

# *City of Moorpark California*

## Operating and Capital Improvement Projects Budget



Fiscal Year 2009-2010

On the cover...Moorpark Veterans Memorial Park

Located at the southeast corner of Spring Road and Flinn Avenue. The park was officially dedicated on Armed Forces Day, May 16, 2009, in honor of those who have served and sacrificed for our country.

# City of Moorpark



## OPERATING AND CAPITAL IMPROVEMENT BUDGET FY 2009-10

### DIRECTORY OF CITY OFFICIALS

#### CITY COUNCIL

Janice Parvin, Mayor

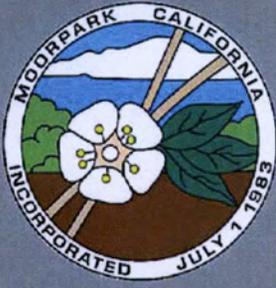
Mark Van Dam, Mayor Pro Tem  
Keith Millhouse

Roseann Mikos  
David Pollock

#### CITY MANAGEMENT STAFF

Steven Kueny, City Manager  
Hugh Riley, Assistant City Manager  
Barry Hogan, Deputy City Manager

Ron Ahlers, Finance Director  
Yugal Lall, City Engineer/Public Works Director  
David Bobardt, Planning Director  
Deborah Traffenstedt, Administrative Services Director and City Clerk



# City of **MOORPARK**

## Honorable City Council

### **CITY MISSION STATEMENT**

*Striving to preserve and improve  
the quality of life in Moorpark*



*Councilmember*  
**KEITH MILLHOUSE**



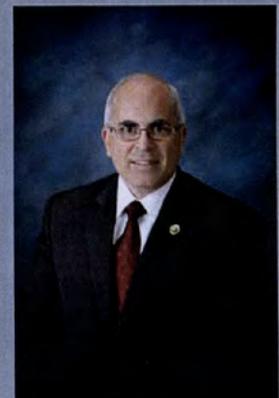
*Mayor Pro Tem*  
**MARK VAN DAM**



*Mayor*  
**JANICE PARVIN**



*Councilmember*  
**ROSEANN MIKOS**



*Councilmember*  
**DAVID POLLOCK**

CITY OF MOORPARK  
 FISCAL YEAR 2009/10  
 OPERATING AND CAPITAL IMPROVEMENT BUDGET

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**CITY OF MOORPARK  
AGENDA REPORT**

**To: Honorable City Council**

**From: Steven Kueny, City Manager**



**Date: May 20, 2009**

**Subject: City Manager's Budget Message for Fiscal Year 2009/10**

The City Manager's recommended budget for the City of Moorpark and the Moorpark Redevelopment Agency for FY 2009/10 are presented to the City Council and Agency Board for consideration.

The FY 2009/10 General Fund budget as presented is balanced, with a surplus of approximately \$75,000. This is a change from what was previously communicated to the City Council regarding the status of the General Fund for FY 2009/10. The tables below summarize the changes between the FY 2008/09 adopted budget, FY 2008/09 revised estimate and next year's, FY 2009/10 budget proposal.

GENERAL FUND				
	2008/09 Original Budget	2008/09 Revised Estimate	Variance Positive/ (Negative)	Percent
Revenues	14,871,178	15,566,000	694,822	5 %
Expenses	12,958,140	12,784,245	173,895	1 %
Operating Surplus/(Deficit)	1,913,038	2,781,755	868,717	45 %
Transfers IN	402,000	412,000	10,000	2 %
Transfers OUT	(2,313,405)	(2,717,288)	(403,883)	17 %
Surplus/(Deficit)	1,633	476,467	474,834	29,077 %

As you can discern from above, the current revised estimate for FY 2008/09 shows an increase in General Fund revenues of \$695,000, a decrease in expenses of \$174,000, a minor increase in Transfers In of \$10,000 and an increase in Transfers Out of \$404,000. The original adopted budget had a minor surplus of \$2,000 while the current estimate is \$476,000. The increase in the Transfers Out is to eliminate certain negative fund balances in the Community Development Fund and Park Maintenance Fund, explained in further detail in the pages that follow.

City Manager's Budget Message  
 May 20, 2009

GENERAL FUND				
	2008/09	2009/10	Variance	
	Revised	Original	Positive/	
	Estimate	Budget	(Negative)	Percent
Revenues	15,566,000	15,306,000	(260,000)	(2 %)
Expenses	12,784,245	12,824,730	(40,485)	(0 %)
Operating Surplus/(Deficit)	2,781,755	2,481,270	(300,485)	(11 %)
Transfers IN	412,000	26,000	(386,000)	(94 %)
Transfers OUT	(2,717,288)	(2,432,000)	285,288	(10 %)
Surplus/(Deficit)	476,467	75,270	(401,197)	(84 %)

This second table shows the difference between the FY 2008/09 revised estimate and the proposed FY 2009/10 budget. Revenues have decreased by 260,000 or 2%. Expenses have increased by \$40,000. Transfers In has decreased by \$386,000 (no use of Traffic Safety Fund is proposed), while Transfers Out has decreased by \$285,000. The FY 2009/10 surplus is shown as \$75,000; again this is down from the FY 2008/09 current estimate of \$476,000. Therefore, revenues have decreased, expenses have increased but so have the transfers in and out.

GENERAL FUND				
	2008/09	2009/10	Variance	
	Original	Original	Positive/	
	Budget	Budget	(Negative)	Percent
Revenues	14,871,178	15,306,000	434,822	3 %
Expenses	12,958,140	12,824,730	133,410	1 %
Operating Surplus/(Deficit)	1,913,038	2,481,270	568,232	30 %
Transfers IN	402,000	26,000	(376,000)	(94 %)
Transfers OUT	(2,313,405)	(2,432,000)	(118,595)	5 %
Surplus/(Deficit)	1,633	75,270	73,637	4,509 %

However, when you compare FY 2008/09 adopted budget to the proposed FY 2009/10 budget, you see that revenues have increased by \$435,000 or 3%, expenses have decreased by \$133,000 or 1%. Transfers In has decreased by \$376,000 (no transfer from the Traffic Safety Fund). Transfers Out has increased by \$119,000; mainly due to Landscaping districts (this is explained later in the report).

In March 2009, the City Council received a mid-year budget report. This report stated that we were expecting a projected \$1.15 million dollar deficit in FY 2009/10. The majority of the deficit is attributable to a revenue shortfall that we estimated at \$1 million. The \$1 million decrease was comparing FY 2008/09 revised estimate to the FY 2009/10 budget, it was not comparing FY 2008/09 adopted budget to FY 2009/10 budget. Since March, we have continued to monitor General Fund revenues; the decrease in revenues is estimated at \$260,000 from the FY 2008/09 revised estimate, not \$1 million as back in March. The March 2009 estimate for FY 2008/09 revenues was \$16.2 million, with a projection for FY 2009/10 at \$15.2 million. Today, the FY 2008/09 revised estimate is \$15.6 million, a decrease of \$0.6 million and FY 2009/10 revenue is estimated at \$15.3 million, an increase of \$0.1 million. The revenues that

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decreased were Property Taxes, Property Taxes-Vehicle License Fees and Investment earnings. Cost Plan Charges increased by \$400,000 and Park fees plus other service fees increased by \$150,000.

Excluding cost allocation plan and transfers in, projected General Fund revenue for FY 2009/10 is down about \$695,000 or 5.2% from estimated FY 2008/09. The General Fund has large transfers out each year. FY 2009/10 Transfers out amount to \$2,432,000 for the following funds: Parks Maintenance, Community Development, Engineering and Landscaping Districts, as discussed below. The General Fund continues to increase its support of other funds in the City. The Parks Maintenance Fund requires General Fund support of \$1,221,000. The Community Development Fund revenue is projected to be the same as the revised estimated FY 2008/09 and requires General Fund support of \$1,038,000. The projected Landscaping & Lighting districts deficits for FY 2008/09 which are funded in FY 2009/10 will require support from the General Fund (\$154,000) & Gas Tax Fund (\$254,000). This is projected to be \$143,192 more than in FY 2008/09. Gas Tax and TDA Article 8 funding and reserves are decreasing but don't need General Fund support in FY 2009/10 but may in FY 2010/11. We have created a new Engineering Fund, which will require support from other funds of \$57,000; the General Fund portion is \$40,000. We have delayed certain TDA/Gas Tax funded capital projects in these funds. A strategy for the City Council to consider is to take a two-year approach to the City budget whereby we use the surplus from FY 2008/09 for the ensuing two fiscal years as we seek to reduce operating costs.

The City's Budget serves as a spending plan for the upcoming fiscal year. The Operating Budget and Capital Improvement Program Budget are adaptable documents which can be changed during the year. When needed, budget adjustments are submitted to City Council for unforeseen and/or unanticipated events which take place during the year.

### **Fiscal Environment**

**"Triple Flip"** - On March 2, 2004, voters approved a statewide ballot measure (Proposition 57) to issue \$15 billion in deficit reduction bonds. These bonds will be paid off over 15 years based on the revenue stream that will fund them from the "triple flip". The "triple flip" suspends one-quarter percent of the Bradley-Burns sales and use tax for cities and counties, replaces the lost revenues on a dollar-for-dollar basis with funds set aside from the countywide property tax revenues (primarily ERAF), and increases the State's sales and use tax by one-quarter percent with the State increase dedicated to repayment of the bond measure. The impact to the City of Moorpark will be on cash flow and the subsequent reduction in interest income due to biannual (catch-up payments) rather than monthly sales tax payments. In January 2009, the City received \$424,614 of the "triple flip" payment and another \$424,614 will be received in May 2009, for a total of approximately \$850,000. Next fiscal year this amount decreases to \$825,000.

**State Transportation Development Act (TDA Fund)** – This revenue represents the quarter cent statewide sales tax funds principally used for transit requirements within the County. The Ventura County Transportation Commission (VCTC) is responsible for apportionment of the funds to cities based on estimated sales tax revenue and population. Generally, once the allocation of funds to the cities is approved the amounts do not change. However, due to the downturn in the economy, the actual sales tax revenue is less than estimated for FY 2008/09. In FY 2009/10 receipts are expected to continue their decline. The impact to the City's revenue is a decrease of \$135,000 in FY 2008/09 and an additional decrease of \$93,000 in FY 2009/10 apportionments.

