

City of Moorpark, Recreation Division

**CAMP MOORPARK**

**ANNUAL ENROLLMENT FORM 2021-2022**

Up to three children from the SAME HOUSEHOLD may register on this form. FORM MUST BE FULLY COMPLETED.

**SECTION 1: CAMPER INFORMATION**

CAMPER Last & First Name:	
CAMPER Last & First Name:	
CAMPER Last & First Name:	

Camper(s) Home Address	City	Zip
Email Address	Primary Phone	Secondary Phone
	( )	( )

Physician Name	Physician's Phone	Health Care Provider	Policy Number

**SECTION 2: PARENT / GUARDIAN INFORMATION**

Parent/Guardian #1 Name	Date of Birth	Relationship to Child(ren)
Email Address	Cell Phone Number	Work Phone Number
	( )	( )
Resides with Child	<input type="radio"/> Yes <input type="radio"/> No	If No, Home Address:

Parent/Guardian #2 Name	Date of Birth	Relationship to Child(ren)
Email Address	Cell Phone Number	Work Phone Number
	( )	( )
Resides with Child	<input type="radio"/> Yes <input type="radio"/> No	If No, Home Address:

**SECTION 3: EMERGENCY CONTACT / PICK UP INFORMATION**

**EMERGENCY CONTACTS AND RELEASE PERSONS:**

In addition to parent/guardian(s) listed above, identify those who have your permission to pick up your child(ren) or should be contacted if you are unreachable during an emergency. *It is mandatory to list at least (1) person. Parent/guardian(s) and emergency contacts must present photo ID at pick-up.*

Full Name	Relationship to Child	Cell Phone Number	Home/Work Number
		( )	( )
		( )	( )
		( )	( )
		( )	( )

# ANNUAL ENROLLMENT FORM 2021-2022

## SECTION 4: CAMPER INFORMATION

<b>CAMPER #1 NAME</b>		<b>Date of Birth</b>	<b>Gender</b>	<b>Shirt Size</b>
<b>Nickname (if any)</b>		<b>School attending</b>		<b>Grade (21/22)</b>
<b>Taking Medication?</b>	<input type="radio"/> No <input type="radio"/> Yes	<b>If Yes, describe:</b>		
<b>Physical Restrictions?</b>	<input type="radio"/> No <input type="radio"/> Yes	<b>If Yes, describe:</b>		
<b>Accommodation Needed?</b>	<input type="radio"/> No <input type="radio"/> Yes	<b>If Yes, complete and attach Accommodation Form</b>		
<b>Allergies?</b>	<input type="radio"/> No <input type="radio"/> Yes	<input type="radio"/> Seasonal <input type="radio"/> Bee Sting <input type="radio"/> Food (list) _____ <input type="radio"/> Medication (list) _____ <input type="radio"/> Other _____		
<b>If Yes, Mark All Allergies:</b>				
<b>Immunizations Current?</b>	<input type="radio"/> Yes <input type="radio"/> No	<b>If no, physician letter for medical exception required</b>		

<b>CAMPER #2 NAME</b>		<b>Date of Birth</b>	<b>Gender</b>	<b>Shirt Size</b>
<b>Nickname (if any)</b>		<b>School attending</b>		<b>Grade (21/22)</b>
<b>Taking Medication?</b>	<input type="radio"/> No <input type="radio"/> Yes	<b>If Yes, describe:</b>		
<b>Physical Restrictions?</b>	<input type="radio"/> No <input type="radio"/> Yes	<b>If Yes, describe:</b>		
<b>Accommodation Needed?</b>	<input type="radio"/> No <input type="radio"/> Yes	<b>If Yes, complete and attach Accommodation Form</b>		
<b>Allergies?</b>	<input type="radio"/> No <input type="radio"/> Yes	<input type="radio"/> Seasonal <input type="radio"/> Bee Sting <input type="radio"/> Food (list) _____ <input type="radio"/> Medication (list) _____ <input type="radio"/> Other _____		
<b>If Yes, Mark All Allergies:</b>				
<b>Immunizations Current?</b>	<input type="radio"/> Yes <input type="radio"/> No	<b>If no, physician letter for medical exception required</b>		

