | | | | **$ 1,314,000** |
| 2007-541-C0063-55500 | Improvements Other Than Bldgs | | $ 300,000 | $ 150,000 | | | | | **$ 450,000** |
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| **Project TOTAL** | | **$ 135,190** | **$ 1,614,810** | **$ 150,000** | | | | | **$ 1,900,000** |
| **Funding Source(s):** | | | | | | | | | |
| GENERAL FUND - Fund 1000 | | $ 106,470 | $ 30 | | | | | | **$ 106,500** |
| COMMUNITY WIDE PARK DEVT - Fund 2010 | | $ 28,720 | $ 1,314,780 | | | | | | **$ 1,343,500** |
| ART IN PUBLIC PLACES - Fund 2007 | | | $ 300,000 | $ 150,000 | | | | | **$ 450,000** |
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| | | | | | | | | | |
| **TOTAL** | | **$ 135,190** | **$ 1,614,810** | **$ 150,000** | | | | | **$ 1,900,000** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **C0064** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Replace Play Equipment at Community Center Park** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Replace children's play structures and equipment at Community Center Park. Replace sand with engineered wood fiber and construct ADA parking lot improvements.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 3003-541-C0064-55000 | Machine & Equipments | | $ 125,000 | | | | | | **$ 125,000** |
| 2011-541-C0064-55500 | Improvements Other Than Bldgs | | $ 90,000 | | | | | | **$ 90,000** |
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| **Project TOTAL** | | | **$ 215,000** | | | | | | **$ 215,000** |
| **Funding Source(s):** | | | | | | | | | |
| EQUIPMENT REPLACEMENT FUND - Fund 3003 | | | $ 125,000 | | | | | | **$ 125,000** |
| PARK IMPROVEMENT ZONE 2017-1 - Fund 2011 | | | $ 90,000 | | | | | | **$ 90,000** |
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| **TOTAL** | | | **$ 215,000** | | | | | | **$ 215,000** |

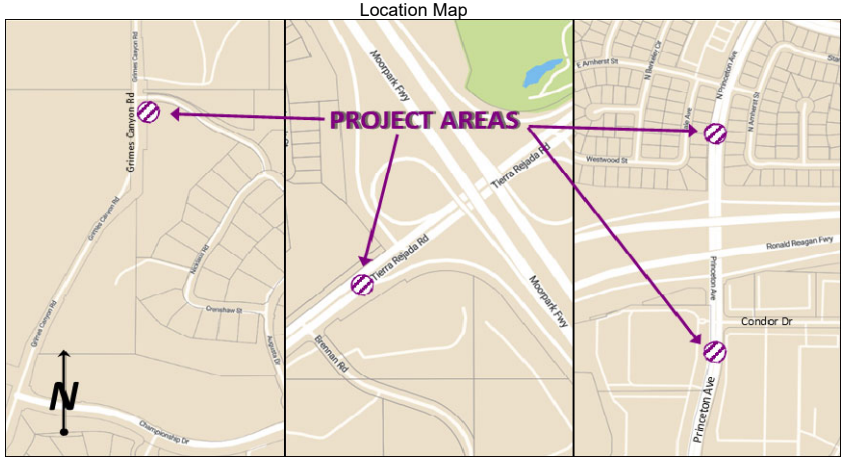
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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|---|---|---|---|
| **Project Number:** | **C0065** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **City Entry Monument Signage** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Install four City welcome monument signs, including solar-powered LED illumination, at locations on Tierra Rejada Road, Grimes Canyon Road, and Princeton Avenue.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 1000-542-C0065-55500 | Improvements Other Than Bldgs | $ 106,275 | | | | | | | **$ 106,275** |
| 2007-542-C0065-55500 | Improvements Other Than Bldgs | $ 25,000 | | | | | | | **$ 25,000** |
| 2018-542-C0065-55500 | Improvements Other Than Bldgs | $ 25,000 | | | | | | | **$ 25,000** |
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| **Project TOTAL** | | **$ 156,275** | | | | | | | **$ 156,275** |
| **Funding Source(s):** | | | | | | | | | |
| GENERAL FUND - Fund 1000 | | $ 106,275 | | | | | | | **$ 106,275** |
| ART IN PUBLIC PLACES - Fund 2007 | | $ 25,000 | | | | | | | **$ 25,000** |
| ENDOWMENT FUND - Fund 2018 | | $ 25,000 | | | | | | | **$ 25,000** |
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| **TOTAL** | | **$ 156,275** | | | | | | | **$ 156,275** |

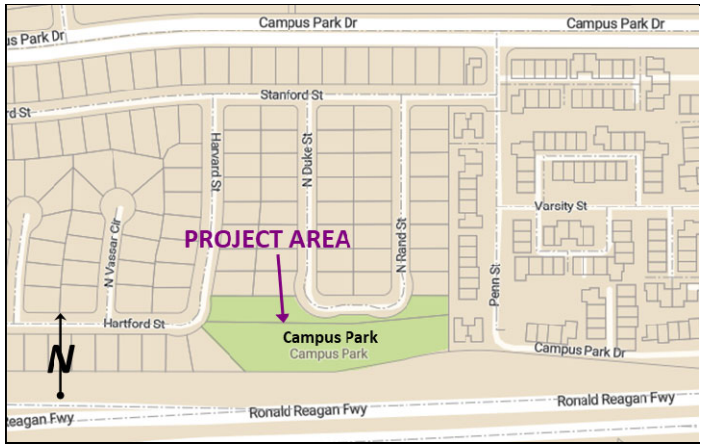
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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|---|---|---|---|
| **Project Number:** | **C0066** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Campus Park Playground Upgrades** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Replace children's play structures and equipment at Campus Park, and replace sand with engineered wood fiber. Install separate sand play area. Replace restroom with pre-fabricated restroom facility.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2011-541-C0066-55500 | Improvements Other Than Bldgs | | $ 330,000 | | | | | | **$ 330,000** |
| 3003-541-C0066-55000 | Machine & Equipments | | $ 130,000 | | | | | | **$ 130,000** |
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| **Project TOTAL** | | | **$ 460,000** | | | | | | **$ 460,000** |
| **Funding Source(s):** | | | | | | | | | |
| PARK IMPROVEMENT ZONE 2017-1 - Fund 2011 | | | $ 330,000 | | | | | | **$ 330,000** |
| EQUIPMENT REPLACEMENT FUND - Fund 3003 | | | $ 130,000 | | | | | | **$ 130,000** |
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| **TOTAL** | | | **$ 460,000** | | | | | | **$ 460,000** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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| **Project Number:** | **C0067** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Replace Play Equipment at Glenwood Park** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Replace children's play structures and equipment for ages 5-12 at Glenwood Park, and replace sand with engineered wood fiber. ADA sidewalk improvements. Install sand play area.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2013-541-C0067-55500 | Improvements Other Than Bldgs | | $ 120,000 | | | | | | **$ 120,000** |
| 3003-541-C0067-55000 | Machine & Equipments | | $ 130,000 | | | | | | **$ 130,000** |
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| **Project TOTAL** | | | **$ 250,000** | | | | | | **$ 250,000** |
| **Funding Source(s):** | | | | | | | | | |
| PARK IMPROVEMENT ZONE 2017-2 - Fund 2013 | | | $ 120,000 | | | | | | **$ 120,000** |
| EQUIPMENT REPLACEMENT FUND - Fund 3003 | | | $ 130,000 | | | | | | **$ 130,000** |
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| **TOTAL** | | | **$ 250,000** | | | | | | **$ 250,000** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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|---|---|---|---|
| **Project Number:** | **C0068** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **High Street Arts Center Roofing Replacement** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Demo, repair, and replace roofing material at the High Street Arts Center including roof drains and galvanized flashing.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 1000-171-C0068-55500 | Improvements Other Than Bldgs | $ 251,275 | | | | | | | **$ 251,275** |
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| **Project TOTAL** | | **$ 251,275** | | | | | | | **$ 251,275** |
| **Funding Source(s):** | | | | | | | | | |
| GENERAL FUND - Fund 1000 | | $ 251,275 | | | | | | | **$ 251,275** |
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| **TOTAL** | | **$ 251,275** | | | | | | | **$ 251,275** |

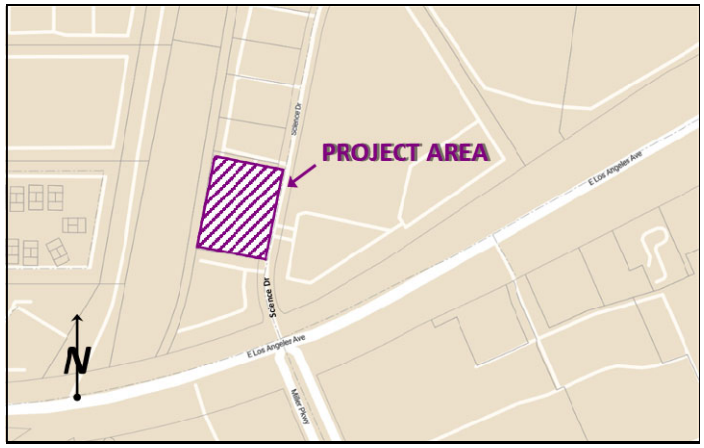
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **C0070** | **Council Goals and Objectives:** | **3.12** |
| **Project Title:** | **City Hall at 323 Science Drive** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Temporary City Hall facilities at 323 Science Drive.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 1000-120-C0070-55300 | Capital - Professional Services | $ 301,730 | | | | | | | **$ 301,730** |
| 3001-120-C0070-55210 | Bldg & Struct Acq | $ 6,965,936 | $ 169,548 | | | | | | **$ 7,135,484** |
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| **Project TOTAL** | | **$ 7,267,666** | **$ 169,548** | | | | | | **$ 7,437,214** |
| **Funding Source(s):** | | | | | | | | | |
| GENERAL FUND - Fund 1000 | | $ 301,730 | | | | | | | **$ 301,730** |
| CITY HALL IMPROVEMENT FUND - Fund 3001 | | $ 6,965,936 | $ 169,548 | | | | | | **$ 7,135,484** |
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| **TOTAL** | | **$ 7,267,666** | **$ 169,548** | | | | | | **$ 7,437,214** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **C0071** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Lease SCE Property Adjacent to AVCP** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Lease SCE property adjacent to Arroyo Vista Community Park. Estimated improvement costs of $1,935,000 to cover parking lot expansion, grading and site improvements, ball fields, landscaping and irrigation.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 3004-541-C0071-55300 | Capital - Professional Services | | | $ 65,000 | | | | | **$ 65,000** |
| 3004-541-C0071-55500 | Improvements Other Than Bldgs | | | | | $ 1,935,000 | | | **$ 1,935,000** |
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| **Project TOTAL** | | | | **$ 65,000** | | **$ 1,935,000** | | | **$ 2,000,000** |
| **Funding Source(s):** | | | | | | | | | |
| SPECIAL PROJECTS - Fund 3004 | | | | $ 65,000 | | $ 1,935,000 | | | **$ 2,000,000** |
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| **TOTAL** | | | | **$ 65,000** | | **$ 1,935,000** | | | **$ 2,000,000** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **C0072** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Additional Softball Fencing at Mountain Meadows Park** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Install additional 20-foot high softball fencing at Mountain Meadows Park.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2010-541-C0072-55500 | Improvements Other Than Bldgs | | $ 50,000 | | | | | | **$ 50,000** |
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| **Project TOTAL** | | | **$ 50,000** | | | | | | **$ 50,000** |
| **Funding Source(s):** | | | | | | | | | |
| COMMUNITY WIDE PARK DEVT - Fund 2010 | | | $ 50,000 | | | | | | **$ 50,000** |
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| **TOTAL** | | | **$ 50,000** | | | | | | **$ 50,000** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

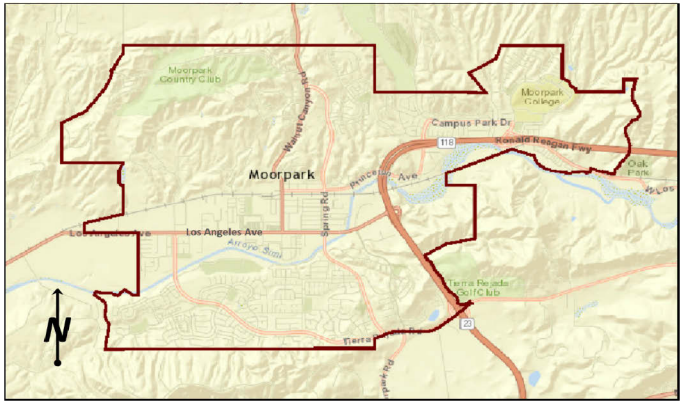
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|---|---|---|---|
| **Project Number:** | **M0002** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **ADA Improvements** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Bus Stop improvements: $85,000
Facilities and Parks improvements: $5,225,000
Intersections: $1,378,000
Curbs and sidewalks: $17,212,000

Location Map

**Various Locations Citywide**




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 1000-171-M0002-55500 | Improvements Other Than Bldgs | $ 38,702 | $ 61,299 | $ 125,000 | | | | | **$ 225,000** |
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| **Project TOTAL** | | **$ 38,702** | **$ 61,299** | **$ 125,000** | | | | | **$ 225,000** |
| **Funding Source(s):** | | | | | | | | | |
| GENERAL FUND - Fund 1000 | | $ 38,702 | $ 61,299 | $ 125,000 | | | | | **$ 225,000** |
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| **TOTAL** | | **$ 38,702** | **$ 61,299** | **$ 125,000** | | | | | **$ 225,000** |

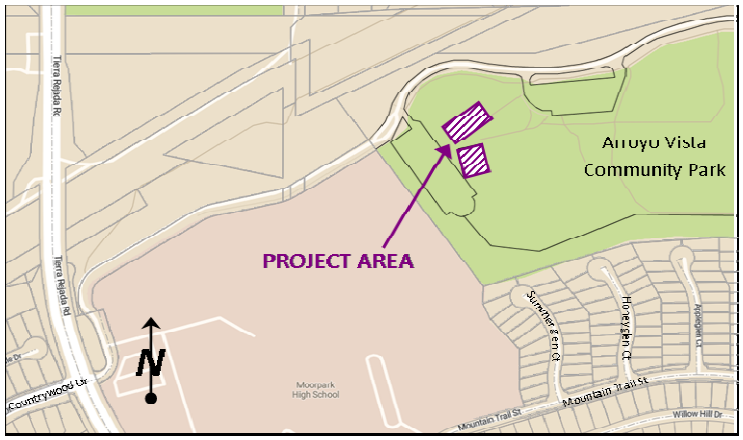
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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|---|---|---|---|
| **Project Number:** | **M0024** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Arroyo Vista Recreation Center HVAC Replacement** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Remove and replace the four HVAC units at Arroyo Vista Recreation Center, 10 ton unit ($15,000), 12.5 ton unit ($20,000), 15 ton unit ($30,000), and 25 ton unit ($35,000); total $100,000. $40,000 for design of the system and replacing gas line to Arroyo Vista Recreation Center gym and $95,000 for gas line construction.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2018-171-M0024-55300 | Capital - Professional Services | $ 62,618 | $ 382 | | | | | | **$ 63,000** |
| 2018-171-M0024-55500 | Improvements Other Than Bldgs | $ 40,250 | $ 54,750 | | | | | | **$ 95,000** |
| 3003-171-M0024-55500 | Improvements Other Than Bldgs | $ 353,050 | | | | | | | **$ 353,050** |
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| **Project TOTAL** | | **$ 455,918** | **$ 55,132** | | | | | | **$ 511,050** |
| **Funding Source(s):** | | | | | | | | | |
| ENDOWMENT FUND - Fund 2018 | | $ 102,868 | $ 55,132 | | | | | | **$ 158,000** |
| EQUIPMENT REPLACEMENT FUND - Fund 3003 | | $ 353,050 | | | | | | | **$ 353,050** |
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| **TOTAL** | | **$ 455,918** | **$ 55,132** | | | | | | **$ 511,050** |

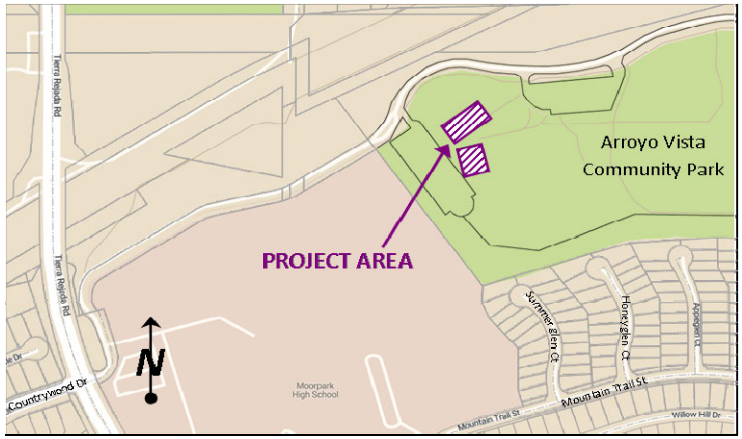
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **M0025** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Arroyo Vista Recreation Center Remodel** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Kitchen: Upgrade cabinets, replace new sink to comply with Health and Safety Code, replace appliances and interior painting
Building: Exterior Masonary Waterproofing, replace windows
Rooms: Replace flooring, add drop down ceiling, paint

Location Map

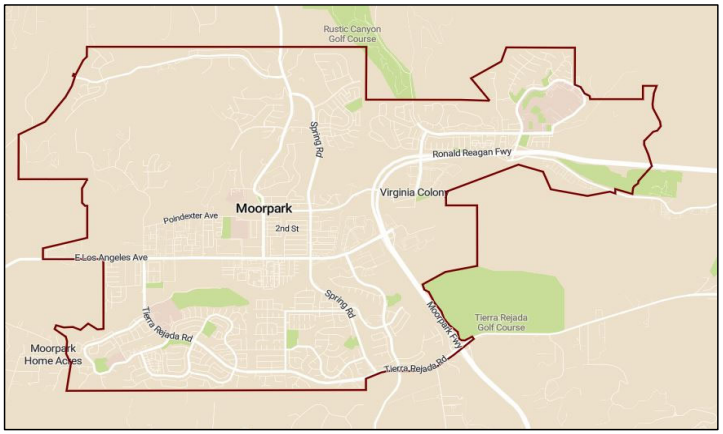



| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2018-171-M0025-55300 | Capital - Professional Services | | $ 50,000 | | | | | | **$ 50,000** |
| 2018-171-M0025-55500 | Improvements Other Than Bldgs | | $ 250,000 | | | | | | **$ 250,000** |
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| **Project TOTAL** | | | **$ 300,000** | | | | | | **$ 300,000** |
| **Funding Source(s):** | | | | | | | | | |
| ENDOWMENT FUND - Fund 2018 | | | $ 300,000 | | | | | | **$ 300,000** |
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| **TOTAL** | | | **$ 300,000** | | | | | | **$ 300,000** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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|---|---|---|---|
| **Project Number:** | **M0029** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Sidewalk Reconstruction Project** | | |
| **Department:** | **Public Works** | | |
| **Project Description:** | | | |
| Replacement of sidewalks, curbs, and gutters at various locations. | | | |

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2412-311-M0029-55200 | Infrastructures | | $ 50,000 | | | | | | **$ 50,000** |
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| **Project TOTAL** | | | **$ 50,000** | | | | | | **$ 50,000** |
| **Funding Source(s):** | | | | | | | | | |
| LOCAL TDA ARTICLE 8A - Fund 2412 | | | $ 50,000 | | | | | | **$ 50,000** |
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| **TOTAL** | | | **$ 50,000** | | | | | | **$ 50,000** |

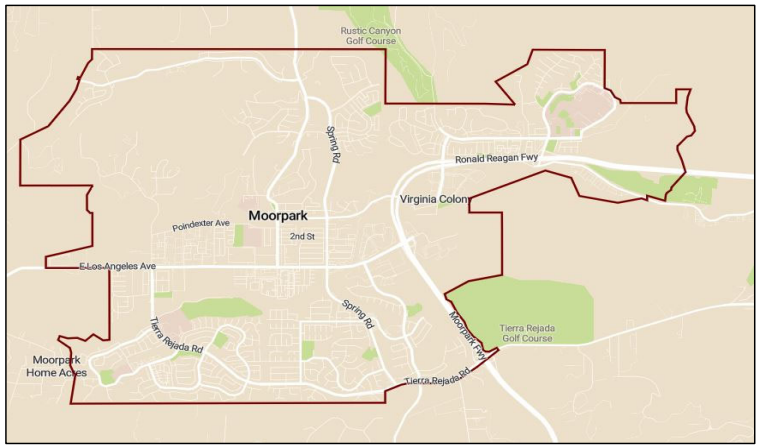
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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|---|---|---|---|
| **Project Number:** | **M0033** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Traffic Signal Cabinet Upgrades** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

Revised project scope of work:
1) Replace signal controller and battery backup units on Tierra Rejada Road ($140,875), Spring Road ($40,250), and Miller Parkway ($40,250);
2) Replace signal cabinets and battery backup units on Campus Park ($25,875), Princeton ($25,875);
3) Replace safety lights from halogen to LED ($95,318).
Total project cost estimate of $368,443 is proposed to be spent over the course of several fiscal years.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2412-311-M0033-55200 | Infrastructures | $ 65,468 | $ 73,222 | | | | | | **$ 138,690** |
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| **Project TOTAL** | | **$ 65,468** | **$ 73,222** | | | | | | **$ 138,690** |
| **Funding Source(s):** | | | | | | | | | |
| LOCAL TDA ARTICLE 8A - Fund 2412 | | $ 65,468 | $ 73,222 | | | | | | **$ 138,690** |
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| **TOTAL** | | **$ 65,468** | **$ 73,222** | | | | | | **$ 138,690** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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|---|---|---|---|
| **Project Number:** | **M0040** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **LA Ave Traffic Signals/Fiber Optic Upgrade** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

Replace copper lines with fiber optic technology. New timing/coordination improvements for traffic signals along Los Angeles Avenue.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2014-311-M0040-55200 | Infrastructures | | $ 935,650 | | | | | | **$ 935,650** |
| 2014-311-M0040-55300 | Capital - Professional Services | $ 14,345 | $ 5 | | | | | | **$ 14,350** |
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| **Project TOTAL** | | **$ 14,345** | **$ 935,655** | | | | | | **$ 950,000** |
| **Funding Source(s):** | | | | | | | | | |
| LOS ANGELES A.O.C. - Fund 2014 | | $ 14,345 | $ 935,655 | | | | | | **$ 950,000** |
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| **TOTAL** | | **$ 14,345** | **$ 935,655** | | | | | | **$ 950,000** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

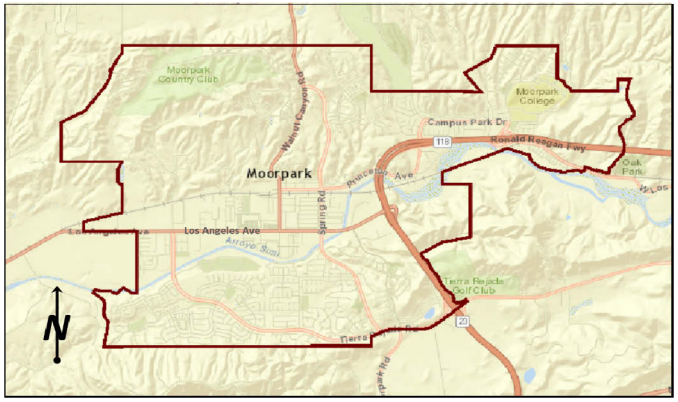
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| **Project Number:** | **M0044** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Park and Facility Pavement Rehabilitation** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Parking lot rehabilitation at Mountain Meadows Park, Tierra Rejada Park, Peach Hill Park, Mammoth Highlands Park, Arroyo Vista Community Park, Moorpark Public Service Facility, and Ruben Castro Human Services Center.

Location Map

**Various Park Locations Citywide**




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 1000-541-M0044-55300 | Capital - Professional Services | | $ 70,000 | $ 30,000 | | | | | **$ 100,000** |
| 1000-541-M0044-55500 | Improvements Other Than Bldgs | | $ 274,276 | | | | | | **$ 274,276** |
| 1000-171-M0044-55500 | Improvements Other Than Bldgs | | | $ 74,624 | | | | | **$ 74,624** |
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| **Project TOTAL** | | | **$ 344,276** | **$ 104,624** | | | | | **$ 448,900** |
| **Funding Source(s):** | | | | | | | | | |
| GENERAL FUND - Fund 1000 | | | $ 344,276 | $ 104,624 | | | | | **$ 448,900** |
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| **TOTAL** | | | **$ 344,276** | **$ 104,624** | | | | | **$ 448,900** |

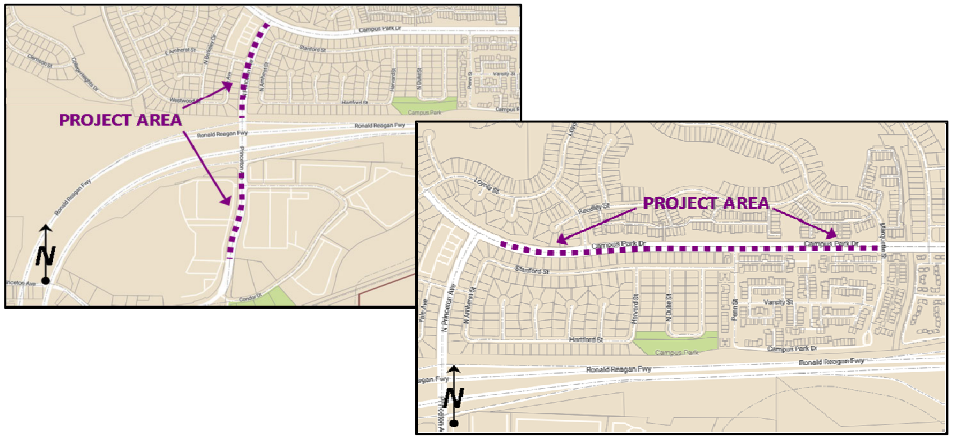
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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| **Project Number:** | **M0045** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Princeton Avenue/Campus Park Drive Landscape Renovation** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Design and renovation of medians and parkways on Princeton Avenue from Condor Drive along Campus Park Drive to Marquette Street.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2006-542-M0045-55300 | Capital - Professional Services | | $ 85,000 | | | | | | **$ 85,000** |
| 3004-542-M0045-55500 | Improvements Other Than Bldgs | | | $ 1,000,000 | | | | | **$ 1,000,000** |
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| **Project TOTAL** | | | **$ 85,000** | **$ 1,000,000** | | | | | **$ 1,085,000** |
| **Funding Source(s):** | | | | | | | | | |
| TREE AND LANDSCAPE FEES - Fund 2006 | | | $ 85,000 | | | | | | **$ 85,000** |
| SPECIAL PROJECTS - Fund 3004 | | | | $ 1,000,000 | | | | | **$ 1,000,000** |
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| **TOTAL** | | | **$ 85,000** | **$ 1,000,000** | | | | | **$ 1,085,000** |

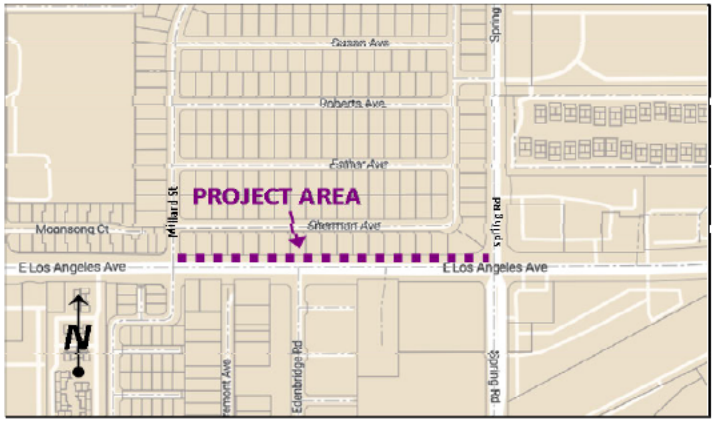
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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| **Project Number:** | **M0046** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Los Angeles Avenue Landscape Renovation** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Renovate the landscaped parkways and enhance the wall treatments on the north side of Los Angeles Avenue from Spring Road to Millard Street. Wall enhancements will include removal and replacement of the existing vine, stone pilasters, and stucco finish.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2006-542-M0046-55300 | Capital - Professional Services | | $ 45,000 | | | | | | **$ 45,000** |
| 3004-542-M0046-55500 | Improvements Other Than Bldgs | | | $ 500,000 | | | | | **$ 500,000** |
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| **Project TOTAL** | | | **$ 45,000** | **$ 500,000** | | | | | **$ 545,000** |
| **Funding Source(s):** | | | | | | | | | |
| TREE AND LANDSCAPE FEES - Fund 2006 | | | $ 45,000 | | | | | | **$ 45,000** |
| SPECIAL PROJECTS - Fund 3004 | | | | $ 500,000 | | | | | **$ 500,000** |
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| **TOTAL** | | | **$ 45,000** | **$ 500,000** | | | | | **$ 545,000** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

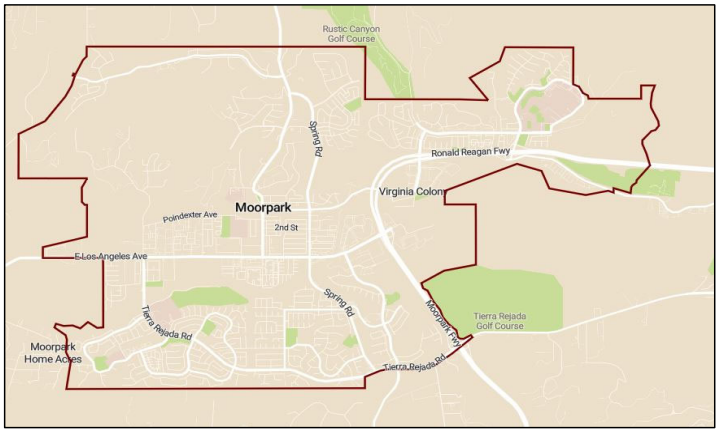
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|---|---|---|---|
| **Project Number:** | **M0050** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Sidewalk Rehabilitation** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

Sidewalk rehabilitation within the boundariesof the Redevelopment Area. The scope of work and improvements include sidewalk repair, sidewalk replacement, curb cuts, access ramps, and street transitions. Specific locations will be presented to City Council for approval.

PROJECT COMPLETED IN FY 2021/22

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 3005-311-M0050-55200 | Infrastructures | $ 263,324 | | | | | | | **$ 263,324** |
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| **Project TOTAL** | | **$ 263,324** | | | | | | | **$ 263,324** |
| **Funding Source(s):** | | | | | | | | | |
| REMAINING BOND PROCEEDS - Fund 3005 | | $ 263,324 | | | | | | | **$ 263,324** |
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| **TOTAL** | | **$ 263,324** | | | | | | | **$ 263,324** |

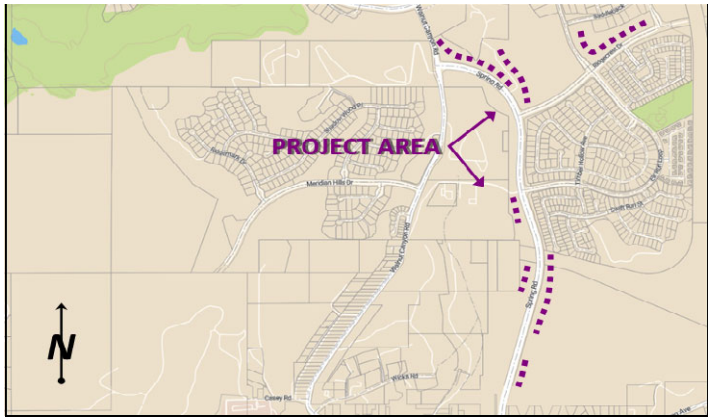
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **M0052** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Moorpark Highlands Slope Naturalization** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Naturalization of slope areas in LMD 22 (Moorpark Highlands) with low-maintenance, self-sustaining native and drought tolerant landscaping.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2322-542-M0052-55300 | Capital - Professional Services | $ 43,862 | | | | | | | **$ 43,862** |
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| **Project TOTAL** | | **$ 43,862** | | | | | | | **$ 43,862** |
| **Funding Source(s):** | | | | | | | | | |
| MOORPARK HIGHLANDS - Fund 2322 | | $ 43,862 | | | | | | | **$ 43,862** |
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| **TOTAL** | | **$ 43,862** | | | | | | | **$ 43,862** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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|---|---|---|---|
| **Project Number:** | **M0053** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Replace Skate Park Fencing at Poindexter Park** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Replace damaged chain link fence around the skatepark with a stronger "no-climb" alternative.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2010-541-M0053-55500 | Improvements Other Than Bldgs | | | $ 100,000 | | | | | **$ 100,000** |
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| **Project TOTAL** | | | | **$ 100,000** | | | | | **$ 100,000** |
| **Funding Source(s):** | | | | | | | | | |
| COMMUNITY WIDE PARK DEVT - Fund 2010 | | | | $ 100,000 | | | | | **$ 100,000** |
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| **TOTAL** | | | | **$ 100,000** | | | | | **$ 100,000** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

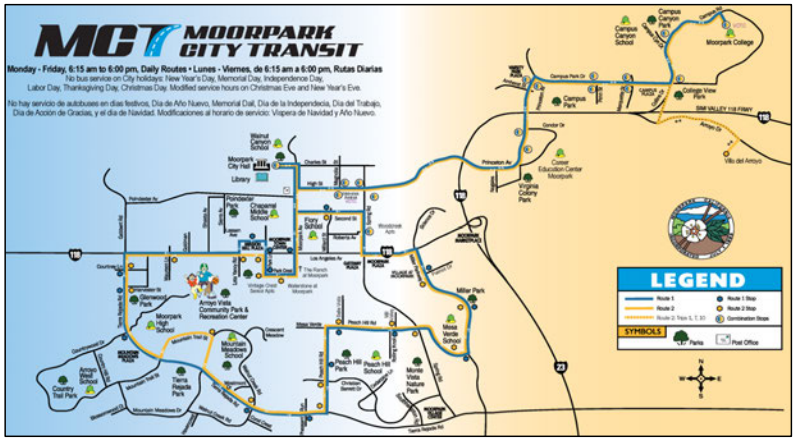
| | | | |
|---|---|---|---|
| **Project Number:** | **P0011** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Bus Shelters and Other Bus Stop Amenities** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

Bus stop adjustments, refurbishments, additions, and amenities.

FY 2021/22 budget reduced by $35,000 to reflect transferring federal grant from this project to routine bus maintenance (de-federalizes the CIP).

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2414-430-P0011-55500 | Improvements Other Than Bldgs | $ 25,850 | $ 31,768 | | | | | | **$ 57,618** |
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| **Project TOTAL** | | **$ 25,850** | **$ 31,768** | | | | | | **$ 57,618** |
| **Funding Source(s):** | | | | | | | | | |
| LOCAL TDA ARTICLE 8C - Fund 2414 | | $ 25,850 | $ 31,768 | | | | | | **$ 57,618** |
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| **TOTAL** | | **$ 25,850** | **$ 31,768** | | | | | | **$ 57,618** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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|---|---|---|---|
| **Project Number:** | **R0030** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **AVCP Electric Vehicle Chargers** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Install electric vehicle chargers in Lot B at Arroyo Vista Community Park.

City awarded Ventura County Air Pollution Control District grant funds in the amount of $22,904 to offset project costs. Grant funds will be reimbursed upon project completion so full project costs have been appropriated. Grant revenue to be credited to Fund 2001 and recognized upon project completion. Anticipated completion Spring 2022.