**Proposition 42 (Traffic Congestion Relief Fund)** – This State allocation must be used specifically for street and highway pavement maintenance, rehabilitation, reconstruction and storm damage repair. To remain eligible, the City must meet the Maintenance of Effort (MOE) requirement of \$342 General Fund expenditures for street purposes. This base requirement represents the annual average of General Fund expenditures for streets purposes during fiscal years 1996-97, 1997-98 and 1998-99. The City did not receive any funding from Proposition 42 during FY 2007/08. The City is projected to receive approximately \$348,000 in FY 2008/09 and another \$348,000 is estimated for FY 2009/10.

**State of California taking Redevelopment Tax Increment {AB 1389}** – This "urgency" legislation was signed by the Governor in September 2008 and required the transfer of \$350 million in statewide redevelopment tax increment to ERAF for FY 2008/09. Moorpark Redevelopment Agency's share was calculated to be \$395,977. The money was to be paid by May 10, 2009. Many redevelopment agencies suspected that this shift would become permanent. Therefore, a lawsuit was filed against the State to preclude this shift. The lawsuit was victorious as this section of the law was found to be unconstitutional; therefore Moorpark Redevelopment Agency did not pay the \$395,977 to the County ERAF fund. It is likely that the State will appeal this court decision, so the Redevelopment Agency may still be required to make this payment sometime in the future.

**POTENTIAL: State of California taking "General" Property Taxes** – At the beginning of May 2009, the Governor's office reported that an option to solve the State's budget crisis is to "borrow" 8% of property taxes from local government. This proposal is allowed under Proposition 1A, passed by the voters in November 2004. The 8% is the maximum allowed under the law. The State is required to pay back the money in three years, plus interest. The calculation for the City of Moorpark is:

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Property Taxes ~ General	\$ 3,685,000
Property Taxes ~ Library	\$ 811,000
Property Taxes ~ in lieu of VLF	\$ 2,965,000
Property Taxes ~ in lieu of Sales Taxes	\$ 850,000
Total Property Taxes	<u>\$ 8,311,000</u>
Max. Percentage allowed {Prop 1A}	8.0 %
<b>POTENTIAL State "Taking"</b>	<u><b>\$ 665,000</b></u>

While the above is the normal calculation, the ultimate potential loss for the City is much higher. The State could decide to allocate the 8% in disproportional shares to cities. For example: the State could decide to make cities pay 75% of the total while counties and special districts pay the remaining 25%. We won't know the answer to this issue until the State decides on their budget.

Because this "option" has not yet been discussed in the legislative houses, the City has not factored this "taking" into our budget.

The total proposed budget for FY 2009/10 is summarized below.

Expenditure Category	City of Moorpark General Fund	City of Moorpark All Other Funds	Moorpark RDA	Total All Funds
Personnel	\$4,258,681	\$2,710,051	\$648,569	\$7,617,301
Operations	\$8,438,715	\$5,387,895	\$4,906,114	\$18,732,724
<b>Sub-Total</b>	<b>\$12,697,396</b>	<b>\$8,097,946</b>	<b>\$5,554,683</b>	<b>\$26,350,025</b>
Capital Outlay/Impr	\$67,897	\$15,501,775	\$16,575,095	\$32,144,767
Debt Service	\$0	\$0	\$2,057,088	\$2,057,088
Transfers to Other Funds	\$2,307,000	\$5,869,000	\$1,545,000	\$9,721,000
<b>Total</b>	<b>\$15,072,293</b>	<b>\$29,468,721</b>	<b>\$25,731,866</b>	<b>\$70,272,880</b>

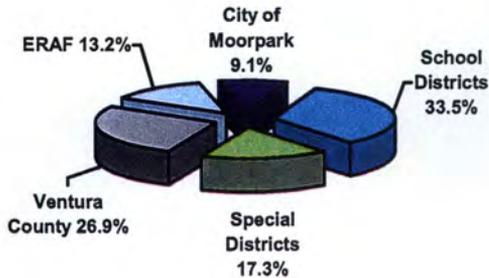
**The General Fund Revenue Picture for the Coming Year**

The draft FY 2009/10 Budget is presented with an approximate \$75,000 General Fund surplus which is after General Fund transfers out to other funds of \$2.4 million. This mostly results from current economic conditions which have reduced sales and property taxes and earnings on investments. Overall, the General Fund FY 2009/10 revenue excluding Cost Allocation Plan and Transfers, decreased by \$710,000 or 5.3% from the

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revised estimate FY 2008/09. General-purpose revenues such as property taxes, sales taxes and vehicle license fees are anticipated to decrease by \$562,000 or 5.7%, from \$9,820,000 in FY 2008/09 to \$9,258,000 in FY 2009/10.

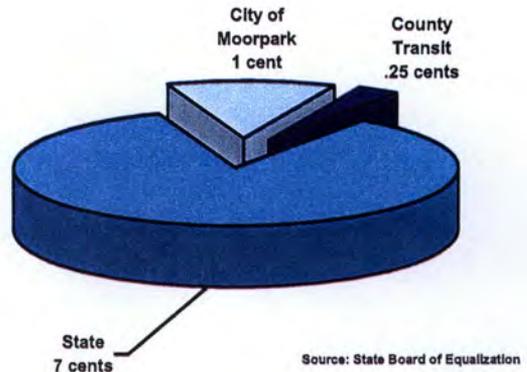
*Property Tax Distribution*



Source: Hdl Coren & Cone

Property tax revenues are expected to have a decrease of approximately 5.0% for the upcoming year. At this point, we should anticipate another 5.0% reduction for FY 2010/11. The property tax decrease is a reflection of the deepening housing slump where California home building and residential real estate markets continues in a downward trend. In addition, the special tax to be levied on the Pardee Moorpark Highlands Project for Police services is expected to generate approximately \$125,000 in FY 2009/10. This amount has been included in the budgeted revenues. At build-out this project is expected to generate approximately \$242,000 in 2008 dollars for this purpose.

*Sales Tax Distribution  
 8.25 Cents per Dollar  
 Ventura County*



Sales tax revenues are anticipated to decrease slightly by 3.0% from approximately \$3,100,000 in FY 2008/09 to approximately \$3,000,000 in FY 2009/10.

The housing slump, volatility in energy prices and other effects of the economy reflect in the reduction of projected sales tax revenues. Throughout FY 2009/10, new tenants are expected to fill some of the remaining spaces in the Campus Plaza, Village at Moorpark, Warehouse Discount Center, Moorpark Grove, Tuscany Square and Mountain Meadows Plaza shopping centers. The Fairfield Inn Hotel is not expected to be completed by the end of FY 2009/10. As such, no Transient Occupancy Tax (TOT)

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money has been projected for FY 2009/10. Once completed, the Hotel will provide a new source of TOT revenue, estimated at \$200,000 to \$250,000 per year.

The third major source of revenue in the General Fund is *Property Taxes-Vehicle License Fees (VLF)*, estimated to be \$2,825,000 next year, which is 5% below the projected revenue amount of \$2,965,000 for FY 2008/09. Due to the "Vehicle License Fee for Property Tax Swap of 2004" that was part of the Governor's 2004 budget package, FY 2005/06 and subsequent years' VLF revenues will be replaced with a like amount of property taxes, dollar-for-dollar. As such, this property tax revenue in lieu of VLF corresponds to the annual trend of each city's and county's assessed valuation of taxable property (calculations will be made and paid by county auditors, instead of the state). In simple terms, the City will be made whole in receiving its normal revenue allocations.

General purpose revenues, such as property tax, sales tax and vehicle license fees are the only significant sources of revenue the City receives which do not have restrictions on how they may be used. These discretionary revenue sources are used to support a variety of programs and services that do not have other dedicated revenue sources. As inflation and the demand for services grow, the future of those services depends on increases in these discretionary revenues. Most significantly, in the FY 2008/09, 69% of the revenues from these three sources (sales tax, property tax, and vehicle license fees) will be spent on law enforcement services. Over the past six years, the City's cost to provide law enforcement services has increased at a higher percentage rate each year than General Fund revenues. Law enforcement services now account for 49% of all General Fund revenues (after deducting the cost allocation reimbursement and from which they don't contribute).

The survey below shows how the City fared compared to other municipal agencies on selected major revenue sources:

**City of Moorpark**  
**Revenue and Population Survey**  
 (Based on FY 07/08 Actual)

	<b>Moorpark</b>	<b>Thousand Oaks</b>	<b>Camarillo</b>	<b>Simi Valley</b>	<b>Fillmore</b>	<b>Santa Paula</b>	<b>Agoura Hills</b>	<b>Oxnard</b>
Sales tax <sup>1</sup>	\$3,085,544	\$26,356,909	\$12,358,358	\$16,894,319		\$1,453,013	\$2,858,354	\$24,205,622
Property tax <sup>2</sup>	4,505,980	34,762,919	17,337,352	24,296,361		5,657,316	4,922,494	75,726,666
Business License/ Registration	64,690	1,843,606	1,292,920	1,851,630		116,571	62,230	4,662,658
TOT	-	2,859,810	1,707,415	1,487,373		103,118	2,033,069	3,618,611
VLF <sup>3</sup>	3,038,440	9,965,147	296,970	522,183		132,070	99,549	855,853
<b>Total</b>	<b>\$10,694,654</b>	<b>\$75,788,391</b>	<b>\$32,993,015</b>	<b>\$45,081,865</b>		<b>\$7,462,088</b>	<b>\$9,975,696</b>	<b>\$109,069,410</b>
2007/08 population	36,971	128,650	65,453	126,142		29,303	23,337	194,905
<b>Revenue per capita</b>	<b>\$ 289.27</b>	<b>589.10</b>	<b>504.07</b>	<b>357.39</b>		<b>254.65</b>	<b>427.46</b>	<b>559.60</b>

Notes:

1. Sales tax per capita is \$142 for the State; \$139 for Ventura County and Moorpark's is \$83.

## City Manager's Budget Message May 20, 2009

2. Thousand Oaks, Camarillo and Simi Valley include property tax revenues for their respective Recreation Districts, reported at 90% of the total since respective District boundaries are greater than city's.
3. With the exception of Thousand Oaks and Moorpark, it appears that the VLF in lieu revenue is being accounted for as part of their property tax.

The City of Moorpark continues to be a relatively low property and sales tax city. As referenced above, the City's per capita sales tax is only about 59% of the county and statewide average and the City is also on the lower end of total General Fund Revenue per capita. In addition to relatively low sales and property taxes, the City has no revenue from Utility Users Tax (UUT), Transient Occupancy Tax (TOT) and business licenses (current Business Registration Program generates about \$60,000 per year). The City recently increased the fees for the Business Registration Program.