<b>CAMPER #3 NAME</b>		<b>Date of Birth</b>	<b>Gender</b>	<b>Shirt Size</b>
<b>Nickname (if any)</b>		<b>School attending</b>		<b>Grade (21/22)</b>
<b>Taking Medication?</b>	<input type="radio"/> No <input type="radio"/> Yes	<b>If Yes, describe:</b>		
<b>Physical Restrictions?</b>	<input type="radio"/> No <input type="radio"/> Yes	<b>If Yes, describe:</b>		
<b>Accommodation Needed?</b>	<input type="radio"/> No <input type="radio"/> Yes	<b>If Yes, complete and attach Accommodation Form</b>		
<b>Allergies?</b>	<input type="radio"/> No <input type="radio"/> Yes	<input type="radio"/> Seasonal <input type="radio"/> Bee Sting <input type="radio"/> Food (list) _____ <input type="radio"/> Medication (list) _____ <input type="radio"/> Other _____		
<b>If Yes, Mark All Allergies:</b>				
<b>Immunizations Current?</b>	<input type="radio"/> Yes <input type="radio"/> No	<b>If no, physician letter for medical exception required</b>		

## SECTION 5: ENROLLMENT AGREEMENT AND RELEASE FORM

**Signature on release form required to complete enrollment. Form may not be altered.**

**RELEASE FORM:** Please read the following information carefully. Your signature below indicates that you have read this agreement and release and fully understand and agree to abide by the terms of Camp Moorpark. This form must be signed in order to enroll in and attend Camp Moorpark.

**TRIP AND ACTIVITY APPROVAL:** As of May 2021, field trips are not planned for Camp Moorpark in summer 2021, in light of the changing COVID-19 restrictions. In the event field trips are held, I, the undersigned, hereby grant permission for my child(ren) to attend camp field trips for which they are enrolled. Trips include transportation to and from trip sites. I grant permission for my child(ren) to participate in Camp activities including but not limited to sports, crafts, games, field days, and special events.

**MOVIE APPROVAL:** I grant permission for my child(ren) to view movies with MPAA ratings of G or PG in Camp Moorpark.

**BEHAVIOR CODE AND CAMP RULES:** Good behavior is expected at all times. Harmful or disruptive behavior will result in appropriate disciplinary action, up to and including expulsion from camp. Unacceptable behavior and/or abusive language by parent(s) or guardian(s) may also result in a child being expelled. No refunds will be issued for single day suspensions. Refunds or credits will be issued according to the City's cancellation and withdrawal policy and camp registration policies as stated in the camp packet for multiple day suspensions or expulsion from camp. Campers are expected to abide by camp rules at all times. I agree to abide by the terms of the behavior code and camp rules.

**RESTRICTIONS ON ELECTRONIC DEVICES:** Electronic devices, including cell phones, video games, MP3 players/iPods, and tablets/iPads/digital readers are not permitted at camp. The City of Moorpark is not responsible for lost, damaged, or stolen items.

**REGISTRATION POLICY AND FEES:** I agree to abide by the terms and conditions outlined in the Registration Policy. I understand that Recreation Division office staff must receive registrations a minimum of five business days in advance in order to qualify for the discount camp rate. All camp registrations are subject to availability. I understand that registrations received with less than five business days notice will be accepted at a higher rate and are subject to availability. I understand that no child can attend camp without paying the required fees. I understand there is, and agree to pay, the required processing fee for any returned checks.

**REFUND, CREDIT, TRANSFER, AND ABSENCE POLICY:** I agree to abide by the terms and conditions outlined in the camp packet for transfers, refunds, credits, and sick days. I agree to have deducted from any transfer, credit, or refund the processing and administrative fees as described in the camp packet. I understand that no credit, refund, or transfer will be given without a minimum of one business day notice. I further understand that credits, refunds, or transfers are not given for absences other than sick days as described in the camp packet. I understand that the annual enrollment fee is nonrefundable.

**FIELD TRIP AND ACTIVITY CANCELLATION POLICY:** As of May 2021, field trips are not planned for Camp Moorpark in summer 2021, in light of the changing COVID-19 restrictions. In the event field trips are held, camp trips must meet a minimum number of participants and the City reserves the right to change, combine, or cancel trips and activities as necessary. The City will strive to provide at least one business day notice of a trip or activity change or cancellation.

**SIGN IN/SIGN OUT POLICY:** Extended care hours begin at 7:00 a.m. (8:00 a.m. during the school year) and conclude at 6:00 p.m. Children may be dropped off no earlier and picked up no later than these times. I agree to have my child(ren) signed in and out each day according to the Sign In and Sign Out Policy. I understand that there is, and agree to pay, a \$5 fee for every 5 minutes, or part thereof, that my child(ren) attends camp beyond the end of extended care. Child(ren) not picked up by 6:30 p.m. will be released to the custody of the Moorpark Police Department. I agree to abide by the Camp Hours and Extended Care Policy.

**PHOTOGRAPHY AND VIDEO RELEASE:** I hereby grant the City of Moorpark, at its discretion and free of charge, permission to use videos, still photography, likenesses, images, media, and/or voice recordings of my child(ren) or myself participating in City sponsored recreation programs for the purpose of publicizing or promoting said programs. The full name(s) of my child(ren) or myself will not be used in conjunction herewith without my written permission.