Total Project Costs: $55,538
VCAPCD Grant Funds: $22,904
Estimated Net Cost to City: $32,634

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2001-541-R0030-55500 | Improvements Other Than Bldgs | $ 55,538 | | | | | | | **$ 55,538** |
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| **Project TOTAL** | | **$ 55,538** | | | | | | | **$ 55,538** |
| **Funding Source(s):** | | | | | | | | | |
| TRAFFIC SYSTM MGMT FUND - Fund 2001 | | $ 55,538 | | | | | | | **$ 55,538** |
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| **TOTAL** | | **$ 55,538** | | | | | | | **$ 55,538** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **XXXXX** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Arroyo Drive Railroad Crossing Improvements** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

Railroad crossing improvements at Arroyo Drive.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| TBD-55200 | Infrastructures | | | | | | $ 1,000,000 | | **$ 1,000,000** |
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| **Project TOTAL** | | | | | | | **$ 1,000,000** | | **$ 1,000,000** |
| **Funding Source(s):** | | | | | | | | | |
| TBD - Fund TBD | | | | | | | $ 1,000,000 | | **$ 1,000,000** |
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| **TOTAL** | | | | | | | **$ 1,000,000** | | **$ 1,000,000** |

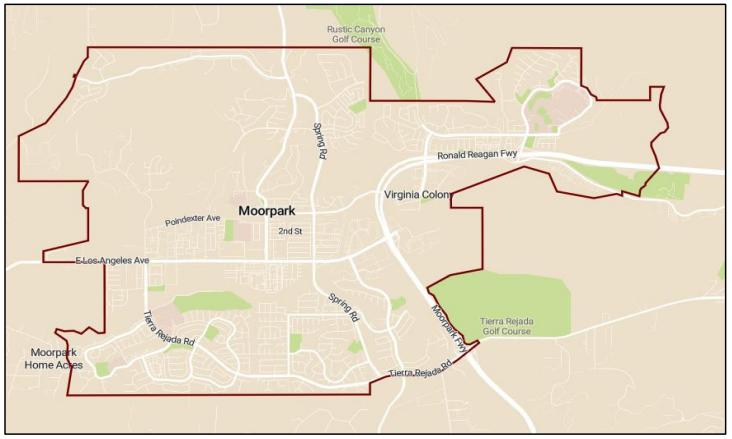
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **XXXXX** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Drainage Masterplan Update** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

This project is to prepare an update to the 1995 Citywide Master Plan of Drainage. This project will be undertaken upon completion of the Letter of Map Revisions to the Digital Flood Insurance Rate Maps.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| TBD-55300 | Capital - Professional Services | | | | $ 150,000 | | | | **$ 150,000** |
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| **Project TOTAL** | | | | | **$ 150,000** | | | | **$ 150,000** |
| **Funding Source(s):** | | | | | | | | | |
| TBD - Fund TBD | | | | | $ 150,000 | | | | **$ 150,000** |
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| **TOTAL** | | | | | **$ 150,000** | | | | **$ 150,000** |

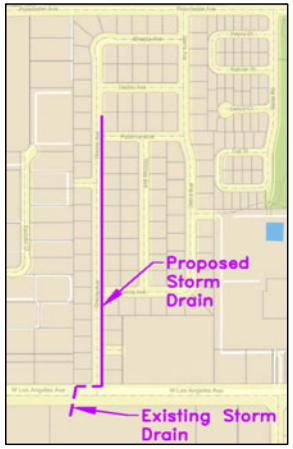
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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|---|---|---|---|
| **Project Number:** | **XXXXX** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Shasta Drain** | | |
| **Department:** | **Public Works** | | |

**Project Description:**

Construction of storm drainage infrastructure improvements to serve the residential area north of the intersection of Los Angeles Avenue and Shasta Avenue, as identified in the City's Master Plan of Drainage (G-1 Shasta Drain). No funding source has been identified for this project. The 1995 cost estimate for this project is $188,000. However, the full scope and cost of this project has not been determined.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| TBD-55300 | Capital - Professional Services | | | | | | | $ 800,000 | **$ 800,000** |
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| **Project TOTAL** | | | | | | | | **$ 800,000** | **$ 800,000** |
| **Funding Source(s):** | | | | | | | | | |
| TBD - Fund TBD | | | | | | | | $ 800,000 | **$ 800,000** |
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| **TOTAL** | | | | | | | | **$ 800,000** | **$ 800,000** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **XXXXX** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **AVCP Water Spray Attraction** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Design and install a water spray attraction at Arroyo Vista Community Park.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2010-541-XXXXX-55300 | Capital - Professional Services | | | | | $ 65,000 | | | **$ 65,000** |
| 2010-541-XXXXX-55500 | Improvements Other Than Bldgs | | | | | $ 600,000 | | | **$ 600,000** |
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| **Project TOTAL** | | | | | | **$ 665,000** | | | **$ 665,000** |
| **Funding Source(s):** | | | | | | | | | |
| COMMUNITY WIDE PARK DEVT - Fund 2010 | | | | | | $ 665,000 | | | **$ 665,000** |
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| **TOTAL** | | | | | | **$ 665,000** | | | **$ 665,000** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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| **Project Number:** | **XXXXX** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Replace Play Equipment at Magnolia Park** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Replace children's play structures and equipment at Magnolia Park, and replace sand with engineered wood fiber.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 3003-541-XXXXX-55000 | Machine & Equipments | | | | | $ 175,000 | | | **$ 175,000** |
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| **Project TOTAL** | | | | | | **$ 175,000** | | | **$ 175,000** |
| **Funding Source(s):** | | | | | | | | | |
| EQUIPMENT REPLACEMENT FUND - Fund 3003 | | | | | | $ 175,000 | | | **$ 175,000** |
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| **TOTAL** | | | | | | **$ 175,000** | | | **$ 175,000** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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| **Project Number:** | **XXXXX** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Replace Play Equipment at Mountain Meadows Park** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Replace children's play structures and equipment at Mountain Meadows Park, and replace sand with engineered wood fiber.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 3003-541-XXXXX-55000 | Machine & Equipments | | | | | $ 225,000 | | | **$ 225,000** |
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| **Project TOTAL** | | | | | | **$ 225,000** | | | **$ 225,000** |
| **Funding Source(s):** | | | | | | | | | |
| EQUIPMENT REPLACEMENT FUND - Fund 3003 | | | | | | $ 225,000 | | | **$ 225,000** |
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| **TOTAL** | | | | | | **$ 225,000** | | | **$ 225,000** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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|---|---|---|---|
| **Project Number:** | **XXXXX** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Replace Play Equipment at Peach Hill Park** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Replace children's play structures and equipment at Peach Hill Park.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 3003-541-XXXXX-55000 | Machine & Equipments | | | | $ 135,000 | | | | **$ 135,000** |
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| **Project TOTAL** | | | | | **$ 135,000** | | | | **$ 135,000** |
| **Funding Source(s):** | | | | | | | | | |
| EQUIPMENT REPLACEMENT FUND - Fund 3003 | | | | | $ 135,000 | | | | **$ 135,000** |
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| **TOTAL** | | | | | **$ 135,000** | | | | **$ 135,000** |

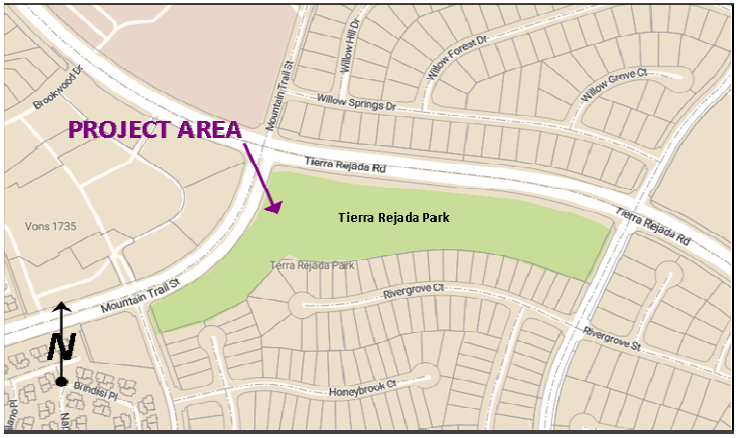
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

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| **Project Number:** | **XXXXX** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Replace Play Equipment at Tierra Rejada Park** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Replace children's play structures and equipment at Tierra Rejada Park, and replace sand with engineered wood fiber. Install sand play area.
Note: This project would be implemented if grant funding for the inclusive playground at Tierra Rejada Park project is not awarded and the project does not move forward.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2013-541-XXXXX-55500 | Improvements Other Than Bldgs | | | | $ 100,000 | | | | **$ 100,000** |
| 3003-541-XXXXX-55000 | Machine & Equipments | | | | $ 300,000 | | | | **$ 300,000** |
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| **Project TOTAL** | | | | | **$ 400,000** | | | | **$ 400,000** |
| **Funding Source(s):** | | | | | | | | | |
| PARK IMPROVEMENT ZONE 2017-2 - Fund 2013 | | | | | $ 100,000 | | | | **$ 100,000** |
| EQUIPMENT REPLACEMENT FUND - Fund 3003 | | | | | $ 300,000 | | | | **$ 300,000** |
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| **TOTAL** | | | | | **$ 400,000** | | | | **$ 400,000** |

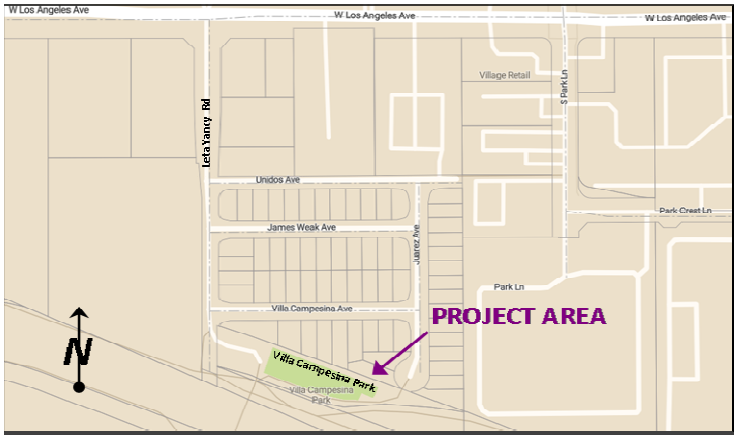
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **XXXXX** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Replace Play Equipment at Villa Campesina Park** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Replace children's play structures and equipment at Villa Campesina Park, and replace sand with engineered wood fiber.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 3003-541-XXXXX-55000 | Machine & Equipments | | | | $ 250,000 | | | | **$ 250,000** |
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| **Project TOTAL** | | | | | **$ 250,000** | | | | **$ 250,000** |
| **Funding Source(s):** | | | | | | | | | |
| EQUIPMENT REPLACEMENT FUND - Fund 3003 | | | | | $ 250,000 | | | | **$ 250,000** |
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| **TOTAL** | | | | | **$ 250,000** | | | | **$ 250,000** |

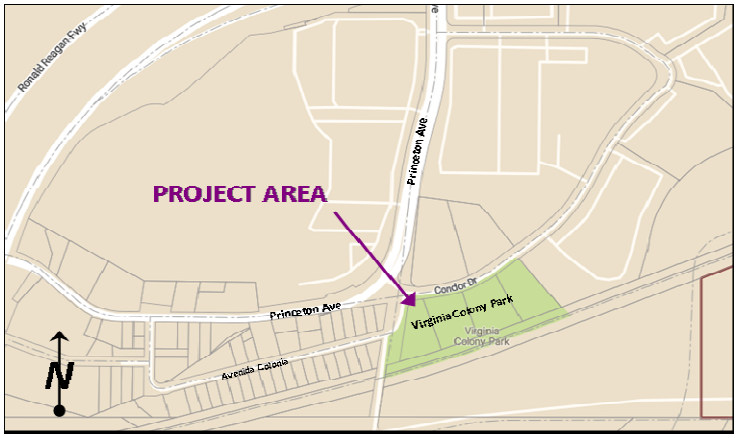
**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

| | | | |
|---|---|---|---|
| **Project Number:** | **XXXXX** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Replace Play Equipment at Virginia Colony Park** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Replace children's play structures and equipment at Virginia Colony Park, and replace sand with engineered wood fiber. Install separate sand play area.

Location Map




| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| 2011-541-XXXXX-55500 | Improvements Other Than Bldgs | | | | | $ 50,000 | | | **$ 50,000** |
| 3003-541-XXXXX-55000 | Machine & Equipments | | | | | $ 150,000 | | | **$ 150,000** |
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| **Project TOTAL** | | | | | | **$ 200,000** | | | **$ 200,000** |
| **Funding Source(s):** | | | | | | | | | |
| PARK IMPROVEMENT ZONE 2017-1 - Fund 2011 | | | | | | $ 50,000 | | | **$ 50,000** |
| EQUIPMENT REPLACEMENT FUND - Fund 3003 | | | | | | $ 150,000 | | | **$ 150,000** |
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| **TOTAL** | | | | | | **$ 200,000** | | | **$ 200,000** |

**CITY of MOORPARK**
**CAPITAL IMPROVEMENT PROJECTS**
**FISCAL YEARS 2022/23 thru 2026/27**

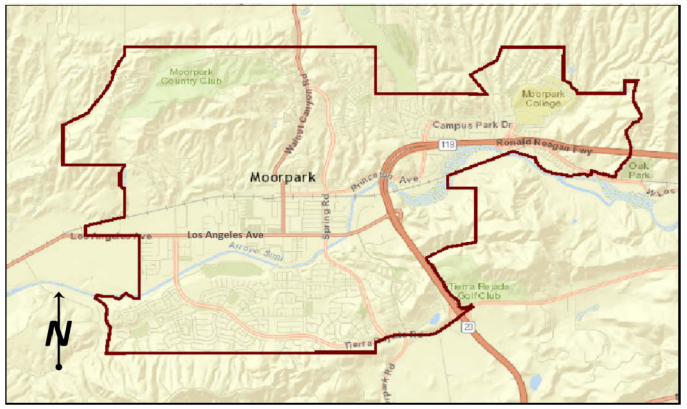
| | | | |
|---|---|---|---|
| **Project Number:** | **XXXXX** | **Council Goals and Objectives:** | **N/A** |
| **Project Title:** | **Disc Golf Course** | | |
| **Department:** | **Parks, Recreation & Community Services** | | |

**Project Description:**

Determine an appropriate location for and install a disc golf course, including walkways and amenities.

Location Map

**Location To Be Determined**

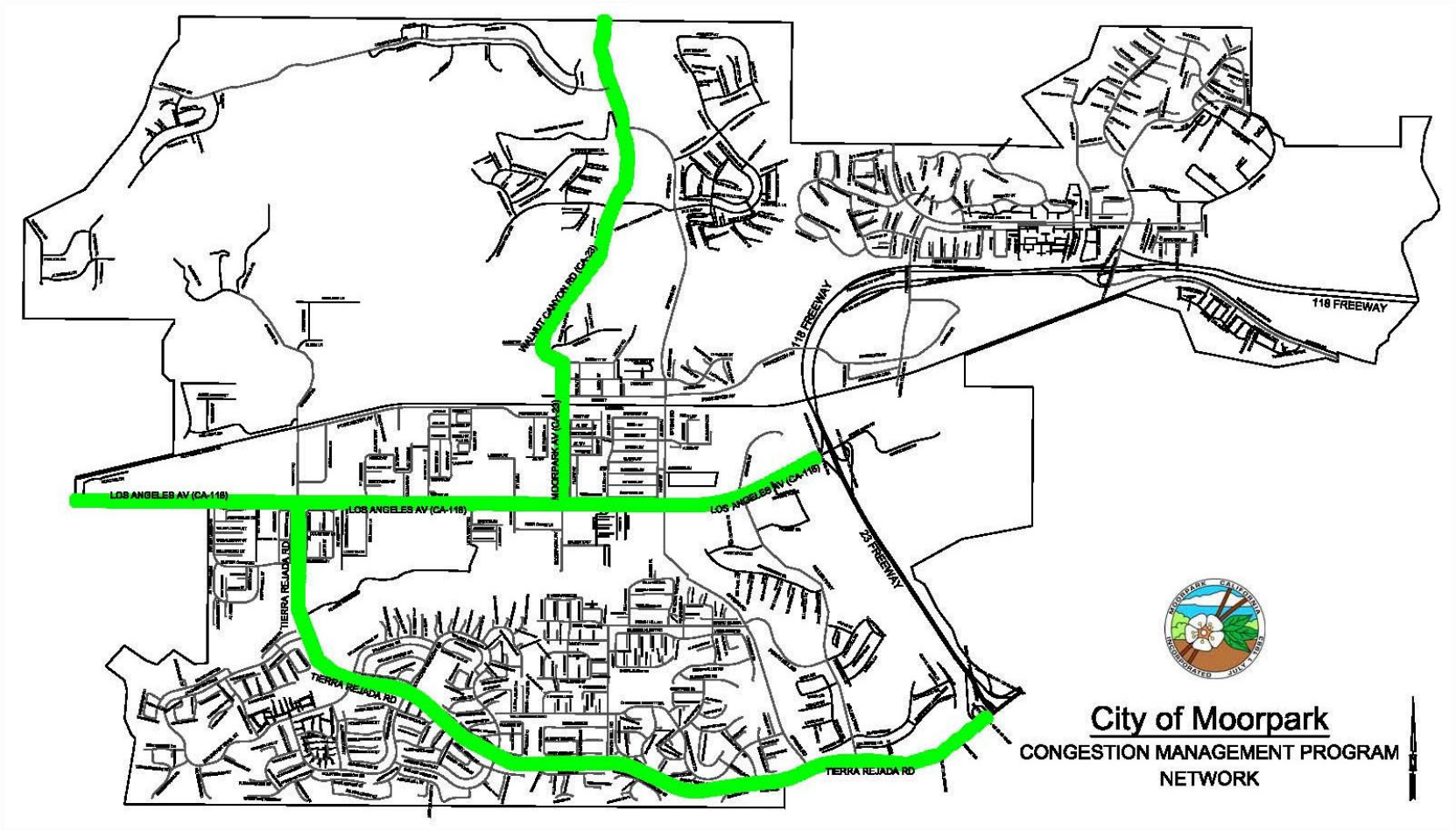



| Budget Unit | Account Description | Total Expenditures ESTIMATED as of 6/30/2022 | 2021/22 Estimated Carryover Amount | ADDITIONAL FUNDING REQUEST 2022/23 Appropriation | 2023/24 Estimate | 2024/25 Estimate | 2025/26 Estimate | 2026/27 Estimate | Estimated TOTAL Project Cost |
|---|---|---|---|---|---|---|---|---|---|
| TBD -55300 | Capital - Professional Services | | | | $ 25,000 | | | | **$ 25,000** |
| TBD -55500 | Improvements Other Than Bldgs | | | | $ 125,000 | | | | **$ 125,000** |
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| **Project TOTAL** | | | | | **$ 150,000** | | | | **$ 150,000** |
| **Funding Source(s):** | | | | | | | | | |
| TBD - Fund TBD | | | | | $ 150,000 | | | | **$ 150,000** |
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| **TOTAL** | | | | | **$ 150,000** | | | | **$ 150,000** |

## Congestion Management Program

The purpose of the Ventura County Transportation Commission's (VCTC) Congestion Management Program (CMP) is to monitor certain street segments and/or intersections on the CMP Road Network (see Map), to confirm that the Level of Service (LOS) [a measurement of the level of congestion] on those segments, or at those intersections, does not deteriorate below certain stipulated levels. Increased traffic generated by development is one of the major causes of increased traffic congestion and, therefore, the deterioration of the LOS. The CMP requires each Agency to identify projects designed to increase capacity and/or otherwise improve the efficient and effective movement of traffic. The projects set forth in this program, which are on the CMP Road Network and which could reduce congestion, are listed on the following pages.

Congestion Management Program Network



**Congestion Management Program: Fiscal Year 2022/23 to 2026/27**

| Project Name | Account | Prior Years | FY 21/22* | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 | FY 26/27 | Total |
|---|---|---|---|---|---|---|---|---|---|
| **Streets (100)** | | | | | | | | | |
| Moorpark Ave Widening Project | C0004 | $2,343,217 | $0 | $101,648 | $370,755 | $0 | $0 | $0 | $2,815,620 |
| Los Angeles Avenue Widening - Spring Road to Moorpark | C0021 | $2,474,956 | $803,000 | $1,722,725 | $0 | $0 | $0 | $0 | $5,000,681 |
| 23 Freeway North Alignment | C0025 | $192,325 | $0 | $0 | $0 | $0 | $0 | $0 | $192,325 |
| Los Angeles Avenue Widening at Shasta Avenue (COMPLETE) | C0030 | $1,678,147 | $0 | $10,000 | $0 | $0 | $0 | $0 | $1,688,147 |
| Los Angeles Avenue Traffic Signal/Fiber Optic Upgrade | M0040 | $14,345 | $0 | $935,655 | $0 | $0 | $0 | $0 | $950,000 |
| Los Angeles Avenue Widening west of Tierra Rejada Road | | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Total | | $6,702,990 | $803,000 | $2,770,028 | $370,755 | $0 | $0 | $0 | $10,646,773 |
| **Traffic Signals (300)** | | | | | | | | | |
| Los Angeles Avenue and Shasta Aveune | | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Los Angeles Avenue and Millard Street | | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Los Angeles Avenue West of Butter Creek Road | | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Total | | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| **Grand Total** | | | | | | | | | **$10,646,773** |

* Fiscal Year 2021/22 Carryover Amount

# Public Works Potential Projects

# Numbering is added for reference only, and does not indicate or suggest project priority, preference, or order of consideration.

## Public Works Streets

1 Evaluate options for Bus turn-outs on Los Angeles Avenue (SR118).

2 Modernize bus shelters.

3 Modify the intersection of Condor Drive (south), Princeton Avenue, and Virginia Colony Place.

4 Widen Science Drive at Los Angeles Avenue (SR-118) to provide a dedicated right turn lane.

5 Widen north side of Unidos Avenue.

6 Update the pavement management system.

7 Evaluate feasibility of relocating the Metrolink layover facility and work with VCTC and SCRRA to construct a screen wall on north and east sides of Metrolink layover facility.

8 Evaluate construction of Lassen Avenue from Park Lane to Moorpark Avenue to create a four-way intersection at Third Street.

9 Evaluate cost benefit for potential use of cold in place recycling of asphalt concrete (AC) and warm mix AC for streets and parking lots, and permeable surfaces for parking lots and bike paths.

10 Evaluate feasibility of widening the eastside of Princeton Avenue to provide a dedicated right-turn lane from the Condor Drive traffic signal to the eastbound SR-118 on ramp.

11 Reduce the pavement width and add landscaping on Park Crest Lane, Moorpark Avenue south of SR-118, Ridgecrest Drive, and Elk Run Loop.

12 Evaluate benefits of revising current street standards to narrow the street width but not the right-of-way to encourage more landscaping and reduce future pavement maintenance costs.

13 Evaluate feasibility of adding second southbound travel lane on Collins Drive from University Drive traffic signal to Benwood Road and a dedicated right turn lane onto Campus Park Drive.

14 Evaluate feasibility of adding a second on-ramp lane from southbound Collins Drive to the westbound SR-118.

15 Construct dedicated right and left-turn lanes for westbound Second Street at Moorpark Avenue (SR-23).

16 Construct dedicated right and shared left/through lanes for westbound Charles Street at Moorpark Avenue (SR-23).

17 Consider name change for Spring Road from Tierra Rejada Road to Walnut Canyon Road.

18 Construct a permanent truck scale facility west of the City limits.

19 Work with Caltrans to permit installation of City identification sign on Collins Drive overpass bridge and City entry statements in Caltrans right-of-way at selected locations.

20 Ensure City Ventures Project makes improvements on Wicks Road.

21 Widen, realignment, and reconstruction of High Street, west of Moorpark Avenue ("High Street West").

**Public Works Trails and Walkways**

1 Evaluate feasibility of pedestrian bridge over Poindexter Avenue and Union Pacific Railroad (UPRR) from Specific Plan No. 1.

2 Evaluate feasibility of pedestrian bridge on Los Angeles Avenue (SR-118) in vicinity of Moorpark Avenue (Goal 2/5+ years).

3 Evaluate feasibility of constructing a sidewalk on Arroyo Drive from Collins Drive to east City limits, and in conjunction with City of Simi Valley and County of Ventura, investigate pedestrian and bike connections between Collins Drive and Madera Road. Evaluate feasibility of planting drought tolerant landscaping on north side of Arroyo Drive between rail crossing and City boundary. (Project is currently in progress, C0037, with the exception of the drought tolerant landscaping concept).

4 Construct sidewalks on one side of certain streets in industrial zoned areas to provide a safe path for pedestrians and to encourage walking.

5 Install Lassen pathway lighting.

6 Evaluate options for providing a continuous Class 1 bike lane on Campus Park Drive, including a reduction of the number of travel lanes and attendant increase in landscaping and use of Caltrans/SCE right-of-way between Princeton Avenue and Collins Drive.

7 Evaluate potential uses for APN 513-0-010-225 (formerly referred to as Crawford Canyon) on north side of Princeton Avenue including possible trail connection to Moorpark Highlands.

8 Carry out regular bridge inspections and develop plan for rehabilitation of the Tierra Rejada Road, Spring Road, and Arroyo Simi Pedestrian bridges.

## Public Works Traffic Signals

1 Evaluate need for a traffic signal at Princeton Avenue and Nogales Street.

2 Evaluate need for a traffic signal at Campus Canyon Drive and Collins Drive.

3 Evaluate need to modify the Princeton Avenue and Condor Drive traffic signal to provide a protected/permissive left turn movement from southbound Princeton Avenue to eastbound Condor Drive.

4 Evaluate need for radar speed display sign on eastbound Tierra Rejada Road between Peach Hill Road and Southhampton Road.

5 Evaluate need to modify the Spring Road and Princeton Avenue traffic signal to provide a protected left turn movement from westbound Princeton Avenue to southbound Spring Road.

6 Evaluate feasibility and cost for modifying traffic signal pedestrian crossing devices for use by vision impaired and physically disabled persons as well as upgrading to include time display/countdown timers.

7 Evaluate feasibility and cost of installation of “Blue Lights” (also known as “Tattletale Lights”) on selected traffic signals to enhance traffic enforcement of red light violations.

8 Install protected/permissive left-turn at various intersections.

9 Prepare a Traffic Study for the Los Angeles Avenue (SR 118) corridor to determine ultimate locations of traffic signals and other improvements to optimize traffic flow and minimize impacts on adjacent residential streets.

10 Coordinate with Caltrans to improve traffic signal synchronization for Princeton Avenue/SR-118 ramps and Condor Drive.

11 Evaluate the development of a policy for installation of traffic calming devices, including speed humps.

12 Evaluate and develop plan to update traffic signal equipment and software programming.

13 Develop new design for City street name signs and a standard design for street identification signs in medians.

14 Develop formal traffic policies.

15 Accomplish a walkway study in vicinity of Collins Drive.

16 Modify signals on High Street, Princeton Avenue and Spring Road.

17 Design and install crosswalks with flashing lights at various locations, including: Princeton/Campus Park; Third/Moorpark; Charles/Moorpark; and High/Bard.

**Public Works Medians and Parkways**

1 Install landscaping on the north side of Poindexter Avenue along railroad tracks.

2 Install landscaping on the south east corner of Tierra Rejada Road and Moorpark Road.

3 Install landscaping in excess right-of-way on southeast corner of Tierra Rejada Road and Moorpark Road and install standard curb and gutter.

4 Install monument sign at southwest corner of High Street and Moorpark Avenue for post office and public parking.

5 Install parkway trees on the west side of Spring Road north of Peach Hill Road.

6 Install raised median landscaping on Princeton Avenue from Spring Road to approximately 1,500 feet east of Spring Road.

7 Install missing sidewalk and plant parkway trees and landscaping on both sides of Princeton Avenue, from Spring Road to approximately 1,500 ft. east.

8 Install sidewalk and parkway landscaping on south side of Princeton Avenue west of Sharma.

9 Install parkway landscaping and enhanced pavement on collector and arterial streets that lack such improvements, including the south side of Peach Hill Road west of Rolling Knoll Road and north side of Peach Hill Road west of Bella Vista Drive and consider possible use of Xeriscape landscaping.

10 Install enhanced entry statements at Spring Road and Roberts Street, and Spring Road and Second Street.

11 Install raised landscaped median on Collins Drive from Campus Park Drive to University Drive.

12 Evaluate feasibility and interest from property owners for a possible property-owner funded sound wall on south side of Los Angeles Avenue (SR 118) between the City Limits and Butter Creek Road as well as between Butter Creek Road and Maureen Lane.

13 Evaluate feasibility of modifying certain existing streets to increase landscaping and reduce the amount of asphalt to be maintained.

14 Obtain ownership of sidewalks on the collector streets in the Mountain Meadows area from various HOAs.

15 Evaluate obtaining license agreement from private property owners to allow installing and maintaining drought tolerant landscaping on privately owned slopes on west side of Spring Road north of Monte Vista Nature Park (Tract 3096) and between the Arroyo Simi and Tract 4037.

16 Evaluate feasibility of installing raised median on Poindexter Avenue and on Gabbert Road south of Poindexter Avenue.

17 Improve freeway landscaping on Princeton Avenue.

18 Improve Roberts Avenue and Second Street parkways from Spring Road to Harry Street.

19 Develop design plan to refurbish median landscaping and hardscape on Tierra Rejada Road from Spring Road to Los Angeles Avenue and Campus Park Drive from Princeton Avenue to Collins Drive including cost estimates, financing, phasing and water conservation measures.

20 Construct wall and landscaping improvements on north side of SR 118 between Millard Avenue and Spring Road.

21 Work with U.S. Postal Service and homeowner’s associations to relocate group mail boxes to maximize on-street parking.

22 Evaluate obtaining license agreements from private property owners to allow installing and maintaining drought tolerant landscaping on privately owned slopes on the north side of Princeton Avenue east of Spring Road (Tract 2723).

23 Extend Tierra Rejada raised median to east City limit.

## Public Works Storm Drains

1 Storm drain on Poindexter Avenue and Gabbert Road.

2 Evaluate feasibility of relocating the storm drain system on Poindexter Avenue just west of Endeavor Court.

3 Evaluate need for improvements to the Everett Street drainage basin.

4 Extend the Fremont Avenue drain north of SR-118

# Parks, Recreation & Community Services
# Future and Potential Projects

\# Numbering is added for reference only, and does not indicate or suggest project priority, preference, or order of consideration.

## Facilities

1 **Arroyo Vista Recreation Center**: Install new security cameras

2 **Arroyo Vista Recreation Center**: Water conservation improvements, including hands-free fixtures and low flow urinals.

3 **Arroyo Vista Recreation Center**: Install three flag poles (U.S. flag, California flag, and City flag) to replace the single flag pole currently at the entrance.

4 **City Hall / Civic Center**: Determine appropriate locations and install security cameras throughout the Civic Center complex.

5 **City Hall / Civic Center**: Implement water conservation improvements including hands free restroom fixtures and waterless urinals at the Active Adult Center and Community Center.

6 **City Hall / Civic Center**: Install three flag poles (U.S. flag, California flag, and City flag) to replace the single pole located near the Active Adult Center.

7 **City Hall / Civic Center**: Install energy efficiency improvements including a drop-down ceiling with insulation at the Active Adult Center and in the Citrus Room, and replace windows at the Active Adult Center and Community Center with energy efficient dual-pane windows.

8 **City Hall / Civic Center**: Convert Citrus Room to make it a formal part of the Active Adult Center upon completion of the new City Hall building.

9 **High Street Arts Center**: Replace carpet throughout the theater.

10 **High Street Arts Center**: Renovate stage and install guardrail at the rear balcony to meet ADA requirements.

11 **Moorpark Police Services Center**: Renovate landscaping, including alternate landscape material adjacent to the vehicular parking stalls.

12 **Moorpark Police Services Center**: Install parapet walls to screen roof top equipment from view.

13 **Moorpark Public Services Facility**: Install a portable generator at the Public Services Facility.

14 **Moorpark Public Services Facility**: Replace parking lot lighting with LED lighting or other energy efficient alternative.

15 **Moorpark Public Services Facility**: Improve roof top drainage system to minimize runoff onto the parking lot and adjacent hardscape surfaces.

16 **Moorpark Public Services Facility**: Implement water conservation improvements, including hands-free fixtures and waterless urinals in restrooms

17 **Moorpark Public Services Facility**: Install an alternative fuel fueling station or electric vehicle charging station.

18 **Ruben Castro Human Services Center**: Install sidewalk on west side of Minor Street between Flynn Avenue and Fitch Avenue.

19 **31 Poindexter Avenue**: Modify building to accommodate widening of Moorpark Avenue.

20 **General Facilities:** Evaluate the feasibility of constructing a teen center or second recreation center.

## Landscape Maintenance Districts and General Landscaping

1 Renovate the landscaped parkway on the north side of LA Avenue between Shasta Avenue and Gabbert Road (Zone 7) to include drought tolerant plant material. Replace the existing pear trees with Crepe Myrtle trees.

2 Landscape north side of Poindexter Avenue from Gabbert Road east to vicinity of Chaparral School.

3 Renovate landscaped medians on Spring Road from Tierra Rejada Road to Peach Hill Road.

4 Install street trees on west side of Spring Road between Arroyo Simi and Peach Hill Road.

5 Renovate the landscaping at the Metrolink train station on the south side of the railroad tracks. Remove non-native landscaping along the pedestrian access walkway from Moorpark Avenue to the station and replace with native plant material.

6 Landscape excess right-of-way on southeast corner of Tierra Rejada Road and Moorpark Road and install standard curb and gutter. Remove pepper trees on the south side of Tierra Rejada Road and install native trees.

7 Install native landscape material and boulders within the freeway off ramp areas at Tierra Rejada Road and Highway 23/118. Install a City welcome sign with lighting at the northbound freeway off ramp at Tierra Rejada Road and install native landscaping. Renovate the landscaping at the LA Avenue northbound on ramp and off ramp.

8 Improve slopes adjacent to Peach Hill Wash Channel (Zone 10) for erosion control and landscape enhancement.

## Open Space

1 In conjunction with the Moorpark Watershed Parks, Recreation and Conservation Authority, develop a comprehensive site plan for the 80 Acre site, and identify appropriate uses for the site, potentially including: 1) Wetland area with interpretive center; 2) Seating area and access trail to the hill top view point; 3) Loop trail; 4) Bicycle/pedestrian connection to Tierra Rejada Road and adjacent communities; and/or 5) Restored riparian corridor.

2 Evaluate potential uses for the 200+ acre Meridian Hills open space, including possible trail connection to equestrian trail on Grimes Canyon Road.

3 Develop comprehensive site plan and evaluate potential uses for the 255 acre open space acquired from Waste Management along the City's eastern border.

4 Evaluate potential passive recreation uses and enhancements for open space at Crawford Canyon.

5 Evaluate potential passive recreation uses for the SDI open space property.

6 Evaluate potential park and recreation uses for the asphalt area at the terminus of Ridgecrest Drive.

## Parks

1 **Arroyo Vista Community Park**: Upgrade and add additional lighting at AVCP ball fields.

2 **Arroyo Vista Community Park**: Construct a new pedestrian bridge to AVCP from southern terminus of Leta Yancy Road.

3 **Arroyo Vista Community Park**: Install walkway lighting on pedestrian bridge at south terminus of Leta Yancy Road.

4 **Arroyo Vista Community Park**: Add permanent or removable outfield fencing at the AVCP softball fields as deemed appropriate.

5 **Arroyo Vista Community Park**: Install a sand volleyball court.

6 **Buttercreek Park Site**: Determine disposition of Buttercreek Park site.

7 **Campus Canyon Park**: Renovate the basketball court.

8 **Campus Canyon Park**: Add parking lot.

9 **Campus Canyon Park**: Evaluate installing lights at the basketball court.

10 **Campus Park**: Replace concrete flatwork in the Campus Park picnic pavilion.

11 **College View Park**: Install a sand volleyball court.

12 **College View Park**: Install a second basketball court with lighting.

13 **College View Park**: Install lighting at the dog park.

14 **College View Park**: Install fencing along Campus Park Drive and Collins Drive, including corner. Install a park sign on Collins Drive frontage.

15 **College View Park**: Remove marquee base and install new park sign.

16 **College View Park**: Select a location to potentially add a soccer field.

17 **College View Park**: Evaluate the feasibility of constructing a fire station on a portion of the park.

18 **Country Trail Park**: Install a prefabricated restroom facility.

19 **Country Trail Park**: Improve natural area and improve landscaping along the slope.

20 **Glenwood Park**: Install coin operated lights at the basketball court.

21 **Glenwood Park**: Install a sand volleyball court.

22 **Glenwood Park**: Install a trail from Tierra Rejada Road to playground.

23 **Glenwood Park**: Remove marquee base and install new park sign.

24 **Glenwood Park**: Explore options to increase privacy at the Glenwood Park restroom.

25 **Glenwood Park**: Evaluate options for potential expansion of the park.

26 **Mammoth Highlands Park**: Install a sand volleyball court.

27 **Mammoth Highlands Park**: Reposition or add lights as needed at the basketball court.

28 **Mammoth Highlands Park**: Expand trail around perimeter of the park.

29 **Miller Park**: Install security lights behind the tennis courts.

30 **Miller Park**: Install loop trail with a connection to the adjacent nature trails.

31 **Miller Park**: Evaluate alternative uses for the sports field.

32 **Monte Vista Nature Park**: Install parking lot lighting.

33 **Monte Vista Nature Park**: Identify an appropriate location and install a shade structure.

34 **Monte Vista Nature Park**: Develop an overall site plan, removing non-native plant species and replacing them with native landscaping, demonstration gardens, interpretive signage, walkways, and seating areas.

35 **Monte Vista Nature Park**: Improve trail system including drainage and installation of slough walls.

36 **Monte Vista Nature Park**: Add security features at Laurelhurst Road entrance.

37 **Mountain Meadows Park**: Install a loop trail around the park perimeter.

38 **Peach Hill Park**: Replace the softball field lighting and add lighting to the soccer field.

39 **Peach Hill Park**: Renovate the picnic pavilion, including enclosing the roof, or remove the pavilion roof and replace it with a solid roof, comparable to pavilions at other City parks.

40 **Peach Hill Park**: Install a loop trail around the perimeter of the park.

41 **Peach Hill Park**: Evaluate adding a second driveway to the parking lot off Christian Barrett Drive.

42 **Poindexter Park**: Upgrade security cameras and install additional cameras as needed.

43 **Poindexter Park**: Improve security fencing around the perimeter of the skate park.

44 **Poindexter Park**: Replace metal and wood park amenities with concrete amenities, including the picnic tables in the picnic pavilion.

45 **Poindexter Park**: install outdoor exercise equipment along the path.

46 **Poindexter Park**: Determine alternative uses for turf area adjacent to the basketball court.

47 **Post Office Potential Park Site**: Evaluate feasibility of constructing park facilities on remnant property west of post office.

48 **Tierra Rejada Park**: Install coin operated lights at the basketball and tennis courts.

49 **Tierra Rejada Park**: Construct additional tennis court.

50 **Tierra Rejada Park**: Expand parking lot on Mountain Meadow Drive by approximately 14 spaces.

51 **Tierra Rejada Park**: Evaluate the feasibility of adding a volleyball court option to the basketball court.

52 **Villa Campesina Park**: Install security cameras and add additional security lighting as needed.

53 **Virginia Colony Park**: Install a full or half-court basketball court.

54 **Walnut Acres Park**: Install security cameras as needed.

55 **Citywide Parks:** Identify site and construct a facility to accommodate bicycle free-style and/or BMX riding.

56 **Citywide Parks**: Replace site lighting with LED lighting or other energy efficient alternatives at Campus Canyon, College View, Mammoth Highlands, Miller, Mountain Meadows, Peach Hill, Tierra Rejada, and Villa Campesina Parks.

57 **Citywide Parks**: Install various ADA improvements, including compliant walkways connecting public sidewalks to park walkways and amenities at Peach Hill, Monte Vista, Mountain Meadows, and Tierra Rejada Parks. Install upgrades at Villa Campesina Park, including parking and signage.

58 **Citywide Parks**: Select a site and design and install a therapeutic or sensory garden.

59 **Citywide Parks**: Determine appropriate locations for and install electronic messaging marquees. Replace the magnetic marquee at AVCP with an electronic marquee.

60 **Citywide Parks**: Select sites and install various permanent game equipment including a shuffleball court, horseshoe pit, and cornhole/beanbag toss pit.

61 **Citywide Parks**: Identify site and install a baseball field.

62 **Citywide Parks**: Select site and install an additional bocce ball court.

63 **Citywide Parks**: Identify additional park location and install a ball wall.

64 **Citywide Parks**: Evaluate parks for amenity improvements, including upgraded drinking fountains, electronic play systems, tandem swings, and other upgraded features.

65 **Citywide Parks**: Identify locations and install additional exercise equipment.

66 **Citywide Parks**: Install fitness circuit specific to Parkour training.

67 **Citywide Parks**: Select a park site to locate a tennis court in the Campus Park area.

68 **Citywide Parks**: Evaluate parks for installation of security cameras.

69 **Citywide Parks**: Evaluate parks/open space for development of a Community Garden.

70 **Citywide Parks**: Evaluate potential locations for a second dog park.

71 **Citywide Parks**: Evaluate installation of an outdoor performance venue/amphitheater.

## Trails

1 Construct a trail extending from the east end of Campus Park Drive, across the watercourse referred to as Drain No. 2, then south under the freeway through an existing access tunnel to Arroyo Drive. Prior year costs of $28,554 were for the development of a feasibility study to determine access and design requirements. Review and finalization of the study has been placed on hold.

2 Construct an improved bike path on the north side of the Arroyo Simi from AVCP pedestrian bridge to the east side of Spring Road.

3 Evaluate feasibility of connecting Moorpark Country Club equestrian staging area and the Meridian Hills equestrian staging area with a loop multi-use trail.

4 Evaluate possible uses for alternate State Route 23 and North Hills Parkway rights-of-way, including possible trail connection to College Heights Drive and Happy Camp Regional Park.

5 Evaluate feasibility of trail from Valley Road to Waterworks District No. 1 offices at Spring Road / Elk Run Loop intersection (will require ability to go under future North Hills Parkway to be constructed by Tract 5130, City Ventures).