About 17.5% of the City's approximate General Fund revenue of \$15.3 million includes:

- \$2,102,000 Cost Allocation Plan from various other City funds which increased by \$289,000 or 16% from FY 2008/09 projected allocation. The Library Fund is paying their full allocation; in FY 2008/09 their allocation was reduced during the budget process. The Gas Tax Fund's allocation has increased because of their own cost basis increase.
- \$583,000 Cost Allocation from the MRA; this grew by \$146,000 or 33% from prior year. Two factors are affecting this change. First, MRA has additional staff from the prior year {Deputy City Manager, Secretary I, and Code Compliance}. Second, the cost basis has increased from the General Fund.
- \$498,000 in interest income; revenue dropped by \$127,000 or 20% from estimated FY 2008/09 due to declining interest rates on available investments.

Partially as a result of the Cost Allocation Plan, the General Fund is proposed to transfer out \$2,470,000 to certain departments/Restricted Funds in FY 2009/10 to maintain current level of service, as compared to FY 2008/09, are as follows:

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<u>Fund</u>	<u>2008/09</u>	<u>2009/10</u>
Park Maintenance	\$ 1,251,924	\$ 1,221,000
Community Development	\$ 1,363,000	\$ 1,017,000
Engineering/Public Works	\$ 0	\$ 40,000
City wide Assessment District Landscaping	\$ 82,299	\$ 125,500
50% of Assessment District Zone 3	\$ 0	\$ 250
50% of Assessment District Zone 4	\$ 0	\$ 750
50% of Assessment District Zone 5	\$ 7,242	\$ 10,000
50% of Assessment District Zone 6	\$ 0	\$ 1,500
50% of Assessment District Zone 7	\$ 0	\$ 3,500
50% of Assessment District Zone 8	\$ 439	\$ 10,000
50% of Assessment District Zone 9	\$ 70	\$ 2,250
50% of Assessment District Zone 10	\$ 12,314	\$ 0
Total	\$ 2,717,288	\$ 2,431,750

The total projected transfers of \$2,431,750 is \$285,538 less than what will be transferred in FY 2008/09. We are transferring more money in FY 2008/09 to eliminate the beginning fund balance deficits in Parks Maintenance and Community Development Funds. These deficits should have been eliminated at July 1, 2008. Both funds are scheduled to end FY 2008/09 with no fund balance.

The City has been prudently building a reserve in its General Fund. Historically, the interest income earned on this reserve has been needed for operations' cost. Exclusive of the \$5 million loan from the General Fund to the MRA, about \$498,000 is expected as interest income for FY 2009/10. This is \$127,000 less than anticipated interest revenue of \$625,000 in FY 2008/09.

Rent contributions from Charles Abbott and Associates at an estimated \$2,378 per month have been included as rental income in the General Fund for FY 2009/10. This amount is reduced from the prior years of \$5,500 since Charles Abbott & Associates only provide building & safety services for the City. The rent includes the use of office space in the new modular buildings including utilities as well as miscellaneous office supplies.

The City receives franchise fees from various companies. Revenue growth for these fees has been relatively low from year to year as shown in the table below:

City Manager's Budget Message  
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Franchise	FY 2006/07 Actual	FY 2007/08 Actual	FY 2008/09 Estimate	FY 2009/10 Budget
Time Warner	\$ 320,913	\$ 326,567	\$ 325,000	\$ 325,000
Edison	312,998	304,045	305,000	305,000
Natural Gas	121,268	122,264	125,000	125,000
Oil		2,574		
AT&T		2,535		
GI - Rubbish	179,790	195,006	225,000	225,000
Moorpark Rubbish	115,112	115,452	120,000	120,000
Landfill Local Impact Fee	63,865	70,165	65,000	55,000
CWIMP Fees	13,005	11,572	10,000	10,000
<b>TOTAL</b>	<b>\$ 1,126,951</b>	<b>\$ 1,150,180</b>	<b>\$ 1,175,000</b>	<b>\$ 1,165,000</b>

The City receives bond administrative fees from various development projects to provide sufficient funds to cover in-house staff and contracted services to provide for the necessary financial, legal and administrative services. The FY 2009/10 budget reflects \$80,000 from the following sources:

- Waterstone Apartments
- Villa Del Arroyo
- Vintage Crest
- Vintage Crest (Pilot Fee)
- Pardee Moorpark Highlands

The current economic climate has greatly affected new development. As you are aware, the City's Community Development Department has historically been predominantly funded by development-related revenues. The decline of such revenue was experienced in the last two fiscal years and is expected to continue through at least FY 2010/11. As a result, the Community Development Fund has required transfers from the General Fund to support its normal operations. This fund began FY 2008/09 with a deficit of \$393,000. The transfer for FY 2008/09 is \$1,363,000 (original budget was \$ 956,826) which shall bring the fund balance to zero. Next year's transfer from the General Fund is \$1,017,000, a decrease from last year since the fund balance will be zero on June 30, 2009. The issue of declining development-related revenue has been discussed during previous years' budget sessions.

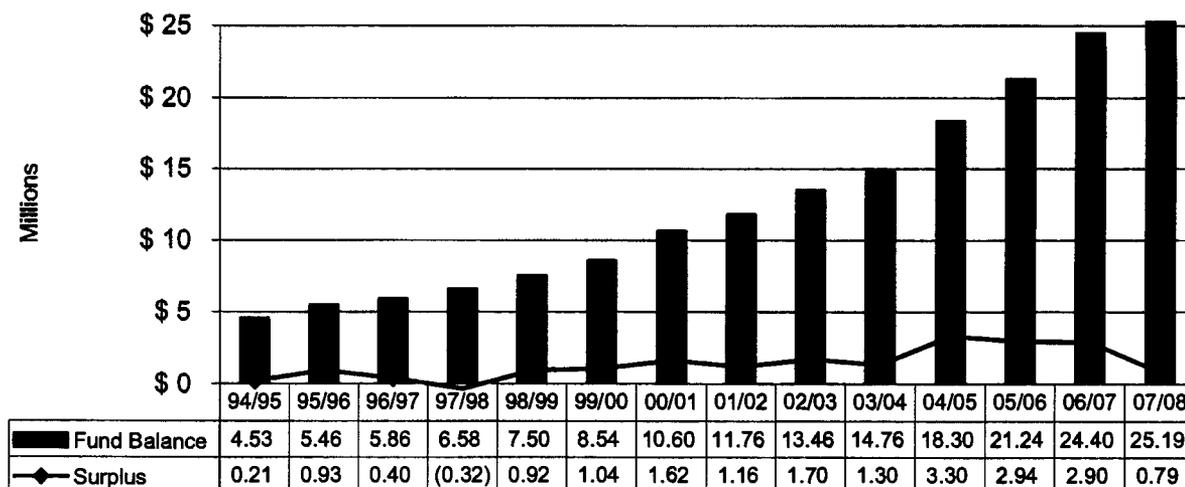
**COMMUNITY DEVELOPMENT FUND 2200**

	2005-06 Actuals	2006-07 Actuals	2007-08 Actuals	2008-09 Original Budget	2008-09 Revised Estimate	2009-10 Budget
Total Revenues	\$ 4,165,918	\$ 2,371,660	\$ 2,485,111	\$ 1,617,885	\$ 1,280,000	\$ 1,147,000
Total Expenditures	\$ 3,791,143	\$ 2,752,680	\$ 3,290,169	\$ 2,574,711	\$ 2,249,266	\$ 2,184,943
Surplus or (Deficit)	\$ 374,775	(\$ 381,020)	(\$ 805,058)	(\$ 956,826)	(\$ 969,266)	(\$ 1,037,943)
Transfers in from General Fund				956,826	1,363,000	1,038,000
Begin Fund Balance	418,498	793,273	412,253	(392,805)	(392,805)	929
End Fund Balance	\$ 793,273	\$ 412,253	(\$ 392,805)	(\$ 392,805)	\$ 929	\$ 986

**General Fund Reserves**

The projected General Fund operating surplus for FY 2009/10 is estimated to be \$75,000.

**HISTORY OF MOORPARK'S GENERAL FUND BALANCE AND SURPLUS**  
 Fiscal Years 1994/95 Thru 2007/08  
 (based on audited numbers)



There is a need to set money aside for future capital needs including city hall, library expansion, streets, parks and building maintenance and upgrades. As a reminder, FY 2007/08, the total General Fund expenditures and transfers out to other funds exceeded total revenues and transfers in from other funds by \$20.7 million, per the CAFR. During

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June 2008, the City Council approved of the creation of a Special Projects Fund. The City transferred out \$21.5 million to the Special Projects Fund in FY 2007/08. The chart above does not show this transfer to the Special Projects, instead it displays the General Fund surplus of approximately \$800,000.

## **Cost Increases Anticipated for the FY 2009/10**

### Staffing Expenses

No cost of living adjustment is included in the personnel costs. The level of employee benefits is proposed to remain the same. Projections indicate our cost for general liability insurance will be \$445,500; an increase of \$21,730 {General Fund \$13,690}, an approximate 5% increase. The worker's compensation insurance premium will decrease to \$75,600 for FY 2009/10. This is a decrease of \$19,700 {General Fund \$10,333}, or 20%. These rates vary from year to year through the pooling of losses and purchased insurance through the California Joint Powers Insurance Authority (CJPIA). Each year the CJPIA prepares the retrospective deposit computation, which also includes the rolling retro amount and the primary deposit for the coming year which reflects the City's claims and loss experience from prior years.

The cost for the Health Plan is expected to be about the same in FY 2009/10 as in FY 2008/09. The PERS Board is expected to disclose the rate increases for the health plans in late summer. The City's payment to employees is based on PPO rates and not the HMO rates; therefore any increase in cost is solely from the increase in the PPO fees. FY 2008/09 medical premiums are approximately \$649,000, next year's estimate of \$632,000; a decrease of \$17,000 {General Fund \$10,000} or 3%.

The FY 2009/10 City rate for the CalPERS payment {retirement plan} slightly decreased, from 11.607% down to 10.990%. For FY 2010/11 this rate is expected to decrease slightly. However, the City rate for CalPERS is widely anticipated to increase greatly in FY 2011/12 by 2% to 8%, depending on how CalPERS investments finish this fiscal year. CalPERS investments have declined in value well over 25% since July 1, 2008. Unless the investment markets have a dramatic increase within the next year, the higher rates will continue indefinitely. Each 1% increase adds \$76,000 of costs, \$42,000 of this to the General Fund, based on current payroll. This same issue will increase the Public Safety contract with Ventura County. We can expect a relatively large increase in the contract cost in FY 2010/11 from Ventura County, solely due to the increase in their own retirement pension costs. A 5% increase in the rates would add over \$300,000 in costs, based on current level of service.

