

City of Moorpark

# Park Rental Guide

## Renting Park Facilities

**Park facilities can be reserved for parties, events, and athletic games and practices!**

Reservation applications are accepted at the Arroyo Vista Recreation Center. Reservation applications can be submitted up to 9 months in advance for Group 1 and 2 renters, and up to 6 months in advance for Group 3 and 4 renters. Application periods for certain fields will vary. The City reserves the right to deny any reservation application. Park facilities may be reserved between the hours of 8:00 a.m. and sunset (10:00 p.m. for lit facilities). There is a 2 hour minimum rental time for picnic pavilions and 1 hour minimum for all other facilities. Time thereafter may be rounded to the half-hour. *Set up/decorating time and clean-up time must be included in the rental hours.* When making a reservation, please have the following ready:

- Photo identification and proof of current address
- Credit card, check, or cash for payment
- Proof of nonprofit status (501-C number) if applicable

### Rental Fees

Rental fees are charged based upon the facility rented, type of activity, and group classification. Group classifications are summarized below *(for details and additional criteria, please see the facility rules resolution).*

**Group 1**: Moorpark nonprofits for free public events and public agencies serving Moorpark residents.

**Group 2**: City of Moorpark residents and businesses for noncommercial purposes, Moorpark nonprofits, and government agencies not directly serving Moorpark residents.

**Group 3**: Nonresidents in MUSD boundaries, other nonprofits, and Moorpark businesses for commercial purposes.

**Group 4**: All other renters.

### Cancellations

**Rentals 200+ attendance:** Cancellations require at least 15 days notice. Rentals may be rescheduled with no penalty. Cancellations received less than 45 days in advance will incur cancellation fees.

**Rentals less than 200:** Cancellations require at least 5 days notice. Rentals may be rescheduled with no penalty. Cancellations received less than 30 days in advance will incur cancellation fees.

**Inclement Weather:** Rental may be rescheduled, or hourly fees refunded or credited.

***Note: A $25 refund processing fee is applied to all refunds.***

**Following is a summary of park rental fees. For a complete listing of all fees, please refer to the park rental fee resolution. The City reserves the right to add additional fees when deemed necessary.**

| Hourly Fees | Group 1 | Group 2 | Group 3 | Group 4 |
|---|---|---|---|---|
| Ballfield | $9 | $23 | $29 | $36 |
| Athletic Field | $14 | $35 | $46 | $56 |
| Open Grass Area | $8 | $20 | $26 | $32 |
| Field lights | $38 | $38 | $43 | $48 |
| Basketball Court | $3 | $8 | $10 | $12 |
| Tennis Court | $3 | $8 | $10 | $12 |
| Pickleball Court | $2 | $5 | $7 | $8 |
| Multipurpose court | $9 | $23 | $29 | $36 |
| Horseshoe pit | $3 | $8 | $10 | $12 |
| Bocce ball court | $3 | $8 | $10 | $12 |
| Picnic table | $2 | $5 | $7 | $8 |
| Gazebo (Poindexter Park) | $5 | $13 | $16 | $20 |
| Small Pavilion (Campus, Campus Canyon, Glenwood, Mountain Meadows, Tierra Rejada) | $9 | $23 | $29 | $36 |
| Medium Pavilion (College View, Mammoth Highlands, Miller, Peach Hill) | $11 | $28 | $36 | $44 |
| Large Pavilion (Arroyo Vista West Pavilion, Poindexter) | $15 | $38 | $49 | $60 |
| Peppertree Pavilion | $29 | $73 | $94 | $116 |
| AVCP Trail | $6 | $15 | $20 | $24 |
| AVCP Trail (exclusive use) | $106 | $265 | $345 | $425 |
| Parking Lot (per space) | $2 | $5 | $7 | $8 |
| Parking Lot Small | $7 | $18 | $23 | $28 |
| Parking Lot Med | $21 | $53 | $68 | $84 |
| Parking Lot Large | $35 | $88 | $114 | $140 |
| Skatepark (lessons) | $8 | $20 | $26 | $32 |
| Batting Cages | $35 | $88 | $114 | $140 |