6 Evaluate feasibility of a multi-use trail between Spring Road, Calleguas Water District Pump Station, and Miller Parkway through Tract 4980 / Serenata HOA

# Fiscal Year 2022/23

# Budget Staff Reports and Resolutions

**Item: 9.B.**

# MOORPARK CITY COUNCIL
# AGENDA REPORT

**TO:** **Honorable City Council**

**FROM:** **Troy Brown, City Manager**
**BY:** **Vivien Avella, Finance Director/City Treasurer**

**DATE:** **06/15/2022 Regular Meeting**

**SUBJECT:** **Consider City Manager's Recommendation for Adoption of Resolution Approving Operating and Capital Improvement Budget for Fiscal Year (FY) 2022/23; and Consider Resolution Approving the Five-Year Capital Improvement Program for FY 2022/23 – 2026/27**

## SUMMARY/BACKGROUND

On May 12, 2022, the City Manager transmitted to City Council the recommended Operating and Capital Improvement Budget (Budget) for Fiscal Year (FY) 2022/23. The Council held a public meeting (budget workshop) to review and discuss the Budget on May 25, 2022. At that meeting, staff presented to the City Council summary level narratives and analysis of the key elements of the Budget. No changes were proposed to the Budget at the May 25th meeting.

The Budget is structurally balanced for operations and only uses reserves for one-time expenditures and capital projects, per City Council Financial Policies. The General Fund is projected to generate a surplus of $121,688 for FY 2022/23.

In addition, on May 24, 2022, the City's Planning Commission reviewed and approved the Five-Year Capital Improvement Program for FY 2022/23 – 2026/27 (CIP Program). The CIP Program is incorporated into the Budget document and is also presented as an action item for adoption.

A summary of the operating budget is provided on the following page.

| FY 2022-23 Operating and Capital Budget | General Fund | Special Revenue Funds | Capital Funds | Total City | Fiduciary Funds | Grand Total |
|---|---|---|---|---|---|---|
| Revenues | $21,650,060 | $22,405,758 | $577,922 | $44,633,740 | $1,524,535 | $46,158,275 |
| Transfers To | - | 3,037,149 | - | 3,037,149 | 1,517,635 | 4,554,784 |
| Subtotal Revenues | 21,650,060 | 25,442,907 | 577,922 | 47,670,889 | 3,042,170 | 50,713,059 |
| Expenditures | 18,639,498 | 42,549,246 | 5,770,875 | 66,959,619 | 1,524,535 | 68,484,154 |
| Transfers From | 2,888,894 | 148,255 | | 3,037,149 | 1,517,635 | 4,554,784 |
| Subtotal Expenditures | 21,528,392 | 42,697,501 | 5,770,875 | 69,996,768 | 3,042,170 | 73,038,938 |
| **Net Surplus / (Deficit)** | **121,668** | **(17,254,594)** | **(5,192,953)** | **(22,325,879)** | **-** | **(22,325,879)** |
| Available Fund Balance, 7/1/22 | $ 1,600,607 | $ 80,219,633 | $ 29,769,829 | $ 111,590,068 | $(19,650,360) | $ 91,939,708 |
| Available Fund Balance, 6/30/23 | $ 1,722,275 | $ 62,965,039 | $ 24,576,876 | $ 89,264,189 | $(19,650,360) | $ 69,613,829 |

## DISCUSSION

The purpose of this Staff Report is to provide City Council with a summary overview of the Budget process and final appropriations for adoption. The City maintains an annual budgeting process and adopts an Operating and Capital Improvement (CIP) Budget for each fiscal year. The City's fiscal year begins July 1 and ends June 30. The budget process begins in January of each year, and involves strategic planning, input, and coordination among all departments. The proposed Budget for adoption is posted on the City's website.

Total FY 2022/23 revenues are projected at $46,158,275 versus total planned expenditures of $68,484,154. This will result in a one-year decline in total City fund balance of $22,325,879. This is due to the significant investment in City capital improvement projects; on a recurring operational basis, the City's Budget is balanced. These figures include the City's Fiduciary Fund activities relating to the Successor Agency to the Redevelopment Agency (SARA) and the Moorpark Watershed, Parks, Recreation and Conservation Authority (MWPRCA). While these funds are included in the Budget appropriations, these funds are held separate and apart from the City of Moorpark.

The elevated level of projected expenditures reflects the City's significant infrastructure investments planned for FY 2022/23. These include the widening of Princeton and Los Angeles Avenues, High Street improvements, and funding for the new City Library and the inclusive Tierra Rejada Park playground. A summary of budgeted expenditures by Fund is presented on the following page.

In the following chart, FY 2021/22 figures represent current estimates for year end, while FY 2022/23 figures represent the proposed Budget for adoption. All numbers are prior to internal transfer activities.

| # | Fund Type | Name | FY21-22 Est Expenditures | % of Total | FY22-23 Expenditures | % of Total |
|---|---|---|---|---|---|---|
| 1000 | GEN | General Fund | $ 17,049,720 | 37% | $ 18,639,498 | 27% |
| 2014 | SRF | LA Area of Contribution (AOC) | 997,002 | 2% | 10,383,305 | 15% |
| 2800 | SRF | American Rescue Plan ARPA-CLFR | 250,000 | 1% | 5,438,798 | 8% |
| 23XX | SRF | Lighting/Landscape Assessment | 2,950,687 | 6% | 3,311,818 | 5% |
| 2200 | SRF | Community Development | 2,840,608 | 6% | 2,536,532 | 4% |
| 2002 | SRF | City-Wide Traffic Mitigation | 18,533 | 0% | 2,510,614 | 4% |
| 2390 | SRF | Park Maintenance Assessment | 2,346,541 | 5% | 2,452,808 | 4% |
| 3001 | CAP | City Hall/Library Improvement | 8,810,454 | 19% | 2,316,830 | 3% |
| 2414 | SRF | Local Transit Article 8C | 2,235,082 | 5% | 2,152,242 | 3% |
| 2409 | SRF | Federal/State Grants | 100,000 | 0% | 1,844,220 | 3% |
| 3005 | SRF | Remaining Bond Proceeds | 263,324 | 1% | 1,750,000 | 3% |
| 2010 | SRF | Community Wide Park Develop | 63,065 | 0% | 1,544,780 | 2% |
| 2018 | SRF | Endowment | 968,339 | 2% | 1,514,793 | 2% |
| 1010 | SRF | Library Services | 1,081,506 | 2% | 1,081,727 | 2% |
| 3004 | CAP | Special Projects | 0 | 0% | 1,065,000 | 2% |
| 2007 | SRF | Art in Public Places | 105,354 | 0% | 903,758 | 1% |
| 2412 | SRF | Local Transit Article 8A | 357,091 | 1% | 880,818 | 1% |
| 2415 | SRF | Gas Tax 2105,6,7 | 886,446 | 2% | 850,820 | 1% |
| | | All Other City Funds | 3,689,002 | 8% | 5,781,259 | 8% |
| | | Fiduciary Funds | 1,579,916 | 3% | 1,524,535 | 2% |
| | | Total Appropriations | $ 46,592,671 | 100% | $ 68,484,154 | 100% |

## FISCAL IMPACT

The proposed FY 2022/23 Budget for adoption provides appropriation authority in all funds. The Budget anticipates $46,158,275 in total revenue and $68,484,154 in total expenditures. Excluding Fiduciary Funds, revenues and expenditures for the City's account are $44,633,740 and $66,959,619, respectively. Total General Fund operational costs, including internal transfers of $2,888,894, are planned at $21,528,392. These costs are expected to be fully covered by operating revenues of $21,650,000, creating a balanced budget.

## COUNCIL GOAL COMPLIANCE

The proposed Budget for adoption continues the City's commitment to funding and achieving City Council's primary goals and objectives. Significant funding throughout the Budget is directed towards the four primary goals City Council has previously outlined.

RESOLUTION NO. 2022-4106

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, ADOPTING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR THE CITY OF MOORPARK FOR THE FISCAL YEAR 2022/23

WHEREAS, on May 12, 2022, the City Manager's Proposed Operating and Capital Improvement Budget for Fiscal Year 2022/23 was submitted to the City Council for its review and consideration; and

WHEREAS, the City Council has provided the opportunity for public comment at a public meeting held on May 25, 2022, and conducted detailed review of expenditure proposals; and

WHEREAS, as the result of the reviews and analysis, expenditure proposals and revenue projections have been modified as needed.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Operating and Capital Improvement Budget for Fiscal Year 2022/23 (beginning July 1, 2022) for the City of Moorpark containing operating and capital expenditures and anticipated revenues is attached and incorporated herein, shall be adopted as the City of Moorpark's Operating and Capital Improvement Budget for Fiscal Year 2022/23.

SECTION 2. The City Manager is authorized to amend the Capital Improvement Budget for Fiscal Year 2022/23 at the conclusion of Fiscal Year 2021/22 when a final accounting of project costs during the Fiscal Year 2021/22 is completed and continuing appropriations are determined if the total project appropriation authorized by the City Council is not exceeded.

SECTION 3. The City Manager is authorized to approve appropriation transfers within departments and within individual funds as required to provide efficient and economical services, if the total department appropriation and fund appropriation authorized by the City Council is not exceeded.

SECTION 4. Except as otherwise provided in this resolution, amendments to the appropriations in Fiscal Year 2022/23 Operating and Capital Improvement Budget shall require Council action by resolution.

SECTION 5. The City Manager is authorized to make such emergency appropriations as may be necessary to address emergency needs of the city, provided that the appropriation is presented to the City Council at its next regular meeting for ratification.

SECTION 6. The budget approval is being done for City internal governance purposes and the approval of the Recognized Obligation Payment Schedule (ROPS) by the Oversight Board, and the State of California Department of Finance's (DOF) allowance of costs in the ROPS defined the parameters of the Successor Agency administrative and operating budget for the period of the ROPS. The Successor Agency understands that the annual budget may be modified should the ROPS be amended.

SECTION 7. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 15th day of June 2022.

Janice S. Parvin, Mayor

ATTEST:

Ky Spangler, City Clerk

Attachment: City Manager's Operating and Capital Improvement Budget FY 2022/23

**Item: 10.B.**

# MOORPARK CITY COUNCIL
# AGENDA REPORT

**TO:** **Honorable City Council**

**FROM:** **Vivien Avella, /Finance Director/City Treasurer**

**DATE:** **06/15/2022 Regular Meeting**

**SUBJECT:** **Consider Resolution Establishing the Gann Appropriation Limitation for Fiscal Year 2022/23 for the City of Moorpark at $47,311,912**

## BACKGROUND

The Gann Spending Limitation Initiative (Proposition 4) was approved by the voters of California on the November 1979 special ballot election. This Proposition created Article XIII B of the State Constitution, which sets forth the calculation of State and local jurisdictions' annual appropriations limit on monies that can be spent from tax revenues. Each year, the governing body of the local agency must establish the appropriations limit, by resolution, before the beginning of the following fiscal year. The goal of Proposition 4 was to keep State and local government spending capped at 1978-79 levels, adjusted for changes in population and inflation. Under Proposition 4, if a city ends the fiscal year having exceeded its Gann limit, it must return the excess to taxpayers within two years.

Initially, the appropriations limit was adjusted annually by: (1) the population change of each local agency in the preceding year (the population factor) and (2) the lesser of the Consumer Price Index (CPI) or the change in California per capita income from the preceding year (inflation or growth factor). Proposition 111, adopted in June 1990, allowed for adjustments to this methodology. For the population factor, the entity can select the greater of population change within the City or County. For the growth or inflation factor, local agencies may select the greater of growth in California per capita income, or growth in the local assessment valuation due to non-residential new construction.

## DISCUSSION

In May of 2022, the California State Department of Finance (DOF) notified the local jurisdictions of the population and price data for use in the appropriations limit calculation for Fiscal Year (FY) 2022/2023. Based on said documentation from the DOF, the percentage change in population for the City of Moorpark is -1.18%, while the Ventura County percentage change is -0.64%. The preceding year's percentage change in per

capita personal income is 7.55%. Information regarding the change in local assessment valuation in non-residential new construction of 1.16% was provided by the City's property tax consultants, HDL Coren & Cone, whose original source is the Ventura County Tax Assessor.

The City elected to use the percentage change in population for the County of Ventura (-0.64%) and the percentage change in per capita personal income (7.55%) in adjusting the prior year's appropriations limit of $44,273,974. Accordingly, the City of Moorpark's Gann limitation for FY 2022/23 is $47,311,912. Per the Budget for Adoption, the budgeted appropriations subject to the limitation are $21,737,251. The City is $24,574,662, or 54%, under the limit. Therefore, the City's proposed appropriations for FY2022/23 are significantly below the mandated limits. With such a sizable margin, the provisions related to the return of taxes will not apply to the City.

## FISCAL IMPACT

There is no fiscal impact related to the establishment of the FY 2022/23 Gann appropriations limit.

## COUNCIL GOAL COMPLIANCE

This action does not support a current strategic directive.

## STAFF RECOMMENDATION (ROLL CALL VOTE REQUIRED)

Adopt Resolution No. 2022-____ establishing the FY 2022/23 Gann appropriations limit at $47,311,912.

Attachment 1: Draft Resolution No. 2022-____
Attachment 2: Appropriation Limit Calculation

RESOLUTION NO. 2022-4110

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, ESTABLISHING THE CITY'S GANN APPROPRIATION LIMITATION FOR FISCAL YEAR 2022/23

WHEREAS, Article XIII B of the Constitution of the State of California establishes and defines annual appropriations limits for state and local government entities; and

WHEREAS, Government Code Section 7910 requires that the governing body of each local government establishes its annual appropriations limitation by resolution at a public meeting; and

WHEREAS, the required computation to determine the City of Moorpark's Gann appropriation limit for FY2022/23 has been performed by the Finance Department in accordance with the California State Constitution and applicable sections of the Government Code.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The appropriations limitation for the City of Moorpark for Fiscal Year 2022/23 is hereby determined to be $47,311,912.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original Resolutions.

PASSED AND ADOPTED this 15th day of June 2022.

Janice S. Parvin, Mayor

ATTEST:

Ky Spangler, City Clerk

**CITY OF MOORPARK**

Gann Appropriation Limit Calculation

Article XIIIB of the California State Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by California voters in 1979 and placed limits on the amount of proceeds of taxes that State and local agencies can appropriate and spend each fiscal year.

The limit is different for every agency and changes each year. The annual limit is based on the amount of tax proceeds that were authorized to be spent in Fiscal Year (FY) 1978/79, modified for changes in inflation and population since that time. Inflationary adjustments are based on increases in the California per capita income or the increase in non-residential assessed valuation due to new construction. An adjustment is also made based on changes in Moorpark's population or the County's population.

At incorporation in FY 1983/84, the Local Agency Formation Commission (LAFCO) determined that the initial appropriation limit for the City of Moorpark was $900,000. The limit was annually adjusted as prescribed by law. However, by FY 1988/89, it became evident that the appropriation limit was set too low, and the City had more revenues that could fund certain levels of service and/or capital improvement projects. Increases in a City's Gann Limit may be achieved by a simple majority of the voters. Thus, on June 7, 1988, the voters approved Measure "C", which increased the City's appropriation limit for the four-year period beginning FY 1986/87 through FY 1989/90 by the amount of proceeds of taxes collected in excess of said limit for each year mentioned.

Subsequently in June 1993, the City reviewed the original incorporation study and found that the LAFCO's assumptions of revenues, which were the basis for setting the initial appropriation limit of $900,000, were erroneous. A public hearing was held to gather information and testimony regarding the correction of the initial limit. By Resolution No. 1993-953, the FY 1983/84 appropriation limit was corrected based on actual revenues of the City from $900,000 to $2,400,000. The City Council subsequently authorized the filing of a validation action with the Superior Court. On November 22, 1994 (Case No. CIV 147270) the Superior Court of the State of California for the County of Ventura set the City's appropriation limit at $2,400,000. The subsequent years' appropriation limits were adjusted accordingly.

For FY 2022/23, the estimated tax proceeds appropriated by the Moorpark City Council are significantly under the limit established by the Gann Initiative. The adjusted Appropriation Limit for FY 2022/23 is $47,311,912. This is the maximum amount of tax proceeds the City can appropriate and spend in FY 2022/23. The budgeted appropriation subject to the limit is projected at $21,737,251, leaving the City with a remaining appropriations capacity of $25,574,661.

Section 7910 of the State Government Code requires the governing body to annually adopt, by resolution, an Appropriations Limit for the upcoming fiscal year.

Shown below is the calculation of the Appropriations Limit for the FY2022-23 Fiscal Year.

## CALCULATION OF FY 2022-2023 LIMIT

| | | | |
|---|---|---|---|
| Appropriations limit for FYE June 30, 2021: | | $ | 44,273,974 |
| Adjustment Factors: . | | | |
| Population Factor: | 0.9936 | | |
| Growth/Inflation Factor: | 1.0755 | | |
| Population Factor*Growth/Inflation Factor: | | | 1.0686168 |
| Appropriations limit for FYE June 30, 2022: | | $ | 47,311,912 |

Shown on the following page is a table of the City's annual historical calculations under the Gann Appropriations Limit.

# HISTORY OF LIMIT CALCULATION

| | Population City/County | | Price or Non-Residential New Construction | | | |
|---|---|---|---|---|---|---|
| Fiscal Year | Basis | Factor | Basis | Factor | Growth Factor | Appropriation Limit |
| 1996-97 | County | 0.95 | Per Capita Income | 5.21 | 1.0621 | $10,255,730 |
| 1997-98 | City | 2.58 | Per Capita Income | 4.67 | 1.0737 | $11,011,629 |
| 1998-99 | City | 2.72 | Per Capita Income | 4.15 | 1.0698 | $11,780,241 |
| 1999-00 | City | 0.64 | Per Capita Income | 4.56 | 1.0523 | $12,392,814 |
| 2000-01 | City | 0.07 | Per Capita Income | 4.91 | 1.0498 | $13,010,402 |
| 2001-02 | City | 1.37 | Per Capita Income | 7.82 | 1.0930 | $14,219,997 |
| 2002-03 | City | 4.19 | Per Capita Income | -1.27 | 1.0287 | $14,627,654 |
| 2003-04 | City | 4.21 | Non-residential new construction | 9.23 | 1.1383 | $16,650,451 |
| 2004-05 | County | 1.73 | Per Capita Income | 3.28 | 1.0507 | $17,494,629 |
| 2005-06 | City | 2.66 | Per Capita Income | 5.26 | 1.0806 | $18,904,696 |
| 2006-07 | City | 0.24 | Per Capita Income | 3.96 | 1.0421 | $19,700,584 |
| 2007-08 | City | 1.05 | Per Capita Income | 4.42 | 1.0552 | $20,788,056 |
| 2008-09 | City | 2.13 | Non-residential new construction | 4.51 | 1.0674 | $22,189,171 |
| 2009-10 | City | 1.27 | Non-residential new construction | 16.59 | 1.1807 | $26,198,908 |
| 2010-11 | City | 1.42 | Per Capita Income | -2.54 | 0.9884 | $25,896,031 |
| 2011-12 | City | 0.93 | Per Capita Income | 2.51 | 1.0346 | $26,792,899 |
| 2012-13 | County | 0.61 | Per Capita Income | 3.77 | 1.0440 | $27,972,590 |
| 2013-14 | County | 0.73 | Per Capita Income | 5.12 | 1.0589 | $29,619,442 |
| 2014-15 | County | 0.79 | Non-residential new construction | 5.72 | 1.0656 | $31,561,052 |
| 2015-16 | City | 1.62 | Per Capita Income | 3.82 | 1.0550 | $33,297,504 |
| 2016-17 | City | 1.81 | Per Capita Income | 5.37 | 1.0728 | $35,720,629 |
| 2017-18 | City | 0.82 | Per Capita Income | 3.69 | 1.0454 | $37,342,438 |
| 2018-19 | City | 0.98 | Per Capita Income | 3.67 | 1.0469 | $39,092,292 |
| 2019-20 | City | 0.52 | Per Capita Income | 3.85 | 1.0439 | $40,808,451 |
| 2020-21 | County | -0.38 | Per Capita Income | 3.73 | 1.0334 | $42,169,750 |
| 2021-22 | County | -0.70 | Per Capita Income | 5.73 | 1.0499 | $44,273,974 |
| 2022-23 | County | -0.64 | Per Capita Income | 7.55 | 1.0686 | $47,311,912 |

# Fiscal Year 2022/23

# Appendices

CITY OF MOORPARK

Direct and Overlapping Debt

| | | |
|---|---|---|
| City Assessed Valuation 2020-21 | | $ 6,699,929,265 |
| Redevelopment Agency Incremental Valuation | | 948,441,940 |
| Adjusted Assessed Valuation | | $ 5,751,487,325 |

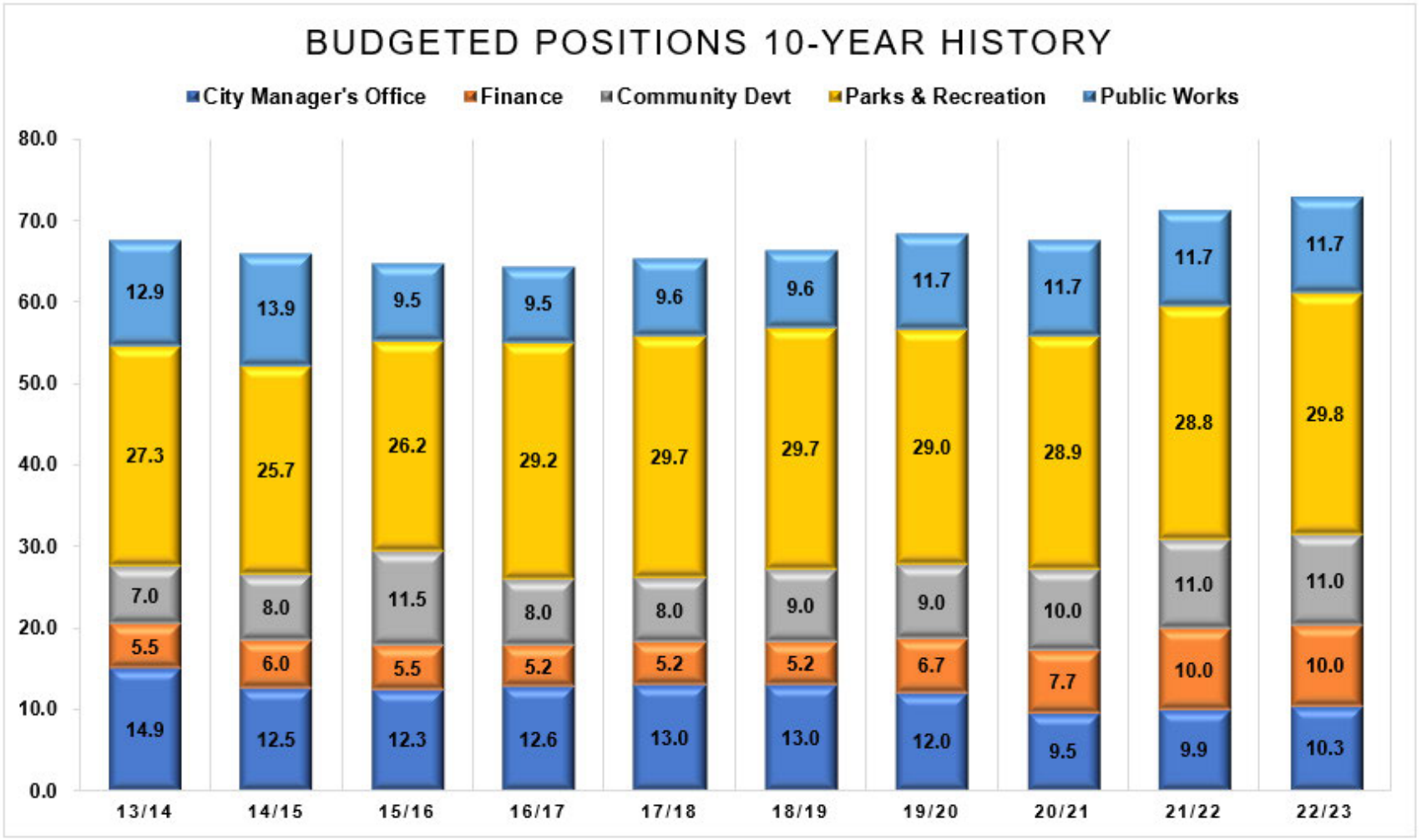
| | Percentage Applicable | Debt as of 6/30/2021 | Estimated Share of Overlapping Debt |
|---|---|---|---|
| Direct and Overlapping Tax and Assessment Debt: | | | |
| Metropolitan Water District | 0.205 % | $ 26,830,000 | $ 55,002 |
| Ventura Community College District | 4.566 % | 269,969,464 | $ 12,326,806 |
| Conejo Valley Unified School District | 0.014 % | 129,304,433 | $ 18,103 |
| Moorpark Unified School District | 93.458 % | 42,187,877 | $ 39,427,946 |
| City of Moorpark | 100.000 % | - | - |
| City of Moorpark Community Facilities District No. 97-1 | 100.000 % | 2,940,000 | 2,940,000 |
| City of Moorpark Community Facilities District No. 2004-1 | 100.000 % | 7,960,000 | 7,960,000 |
| City of Moorpark 1915 Act Bonds | 100.000 % | 380,000 | 380,000 |
| Total Direct and Overlapping Tax & Assessment Debt | | $ 479,571,774 | $ 63,107,857 |
| Overlapping General Fund Obligation Debt: | | | |
| Ventura County General Fund Obligations | 4.565 % | $ 319,290,000 | $ 14,575,589 |
| Ventura County Superintendent of Schools COPs | 4.565 % | 8,325,000 | 380,036 |
| Moorpark Unified School District COPs | 93.458 % | 2,907,456 | 2,717,250 |
| Total Overlapping General Fund Obligation Debt | | $ 330,522,456 | $ 17,672,875 |
| Overlapping Tax Increment Debt (Successor Agency): | 100.000 % | $ 19,330,000 | $ 19,330,000 |
| Total Direct Debt | | | $ - |
| Combined Total Debt* | | $ 829,424,230 | $ 100,110,732 |
| Total direct and overlapping debt | | | $ 100,110,732 |

Notes:

* Excludes tax and revenue anticipation notes, revenue bonds, mortgage revenue bonds and tax allocation bonds and non-bonded capital lease obligations; of which the City has none.

The direct and overlapping bonded debt above is not the City's obligation

Source: California Municipal Statistics, Inc. The overlapping district's assessed valuation located within the City is divided by the total assessed valuation of the overlapping district. That percentage is multiplied by the total debt outstanding for the overlapping district resulting in the City's share of debt.


BUDGETED POSITIONS 10-YEAR HISTORY
City Manager's Office
Finance
Community Devt
Parks & Recreation
Public Works
80.0
70.0
60.0
50.0
40.0
30.0
20.0
10.0
0.0
13/14
12.9
27.3
7.0
5.5
14.9
14/15
13.9
25.7
8.0
6.0
12.5
15/16
9.5
26.2
11.5
5.5
12.3
16/17
9.5
29.2
8.0
5.2
12.6
17/18
9.6
29.7
8.0
5.2
13.0
18/19
9.6
29.7
9.0
5.2
13.0
19/20
11.7
29.0
9.0
6.7
12.0
20/21
11.7
28.9
10.0
7.7
9.5
21/22
11.7
28.8
11.0
10.0
9.9
22/23
11.7
29.8
11.0
10.0
10.3

**CITY OF MOORPARK**
**BUDGETED FULL-TIME AND PART-TIME POSITIONS**

| | Fiscal Year 2013-14 | Fiscal Year 2014-15 | Fiscal Year 2015-16 | Fiscal Year 2016-17 | Fiscal Year 2017-18 | Fiscal Year 2018-19 | Fiscal Year 2019-20 | Fiscal Year 2020-21 | Fiscal Year 2021-22 | Fiscal Year 2022-23 |
|---|---|---|---|---|---|---|---|---|---|---|
| **City Manager's Office** | | | | | | | | | | |
| **CITY MANAGER** | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| **ASSISTANT CITY MANAGER** | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| **Deputy City Manager** | 1.00 | 1.00 | -- | -- | -- | -- | -- | -- | -- | -- |
| Administrative Assistant I/II | 0.50 | 1.00 | -- | -- | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | 1.00 | -- | -- | -- | -- | -- | -- | -- | -- | -- |
| Administrative Service Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | -- | -- | -- | -- | -- |
| Administrative Specialist | 0.50 | -- | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant to the City Manager | -- | -- | -- | -- | -- | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| City Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Clerical Aide II | 0.68 | 0.73 | 0.24 | -- | -- | -- | -- | -- | -- | -- |
| Deputy City Clerk I/II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Economic Development Manager | -- | -- | -- | -- | -- | -- | -- | -- | -- | -- |
| Executive Secretary | 0.75 | 0.75 | 0.75 | 0.75 | -- | -- | -- | -- | -- | -- |
| Human Resources Analyst | 1.00 | 1.00 | -- | -- | -- | -- | -- | -- | -- | -- |
| Human Resources Manager | -- | -- | -- | -- | -- | -- | 1.00 | 1.00 | 1.00 | 1.00 |
| Information Systems Analyst | -- | -- | -- | 1.00 | -- | -- | -- | -- | -- | -- |
| Information Systems Administrator | -- | -- | -- | -- | 1.00 | 1.00 | 1.00 | -- | -- | -- |
| Information Systems Manager | -- | -- | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | -- | -- | -- |
| Intern | -- | -- | 0.48 | -- | 0.48 | 0.48 | -- | -- | -- | 0.46 |
| Program Manager | -- | -- | -- | 1.00 | 1.00 | 1.00 | -- | -- | -- | -- |
| Secretary I/II | 0.50 | -- | -- | -- | -- | -- | -- | -- | -- | -- |
| Records Clerk | -- | -- | 0.83 | 1.40 | 1.49 | 1.49 | 1.49 | 1.45 | 1.86 | 1.86 |
| Redevelopment Manager | 1.00 | -- | -- | -- | -- | -- | -- | -- | -- | -- |
| Senior Information System Analyst | 2.00 | 2.00 | 1.00 | -- | -- | -- | -- | -- | -- | -- |
| Senior Human Resources Analyst | -- | -- | 1.00 | 1.00 | 1.00 | 1.00 | 0.50 | -- | -- | -- |
| Senior Management Analyst | 1.00 | 1.00 | 1.00 | -- | -- | -- | -- | -- | -- | -- |
| Solid Waste & Recycling Assistant | -- | -- | -- | 0.48 | -- | -- | -- | -- | -- | -- |
| | 14.93 | 12.48 | 12.30 | 12.63 | 12.97 | 12 97 | 11.99 | 9.45 | 9.86 | 10.32 |
| **FINANCE:** | | | | | | | | | | |
| **FINANCE DIRECTOR** | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Account Clerk I/II | -- | 1.00 | -- | -- | -- | -- | -- | -- | -- | -- |
| Account Technician I/II | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Accountant I/II | -- | -- | -- | 1.00 | -- | -- | -- | -- | 1.00 | 1.00 |
| Administrative Assistant I/II | -- | -- | -- | -- | -- | -- | -- | -- | -- | 1.00 |
| Budget & Finance Manager | 1.00 | 1.00 | 1.00 | -- | -- | -- | -- | -- | -- | -- |
| Deputy Finance Director | -- | -- | -- | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | -- | -- |
| Intern (Finance) | -- | -- | 0.48 | -- | -- | -- | -- | -- | -- | -- |
| Intern (Solid Waste) | -- | -- | -- | -- | -- | -- | 0.48 | 0.48 | -- | -- |
| Information Systems Technician I | -- | -- | -- | -- | -- | -- | -- | -- | 1.00 | 1.00 |
| Office Assistant I | -- | -- | -- | -- | -- | -- | -- | -- | 1.00 | -- |
| Program Manager | -- | -- | -- | -- | -- | -- | 1.00 | 1.00 | 1.00 | 1.00 |
| Purchasing Analyst | -- | -- | -- | -- | -- | -- | -- | -- | 1.00 | 1.00 |
| Records Clerk | -- | -- | -- | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | -- | -- |
| Secretary I/II | 0.50 | -- | -- | -- | -- | -- | -- | -- | -- | -- |
| Senior Account Technician I/II | 1.00 | 1.00 | 1.00 | -- | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Information Systems Administrator | -- | -- | -- | -- | -- | -- | -- | -- | 1.00 | 1.00 |
| Senior Information Systems Analyst | -- | -- | -- | -- | -- | -- | -- | 1.00 | -- | -- |
| | 5.50 | 6.00 | 5.48 | 5.20 | 5.20 | 5.20 | 6.68 | 7.68 | 10.00 | 10.00 |

**CITY OF MOORPARK**
**BUDGETED FULL-TIME AND PART-TIME POSITIONS**

| | Fiscal Year 2013-14 | Fiscal Year 2014-15 | Fiscal Year 2015-16 | Fiscal Year 2016-17 | Fiscal Year 2017-18 | Fiscal Year 2018-19 | Fiscal Year 2019-20 | Fiscal Year 2020-21 | Fiscal Year 2021-22 | Fiscal Year 2022-23 |
|---|---|---|---|---|---|---|---|---|---|---|
| **COMMUNITY DEVELOPMENT:** | | | | | | | | | | |
| **COMMUNITY DEVELOPMENT DIRECTOR** | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant I/II | -- | -- | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 1.00 | 1.00 |
| Administrative Secretary | -- | -- | -- | -- | -- | -- | -- | -- | -- | -- |
| Administrative Specialist | 1.00 | 1.00 | -- | -- | -- | -- | -- | -- | 1.00 | 1.00 |
| Assistant Planner I | 1.00 | 1.00 | -- | -- | -- | -- | -- | -- | -- | 1.00 |
| Associate Planner I/II | -- | -- | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Code Compliance Technician I/II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy Community Development Director | -- | -- | -- | -- | -- | -- | -- | -- | -- | 1.00 |
| Economic Development / Housing Manager | -- | 1.00 | 1.00 | -- | -- | -- | -- | -- | -- | -- |
| Economic Development / Planning Manager | -- | -- | -- | 1.00 | 1.00 | -- | -- | -- | 1.00 | -- |
| Intern (Planning) | -- | -- | 0.48 | -- | -- | -- | -- | -- | -- | -- |
| Management Analyst | -- | -- | -- | -- | -- | -- | -- | -- | -- | 1.00 |
| Office Assistant I/II/III | -- | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Planning Manager | -- | -- | 1.00 | -- | -- | 2.00 | 2.00 | 1.00 | 1.00 | -- |
| Planning Technician | -- | -- | -- | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | -- |
| Principal Planner | 2.00 | 2.00 | -- | -- | -- | -- | -- | 1.00 | 1.00 | 1.00 |
| Program Manager | -- | -- | -- | -- | -- | -- | -- | -- | -- | 1.00 |
| Receptionist | 1.00 | -- | -- | -- | -- | -- | -- | -- | -- | -- |
| Redevelopment Manager | -- | -- | -- | -- | -- | -- | -- | -- | -- | -- |
| Senior Housing Analyst | -- | -- | -- | -- | -- | -- | -- | 1.00 | 1.00 | -- |
| Senior Management Analyst | -- | -- | 1.00 | -- | -- | -- | -- | -- | -- | -- |
| Vector/Animal Control Specialist | -- | -- | 1.00 | -- | -- | -- | -- | -- | -- | -- |
| Vector/Animal Control Technician I/II | -- | -- | 1.00 | -- | -- | -- | -- | -- | -- | -- |
| | 7.00 | 8.00 | 11.48 | 8.00 | 8.00 | 9.00 | 9.00 | 10 00 | 11.00 | 11.00 |
| **PUBLIC WORKS:** | | | | | | | | | | |
| **CITY ENGINEER/PUBLIC WORKS DIRECTOR** | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant I/II | 0.50 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | 0.50 | -- | -- | -- | -- | -- | -- | -- | -- | -- |
| Assistant Engineer | 1.00 | 1.00 | 1.00 | 1.00 | -- | -- | -- | -- | 1.00 | 1.00 |
| Clerical Aide/Crossing Guard | 0.48 | 0.48 | 0.48 | 0.48 | 0.63 | 0.63 | 0.73 | 0.73 | 0.73 | 0.73 |
| Crossing Guard Supervisor | 1.00 | 1.00 | -- | -- | -- | -- | -- | -- | -- | -- |
| Crossing Guard / Maintenance Worker I | -- | 1.00 | 1.00 | -- | -- | -- | -- | -- | -- | -- |
| Intern (Solid Waste) | 0.38 | 0.38 | -- | -- | -- | -- | -- | -- | -- | -- |
| Maintenance Worker I/II/III | 2.00 | 2.00 | 1.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Program Manager | -- | -- | -- | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | -- | -- |
| Public Works Manager | -- | -- | -- | -- | -- | -- | -- | -- | 1.00 | 1.00 |
| Public Works Superintendent/Inspector | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | -- | -- |
| Public Works Supervisor | -- | -- | -- | -- | -- | -- | -- | -- | 1.00 | 1.00 |
| Public Works Technician | -- | -- | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Civil Engineer | -- | -- | -- | -- | 1.00 | 1.00 | 1.00 | 1.00 | -- | -- |
| Senior Maintenance Worker | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Management Analyst | 2.00 | 2.00 | 1.00 | -- | -- | -- | -- | -- | -- | -- |
| Vector/Animal Control Specialist | 1.00 | 1.00 | -- | -- | -- | -- | 1.00 | 1.00 | 1.00 | 1.00 |
| Vector/Animal Control Technician I/II | 1.00 | 1.00 | -- | -- | -- | -- | 1.00 | 1.00 | 1.00 | 1.00 |
| | 12.86 | 13 86 | 9.48 | 9.48 | 9.63 | 9.63 | 11.73 | 11.73 | 11.73 | 11.73 |