A new cost in FY 2008/09 is the annual contribution of \$31,000 for Other Post Employment Benefits {OPEB}. We shall make our annual contributions at the end of each fiscal year, beginning with the June 30, 2009 contribution. The cost to the General Fund is approximately \$16,000.

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Personnel Changes since July 1, 2008

- Senior Management Analyst (MRA) deleted
- Parks & Landscape Superintendent (Parks) not funded
- Recreation Manager downgraded to Recreation Supervisor
- Deputy City Manager unfilled after 12-31-2009
- Public Works Superintendent unfilled after 12-31-2009

Other Expenses

Eight years ago, the City implemented a comprehensive cost allocation plan in compliance with federal regulations. This plan allocates certain General Fund "overhead" costs to other funds, including the Redevelopment Agency, Gas Tax Fund and others. As a result of this, in FY 2009/10, the General Fund will receive \$2,685,000 from other funds as payment for services provided by the General Fund departments.

**COST ALLOCATION PLAN SUMMARY  
 FY 2009/10**

<u>FUND</u>	<u>CONTRIBUTION</u>
Library	\$ 128,000
Community Development	479,000
L & L Assessment Districts	255,000
Park Maintenance Fund	447,000
Local Transit	142,000
Solid Waste AB 939	68,000
Gas Tax Fund	583,000
MRA-Low/Mod Housing	202,000
MRA-Operations	381,000
<b>TOTAL</b>	<b><u><u>\$ 2,685,000</u></u></b>

This is an overall increase of \$435,690 or 19.3% over the allocation for FY 2008/09. It should be noted that the City also allocates "general" overhead costs identified in the non-departmental Central Services and Information Systems divisions' (in addition to the above) budgets of the Internal Service Fund for actual costs for shared supplies, utilities, network services, insurance, etc., based on the number of FTEs and computer users.

**City Council**

Moorpark's FY 2009/10 costs for the following organizations are: League of California Cities \$12,323; Local Agency Formation Commission \$7,875; VCOG membership \$4,100; SCAG \$3,360.

During the recent discussion of the City's legislative program, the Council discussed the possibility of proposing legislation as opposed to being in a more reactive mode of

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taking a position on proposed legislation. While not in the budget, the City Council may want to consider retaining the services of a lobbyist. Such assistance would be available for legislative proposals as well as review and taking a position on various legislative/administrative matters proposed by others. The annual cost would probably be in the range of \$40,000 to retain the services of a firm that specializes at the state level. Potential areas of concern that might benefit from a more assertive legislative action are the truck scale, improvements to the Arroyo Simi and funding assistance for North Hills Parkway and SR 23 alternative.

In FY 2007/08, a Voter Opinion Survey was conducted to determine voter support for a revenue enhancement measure in Moorpark as well as preferences about the need for new public facilities such as a swimming pool, library or new gymnasium. The survey results showed that voters were most satisfied with park maintenance, open space preservation and police services; and were least satisfied with traffic safety, planning and street maintenance. At this time, there is insufficient voter support for either a bond measure or a business license tax. A special assessment might be an option to enable the City to continue to maintain the same level of services and to provide quality public parks and facilities. A well organized public education effort should emphasize the most salient spending projects to the voters including:

- Maintaining police services
- Ongoing youth and teen facilities, programs and services
- Maintaining existing city parks
- Maintaining city streets and sidewalks

## **City Manager**

### Emergency Management

The budget reflects the City's increased commitment to emergency preparedness and disaster response with funds budgeted for equipment, training and community outreach. The budget includes staff training including SEMS/NIMS Emergency Management system, CPR and first aid. Functional Plan Updates are scheduled to be completed this year.

### Redevelopment Agency

The Deputy City Manager is scheduled to retire in December 2009. As you will recall, this position was previously funded 100% by the Community Development Fund. In FY 2008/09 the position is funded 50% by the Community Development Fund and 50% by the Redevelopment Agency. This position will be eliminated and not replaced; thereby saving the Agency funds, since 50% of the position is funded by the Redevelopment Agency. The General Fund will also reduce its contribution to the Community Development Fund by about \$56,000 in FY 2009/10 as a result of this. The General Fund saved \$41,000 by eliminating the Senior Management Analyst position in MRA and promoting the Administrative Specialist (who was 50% General Fund, 50% MRA) to

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a Management Analyst (100% MRA) and not filling the vacated Administrative Specialist position.

In FY 2009/10 we have allocated \$1.5 million in relocation expense in order to move J.E. Clark & Company from High Street to their new location. We are launching a concerted effort at marketing, beginning with a retail survey study to be completed in FY 2009/10. The economic marketing/retail survey consultant budget is being reduced to \$60,000 (\$25,000 in FY 2008/09 and \$35,000 in FY 2009/10).

The Agency will continue to make principal and interest payments of approximately \$1.9 million:

- 1999 Tax Allocation Refunding Bonds     \$ 754,459
- 2001 Tax Allocation Bonds                 \$ 608,469
- 2006 Tax Allocation Bonds                 \$ 508,163

As in past years, the Agency will pass through tax increment revenues on to the County of Ventura, MUSD and other taxing agencies.

Housing

During FY 2008/09 a Senior Management Analyst retired and we have eliminated that position from the budget; it will not be filled.

We are proposing the use of City Housing funds to fund \$5,000 each for:

- the Ventura County Housing and Homeless Coalition and
- 211 system, Interface Children and Family Services.

**City Attorney**

Staff projects that litigation and other legal costs from the General Fund to be at a similar level in the coming year. Whenever appropriate, the cost of legal services is charged to development projects and specific departments. As in the past, funding for litigation above a cumulative \$25,000 is appropriated by the Council separately as the need arises.

**Administrative Services/City Clerk**

For the City Clerk's division, \$10,000 has been budgeted for scanning and digitizing of central files. A reduction of \$15,000 for election expenses since there is no election in FY 2009/10. A comprehensive overhaul of the City's records management is not included in the budget; estimated cost is \$54,000 for phase I.

Information Systems

Funding reflects upgrading to Microsoft Office 2007 at a cost of \$33,300 for all city computers and laptops.

## **Finance**

Implementation of the two additional Pentamation applications, Employee Access Center (EAC) and Employee Timesheets (ETS) will be rolled out by the end of FY 2009/10. These two modules were purchased a couple of years ago with the upgrade and the City has been paying on the annual maintenance each year. Finance will also be working on setting up a credit/debit card terminal at City Hall as well as working with Community Development to provide online payment options for City services. The credit card machine costs \$400. The bank charges for the credit card operations can be passed on to the customer, roughly 2% of the amount charged. During FY 2008/09 we implemented the armor carrier service for bank deposits, an annual cost of \$2,700.

## **Community Development**

A small percentage of the building permit fee is allocated to the Community Development Advance Planning fund (2200-3826) to partially support City efforts to update the City's General Plan. Approximately \$18,000 is estimated to be collected during FY 2009/10 and this will help offset the estimated \$150,000 needed to update the Land Use and Circulation Update with EIR Preparation in FY 2009/10. This revenue is accounted for as part of the Community Development Fund.

As the City approaches build-out, fewer large-scale commercial, industrial, and residential projects will be pursued. Also, until FEMA and the County complete the Flood Control Study some developments with about 500 residential units cannot proceed which further contributes to the projected deficit in the Community Development Fund.

The Deputy City Manager is scheduled to retire in December 2009. That position will be eliminated and not replaced; thereby saving money in the Community Development Fund since 50% of the position is funded here. The minimum baseline staffing of the Planning function would include the Director, two (2) Planning Professionals, Code Enforcement Technician and Administrative Assistant; projected cost is approximately \$671,000. Related operation and maintenance costs without a Cost Allocation plan contribution is projected at \$70,000. At the present time, we have a third planning professional and a Senior Management Analyst at a cost of approximately \$200,000.

The Charles Abbott & Associates CAP, for Building & Safety services, is down to \$88,000 as of 4/30/09. This "CAP" has been collected from the developers but not yet earned by the consultant. The City is still providing 8am-5pm counter service and inspections, but we may have to re-evaluate if we can't maintain average revenue of \$50,000 per month. We have already reduced hours for the Building Official and Inspectors as well as CAA overhead and are sharing Counter Technician with Public Works/Engineering. This situation will be continued to be monitored closely to avoid going into a deficit situation.

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The Community Development Fund has several issues that need to be resolved. Since this fund has zero reserves, it has not properly set-aside any money for the following:

- Charles Abbott & Associates portion of the Building & Safety services {cap rate \$88,000}
- Advanced Planning Fees (\$18,000)
- Imaging fee imposed on developers (\$50,000)

This will be addressed separately from the budget process as a report to the Council on June 3, 2009.

There have been some changes to the Community Development Block Grant (CDBG) program administered by the County. The County will hold the hearings, thus lessening the impact on City staff and allowing work on other assignments.

## **Parks, Recreation and Community Services**

### Park Maintenance

The total cost to maintain the City's parks is projected to be \$6.8M for the FY 2009/10, \$3.1M for Capital Improvement Projects and \$3.7M for operating costs. Special assessments paid by property owners will pay an estimated \$680,000 of the operating cost, the General Fund to pay for \$1,221,000 and the balance is funded by grants and Park Improvement Funds. This is a slight decrease in transfers from the General Fund when compared to FY 2008/09.

The capital improvement budget for FY 2009/10 decreased by an estimated \$1.9M from FY 2008/09. The General Fund portion is \$44,000 as noted below. The major capital improvement project budgeted in FY 2009/10 include:

- Poindexter Park expansion (including skate park)
- Arroyo Vista Community Park improvements (parking lot, soccer field and multipurpose court lights, swings, and relocation of backflow)
- College View Park Improvements (basketball court lights, dog park, replace tot lot equipment)
- Mountain Meadows basketball court lights & handball wall
- Peach Hill Park ADA playground upgrades (install basketball court)
- AVRC flat roof replacement
- Community Center flat roof replacement (General Fund \$44,000)
- Campus Park restroom upgrades
- Glenwood Park restroom upgrades
- Monte Vista Park Landscape Improvements
- Miller Park basketball lights
- Magnolia Park – Installation of swing set and rubber surfacing

The assessment engineer has determined that the level of special benefit to property owners is 75%. This means that the City can only assess property owners within the district no more than 75% of the costs of maintaining, operating, and improving the park

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and recreation facilities within the district. When the initial assessment was set at \$39,000 for a single family equivalent (SFE) unit, the total assessment generated approximately 51.6% of the revenue required to support park maintenance and improvement operations at that time. This percentage was well below the "special" assessment cap of 75%. The City contributed funds to cover the remaining 23.4% special benefit as well as 25% general benefit, mostly from the General Fund. Over the years, as park acreage and amenities expanded and maintenance and utility costs increased, outpacing the increase in assessment revenues, the percentage of the total activities funded by non assessment revenues has increased. The park assessment revenue for FY 2009/10 is expected to cover only about 14% of the overall cost to operate and improve City parks, well below the cap of 75%.