**PERMIT APPLICATION FEES**

| | |
|---|---|
| ***Rentals Under 200 Attendance*** | |
| Private Use | $15 + $1 per facility per date |
| Event/Tournament | $50 + $1 per facility per date |
| ***Rentals 200-1,000 Attendance*** | |
| Private Use | $100 + $1 per facility per date |
| Event/Tournament | $250 + $1 per facility per date |

| ***Rentals 1,000+ Attendance*** | ***Group 2*** | ***Group 3*** | ***Group 4*** |
|---|---|---|---|
| All Rentals | $350 | $400 | $500 |

| ***Other Permit Application Fees*** | |
|---|---|
| Late Application Fee | $15 |
| Change Fee | $5 per facility per date |

**OTHER FLAT RATE FEES**

| | |
|---|---|
| Attraction/Performer Permit – Preapproved | $10 |
| Attraction/Performer Permit – All Others | $50 |
| Vendor Fee (Per Vendor, Per Day)- Preapproved | $10 |
| Vendor Fee (Per Vendor, Per Day) - All Others | $50 |
| Alcohol Permit (NONPROFITS ONLY) | $50 |

**Security Deposits may also be required.**

### When is a park rental permit required?

- Any activity with 25 or more people in attendance
- For reoccurring activities involving 10 or more total people in attendance
- For profit or fee-based activities (including league games or practices, private classes or lessons, and fundraisers)
- For attractions, performers, food trucks, caterers or other paid service providers
- To set up certain equipment including but not limited to soccer goals, large canopies, or pitching machines
- For use of amplified sound
- For commercial filming
- For exclusive use of a park facility

### Abbreviated Park Rules & Regulations

The following activities are PROHIBITED in City Parks.

- Littering
- Alcoholic beverages
- Excessive noise
- Disorderly conduct
- Camping or lodging
- Damaging property
- Fireworks
- Weapons
- Driving on park turf
- Vending (without a permit)
- Golf
- Archery
- Horseback riding
- Go-cart riding
- Motorized off-road vehicles
- Hang gliding
- Remote controlled flying devices/objects
- Rockets and projectiles
- Trampolines
- Pony rides
- Reptile shows
- Mechanical rides

For complete Park Rules and Regulations, including rules for the Dog Park and Skate Park, refer to Moorpark Municipal Code, Chapter 12.16.

# Park Facilities and Amenities

## Park Locations

1. Arroyo Vista Community Park
   4550 Tierra Rejada Road
2. Campus Canyon Park
   6970 Campus Canyon Drive
3. Campus Park
   6400 Harvard Street
4. College View Park
   15400 Campus Park Drive
5. Community Center Park
   799 Moorpark Avenue
6. Country Trail Park
   11701 ½ Mountain Trail
7. Glenwood Park
   11800 Harvester Street
8. Magnolia Park
   296 Charles Street
9. Mammoth Highlands Park
   7000 Elk Run Loop
10. Miller Park
    4530 Miller Parkway
11. Monte Vista Nature Park
    4201 Spring Road
12. Mountain Meadows Park
    4350 Mountain Meadow Dr.
13. Peach Hill Park
    13200 Peach Hill Road
14. Poindexter Park
    500 Poindexter Avenue
15. Tierra Rejada Park
    11900 Mountain Trail Street
16. Veterans Memorial Park
    Spring and Flynn
17. Villa Campesina Park
    4704 1/2 Leta Yancy Road
18. Virginia Colony Park
    14507 Condor Drive
19. Walnut Acres Park
    161 2nd Street