**CITY OF MOORPARK**
**BUDGETED FULL-TIME AND PART-TIME POSITIONS**

| | Fiscal Year 2013-14 | Fiscal Year 2014-15 | Fiscal Year 2015-16 | Fiscal Year 2016-17 | Fiscal Year 2017-18 | Fiscal Year 2018-19 | Fiscal Year 2019-20 | Fiscal Year 2020-21 | Fiscal Year 2021-22 | Fiscal Year 2022-23 |
|---|---|---|---|---|---|---|---|---|---|---|
| **PARKS, RECREATION AND COMMUNITY SERVICES** | | | | | | | | | | |
| **PARKS AND RECREATION DIRECTOR** | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Active Adult Center Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant I/II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Camp Director | -- | -- | -- | -- | -- | -- | -- | 0.19 | 0.19 | 0.21 |
| Camp Counselors I/II | -- | -- | -- | -- | -- | -- | -- | 2.60 | 2.42 | 2.98 |
| Camp Director | -- | -- | -- | -- | -- | -- | -- | 0.42 | 0.42 | 0.44 |
| Clerical Aide/Crossing Guard | 0.48 | -- | -- | -- | -- | -- | -- | -- | -- | -- |
| Community Services Manager | -- | -- | -- | -- | -- | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Facilities Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Laborer/Custodian II/III | 2.65 | 2.50 | 2.68 | 2.68 | 2.81 | -- | -- | -- | -- | -- |
| Laborer/Custodian IV | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | -- |
| Landscape Maintenance Specialist | -- | -- | -- | -- | -- | -- | 1.00 | -- | -- | -- |
| Landscape/Parks Maintenance Superintendent | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 1.00 | -- | -- | -- |
| Maintenance Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | -- | -- | -- | -- | -- |
| Maintenance Worker I/II/III | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 3.00 |
| Management Analyst | 1.00 | 1.00 | -- | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | -- | -- |
| Office Assistant I/II/III | -- | 1.00 | 1.00 | 1.00 | 1.00 | -- | -- | -- | -- | -- |
| Parks and Facilities Attendant I/II/III | -- | -- | -- | -- | -- | 3.39 | 2.88 | 3.09 | 2.81 | 2.84 |
| Parks and Facilities Supervisor | -- | -- | -- | -- | -- | -- | 1.00 | 2.00 | 2.00 | 2.00 |
| Parks/Landscape Manager | -- | -- | -- | -- | -- | -- | -- | -- | -- | -- |
| Preschool Aide | -- | -- | -- | -- | -- | -- | 0.86 | 0.88 | 0.88 | 0.86 |
| Preschool Teacher | -- | -- | -- | -- | -- | -- | 0.54 | 0.56 | 0.56 | 0.59 |
| Preschool Director | -- | -- | -- | -- | -- | -- | 0.48 | 0.50 | 0.50 | 0.51 |
| Program Manager | -- | -- | -- | 1.00 | 1.00 | -- | -- | -- | -- | -- |
| Recreation Aide | 1.03 | 0.94 | 0.96 | 0.95 | 1.01 | 0.85 | 1.68 | -- | -- | -- |
| Recreation Assistant | 1.00 | -- | -- | -- | -- | -- | -- | -- | -- | -- |
| Recreation Assistant II | -- | -- | -- | -- | -- | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Recreation Coordinator I/II/III | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 2.00 | 2.00 | 3.00 | 3.00 | 2.00 |
| Recreation Leader I/II/III | 5.70 | 4.79 | 5.02 | 5.11 | 5.37 | 5.01 | 3.11 | 2.14 | 2.50 | 2.93 |
| Recreation Leader IV | -- | -- | -- | -- | -- | 1.00 | 1.00 | -- | -- | -- |
| Recreation Program Specialist | -- | -- | -- | -- | -- | -- | -- | -- | -- | 1.00 |
| Recreation Services Manager | -- | -- | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Recreation Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Recreation Superintendent | 1.00 | 1.00 | -- | -- | -- | -- | -- | -- | -- | -- |
| Senior Maintenance Worker | -- | -- | -- | -- | -- | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Management Analyst | -- | -- | 1.00 | -- | -- | -- | -- | -- | 1.00 | 1.00 |
| Senior Nutrition Coordinator | 0.48 | 0.50 | 0.50 | 0.50 | 0.50 | 0.48 | 0.48 | 0.48 | 0.48 | 0.48 |
| Vector/Animal Control Specialist | -- | -- | -- | 1.00 | 1.00 | 1.00 | -- | -- | -- | -- |
| Vector/Animal Control Technician I/II | -- | -- | -- | 1.00 | 1.00 | 1.00 | -- | -- | -- | -- |
| | 27.34 | 25.73 | 26.16 | 29.24 | 29.69 | 29.73 | 29.03 | 28 86 | 28.77 | 29.84 |
| **Budgeted Position by Employment Type:** | | | | | | | | | | |
| Total Full-Time Posi ions | 55.00 | 55 00 | 52.00 | 52.00 | 53.00 | 54 00 | 55.50 | 54 00 | 58.00 | 58.00 |
| Total Part-Time Positions | 12.63 | 11 07 | 12.90 | 12.55 | 12.49 | 12 53 | 12.93 | 13.72 | 13.36 | 14.89 |
| TOTAL POSITIONS | 67.63 | 66 07 | 64.90 | 64.55 | 65.49 | 66 53 | 68.43 | 67.72 | 71.36 | 72.89 |

# EXHIBIT A
# CITY OF MOORPARK
## CLASSIFICATION & SALARY SCHEDULE BY SALARY RANGE
### EFFECTIVE WITH PAY CHECK DATED JULY 22, 2022

| Title | Type | Range | Min | Max |
|---|---|---|---|---|
| City Manager | Non-Competitive | -- | $ 232,336.00 | $ 232,336.00 |
| Assistant City Manager | Non-Competitive | 91 | $ 152,691.55 | $ 205,392.10 |
| Deputy City Manager | Non-Competitive | 89 | $ 145,329.60 | $ 195,484.22 |
| Administrative Services Director | Non-Competitive | 87 | $ 138,349.54 | $ 186,043.10 |
| City Engineer/Public Works Director | Non-Competitive | 87 | $ 138,349.54 | $ 186,043.10 |
| Community Development Director | Non-Competitive | 87 | $ 138,349.54 | $ 186,043.10 |
| Finance Director | Non-Competitive | 87 | $ 138,349.54 | $ 186,043.10 |
| Parks and Recreation Director | Non-Competitive | 87 | $ 138,349.54 | $ 186,043.10 |
| Public Works Director | Non-Competitive | 87 | $ 138,349.54 | $ 186,043.10 |
| Assistant to the City Manager/City Clerk | Non-Competitive | 83 | $ 125,344.13 | $ 168,561.12 |
| City Engineer | Non-Competitive | 83 | $ 125,344.13 | $ 168,561.12 |
| Planning Director | Non-Competitive | 83 | $ 125,344.13 | $ 168,561.12 |
| Assistant City Engineer | Non-Competitive | 79 | $ 113,548.03 | $ 152,691.55 |
| Deputy Community Development Director | Non-Competitive | 79 | $ 113,548.03 | $ 152,691.55 |
| Deputy Finance Director | Non-Competitive | 79 | $ 113,548.03 | $ 152,691.55 |
| Assistant to the City Manager | Non-Competitive | 75 | $ 102,855.17 | $ 138,349.54 |
| Budget and Finance Manager | Non-Competitive | 75 | $ 102,855.17 | $ 138,349.54 |
| City Clerk | Non-Competitive | 75 | $ 102,855.17 | $ 138,349.54 |
| Community Services Manager | Non-Competitive | 75 | $ 102,855.17 | $ 138,349.54 |
| Economic Development and Planning Mgr. | Non-Competitive | 75 | $ 102,855.17 | $ 138,349.54 |
| Information Systems Manager | Non-Competitive | 75 | $ 102,855.17 | $ 138,349.54 |
| Parks and Landscape Manager | Non-Competitive | 75 | $ 102,855.17 | $ 138,349.54 |
| Planning Manager | Non-Competitive | 75 | $ 102,855.17 | $ 138,349.54 |
| Public Works Manager | Non-Competitive | 75 | $ 102,855.17 | $ 138,349.54 |
| Senior Civil Engineer | Non-Competitive | 75 | $ 102,855.17 | $ 138,349.54 |
| Administrative Services Manager | Non-Competitive | 71 | $ 93,201.89 | $ 125,344.13 |
| Economic Development and Housing Mgr | Non-Competitive | 71 | $ 93,201.89 | $ 125,344.13 |
| Economic Development Manager | Non-Competitive | 71 | $ 93,201.89 | $ 125,344.13 |
| Finance/Accounting Manager | Non-Competitive | 71 | $ 93,201.89 | $ 125,344.13 |
| Human Resources Manager | Non-Competitive | 71 | $ 93,201.89 | $ 125,344.13 |
| Program Manager | Non-Competitive | 71 | $ 93,201.89 | $ 125,344.13 |
| Recreation Services Manager | Non-Competitive | 71 | $ 93,201.89 | $ 125,344.13 |
| Accountant II | Non-Competitive | 67 | $ 84,439.68 | $ 113,548.03 |
| Associate Civil Engineer | Non-Competitive | 67 | $ 84,439.68 | $ 113,548.03 |
| Landscape/Parks Maintenance Supt. | Non-Competitive | 67 | $ 84,439.68 | $ 113,548.03 |
| Principal Planner | Non-Competitive | 67 | $ 84,439.68 | $ 113,548.03 |
| Public Works Superintendent/Inspector | Non-Competitive | 67 | $ 84,439.68 | $ 113,548.03 |
| Senior Housing Analyst | Non-Competitive | 67 | $ 84,439.68 | $ 113,548.03 |
| Senior Human Resources Analyst | Non-Competitive | 67 | $ 84,439.68 | $ 113,548.03 |
| Senior Information Systems Administrator | Non-Competitive | 67 | $ 84,439.68 | $ 113,548.03 |
| Senior Management Analyst | Non-Competitive | 67 | $ 84,439.68 | $ 113,548.03 |
| Accountant I | Non-Competitive | 62 | $ 74,616.67 | $ 100,351.68 |
| Active Adult Center Supervisor | Non-Competitive | 62 | $ 74,616.67 | $ 100,351.68 |
| Assistant City Clerk | Non-Competitive | 62 | $ 74,616.67 | $ 100,351.68 |
| Assistant Engineer | Non-Competitive | 62 | $ 74,616.67 | $ 100,351.68 |
| Human Resources Analyst | Non-Competitive | 62 | $ 74,616.67 | $ 100,351.68 |
| Information Systems Administrator | Non-Competitive | 62 | $ 74,616.67 | $ 100,351.68 |
| Management Analyst | Non-Competitive | 62 | $ 74,616.67 | $ 100,351.68 |
| Parks and Facilities Supervisor | Non-Competitive | 62 | $ 74,616.67 | $ 100,351.68 |
| Public Works Supervisor | Non-Competitive | 62 | $ 74,616.67 | $ 100,351.68 |
| Purchasing Analyst | Non-Competitive | 62 | $ 74,616.67 | $ 100,351.68 |

# EXHIBIT A
# CITY OF MOORPARK
## CLASSIFICATION & SALARY SCHEDULE BY SALARY RANGE
### EFFECTIVE WITH PAY CHECK DATED JULY 22, 2022

| Title | Type | Range | Min | Max |
|---|---|---|---|---|
| Recreation Supervisor | Non-Competitive | 62 | $ 74,616.67 | $ 100,351.68 |
| Associate Planner II | Competitive | 59 | $ 69,312.67 | $ 93,201.89 |
| Human Resources Specialist | Competitive | 59 | $ 69,312.67 | $ 93,201.89 |
| Recreation Specialist | Competitive | 59 | $ 69,312.67 | $ 93,201.89 |
| Senior Account Technician II | Competitive | 59 | $ 69,312.67 | $ 93,201.89 |
| Vector/Animal Control Specialist | Competitive | 59 | $ 69,312.67 | $ 93,201.89 |
| Associate Planner I | Competitive | 56 | $ 64,348.13 | $ 86,582.50 |
| Active Adult Center Coordinator | Competitive | 53 | $ 59,765.47 | $ 80,387.42 |
| Administrative Specialist | Competitive | 53 | $ 59,765.47 | $ 80,387.42 |
| Deputy City Clerk II | Competitive | 53 | $ 59,765.47 | $ 80,387.42 |
| Executive Secretary | Competitive | 53 | $ 59,765.47 | $ 80,387.42 |
| Human Resources Assistant | Competitive | 53 | $ 59,765.47 | $ 80,387.42 |
| Recreation Coordinator III | Competitive | 53 | $ 59,765.47 | $ 80,387.42 |
| Senior Account Technician I | Competitive | 53 | $ 59,765.47 | $ 80,387.42 |
| Account Technician II | Competitive | 51 | $ 56,880.10 | $ 76,483.68 |
| Assistant Planner | Competitive | 51 | $ 56,880.10 | $ 76,483.68 |
| Code Compliance Technician II | Competitive | 51 | $ 56,880.10 | $ 76,483.68 |
| Information Systems Technician II | Competitive | 51 | $ 56,880.10 | $ 76,483.68 |
| Vector/Animal Control Technician II | Competitive | 51 | $ 56,880.10 | $ 76,483.68 |
| Facilities Technician | Competitive | 49 | $ 54,143.23 | $ 72,792.10 |
| Landscape Maintenance Inspector | Competitive | 49 | $ 54,143.23 | $ 72,792.10 |
| Administrative Assistant II | Competitive | 48 | $ 52,827.84 | $ 71,031.17 |
| Community Services Technician | Competitive | 48 | $ 52,827.84 | $ 71,031.17 |
| Deputy City Clerk I | Competitive | 48 | $ 52,827.84 | $ 71,031.17 |
| Landscape Maintenance Specialist | Competitive | 47 | $ 51,554.88 | $ 69,312.67 |
| Recreation Coordinator II | Competitive | 47 | $ 51,554.88 | $ 69,312.67 |
| Senior Maintenance Worker | Competitive | 47 | $ 51,554.88 | $ 69,312.67 |
| Vector/Animal Control Technician I | Competitive | 47 | $ 51,554.88 | $ 69,312.67 |
| Account Technician I | Competitive | 46 | $ 50,239.49 | $ 67,572.96 |
| Information Systems Technician I | Competitive | 46 | $ 50,239.49 | $ 67,572.96 |
| Administrative Assistant I | Competitive | 45 | $ 49,008.96 | $ 65,960.54 |
| Code Compliance Technician I | Competitive | 45 | $ 49,008.96 | $ 65,960.54 |
| Irrigation Specialist | Competitive | 45 | $ 49,008.96 | $ 65,960.54 |
| Planning Technician | Competitive | 45 | $ 49,008.96 | $ 65,960.54 |
| Maintenance Worker III | Competitive | 43 | $ 46,675.20 | $ 62,778.14 |
| Crossing Guard Supervisor | Competitive | 41 | $ 44,426.30 | $ 59,765.47 |
| Office Assistant III | Competitive | 41 | $ 44,426.30 | $ 59,765.47 |
| Public Works Technician | Competitive | 41 | $ 44,426.30 | $ 59,765.47 |
| Recreation Coordinator I | Competitive | 41 | $ 44,426.30 | $ 59,765.47 |
| Maintenance Worker II | Competitive | 39 | $ 42,283.49 | $ 56,880.10 |
| Recreation Program Specialist | Competitive | 39 | $ 42,283.49 | $ 56,880.10 |
| Teen Coordinator | Competitive | 39 | $ 42,283.49 | $ 56,880.10 |
| Account Clerk II | Competitive | 38 | $ 41,265.12 | $ 55,458.62 |
| Recreation Leader IV | Competitive | 38 | $ 41,265.12 | $ 55,458.62 |
| Recreation Assistant II | Competitive | 36 | $ 39,270.82 | $ 52,827.84 |
| Account Clerk I | Competitive | 34 | $ 37,403.81 | $ 50,239.49 |
| Office Assistant II | Competitive | 34 | $ 37,403.81 | $ 50,239.49 |
| Recreation Assistant I | Competitive | 32 | $ 35,558.02 | $ 47,842.08 |
| Maintenance Worker I | Competitive | 31 | $ 34,709.38 | $ 46,675.20 |
| Office Assistant I | Competitive | 29 | $ 33,033.31 | $ 44,426.30 |

**EXHIBIT A**

# HOURLY EMPLOYEE SALARY SCHEDULE

**Calendar Year 2022**

Effective Pay Period Beginning January 1, 2022

| | A | B | C | D | E |
|---|---|---|---|---|---|
| **1** | $ 15.00 | $ 15.38 | $ 15.76 | $ 16.15 | $ 16.56 |
| **2** | $ 15.50 | $ 15.89 | $ 16.28 | $ 16.69 | $ 17.11 |
| **3** | $ 16.00 | $ 16.40 | $ 16.81 | $ 17.23 | $ 17.66 |
| **4** | $ 16.50 | $ 16.91 | $ 17.34 | $ 17.77 | $ 18.21 |
| **5** | $ 17.00 | $ 17.43 | $ 17.86 | $ 18.31 | $ 18.76 |
| **6** | $ 17.50 | $ 17.94 | $ 18.39 | $ 18.85 | $ 19.32 |
| **7** | $ 18.00 | $ 18.45 | $ 18.91 | $ 19.38 | $ 19.87 |
| **8** | $ 18.50 | $ 18.96 | $ 19.44 | $ 19.92 | $ 20.42 |
| **9** | $ 19.00 | $ 19.48 | $ 19.96 | $ 20.46 | $ 20.97 |
| **10** | $ 20.00 | $ 20.50 | $ 21.01 | $ 21.54 | $ 22.08 |
| **11** | $ 21.00 | $ 21.53 | $ 22.06 | $ 22.61 | $ 23.18 |
| **12** | $ 23.00 | $ 23.58 | $ 24.16 | $ 24.77 | $ 25.39 |
| **13** | $ 25.00 | $ 30.00 | $ 35.00 | $ 40.00 | $ 45.00 |
| **14** | $ 50.00 | $ 55.00 | $ 60.00 | $ 65.00 | $ 70.00 |
| **15** | $ 75.00 | $ 80.00 | $ 85.00 | $ 90.00 | $ 95.00 |
| **16** | $ 100.00 | $ 105.00 | $ 110.00 | $ 115.00 | $ 120.00 |

| Position | Employee Name | Percent | Account | Department | Dept |
|---|---|---|---|---|---|
| **FULL TIME** | | | | | |
| **City Manager's Office** | | | | | |
| Human Resources Manager | Balmadrid, Arlene | 100.00% | 1000-133-00000 | Human Resources/Risk Management | CM |
| City Manager | Brown, Troy | 95.00% | 1000-120-00000 | City Manager | CM |
| City Manager | Brown, Troy | 5.00% | 1000-621-00000 | Successor Redevelopment Agency | CM |
| Assistant To City Manager | Chong, Brian | 25.00% | 1000-120-00000 | City Manager | CM |
| Assistant To City Manager | Chong, Brian | 50.00% | 1000-131-00000 | Public Information/Legislative Affairs | CM |
| Assistant To City Manager | Chong, Brian | 10.00% | 1000-132-00000 | City Clerk | CM |
| Assistant To City Manager | Chong, Brian | 15.00% | 1000-133-00000 | Human Resources/Risk Management | CM |
| Administrative Specialist | Flores, Valorie | 50.00% | 1000-120-00000 | City Manager | CM |
| Administrative Specialist | Flores, Valorie | 50.00% | 1000-133-00000 | Human Resources/Risk Management | CM |
| Assistant City Manager | Gagajena, Pannie | 15.00% | 1000-120-00000 | City Manager | CM |
| Assistant City Manager | Gagajena, Pannie | 20.00% | 1000-131-00000 | Public Information/Legislative Affairs | CM |
| Assistant City Manager | Gagajena, Pannie | 20.00% | 1000-132-00000 | City Clerk | CM |
| Assistant City Manager | Gagajena, Pannie | 45.00% | 1000-133-00000 | Human Resources/Risk Management | CM |
| Deputy City Clerk II | Garza, Blanca | 100.00% | 1000-132-00000 | City Clerk | CM |
| City Clerk | Spangler, Ky | 100.00% | 1000-132-00000 | City Clerk | CM |
| Administrative Assistant II | Uthus, Cynthia | 50.00% | 1000-131-00000 | Public Information/Legislative Affairs | CM |
| Administrative Assistant II | Uthus, Cynthia | 50.00% | 1000-133-00000 | Human Resources/Risk Management | CM |
| **Finance:** | | | | | |
| Sr. Account Technician II | Amezcua, Daisy | 85.00% | 1000-151-00000 | Finance | FD |
| Sr. Account Technician II | Amezcua, Daisy | 15.00% | 1000-621-00000 | Successor Redevelopment Agency | FD |
| Accountant II | Corbett, Tracy | 90.00% | 1000-151-00000 | Finance | FD |
| Accountant II | Corbett, Tracy | 10.00% | 1000-621-00000 | Successor Redevelopment Agency | FD |
| Program Manager | Douglass, Bruce | 5.00% | 1000-133-00000 | Human Resources/Risk Management | FD |
| Program Manager | Douglass, Bruce | 20.00% | 1000-212-00000 | Emergency Management | FD |
| Program Manager | Douglass, Bruce | 75.00% | 2410-445-P0002 | Solid Waste & Recycling | FD |
| Office Assistant I | Leontiy, Igor | 95.00% | 2410-445-P0002 | Solid Waste & Recycling | FD |
| Office Assistant I | Leontiy, Igor | 5.00% | 2410-445-P0003 | Used Oil Grant | FD |
| Information Systems Technician I | Pena, Andres | 100.00% | 1000-134-00000 | Information Systems/Cable TV | FD |
| Account Technician II | Ruiz, Teresa | 90.00% | 1000-151-00000 | Finance | FD |
| Account Technician II | Ruiz, Teresa | 10.00% | 1000-621-00000 | Successor Redevelopment Agency | FD |
| Purchasing Analyst | Smith, Elizabeth | 10.00% | 1000-133-00000 | Human Resources/Risk Management | FD |
| Purchasing Analyst | Smith, Elizabeth | 90.00% | 1000-151-00000 | Finance | FD |
| Senior Information Systems Analyst | Thompson, Christopher | 100.00% | 1000-134-00000 | Information Systems/Cable TV | FD |
| Account Technician II | Vacant | 90.00% | 1000-151-00000 | Finance | FD |
| Account Technician II | Vacant | 10.00% | 1000-621-00000 | Successor Redevelopment Agency | FD |
| Finance Director | Vacant | 10.00% | 1000-134-00000 | Information Systems/Cable TV | FD |
| Finance Director | Vacant | 60.00% | 1000-151-00000 | Finance | FD |
| Finance Director | Vacant | 5.00% | 1000-212-00000 | Emergency Management | FD |
| Finance Director | Vacant | 10.00% | 1000-621-00000 | Successor Redevelopment Agency | FD |
| Finance Director | Vacant | 15.00% | 2410-445-P0002 | Solid Waste & Recycling | FD |
| **Community Development:** | | | | | |
| Management Analyst | Bandek, John | 100.00% | 1000-611-00000 | Economic Development | CD |
| Associate Planner II | Carrillo, Freddy | 100.00% | 2200-161-00000 | Planning & Zoning | CD |
| Principal Planner | Farley-Judking, Shanna | 15.00% | 2121-422-00000 | City Housing | CD |
| Principal Planner | Farley-Judking, Shanna | 85.00% | 2200-161-00000 | Planning & Zoning | CD |
| Program Manager | Gantt, Tamar R | 100.00% | 2121-422-00000 | City Housing | CD |
| Code Compliance Technician II | Lozano, Gilberto | 25.00% | 2121-222-00000 | Code Compliance | CD |
| Code Compliance Technician II | Lozano, Gilberto | 75.00% | 2200-222-00000 | Code Compliance | CD |
| Planning Technician | Neumann, Philip | 100.00% | 2200-161-00000 | Planning & Zoning | CD |
| Office Assistant II | Nicola, Yvonne | 100.00% | 1000-160-00000 | Community Development | CD |
| Administrative Assistant II | Priestley, Kathy | 55.00% | 2121-422-00000 | City Housing | CD |
| Administrative Assistant II | Priestley, Kathy | 20.00% | 2200-160-00000 | Community Development | CD |
| Administrative Assistant II | Priestley, Kathy | 15.00% | 2200-161-00000 | Planning & Zoning | CD |
| Administrative Assistant II | Priestley, Kathy | 10.00% | 2200-222-00000 | Code Compliance | CD |
| Community Development Director | Saxton, Carlene | 5.00% | 2121-422-00000 | City Housing | CD |
| Community Development Director | Saxton, Carlene | 45.00% | 2200-160-00000 | Community Development | CD |
| Community Development Director | Saxton, Carlene | 40.00% | 2200-161-00000 | Planning & Zoning | CD |
| Community Development Director | Saxton, Carlene | 10.00% | 2200-222-00000 | Code Compliance | CD |
| Planning Manager | Spondello, Douglas | 100.00% | 2200-161-00000 | Planning & Zoning | CD |
| Administrative Specialist | Valencia, Kathy | 40.00% | 2200-160-00000 | Community Development | CD |
| Administrative Specialist | Valencia, Kathy | 50.00% | 2200-161-00000 | Planning & Zoning | CD |
| Administrative Specialist | Valencia, Kathy | 10.00% | 2200-222-00000 | Code Compliance | CD |

| Position | Employee Name | Percent | Account | Department | Dept |
|---|---|---|---|---|---|
| **City Engineer/Public Works:** | | | | | |
| Maintenance Worker II | Ceja, Vicente | 50.00% | 2003-213-00000 | Crossing Guard | PW |
| Maintenance Worker II | Ceja, Vicente | 50.00% | 2415-311-00000 | Street Maintenance | PW |
| City Engineer/Public Works Director | Kim, Daniel | 20.00% | 1000-310-00000 | PWE Administration | PW |
| City Engineer/Public Works Director | Kim, Daniel | 50.00% | 2205-223-00000 | Engineering/Flood Control | PW |
| City Engineer/Public Works Director | Kim, Daniel | 10.00% | 2412-311-00000 | Street Maintenance | PW |
| City Engineer/Public Works Director | Kim, Daniel | 10.00% | 2414-430-00000 | Transit Program | PW |
| City Engineer/Public Works Director | Kim, Daniel | 10.00% | 2415-311-00000 | Street Maintenance | PW |
| Program Manager | Kroes, Shaun | 20.00% | 1000-231-00000 | NPDES | PW |
| Program Manager | Kroes, Shaun | 2.50% | 1000-441-00000 | Animal/Vector Services | PW |
| Program Manager | Kroes, Shaun | 10.00% | 2000-214-00000 | Parking Enforcement | PW |
| Program Manager | Kroes, Shaun | 60.00% | 2414-430-00000 | Transit Program | PW |
| Program Manager | Kroes, Shaun | 5.00% | 2415-311-00000 | Street Maintenance | PW |
| Program Manager | Kroes, Shaun | 2.50% | 1000-441-P0001 | Animal Regulation | PW |
| Senior Maintenance Worker | Magdaleno, Javier | 5.00% | 1000-310-00000 | PWE Administration | PW |
| Senior Maintenance Worker | Magdaleno, Javier | 18.00% | 2412-311-00000 | Street Maintenance | PW |
| Senior Maintenance Worker | Magdaleno, Javier | 70.00% | 2415-311-00000 | Street Maintenance | PW |
| Senior Maintenance Worker | Magdaleno, Javier | 0.50% | 2302-231-P0007 | NPDES 84-2 Steeple Hill T2865 | PW |
| Senior Maintenance Worker | Magdaleno, Javier | 0.50% | 2305-231-P0007 | NPDES 84-2 Pheasant T3019/3525 | PW |
| Senior Maintenance Worker | Magdaleno, Javier | 6.00% | 2310-231-P0007 | NPDES 84-2 Mtn Meadows PC3 | PW |
| Public Works Supervisor | Mendez, Leonardo | 15.00% | 1000-310-00000 | PWE Administration | PW |
| Public Works Supervisor | Mendez, Leonardo | 60.00% | 2412-311-00000 | Street Maintenance | PW |
| Public Works Supervisor | Mendez, Leonardo | 25.00% | 2415-311-00000 | Street Maintenance | PW |
| Maintenance Worker I | Morales, Jorge | 70.00% | 2412-311-00000 | Street Maintenance | PW |
| Maintenance Worker I | Morales, Jorge | 30.00% | 2415-311-00000 | Street Maintenance | PW |
| Assistant Engineer | Quizon, Ma Ariane C | 10.00% | 1000-310-00000 | PWE Administration | PW |
| Assistant Engineer | Quizon, Ma Ariane C | 40.00% | 2205-223-00000 | Engineering/Flood Control | PW |
| Assistant Engineer | Quizon, Ma Ariane C | 25.00% | 2412-311-00000 | Street Maintenance | PW |
| Assistant Engineer | Quizon, Ma Ariane C | 25.00% | 2415-311-00000 | Street Maintenance | PW |
| Vector/Animal Control Technician II | Tran, Loc | 50.00% | 1000-441-00000 | Animal/Vector Services | PW |
| Vector/Animal Control Technician II | Tran, Loc | 50.00% | 1000-441-P0001 | Animal Regulation | PW |
| Vector/Animal Control Specialist | Westerline, Mark | 50.00% | 1000-441-00000 | Animal/Vector Services | PW |
| Vector/Animal Control Specialist | Westerline, Mark | 50.00% | 1000-441-P0001 | Animal Regulation | PW |
| Administrative Assistant II | Woomer, Michelle R. | 10.00% | 1000-310-00000 | PWE Administration | PW |
| Administrative Assistant II | Woomer, Michelle R. | 20.00% | 2205-223-00000 | Engineering/Flood Control | PW |
| Administrative Assistant II | Woomer, Michelle R. | 30.00% | 2412-311-00000 | Street Maintenance | PW |
| Administrative Assistant II | Woomer, Michelle R. | 10.00% | 2414-430-00000 | Transit Program | PW |
| Administrative Assistant II | Woomer, Michelle R. | 30.00% | 2415-311-00000 | Street Maintenance | PW |
| Public Works Technician | Zaragoza, Jose | 30.00% | 2000-213-00000 | Crossing Guard | PW |
| Public Works Technician | Zaragoza, Jose | 50.00% | 2000-214-00000 | Parking Enforcement | PW |
| Public Works Technician | Zaragoza, Jose | 10.00% | 2412-311-00000 | Street Maintenance | PW |
| Public Works Technician | Zaragoza, Jose | 10.00% | 2415-311-00000 | Street Maintenance | PW |
| **Parks, Recreation and Community Services:** | | | | | |
| Recreation Services Manager | Anderson, Stephanie | 100.00% | 1000-521-00000 | Recreation Program | PRCS |
| Senior Management Analyst | Ball, Christopher | 5.00% | 1000-171-00000 | Facilities Maintenance | PRCS |
| Senior Management Analyst | Ball, Christopher | 10.00% | 1000-411-00000 | Active Adult Program | PRCS |
| Senior Management Analyst | Ball, Christopher | 20.00% | 1000-510-00000 | Parks, Recreation & Community Service | PRCS |
| Senior Management Analyst | Ball, Christopher | 5.00% | 1000-521-00000 | Recreation Program | PRCS |
| Senior Management Analyst | Ball, Christopher | 20.00% | 2001-172-00000 | Property Maintenance | PRCS |
| Senior Management Analyst | Ball, Christopher | 20.00% | 2007-510-00000 | Parks, Recreation & Community Service | PRCS |
| Senior Management Analyst | Ball, Christopher | 10.00% | 2390-541-00000 | Park Maintenance | PRCS |
| Senior Management Analyst | Ball, Christopher | 0.70% | 2300-542-P0004 | LMD AD 84-2 Citywide | PRCS |
| Senior Management Analyst | Ball, Christopher | 0.10% | 2301-542-P0004 | LMD 84-2 Pecan Ave T2851 | PRCS |
| Senior Management Analyst | Ball, Christopher | 0.24% | 2302-542-P0004 | LMD 84-2 Steeple Hill T2865 | PRCS |
| Senior Management Analyst | Ball, Christopher | 0.01% | 2303-542-P0004 | LMD 84-2 Buttercreek T3032 | PRCS |
| Senior Management Analyst | Ball, Christopher | 0.04% | 2304-542-P0004 | LMD 84-2 Williams Ranch T3274 | PRCS |
| Senior Management Analyst | Ball, Christopher | 0.33% | 2305-542-P0004 | LMD 84-2 Pheasant T3019/3525 | PRCS |
| Senior Management Analyst | Ball, Christopher | 0.06% | 2307-542-P0004 | LMD 84-2 LA Ave & Gabbert Rd | PRCS |
| Senior Management Analyst | Ball, Christopher | 0.10% | 2308-542-P0004 | LMD 84-2 Homes Acres Buffer | PRCS |
| Senior Management Analyst | Ball, Christopher | 0.03% | 2309-542-P0004 | LMD 84-2 Condor Drive | PRCS |
| Senior Management Analyst | Ball, Christopher | 1.25% | 2310-542-P0004 | LMD 84-2 Mtn Meadows PC3 | PRCS |
| Senior Management Analyst | Ball, Christopher | 0.01% | 2311-542-P0004 | LMD 84-2 Alyssas Court T4174 | PRCS |
| Senior Management Analyst | Ball, Christopher | 0.90% | 2312-542-P0004 | LMD 84-2 Carlsberg | PRCS |
| Senior Management Analyst | Ball, Christopher | 0.02% | 2314-542-P0004 | LMD Silver Oak Ln | PRCS |
| Senior Management Analyst | Ball, Christopher | 0.68% | 2315-542-L0076 | LMD Country Club Estates Zone A | PRCS |
| Senior Management Analyst | Ball, Christopher | 0.18% | 2315-542-L0077 | LMD Masters @ MPK CC Zone B | PRCS |
| Senior Management Analyst | Ball, Christopher | 0.03% | 2316-542-P0004 | LMD Mountain View | PRCS |
| Senior Management Analyst | Ball, Christopher | 0.04% | 2318-542-P0004 | LMD Moonsong Ct | PRCS |

| Position | Employee Name | Percent | Account | Department | Dept |
|---|---|---|---|---|---|
| Senior Management Analyst | Ball, Christopher | 0.02% | 2319-542-P0004 | LMD-Z19 | PRCS |
| Senior Management Analyst | Ball, Christopher | 1.86% | 2320-542-P0004 | LMD Meridian Hills | PRCS |
| Senior Management Analyst | Ball, Christopher | 0.01% | 2321-542-L0071 | LMD Canterbury | PRCS |
| Senior Management Analyst | Ball, Christopher | 0.01% | 2321-542-L0072 | LMD Ivy Ln | PRCS |
| Senior Management Analyst | Ball, Christopher | 3.38% | 2322-542-P0004 | LMD Moorpark Highlands | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 50.00% | 2390-541-00000 | Park Maintenance | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 3.49% | 2300-542-P0004 | LMD AD 84-2 Citywide | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 0.52% | 2301-542-P0004 | LMD 84-2 Pecan Ave T2851 | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 1.22% | 2302-542-P0004 | LMD 84-2 Steeple Hill T2865 | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 0.04% | 2303-542-P0004 | LMD 84-2 Buttercreek T3032 | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 0.19% | 2304-542-P0004 | LMD 84-2 Williams Ranch T3274 | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 1.66% | 2305-542-P0004 | LMD 84-2 Pheasant T3019/3525 | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 0.01% | 2306-542-P0004 | LMD 84-2 Inglewood St T3306 | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 0.30% | 2307-542-P0004 | LMD 84-2 LA Ave & Gabbert Rd | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 0.52% | 2308-542-P0004 | LMD 84-2 Homes Acres Buffer | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 0.15% | 2309-542-P0004 | LMD 84-2 Condor Drive | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 6.26% | 2310-542-P0004 | LMD 84-2 Mtn Meadows PC3 | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 0.04% | 2311-542-P0004 | LMD 84-2 Alyssas Court T4174 | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 4.49% | 2312-542-P0004 | LMD 84-2 Carlsberg | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 0.11% | 2314-542-P0004 | LMD Silver Oak Ln | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 3.39% | 2315-542-L0076 | LMD Country Club Estates Zone A | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 0.92% | 2315-542-L0077 | LMD Masters @ MPK CC Zone B | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 0.15% | 2316-542-P0004 | LMD Mountain View | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 0.19% | 2318-542-P0004 | LMD Moonsong Ct | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 0.11% | 2319-542-P0004 | LMD-Z19 | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 9 31% | 2320-542-P0004 | LMD Meridian Hills | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 0.04% | 2321-542-L0071 | LMD Canterbury | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 0.04% | 2321-542-L0072 | LMD Ivy Ln | PRCS |
| Parks & Facilities Supervisor | Baxter, Leland | 16.85% | 2322-542-P0004 | LMD Moorpark Highlands | PRCS |
| Recreation Program Specialist | Berumen, Claudia | 100.00% | 1000-411-00000 | Active Adult Program | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 50.00% | 2390-541-00000 | Park Maintenance | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 3.49% | 2300-542-P0004 | LMD AD 84-2 Citywide | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 0.52% | 2301-542-P0004 | LMD 84-2 Pecan Ave T2851 | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 1.22% | 2302-542-P0004 | LMD 84-2 Steeple Hill T2865 | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 0.04% | 2303-542-P0004 | LMD 84-2 Buttercreek T3032 | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 0.19% | 2304-542-P0004 | LMD 84-2 Williams Ranch T3274 | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 1.66% | 2305-542-P0004 | LMD 84-2 Pheasant T3019/3525 | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 0.01% | 2306-542-P0004 | LMD 84-2 Inglewood St T3306 | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 0.30% | 2307-542-P0004 | LMD 84-2 LA Ave & Gabbert Rd | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 0.52% | 2308-542-P0004 | LMD 84-2 Homes Acres Buffer | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 0.15% | 2309-542-P0004 | LMD 84-2 Condor Drive | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 6.26% | 2310-542-P0004 | LMD 84-2 Mtn Meadows PC3 | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 0.04% | 2311-542-P0004 | LMD 84-2 Alyssas Court T4174 | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 4.49% | 2312-542-P0004 | LMD 84-2 Carlsberg | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 0.11% | 2314-542-P0004 | LMD Silver Oak Ln | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 3.39% | 2315-542-L0076 | LMD Country Club Estates Zone A | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 0.92% | 2315-542-L0077 | LMD Masters @ MPK CC Zone B | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 0.15% | 2316-542-P0004 | LMD Mountain View | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 0.19% | 2318-542-P0004 | LMD Moonsong Ct | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 0.11% | 2319-542-P0004 | LMD-Z19 | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 9.31% | 2320-542-P0004 | LMD Meridian Hills | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 0.04% | 2321-542-L0071 | LMD Canterbury | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 0.04% | 2321-542-L0072 | LMD Ivy Ln | PRCS |
| Senior Maintenance Worker | Ceja, Rodrigo | 16.85% | 2322-542-P0004 | LMD Moorpark Highlands | PRCS |
| Facilities Technician | Henderson, Todd | 85.00% | 1000-171-00000 | Facilities Maintenance | PRCS |
| Facilities Technician | Henderson, Todd | 15.00% | 2390-541-00000 | Park Maintenance | PRCS |
| Maintenance Worker III | Hernandez, Ricardo | 5.00% | 1000-171-00000 | Facilities Maintenance | PRCS |
| Maintenance Worker III | Hernandez, Ricardo | 95.00% | 2390-541-00000 | Park Maintenance | PRCS |
| Ac ive Adult Center Supervisor | Hibner, Wendy | 100.00% | 1000-411-00000 | Active Adult Program | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 15.00% | 1000-171-00000 | Facilities Maintenance | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 20.00% | 1000-510-00000 | Parks, Recreation & Community Service | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 10.00% | 1000-521-00000 | Recreation Program | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 5.00% | 1010-530-00000 | Library Service | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 5.00% | 2007-510-00000 | Parks, Recreation & Community Service | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 25.00% | 2390-541-00000 | Park Maintenance | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 1.40% | 2300-542-P0004 | LMD AD 84-2 Citywide | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 0.21% | 2301-542-P0004 | LMD 84-2 Pecan Ave T2851 | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 0.49% | 2302-542-P0004 | LMD 84-2 Steeple Hill T2865 | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 0.01% | 2303-542-P0004 | LMD 84-2 Buttercreek T3032 | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 0.07% | 2304-542-P0004 | LMD 84-2 Williams Ranch T3274 | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 0.66% | 2305-542-P0004 | LMD 84-2 Pheasant T3019/3525 | PRCS |