The following table describes changes related to the park operating costs from FY 1999/00 to proposed FY 2009/10. In that time, assessment revenue (AR) has increased about \$233,000 (52%) and the use of other City funding sources about \$801,000 (191%).

**PARK MAINTENANCE**

	<b>FY 1999/00</b>	<b>Proposed FY 2009/10</b>	<b>Change</b>
No. of parks	14	18 *	4 28.6%
Assessment Amount	\$39,000	\$51,711	\$12,711 32.6%
SFE Assessment	\$11,466	\$13,253	\$1,787 15.6%
Operating Costs	\$867,000	\$1,875,900	\$1,008,900 116.4%
Assessment Revenue	\$447,000	\$680,000	\$233,000 52.1%
General Fund Contribution	\$420,000	\$1,221,000	\$801,000 190.7%
AR as a % of Operating Costs	51.6%	36.2%	-15.3%
GF as a % of Operating Costs	48.4%	65.1%	16.6%

\* Includes Veteran's Memorial and Mammoth Highlands Parks.

Recreation

Recreation programs have continually improved to include day camp, Friday night teen activities, youth classes and events and programs such as Arts Festival, Kid's Day in the Park, 7-on-7 adult soccer, a Sunday 3-on-3 adult basketball and monthly nature hikes. In FY 2008/09 as part of the expenditure reduction measure, Hometown Holiday and Arbor Day events were eliminated and the Youth Master Plan was

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deferred. Costs for this division rose by \$106,300 or 12%, from \$883,100 in FY 2007/08 to \$989,400 in FY 2009/10. The \$38,700 expenditure increase in salaries and benefits is attributable to part-time recreational staffing for new programs and events. The increase in offsetting revenues has reduced the net General Fund cost by \$13,500 or 2.5%. Operating costs directly associated with the new events and expanded programs account for \$67,600, including \$13,300 for overtime police services costs that was previously accounted for under Public Safety. Another \$53,100 is included for new programs like Adventure Camp (\$22,000), 3<sup>rd</sup> of July event (\$19,100), Flag Football and Volleyball Leagues (7,000) and Youth Scholarship Program (\$5,000). Recreation revenues from events, contract classes, advertising fees for brochures and 75% of AVRC facility rent grew slightly from \$547,800 in FY 2007/08 to \$561,300 in FY 2009/10.

Library

The City assumed responsibility for the Moorpark Library operation on January 1, 2007. Total revenue is budgeted at approximately \$801,000 (of this amount, approximately \$755,000 has been projected from property tax) for the Library Services Fund and expenditures for the fund have been projected at \$789,389 (includes \$71,605 for City staffing charges, \$589,784 for operating costs and \$128,000 for cost plan allocation).

AB 939 / Solid Waste

The City is no longer receiving the Universal Waste Grant for e-waste, batteries and fluorescent lights has ended. Due to market, an e-waste vendor collects such materials at no cost to the City. The battery and light program will continue at \$8,000 per year, paid for by AB939 fees.

Animal Control

Contractual costs with the County have been reduced \$15,000, from \$49,000 in FY 2008/09 down to \$34,000 in FY 2009/10. This is primarily the result of City staff selling licenses.

Facilities

The City already implemented \$3,300 savings by reducing bottled water and using new filtration system at all City Facilities and proposed FY 2009/10 includes a reduction of \$11,000 for janitorial contract services. By adjusting the schedule of maintenance tasks in-house staff will maintain the Active Adult Center and less service will be provided at the maintenance facility.

Lighting and Landscaping District

As in prior years, several of the Lighting and Landscaping (L&L) District Zones continue to face deficit fund positions, as assessment revenues have not been adequate to pay all lighting and landscaping related expenses. In FY 2006/07, the actual deficit of

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\$151,203 was all Landscaping expenses. The FY 2007/08 budget projections show an aggregate deficit of \$301,442, of which, \$46,132 for Lighting and \$255,310 for Landscaping. For three years (FY 2004/05 through FY 2006/07), the City used reserve funds from the Gas Tax Fund and General Fund to offset deficits in Assessment District No. 84-2 for citywide landscaping and street lighting. Beginning with FY 2008/09, the City budgets for the prior year's (FY 2007/08) annual deficits in the General and Gas Tax Funds. Proposition 218 has limited the City's ability to increase the assessments to offset the rising costs. The City's practice has been to fund 100% of the street lighting deficit and 50% of the landscaping deficit from the Gas Tax Fund and 50% of the landscaping deficit from the General Fund. In addition to the citywide zone, eight (8) other zones also operate in a deficit. In the future, with little or no available Gas Tax reserve, the General Fund will be the only source for this purpose if assessments are not adjusted or services modified.

Below is a table showing the transfers over the last five years:

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Fiscal Year	Aggregate Deficit	Transfer From General Fund	Transfer From Gas Tax Fund
2300: Lighting		0	100,000
2300: Landscaping		125,500	125,500
2303 Landscaping <sup>1</sup>		250	250
2304 Landscaping <sup>2</sup>		750	750
2305 Landscaping <sup>3</sup>		10,000	10,000
2306 Landscaping <sup>4</sup>		1,500	1,500
2307 Landscaping <sup>5</sup>		3,500	3,500
2308 Landscaping <sup>6</sup>		10,000	10,000
2309 Landscaping <sup>7</sup>		2,250	2,250
<b>Total 08/09 (projected)</b>	<b>407,500</b>	<b>153,750</b>	<b>253,750</b>
2300: Lighting		0	60,080
2300: Landscaping		82,299	82,299
2305 Landscaping <sup>3</sup>		7,242	7,242
2308 Landscaping <sup>6</sup>		439	439
2309 Landscaping <sup>7</sup>		72	72
2310 Landscaping <sup>8</sup>		12,314	12,314
<b>Total 07/08 (actual)</b>	<b>264,812</b>	<b>102,366</b>	<b>162,446</b>
2300 Landscaping		59,369	59,369
2305 Landscaping <sup>3</sup>		5,807	5,807
2310 Landscaping <sup>8</sup>		10,426	10,426
<b>Total 06/07 (actual)</b>	<b>151,204</b>	<b>75,602</b>	<b>75,602</b>
2300: Lighting		0	125,952
2300: Landscaping		0	0
2305 Landscaping <sup>3</sup>		3,953	3,953
<b>Total 05/06 (actual)</b>	<b>133,858</b>	<b>3,953</b>	<b>129,905</b>
2300: Lighting		0	99,132
2300: Landscaping		0	0
2305 Landscaping <sup>3</sup>		4,449	4,449
2307 Landscaping <sup>5</sup>		2,449	2,449
2309 Landscaping <sup>7</sup>		9	9
<b>Total 04/05 (actual)</b>	<b>112,946</b>	<b>6,907</b>	<b>106,039</b>

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- Notes:
- <sup>1</sup> District 3: Buttercreek Road and Los Angeles Avenue
  - <sup>2</sup> District 4: Williams Ranch Road
  - <sup>3</sup> District 5: Tierra Rejada Rd. Parkways: Peach Hill Rd to SCE Easement L/S Tract 3019 & Tract 3525
  - <sup>4</sup> District 6: Inglewood Street
  - <sup>5</sup> District 7: Parkway North Side of Los Angeles Avenue, East of Gabbert Road
  - <sup>6</sup> District 8: Home Acres Buffer
  - <sup>7</sup> District 9: Parkway at Condor Drive and Princeton Ave.
  - <sup>8</sup> District 10: Mountain Meadows

Prior to the FY 2001/02, the Lighting & Landscaping District(s) would only be charged the direct cost of providing these services (electricity costs, landscape contract costs, etc.) However, beginning in FY 2001/02, the City began charging the larger assessment district zones for some of the staff time required to oversee the contracts and administer the districts.

**Public Works**

City Engineer/Public Works (CE/PW)

The City has created a new fund; Engineering/Public Works {Fund 2620} to account for the development related fees that were previously in the Community Development Fund along with the associated expenses. The revenues of \$170,000 include: encroachment permits, plan check fees and inspection fees. Expenses are budgeted at \$226,000, with a transfer from other funds of \$57,000 to make up the difference. These amounts, both revenues and expenses have been pulled out of the Community Development fund.

We have estimated the Public Works Superintendent position to be filled for five months in FY 2009/10. Savings for FY 2009/10 estimated at \$74,000, while FY 2010/11 savings will be \$129,000.

With increased emphasis on L.A. AOC and citywide traffic funded CIP projects, City staff time for work on such projects can be charged to those funds. This is estimated to be about one-half of one man-year (1,000 hours) or about \$137,000 in FY 2009/10.

The \$3,060,320 of projected expenditures in FY 2009/10 for Public Works, Street Maintenance and Engineering divisions consists of:

1.	Salaries/Benefits	\$837,660
2.	Operation/Maintenance	\$795,800
3.	Transfers/Cost Allocation Plan Charges	\$1,499,000

This cost is funded by Gas Tax revenues (\$606,000), Gas Tax reserves (\$340,000), TDA Art. 8 (\$1,050,000), Engineering revenues (\$170,000), and General Fund (\$894,320). General Fund monies spent to support CE/PW operational activities, including NPDES, have increased from \$360,600 in FY 2005/06 to a projected

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\$550,000 in FY 2009/10. In addition to the needed General Fund transfer of \$40,000 to the Engineering fund.

In FY 2009/10, there is only a projected \$358,000 ending fund balance, no deferred Transit Revenue (\$200,000 used in FY 2008/09 will mean \$200,000 less for streets) and only about \$1.1 million in combined revenue for streets. This will require eliminating the Street Slurry Seal/Overlay program and any major street maintenance work or other City services. Prop 42 funds can be used for these street maintenance programs.