**INFORMED CONSENT AND RELEASE:** I, the undersigned, and my child(ren), are voluntarily participating in Camp Moorpark. I understand that such participation does not establish or imply an employer-employee or an agency relationship with the City of Moorpark. I agree and acknowledge that some activities may be of a hazardous nature and/or include physical and/or strenuous exercise or activity and understanding this, I state that I have no knowledge of any condition that would prohibit me or my child(ren) from safely participating. In consideration of the request and permission to participate in the above referenced program, I hereby assume full responsibility for all risk of injury or loss which may result from my or my child(ren)'s participation in this activity and hereby AGREE TO DEFEND, INDEMNIFY, HOLD HARMLESS, RELEASE AND FOREVER DISCHARGE the City of Moorpark, from any and all acts of negligence and all claims and demands whatsoever, which the undersigned, any third person, or any persons acting under their behalf, have or may have against the City of Moorpark, by reason of any accident, communicable diseases, viruses, illnesses, injury to or death of any person or persons, or damage to or loss or destruction of any property arising or resulting directly or indirectly from participation in the referenced activity, and occurring during said participation, or any time subsequent thereto. The terms of this release will serve as a release and assumption of risk for my heirs, executors and administrators and for all of my family members. Please note: The City of Moorpark does not provide any insurance coverage of any kind for participants. The City of Moorpark strongly recommends that appropriate insurance be obtained by each participant.

**PERMISSION FOR MEDICAL TREATMENT & TRANSPORT:** I grant the City of Moorpark and agents thereof, permission to administer basic first aid, apply sunscreen, and in the event that myself or my child(ren) require advanced first aid or medical treatment, to call 911. I further grant permission to transport myself or my child(ren) to a center of advanced care. I grant permission to any and all physicians, surgeons, medical personnel, and emergency medical technicians or paramedics to treat myself or my child(ren) if such treatment is reasonably required.

PARENT SIGNATURE	PRINT NAME	DATE

**PLEASE NOTE: FOR THE 21/22 CAMP YEAR, A SUPPLEMENTAL COVID-19 FORM IS ALSO REQUIRED.**

**DO NOT EMAIL THIS FORM!** Return the completed and signed form, along with check for annual enrollment fee\* to:

Mail:  
 City of Moorpark  
 Attn.: Camp Moorpark  
 799 Moorpark Avenue  
 Moorpark, CA 93021

Drop off:  
 Arroyo Vista Recreation Center  
 4550 Tierra Rejada Road  
 Moorpark, CA 93021

\*If paying by credit card, check here . A staff member will call you for payment.

**STAFF USE ONLY**

Date Received	Reviewed By	Information Verified
		<input type="radio"/> All Areas of Form Complete <input type="radio"/> Form Signed <input type="radio"/> Shirt Received <input type="radio"/> Annual Enrollment Fee Paid             Accommodation Form Attached? <input type="radio"/> No <input type="radio"/> Yes

Arroyo Vista Recreation Center office is open according to the following schedule:  
**May 2021:** Monday-Friday, 8:30 a.m. - 3:00 p.m. by appointment, 3:00 - 6:00 p.m. walk-in  
**Beginning 6/1/21:** Monday-Friday, 8:30 a.m. - 6:00 p.m., no appointments necessary



## City of Moorpark, Recreation Division

# Camp Moorpark

## Summer 2021 Protocols

Effective June 14, 2021 until revised

Dear Parents,

As always, the well-being of our campers is our priority. The Centers for Disease Control, State of California, and Ventura County health officials have provided various guidelines to reduce the spread of COVID-19. In establishing our protocols, we carefully considered many factors, including the need to address the spread of COVID-19, the overall well-being of the campers, and what is realistic and feasible in a camp environment. Based on these guidelines, we have implemented the following protocols for Camp Moorpark for the summer season. Following is a summary of the COVID-19 protocols. These will be in place until new guidance is issued, or the pandemic has come to an end.