| Position | Employee Name | Percent | Account | Department | Dept |
|---|---|---|---|---|---|
| Parks & Recreation Director | Laurentowski, Jeremy | 0.12% | 2307-542-P0004 | LMD 84-2 LA Ave & Gabbert Rd | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 0.21% | 2308-542-P0004 | LMD 84-2 Homes Acres Buffer | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 0.06% | 2309-542-P0004 | LMD 84-2 Condor Drive | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 2.50% | 2310-542-P0004 | LMD 84-2 Mtn Meadows PC3 | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 0.01% | 2311-542-P0004 | LMD 84-2 Alyssas Court T4174 | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 1.80% | 2312-542-P0004 | LMD 84-2 Carlsberg | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 0.04% | 2314-542-P0004 | LMD Silver Oak Ln | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 1.35% | 2315-542-L0076 | LMD Country Club Estates Zone A | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 0.37% | 2315-542-L0077 | LMD Masters @ MPK CC Zone B | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 0.06% | 2316-542-P0004 | LMD Mountain View | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 0.07% | 2318-542-P0004 | LMD Moonsong Ct | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 0.04% | 2319-542-P0004 | LMD-Z19 | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 3.72% | 2320-542-P0004 | LMD Meridian Hills | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 0.01% | 2321-542-L0071 | LMD Canterbury | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 0.01% | 2321-542-L0072 | LMD Ivy Ln | PRCS |
| Parks & Recreation Director | Laurentowski, Jeremy | 6.79% | 2322-542-P0004 | LMD Moorpark Highlands | PRCS |
| Maintenance Worker II | Matthews, Steve M. | 5.00% | 1000-171-00000 | Facilities Maintenance | PRCS |
| Maintenance Worker II | Matthews, Steve M. | 95.00% | 2390-541-00000 | Park Maintenance | PRCS |
| Recreation Coordinator I | Moncada, Andrea | 100.00% | 1000-521-00000 | Recreation Program | PRCS |
| Recreation Coordinator II | Peterson, Victoria | 100.00% | 1000-521-00000 | Recreation Program | PRCS |
| Recreation Coordinator I | Rainville, Todd | 100.00% | 1000-521-00000 | Recreation Program | PRCS |
| Community Services Manager | Sandifer, Jessica | 5.00% | 1000-510-00000 | Parks, Recreation & Community Service | PRCS |
| Community Services Manager | Sandifer, Jessica | 14.00% | 1000-621-00000 | Successor Redevelopment Agency | PRCS |
| Community Services Manager | Sandifer, Jessica | 30.00% | 1010-530-00000 | Library Service | PRCS |
| Community Services Manager | Sandifer, Jessica | 5.00% | 2001-172-00000 | Property Maintenance | PRCS |
| Community Services Manager | Sandifer, Jessica | 11.00% | 2007-510-00000 | Parks, Recreation & Community Service | PRCS |
| Community Services Manager | Sandifer, Jessica | 25.00% | 2121-422-00000 | City Housing | PRCS |
| Community Services Manager | Sandifer, Jessica | 5.00% | 2390-541-00000 | Park Maintenance | PRCS |
| Community Services Manager | Sandifer, Jessica | 0.35% | 2300-542-P0004 | LMD AD 84-2 Citywide | PRCS |
| Community Services Manager | Sandifer, Jessica | 0.05% | 2301-542-P0004 | LMD 84-2 Pecan Ave T2851 | PRCS |
| Community Services Manager | Sandifer, Jessica | 0.12% | 2302-542-P0004 | LMD 84-2 Steeple Hill T2865 | PRCS |
| Community Services Manager | Sandifer, Jessica | 0.02% | 2304-542-P0004 | LMD 84-2 Williams Ranch T3274 | PRCS |
| Community Services Manager | Sandifer, Jessica | 0.17% | 2305-542-P0004 | LMD 84-2 Pheasant T3019/3525 | PRCS |
| Community Services Manager | Sandifer, Jessica | 0.03% | 2307-542-P0004 | LMD 84-2 LA Ave & Gabbert Rd | PRCS |
| Community Services Manager | Sandifer, Jessica | 0.05% | 2308-542-P0004 | LMD 84-2 Homes Acres Buffer | PRCS |
| Community Services Manager | Sandifer, Jessica | 0.01% | 2309-542-P0004 | LMD 84-2 Condor Drive | PRCS |
| Community Services Manager | Sandifer, Jessica | 0.63% | 2310-542-P0004 | LMD 84-2 Mtn Meadows PC3 | PRCS |
| Community Services Manager | Sandifer, Jessica | 0.45% | 2312-542-P0004 | LMD 84-2 Carlsberg | PRCS |
| Community Services Manager | Sandifer, Jessica | 0.01% | 2314-542-P0004 | LMD Silver Oak Ln | PRCS |
| Community Services Manager | Sandifer, Jessica | 0.34% | 2315-542-L0076 | LMD Country Club Estates Zone A | PRCS |
| Community Services Manager | Sandifer, Jessica | 0.09% | 2315-542-L0077 | LMD Masters @ MPK CC Zone B | PRCS |
| Community Services Manager | Sandifer, Jessica | 0.01% | 2316-542-P0004 | LMD Mountain View | PRCS |
| Community Services Manager | Sandifer, Jessica | 0.02% | 2318-542-P0004 | LMD Moonsong Ct | PRCS |
| Community Services Manager | Sandifer, Jessica | 0.01% | 2319-542-P0004 | LMD-Z19 | PRCS |
| Community Services Manager | Sandifer, Jessica | 0.93% | 2320-542-P0004 | LMD Meridian Hills | PRCS |
| Community Services Manager | Sandifer, Jessica | 1.71% | 2322-542-P0004 | LMD Moorpark Highlands | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 10.00% | 1000-171-00000 | Facilities Maintenance | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 35.00% | 1000-510-00000 | Parks, Recreation & Community Service | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 40.00% | 2390-541-00000 | Park Maintenance | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 1.05% | 2300-542-P0004 | LMD AD 84-2 Citywide | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 0.15% | 2301-542-P0004 | LMD 84-2 Pecan Ave T2851 | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 0.36% | 2302-542-P0004 | LMD 84-2 Steeple Hill T2865 | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 0.01% | 2303-542-P0004 | LMD 84-2 Buttercreek T3032 | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 0.06% | 2304-542-P0004 | LMD 84-2 Williams Ranch T3274 | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 0.50% | 2305-542-P0004 | LMD 84-2 Pheasant T3019/3525 | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 0.09% | 2307-542-P0004 | LMD 84-2 LA Ave & Gabbert Rd | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 0.15% | 2308-542-P0004 | LMD 84-2 Homes Acres Buffer | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 0.04% | 2309-542-P0004 | LMD 84-2 Condor Drive | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 1.88% | 2310-542-P0004 | LMD 84-2 Mtn Meadows PC3 | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 0.01% | 2311-542-P0004 | LMD 84-2 Alyssas Court T4174 | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 1.35% | 2312-542-P0004 | LMD 84-2 Carlsberg | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 0.03% | 2314-542-P0004 | LMD Silver Oak Ln | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 1.02% | 2315-542-L0076 | LMD Country Club Estates Zone A | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 0.28% | 2315-542-L0077 | LMD Masters @ MPK CC Zone B | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 0.04% | 2316-542-P0004 | LMD Mountain View | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 0.06% | 2318-542-P0004 | LMD Moonsong Ct | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 0.03% | 2319-542-P0004 | LMD-Z19 | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 2.79% | 2320-542-P0004 | LMD Meridian Hills | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 0.01% | 2321-542-L0071 | LMD Canterbury | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 0.01% | 2321-542-L0072 | LMD Ivy Ln | PRCS |
| Administrative Assistant II | Sexton, Kimberly | 5.08% | 2322-542-P0004 | LMD Moorpark Highlands | PRCS |
| Maintenance Worker I | Vacant | 100.00% | 1000-171-00000 | Facilities Maintenance | PRCS |

| Position | Employee Name | Percent | Account | Department | Dept |
|---|---|---|---|---|---|
| Recreation Assistant I | Vacant | 100.00% | 1000-521-00000 | Recreation Program | PRCS |
| Parks and Facilities Supervisor | Valery, Robert | 100.00% | 1000-171-00000 | Facilities Maintenance | PRCS |

## PART TIME

| | | | | | |
|---|---|---|---|---|---|
| City Council Members | Council | 100.00% | 1000-111-00000 | City Council | CC |
| City Council Members | Council PEPRA | 100.00% | 1000-111-00000 | City Council | CC |
| Records Clerk | Sugar, Allison | 70.00% | 1000-132-00000 | City Clerk | CM |
| Records Clerk | Sugar, Allison | 30.00% | 1000-133-00000 | Human Resources/Risk Management | CM |
| Records Clerk | Hurtado, Aubrey N | 100.00% | 1000-132-00000 | City Clerk | CM |
| Records Clerk | Vacant | 100.00% | 1000-132-00000 | City Clerk | CM |
| Intern | Vacant | 25.00% | 1000-132-00000 | City Clerk | CM |
| Intern | Vacant | 25.00% | 1000-133-00000 | Human Resources/Risk Management | CM |
| Intern | Vacant | 25.00% | 1000-120-00000 | City Manager | CM |
| Intern | Vacant | 25.00% | 1000-131-00000 | Public Information/Legislative Affairs | CM |
| Senior Nutrition Coordinator | Harter, Janet | 100.00% | 1000-411-00000 | Active Adult Center | PRCS |
| Clerical Aide/Crossing Guard | Owens, Elizabeth | 100.00% | 2003-213-00000 | Crossing Guard | PW |
| Recreation Leader I (Recreation) | Many | 100.00% | 1000-521-00000 | Recreation Program | PRCS |
| Recreation Leader II (Recreation) | Many | 100.00% | 1000-521-00000 | Recreation Program | PRCS |
| Recreation Leader II (Facility Rentals) | Many | 100.00% | 1000-171-P0016 | Recreation Program | PRCS |
| Recreation Leader II (Park Rentals) | Many | 100.00% | 2390-541-P0017 | Recreation Program | PRCS |
| Camp Counselor I | Many | 100.00% | 1000-521-00000 | Recreation Program | PRCS |
| Camp Counselor II | Many | 100.00% | 1000-521-00000 | Recreation Program | PRCS |
| Assistant Camp Director | Many | 100.00% | 1000-521-00000 | Recreation Program | PRCS |
| Camp Director | Vacant | 100.00% | 1000-521-00000 | Recreation Program | PRCS |
| Parks & Facilities Attendant III (Recreation) | Many | 100.00% | 1000-521-00000 | Recreation Program | PRCS |
| Parks & Facilities Attendant III (Parks Coverage) | Many | 100.00% | 2390-541-00000 | Recreation Program | PRCS |
| Parks & Facilities Attendant III (Facility Rentals) | Many | 100.00% | 1000-171-P0016 | Recreation Program | PRCS |
| Parks & Facilities Attendant III (Parks Rentals) | Many | 100.00% | 2390-541-P0017 | Recreation Program | PRCS |
| Preschool Aide | Many | 100.00% | 1000-521-00000 | Recreation Program | PRCS |
| Preschool Teacher | Many | 100.00% | 1000-521-00000 | Recreation Program | PRCS |
| Preschool Director | Dearborn, Denise | 100.00% | 1000-521-00000 | Recreation Program | PRCS |

RESOLUTION NO. 2021-4038

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, ADOPTING THE ANNUAL INVESTMENT POLICY FOR FISCAL YEAR 2021/2022 AND RESCINDING RESOLUTION NO. 2020-3945

WHEREAS, on September 1, 2021, the City Council reviewed and adopted the City of Moorpark's annual Investment Policy, which is applicable to the City and its related entities for which the members of the City Council serve as the governing body (the "Related Entities"); and

WHEREAS, a staff report has been presented to the Council requesting adoption of the annual Investment Policy; and

WHEREAS, the Investment Policy describes the investment of City funds in compliance with the Municipal Code and state law, and, therefore, the Investment Policy is to be hereby submitted to an oversight committee in compliance with state law; and

WHEREAS, Investment Policy Resolution No. 2020-3945 is proposed to be rescinded and an updated Investment Policy Resolution adopted.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The annual Investment Policy attached hereto as "Exhibit A" has been reviewed in a public meeting and is hereby adopted.

SECTION 2. The City Council, for itself and as the legislative body of the Related Entities, hereby delegates its investment authority with respect to the funds of the City and the Related Entities to the City Treasurer-Finance Director (acting in the capacities of City Treasurer and treasurer of the Related Entities).

SECTION 3. City Council Resolution No. 2020-3945 is hereby rescinded.

SECTION 4. The City Clerk shall certify to the adoption of the resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 1st day of September, 2021.

Janice S. Parvin, Mayor

ATTEST:

Ky Spangler, City Clerk

Attachment: Exhibit "A" - City of Moorpark Investment Policy

**EXHIBIT A**

# CITY OF MOORPARK
# INVESTMENT POLICY

**1.0 Introduction.** The purpose of this document is to identify various policies and procedures that enhance opportunities for a prudent and systematic investment policy and to organize and formalize investment-related activities of the City of Moorpark, Successor Agency to the Moorpark Redevelopment Agency and Moorpark Public Financing Authority. As used in this policy, the term "City" may refer to the City, or the City and its related entities for which the members of the City Council serve as the legislative body, as the context may require. Related activities which comprise good cash management include accurate cash projections, the expeditious collection of revenue, the control of disbursements, cost-effective banking relations, and arranging for a short-term borrowing program, which coordinates working capital requirements and investment opportunities.

**2.0 Policy.** It is the policy of the City of Moorpark to invest public funds not required for immediate day-to-day operations in accordance with the principals of sound treasury management and the provisions of California Government Code § 53600 et seq., the Municipal Code and this policy.

**3.0 Scope.** This policy applies to all investment activities of the City of Moorpark, except for the proceeds of certain debt issues that are invested and managed by trustees appointed under indenture agreements.

**3.1 Pooled Investments.** Investments for the City and its component units will be made on a pooled basis, including the City of Moorpark, the Successor Agency to the Moorpark Redevelopment Agency, and the Moorpark Public Financing Authority.

All pooled funds are accounted for in the Annual Comprehensive Financial Report of the City of Moorpark. Funds include the General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Funds and Trust and Agency Funds.

**3.2 Investments held separately.** Investments of bond proceeds will be held separately when required by the bond indentures or when necessary to meet arbitrage regulations. If allowed by the bond indentures, or if the arbitrage regulations do not apply, investments of bond proceeds will be held as part of the pooled investments.

**4.0 Objectives.** Section 53600.5 of the California Government Code outlines the primary objectives of a trustee investing public money. The primary objectives, in order of priority, of the City's investment activities shall be:

**4.1 Safety.** Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure preservation of capital in the overall portfolio.

**4.2 Liquidity.** The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated. This is accomplished by maintaining a portion of the portfolio in money market funds and the State Local Agency Investment Fund with immediate withdrawal provisions. The City's practice is to buy and hold instruments to maturity, since all cash demands cannot be forestalled, the portfolio will include securities with active secondary or resale markets should the need to sell prior to maturity arises.

**4.3 Yield.** Investment return becomes a consideration only after the basic requirements of safety and liquidity have been met.

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles while adhering to the list of authorized investments.

**5.0 Duties and Responsibilities.** The State of California gives the City Council, in its capacity as legislative body of the City and its related entities, the ability to delegate the investment authority to the City Treasurer (acting in the capacities of City Treasurer and treasurer of the City's related entities) for a one-year period in accordance with Section 53607 of the California Government Code. The delegation will require renewal each year. So long as the City Council's annual delegation of investment authority pursuant to California Government Code Section 53607 to the City Treasurer is effective, no person may engage in investment transactions unless directed by the City Treasurer, or in the absence of such effective delegation, unless directed by the City Council.

In the execution of this delegated authority, the City Treasurer may establish accounts with well qualified, financially sound financial institutions and/or brokers/dealers for the purpose of completing investment transactions in accordance with this policy. The criteria used to select qualified financial institutions and broker/dealers for effecting purchases of authorized investments are identified in Section 14 of this policy. The criteria used to select qualified financial institutions for the custody of the City's investments are identified in Section 16 of this policy.

The City Treasurer (acting in the capacities of City Treasurer and treasurer of each City-related entity) may designate in writing a Deputy City Treasurer, who in the absence of the City Treasurer, will assume the City Treasurer's duties and

responsibilities. The City Treasurer shall retain full responsibility for all transactions undertaken under the terms of this policy.
Pursuant to Section 53607 of the California Government Code, so long as the City Council, in its capacity as legislative body of the City and its related entities, has delegated its investment authority to the City Treasurer (acting in the capacities of City Treasurer and treasurer of the City's related entities) and such delegation is in full force and effect as described in Section 18.2 of this policy.

The City Treasurer may annually or when a change is made render a statement of investment policy to the City Council to be considered at a public meeting.

Pursuant to Sections 53607 and 53646 of the California Government Codes, the City Treasurer shall submit reports to the City Council as described in Section 18.1 of this policy.

**6.0 Prudence.** Section 53600.3 of the California Government Code identifies the legal standard applicable to the City Council, as legislative body of the City and its related entities, and to those persons authorized to make investment decisions on behalf of a local agency and Section 53600.3 deems the legislative body and such authorized persons to be trustees, and therefore fiduciaries subject to the "prudent investor" standard. As a trustee and fiduciary, the standard of prudence to be used shall be the "prudent investor" standard and shall be applied in the context of managing the overall portfolio. Specifically, as set forth in Section 53600.3, when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, the City Council, as legislative body of the City and its related entities, and other persons authorized to make investment decisions on its behalf, shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including but not limited to the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character with like aims, to safeguard the principal and maintain the liquidity needs of the agency.

Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk changes or market price changes, provided deviations from expectations are reported in a timely manner and appropriate action is taken to control adverse developments.

**7.0 Ethics and Conflicts of Interest.** All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment recommendations and decisions. Employees and investment officials shall make all disclosures appropriate under the Fair Political Practices Act, and may seek the advice of the City Attorney and the Fair

Political Practices Commission whenever there is a question concerning personal financial or investment positions that could represent potential conflicts of interest.

## 8.0 Authorized Investments.

**8.1 Pooled Investments.** The City Treasurer may invest City funds in the following instruments as specified in the California Government Code, Section 53601, subject to the limitations set out in that section and as further limited in this policy. See also Section 12.0 for limitations on issuer concentration for certain types of investments authorized under this Section 12.0. Investments will be made only in readily marketable securities actively traded in the secondary market.

**8.1.1** U.S. Treasury Bills, Notes and Bonds: provided that the stated final maturity of such security does not exceed five (5) years from the date of purchase.

**8.1.2** Federal Agency debentures and mortgage-backed securities with a final maturity not exceeding five (5) years from the date of purchase issued by the Government National Mortgage Association (GNMA).

**8.1.3** Federal Instrumentality (government sponsored enterprise) debentures, discount notes, bullets, callables and step-up securities, with a final maturity not exceeding five (5) years from the date of purchase, issued by the following only: Federal Home Loan Banks (FHLB), Federal National Mortgage Association (FNMA), Federal Farm Credit Bureau (FFCB), Federal Home Loan Mortgage Corporation (FHLMC), and Federal Agricultural Mortgage Corporation (FAMCA).

**8.1.4** Time Certificates of Deposit, nationally or state-chartered banks; savings or federal associations; or state or federal credit unions: Deposits should not exceed five-year maturity and shall be collateralized as specified in paragraph 9.0 of this policy or FDIC or NCUA insured up to $250,000. Section 12.0 of this policy applies with respect to issuer-concentration limits.

**8.1.5** Negotiable Certificates of Deposit issued by nationally or state-chartered banks; savings or federal associations; state or federal credit unions; or federally licensed or state licensed branches of foreign banks. Purchases may not exceed 30% of the portfolio and final maturity may not exceed five (5) years from date of purchase. Section 12.0 of this policy applies with respect to issuer-concentration limits.

**8.1.6** Banker's Acceptances, Foreign/Domestic, with a minimum rating of "A1" by S&P Global Ratings or "P1" by Moody's Investors Service, Inc. (prime) rating provided that the acceptances are eligible for purchase by

the Federal Reserve System and the maturity does not exceed 180 days maturity or 40% of the total portfolio. Section 12.0 of this policy applies with respect to issuer-concentration limits.

**8.1.7** Commercial Paper: Short-term instruments with a maximum maturity of 270 days or less, an "A1/P1" (prime) rating or better, with fixed coupons, fixed maturity and no call provisions and meeting all of the additional conditions in either paragraph (A) or (B) below.

(A) The issuer is a general corporation organized and operating within the United States, has total assets in excess of five hundred million dollars, and has debt other than commercial paper, if any, that is rated in a rating category of "A" or its equivalent or higher by a nationally recognized rating agency.

(B) The issuer is organized within the United States as a special purpose corporation, trust, or limited liability company; has programwide credit enhancements including, but not limited to, overcollateralization, letters of credit, or a surety bond, and has commercial paper that is rated "A1/P1" (prime) or better by a nationally recognized rating agency.

Purchases of commercial paper may not exceed 25% of the portfolio. Section 12.0 of this policy applies with respect to issuer-concentration limits.

**8.1.8** Medium-term Corporate Notes of a maximum of five years until maturity issued by corporations organized and operating within the United States and rated in the rating category of "A-" or better of Moody's Investors Service, Inc. and S&P Global Ratings. Purchases may not exceed 30% of the portfolio. Section 12.0 of this policy applies with respect to issuer-concentration limits.

**8.1.9** Repurchase Agreements with a maximum maturity of one year. Repurchase Agreements will only be with primary dealers of the Federal Reserve Bank of New York, and who have long-term debt rated in the "AAA" or "AA" categories of Moody's Investors Service, Inc. or S&P Global Ratings. Investments will be collateralized as specified in paragraph 9.0 of this Investment Policy. Section 12.0 of this policy applies with respect to issuer-concentration limits.

**8.1.10** Money Market Funds registered under the Investment Company Act of 1940 which (1) are "no-load" (meaning no commission or fee shall be charged on purchases or sales of shares); (2) have a constant daily net asset value per share of $1.00; (3) invest only in the securities and obligations authorized in this investment policy and (4) have a rating of at

least two of the following: AAAm by S&P Global Ratings, Aaa by Moody's or AAA/V1+ by Fitch. The aggregate investment in money market funds shall not exceed 20% of the City's total portfolio. Section 12.0 of this policy applies with respect to issuer-concentration limits.

**8.1.11** County Pooled Investment Funds in accordance with the laws and regulations governing those Funds and State law (GC 53684).

**8.1.12** State of California pooled "Local Agency Investment Fund" in accordance with the laws and regulations governing those Funds and State law (GC 16429.1 et seq.).

**8.1.13** Insured deposits: Deposits not exceeding $250,000 shall be permitted only in those nationally or state-chartered banks, savings or federal associations, or state or federal credit unions that are active members of the Federal Deposit Insurance Corporation (FDIC) and provided that the final maturity does not exceed five (5) years from date of purchase. Section 12.0 of this policy applies with respect to issuer-concentration limits.

**8.1.14** The "Sweep" account for the overnight investment of idle funds shall be subject to this policy.

**8.1.15** City of Moorpark bonds, or bonds issued by its related entities for which the members of the City Council serve as the legislative body, provided that the stated final maturity of such security does not exceed five (5) years from the date of purchase. Section 12.0 of this policy applies with respect to issuer-concentration limits.

**8.1.16** Registered state warrants, treasury notes or bonds of the State of California. Registered treasury notes or bonds from any of the remaining 49 States. The stated final maturity of such security shall not exceed five (5) years from the date of purchase. Rated in the rating category of "A-" or "A-1" or better of Moody's Investors Service, Inc. or Standard & Poor's (S&P) Global Ratings. Section 12.0 of this policy applies with respect to issuer-concentration limits.

**8.1.17** Bonds, notes, warrants, or other indebtedness of any local government agency within California. The stated final maturity of such security shall not exceed five (5) years from the date of purchase. Rated in the rating category of "A-" or "A-1" or better of Moody's Investors Service, Inc. or S&P Global Ratings. Section 12.0 of this policy applies with respect to issuer-concentration limits.

**8.1.18** Supranational Organizations Securities, Limited to United States dollar denominated senior unsecured unsubordinated obligations issued

or unconditionally guaranteed by: International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), and Inter-American Development Bank (IADB). The stated final maturity of such security shall not exceed five (5) years from the date of purchase. Rated in the rating category of "AA" or its equivalent or higher by a nationally recognized rating agency. Purchases may not exceed 30% of the portfolio. Section 12.0 of this policy applies with respect to issuer-concentration limits.

**8.2 Investments held separately.** Investments of bond funds will be made in conformance with the trust indenture for each issue. Such investments will be held separately when required.

**9.0 Collateralization.** Investments in time certificates of deposit shall be fully insured for the entire term of the certificate by the Federal Deposit Insurance Corporation (FDIC). The FDIC limit has been established by the Congress at $250,000.00. Investments in time certificates of deposit, or deposits not insured in accordance with Section 8.1.13 of this policy, in excess of the limit shall be properly collateralized in accordance with California Government Code Section 53630 et seq. (constituting Article 2 of Chapter 4 of Part 1 of Division 2 of Title 5 of the California Government Code). Without limiting the foregoing, Section 53652 of the California Government Code requires that the depository pledge securities with a market value of at least 10% in excess of the City's deposit as collateral in government securities, and 50% in excess of the deposit as collateral in mortgage pools. Section 53649 of the California Government Code specifies that the City Treasurer is responsible for entering into deposit contracts with each depository.

Investments in repurchase agreements must also be collateralized. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% or greater of market value of principal and accrued interest.

**10.0 Unauthorized Investments/Investment Activities.** Section 53601.6 of the California Government Code prohibits the following investments: inverse floaters, range notes, or mortgage-derived, interest-only strips.

**10.1** No investment will be made that has either (1) an embedded option or characteristic which could result in a loss of principal if the investment is held to maturity, or (2) an embedded option or characteristic which could seriously limit accrual rates or which could result in zero accrual periods.

**10.2** No investment will be made that could cause the portfolio to be leveraged.

**11.0 Investment Strategy.**

**11.1 Pooled Investments.** A buy and hold strategy will generally be followed; that is, pooled investments once made will usually be held until maturity. A buy and hold strategy will result in unrealized gains or losses as market interest rates fall or rise from the coupon rate of the investment. Unrealized gains or losses, however, will diminish as the maturity dates of the investments are approached or as market interest rates move closer to the coupon rate of the investment. A buy and hold strategy requires that the portfolio be kept sufficiently liquid to preclude the undesirable sale of investments prior to maturity. Occasionally, the City Treasurer may find it advantageous to sell an investment prior to maturity, but this should be only on an exception basis and only when it is clearly favorable to do so.

**11.2 Investments held separately.** Investments held separately for bond proceeds will follow the trust indenture for each issue.

**12.0 Diversification.** To the extent feasible the portfolio will be diversified to avoid incurring unreasonable and avoidable risks regarding specific security types or individual financial institutions. In addition to the limitations on specific security types indicated in Section 8.0 of this Investment Policy, and with the exception of U.S. Treasury/Federal agency securities and authorized pools, for each type of investment, no more than five percent (5%) of the City's portfolio will be placed with a single issuer.

**13.0 Maximum Maturities.** To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities with a final stated maturity date of more than five (5) years from the date of purchase settlement. The intent to invest in securities with longer maturities shall be disclosed in writing to the City Council.

**13.1** Callable investments will be recorded at their maturity dates.

**13.2 Investments Held Separately.** Maturities for investments held separately will conform to the trust indenture for each issue.

**14.0 Selection of Financial Institutions and Broker/Dealers.** Investments shall be purchased only through well established, financially sound institutions meeting the requirements of California Government Code Sections 53601.5 or 53601.8, as applicable. The City Treasurer shall maintain a list of financial institutions and broker/dealers approved for investment. All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions will be given a copy of the City's Investment Policy, and a return cover letter which must be signed indicating that the investment policy has been read and understood. Qualified financial institutions and broker/dealers must supply the City Treasurer with the following:

**14.1 Financial Institutions.**

- Current audited financial statements.

- Depository contracts, as appropriate.
- A copy of the latest FDIC call report.
- Proof that commercial banks, savings banks, or savings and loan associations are state or federally chartered.

**14.2 Broker/Dealers.**

- Current audited financial statements.
- Proof that brokerage firms are members in good standing of a national securities exchange.

**15.0 Purchase, Payment, and Delivery.** A competitive bid process, when applicable or practical, will be used to place all investment transactions. This does not apply to investment pools. Purchases on margin will not be made. Payment for securities will be done on a Delivery Versus Payment (DVP) basis via the City's custodian. Delivery of securities will be made to the City in accordance with the third party custodial agreement.

**16.0 Safekeeping and Custody.** All security transactions, including collateral for repurchase agreements, entered into by the City shall be conducted on a delivery-vs.-payment basis. All securities owned by the City will be held by a third-party custodian meeting the requirements of California Government Code Section 53608 and designated by the City Treasurer, and the securities will be evidenced by a monthly statement from the custodian. Collateral for time deposits in savings and loans will be held by the Federal Home Loan Bank of an approved Agent of Depository. Collateral for time deposits in banks will be held in the City's name in the bank's Trust Department or in the Federal Reserve Bank.

**17.0 Performance Standard.** Investment performance is regularly monitored and evaluated to attain a market-average rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs. The rate of return of the investment portfolio will be based on the maturity value of the investments.

**18.0 Reporting.** Pursuant to California Government Code Sections 53646(b) and 53607, respectively, City Treasurer may render a quarterly investment report and shall make a monthly transactions report in accordance with subsections 18.1 and 18.2, respectively, below.

**18.1 Quarterly Investment Report.** Section 53646(b) of the California Government Code allows a quarterly investment report be submitted to the City Council. This quarterly report shall be submitted within 30 days following the end of the quarter covered by the report.

**18.1.1 Pooled Investments.** The quarterly investment report shall be submitted by the City Treasurer within 30 days following the end of the

quarter covered by the report. The quarterly report shall include the following elements:

- Itemized listing of portfolio investments by type, date of maturity, and issuer.
- Par value, dollar amount invested, amortized cost, and current market value as of the date of the report will be given for the total of all securities, investments, and moneys held by the City and its component units. The source of the market values will be cited.
- Investment transactions for the reporting period.
- Statement that the investment portfolio has the ability to meet the City's cash flow demands for the next six (6) months, or an explanation as to why sufficient money shall, or may not be available.
- Statement of compliance of the portfolio with the City's Investment Policy. When applicable, any material exceptions will be noted.

**18.1.2 Investments Held Separately.** A report of investments held separately may be rendered quarterly within 30 days following the end of the quarter submitted as an exhibit in the City Treasurer's quarterly investment report. The quarterly investment report shall contain the information required by Section 53646 when available.

**18.2 Monthly Transactions Reports.** Section 53607 of the California Government Code states that the authority of City Council to invest or to reinvest funds of the City, or to sell or exchange securities so purchased, may be delegated for a one-year period by the City Council to the City Treasurer, who shall thereafter assume full responsibility for those transactions until the delegation of authority is revoked or expires, and shall make a monthly report of those transactions to the City Council.

**19.0 Short-term Borrowing.** The City is permitted by law to borrow money to meet current short-term cash flow needs. These needs may arise either because projected cash disbursements exceed projected cash receipts, or because the City's cash accounts may be temporarily overdrawn due to the efforts to invest 100% of inactive funds at all times. To provide for these contingencies the City Treasurer is authorized to take the following actions, in each instance subject to compliance with applicable California law authorizing and establishing limitations on such borrowings:

**19.1 Short-term Loan.** When there is a shortfall between projected cash revenues and projected cash disbursements, the City Treasurer will secure a loan in the amount that would equal the cash deficit plus projected cash disbursements for one month. Any such loan will be repaid within one year.

**19.2 Line of Credit.** The City Treasurer may maintain a line of credit with the City's bank in an amount to cover sums temporarily overdrawn because of efforts to invest all inactive funds at all times.

**20.0 Exceptions.** Occasionally, exceptions to some of the requirements specified in this Investment Policy may occur for pooled investments because of events subsequent to the purchase of investment instruments, e.g. the rating of a corporate note held in the portfolio is downgraded below an "AA" rating, or total assets in the portfolio decline causing the percentage invested in corporate notes to rise above 30%.

State law is silent as to how exceptions should be corrected. Exceptions may be temporary or more lasting; they may be self-correcting or require specific action. If specific action is required, the City Treasurer should determine the course of action that would correct exceptions to move the portfolio into compliance with State and City requirements. Decisions to correct exceptions should not expose the assets of the portfolio to undue risk, and should not impair the meeting of financial obligations as they fall due. Any subsequent investments should not extend existing exceptions.

**21.0 Internal Control.** The City Treasurer shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures.

**22.0 Investment Policy Adoption.** California Government Code § 53646(a)(2) states that a City Treasurer may annually render to the City Council a statement of investment policy, which shall consider at a public meeting. Any change in the policy shall also be considered by the City Council at a public meeting.

**23.0 Social Responsibility.** Investments in corporate securities and depository institutions shall be made in compliance with socially responsible goals to the extent that such investments achieve substantially equivalent safety, liquidity and yield compared to investments permitted by state law. Investments are to be made that will bear in mind the responsibility of city government to its citizens. Investments that support community well-being; promote equality of rights regardless of sex, race, age, disability or sexual orientation; and promote community economic development, positive impact on the environment, fair workplace practices, robust corporate governance, high product integrity and positive community involvement will be given consideration.

## INVESTMENT POLICY

## GLOSSARY

**Administrator of Local Agency Security:** The State office or entity designated by California Government Code Section 53661 from time to time to approve and authorize "agents of depositories" to hold securities that secure and collateralize local agency deposits. Currently, the "Administrator of Local Agency Security" is the California Commissioner of Business Oversight.

**Agent of Depository:** Any one of the following entities that is duly authorized pursuant to California Government Code Section 53657 and by the Administrator of Local Agency Security to hold securities that secure and collateralize a local agency's deposits, as more specifically designated by the local agency's treasurer in the applicable contract for deposit of the local agency's funds under California Government Code Section 53649: a trust company located within the State of California, the trust department of a bank located in the State of California, or the Federal Home Loan Bank of San Francisco.

**Amortized Cost:** The cost of investments adjusted for amortized premiums and discounts. Amortized cost is used to maintain comparability with market value.

**Arbitrage Regulation:** The law to control the use of profit making by purchasing securities on one market for immediate resale on another in order to profit from a price difference.

**Ask:** The price at which securities are offered.

**Bankers' Acceptances (BA):** A time draft of invested funds that have been drawn on and accepted for repayment by a bank. By accepting the draft (investment of City funds), the bank is liable for the payment at maturity. The credit worthiness of Bankers' Acceptances is enhanced because they are secured by the issuing bank, the goods themselves, and the importer. This financial instrument is short-term, not more than 180 days and is sold on a discounted basis.

**Bear Market:** A period of generally pessimistic attitudes and declining market prices.

**Bid:** The price offered for securities.

**Bond:** An interest-bearing security issued by a corporation, government, governmental agency or other body, which can be executed through a bank or trust company. A bond is a form of debt with an interest rate, maturity, and face value, and is usually secured by specific assets. Most bonds have a maturity of greater than one year, and generally pay interest semiannually.

**Bond Indenture:** Written agreement specifying the terms and conditions for issuing bonds, including; the form of the bond, the maturity date and payment schedule with interest rate, call provisions and protective covenants, if any, collateral pledged, and other terms. Obligations of the bond issuer are identified as well as the trustee's responsibility for ensuring that interest payments are made to registered bondholders.

**Bond Rating:** The classification of a bond's investment quality.

**Book Value:** A term synonymous with amortized cost.

**Broker:** A broker brings buyers and sellers together for a commission paid by the initiator of the transaction or by both sides; a broker does not position. In the money market, brokers are active in markets, in which banks buy and sell money, and in inter-dealer markets.

**Bull Market:** A period of generally optimistic attitudes and increasing market prices.

**Bullet Bond:** A debt instrument whose entire face value is paid at once on the maturity date. Bullet bonds are non-callable. Bullet bonds cannot be redeemed early by an issuer, so they pay a relatively low rate of interest because of the issuer's exposure to interest-rate risk. Both corporations and governments issue bullet bonds, and bullet bonds come in a variety of maturities, from short- to long-term.

**Buy and Hold:** Management strategy in which the intent is to hold each security until maturity.

**Callable Bond:** A bond that can be redeemed by the issuer prior to its maturity. Sometimes, a premium is paid to the bond owner when the bond is called. It is also known as a "redeemable bond." The main cause of a "call" is a decline in interest rates. If interest rates have declined since an issuer first issued the bonds, it will likely want to refinance this debt at a lower rate of interest. In this case, the issuer will "call" its current bonds and issue replacement bonds at a lower rate of interest.

**Certificate of Deposit (CD):** A time deposit with a specific maturity and interest rate evidenced by a certificate. Maturities range from a few weeks to several years. Interest rates are set by competitive forces in the marketplace. There is a penalty for early withdrawal. CD's in large denominations are typically negotiable.

**Collateralization:** Refers to securities pledged by a bank to secure deposits of public monies. Also refers to evidence of deposit or other property that a borrower pledges to secure repayment of a loan.

**Commercial Book-Entry:** The commercial book-entry system is operated by the Federal Reserve Banks in their capacity as fiscal agents of the Treasury. Investors who maintain their securities in this system generally have purchased their securities through a financial institution or a government securities broker or dealer. These

securities are recorded in the commercial book-entry system as book-entry issues held for the account of a depository institution. The depository institution (e.g., bank, brokerage firm or securities clearance organization) maintains records identifying the owners of securities held in its account in the system.

**Commercial Paper:** A short-term IOU, or unsecured money market obligation, issued by prime rated commercial firms and financial companies, with maturities from two (2) days up to 270 days. A promissory note of the issuer used to finance current obligations, and is a negotiable instrument. The notes are typically in minimum denominations starting at $100,000.00 to comply with criteria for exemption from registration under federal securities laws.
**Commission:** The broker's or agent's fee for purchasing or selling securities for a client.

**Coupon:** The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value or a certificate attached to a bond evidencing interest due on a payment date.

**Dealer:** A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for their own account.

**Debenture:** An unsecured bond backed only by the general credit of the issuer.

**Delivery Versus Payment:** There are two methods of delivery of securities: "delivery versus payment" and "delivery versus receipt" (also called free). Delivery versus payment is delivery of securities with an exchange of money for the securities indicating payment is due when the buyer has securities in hand or in book entry.

**Discount:** The difference between the cost price of a security and its value at maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be a discount.

**Discount Securities:** **(1)** Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g., U.S. Treasury bills; or (2) any security sold below face value and which can be re-sold later at a higher price

**Diversification:** Dividing investment funds among a variety of securities offering independent returns.

**Embedded Option:** A statement within the bond structure that gives the issuer a right to perform a specific action in the future and may alter the interest rate earned by the bond. Examples of embedded options include the right of redemption, a put feature, or mortgage prepayment rights in a mortgage-backed security.