The minimum baseline staffing of the City Engineer/Public Works and Streets functions would include the City Engineer, a second engineering position, Administrative Assistant and three (3) Maintenance positions, is projected to cost about \$703,000. Related operation and maintenance costs with a Cost Allocation Plan contribution of \$397,100 is projected at \$997,000 for a total of \$1,700,000. This does not include NPDES and Transit services. Revenues from Gas Tax and TDA (street) monies amount to \$1.1 million.

#### NPDES

The City is a Co-Permittee under the Ventura County Municipal National Pollutant Discharge Elimination Storm Water Permit (Permit) issued by the Regional Water Quality Control Board (Regional Board). The 2000 five-year Permit remains in effect until a new Permit is adopted by the Regional Board, United States Environmental Protection Agency, and the State Water Resources Control Board. A new Permit, expected to be adopted some in the near future, and will increase the Co-Permittees' storm water compliance responsibilities and costs significantly. Prior to the adoption of the new Permit, the Co-Permittees will participate in numerous negotiations and workshops with the Regional Board in an attempt to make the new Permit requirements more feasible to the Co-Permittees. A request for additional funds may be needed to comply with the requirements of the new Permit and will be brought to City Council for consideration and adoption. The FY 2009/10 budget includes costs for catch basin inspection & cleaning (\$37,000), TMDL monitoring (\$28,000), Ventura County implementation agreement (\$25,000), and inspection of food & auto businesses (\$9,500). We expect to collect \$6,000 in inspection fees to offset the cost of this program. The estimated expenses for FY 2008/09 are \$165,000 {original budget \$229,000}. Next year's budget for this program is projected at \$220,000.

#### Street Maintenance

The City's street maintenance needs continue to increase as the street system ages. For the past decade, the City has been slurry sealing about one-third (1/3) of the City's streets every other year. In practice, on average, a residential street receives a slurry seal application about every seven (7) years. Asphalt overlays were generally used on older streets and those that deteriorated for other reasons. The City was able to do this and maintain a reserve in the Gas Tax Fund and TDA Article 8 (Streets) Fund. However, for a number of reasons including higher construction costs, less TDA funds

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for streets as transit needs increased, static gas tax revenue, implementation of cost allocation plan, other street maintenance needs, added City Engineer and Assistant City Engineer positions, and an increasing deficit in assessment district for street lighting and landscaping, the reserve for both funds are expected to be \$358,000 at June 30, 2010. Personnel and operation/maintenance costs now require nearly 100% of the revenue from these funds. Future Capital Projects will require the use of General Fund monies.

As late as FY 2004/05, the City had a combined fund balance of Gas Tax and TDA Art., 8 (Streets) of about \$3,223,000. Since then, the City has added an in-house Assistant City Engineer and an Assistant Engineer, in addition to upgrading the Public Works Director to a City Engineer/Public Works Director position as a means to enhance work effort on numerous capital projects. The combined fund balance is projected to be about \$970,000 at June 30, 2009 and \$358,275 at June 30, 2010. This would not have been achieved without General Fund Reserve funding of about \$1.5M for the Tierra Rejada Road improvement project in FY 2007/08.

In FY 2009/10 Streets, combined revenue is projected at about \$1.4 million with expenditures of about \$1,680,000. The TDA revenue continues to decrease as the economic climate worsens. The source of the TDA revenue is the ¼% Sales Tax collected by the State. Article 8A revenue was originally projected at \$926,000 for FY 2008/09, revised down to \$889,000 in the winter and currently stands at \$847,000. A total decline of \$79,000. FY 2009/10 estimate is \$775,000. The initial transit funds estimate for FY 2008/09 was \$340,000, revised down to \$326,000 in January and the current estimate is \$284,000. A decline of \$56,000. FY 2009/10 estimate is \$263,000.

For the past several years, the City has been able to use the reserve funds from these funds along with state and federal grants to fund overlay and slurry seal projects. This is no longer available. New revenue or transfers from the General Fund Reserve will be needed to fund the slurry seal and overlay as well as other street capital projects not funded by developers, or the AOC, or citywide Traffic Funds.

There is not sufficient annual General Fund revenue at the present time to supplement the traditional funding source for streets.

### **Public Safety**

For FY 2008/09 the City budgeted \$6,339,000 for public safety. Currently, our estimate is to spend \$6,218,000, a savings of \$121,000. We budgeted a 3% increase in the contract rate for FY 2009/10. The 3% increase is mainly due to the Sheriffs Deputy contract with Ventura County, which includes a 1.5% raise for FY 2009/10. Additionally, the City added a 40 hour patrol car in FY 2008/09, but only funded it for 10 months using Traffic Safety Fund reserves in the amount of \$186,000. For FY 2009/10 we have funded the 40-hour patrol, for a full 12 months, out of the General Fund. As a reminder, in FY 2008/09 the City used \$402,000 from the Traffic Safety Fund reserves to fund a portion of traffic related law enforcement services.

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The City is also participating in a JAG Byrne Grant that will provide \$20,000 in FY 2009/10 for law enforcement services.

The recommended budget assumes that the State Supplemental Law Enforcement Grant (SLESF) will be cut in half for the coming year, with anticipated revenues of \$50,000. These revenues are used to partially fund a 40-hour deputy position. This position was budgeted at \$189,628 for FY 2005/06; \$180,510 for FY 2006/07; \$192,400 for FY 2007/08 and \$192,400 for FY 2008/09. As in prior years, the difference will need to be absorbed by the General Fund.

Contract rates for police services have been increasing each year in excess of the CPI increases. Below is a sample of how the rate for one position (Community Services Officer) has increased over the last seven years. This is about 71.8% (an average of about 10.3% per year) for this seven year period.

<b>Fiscal Year</b>	<b>Annual Cost</b>	<b>% Increase</b>
2008/09	\$218,464	3.50
2007/08	211,075	7.68
2006/07	196,021	9.36
2005/06	179,250	9.57
2004/05	163,600	15.36
2003/04	141,817	11.55
2002/03	127,129	

Note: FY 2007/08 is an estimated total cost and FY 2008/09 is a projected annual cost.

In FY 2005/06, the City funded an additional 84-hour car for nine months. Due to the staffing situation in the Ventura County Sheriff's Department, this additional service was not added. Overtime was used throughout that year to provide an additional patrol unit on weekend evenings and other times as needed.

In FY 2006/07, the 84-hour car was modified to a 40-hour car (without vacation relief). The budget included sufficient funding to backfill absences on an overtime basis at the discretion of the department. This unit has been filled since July 2006.

The 40-hour car was added in tandem with the transfer of the former High School Resources Officer (HSRO) position to a second Special Enforcement Detail (SED) position. In FY 2006/07, Moorpark Unified School District (MUSD) subsequently contracted with the City for about 400 hours of this position's time for deployment at Moorpark High School at an approximate cost of \$40,000. The additional net cost to the City for FY 2006/07 was approximately \$100,000. The City had previously funded about \$40,000 of the annual cost of the HSRO position which represented about 25% of the contract cost. In addition, the City funded the cost of the vehicle, cell phone, training, supervision and other related costs for the position.

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In FY 2007/08, it was proposed that the City eliminate the 5<sup>th</sup> grade D.A.R.E. program. The Council subsequently decided to retain the program. Over the past several years, many cities have moved away from the traditional D.A.R.E. program. As a result, there are fewer D.A.R.E. suppliers, training sessions and related resources. The City of Thousand Oaks eliminated its D.A.R.E. program in FY 2007/08. The City of Simi Valley discontinued their DARE program in early 2009. In some cases, cities have worked with the school districts to redeploy the position as a school resource officer. MUSDC contracted with the City to fund 40% of the HSRO position at approximate net cost of \$75,000. In FY 2008/09 the City funded the HSRO position 100% including the cost of the vehicle, cell phone, training, supervision and other related costs for the position. Additional information about the possible elimination of the D.A.R.E and H.S.R.O programs is included later in this report.

In the FY 2007/08, \$10,000 was included for participation in the High-Tech Task Force with the District Attorney and Sheriff's Department. This program is intended to include the 10 cities in addition to the Sheriff and District Attorney to address computer related crimes. The FY 2008/09 projected cost is \$12,200. Another \$8,700 has been budgeted for Crisis Intervention Team Program; the City actually received approval for a Crisis Intervention Team grant, therefore saving \$8,700 for FY 2009/10. The cost from the long standing Victim Witness Coordination Program exceeded the budgeted amount in FY 2007/08 by \$3,000 from a total of \$4,500 and is budgeted at \$7,500 in FY 2008/09, which was also exceeded by \$3,000. Volunteers for the Volunteer in Policing program are now considered City volunteers. The City also partially funded a Community Prosecutor out of the Ventura County District Attorney's office in the amount of \$20,000 in FY 2008/09. Other than costs related to the proposed second vehicle there should be no additional costs in FY 2008/09. Workers Compensation related costs are calculated based on the number of volunteer hours in the prior year so we don't expect direct costs for this purpose until the FY 2009/10.

The FY 2008/09 staffing for the police services is as follows:

Patrol Services

2.0 24 Hour – 7 day  
1.0 84 Hour – 7 day  
1.0 40 Hour (4 days without relief)  
1.0 40 Hour (4 days without relief) (10 months only)  
0.5 Captain  
0.5 Management Assistant  
1.0 Office Assistant IV  
1.0 SST Report Writer  
2.0 Cadets

Traffic Services

3.0 40 Hour Motorcycle (without relief)  
(includes 2 Senior Deputy differential)

Prevention Services

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- 1.0 Community Services Officer
- 1.0 D.A.R.E. Officer
- 2.0 Special Enforcement Detail (SED)
- 1.0 H.S.R.O

Investigation Services

- 0.75 Detective Sergeant
- 1.5 Detective Sr. Deputy

The City is leasing 4,497 square feet of the total 25,822 square feet in the Police Services Center to the California Highway Patrol for their East Valley Ventura County Station. The lease also includes the CHP's use of additional space included in the common area lobby and public restrooms. The City receives base rent from this lease at a rate of \$1.3342/square foot (\$6,000/mo.) increasing on the annual anniversary date beginning November 1, 2006 at a fixed rate of 2.5% and each year thereafter for the full term of the lease. Currently the lease rate is \$7,025/mo and will increase to \$7,200/mo on November 1, 2009. In addition, the City receives a monthly payment in an amount of \$658 through June 30, 2020, representing an amortized cost for CHP required Change Orders during the building construction that totaled \$68,839.58. As approved by the City Council on the allocation of rent revenue approximately \$14,020 (\$83,800 estimated total lease revenue for FY 2009/10) will be reimbursed back to the General Fund for the operating and maintenance cost for the CHP leased space and the remaining \$69,780 revenue will be used to repay the loan from the Endowment Fund.

