

City of Moorpark

PARK RENTAL GUIDE



For information on renting a park, contact:
Arroyo Vista Recreation Center
 4550 Tierra Rejada Road, Moorpark, CA 93021
 (805) 517-6300 * avrc@moorparkca.gov

Renting Park Facilities

Park facilities can be reserved for parties, events, and athletic games and practices!

Reservation applications are accepted at the Arroyo Vista Recreation Center. Reservation applications can be submitted up to 9 months in advance for Group 1 and 2 renters, and up to 6 months in advance for Group 3 and 4 renters. Application periods for certain fields will vary. The City reserves the right to deny any reservation application. Park facilities may be reserved between the hours of 8:00 a.m. and sunset (10:00 p.m. for lit facilities). There is a 2 hour minimum rental time for picnic pavilions and 1 hour minimum for all other facilities. Time thereafter may be rounded to the half-hour. *Set up/decorating time and clean-up time must be included in the rental hours.*

When making a reservation, please have the following ready:

- Photo identification and proof of current address
- Visa/Mastercard, check, or cash for payment
- Proof of nonprofit status (organizations)

Rental Fees

Rental fees are charged based upon the facility rented, type of activity, and group classification. Group classifications are summarized below (for details and additional criteria, please see the facility rules resolution.)

Group 1: Moorpark nonprofit organizations for free public events and governmental agencies serving Moorpark residents.

Group 2: City of Moorpark residents and businesses for noncommercial purposes, City of Moorpark 501(C) nonprofit organizations, and Government agencies not in Group 1.

Group 3: Nonresidents within MUSD boundaries, other nonprofit organizations, and Moorpark businesses for commercial purposes.

Group 4: All other renters.

Cancellations

30+ days notice: Fees refunded, less non-refundable fees and a \$15 processing fee. The rental may also be rescheduled or a credit applied less non-refundable fees.

5-29 days notice: Fees refunded less any non-refundable fees, a 50% cancellation fee, and a \$15 processing fee. The rental may also be rescheduled or a credit applied less non-refundable fees.

Less than 5 days notice: Refund of security deposit only, less City costs and a \$15 processing fee.

Inclement Weather: Rental may be rescheduled, or rental fees refunded or credited.

When is a park rental permit required?

- Any activity with 25 or more total people in attendance
For regular or reoccurring activities of a business or organization (once per week or more frequently, regardless of location) involving 10 or more total people in attendance
- For profit or fee-based activities (including league games or practices, private classes or lessons, and fundraisers)
- For attractions, performers, food trucks, caterers or other paid service providers
- To set up certain equipment including but not limited to soccer goals, large canopies, or pitching machines
- For use of amplified sound
- For commercial filming
- For exclusive use of a park facility

Following is a summary of park rental fees. For a complete listing of all fees, please refer to the park rental fee resolution. The City reserves the right to add additional fees when deemed necessary.

HOURLY FEES

Park Facility	Group 2	Group 3	Group 4
Athletic Field or Ballfield	\$20	\$25	\$30
Field lights	\$35	\$40	\$45
Open Grass Area	\$10	\$15	\$20
Basketball Court (outdoor)	\$8	\$12	\$20
Bocce ball court	\$8	\$12	\$20
Multi-purpose court (AVCP)	\$15	\$20	\$25
Pickleball Court	\$4	\$8	\$12
Tennis Court	\$8	\$12	\$15
Horseshoe pit	\$8	\$12	\$20
Small Pavilion Max. 75 attendance (Campus, Campus Canyon, Glenwood, Mountain Meadows, Tierra Rejada)	\$20	\$25	\$40
Medium Pavilion Max. 100 (College View, Mammoth Highlands, Miller, Peach Hill)	\$25	\$35	\$50
Large Pavilion Max. 175 (AVCP west, Poindexter)	\$35	\$45	\$70
Peppertree Pavilion (AVCP)	\$80	\$100	\$160
Picnic table	\$5	\$8	\$12
Gazebo (Poindexter Park)	\$8	\$12	\$20
Electricity access	\$5	\$8	\$12
Parking Lot (per space)	\$3	\$5	\$7

Permit Application Fees (Nonrefundable)

Single facility/single date	\$15	\$15	\$15
Single facility/multi date or multi facility/single date	\$25	\$25	\$25
Multiple dates/facilities	\$40	\$40	\$40
Tournaments/Large Events	\$50-75	\$75-100	\$100-125

Flat Rate Fees

Attraction/Performer Permit	\$50	\$75	\$100
Preauthorized Attraction/Performer	\$10	\$10	\$10
Field Preparation Fee	\$50	\$60	\$75
Soccer Goal Rental	\$35	\$45	\$60
Softball Base Rental	\$15	\$20	\$25
Vendor Fee (per vendor)	\$25	\$50	\$75
Refund Processing Fee	\$15	\$15	\$15
Late Application Fee (<3 days in advance)	\$20	\$20	\$20
Change to Approved Permit (per facility per date)	\$5	\$5	\$5

SECURITY DEPOSITS

Security Deposit Description	All Groups
Rentals 51+ participants	\$100
Rentals 200+ participants	\$300
Rentals 500+ participants	\$500
Rentals 2000+ participants	\$1,000
Attractions/Performers/Equipment	\$100
Soccer Goals or Softball Bases	\$100