- **SICK DAYS:** Credits for sick days *will* be issued for campers who exhibit symptoms of COVID, test positive for COVID, or have been exposed to COVID. Notification of the absence must be received by 9:00 a.m. on the date of absence. For full-week enrollments, credit will be given starting with the 2<sup>nd</sup> day of absence.
- **CHECK IN AND OUT:** Check in and check out will be outside. The check in/out station will be located outside the recreation center building and will have the sign in/out sheets, as well as hand sanitizer and sanitizing wipes. The parent or guardian picking up/dropping off must wear a face covering in accordance with CDPH guidance. At check-in, each child will have their temperature read with a no-touch thermometer, and should clean their hands with sanitizer before being signed in and going into the camp room. Because of these additional protocols, we ask that parents drop-off and pick-up only during extended care hours (drop off between 7:00 and 10:00 a.m. and pick up between 4:00 and 6:00 p.m.).
- **LIMITING EXPOSURE:** To reduce exposure between campers, we are limiting group size, and will assign each group its own camp room or area.
- **ACTIVITY MODIFICATIONS:** We have modified our program to increase outdoor activities, reduce activities that require or encourage physical contact, and arrange our camp rooms to provide distance between campers during indoor activities.
- **HYGIENE:** We will provide time for campers to wash their hands before and after snack and lunch time, if they sneeze or cough into their hands, or if their hands are visibly dirty.
- **FACILITIES AND EQUIPMENT:** Sharing lunches, snacks, or items brought from home will not be allowed. We have enhanced our cleaning and sanitizing regimen. Classrooms, shared equipment, and restrooms will be sanitized each day using our Protexus electrostatic sprayer before the start of camp and during lunch. The classroom and all equipment will also be thoroughly cleaned and sanitized at the end of each day.
- **FACE COVERINGS:** Face coverings are not required while outdoors. While indoors, the use of face coverings will be in compliance with current CDPH guidance for childcare. Staff are required to wear face coverings indoors. Children are ***strongly encouraged*** to wear face coverings indoors. Please remember that adults must wear face coverings when dropping off and picking up children. These face covering requirements will be in place as long as the state guidance on face coverings in is effect.

Because of the COVID-19 situation and additional protocols and changes to our procedures, all parents must complete and sign a COVID-19 Supplemental Form. This form will be revised each season with the most current COVID-19 protocols. If you have any questions about Camp Moorpark, or our new protocols, please call us at (805) 517-6300 or email us at [avrc@moorparkrca.gov](mailto:avrc@moorparkrca.gov).

# **CAMP MOORPARK**

## **COVID-19 Supplemental Form – Summer 2021**

<b>Parent First &amp; Last Name:</b>	
<b>Camper Names:</b>	

**Signature required to complete enrollment. Form may not be altered.**

**COVID-19 SUPPLEMENTAL RELEASE FORM AND AGREEMENT: Please read the following information carefully. Your signature below indicates that you have read this agreement and release and fully understand and agree to abide by these terms.**

I understand that even with enhanced health and safety protocols, my child(ren) may be exposed to COVID-19, influenza, and other communicable diseases in a group environment. I acknowledge the risks of contracting COVID-19 or other communicable diseases, and hereby assume full responsibility for all risk of injury or loss which may result from my or my child(ren)'s participation in Camp Moorpark and hereby AGREE TO DEFEND, INDEMNIFY, HOLD HARMLESS, RELEASE AND FOREVER DISCHARGE the City of Moorpark, from any and all acts of negligence and all claims and demands whatsoever, which the undersigned, any third person, or any persons acting under their behalf, have or may have against the City of Moorpark, by reason of any illness or death of any person or persons, arising or resulting directly or indirectly from participation in Camp Moorpark, and occurring during said participation, or any time subsequent thereto. The terms of this release will serve as a release and assumption of risk for my heirs, executors and administrators and for all of my family members

I understand that adults are required to wear a face covering while signing in and signing out children, and agree to wear a face covering when dropping off and picking up my child(ren). I understand that camp counselors will be required to wear a face covering while indoors but not while outdoors. Campers are strongly encouraged to wear face coverings indoors, however camp staff will not be responsible for assisting child(ren) in putting on, removing, or adjusting the face covering, except as may be required to perform first aid. I understand that some parents may choose not to have their child wear a face covering, and that my child(ren) may be in contact with children who are not wearing face coverings.

I understand that check-in time is between 7:00 and 10:00 a.m. and check out is between 4:00 and 6:00 p.m. I agree that I will check my child(ren) in and out at these designated times, and that if I need to check in or out at alternate times, I must notify the Recreation Center office in advance and receive approval for the alternate time.

I will not bring my child(ren) to camp if he/she is exhibiting symptoms of COVID-19.

I agree to allow Recreation staff to take my child(ren)'s temperature with a no-touch thermometer, and that a child with a temperature reading at or above 100.4 will not be permitted to attend camp.

I agree to immediately inform the City if my child, or anyone in my household, is found to be positive for COVID-19. This notification may be made by calling the Recreation Center office at (805) 517-6300 or emailing [avrc@moorparkca.gov](mailto:avrc@moorparkca.gov).

I understand that COVID-19 protocols may change at any time based on current public health orders, revised or newly issued CDPH guidance, and the tier status or level of COVID-19 in Ventura County.

SIGNATURE	PRINT NAME	DATE

**Please return completed and signed form along with Annual Enrollment Form.**