### **Capital Improvement Budget**

The street and public works related capital improvement projects included in this recommended budget are in compliance with the Capital Improvement Plan approved by the City Council on May 2, 2007.

Because capital improvement projects span many years, the budget appropriation for these projects is carried forward from year to year until the project is complete. The amounts shown for the FY 2009/10 will be adjusted after conclusion of the FY 2008/09, when actual project expenses to date are tallied.

The City has again proposed an extensive project list for FY 2009/10 totaling \$30.7M from a variety of funding sources. The Capital Improvement section of this budget provides detailed information on these projects. As construction related costs increase, the City's purchasing power on capital projects has also declined.

### **Review of last year's (FY 2008/09) budget actions by the City Council**

On June 11, 2008, the FY 2008/09 recommended budget presented to the City Council reflected a \$739,000 General Fund deficit. To balance the budget, City Council used expenditure reductions of \$240,525, one-time revenue enhancements of \$97,600 and \$402,000 from the Traffic Safety Fund reserves.

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The net expenditure reductions included the following options:

**Reductions:**

Eliminated Home Town Holiday	\$2,500
Eliminated Arbor Day	\$2,200
Used Endowment Fund for Modular Bldg	\$49,300
Deferred City Hall/Community Center Flag Poles	\$15,000
Deferred Community Center kitchen upgrade	\$26,000
Postponed Youth Master Plan	\$15,000
Shifted 50% of personnel costs to MRA for Deputy City Manager, Senior Management Analyst and Code Compliance Technician whose primary duties have been re-assigned to benefit the Agency	\$226,600
Reduced Recreation staff classification (4 FT)	\$34,200
Split Finance Administrative Assistant to half-time; part-time	\$32,000
Eliminated 3 of 5 Crossing Guard locations	\$9,500
Reduced AAC part-time staff	\$14,000
Modified AAC monthly newsletter	\$6,500
Shifted funding of Lassen Ave Walkway project to MRA	\$31,250
Removed the installation cost of swing equipment at Miller Park - project was completed in FY 2007/08	\$20,000
Shifted General Fund Contribution to MRA for Magnolia Park swing equipment	\$13,000
Reduced City Council Special department expense	\$1,875
Reduced City Council Community Promotion expense	\$1,500
Eliminated assumed 10% rate increase for medical health premiums	\$21,100
Total Reductions	<u>\$521,525</u>

**Additions:**

One 40-hr patrol car (to be funded by Traffic Satefy Fund)	(\$166,000)
Share of cost for Community Prosecutor in the east county	(\$20,000)
Professional services for Hazard Mitigation Plan Update	(\$18,500)
Community Center paving repairs	(\$10,000)
Contingency fund for staff salaries and benefits	(\$66,500)
Total Additions	<u>(\$281,000)</u>

**Net Expenditure Reductions** **\$240,525**

The net revenue enhancement of \$97,600 in the General Fund, comprised of a transfer of interest earnings from Endowment fund to the General Fund - \$76,000; additional CFD fees for police services - \$80,000; reduction of the cost plan revenues charged to the Library - \$54,000 and decrease of NPDES business inspection revenues - \$4,400. In FY 2008/09, all of the interest revenue earned from monies in the Endowment Fund

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was credited to the General Fund; therefore there were zero interest earnings for the Endowment Fund.

An aggregate amount of \$402,000 from the Traffic Safety Fund was used to fund police services. If a similar level of service is provided in FY 2009/10 this transfer is not necessary, but can be used to allow a larger General Fund surplus which would be used in the event of unforeseen circumstances or State diversion of city revenues.

**New Costs in FY 2009/10 & 2010/11 affecting General Fund**

		2009/10	2010/11
1)	Veterans Memorial	\$ 10,350	\$ 10,350
2)	Expanded Poindexter Park	\$ 13,750	\$ 13,750
3)	Mammoth Highlands Park		\$ 54,000
4)	Tierra Rejada Road Medians Phase II (Landscape district)		\$ 2,400
5)	4 new traffic signals in Moorpark Highlands (Gas Tax Fund)		\$ 4,320

**Items Not Funded**

The following items are not funded. They may require General Fund support. Some items are City objectives or potential City objectives.

1. Landscape Guidelines update
2. Two additional marquee signs
3. Youth Master Plan
4. Upgrade of Community Center kitchen facilities
5. False Alarm software
6. Tree Master Plan (Tree & landscape funds)
7. Water spray attraction (Park Improvement fund)
8. Update Master Drainage Plan
9. City entry signs (Tree & landscape funds)
10. Evaluate feasibility of reducing city's irrigation water use
11. Refurbish median and parkway landscaping on Tierra Rejada Road and Campus Park Drive

**Options to Address Potential General Fund Savings**

The following measures are presented for consideration in order to lower General Fund expenses in anticipation of such need in FY 2010/11. Most of the proposals would achieve direct or indirect General Fund savings resulting from reduced expenditures or reduced General Fund Transfer to another fund. Such action would need to be considered as part of the meet and confer process.

**Potential Expenditure Reductions and Transfers to other Funds**

1.	Delete employee recognition activities for both City employees and contract law enforcement and volunteers.	\$15,000
2.	July 3 Event The total cost of about \$45,000 includes \$10,000 for police services with revenue offset estimated at \$30,000. Net General Fund cost is projected to be \$15,000 in FY 2009/10.	\$15,000
3.	Other community recreation events:	
A.	Arts Festival (minimal revenue offset)	\$6,000
B.	Day in the Park	\$1,500
4.	Employee Training (Reduce annual \$400 per employee by one-half [\$200])	\$10,400
5.	Reduce or eliminate costs for at fountains at Tierra Rejada/ Mountain Trail and Police Services Center	\$12,700
6.	Reduce Government Channel expenses	
A.	Discontinue all MPTV 10 operations	\$50,000
B.	Televisе only CC meetings	\$15,000
C.	Staff maintains BBS	\$10,000
7.	Delete Beach Bus This is TDA funded but less spent on this makes more available for streets expenditures and less General Fund supplement is needed. Total cost of \$25,000 is offset by \$10,000 in collected fares. Proposed fare for Summer will increase to \$5.00 from \$3.00 per round trip ticket.	\$15,000
8.	Eliminate Special Projects Coordinator	\$19,400
9.	Eliminate Active Adult Center Volunteer Recognition Meal As an alternative, the event could be held during the day.	\$2,500
10.	Quarterly City Newsletter and Recreation Brochure	
A.	Eliminate all four (4) quarterly newsletter/brochure issues	\$36,000

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B.	Eliminate two (2) quarterly newsletter/brochure issues	\$18,000
11.	Eliminate GIS contract	\$23,550
12.	Defer Community Center window upgrade	\$15,000
13.	Potential City Council appraisal – potential conflict of interest If needed, take funding from the General Fund Reserve	\$2,500
14.	Cancel the scanning contract	\$10,000
15.	Reduce tree trimming in parks	\$20,000
16.	Reduce tree trimming by 50% LMD's (Citywide)	\$30,000
17.	Reduce downtown area street sweeping from weekly to twice monthly	\$4,000
18.	Use City Affordable Housing Fund to fund staff time on Housing Element	\$18,000
19.	Reduce mowing in Park by 50%	\$44,000
20.	Reduce mowing in Citywide LMD	\$24,000
21.	Perform maintenance In-House for:	
A.	Magnolia Park	\$3,000
B.	Veterans Memorial Park	\$3,200
22.	Turn off 800 street lights, about 1/3 of total street lights	\$120,000
23.	Delay the upgrade of Office 2007 software and licenses	\$33,300
24.	Public Safety Budget	
A.	Discontinue DARE program	\$198,221
B.	Discontinue DARE program and eliminate HSRO position	\$396,442
C.	Item B above, and add a detective position	\$198,221
D.	Item B above, and add 40-hour car	\$196,076
E.	Item A above, and upgrade 84-hour car	\$120,302

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This entails converting two 40-hour patrol cars without relief to one 84-hour car with relief.

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|----|--|---------------|
| F. | Item B above, and upgrade 84-hour car  | \$318,523     |
| G. | Item B above, upgrade 84-hour car and add 40-hour car. Combining the upgraded 84-hour car with the current 84-hour will result to three 24-hour cars and a 40-hour car without relief. | \$57,048      |
| H. | Item A above, and add 40-hour car will slightly increase cost  | < \$2,145 >   |
| I. | Item A above, upgrade 84-hour car and add 40-hour car<br>This will require additional General Fund.  | < \$141,173 > |

**Potential Revenue Options**

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|----|--|----------|
| 1. | Transfer to the General Fund the interest earnings that would otherwise accrue to the Endowment Fund. In establishing the Endowment Fund, the City Council capped its interest earnings at 2% with the balance of any such earnings to accrue to the General Fund. This proposal would transfer the referenced 2% to the General Fund as well. Per City Council policy, first 2% of interest goes to Endowment. If this action is selected, it's recommended that it be used for only one or two years to minimize the impact on the Endowment Fund. This was done in FY 2008/09 in the amount of \$91,000, but is not needed in FY 2009/10. | \$76,000 |
| 2. | Increase Bus Fares.<br>The current \$1.00 one-way bus fare was established in 1999. It was .75 cents prior to that time. A .25 cent increase is estimated to yield about \$15,000 in additional revenue. About 85% of riders pay the regular \$1.00 per trip fare. On average, there is a 3% decrease in ridership for every 10% increase in fares.  | \$15,000 |
| 3. | Increase Beach Bus Fare.<br>Fare could be increased to \$5.00 per round trip in 2009. It was increased to \$3.00 effective in 2008.  | \$4,715  |
| 4. | Increase fees for a variety of Recreation programs/activities including youth camps. The most viable portion of this would be increasing fees for youth camps held during the summer,  | \$15,000 |

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spring, and winter school breaks. Current revenue is projected at \$150,000, so a 10% increase would generate \$15,000 assuming the same number of participants much of this would not be realized until FY 2009/10.

5. Use of Parks by Youth Sports Groups. N/A at this time  
Several youth sports groups have agreements which provide for minimal (in some cases \$1.00 per year) fees to use City parks and the Arroyo Vista Recreation Center (AVRC) gym. In light of increasing costs, the current situation could be reexamined.
  