**Federal Credit Agencies:** Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., small business firms, farmers, farm cooperatives, and exporters. These are securities such as the Federal National Mortgage Association (Fannie Mae), Federal Home Loan Mortgage Corporation (Freddie Mac), Federal Farm Credit Bureau (FFCB), Government National Mortgage Association (GNMA) and the Small Business Administration (SBA).

**Federal Funds Rate:** The rate of interest at which FED funds are traded. This rate is currently pegged by the Federal Reserve through open market operations.

**Federal Open Market Committee:** Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve Guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

**Federal Reserve System:** The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, D.C., twelve Regional Banks and commercial banks that are members of the system.

**Federal Deposit Insurance Corporation (FDIC):** A federal agency that insures bank deposits, currently up to $250,000.00 per depositor per insured bank.

**Federal Home Loan Banks (FHLB):** Eleven regional banks within the Federal Home Loan Bank System, a government sponsored enterprise, that lend to its member financial institutions, which generally consist of thrift institutions, commercial banks, credit unions, insurance companies, and certified community development financial institutions. The Federal Home Loan Banks play a role analogous to that played by the Federal Reserve Banks vis-à-vis member commercial banks.

**Fiscal Year:** An accounting or tax period comprising any twelve month period. The City's fiscal year begins on July 1.

**Interest-Only Strips:** Financial instrument where investor receives only the interest, no principal, from a pool of debt instruments such as mortgages, treasuries, or other bonds. Issues are highly interest rate sensitive. Cash flows vary between interest periods. As well, the maturity date may occur earlier than that stated if all loans within the pool are pre-paid. High prepayments on underlying debt instruments can return less to the holder than the dollar amount invested.

**Inverse Floater:** A bond or note that does not earn a fixed rate of interest. Rather, the interest rate that is earned is tied to a specific interest-rate index identified in the bond/note structure. The interest rate earned by the bond/note will move in the opposite direction of the index, e.g. if market interest rates as measured by the

selected index rises, the interest rate earned by the bond/note will decline. An inverse floater increases the market rate risk and modified duration of the investment.

**Laddered Portfolio:** Bond investment portfolio with securities in each maturity range (e.g. monthly) over a specified period of time (e.g. five years).

**Leverage:** (1) Investing with borrowed money with the expectation that the interest earned on the investment will exceed the interest paid on the borrowed money; or (2) the use of debt to undertake an investment or project.

**Liquidity:** A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked price is narrow and reasonable size can be done at those quotes.

**Local Agency Investment Fund (LAIF):** The State of California Local Agency Investment Fund held in the custody of the State Treasurer for investment and reinvestment, created in 1977 by California Government Code Section 16429.1 to provide an investment alternative for California's local governments and special districts. This is a voluntary investment program offering agencies the opportunity to participate in a major portfolio which daily invests billions of dollars and using the investment expertise of the State Treasurer's Office investment staff, at no additional cost to the taxpayer. Investment in LAIF, considered a short-term investment, is readily available for cash withdrawal on a daily basis.

**Market Risk:** The risk that market interest rates will rise causing a loss of value in investments held. All investments made by the City involve a degree of market risk. See also "Unrealized Gains (Losses).

**Market Value:** The price at which a security is trading and could presumably be purchased or sold.

**Maturity:** The date upon which the principal or stated value of an investment becomes due and payable.

**Medium Term Corporate Notes:** Corporate notes issued with fixed coupons and maturity. A promissory note of the issuer used to finance current obligations, which is a negotiable instrument.

**Modified Duration:** A measure of the sensitivity that the value of a fixed-income security has exposure to changes in market rates of interest. Modified duration is the best single measure of a portfolio's or security's exposure to market risk. Modified duration identifies the potential gain/loss in value before the gain/loss actually occurs. It is a prospective measurement, e.g., a modified duration of 1.5 indicates that when and if a 1% change in market interest rates occurs, a 1.5% change in the value of a

security will result. Investments with modified durations of one to three are considered to be relatively conservative.

**Money Market:** The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

**Negotiable Certificates of Deposit (NCD):** A certificate of deposit that can be bought and sold on the secondary market prior to maturity. Negotiable certificates of deposit were developed so large deposits ($100,000.00 or more) could be made at a competitive interest rate with some liquidity.

**Nominee Name:** Registered owner of a stock or bond if different from the beneficial owner, who acts as holder of record for securities and other assets. Typically, this arrangement is done to facilitate the transfer of securities when it is inconvenient to obtain the signature of the real owner, or the actual owner may not wish to be identified. Nominee ownership simplifies the registration and transfer of securities.

**Offer:** The price asked by the seller of securities. When buying securities you ask for an offer. See Ask and Bid.

**Open Market Operations:** Purchases and sales of government and certain other securities by the New York Federal Reserve Bank as directed by the Federal Open Market Committee in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

**Operational Liquidity:** To insure that adequate funds are available to meet current obligations without having to sell securities prior to maturity. This dollar amount will be set at a level equal to one and one-half times the City's highest level of liquidity demand within the most recent three year period.

**Pooled Investments:** Resources grouped for advantage of the participants.

**Portfolio:** Collection of securities held by an investor.

**Primary Dealer:** A group of government security dealers that submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC) registered securities broker-dealers, banks, and a few unregulated firms.

**Principal:** The face or par value of an instrument.

**Prudent Person Rule:** An investment standard. In some states the law requires that a fiduciary, such as a trustee, may invest money only in a legal list of securities

selected by the state. In other states, the trustee may invest in a security if it is one, which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

**Range Note:** Investment whose coupon payment varies (e.g. either 7% or 3%) and is dependent on whether the current benchmark (e.g. 30 year Treasury) falls within a pre-determined range (e.g. between 6.75% and 7.25%).

**Rate of Return:** The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

**Rating:** The designation used by investors' services to rate the quality of a security's creditworthiness. Moody's ratings range from the highest Aaa, down through Aa, A, Bbb, Ba, B, etc. while S&P's ratings range from the highest AAA, down through AA, A, BBB, BB, B, etc.

**Refinancing:** Rolling over the principal on securities that have reached maturity or replacing them with the sale of new issues. The object may be to save interest costs or to extend the maturity of the loan.

**Repurchase Agreement:** A transaction where the seller (bank) agrees to buy back from the buyer (City) the securities at an agreed upon price after a stated period of time.

**Reverse Repurchase Agreement:** A transaction where the seller (City) agrees to buy back from the buyer (bank) the securities at an agreed upon price after a stated period of time.

**Safekeeping:** A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection. See Third Party Custodian.

**Secondary Market:** A market made for the purchase and sale of outstanding issues following the initial distribution.

**Securities and Exchange Commission (SEC):** Agency created by Congress to protect investor's transactions by administering securities legislation.

**SEC Rule 15C3-1:** See uniform net capital rule.

**Spread:** The difference between two figures or percentages. For example, it may be the difference between the bid and asked prices of a quote, or between the amount paid when bought and the amount received when sold.

**Structured Notes:** Notes issued by Government sponsored enterprises and corporations which have imbedded options in their debt structure (e.g., call features, step-up coupons, floating rate coupons and derivative-based returns). Their market performance is impacted by the fluctuation of interest rates, the volatility of the imbedded options and shifts in the yield curve. This includes securities from the Federal National Mortgage Association (FNMA) and Federal Home Loan Bank (FHLB).

Supranational: are organizations that provide development financing, advisory and financial services to their member countries to promote political, cultural unity, or economic growth.

**Sweep Account:** Short-term income account into which all uninvested cash balances from the non-interest bearing checking account are automatically transferred on a daily basis. The sweep is used in conjunction with "zero balance" accounts to maximize investment of idle cash.

**Third-Party Custodian:** Corporate agent, usually a commercial bank, who, acting as trustee, holds securities under a written agreement for a corporate client and buys and sells securities when instructed. Custody services include securities safekeeping, and collection of dividends and interest. The bank acts only as a transfer agent and makes no buy or sells recommendations.

**Treasury Bills:** A short-term non-interest bearing security that matures in one year or less and are issued by the U.S. Treasury to finance the national debt. Bills (commonly known as "T" bills) are sold at a discount (a price less than par (face) value) and are paid at par value at maturity. They do not pay interest before maturity. Return is the difference between par and discount price.

**Treasury Bonds:** Long-term coupon bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than ten years. The bonds pay a fixed rate of interest every six months.

**Treasury Notes:** Medium term coupon bearing U.S. Treasury securities issued as direct obligations of the U.S. Government. Treasury notes mature in two, three, five, seven, or ten years. The notes pay a fixed rate of interest every six months.

**Trustee:** A bank designated as the custodian of funds and the official representative for bondholders.

**Underwriter:** A dealer bank or financial institution which arranges for the sale and distribution of a large batch of securities and assumes the responsibility for paying the net purchase price.

**Uniform Net Capital Rule:** Securities and Exchange Commission requirement that member firms, as well as non-member broker/dealers in securities, maintain a

maximum ratio of indebtedness to liquid capital of 15 to 1: also called net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, and is one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

**Unrealized Gains (Losses):** Increases (decreases) in the value of investments representing the difference between the amortized cost of the investments and their current market value. Increases (decreases) in value are caused primarily by changes in market interest rates subsequent to purchasing the investments. Increases (decreases) in value indicate two (2) things: 1. The portfolio has a potential gain (loss) in principal if the securities are sold, and 2. The portfolio is over-performing (underperforming) the current market for similar investments. An increase in value indicates the portfolio is earning relatively more interest than current market conditions, and a decrease in value indicates that the portfolio is earning relatively less interest than current market conditions.

**U.S. Government Agencies Debt:** Instruments issued by various U.S. Government Agencies or U.S. government-sponsored enterprises, most of which are secured only by the credit worthiness of the particular agency.

- U.S. Agency Callable: A callable federal agency or government security gives the issuer of the bond the right (not the obligation) to redeem it at predetermined prices at specified times prior to maturity. Yields on callable bonds tend to be higher than yields on noncallable, "bullet" maturity bonds because the investor must be rewarded for taking the reinvestment risk the issuer will call the bond if interest rates decline, forcing the investor to reinvest the proceeds at lower yields.
- U.S. Agency Bullet: A security issued by various U.S. Government Agency which cannot be "called" back by the issuer. The security is non-callable and therefore the reinvestment risk is zero.

**Yield:** The rate of annual return on an investment expressed as a percentage. Income yield is calculated by dividing the current dollar income by the current market price for the security. Net yield, or yield to maturity, is the current income minus any premium or plus any discount from par on purchase price, with the adjustment amortized over the period from the date of purchase to the date of maturity of the instrument.

**Zero Accrual Periods:** A period of time in which an investment accumulates no interest.

## PURPOSE

To provide the City of Moorpark with a system to safeguard and account for the investment of fixed assets, assign responsibility for custody of said assets, and provision of data for proper management of City assets, including maintenance, insurance, and replacement.

## GUIDELINES

1. Fixed assets shall be properly accounted for and used for appropriate City uses. It is the responsibility of the Finance Department to ensure that fixed assets are tagged whenever feasible, inventoried with the assistance of each City Department on a regular basis, and accounted for by fund and asset category. It is the responsibility of each City Department to ensure that proper budgeting and purchasing guidelines are followed and to ensure that fixed assets are inventoried on an annual basis, adequately controlled, and appropriately used for intended purposes. City Departments shall also plan for replacement or disposal as surplus in accordance with the section of this M.A.P. regarding "Disposition of Assets" and Article V of Chapter 3.04 of Title 3 of the Moorpark Municipal Code.

2. Capital assets include land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful life extending beyond a single reporting period.[1]

   Assets owned or, if ownership cannot be established, managed, and maintained by the City shall be capitalized and classified according to the following:

[1] Government Accounting Standards Board Statement (GASB) No. 34, Basic Financial Statements paragraph 19

| TYPE | CLASS | CATEGORIES | MINIMUM VALUE FOR CAPITALIZATION | |
|---|---|---|---|---|
| Depreciable | Buildings | Building | $ | 10,000 |
| | Improvements | Improvements Other than Buildings | $ | 10,000 |
| | Machineries and Equipment | Auto | $ | 5,000 |
| | | Computer | | |
| | | Heavy Truck | | |
| | | Licensed Vehicle | | |
| | | Light Truck | | |
| | | Office Equipment | | |
| | | Office Furniture | | |
| | | Other Equipment | | |
| | | Outdoor | | |
| | | Play Equipment | | |
| | | Transit | | |
| | Infrastructure | See paragraph 3 | $ | 100,000 |
| Non Depreciable | Land | Land | | n/a |
| | | Rights-of-Way | | n/a |
| | Improvements | Public Art | $ | 10,000 |
| | Construction In Progress | | $ | 10,000 |
| | Machineries and Equipment | Inventory-Non Depreciable | | < $5,000 |

The capital asset value should include incurred costs that can be directly identifiable with the specific asset and may include not only cost of the asset itself, but also any "ancillary charges necessary to place the asset into its intended location and condition for use." Acquisition costs may include legal and title fees, closing costs, appraisal and negotiation fees, surveying fees, land preparation costs, demolition costs, audit and accounting fees, and transportation charges. Donated capital assets should be reported at the estimated fair value at the time of acquisition plus ancillary charges.[2] If the determination of the asset's cost is uncertain, the Finance Director shall make the final decision.

[2] Accounting for Capital Assets A Guide for State and Local Governments, Chapter 4 Capitalizable Costs

### Land

The purchase price of land shall include attorney fees, appraisers, financial advisors, and other expenditures necessary to put the land into its intended state of use.

### Right-of-Way

An easement for a road granted to the City should be reported at fair value at the time of acquisition from grantor.

### Building Improvements Other Than Buildings

Valuation of building improvements other than buildings shall include purchase or construction costs, professional fees of architects, attorneys, appraisers, financial advisors, inspections, payment of damage claims, cost of fixtures attached to a building or other structure, insurance premiums, interest and related costs incurred during the period of construction, and other expenditures necessary to put a building or structure into its intended state of operation.

### Public Art

Works of art, historical treasures, monuments, or similar items should be capitalized if they meets the following criteria:

a. The purpose of the collection is display or research.
b. The collection is being adequately maintained.
c. The proceeds from the sale of the collection items must be applied to acquiring new items.

### Machinery and Equipment

Valuation of these items in addition to purchase price shall include transportation costs, taxes, installation, or any other expenditure required to place the asset in its intended state of operation.

### Infrastructure

Infrastructure assets are defined as "long-lived capital assets that are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets".[3] These assets are to be grouped in a network of assets that provide a particular type of service. A subsystem of a network is composed of all assets that make up a similar portion or segment of a network. The City of Moorpark has the following networks and subsystems.

[3] GASB Statement No. 34, paragraph 19

| Network | Subsystem |
|---|---|
| Roadways/Streets | Pavement (AC) |
| | Curb and Gutter |
| | Sidewalks |
| | Traffic Signals |
| | Traffic Regulatory Signs |
| | Street Trees |
| | Bridges |
| | Parking Lots (pavement) |
| | Landscaped Medians and Parkways |
| | Streetlights |
| Storm Drain System | Pipes |
| Parks and Recreation | Bike Path |

**Construction Work in Progress**

Construction work in progress shall include temporary capitalization of labor, materials, equipment, and overhead costs of a construction project, which upon project completion is transferred to one or more of the above classifications of assets.

Fixed assets constructed by the City are recorded in the same manner as those acquired by purchase or construction contract. Costs include direct labor and fringe benefits, materials, equipment usage, and overhead attributed directly to the associated cost centers performing the construction. Construction projects underway shall be recorded at the end of each fiscal year under Construction Work in Progress. At the completion of the project, a transfer shall be made from Construction in Progress to the appropriate classifications.

**Additions or Betterments**

All additions and betterments to an existing fixed asset shall be capitalized at cost and included in fixed asset records if the cost meets the minimum value for capitalization (i.e., $5,000 for office furniture and equipment). An addition refers to a physical extension of an existing asset or the acquisition of an entirely new unit which does not merely replace one of similar function or value. A betterment exists when a part of an existing asset is replaced by another, and the replacement provides a significant increase in the useful life or value of the property. An alteration is a change in the physical structure or arrangement of an existing fixed asset, the cost of which should be capitalized.

Maintenance costs shall not be included in fixed assets and are generally recognized as those expenditures necessary to keep an asset in its intended operational condition and does not materially increase the value or physical properties of the asset.

Due to the fine differentiation often occurring between expenditures for maintenance, alterations, additions and betterments, such transactions shall be reviewed by the Finance Director or designee for final classification. In addition, a complete listing of "betterments and additions" will be provided annually to Department Heads of the affected City Departments and the City Manager for review before the Finance Department runs the annual depreciation.

3. Assets below the minimum threshold that are susceptible to theft are considered immaterial for purposes of financial reporting. The Finance Department may decide to issue an asset tag and add the item as non-depreciable inventory. However, the custodian department will affix the asset tag and will be responsible for the maintenance and safekeeping of the asset. The custodian department shall notify the Finance Department of any changes to the asset status.

   The purpose of tagging an asset includes but is not limited to the following:

   a. To provide accountability for assets, ensuring each asset assigned to a department is controlled and accounted for by a specific department/person
   b. To support inventory control
   c. To help determine asset replacement cost and life
   d. To provide auditors with a mechanism to verify the City's control of capital assets and to provide an accurate account of the City's capital expenditures

4. All City-owned fixed assets that require insurance coverage shall be properly placed on the City's insurance policy before being put into operation. The designated Risk Manager reviews and discusses with Finance the applicable fixed assets that shall be insured. The initial value of the asset intended to be insured shall be recognized at acquisition cost, including ancillary costs such as design engineering, construction management, inspection, permits, insurance, freight, legal fees, etc.

   The City's Risk Manager works with the California Joint Powers Insurance Authority (CJPIA) and the Finance Department in updating the value of items insured (i.e., applying a CPI increase to existing asset values to obtain a current replacement cost). Alternative resources for updating the values for insured assets include hiring an appraiser for valuing buildings and properties, and the Kelly Blue Book for updating vehicle values.

5. Each department is responsible for maintaining a list of assigned fixed assets acquired by the department. The list must also include when the asset was acquired. The department must safeguard the asset until it is disposed of in accordance with this M.A.P. All fixed assets acquired by a City Department shall be entered on the

department's fixed asset inventory list, even though most assets with an acquisition value of less than $5,000 will not be recorded or tagged by the Finance Department.

Each City Department's fixed asset inventory list shall include the date the asset was acquired, manner of acquisition, cost or acquisition value, and description of the asset.

Additionally, each City Department is responsible for conducting an annual asset inventory and an update to its fixed asset inventory list annually as of June 30 starting June 30, 2021.

The annual asset inventory procedure of each City Department shall include the following steps:

a. Reconciliation: Staff shall reconcile the department's fixed asset inventory list with the Fixed Asset Records in the financial system for any fixed assets with a minimum value of $5,000 and any other assets determined by the Finance Department to be recorded and reconciled in the financial system in accordance with this M.A.P.

b. Additions: Confirming that all new fixed assets acquired during the fiscal year with a minimum value of $5,000 are included in the Fixed Asset Records maintained by the Finance Department.

c. Deletions and Impaired Assets: Assuring that all damaged, obsolete, otherwise impaired, or sold fixed assets are removed from the Fixed Asset Records maintained by the Finance Department.

   A capital asset is considered impaired when its service utility has declined significantly and unexpectedly. Events or changes in circumstances that may be indicative of impairment include evidence of physical damage, enactment or approval of laws or regulations, changes in environmental factors, technological changes or evidence of obsolescence, changes in the manner or duration of use of a capital asset, and construction stoppage.

   When the Department Head or designee determines that specific assets or surplus are of minimal value to the City due to spoilage, obsolescence, other causes, or where the cost of disposal of such assets or surplus would exceed the recovery value, the Department Head or designee shall dispose of the surplus in accordance with the section of this M.A.P. regarding "Disposition of Assets" and Article V of Chapter 3.04 of Title 3 of the Moorpark Municipal Code.

   Any proceeds from the sale of disposed asset shall revert to the fund from which the asset was financed from.

d. Physical Inventory: All City Departments are responsible for performing an annual physical inventory of all fixed assets on prescribed forms or within a manner provided by the Finance Department. Each department will be responsible for locating and confirming all fixed assets under their control from an inventory list provided by Finance. Assets not accounted for in the inventory shall be removed from the fixed asset records after the proper procedures have been completed, including reporting the missing or stolen items to the Finance Department.

Every year, the Finance Department will perform randomized audits of the City Departments' fixed asset inventory lists for accuracy, including physical counts of fixed assets, especially removable equipment items, and comparison of the physical counts to the Fixed Asset Records maintained by the Finance Department.

6. Depreciation of fixed assets shall be on a straight-line basis based on the estimated useful life of the asset and in accordance with Generally Accepted Accounting Principles (GAAP). Below is a listing of the City's fixed assets category description and its estimated useful lives.

| Category | Useful Life | |
|---|---|---|
| | In Years | In Months |
| Building | 50 | 600 |
| Improvements Other than Building | 25 | 300 |
| Office Furniture | 20 | 240 |
| Outdoor/Playground/Other Equipment | 20 | 240 |
| Office Equipment | 10 | 120 |
| Transit Vehicle | 10 | 120 |
| Automobile/Light Truck/Heavy Truck/Licensed Vehicle | 8 | 96 |
| Computer | 3 | 36 |
| Roadways/Streets | | |
| Bridges | 100 | 1200 |
| Sidewalks, Curbs & Gutters | 50 | 600 |
| Landscaped Medians & Parkways | 50 | 600 |
| Streetlights | 50 | 600 |
| Pavement/Parking Lots | 30 | 360 |
| Traffic Signals | 25 | 300 |
| Traffic Regulatory Signs | 7 | 84 |
| Street Trees | n/a | n/a |

| | | |
|---|---|---|
| Storm Drain System | | |
| Concrete Channels/Culverts/Pipes | 100 | 1200 |
| Concrete Inlets/Outlets | 100 | 1200 |
| Polyvinyl Chloride (PVC) Pipes | 50 | 600 |
| Lift Stations | 25 | 300 |
| Corrugated Metal Pipe (CMP) Pipelines | 20 | 240 |
| Bike Path | 50 | 600 |
| Land Network | | |
| Land | n/a | n/a |
| Right-of-Way | n/a | n/a |
| Construction In Progress | n/a | n/a |

## PROCEDURES

1. Additions: Purchasing or custodian department shall complete the Fixed Asset Form **(Exhibit A)** and the department shall submit the form to the Finance Department as soon as the asset is received, but no later than 14 days after it has been placed in operation. When practicable before an asset is put to use, pre-numbered asset tags shall be assigned and tracked by the Finance Department.

   Thirty (30) days following the fiscal year end, the fleet manager shall provide to the Finance Department an updated Fleet Vehicle Schedule as of June 30.

   If a completed Capital Improvement Project (CIP) qualifies as an Infrastructure asset, the responsible Department shall complete the GASB 34 Infrastructure Inventory Valuation Form **(Exhibit B)**.

2. Recording: On an annual basis, the Finance Department shall reconcile the fiscal year's capital expenditures and determine capitalization according to the guidelines set forth in this M.A.P. All qualifying assets shall be recorded in the Fixed Asset module of the financial system using the Asset Identification (Asset ID). When applicable, the Asset ID shall be the same as the pre-numbered asset tag. Otherwise, the Asset ID shall be assigned using the established alpha-numeric naming convention in that category and/or location.

   Each asset record shall include the following information:

   - Asset ID
   - Asset Description
   - Department (custodian)
   - Class
   - Category

- Location
- Tag Number (If applicable for vehicles, use License Plate number)
- Serial Number (For land, use Assessor Parcel Number; for vehicles, use VIN.)
- Year (if applicable)
- Manufacturer
- Model
- Unit
- Acquisition Method (Constructed, Donated, Incorporation, or Purchased)
- Date Acquired
- Original Cost
- Improvement Cost (if applicable)
- Vendor
- Invoice Number
- Purchase Order Number
- Payment Number
- Depreciable Asset (Yes or No)
- Method of Depreciation
- Original Life (in months)
- Funding Source
- Reporting Agency (City, SARA, MWPRCA)
- Depreciation Function
  (General Government, Public Safety, Public Service, Parks & Recreation, or Streets)

The Finance Department shall analyze the Capital Improvement Project (CIP) expenditures and update the Schedule of Construction In Progress to reflect the fiscal year's project expenditures. The Finance Department shall confirm the project status with the responsible Department. If the CIP is deemed completed, the Finance Department will determine the classification, valuation, and depreciation according to the guidelines set forth in this M.A.P.

3. Disposition: All items sold, traded in, scrapped, abandoned, or in any way removed from service are classified as disposals. All departments shall use the General Fixed Asset Disposition Form **(Exhibit C)** to dispose of assets. This form shall be forwarded to the Finance Department after obtaining all approvals from the Department Head and the City Manager. The Finance Department will proceed with disposing of the surplus item by sales or by methods which provide the maximum return to the City. No City officer or employee shall purchase surplus City property. These procedures shall conform to the Moorpark Municipal Code, Chapter 3.04, Article V, "Surplus Supplies and Equipment" and any amendatory or supplementary provisions of this code.

   The Finance Department shall process the necessary transaction to update the Fixed Asset module of the financial system to reflect the disposition.

4. Transfer: Transfer of assets between departments or divisions shall be acknowledged in writing by the two Department Heads involved and approved by the City Manager. An Equipment Transfer Form **(Exhibit A)** or Surplus Property Transfer Form **(Exhibit B)** shall be used to transfer an asset to another department, division, or account. The Finance Department shall amend the Fixed Asset Records accordingly upon receipt of the approved transfer request.

   Copies of fixed asset records shall be distributed annually to departments charged with custodial responsibility for control purposes.

5. Depreciation: After all acquisitions have been added and all disposals have been removed from the Fixed Asset module in the financial system, the Finance Department shall complete the Depreciation Process in the financial system and shall record the necessary depreciation expense and accumulated depreciation entries for specific funds.

   Replacement costs of infrastructure items shall be calculated based on the average annual percentage change of the Construction Cost Index (CCI) in the Los Angeles Area as published by Engineering News Record.

RESOLUTION NO. 2019-3851

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, ADOPTING REVISED COUNCIL POLICIES AND RESCINDING RESOLUTION NO. 2018-3763

WHEREAS, the City Council has directed that its policies be compiled and adopted in one resolution; and

WHEREAS, the City Council adopted Policies Resolution No. 2018-3763 on November 7, 2018, and at the regular September 18, 2019 City Council meeting, the Council considered a revised Policies Resolution incorporating amended policies as described in the agenda report.

WHEREAS, Policies Resolution No. 2018-3763 is proposed to be rescinded and an updated Policies Resolution adopted; and

WHEREAS, the index for the updated City Council Policies Resolution is as follows:

**SECTION 1. POLICIES APPLICABLE TO CITY COUNCIL OR CITY COUNCIL CANDIDATES**

Policy 1.1: Information to be Provided to Official City Council Candidates (Councilmember and Mayor)
Policy 1.2: City Council Standing Committees
Policy 1.3: City Council Comments on Development Projects before the Planning Commission
Policy 1.4: City Council Use of City Website
Policy 1.5: City Council Use of City Computers and City Email Accounts for all City Business Communications
Policy 1.6: City Council Credit Card Use
Policy 1.7: City Council Use of City Pool Vehicles
Policy 1.8: City Council Cellular Telephone Reimbursement
Policy 1.9: City Council Completion of City Manager Evaluation
Policy 1.10: City Council Identification Badges and Picture Identification Card
Policy 1.11: City Council Dinner Meal
Policy 1.12: City Council Use of Mass Mailings
Policy 1.13: City Councilmember and Office of Mayor Candidates Campaign Advertising Prohibited in Any City Sponsored Publication

**SECTION 2. POLICIES ADMINISTERED BY ADMINISTRATIVE SERVICES DEPARTMENT AND CITY CLERK**

Policy 2.1: City Clerk Records Destruction Approval Authority
Policy 2.2: Advertising and Appointment Procedures for Appointments to Boards, Commissions, and Committees
Policy 2.3: Reports from Appointees
Policy 2.4: Ethics Training
Policy 2.5: Conflict of Interest Opinions and Appraisals

Policy 2.6: Policy against Harassment, Discrimination, and Retaliation
Policy 2.7: Drug-Free Workplace
Policy 2.8: Drug and Alcohol Testing Regulations for Employees that are Drivers of Commercial Vehicles
Policy 2.9: Employee, Contract Staff, Consultant, and Volunteer Letters of Recommendation and Background Check Response
Policy 2.10: Employee Anniversary Recognition Program
Policy 2.11: City Payment for Employee Recognition at the Time of Retirement from the California Public Employees Retirement System (CalPERS)
Policy 2.12: Procedure for Filing a Complaint against a City Employee or Contract Staff
Policy 2.13: Americans with Disabilities Act/Section 504 of Rehabilitation Act Complaint and Grievance Procedure
Policy 2.14: City Wireless Internet Network
Policy 2.15: City Website Content and External Links
Policy 2.16: Process for Preparation of Initial Drafts of Ordinances by City Departments
Policy 2.17: Gift and Honoraria Regulations for City Employees
Policy 2.18: Employment of Family Members
Policy 2.19: Personal Social Media Use by City of Moorpark ("City") Employees and Employees of City Contractors
Policy 2.20 Social Media Use by Members of City Council and City Commissions
Policy 2.21: Waste Reduction and Recycled-Content Product Procurement Practices

**SECTION 3. POLICIES ADMINISTERED BY CITY MANAGER'S OFFICE**

Policy 3.1: City Manager Approval of Cellular Telephone Reimbursement for Designated Competitive Service Employees
Policy 3.2: Authorization for City Manager to Approve Small Claims Court Filing and Civil Compromise for City Claim against Another Party Having a Value Not to Exceed $5,000.00, and Authorization for City Manager to Allow, Settle and/or Compromise any Claim Filed against the City Having a Value Not to Exceed $50,000.00
Policy 3.3: Authorization for City Manager to Approve Reduction and/or Exoneration of a Surety with a Value Not to Exceed $10,000.00
Policy 3.4: Pre-Qualification of Bidders
Policy 3.5: First-Time Home Buyer Affordable Housing Program
Policy 3.6: Appointment of Personnel Officer
Policy 3.7: Distribution, Use, and Reporting of Tickets or Passes Given to City
Policy 3.8: Right-of-Way Acquisition Process
Policy 3.9: Authorization for City Manager to Approve Employment Agreements and Retirement Incentive or Separation Settlement Agreements
Policy 3.10: Safe Harbors Adoption and the Affordable Care Act (ACA)
Policy 3.11 Payment Arrangement Policy

**SECTION 4. POLICIES ADMINISTERED BY COMMUNITY DEVELOPMENT DEPARTMENT**

Policy 4.1: Temporary Use Permit Fee Waivers
Policy 4.2: Refunds for Business Registration
Policy 4.3: Code Compliance Program

Policy 4.4: Street Naming
Policy 4.5: Enforcement of Section 8.14.140 (Prohibition Against Maintaining Graffiti on Private Property) of the Moorpark Municipal Code on Properties Maintained for Single-Household and Two-Household (Duplex) Residential Use
Policy 4.6: Designation of Community Events per Health and Safety Code Section 113755

**SECTION 5. POLICIES ADMINISTERED BY FINANCE DEPARTMENT**

Policy 5.1: Meeting, Training, Conference, and Professional Association Membership Expense Reimbursement
Policy 5.2: General Fund Reserve
Policy 5.3: Authorization for the Issuance and Countersigning of Warrants Pursuant to Chapter 3.12 of the Moorpark Municipal Code and Wire Transfer Authority
Policy 5.4: Accounts Receivable Collection
Policy 5.5: Landscape and Lighting Assessment District Capital Reserve Fund Balance
Policy 5.6: Investments
Policy 5.7: Annual Review of Fee Resolutions and Authorization for Fee Modification and Waiver
Policy 5.8: Fund Balance Reporting as Required by Governmental Accounting Standards Board Statement No. 54 (GASB)
Policy 5.9: Credit Card Acceptance and Processing
Policy 5.10 Debt Management Policy

**SECTION 6. POLICIES ADMINISTERED BY PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT**

Policy 6.1: Flag Etiquette
Policy 6.2: Park Naming
Policy 6.3: Active Adult Center Annual Meeting
Policy 6.4: Active Adult Center Standards of Conduct
Policy 6.5: Community Services Recreation and Active Adult Program Cancellation and Withdrawal
Policy 6.6: Teen Council
Policy 6.7: Allocation of Park Improvement Fee Payments
Policy 6.8: Ban on Use of Anti-coagulant Rodenticides for City Landscape Maintenance Agreements
Policy 6.9: Youth Scholarship Program
Policy 6.10: High Street Arts Center Ticket Donation and Discounting Policy
Policy 6.11: Recreation and Active Adult Programs and Services Cost Recovery Policy
Policy 6.12: Public Art in New City Public Facilities
Policy 6.13 Authority to Establish Rules, Regulations, Policies, and Procedures for the Operation of City-Sponsored Recreation Programs
Policy 6.14: Contract Instructor Policy
Policy 6.15: City Event Vendor Policy
Policy 6.16: Moorpark City Library Materials Selection
Policy 6.17: Moorpark City Library Internet and Computer Use and Patron Agreement
Policy 6.18: Moorpark City Library Circulation

2. In order to qualify as a Community Event, the event must be open to the general public, and shall have a civic, political, public, or educational nature, as determined by the Community Development Director, or designee. For the purposes of this policy, "public" nature shall include, but not be limited to purposes such as providing entertainment to the public, social interaction, and attracting business to the City.

3. The designation of an event as a "Community Event" is separate and independent from the City's Special Event Permit application process, which may also be required for the event and shall be considered on its own merits. Receiving a "Community Event" designation does not obligate the City to approve a Special Event Permit application for the same event.

4. A "Community Event" designation shall be valid only for the location, time period, and operational parameters specified in the Community Development Director's designation, which may include designation of a recurring annual event for multiple years, at the Director's or designee's discretion.

5. The Community Development Director may revoke a Community Event or Community Event Venue designation upon a finding that the specific event or location does not comply with the policies herein or administrative regulations promulgated by the Director under the authority granted herein.

6. The City's designation of an event as a "Community Event" does not replace or supersede the County of Ventura, Environmental Health Division's separate and independent authority over Temporary Food Facility Permit applications.

7. The Community Development Director is authorized to establish appropriate administrative procedures to consider and decide requests for designation of a Community Event.

## SECTION 5. POLICIES ADMINISTERED BY FINANCE DEPARTMENT

### Policy 5.1: Meeting, Training, Conference, and Professional Association Membership Expense Reimbursement

On various occasions it will be necessary for City officials, elected and appointed, and staff to attend meetings, seminars, training, and/or conferences on City business, and join professional associations related to the business of the City. Such occasions fall basically into the following categories:

1. Meetings/Seminars/Training Sessions, which do not Require Overnight (Lodging) Accommodations;

2. Meetings/Seminars/Training Sessions which Require Lodging;

3. Staff Travel – Special Meetings or Training for which Funds Are Not Appropriated;

4. Legislative Body Authorized Expense Procedures; and

5. Mileage Reimbursement for City Appointees to Boards, Commissions, and Committees.

This policy is intended to identify the procedures for receiving approval for travel and reimbursement of expenses. The City Manager may issue further rules for City employees that are consistent with this policy. Cash advances to employees are not allowed.

1. Meetings/Seminars/Training Sessions, which do not Require Overnight (Lodging) Accommodations (one day or less and return)

   A. The costs of registration, meals, parking and mileage for private vehicle use are allowable City expenses, and Departments Heads, Assistant City Manager, and City Manager shall be required to pre-approve City reimbursement for employees they supervise.

   B. Department Heads, Assistant City Manager, and City Manager may not approve attendance unless funds have been budgeted and are available for the subject purpose.

   C. Wherever possible, registration fees will be paid in advance by the City. The individual attending shall typically advance mileage and parking costs.

   D. Upon return to the City, the individual attending shall complete a petty cash reimbursement form for total costs less than $100.00, or a "Travel Authorization and Reconciliation Report" form (available on City Share/City Share/Finance/Forms) when total costs exceed $100.00. The reimbursement form shall be submitted to the Department Head, Assistant City Manager, or City Manager for approval, as applicable.

   E. Meal and travel expenses will be reimbursed consistent with the more detailed policy language included, below, for subsections 2.E. and 2.F. of this policy, with the exception that rental car reimbursement is not permitted for one day or less training with no lodging.

2. Meetings/Seminars/Training Sessions, which Require Lodging

   A. Allowable Expenditures. The costs of registration, lodging, meals, parking, and mileage for private vehicle use are allowable City expenses. Attendance at City expense shall be subject to the advance approval of the City Manager, if funds have been appropriated for the travel. Otherwise, attendance shall require approval and an appropriation of funds by the City Council.

   B. Travel Expense Report. A "Travel Authorization and Reconciliation Report" form (available on City Share/City Share/Finance/Forms) is to be completed for each employee traveling. The Department Head must approve the form, indicating that sufficient funding is included in the budget. Once approved

by the Department Head, the report is to be submitted to the City Manager for approval at least one week prior to the City Council Meeting preceding the date of the Conference/Training Session. The City Manager shall either approve/disapprove the travel or refer to the City Council and recommend attendance/non-attendance based on the availability of funds, proposed content of the meeting, and other meetings in the same general subject area, which may be scheduled later during the budget year.

Following City Manager or City Council approval, the Department Head must ensure the completed form is submitted to the Finance staff in a timely manner.

C. Registration. Registration will be paid in advance by credit card or by regular warrant whenever possible. A registration form shall be completed by the department and submitted to the Finance Department with the approved Travel Authorization and Reconciliation Report form. If payment is to be by regular warrant, Finance will process the warrant and mail the registration form. If the registration form and credit card payment for registration are to be completed online, department head pre-approval is required before any expenses are incurred.

D. Lodging.

1) The City will pay lodging expenses for City employees during business travel requiring one or more overnight stays.

2) The City will pay for lodging for the evening preceding or subsequent to a meeting or business event when the employee would have to travel at unreasonably early or late hours to reach his or her destination. Payment for pre-event lodging shall require City Manager approval and will typically not be approved if the total miles of travel from City Hall to the site of the event are less than 75 miles.

3) Costs for lodging must be reasonable, based on availability of hotels and proximity to conference/training location. Lodging costs shall not exceed the maximum group rate published by the conference or activity sponsor, provided that lodging at the group rate is available to the employee at the time of booking.

4) Receipts are required.

5) Lodging may be guaranteed or paid by a City credit card. If overnight accommodation has received prior approval in accordance with 2.B. of this policy, an employee may use their City credit card to charge their own lodging expenses, and department heads may also use their City credit card to charge for lodging expenses for other employees in their department, and/or commissioners/board members.

6) If overnight accommodation has received prior approval in accordance with 2.B. of this policy, lodging may be guaranteed or paid by an employee's personal credit card, with a reimbursement request to be submitted after the training or conference.