| Park Name | Park Acres | Picnic Pavilions | Picnic Tables | Playgrounds | Restroom Facilities | Basketball Courts | Soccer Fields | Ball Fields | Tennis Courts | Pickleball Courts | Parking Lots | Walking Trail | Open Grass Area | Attractions Allowed* | Electricity Available* | On Site Barbecues | Other Amenities & Special Features |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Arroyo Vista | 69 | 2 | 6 | 2 | 2 | | 10 | 4 | 8 | 8 | 4 | 1 | yes | yes | yes | yes | Multi-use Court, Field Lights, Trail |
| Campus Canyon | 2.5 | 1 | 3 | 1 | 1 | 1 | 1 | 1 | | | | | yes | yes | no | yes | |
| Campus | 6 | 1 | 9 | 1 | 1 | 0.5 | | | | | | | no | no | no | yes | |
| College View | 4 | 1 | 9 | 1 | 1 | 1 | | | | | 1 | | yes | yes | no | yes | Dog Park |
| Community Center | 4.5 | | 2 | 1 | | | | | | | 1 | | no | no | no | yes | |
| Country Trail | 8 | | 8 | 1 | | | | | | | 1 | 1 | yes | no | no | yes | |
| Glenwood | 4.5 | 1 | 2 | 1 | 1 | 2 | | | | | | | yes | yes | no | yes | |
| Magnolia | 0.5 | | 2 | 1 | | | | | | | | | no | no | no | no | |
| Mammoth Highlands | 6.5 | 1 | 3 | 2 | 1 | 1 | 1 | | 1 | | 1 | | yes | yes | yes | yes | Mammoth Info |
| Miller | 6.5 | 1 | 12 | 1 | 1 | 1 | 1 | 1 | 2 | 4 | 1 | 1 | yes | no | yes | yes | |
| Monte Vista | 5 | | 2 | | | | | | | | 1 | 1 | no | no | no | no | Tree Museum |
| Mountain Meadows | 8 | 1 | 8 | 1 | 1 | 2 | | 2 | | | 1 | | yes | yes | no | yes | |
| Peach Hill | 10 | 1 | 7 | 1 | 1 | 1 | 1 | 1 | | | 2 | | yes | yes | no | yes | Field Lights |
| Poindexter | 9.8 | 1 | 15 | 2 | 1 | 1 | | 2 | | | 1 | 1 | no | yes | yes | yes | Skate Park, Horseshoe Pit |
| Tierra Rejada | 8 | 1 | 5 | 1 | 1 | 1 | | | 2 | 4 | 2 | 1 | yes | yes | no | yes | Bocce Ball |
| Veterans Memorial | 0.3 | | | | | | | | | | | | no | no | no | no | Memorial, Bench Seating |
| Villa Campesina | 0.5 | | 2 | 1 | | 0.5 | | | | | 1 | | no | no | no | yes | Pinata Pole |
| Virginia Colony | 1 | | 2 | 1 | | | | | | | | | no | no | no | yes | |
| Walnut Acres | 0.5 | | 2 | 1 | | | | | | | | | no | no | no | yes | Pinata Pole |

*requires additional fee

City Park Hours:
Unlit Facilities: 6:00 a.m. to sunset
Lit Facilities: 6:00 a.m. to 10:00 p.m.
except as noted below:

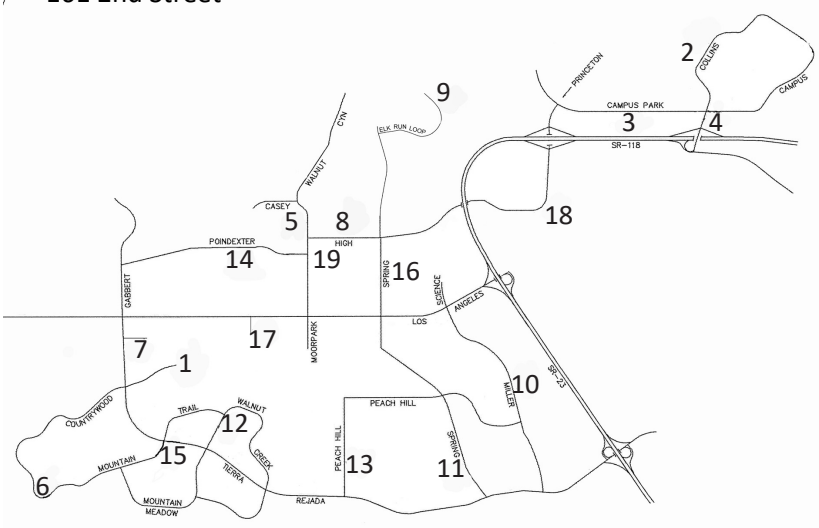
Dog Park Hours:
7:00 a.m. to 5:00 p.m. PST
7:00 a.m. to 7:00 p.m. DST

Skate Park Hours:
10:00 a.m. to sunset on school days
8:00 a.m. to sunset all other days

Tennis Court & Pickleball Court Hours:
Tierra Rejada Park tennis courts: 7:00 a.m. to sunset
Tierra Rejada Park pickleball courts: 8:00 a.m. to sunset
All other courts: 7:00 a.m. to 10:00 p.m.








## For rental informaiton, contact:
## Arroyo Vista Recreation Center

4550 Tierra Rejada Road, Moorpark, CA 93021

Office Hours:
8:30 a.m. to 6:00 p.m. Monday - Friday
closed major holidays

Phone: (805) 517-6300

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www.moorparkca.gov