Park Facilities and Amenities

Park Name	Park Acres	Picnic Pavilions	Picnic Tables	Playgrounds	Restroom Facilities	Basketball Courts	Soccer Fields	Ball Fields	Tennis Courts	Parking Lots	Walking Trail	Open Grass Area	Attractions Allowed*	Electricity Available*	On Site Barbecues	Other Amenities & Special Features
Arroyo Vista	69	2	6	2	2		10	4	8	4	1	yes	yes	yes	yes	Multi-use Court, Field Lights, Fitness Trail
Campus Canyon	2.5	1	3	1	1	1	1	1				yes	yes	no	yes	
Campus	6	1	9	1	1	0.5						no	no	no	yes	
College View	4	1	9	1	1	1				1		yes	yes	no	yes	Dog Park
Community Center	4.5		2	1						1		no	no	no	yes	
Country Trail	8		8	1						1	1	yes	no	no	yes	
Glenwood	4.5	1	2	1	1	2						yes	yes	no	yes	
Magnolia	0.5		2	1								no	no	no	no	
Mammoth Highlands	6.5	1	3	2	1	1	1		1	1		yes	yes	yes	yes	Mammoth Info
Miller	6.5	1	12	1	1	1	1	1	2	1	1	yes	no	yes	yes	Pickleball
Monte Vista	5		2							1	1	no	no	no	no	Tree Museum
Mountain Meadows	8	1	8	1	1	2		2		1		yes	yes	no	yes	
Peach Hill	10	1	7	1	1	1	1	1		2		yes	yes	no	yes	Field Lights
Poindexter	9.8	1	15	2	1	1		2		1	1	no	yes	yes	yes	Skate Park, Horseshoe Pit
Tierra Rejada	8	1	5	1	1	1			2	2	1	yes	yes	no	yes	Bocce Ball, Pickleball
Veterans Memorial	0.3											no	no	no	no	Memorial, Bench Seating
Villa Campesina	0.5		2	1		0.5				1		no	no	no	yes	Pinata Pole
Virginia Colony	1		2	1								no	no	no	yes	
Walnut Acres	0.5		2	1								no	no	no	yes	Pinata Pole

*requires additional fee

City Park Hours:

Unlit Facilities: 6:00 a.m. to sunset
Lit Facilities: 6:00 a.m. to 10:00 p.m.
except as noted below:

Dog Park Hours:

7:00 a.m. to 5:00 p.m. PST
7:00 a.m. to 7:00 p.m. DST

Skate Park Hours:

10:00 a.m. to sunset on school days
8:00 a.m. to sunset all other days

Tennis Court & Pickleball Court Hours:

Tierra Rejada Park tennis courts: 7:00 a.m. to sunset
Tierra Rejada Park pickleball courts: 8:00 a.m. to sunset
All other courts: 7:00 a.m. to 10:00 p.m.

Abbreviated Park Rules & Regulations

The following activities are **PROHIBITED** in City Parks.

- Littering
- Alcoholic beverages
- Excessive noise
- Disorderly conduct
- Camping or lodging
- Damaging property
- Fireworks
- Weapons
- Driving on park turf
- Vending (without a permit)
- Golf
- Archery
- Horseback riding
- Go-cart riding
- Motorized off-road vehicles
- Hang gliding
- Remote controlled flying devices/objects
- Rockets and projectiles
- Trampolines
- Pony rides
- Reptile shows
- Mechanical rides

For complete Park Rules and Regulations, including rules for the Dog Park and Skate Park, refer to Moorpark Municipal Code, Chapter 12.16.

Park Locations

1. Arroyo Vista Recreation Center & Park
4550 Tierra Rejada Road

2. Campus Canyon Park 6970 Campus Canyon Drive

3. Campus Park 6400 Harvard Street

4. College View Park 15400 Campus Park Drive

5. Community Center Park 799 Moorpark Avenue

6. Country Trail Park 11701 ½ Mountain Trail

7. Glenwood Park 11800 Harvester Street

8. Magnolia Park 296 Charles Street

9. Mammoth Highlands Park 7000 Elk Run Loop

10. Miller Park 4530 Miller Parkway

11. Monte Vista Nature Park 4201 Spring Road

12. Mountain Meadows Park 4350 Mountain Meadow Dr.

13. Peach Hill Park 13200 Peach Hill Road

14. Poindexter Park 500 Poindexter Avenue

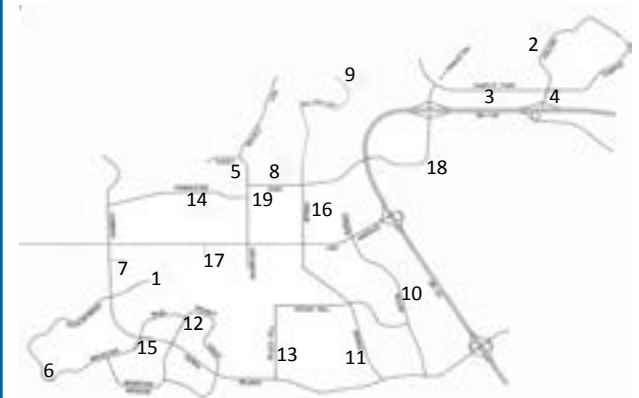
15. Tierra Rejada Park 11900 Mountain Trail Street

16. Veterans Memorial Park Spring and Flynn

17. Villa Campesina Park 4704 1/2 Leta Yancy Road

18. Virginia Colony Park 14507 Condor Drive

19. Walnut Acres Park 161 2nd Street



For more information on park locations and facilities, call the Arroyo Vista Recreation Center at (805) 517-6300.