E. Meals.

1) The traveler may receive a per-diem allowance for meals plus tips. The per diem allowance shall conform to the currently allowed Internal Revenue Service (IRS) allowance for the city of travel and does not require substantiation with receipts. Regarding partial days, travel beginning on or before 7:00 a.m. qualifies for breakfast. A return time beyond 1:30 p.m. qualifies for lunch. Return times beyond 7:00 p.m. qualify for dinner. Travelers will not be reimbursed for the cost of a lunch or dinner meal, if such meal is already paid for and provided as part of the conference expenses, and the per-diem allowance will be reduced accordingly, per the IRS published allowance, with the exception that the cost for breakfast will be reimbursed if the conference includes only a light continental breakfast, and the traveler provides a receipt for the additional breakfast expense. Breakfast shall be considered to occur between 12:00 midnight and 11:00 a.m.; lunch 11:00 a.m. to 4:00 p.m.; and dinner 4:00 p.m. to 12:00 midnight at the time zone of the location of the meal.

2) The City will pay reasonable and customary gratuities and tips during City business travel. Tips for meals are included in the standard per diem rate.

3) If no per diem rate is published for the city of travel, or if the traveler prefers, receipts may be submitted for food and tips up to $50.00 per day based on the limits of $10.00 for breakfast, $15.00 for lunch and $25.00 for dinner. The City credit card may be used to pay for meal costs, and receipts must be submitted upon return.

F. Travel.

1) Use of air, train, private car or bus shall be selected on the basis of the most reasonable and appropriate method, taking into consideration distance, time, and total costs to the City after all expense items are tabulated, including travel time and salary costs. Travel for all personnel shall be in coach class or equivalent service.

2) While traveling, the use of rental vehicles is to be discouraged. Hotel courtesy buses, local shuttle services or public transportation, if available, should be utilized between airports and meeting locations. If a shuttle service is used from home to the airport, bus, or train terminal, the cost for the shuttle shall not exceed the cost for personal vehicle mileage reimbursement plus parking (if the trip originates or ends at the employee's residence, personal vehicle

mileage reimbursement shall be calculated based upon the number of miles between the travel destination and either the employee's designated work location or residence, whichever is the shortest distance). Taxi service shall be used only when no other convenient, less costly mode of transportation is available. Rental vehicles may be approved in advance by the City Manager when no other transportation is available, or when alternate transportation would be more expensive or impractical. When rental vehicles are used, the least expensive vehicle practical will be used. Payment for air travel is to be made by City credit card at the time of booking. If a travel agency will invoice for the payment, that method may be used. Employees may also use personal credit cards and then request reimbursement from the City.

3) Employees pre-approved to use personal vehicles for travel will be reimbursed for mileage at the then current IRS mileage rate; however, the total expense of said travel shall not exceed the combined total of the round-trip air fare to the destination, plus the private vehicle mileage expense to and from the airport and appropriate parking fees. Use of a privately owned vehicle on City business requires the driver to possess a valid California driver's license and to carry automobile insurance. Any damages to the vehicle or service repairs are of a personal nature, and are not reimbursed by the City. Reimbursement will be based on the vehicle and not on the number of employees attending (i.e. the owner of the vehicle will be paid and not the passengers). If the trip originates or ends at an employee's residence, personal vehicle mileage compensation shall be based upon the number of miles between the travel destination and either the employee's designated work location or residence, whichever is the shortest distance.

4) Expenses such as tolls and parking will be fully reimbursed upon presentation of the original receipt. Valet parking will only be reimbursed if there is no self-parking option.

5) Reimbursement for use of a personal vehicle for local travel is not applicable to those management employees receiving an automobile allowance. These employees may, however, receive reimbursement if travel is outside of the six county area of Santa Barbara, Ventura, Los Angeles, San Bernardino, Riverside and Orange Counties.

6) To receive reimbursement for a City work related internet use charge at the conference or lodging location, preapproval of an estimated expense must have been received on the preliminary Travel Expense Report.

G. Final Expense Report.

1) A final Travel Authorization and Reconciliation Report form is to be completed by the employee within ten (10) days of completing the travel. Any reimbursement requests not submitted within 30 days of the meeting date may not be honored and traveler shall assume all costs, unless waived by the City Manager. Unsubstantiated advances may result in the issuance of an IRS form 1099 to the traveler. The report is to include a final accounting of all expenses related to the travel, including expenses already paid by the City (by warrant or credit card) and expenses paid by the employee. All hotel bills, rental bills, airline ticket invoices and other receipts are to be attached to the form. If the employee has received, or is requesting, the per diem amount for food and tips, receipts for meals are not required. If any reimbursement to the City is required, a personal check in the correct amount is to be submitted with the expense report.

2) Items of a personal nature are not reimbursable including movies (in-room or at the theater), entertainment, premium television services, sporting events, alcoholic beverages, laundry/dry-cleaning, spas, gyms, massage, barber, magazines, shoeshine, travel insurance, purchase of clothing or toiletries, loss of tickets, fines or traffic violations, excess baggage (exceeding one checked bag), valet service, spouse/and or guest accommodations, office equipment and other items of a personal nature. If unauthorized expenses have been paid by the City (i.e. via credit card) the employee will be responsible for reimbursement to the City within ten (10) days of the date of the expense. Reimbursement of travel expenses received from an outside source must be forwarded to the Finance Department upon receipt.

3) The final Travel Authorization and Reconciliation Report form is to be approved by the Department Head and then submitted to the Finance Department for verification prior to submittal to the City Manager for final approval. If payment is due to the employee, the payment will be processed in the next available warrant cycle.

3. Staff Travel - Special Meetings or Training for which Funds Are Not Appropriated

Attendance at a special meeting or training, for which funds are not appropriated, attendance by the City of Moorpark is deemed urgent, and which occurs at a time which precludes advance approval by the Council as a whole, may be authorized by the Mayor and one other member of the City Council, subject to the ratification of the expense and appropriation of funds at the next regular Council Meeting.

4. Legislative Body Authorized Expense Procedures

It is the policy of the City of Moorpark to reimburse members of the City Council, Arts Commission, Planning Commission, Parks and Recreation Commission, Library Board, and any other member of a legislative body (as defined by Government Code Section 54952) that receives reimbursement of expenses, for actual and necessary expenses incurred in the performance of their official duties.

The travel and expense reimbursement of the legislative body as defined in Government Code Section 54952 (including but not limited to members of the City Council, Arts Commission, Planning Commission, Parks and Recreation Commission, and Library Board) shall be governed by the same rules contained in this policy for City employees, and the additional requirements listed below.

A. The Travel Authorization and Reconciliation Report form for a member of a legislative body shall be subject to initial review by the Finance Department for compliance with City policies, and then submitted by the Finance Director for review and approval of the City Council Administration, Finance, and Public Safety Committee. If a member of the Administration, Finance, and Public Safety Committee submits a Travel Authorization and Reconciliation Report form, it shall be subject to initial review by the Finance Director or his/her designee for compliance with City policies, and then submitted for the approval of the two most senior, by tenure, members of the City Council who are not members of that Committee.

B. The following types of expenses generally constitute authorized legislative body expenses:

1) Use of personal vehicle for business travel outside the City limits (reimbursed at the per mile reimbursement rate for City employees and volunteers and consistent with Policy 5.1, Section 5);

2) Communicating with representatives of regional, state and national government on City adopted policy positions;

3) Attending educational seminars designed to improve public officials' skill and information levels;

4) Participating in regional, state and national organizations whose activities affect the City's interests;

5) Lodging, Meals, and Travel – Traveler may receive a per-diem allowance consistent with the provisions of Policy 5.1, Sections 2.D, 2.E, and 2.F. Any expense for which reimbursement is requested (which is not subject to the per diem requirements of this policy) shall include a statement of the reason/purpose and who else was in attendance, even if reimbursement is not requested for others in attendance. The cost of a meal shall not exceed the applicable

Internal Revenue Service (IRS) per diem reimbursement rate for the Los Angeles area regardless of the location;

6) Professional association membership and meeting attendance when included in the adopted City Council budget.

C. Items that are of a personal nature are not reimbursable (examples are listed in Policy 5.1, Section 2.G.).

D. Legislative body members (City Council, Planning Commission, Parks and Recreation Commission, Arts Commission, and Library Board) shall briefly report on meetings attended at City expense at the next regular meeting for that legislative body member under the agenda item "Announcements, Future Agenda Items, and Reports on Meetings/Conferences Attended". If multiple members of the same legislative body attended the same meeting, a joint report may be made.

E. If a reimbursement rate for travel, meals, lodging and other actual and necessary expenses is not specifically identified in this policy, then the Internal Revenue Service rates for reimbursement as established in publication 463 or any successor publication shall be used for those items.

F. All expenses not covered by this policy shall be approved by the City Council in a public meeting before the expense is incurred.

G. Pursuant to Section 53232.4 of the Government Code, penalties for misuse of public resources or falsifying expense reports in violation of expense reporting polices may include, but are not limited to the following: (a) The loss of reimbursement privileges. (b) Restitution to the local agency; (c) Civil penalties for misuse of public resources pursuant to Government Code Section 8314; and (d) Prosecution for misuse of public resources pursuant to Section 424 of the Penal Code.

5. Mileage Reimbursement for City Appointees to Boards, Commissions, and Committees

A. City Council public appointees to boards, commissions, and committees, who do not receive an honorarium and travel outside of the Moorpark City limits to attend regular and special meetings of that board, commission, or committee, shall be eligible to receive mileage reimbursement for that travel. Mileage will be calculated from the appointee's residence in Moorpark as the point of departure to the meeting location. Mileage expense reimbursement for the use of a personal vehicle for travel shall be at the rate currently allowed by the Internal Revenue Service, and as verified by the Finance Director annually.

B. To encourage the use of public transportation, in lieu of a mileage reimbursement, an appointee may instead submit for reimbursement for public transit expenses (Metrolink, fixed-transit services, or paratransit services), if public transportation is utilized instead of a personal vehicle.

C. The appointee shall complete the City's Travel Authorization and Reconciliation Report form, and submit the form to the City Clerk at the end of the month, with the meeting agenda attached as supporting documentation for the mileage reimbursement or public transportation claim. Recognizing that not all public transit agencies have a receipt system in place at the time of travel, a fare structure brochure or print-out from the respective transit agency's website will be sufficient supporting documentation for the public transportation claim. The Finance Department will submit an appointee's completed Travel Authorization and Reconciliation Report form to the City Council Administration, Finance, and Public Safety Committee for review and approval.

**Policy 5.2: Fund Balance Reserve**

Fiscal stability is an important factor to any city. Sound financial management includes the practice and discipline of maintaining adequate reserve funds for known and unknown contingencies. Such contingencies and occurrences include, but are not limited to:

- Cash flow requirements
- Economic uncertainties and other financial hardships or downturns in the local, state or national economy
- Local disasters or catastrophic events
- Loss of major revenue source
- Unanticipated operating or capital expenditures
- Capital asset and infrastructure repair and replacement

The establishment of prudent financial reserve policies is important to ensure the long-term financial health of the City.

The City will maintain a minimum General Fund reserved fund balance for Emergency/Contingency of 20% of expenditures, plus an unreserved fund balance of $1 million. An Emergency/Contingency Reserve will be maintained for the purpose of sustaining General Fund operations in the case of a public emergency such as a natural disaster or other unforeseen catastrophic event. The Emergency/Contingency Reserve can be used to mitigate financial and service delivery risk due to unexpected revenue shortfalls or unanticipated critical expenditures. This reserve will not be used to fund new programs or personnel. Any excess General Fund unreserved fund balance will be transferred out to the Special Projects Fund. Interest generated from the Special Projects Fund will be posted to the General Fund as interest income, which is vital to the City's General Fund operating budget. The Special Projects Fund will be used to maintain and build new projects including major rehabilitation of streets, parks and facilities (e.g. Construction of Civic Center Complex, Moorpark Library, Street Capital Improvement Projects, etc.). These funds may also be used for any other purpose as deemed appropriate by the City Council by a separate vote.

Reserve levels will be adjusted annually in accordance with this policy. After the Emergency/Contingency reserve has been fully funded and the $1 million General Fund unreserved fund balance, then any excess will be transferred by the Finance Director to the Special Projects Fund in conjunction with the year-end analysis and preparation of the City's Comprehensive Annual Financial Report (CAFR).

Grant Funds

Most grant awards are reimbursement, whereby the City spends the money first and applies for reimbursement from the granting agency. The City usually has a negative fund balance in the grant funds until the grant money is actually received. Therefore, there is no minimum reserve requirement for grant funds. Grant funds shall be used to procure materials, supplies, and capital as may be permitted by the grant rules. No recurring costs shall be funded by a grant unless the City Council pre-approves the recurring costs.

All Other Funds

The City will maintain a minimum reserve of 10% of the annual revenue in each fund. Annual revenue is calculated based on the average of the three prior year's revenue for the fund.

**Policy 5.3: Authorization for the Issuance and Countersigning of Warrants Pursuant to Chapter 3.12 of the Moorpark Municipal Code and Wire Transfer Authority**

All check stock shall be kept in a locked and secure location with restricted access. Finance department staff shall treat all check stock as if it were cash. A log of all checks issued for printing shall be kept in a locked and secure location. The log shall contain: date of issue, check numbers issued and the initials of the Finance department staff who were issued the check stock.

Demand warrants shall be issued for payment of capital and operational expenses related to the purchase of goods, services, materials, supplies or equipment. Payroll warrants shall be issued to compensate employees for services rendered and to pay for: taxes, benefits, insurance and other related personnel costs.

Prior to issuance of any warrants, a check register shall be approved, using (1) a manual signature or (2) an approval process within the financial software. The check register shall be approved by two employees: the City Manager (or Assistant City Manager in the absence of the City Manager) and the Finance Director (or Deputy Finance Director, in the absence of the Finance Director).

Demand and payroll warrants are hereby authorized to be computer signed with the facsimile signature of the City Manager and computer countersigned with the facsimile signature of the Mayor. All checks shall be generated through the financial software system. If the City Manager is to receive a check, then the Assistant City Manager shall approve the check register. If the Finance Director is to receive a check, then the Deputy Finance Director shall approve the check register. This policy strictly prohibits the use of

hand-drawn checks. This policy strictly prohibits the signing of blank checks. This policy strictly prohibits checks written out to "CASH". This policy strictly prohibits the manual signing of checks.

Wire transfers (WT), Electronic Fund Transfer (EFT) and Automated Clearing House (ACH) transactions are needed for various financial transactions of the City involving expenditures and investments. WT, EFT and ACH expenditure requests for which there is a City Council approved budget appropriation require two signatures, and shall be signed by the City Manager (or the Assistant City Manager in the absence of the City Manager) and the Finance Director (or Deputy Finance Director in the absence of the Finance Director). WT, EFT and ACH expenditure requests that do not have an approved budget appropriation, regardless of the amount, must be approved by the City Council. WT, EFT and ACH requests for investment transactions are limited to $7 million per day and require two signatures: the City Manager (or the Assistant City Manager in the absence of the City Manager) and the Finance Director (or Deputy Finance Director in the absence of the Finance Director).

This policy applies to the City of Moorpark (City), Successor Agency to the Redevelopment Agency of the City of Moorpark (SARA) and Moorpark Watershed, Parks, Recreation and Conservation Authority (MWPRCA).

**Policy 5.4: Accounts Receivable Collection**

The City of Moorpark has the need to issue invoices for various types of services such as, but not limited to, false alarms, rent for City owned facilities, grant reimbursements, non-sufficient funds (NSF) checks and emergency response (DUI and property damage). The City's Accounts Receivable Collection Policy shall be as follows:

1. The first notice to a debtor of an amount due is the issuance of the City of Moorpark invoice.

2. Past due accounts will be sent a past due statement at 30 and 60 days by the Finance Department. A one-time penalty fee in the amount of ten percent (10%) and a one percent (1%) per month finance charge shall be added each month to any fee imposed in the event the fee is not paid within thirty (30) days after the billing date. The 60-day notice will state that the account will be turned over to a collection agency unless it is immediately cleared by the date specified.

    A. Where appropriate, debtor contact by telephone will be used during the collection process. The date and discussion will be noted on internal records.

    B. If the debtor responds, the Finance Department will make every effort to work out a solution for payment (such as an installment plan for larger amounts due).

    C. If the account is paid off or cleared by other means, the correspondence will be retained in the Finance Department customer files for such time period as required by applicable law.

3. When Finance has exhausted regular means of collections, accounts will be turned over to a collection agency in a final attempt to collect before the invoice is adjusted. Documentation required for the collection agency must include a copy of the original invoice or a list of charges. Other available information such as address and driver's license number will also be sent to the collection agency, if available.

4. Finance will send a Final Notice to the debtor noting that the account will be turned over to an appropriate external collection agency and collection costs may be charged if arrangements to pay are not made within 15 days. Note: If additional charges appeared for an account that has already been turned over to a collection agency, the new final notice should be for the same collection agency.

5. If the collection agency is not successful, further action will be considered as follows:

   A. Amounts between $500.00 and $5,000.00 will be presented to the City Manager for review and possible filing of a small claims court action, which may be instituted without further Council approval.

   B. Amounts in excess of $5,000.00 will be presented to the City Attorney by the City Manager for review and possible legal action, which may be instituted without further Council approval.

6. The Finance Department will keep the City Manager informed of any collection issues as part of the monthly report process. Should adjustments be necessary, after all attempts have been made to collect and the Finance Director has determined that it is not cost effective to continue with the collection process, he/she has the authority to authorize up to $100.00 per adjustment. A report of any adjustments authorized by the Finance Director shall be provided to the City Manager on a monthly basis. Any amount over $100.00 up to $1,000.00 may be approved for adjustment by the City Manager. A report of any adjustments made by the Finance Director and City Manager shall be provided to the City Council on a quarterly basis. Any amount over $1,000.00 must be presented annually to the City Council for consideration of an adjustment or other action. Documentation of all adjustments will be kept in a separate file for year-end audit purposes.

7. Each department will be immediately informed, in writing, by the Finance Department of NSF check issues each time an NSF check is received. Backup documentation showing the name, date and type of service that the NSF check covered will be sent to the respective department. It will be the responsibility of each department to determine if service is continuing to be provided and should be ceased for the individual and/or company that submitted a NSF check until payment for the NSF check is collected. Only cash, cashier's check or money orders will be accepted as payment to satisfy NSF checks.

8. The Finance Department will establish, track, and receive all restitution payments received from the courts. A quarterly report will be sent to the City Manager listing all restitution payments and balances due.

**Policy 5.5: Landscape and Lighting Assessment District (LLAD)**

Capital Reserve Fund Balance

The Finance Director or his/her designee shall work with the responsible department head and assessment engineer to calculate annual operating costs and the Capital Reserve Account balance for each landscape and lighting assessment district in conjunction with preparation of the City's annual fiscal year budget. The Capital Reserve Account fund balance to be maintained for each landscape or lighting assessment district shall be approximately one year of projected current operating budget for each such district.

Funding Annual Deficits

If any LLAD ends the fiscal year with a deficit fund balance, funds shall be transferred from the General Fund or other funds, as approved by the City Council, to restore the LLAD to a zero fund balance. This transfer shall occur in the subsequent fiscal year so as to enable the LLAD to begin the fiscal year with a zero fund balance.

**Policy 5.6: City Treasurer, Investments, and Cash Handling**

The City Treasurer is charged with depositing, disbursing, safekeeping, and investing all public funds of the City (including the Successor Agency to the Redevelopment Agency of the City of Moorpark and the Public Financing Authority). The primary function of the City Treasurer is the safekeeping of City funds: safety, liquidity, and yield. These three objectives are defined in the investment policy. The investment function is controlled by the investment policy, which shall be adopted by the City Council annually.

City Banking

The City Treasurer should go out to bid once every ten years for banking services (City and Successor Agency), custodial services (investments), and broker-dealer services (investments).

Investments

Consistent with applicable State law, the City Council shall adopt an Investment Policy by separate resolution and review and update said policy by December 31 of each year. The Administration, Finance, and Public Safety Committee shall review the Investment Policy resolution on an annual basis prior to consideration by the City Council.

Pursuant to State Government Code Section 53607, the City Council and Successor Agency may delegate for a one-year period authority to the City Treasurer to invest or reinvest City and Successor Agency funds, or to sell or exchange securities so purchased. If such authority is so delegated, the City Treasurer shall thereafter assume

full responsibility for those transactions until the delegation of authority is revoked or expires, and shall make a monthly report of those transactions to the City Council and Successor Agency if applicable. Subject to review, the City Council and Successor Agency may renew the delegation of authority each year. The City Treasurer shall make a quarterly report of those transactions and portfolio holdings, including the information specified in Government Code Section 53046(b) to the City Council, Successor Agency and City Manager. A separate quarterly report shall be provided to the City Council acting as Successor Agency.

Cash Handling

The City Treasurer or his/her designee shall prepare written procedures on cash handling, and shall provide training for applicable staff. For example: Staff shall be directed to check for counterfeit bills on large denominations, count back the change to the customer, and not accept foreign currency as payment. A receipt shall be given to the customer.

All cash received by the operating departments shall be submitted to the City Treasurer by the end of each day. Exceptions to this rule are as follows: Recreation staff shall be responsible for collecting the coins from the sports courts lighting fixtures a minimum of twice per week. The coins shall be placed in a locked bag and submitted to the City Treasurer for deposit the same day the money is collected. The Public Works staff shall be responsible for the collection of transit fares on City buses. The transit fares shall be secured by a locked box on-board each bus. The bus driver, at the end of the day, shall turn in the lock box to the Public Works staff member who has the responsibility to remove the cash and coins and submit the cash receipts to the City Treasurer the same day that the lock box is opened. Library staff shall submit cash receipts at least once a week. All cash stored overnight at the Library shall be locked in a safe. Library staff shall make a same day deposit when they receive any cumulative amount of cash and checks greater than $1,000. The Sheriff's Department receives cash for payment of towing fees and other police fees at the City's Police Services Center. The cash shall be stored in a locked, secure location. The Sheriff's Department shall deposit with the City Treasurer when the cash received totals $5,000 or more. The City's Active Adult Center receives cash for various services and classes. The money shall be stored in a locked, secure location until deposited with the City Treasurer weekly.

The City Treasurer is authorized to provide a beginning change fund for special events of the City (for example July 3rd). The responsible department, usually Parks, Recreation and Community Services, shall submit a request for a change fund one week in advance of the event. The City Treasurer shall make arrangements to provide bills in small denominations for the event. The change fund cash will be required to be stored in a locked and secure location prior to the event. At the end of the event, the department shall return all cash to the City Treasurer with a full accounting of the transactions incurred.

All cash received by the City Treasurer shall be stored in the City safe until deposited at the bank. City Treasurer shall make all deposits into the City bank accounts. The City Treasurer shall contract with an outside armored car service to transport the coins, cash, and checks collected by the City to a designated bank vault for deposit. Armored car

deposits shall be as determined by the City Treasurer but no less than weekly. Any checks larger than $100,000 will continue to be deposited by the City Treasurer on the same day as received, or no later than the following day after receipt, at the local bank branch.

The City allows vending machines to be operated on City property. The vendor is responsible for the maintenance and operation of the vending machine, including cash collection. Concession fees required by the vendor agreement shall be sent to the Finance Department for deposit into the City's General Fund.

**Policy 5.7: Annual Review of Fee Resolutions and Authorization for Hardship Fee Modification and Waiver**

The Finance Director is responsible for requiring that all City fee resolutions are reviewed annually by each City department in conjunction with preparation of the next fiscal year budget, to determine if an adjustment of any fee is appropriate. The City Council will be provided with information on the scheduling of any fee resolution update in conjunction with consideration of fiscal year budget adoption.

No payment of a fee, fine, or deposit may be waived, delayed, modified, or adjusted, except as authorized by the City Council in the Municipal Code or resolution establishing the fee, fine, or deposit.

**Policy 5.8: Fund Balance Reporting as Required by Governmental Accounting Standards Board Statement No. 54 (GASB 54)**

1. The Finance Director is responsible for implementing this policy.

2. Consistent with the Governmental Accounting Standards Board Statement No. 54, "Fund Balance Reporting and Governmental Fund Type Definitions", the City Council has adopted the following method to self-classify fund balances for financial statement reporting purposes:

   A. Committed Fund Balance

   Fund Balance may be committed to specific purposes using the highest level of decision-making authority, the City Council. It is the City Council's policy that commitments of fund balance for a fiscal year must be adopted by resolution prior to fiscal year end, June 30th. Amounts that have been committed by the City Council cannot be used for any other purposes unless the City Council adopts another resolution to remove or change the constraint.

   B. The Classified Fund Balance

   The General Fund balance may be assigned for amounts the City Council intends to use for a specific purpose. It is the City Council's policy that assignments of fund balance for a fiscal year must be approved by the City Council prior to the fiscal year end, June 30th. Any changes to assignments must also be made by the City Council.

It is the City Council's policy to spend Classified Fund Balance in the following order when amounts in more than one classification are available for a particular purpose:

1) Restricted Fund Balance – amounts constrained to specific purpose by their providers through constitutional provisions or enabling legislation. Examples include grants, bond proceeds and pass-through revenue from other levels of government.

2) Committed Fund Balance – amounts constrained to specific purpose by resolution of the City Council.

   The City Council has designated the following Committed Fund Balance: Library Fund (1010) for the purpose of providing library services.

3) Assigned Fund Balance – amounts which are intended to be used for a specific purpose, expressed by the City Council.

   The City Council has designated the following Assigned Fund Balances for the future design and construction of infrastructure improvement projects: Capital Projects (3000), City Hall Improvement (3001), Police Facilities (3002), Equipment Replacement (3003), Special Projects (3004), CFD 2004-01 Highland Improvement (6004), SARA 2001 Tax Allocation Bond Proceeds (7103), SARA 2006 Tax Allocation Bond Proceeds (7104).

4) Unassigned Fund Balance – amounts available for any purpose in the General Fund.

**Policy 5.9 Credit Card Acceptance and Processing**

The purpose of this policy is to establish standards for accepting and processing credit card payments and maintaining the security of confidential credit card information. The method is to implement reasonable policies and procedures that will prevent the improper use or disclosure of customer credit card information.

Compliance with this policy will:

- Provide reasonable assurance that all credit card transactions are properly authorized, timely settled, and accurately and completely recorded;
- Monitor for errors, both unintentional and intentional, including fraud; and
- Protect the security, confidentiality and integrity of cardholder information.

This policy is further intended to ensure compliance with Payment Card Industry (PCI) standards, as required by Visa and Mastercard. Failure to comply with PCI standards may result in unnecessary costs to the City and/or revocation of merchant status allowing for the acceptance of credit cards.

1. Authorized Transactions. The following revenue transaction types are authorized as credit card payments. The full itemized list of City of Moorpark Authorized Credit Card Transactions is maintained by the Finance Department as approved by the City Manager.

   A. Parking Citations
   B. Business Registrations/Permits
   C. Zoning Clearances
   D. Encroachment Permits
   E. Residential Building Permits
   F. Home Occupation Permits
   G. Sign/Banner Permits
   H. Non-Residential Plan Checks
   I. Non-Residential Building Permits (tenant improvements, commercial equipment, high pile storage and MEP mechanical, electrical and plumbing
   J. SMIP Fees
   K. NPDES Fees
   L. SB473 Building Standards Fees
   M. Imaging Fees
   N. Fines & Penalties (e.g. Social Host, Library Fines and Fees)
   O. Class Registration (e.g. classes and camps)
   P. Security Deposits & Room Rentals
   Q. Recreation League Fees
   R. Temporary Use Permits
   S. Event Ticket Sales
   T. First Time Home Buyer Application Fee
   U. Other transaction types approved in writing by City Manager except development impact fees which may not be authorized

2. Authorized City Staff

   The City Manager shall have the authority to approve in writing the City employees who are authorized to process credit card transactions, including the maximum credit card limits.

3. Authorized Persons Employed by Library Services Contractor (Library contract staff)

   Moorpark City Library contract staff, as approved in writing by the City Manager, shall be authorized to process credit card transactions.

4. Transaction Control Requirements

   The City accepts Visa, Mastercard, and Discover credit cards as a form of payment of amounts due to the City. Debit cards with Visa or Mastercard logos are also accepted and processed only as credit cards. It is important that Library contract staff adhere to the processes to ensure the accurate processing and recording of transactions and guard against erroneous or fraudulent transactions.

5. City Manager Approved City Credit Card Machines and Transaction Restrictions

   A. One credit card swipe machine may be placed at each of these following locations: 1) the front counter at City Hall for use by authorized City staff; 2)

Arroyo Vista Recreation Center for use by authorized City staff; 3) the Active Adult Center for use by authorized City staff; and 4) the Moorpark City Library Circulation Desk for use by authorized City staff and Library contract staff, and any other location approved by the City Manager.

B. The Cardholder's credit card should be visible to the cardholder at all times during every transaction.

C. Transactions of less than $5.00 and transactions outside of the transaction types listed within this policy shall be denied and the transaction shall not be completed.

D. Transactions less than $5,000.00 can be processed without City Manager written approval. Transactions of $5,000.00 or greater must have prior City Manager written approval.

E. Prior to swiping the credit card:

1) For a charge amount exceeding $500.00, verify the credit card against a photo identification card making sure the name on the credit card matches name on the photo identification card and that the photo on the photo identification card matches the Cardholder and that the credit card has been signed by the cardholder.

2) Verify that the card is not visibly altered or mutilated.

3) Verify that the credit card expiration date has not passed. Expired credit cards are not accepted for payment.

4) To the extent possible, staff should ask the Cardholder to show their credit card and photo identification card for the purpose of verifying information, without having staff take custody of the credit card and/or photo identification card. Staff should not take custody of the credit card in any manner that places the card out-of-sight of the Cardholder.

F. If the credit card machine can be moved so as to be accessible by the Cardholder, the Cardholder should be asked to swipe/insert their credit card. If accommodation is needed for a person with a disability, staff may assist with swiping/inserting the credit card into the credit card machine. If the credit card's magnetic strip cannot be read, the card number should be manually keyed into the credit card terminal by staff. To reduce the risk of access to confidential credit card data, no manual imprint or copy of the card shall be made.

G. After swiping/inserting the credit card:

1) Staff is required to print and obtain the customer's signature on the credit card payment record.

2) Obtain and enter the Approval Code/Authorization number on the receipt paperwork. If the authorization network (via the credit card machine) sends a "decline" or "no match" response, the credit card payment was not processed and the card must not be accepted.

3) Confirm that the amount charged to the credit card matches the transaction.

4) Attach the signed credit card payment record to the supporting documentation. Print and give an unsigned copy to the cardholder as their receipt.

H. In all circumstances of declined or unaccepted transactions, explain in a discreet voice to the customer that the transaction has been declined and offer to accept another method of payment. Customers disputing the decline or non-acceptance of the credit card should be referred to their bank which issued the credit card.

I. Credit/Refund Transactions: Per the merchant card processing agreement, the City will not make cash refunds, but will deliver a credit for a refund (or adjustment to the cardholder account) within three (3) business days of the refund (or adjustment). The Cardholder will receive a copy/notification of the credit transaction at the time the refund (or adjustment) is made. In certain cases, a refund may be processed as a check and will be refunded within thirty (30) days.

J. Cash back transactions are not authorized.

6. Telephone and Mail Transactions

The City shall accept credit card information by telephone and U.S. Mail for Arroyo Vista Recreation Center and Library customers only. In order to protect the Cardholder from unauthorized disclosure of credit card information via telephone transactions, credit card numbers shall not be written down by authorized City staff or authorized Library contract staff on City applications or registration forms, and must be manually keyed into the credit card terminal or computer software system. Confirm the three digit verification code on the back of the credit card for phone orders.

7. On-line Transactions

On-line credit card transactions shall be allowed through the City Manager approved third party payment processors. All on-line credit card transactions through the City website or third party proprietary software agreements must be securely redirected to the approved third party merchant payment processors where cardholders will complete their transactions. The Finance Department and Information Systems division shall work together to assure secure connections and proper security of credit card information through the on-line transaction process.

8. Settlement and Deposit of Credit Card Payments

   A. The transaction history report from the credit card machine will be printed daily and be reconciled to the total receipts by authorized City staff or authorized Library contract staff.

   B. The settlement batch, transaction history and reconciliation reports and supporting documentation will be reconciled by the Finance Department on the following business day.

   C. Deposits are generally settled within three business days, depending upon the credit card type. If a report indicates a settlement was declined it shall be researched by the Finance Department and the customer contacted to obtain an alternate form of payment.

9. Merchant Fees and Other Credit Card Charges

   Merchant fees for all authorized credit card transactions shall be paid by the City.

   Other credit card charges, such as disputed items related to a specific transaction will be researched by the Finance Department and appropriate action taken with prior written approval by the Finance Director or Deputy Finance Director. This will ensure proper reconciliation for the merchant account.

10. Safeguarding of Confidential Information

    To the extent that the City may have possession of credit card records, including but not limited to, receipts, credit card numbers, expiration date, card type and bank information, such credit card records are exempt from public disclosure, and shall not be disclosed by the City unless required via Court subpoena or in writing by the City Attorney.

    Any credit card documents not remitted to the Finance Department before the close of the business day must be secured to prevent against loss and/or theft of confidential customer information, provided the documents shall be remitted to the Finance Department as early as practicable the morning of the next business day.

    Full credit card numbers are not to be recorded, maintained or viewable in any computer systems, receipts, or reports.

    To the extent required by law and/or service agreements, the City will notify credit card customers of any breach of security which has placed the confidential credit card information at risk.

    Credit card transactions shall not be accepted in the event of a power outage or other processing service interruption, so as to prevent the loss and/or theft of confidential customer information. In the event of a service interruption to the credit card machine, notification should be made to the Finance Director to determine the cause and restoration of the service.

The City Information Systems Division along with the Finance Department will maintain network, computer, and transmission security measures to protect cardholder data.

Vendor-supplied defaults for system passwords and other security parameters will not be used.

The City Information Systems Division will regularly test security systems and processes.

11. Payment Card Industry (PCI) Compliance

The Finance Department will annually renew and update the PCI Self-Assessment Questionnaire (SAQ) as required.

**Policy 5.10 Debt Management Policy**

1. Purpose

The purpose of this Debt Management Policy (Policy) is to establish guidelines and parameters for the effective governance, management and administration of debt and other financing obligations issued by the City of Moorpark (City).

As used in this Policy, "City" shall mean the City. As used in this Policy, "debt" shall be interpreted broadly to mean bonds, notes, certificates of participation, financing leases, or other financing obligations, but the use of such term in this Policy shall be solely for convenience and shall not be interpreted to characterize any such obligation as an indebtedness or debt within the meaning of any constitutional debt limitation where the substance and terms of the obligation comport with exceptions thereto.

2. Background

The City is committed to fiscal sustainability by employing long-term financial planning efforts, maintaining appropriate reserves levels and employing prudent practices in governance, management, budget administration and financial reporting.

Debt levels and their related annual costs are important long-term obligations that must be managed within available resources. A disciplined, thoughtful approach to debt management includes policies that provide guidelines for the City to manage their collective debt program in line with those resources. Therefore, the objective of this policy is to provide written guidelines and restrictions concerning the amount and type of debt and other financing obligations issued by the City and the ongoing management of the debt portfolio.

This Policy is intended to improve the quality of decisions, assist with the determination of the structure of debt issuance, identify policy goals, and demonstrate a commitment to long-term financial planning, including a multi-year

capital plan. Adherence to a local debt policy signals to rating agencies and the capital markets that a government is well managed and should meet its obligations in a timely manner.

3. Conditions and Purposes of Debt Issuance

A. Acceptable Conditions for the Use of Debt

The City believes that prudent amounts of debt can be an equitable and cost-effective means of financing major infrastructure and capital project needs of the City. Debt will be considered to finance such projects if:

1) The capital project has been, or will be, included in the City's capital improvement plan or has otherwise been coordinated with the City's planning goals and objectives.

2) The capital project can be financed with debt not exceeding the term specified in Section 5.A. of this Policy, to assure that long-term debt is not issued to finance projects with a short useful life.

3) It is the most cost-effective funding means available to the City, taking into account cash flow needs and other funding alternatives.

4) It is fiscally prudent and meets the guidelines of this Policy. Any consideration of debt financing shall consider financial alternatives, including pay-as-you-go funding, proceeds derived from development or redevelopment of existing land and capital assets owned by the City, and use of existing or future cash reserves, or combinations thereof.

B. Acceptable Uses of Debt and Proceeds of Debt

The primary purpose of debt is to finance one of the following:

1) The City will consider financing for the acquisition, substantial refurbishment, replacement, or expansion of physical assets, including land improvements, for the following purposes:

a) Acquisition and or improvement of land, right-of-way or long-term easements.

b) Acquisition of a capital asset with a useful life of 3 or more years.

c) Construction or reconstruction of a facility.

d) Although not the primary purpose of the financing effort, project reimbursables that include project planning design, engineering and other preconstruction efforts; project-associated furniture fixtures and equipment; capitalized

interest, original issue discount, underwriter's discount, and other costs of issuance.

2) Refunding, refinancing, or restructuring debt (including without limitation the refinancing or advance funding of City pension obligations), subject to refunding objectives and parameters discussed in Section G.

3) In the event of temporary shortfalls in cash flow for City operation costs due to timing of receipt of revenues and the lack of cash on hand to cover the temporary deficit, the City may consider interim or cash flow financing, such as anticipation notes. In compliance with applicable state law, any such notes shall be payable either (i) not later than the last day of the fiscal year in which it is issued, or (ii) during the fiscal year succeeding the fiscal year in which issued, but in no event later than 15 months after the date of issue, and only if such note is payable only from revenue received or accrued during the fiscal year in which it was issued.

C. Prohibited Uses of Debt and Proceeds of Debt

Prohibited uses of debt include the following:

1) Financing of operating costs, except for anticipation notes satisfying the criteria set forth in Section 3.B.3).

2) Debt issuance used to address budgetary deficits.

3) Debt issued for which the term of the debt exceeds the term specified in Section 5.A. of this Policy.

D. Internal Control Procedures Concerning Use of Proceeds of Debt

One of the City's priorities in the management of debt is to assure that the proceeds of the debt will be directed to the intended use for which the debt has been issued. In furtherance of this priority, the following procedures shall apply:

1) The Finance Director shall retain, for the applicable period specified in Section 8.D. of this Policy, a copy of each annual report filed with the California Debt and Investment Advisory Commission (CDIAC) pursuant to Section 8855(k) of the California Government Code concerning (1) debt authorized during the applicable reporting period (whether issued or not), (2) debt outstanding during the reporting period, and (3) the use during the reporting period of proceeds of issued debt. A copy of the annual report shall be provided to the City Council, City Manager and City Clerk.

2) In connection with the preparation of each annual report to be filed with CDIAC pursuant to Section 8855(k) of the California

Government Code, the Finance Director or the designee of the Finance Director shall keep a record of the original intended use for which the debt has been issued, and indicate whether the proceeds spent during the applicable one-year reporting period for such annual report comport with the intended use (at the time of original issuance or as modified pursuant to the following sentence). If a change in intended use has been authorized subsequent to the original issuance of the debt, the Finance Director or the designee of the Finance Director shall indicate in the record when the change in use was authorized and whether the City Council, City Manager, or another City official has authorized the change in intended use. The Finance Director shall report apparent deviations from the intended use in debt proceeds to the City Manager for further discussion, and if the City Manager determines appropriate in consultation with legal counsel (which may be bond counsel, if applicable, or the City Attorney), to the City Council.

3) If the debt has been issued to finance a capital project and the project timeline or scope of project has changed in a way that all or a portion of the debt proceeds cannot be expended on the original project, the Finance Director shall consult with the City Manager and legal counsel (which may be bond counsel, if applicable, or the City Attorney) as to available alternatives for the expenditure of the remaining debt proceeds (including prepayment of the debt). After such consultation, the Finance Director shall seek the direction of the City Council as to an alternative for the expenditure or use of such remaining debt proceeds.

4. Type of Financing Instruments; Affordability and Planning Policies

The City recognizes that there are numerous types of financing structures and funding sources available, each with specific benefits, risks, and costs. All potential funding sources are reviewed by management within the context of this Policy and the overall portfolio to ensure that any financial product or structure is consistent with the City's objectives. Regardless of what financing structure(s) is utilized, due diligence review must be performed for each transaction, including the quantification of potential risks and benefits, and analysis of the impact on City creditworthiness and debt affordability and capacity.

Prior to the issuance of debt or other financing obligations to finance a project, the City will carefully consider the overall long-term affordability of the proposed debt issuance. The City shall not assume more debt or other financing obligations without conducting an objective analysis of the City's ability to assume and support additional debt service payments. The City will consider its long-term revenue and expenditure trends, the impact on operational flexibility and the overall debt burden on the taxpayers. The evaluation process shall include a review of generally accepted measures of affordability and will strive to achieve and or maintain debt levels consistent with its current operating and capital needs.

A. General Fund-Supported Debt

General Fund Supported Debt generally include Certificates of Participation (COPs) and Lease Revenue Bonds (LRBs) which are lease obligations that are secured by an installment sale or by a lease-back arrangement between the City and another public entity. Typically, the City appropriates available General Fund moneys to pay the lease payments to the other public entity and, in turn, the public entity uses such lease payments received to pay debt service on the bonds or Certificates of Participation.

General Fund Supported Debt may also include bonds issued to refund obligations imposed by law, such as judgments (judgment obligation bonds (JOBs)) or unfunded accrued actuarial liabilities for pension plans (pension obligation bonds (POBs)).

These obligations do not constitute indebtedness under the state constitutional debt limitation and, therefore, are not subject to voter approval.

Payments to be made under valid leases are payable only in the year in which use and occupancy of the leased property is available, and lease payments may not be accelerated. Lease financing requires the fair market rental value of the leased property to be equal to or greater than the required debt service or lease payment schedule. The lessee (City) is obligated to include in its Annual Budget and appropriate the rental payments that are due and payable during each fiscal year the lessee has use of the leased property.

The City should strive to maintain its net General Fund-backed annual debt service at or less than 10% of available annually budgeted revenue. This ratio is defined as the City's annual debt service requirements on General Fund Supported Debt (including, but not limited to, COPs, LRBs, JOBs, and POBs) compared to total annual General Fund Revenues net of interfund transfers.

B. Revenue Bonds

Long-term obligations payable solely from specific special fund sources, in general, are not subject to a debt limitation. Examples of such long-term obligations include those which are payable from a special fund consisting of restricted revenues or user fees (Enterprise Revenues) and revenues derived from the system of which the project being funded is a part.

In determining the affordability of proposed revenue bonds, the City will perform an analysis comparing projected annual net revenues (exclusive of depreciation which is a non-cash related expense) to estimated annual debt service. The City should strive to maintain a coverage ratio of 110% (or such higher coverage ratio included in the City's existing financing documents), using historical and/or projected net revenues to cover annual

debt service for bonds. To the extent necessary, the City shall undertake proceedings for a rate increase to cover both operations and debt service costs, and create debt service reserve funds to maintain the required coverage ratio.

C. Special Districts Financing

The City's special districts primarily consist of Community Facilities Districts (CFDs) and 1913/1915 Act Assessment Districts (Assessment Districts). The City will consider requests for special district formation and debt issuance when such requests address a public need or provide a public benefit. Each application will be considered on a case by case basis, and the Finance Department may not recommend a financing if it is determined that the financing could be detrimental to the debt position or the best interests of the City.

D. General Obligation Bonds

Notwithstanding their name, General Obligation Bonds are not general obligations of the City, but instead they are payable from and secured by a dedicated, voter-approved property tax override rate (*i.e.,* a property tax in excess of the 1% basic *ad valorem* property tax rate which has received the approving two-thirds vote of the City's electorate). While the dedicated revenue stream to repay the debt makes General Obligation Bonds an attractive option, additional considerations for this financing mechanism include the time and expense of an election, the possibility that the electorate will not approve the ballot measure, and the legal bonding capacity limit (3.75% of the assessed value of all taxable property within the City as of the adoption date of this Policy).

E. Tax Increment Financing

Tax Increment Financing is payable from and secured by a portion of *ad valorem* property taxes that are allocated to the Successor Agency, an enhanced infrastructure financing district (EIFD), or a community revitalization and investment authority (CRIA) subject to a plan adopted for such entity and the applicable law. While tax increment debt for redevelopment agencies and Successor Agencies is entitled to the benefits of Article XVI, Section 16, of the California Constitution, no similar provision exists for EIFDs and CRIAs at the time of adoption of this Policy. Therefore, when considering EIFD or CRIA financing, debt limit concerns should be analyzed with respect to the proposed structure and taken into account in determining the practical viability of the proposed financing.

F. Conduit Debt

Conduit financing provides for the issuance of securities by a government agency to finance a project of a third party, such as a non-profit organization or other private entity. The City may sponsor conduit financings for those

activities that have a general public purpose and are consistent with the City's overall service and policy objectives. Unless a compelling public policy rationale exists, such conduit financings will not in any way pledge the City's faith and credit.

5. Structure of Debt

A. Term of Debt

In keeping with Internal Revenue Service regulations for tax-exempt financing obligations, the weighted average maturity of the debt should not exceed 120 percent of the weighted average economic life of the facilities or projects to be financed, unless specific circumstances exist that would mitigate the extension of time to repay the debt and it would not cause the City to violate any covenants to maintain the tax-exempt status of such debt, if applicable.

B. Rapidity of Debt Payment; Level Payment

To the extent practical, bonds will be amortized on a level repayment basis, and revenue bonds will be amortized on a level repayment basis considering the forecasted available pledged revenues to achieve the lowest rates possible. Bond repayments should not increase on an annual basis in excess of 2% without a dedicated and supporting revenue funding stream.

Accelerated repayment schedules reduce debt burden faster and reduce total borrowing costs. The Finance Department will amortize debt through the most financially advantageous debt structure and to the extent possible, match the City's projected cash flow to the anticipated debt service payments. "Backloading" of debt service will be considered only when one or more of the following occur:

1) Natural disasters or extraordinary or unanticipated external factors make payments on the debt in early years prohibitive.

2) The benefits derived from the debt issuance can clearly be demonstrated to be greater in the future than in the present.

3) Such structuring is beneficial to the City's aggregate overall debt payment schedule or achieves measurable interest savings.

4) Such structuring will allow debt service to more closely match projected revenues, whether due to lower project revenues during the early years of the project's operation, inflation escalators in the enterprise user rates, or other quantifiable reasons.

C. Serial Bonds, Term Bonds, and Capital Appreciation Bonds

For each issuance, the City will select serial bonds or term bonds, or both.

On the occasions where circumstances warrant, Capital Appreciation Bonds (CABs) may be used. The decision to use term, serial, or CAB bonds is driven based on market conditions.

D. Reserve Funds

To the extent a reserve fund provides an economic benefit that offsets the cost of funding the reserve fund, as determined by the Finance Director in consultation with the City's municipal advisor and, if applicable, the underwriter for the bonds, the City may fund a reserve fund for the proposed bonds, up to the maximum amount permitted by applicable law or regulation. Typically, this amount is equal to the least of (i) maximum annual debt service on the bonds, (ii) 10% of the principal amount of the bonds (or 10% of the sale proceeds of the bonds, within the meaning of Section 148 of the federal Internal Revenue Code), or (iii) 125% of average annual debt service on the bonds.

6. Use of Alternative Debt Instruments

Alternative debt instruments and financing structures sometimes can provide a lower cost of borrowing in the short run, but may involve greater medium-term or long-term risk. Due diligence review must be performed for each transaction, including the quantification of potential risks and benefits, analysis of the impact on City creditworthiness and debt affordability and capacity, and an evaluation of the ability of the City to withstand the medium-term or long-term risk attendant to alternative debt instruments, including the feasibility of exit strategies.

A. Variable Rate Debt

Variable rate debt affords the City the potential to achieve a lower cost debt depending on market conditions. However, the City will seek to limit the use of variable-rate debt due to the potential risks of such instruments.

1) Purpose

The City shall consider the use of variable rate debt for the purposes of:

a) Reducing the costs of debt issues.

b) Increasing flexibility for accelerating principal repayment and amortization.

c) Enhancing the management of assets and liabilities (matching short-term "priced debt" with the City's short-term investments).

2) Considerations and Limitations on Variable-Rate Debt

The City may consider the use of all alternative structures and modes of variable rate debt to the extent permissible under State law and will make determinations among different types of modes of variable rate debt based on cost, benefit, and risk factors. The Finance Director shall consider the following factors in considering whether to utilize variable rate debt:

a) With respect to General Fund supported debt, any variable rate debt should not exceed 50% of total City General Fund supported debt.

b) Any variable rate debt should be fully hedged by expected future capital fund reserves or unrestricted General Fund reserve levels, as applicable.

c) Whether interest cost and market conditions (including the shape of the yield curves and relative value considerations) are unfavorable for issuing fixed rate debt.

d) The likelihood of projected debt service savings when comparing the cost of fixed rate bonds.

e) Costs, implementation and administration are quantified and considered.

f) Cost and availability of liquidity facilities (lines of credit necessary for variable rate debt obligations and commercial paper in the event that the bonds are not successfully remarketed) are quantified and considered.

g) Whether the ability to convert debt to another mode (daily, monthly, fixed) or redeem at par at any time is permitted.

h) Cost and availability of derivative products to hedge interest rate risk.

i) The findings of a thorough risk management assessment.

3) Risk Management

Any issuance of variable rate debt shall require a rigorous risk assessment, including, but not limited to factors discussed in this section. Variable rate debt subjects the City to additional financial risks (relative to fixed rate bonds), including interest rate risk, tax risk, and certain risks related to providing liquidity for certain types of variable rate debt.

The City will properly manage the risks as follows:

a) Interest Rate Risk and Tax Risk – The risk that market interest rates increase on variable-rate debt because of market

conditions, changes in taxation of municipal bond interest, or reductions in tax rates. Mitigation – Limit total variable rate exposure per the defined limits, match the variable rate liabilities with short term assets, and/or purchase appropriate derivative products to hedge against the risk (see also Section 6.B below).

b) Liquidity/Remarketing Risk – The risk that holders of variable rate bonds exercise their "put" option, tender their bonds, and the bonds cannot be remarketed requiring the bond liquidity facility provider to repurchase the bonds. This will result in the City paying a higher rate of interest to the facility provider and the potential rapid amortization of the repurchased bonds. Mitigation - Limit total direct variable-rate exposure. Seek liquidity facilities which allow for longer (5-10 years) amortization of any draws on the facility. Endeavor to secure credit support facilities that result in bond ratings of the highest short-term ratings and long-term ratings not less than AA. If the City's bonds are downgraded below these levels (or such other rating levels as provided in the applicable financing documents) as a result of the facility provider's ratings, a replacement provider shall be sought.

c) Liquidity/Rollover Risk – The risk that arises due to the shorter term of most liquidity provider agreements (1-5 years) relative to the longer-term amortization schedule of the City's variable-rate bonds. Liquidity and rollover risk includes the following risks: (1) the City may incur higher renewal fees when renewal agreements are negotiated, and (2) the liquidity bank market may constrict such that it is difficult to secure third party liquidity at any interest rate. Mitigation – Negotiate longer terms on provider contracts to minimize the number of rollovers.

B. Derivatives

The use of certain derivative products to hedge variable rate debt, such as interest rate swaps, may be considered to the extent the City has such debt outstanding or under consideration. The City will exercise extreme caution in the use of derivative instruments for hedging purposes, and will consider their utilization only when sufficient understanding of the products and sufficient expertise for their appropriate use has been developed. A comprehensive derivative policy will be adopted by the City prior to any utilization of such instruments.

7. Refunding Guidelines

The Finance Director shall monitor at least annually all outstanding City debt obligations for potential refinancing opportunities. The City will consider refinancing of outstanding debt to achieve annual savings or to refinance a bullet

payment or spike in debt service. Except for instances in which a bullet payment or spike in debt service is being refinanced, absent a compelling reason or financial benefit to the City, any refinancing should not result in an increase to the weighted average life of the refinanced debt.

Except for instances in which a bullet payment or spike in debt service is being refinanced, the City will generally seek to achieve debt service savings which, on a net present value basis, are at least 5% of the debt being refinanced. The net present value assessment shall factor in all costs, including issuance, escrow, and foregone interest earnings of any contributed funds on hand. Any potential refinancing shall additionally consider whether an alternative refinancing opportunity with higher savings is reasonably expected in the future. Refundings which produce a net present value savings of less than 5% will be considered on a case-by-case basis. Notwithstanding the foregoing, a refunding of Successor Agency bonds shall be determined based on the requirements of Health and Safety Code Section 34177.5.

8. Market Communication, Administration, and Reporting

A. Rating Agency Relations and Annual or Ongoing Surveillance

The Finance Director shall be responsible for maintaining the City's relationships with S&P Global Ratings, Fitch Ratings and Moody's Investor's Service. The City is committed to maintaining its existing rating levels. In addition to general communication, the Finance Director shall:

1) Ensure the rating agencies are provided updated financial statements of the City as they become publically available.

2) Communicate with credit analysts at each agency at least once each year, or as may be requested by the agencies.

3) Prior to each proposed new debt issuance, schedule meetings or conference calls with agency analysts and provide a thorough update on the City's financial position, including the impacts of the proposed debt issuance.

B. Council Communication

The Finance Director should report feedback from rating agencies, when and if available, regarding the City's financial strengths and weaknesses and areas of concern relating to weaknesses as they pertain to maintaining the City's existing credit ratings.

C. Continuing Disclosure Compliance

The City shall remain in compliance with Rule 15c2-12, promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, by filing (to the extent required by the applicable continuing disclosure undertaking) its annual financial statements and other financial and

operating data for the benefit of its bondholders within 270 days of the close of the fiscal year, or by such other annual deadline required in any continuing disclosure agreement or certificate for any debt issue. The City shall maintain a log or file evidencing that all continuing disclosure filings have been made promptly.

D. Debt Issue Record-Keeping

A copy of all debt-related records shall be retained at the City's offices. At minimum, these records shall include all official statements, bond legal documents/transcripts, resolutions, trustee statements, leases, and title reports for each City financing (to the extent available).

Such records shall be retained while any bonds of an issue are outstanding and during the three-year period following the final maturity or redemption of the bond issue or, if later, while any bonds that refund bonds of that original issue are outstanding and for the three year period following the final maturity or redemption date of the latest refunding bond issue.

E. Arbitrage Rebate

The use of bond proceeds and their investments must be monitored to ensure compliance with all arbitrage rebate requirements of the Internal Revenue Code and related Internal Revenue Service regulations, in keeping with the covenants of the City in the tax certificate for any federally tax-exempt financing. The Finance Director shall ensure that all bond proceeds and investments are tracked in a manner which facilitates accurate calculation; and, if a rebate payment is due, such payment is made in a timely manner.

9. Credit Ratings

The City will consider published ratings agency guidelines regarding best financial practices and guidelines for structuring its capital funding and debt strategies to maintain the highest possible credit ratings consistent with its current operating and capital needs.

Whenever the City of Moorpark receives a credit rating, the City will strive to maintain 'investment grade' standings in the municipal market (BBB-/Baa3 and higher). Below is the credit rating scale of the three (3) major rating agencies:

| Standard & Poor's Corporation | Fitch Investors Service. Inc. | Moody's Investor's Service, Inc. | Definition |
|---|---|---|---|
| AAA | AAA | Aaa | Highest grade credit |
| AA+<br>AA<br>AA- | AA+<br>AA<br>AA- | Aa1<br>Aa2<br>Aa3 | Very high grade credit |

| | | | |
|---|---|---|---|
| A+<br>A<br>A- | A+<br>A<br>A- | A1<br>A2<br>A3 | High grade credit |
| BBB+<br>BBB<br>BBB- | BBB+<br>BBB<br>BBB- | Baa1<br>Baa2<br>Baa3 | Good grade credit |
| BB+<br>BB<br>BB- | BB+<br>BB<br>BB- | Ba1<br>Ba2<br>Ba3 | Non-investment grade<br>Speculative credit |
| B+<br>B<br>B- | B+<br>B<br>B- | B1<br>B2<br>B3 | Very speculative credit |
| CCC+<br>CCC<br>CCC-<br>CC<br>C | CCC+<br>CCC<br>CCC-<br>CC<br>C | Caa1<br>Caa2<br>Caa3<br>Ca | Substantial risk<br>In or near default with<br>possibility of recovery |
| SD<br>D | DDD<br>DD<br>D | C | Default<br>Minimal chance of recovery |

10. SB 1029 Compliance

Senate Bill 1029, signed by Governor Brown on September 12, 2016 and enacted as Chapter 307, Statutes of 2016, requires issuers to adopt debt policies addressing each of the five items below:

A. The purposes for which the debt proceeds may be used.

Section 3.B (Acceptable Uses of Debt and Proceeds of Debt) and Section 3.C. (Prohibited Use of Debt and Proceeds of Debt) address the purposes for which debt proceeds may be used.

B. The types of debt that may be issued.

Section 4 (Types of Financing Instruments; Affordable and Planning Policies), Section 5 (Structure of Debt) and Section 6 (Use of Alternative Debt Instruments) provide information regarding the types of debt that may be issued.

C. The relationship of the debt to, and integration with, the issuer's capital improvement program or budget, if applicable.

Section 3.A (Acceptable Conditions for the Use of Debt) provides information regarding the relationship between the City's debt and Capital Improvement Program.

D. Policy goals related to the issuer's planning goals and objectives.

As described in Section 2 (Background), Section 4 (Types of Financing Instruments; Affordable and Planning Policies), and other sections, this Policy has been adopted to assist with the City's goal of maintaining fiscal sustainability and financial prudence.

E. The internal control procedures that the issuer has implemented, or will implement, to ensure that the proceeds of the proposed debt issuance will be directed to the intended use.

Section 3.D (Internal Control Procedures Concerning Use of Proceeds of Debt) provides information regarding the City's internal control procedures designed to ensure that the proceeds of its debt issues are spent as intended.

**SECTION 6. POLICIES APPLICABLE TO PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT**

**Policy 6.1: Flag Etiquette**

1. The Flag of the United States of America and the Flag of the State of California will be displayed at each municipal facility which has an appropriate flagpole.

2. The National and State Flags are to be displayed daily from the start of the business day through the close of the business day during the normal work week. Flags may be flown 24 hours per day if appropriately lighted.

3. Flag etiquette allows the flag to be displayed during inclement weather provided it is made of all-weather material (such as the flags the City uses). If it rains after raising of the flag, the flag will remain on the pole. If it is raining prior to raising the flag, the flag will not be raised; however, it may be raised later, weather permitting, and remain until close of the business day.

4. Flags will be flown at half-staff as follows:

   A. When ordered by the President or the Governor of the State in the event of the death of a present or former official as follows:

| | |
|---|---|
| President, former or presiding | 30 days from the day of death |
| Vice President, the Chief Justice or Retired Chief Justice of the United States or the Speaker of the House of Representatives | 10 days from the day of death |
| Associate Justice of the Supreme Court; a Secretary of an executive or military department; a former Vice President; or Governor of a State, | Day of death to day of interment |

ACCOUNT - Financial reporting unit for budget, management, or accounting purposes.

ACCOUNTS PAYABLE - Amounts owed to others for goods and services rendered.

ACCOUNTS RECEIVABLE – Provision of good or services from the City to general customers not yet paid and due from customers.

ACCRUAL BASIS - Method of accounting under which revenues and expenditures are recorded when they occur, regardless of the timing of related cash flows; expenditures are recorded at the time liabilities are incurred and revenues are recorded when earned.

AD VALOREM – Tax based on the value of real estate.

ALLOCATION - Component of an appropriation earmarking expenditures for a specific purpose and/or level of organization.

AMORTIZATION - Payment of a debt at regular intervals over a specific period of time.

APPROPRIATION - Specific amount of money authorized by the City Council for the expenditure of a designated amount of public funds for a specific purpose.

APPROPRIATIONS LIMIT - Article XIIIB, of the California Constitution, was amended by Proposition 4, “The Gann Initiative,” in 1979. This Article limits growth in government spending to changes in population and inflation, by multiplying the limit for the prior year, by the percentage change in the cost of living (or per capita personal income, whichever is lower); then multiplying the figure resulting from the first step, by the percentage change in population. The base year limit (FY 1978-79) amount consists of all tax proceeds appropriated in that year. The Appropriations Limit calculation worksheet can be found in the Appendix of the budget.

ARPA - American Rescue Plan Act (ARPA-CLFR).

ASSET - Resources owned or held by a government with a monetary value.

ASSESSED VALUATION - Value assigned to real property (land and buildings) and tangible personal property (moveable property) by the County Assessor’s Office for use as a basis in levying property taxes.

AUDIT - Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to determine if the City’s Financial Statements present fairly the City’s financial position and results of operations in conformity with generally accepted accounting principles.

BALANCED BUDGET - Budget in which planned expenditures do not exceed planned funds available.

BEGINNING FUND BALANCE - Fund balance available in a fund from the end of the prior year, for use in the following year.

BOND – Debt instrument issued for a period of more than one year with the purpose of raising capital by borrowing, with a promise to repay the principal along with interest on a specified maturity date.

BONDED INDEBTEDNESS - Outstanding debt issues of bonds repaid by ad valorem or other revenue.

BUDGET - Financial plan that identifies revenues, types and levels of services to be provided, and the amount of funds which can be spent.

BUDGET CALENDAR - Schedule of key dates which a government follows in the preparation and adoption of the budget.

BUDGET DEFICIT - Amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

BUDGET MESSAGE - General outline of the budget including comments regarding the City's financial status at the time of the message, and recommendations regarding the financial policies for the coming period.

BUDGET OBJECTIVE - Specific, measurable and observable result of an organization's activity which advances the organization toward its goal, to be accomplished within the fiscal year.

BUDGET POLICIES - General and specific guidelines adopted by the Council that govern budget preparation and administration.

CAPITAL IMPROVEMENT PROGRAM (CIP) - Multi-year financial plan to provide for the maintenance or replacement of infrastructure, existing public facilities and for the construction or acquisition of new ones.

CAPITAL OUTLAY - Equipment (fixed assets) with a useful life of more than one year, such as computer terminals, and office furniture, which are part of the operating budget.

CONTINGENCY - Budgeted reserve set aside for unanticipated expenditures. Council authorization is required to transfer the necessary amount to the appropriate expenditure account.

DEBT SERVICE - Annual principal and interest payments owed on borrowed money.

DEPARTMENT - Highest organizational unit which is responsible for managing

divisions within a functional area.

DIVISION – Organizational unit that provides a specific service within a department.

ENCUMBRANCES – Funds that have been placed aside form a finalized requisition. When a requisition is processed for purchase of supplies, services and/or construction, funds are reserved for that particular transaction.

ENTERPRISE FUNDS - Funds established to account for the total costs of those governmental facilities and services that are operated in a manner similar to private enterprise. These programs are entirely, or predominately, self-supporting.

EXPENDITURE - Decrease in net financial resources that represent the actual payment for goods and services or the accrual thereof.

EXPENSE - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

FIDUCIARY FUNDS - Trust and Agency Funds.

FISCAL YEAR - Beginning and ending period for recording City financial transactions, specifically July 1 to June 30.

FIXED ASSETS - Assets of long-term character which are intended to be held or used for more than one fiscal year including land, buildings, machinery and furniture.

FULL-TIME EQUIVALENT (FTE) - Number of positions calculated on the basis that one FTE equates to a 40-hour work week for twelve months. For example, two part-time positions working 20 hours for twelve months also equals one FTE.

FUND - Accounting entity that records all financial transactions for specific activities or government functions. The four generic fund types used by the City are: General Fund, Special Revenue, Capital Projects, and Internal Service.

FUND BALANCE - Difference between the assets and liabilities for a particular fund.

GENERAL FUND - Primary operating fund of a City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund.

GENERAL OBLIGATION BONDS - Bonds where the City pledges its full faith and credit to the repayment of the bonds, and are secured by the General Fund of the City.

GRANT FUNDS - Monies received from another government entity such as the State or Federal Government, usually restricted to a specific purpose.

GOAL - Long-term, attainable target for an organization - its vision for the future.

GOVERNMENTAL FUNDS - General, Special Revenue, Debt Service, and Capital Projects funds.

INFRASTRUCTURE - Substructure or underlying foundation on which the continuance or growth of a community depend; such as streets, roads, transportation systems, etc.

INTERNAL SERVICE FUNDS – Funds used to account for the financing of goods or services provided by one or more departments to other operating departments of the City on a cost reimbursement basis (i.e., Reproduction Services, Fleet, Facilities, and Information Technology).

LINE-ITEM BUDGET - Budget that lists detailed expenditure categories (salary, materials, telephone service, travel, etc.) separately, along with the amount budgeted for each specified category.

MODIFIED ACCRUAL - Basis of accounting used by the City, whereby revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available) and expenditures are recorded when the related fund liability is incurred.

MOU – Memorandum of Understanding.

MUNICIPAL CODE - Collection of City Council approved ordinances currently in effect. The Municipal Code defines City policy in various categories (i.e. building regulations, planning and zoning regulations, sanitation and health standards, and traffic regulations).

OPERATING BUDGET - Portion of the budget that pertains to daily operations providing basic governmental services.

OPERATING COSTS - Supplies and other materials used in the normal operation of City departments including books, maintenance materials and contractual services.

ORDINANCE - Formal legislative enactment by the City Council. An ordinance has the full force and effect of law within the City boundaries, unless it is in conflict with any

higher form of law, such as a State statute or constitutional provision. An ordinance has a higher legal standing than a resolution.

PERSONNEL COSTS - Salaries and benefits paid to City employees including insurance and retirement.

PROPOSITION 4/GANN INITIATIVE LIMIT - The City is required, under Article XIII.B of the State Constitution to limit appropriations from the proceeds of taxes. The annual appropriation limit is based on data received from the State, including various growth

measures such as population, CPI, and non-residential construction changes.

RESERVE - Used to indicate a portion of fund balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

RESOLUTION - Order of a legislative body requiring less formality than an ordinance.

RESOURCES - Amounts available for appropriation including estimated revenues, beginning fund balances and beginning appropriated reserves.

REVENUE - Income received through such sources as taxes, fines, fees, grants or service charges which can be used to finance operations or capital assets.

RISK MANAGEMENT - Organized attempt to protect an organization's assets against accidental loss in the most cost-effective manner.

SPECIAL REVENUE FUNDS - Funds used to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

SUBVENTION - Revenues collected by the State and allocated to the City on a formula basis including motor vehicle in-lieu and gasoline taxes.

SUCCESSOR AGENCY – newly created agency to replace the Redevelopment Agency.

SUPPLIES & SERVICES - This budget category accounts for all non-personnel and non-capital expenses. Such expenditures include building maintenance, contract services, equipment maintenance, office supplies, and utility costs.

TRANSFERS - All inter-fund transactions except loans or advances, quasi-external transactions and reimbursements.

TRUST & AGENCY FUNDS - Classification of funds which temporarily hold cash for other agencies or legal entities.

UNREALIZED INVESTMENT LOSS – Represents the difference between cost and market values on certain investments. The City considers this a temporary decline in value and plans to hold all investment securities to maturity or until market value exceeds cost, and does not anticipate any loss on investments. To comply with reformed investment guidelines as promulgated by the State of California, the City is obligated to record this potential loss.

**CITY OF MOORPARK**
**BUDGET ACRONYMS & ABBREVIATIONS**

| Acronym | Definition |
|---|---|
| AAC | Active Adult Center |
| AB | State Assembly Bill |
| ACA | American Camping Association |
| ACCT | Account |
| ACFR | Accnual Complehensive Financial Report |
| ACM | Assistant City Manager |
| ACTM | Assistant to City Manager |
| AD | Assessment District |
| ADA | Americans with Disabilities Act |
| AED | Automated External Defibrillator |
| AICP | American Institute of Certified Planners |
| ALLOC | Allocation |
| AOC | Area of Contribution |
| APA | American Planning Association |
| APCD | Air Pollution Control District (Ventura County) |
| APN | Assessor's Parcel Number |
| APTA | American Public Transportation Association |
| APWA | American Public Works Association |
| ARCH | Architect |
| ARPA | American Rescue Plan Act |
| ASA | American Society on Aging |
| ASST | Assistance or Assistant |
| ATV | All-Terrain Vehicle |
| AVCP | Arroyo Vista Community Park |
| AVRC | Arroyo Vista Recreation Center |
| B&S | Building and Safety |
| BLDG | Building |
| BLIT | Budget Line Item Transfer |
| BMP | Best Management Practices |
| BMX | Bicycle Motorcross |
| BNY | Bank of New York |
| BTA | Bicycle Transportation Account |
| CA | California |
| CACEO | California Association of Code Enforcement Officers |
| CAL-ACT | California Association for Coordinated Transportation |
| CALBO | California Building Officials |
| CALPERS | See PERS |
| CAPIO | California Association of Public Information Officials |
| CAPT | Captain (Ventura County Sheriff) |
| CARES | Coronavirus Aid, Relief, an Economic Security Act |
| CASSC | California Association of Senior Service Centers |
| CC | City Council |
| CCAC | City Clerk's Association of California |
| CCRL | California Community Redevelopment Law |
| CCT | Code Compliance Technician |
| CDBG | Community Development Block Grant |
| CDD | Community Development Department or Community Development Director |
| CDPD | Computer Digital Packet Display |
| CE/PWD | City Engineer/Public Works Director |

**CITY OF MOORPARK**
**BUDGET ACRONYMS & ABBREVIATIONS**

| Acronym | Definition |
|---|---|
| CERT | Community Emergency Response Team |
| CEQA | California Environmental Quality Act |
| CFD | Community Facilities District |
| CH | City Hall or City Housing |
| CHP | California Highway Patrol |
| CIP | Capital Improvement Project |
| CIPMA-HR | Channel Islands Public Management Association-Human Resources |
| CIWMP | County Integrated Waste Management Plan |
| CJPIA | California Joint Powers Insurance Authority |
| CM | City Manager |
| CMGR | |
| CMAQ | Congestion Mitigation and Air Quality Improvement Program |
| CMO | City Manager's Office |
| CMTA | California Municipal Treasurer's Association |
| CNG | Compressed Natural Gas |
| CNTY | County (of Ventura) |
| COLA | Cost of Living Adjustment |
| COPs | Certificate of Participation |
| CPA | Certified Public Accountant |
| CPI | Consumer Price Index |
| CPR | Cardiopulmonary Resuscitation |
| CPRS | California Parks and Recreation Society |
| CRRA | California Resource Recovery Association |
| CSMFO | California Society of Municipal Finance Officers |
| CSUCI | California State University at Channel Islands |
| CT | Court |
| CTR | Center (Community) |
| DAR | Dial-A-Ride |
| DOF | Department of Finance (State of California) |
| DSL | Digital Subscriber Line |
| DUI | Driving Under the Influence |
| EDC-VC | Economic Development Commission - Ventura County |
| ENG | Engineer/Engineering |
| EOC | Emergency Operations Center |
| EOP | Emergency Operations Plan |
| EQUIP | Equipment |
| ERAF | Educational Revenue Augmentation Fund |
| ERF | Equipment Replacement Fund |
| FD | Finance Director or Finance Department |
| FEMA | Federal Emergency Management Agency |
| FT | Full Time or Facilities Technician |
| FTA | Federal Transit Administration |
| FTHB | First Time Home Buyer |
| FTE | Full Time Equivalent |
| FY/E | Fiscal Year/End |
| GAAP | Generally Accepted Accounting Principles |
| GANN | Proposition 4, Paul Gann Initiative which created Article XIIIB |
| GASB | Government Accounting Standards Board |
| GC | Government Code (State of California) |

**CITY OF MOORPARK**
**BUDGET ACRONYMS & ABBREVIATIONS**

| Acronym | Definition |
|---|---|
| GF | General Fund |
| GFOA | Government Finance Officers Association |
| GIS | Geographic Information System |
| GPA | General Plan Amendment |
| GPS | Global Positioning System |
| HDL | Hinderliter de Llamas and Associates |
| HLTH | Health |
| HOA | Homeowners Association |
| HR | Human Resources |
| HSAC | High Street Arts Center |
| HSIP | Highway Safety Improvement Program |
| HUT | Highway Users Tax |
| HVAC | Heating, Ventilation and Air Conditioning |
| HWY | Highway |
| ICC | International Code Council |
| ICSC | International Council of Shopping Centers |
| IIMC | International Institute of Municipal Clerks |
| INC | Incorporated |
| IPMA | International Public Management Association |
| ISA | International Society of Arboriculture or Information Systems Analyst |
| ISM | Information Systems Manager |
| ISTEA | Interstate Transportation Efficiency Act |
| JPA | Joint Power Authority |
| LA | Los Angeles (Avenue) |
| LAFCO | Local Agency Formation Commission |
| LAIF | Local Agency Investment Fund |
| LAN | Local Area Network |
| LCC | League of California Cities |
| LED | Light-Emitting Diode |
| LLC | Limited Liability Corporation |
| LLMAD | Landscaping and Lighting Maintenance Assessment Districts |
| LMD | Landscape Maintenance Districts |
| LRPMP | Long Range Property Management Plan |
| LS&S | Library Systems and Services, LLC |
| MAD | Mosquito Abatement District |
| MAINT | Maintenance |
| MCC | Mortgage Credit Certificate |
| MDT | Mobile Data Terminals |
| MGT | Management |
| MH | Meridian Hills |
| MISAC | Municipal Information Systems Association of California |
| MISC | Miscellaneous |
| MMASC | Municipal Management Association of Southern California |
| MOU | Memorandum of Understanding |
| MPSF | Moorpark Public Services Facility |
| MPTV | Moorpark Television Channel 10 |
| MRA | Moorpark Redevelopment Agency |
| MTN | Maintenance |
| MU | Multi-use |

**CITY OF MOORPARK**
**BUDGET ACRONYMS & ABBREVIATIONS**

| Acronym | Definition |
|---|---|
| MUSD | Moorpark Unified School District |
| MUTCD | Manual on Uniform Traffic Control Devices |
| MVCAC | Mosquito and Vector Control Association of California |
| MWPRCA | Moorpark Watershed, Parks, Recreation and Conservation Authority |
| NACA | National Animal Control Association Academy |
| NCOA | National Council on Aging |
| NE | North East |
| NIMS | National Incident Management System |
| NOC | Notice of Completion |
| NPDES | National Pollutant Discharge Elimination System |
| NRPA | National Recreation and Park Association |
| OCLC | Online Computer Library Center |
| OH | Overhead Expenses |
| OMB | Office of Management and Budget (Federal) |
| OPEB | Other Post Employment Benefits |
| OSCAR | Open Space, Conservation and Recreation |
| OSHA | Occupational Safety and Health Administration |
| PARMA | Public Agency Risk Managers Association |
| PC | Planned Community or Personal Computer |
| PCA | Pest Control Application |
| PEG | Public Educational Governmental |
| PERS | Public Employee Retirement System (California) |
| PIO | Public Information Officer |
| PLM | Parks & Landscape Manager |
| PRCS | Parks, Recreation and Community Services |
| PROP | Proposition |
| PSC | Police Services Center (City of Moorpark) |
| PT | Part-Time |
| PTMISEA | Public Transportation Modernization, Improvement and Service Enhancement Account (Proposition 1B) |
| PSR | Project Study Reports |
| PW | Public Works |
| RCHSC | Ruben Castro Human Services Center |
| RDA | Redevelopment Agency (former) |
| RDA-SA | Redevelopment Agency-Successor Agency; see SARA |
| RDA-SARA | Redevelopment Agency-Successor Agency; see SARA |
| REIMB | Reimburse; Reimbursement |
| REQD | Required |
| ROPS | Recognized Obligation Payment Schedule |
| ROW | Right-of-Way |
| RPTTF | Redevelopment Property Tax Trust Fund |
| SARA | Successor Agency of the former Redevelopment Agency of the City of Moorpark |
| SAN | Storage Area Network |
| SB | Senate Bill |
| SBA | Special Benefit Assessment |
| SCAG | Southern California Association of Governments |
| SCAN-NATOA | State of CA & NV Chapter of National Association of Telecommunications Advisors |
| SCE | Southern California Edison |
| SCESA | Southern California Emergency Services Association |

**CITY OF MOORPARK**
**BUDGET ACRONYMS & ABBREVIATIONS**

| Acronym | Definition |
|---|---|
| SCLC | Southern California Library Cooperative |
| SCMAF | Southern California Municipal Athletic Federation |
| SED | Special Enforcement Detail |
| SEMS | Standardized Emergency Management System |
| SHA | Successor Housing Agency |
| SLESF | Supplemental Law Enforcement Services Fund (State) |
| SMMC | Santa Monica Mountains Conservancy |
| SO. CAL | Southern California |
| SR | State Route |
| ST/LT | Short-Term/Long-Term |
| STP | Surface Transportation Program (SAFETEA_LU) |
| SUPT | Superintendent |
| SVC | Service |
| TAB | Tax Allocation Bonds |
| TARB | Tax Allocation Refunding Bonds |
| TBD | To be determined |
| TDA | Transportation Development Act |
| TEA | See ISTEA |
| TMDL | Total Maximum Daily Load |
| TOT | Transient Occupancy Tax |
| TR | Tierra Rejada (Road) |
| TSM | Traffic Safety Management |
| TV | Television |
| TX | Tax |
| UFI | Urban Futures Inc. |
| UNSEC | Unsecured (Property Tax) |
| VC | Ventura (County of ) |
| VCAS | Ventura County Animal Services |
| VCR | Video Control Room (Community Center-Citrus) |
| VCTC | Ventura County Transportation Commission |
| VCWPD | Ventura County Watershed Protection District |
| VIP | Volunteer in Policing |
| VISTA | Ventura Intercity Service Transit Authority |
| VLF | Vehicle License Fee |
| VTA | See CNTY |
| YR | Year |
| YTD | Year-to-Date |



# City of Moorpark

## FINANCE DEPARTMENT