6. Charge Adjacent Property Owners for Sidewalk Repairs. \$10,000  
Many cities and counties have implemented a program that charges the adjacent owners for damaged sidewalks. Much of the damage is caused by tree roots. The City's current policy is to make the first repair at City expense with all subsequent repairs at the same location to be charged to the adjacent property owner. With the maturing of many of the front yard and parkway trees planted in the last 25 years, the City will see a continuing increase for such repair work. About 250 man hours per year is spent on grinding minor uplifts in sidewalks.
  
7. Landscape Maintenance District (LMD) Assessments. N/A at this time  
This is discussed elsewhere in the Budget Message. The need for General Funds and Gas Tax to supplement the assessments continues to increase. In FY 2009/10, it is estimated to cost the General Fund and Gas Tax \$154,000 and \$254,000, respectively to fund FY 2008/09 deficits. These Districts/Zones were set up to fund costs directly attributed to the properties within the designated areas. Since 1999, the City has not been able to adjust the assessments to reflect increased costs.
  
8. Parks Maintenance District Assessments. N/A at this time  
This is discussed elsewhere in the Budget Message. The maintenance and improvement costs can be funded by assessments to offset the special benefit costs. It is projected that the approximate \$52.00 SFE assessment in FY 2009/10 will fund only 36% of the operations and maintenance costs of City parks and facilities. Without a modification to the assessment, the General Fund supplement to these costs will continue to increase.
  
9. Use Proposition 42 Funds \$348,000  
There is an estimated \$348,000 in revenue that can be used for eligible street maintenance related purposes in FY 2009/10.

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|-----|--|-----------|
| 10. | Use Traffic System Management funds in place of TDA<br>For certain transit costs, such as CNG fuel when its use comes on line in FY 2010/11.   | \$50,000  |
| 11. | Fund LMDs deficits out of reserves<br>Use General Fund reserves to fund Landscape Maintenance Districts FY 2008/09 deficits instead of from FY 2009/10 Gas Tax and General Fund operating budgets.   | \$408,000 |
| 12. | Fund General Plan EIR from General Fund Reserves   | \$150,000 |
| 13. | Establish a Street Sweeping Fee<br>Other cities are now evaluating or have implemented a street sweeping fee as part of their refuse collection services. The fee is billed as part of the refuse bill. In Ventura County, the cities of Thousand Oaks and Simi Valley are reportedly reviewing this as part of their current refuse franchise agreement negotiation. The city of San Buenaventura implemented such a fee about two years ago. The monthly cost for residential customers is about 75¢ per month and commercial customers about \$6.00 per month. The current annual cost for street sweeping local streets in Moorpark is about \$100,000. If such a fee was implemented, it would cost about 75¢ for the City's approximate 9,100 residential customers and about \$2.00 per month for the approximate 520 commercial customers. | \$100,000 |

### Use of Reserve Funds

#### 1. General Fund Reserve

The City's General Fund budget has grown at a relatively modest rate as the City has grown. Through prudent budgeting practices, the City has built a good General Fund Reserve approximately about \$24M at the end of FY 2007/08. On June 18, 2008, the City adopted a General Fund Reserve Policy that established a maximum unreserved fund balance of \$3M and any excess monies over \$3M be transferred to the new fund, the Special Projects Fund at the end of each fiscal year. This fund may be used for special projects for the City or any other municipal purpose that the City Council deems prudent or necessary.

For FY 2008/09, the General Fund would realize an estimated \$476,000 surplus, above the \$3 million policy cap. To comply with the Reserve Policy, about \$476,000 will be transferred to the Special Projects Fund.

Each \$100,000 for such purpose would also result in about \$2,000 less interest income for the year based on City's projected investment earnings.

## 2. Traffic Safety Fund

At the close of FY 2007/08, this fund had a balance of \$721,000. Annual revenue is about \$172,000, primarily from vehicle code violations and interest earnings. Generally, the operating expenditures of \$115,000 are for Crossing Guard and Parking Enforcement services. However, these funds can be used for street related expenditures such as traffic signals, traffic engineering and pavement markings, as well as related personnel costs and traffic related law enforcement services.

This fund will have approximately \$377,000 in reserve at the end of this fiscal year and \$444,000 at June 20, 2010. The estimated revenue for FY 2008/09 is \$173,000 while total expenditures are projected to be about \$517,000, including \$402,000 transfers to the General Fund to fund police services

If the City Council decides to use Traffic Safety Fund Reserve, it is recommended that it be used over a two to three year period to allow time for ongoing, offsetting revenues to be developed and potential expenditure reductions to be identified.

### **Summary**

As a guiding principle even in the current financial period, the City needs to remain focused on its long-term goals. Items that reduce expenditures or generate revenue should be a priority and lower priority programs and activities should be considered for reduction or elimination. It is important that key staff be retained to make this difficult task more achievable.

The City was able to balance the General Fund in FY 2009/10 because of continued savings based on reductions in 2008/09 of about \$350,000; these savings are on-going. This is in addition to the reasons previously cited.

Staff will prepare a comprehensive financial projections report for Council consideration by early 2010. Staff will also make a formal mid-year Budget report to the Council in January 2010. This will allow budget modifications to be considered if necessary.

Based on the current economic forecast for sales and property tax revenues, the uncertainty and instability of the State's Budget, and the decline in development activity which affects Community Development Fund and General Fund revenues, projections indicate the City needs to address gap between operating revenue and expenses for FY 2010/11. This should be considered as your review the FY 2009/10 budget (short term) as well as for subsequent years (long term). There will be a need for additional General Fund revenue, or alternatively program and staffing reductions to address the following:

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- Property Tax decline of 5.0% in FY 2009/10 and another 5.0% decline expected in FY 2010/11.
- Combined Gas Tax and TDA Article 8 revenue for streets purposes is projected to decline from \$1,480,000 in FY 2008/09 to \$1,396,000 in FY 2009/10 and a combined fund balance of \$465,000 at June 30, 2010.
- The ongoing utilities and maintenance costs of the Police Services Center, Moorpark Public Services Facility, the new Human Services Center, the new Veteran's Memorial, expanded AVRC and Poindexter Park and, within 3 to 5 years, landscaped medians on Los Angeles Avenue (SR118) a new city hall and possibly a library.
- Long-term street maintenance needs since Gas Tax and TDA provide only for staff and basic maintenance. The City's street projects are beginning to require support from the General Fund. In addition, there are a number of potential capital projects that could individually, or collectively, require the use of a significant portion of the General Fund reserve.
- GASB 34 potential costs for long-term infrastructure replacement costs for parks, streets, etc.
- The cost allocation plan, while appropriate does serve to drain dollars from other funds. The goal should be to have enough General Fund operating surplus to fund this cost (\$2,685,000).
- Equipment Replacement Fund  
There is no Gas Tax money available for this purpose so General Fund would need to be used for 100% of this funding in the future.
- Assessment district subsidies are projected to be approximately \$408,000 for FY 2008/09 which is funded in FY 2009/10. The subsidies in FY 2009/10 are projected to increase to \$476,000, which is funded in FY 2010/11. The General Fund will be the only source for this purpose in the future. Action to initiate the process to increase the assessments should be activated now. The specific cost for each zone/district for the necessary engineering reports and election process has not been estimated at this time, but overall costs are expected to be as much as \$100,000. There would be some economy of scale from multiple processes conducted at the same time. The earliest this could be enacted assuming a favorable vote, would be in FY 2010/11. Without such action, use of General Fund Reserve for this purpose will increase, or service reductions (less water and maintenance or turning off street lights) in the Zones/Districts or in other City operations will be needed.

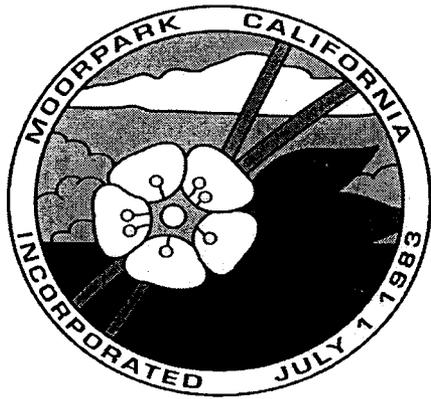
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- Continuing cost increases for law enforcement services that generally exceed CPI.
- Stabilization of revenues and expenditures for the Community Development Fund and Engineering Fund to insure that sufficient monies are available from the General Fund to provide for necessary City Planning and Engineering services.
- Continuing costs for NPDES increases which without a new funding source must come mostly from the General Fund.
- PERS cost increases for a period of time beginning in FY 2011/12.
- Concerned with continuing deferred maintenance.

My thanks to the Department Managers and their support staff and Finance Department staff for their outstanding work, interdepartmental cooperation and commitment in preparing this budget. As in the past, the final Budget will be available on the City's website at [www.ci.moorpark.ca.us](http://www.ci.moorpark.ca.us).

**Recommendation**

It is recommended that the City Council receive the recommended Operating and Capital Improvements Budget for FY 2009/10 and set a budget workshop for June 10, 2009.



**CITY OF MOORPARK  
FY 2009/10**

**BUDGET CALENDAR**

**JANUARY/FEBRUARY**

- January 29, 2009 – Budget Kickoff Meeting include distribution of forms and instructions for completion
- February 4, 2009 – City Council consider of status report on Mission Statement, Priorities, Goals and Objectives for fiscal year 2008/09 and direction for fiscal year 2009/10
- February 27, 2009 – Department expenditure budget requests, payroll staffing cost allocations by Department and revenue projections due to Senior Account Technician

**MARCH**

- March 2-27, 2009 – Finance Department review and compile Department budget requests and projections

**APRIL/MAY**

- April 3, 2009 – Deliver proposed budget to City Manager for review
- April 27-May 1, 2009 – City Manager budget review with Department Heads
- May 2-May 19, 2009 – Finance Department update and compile City Manager recommended budget
- May 20, 2009 – Present City Manager's proposed budget to City Council; City Council approve Mission Statement, Priorities, Goals and Objectives for fiscal year 2009/10

**JUNE**

- June 10, 2009 – City Council study session and public hearing for the budget
- June 11-29, 2009 – Finance Department update and compile final budget
- June 17, 2009 – City Council public meeting and adopt resolutions on establishing Appropriations Limit and GANN Initiative for fiscal year 2009/10; and approving Engineer's Report and ordering levy of assessment for fiscal 2009/10 for Parks Maintenance and Improvement Districts and Landscape and Lighting Maintenance Districts
- June 29, 2009 – Finance deliver final budget to City Clerk for distribution to the City Council

**JULY**

- July 1, 2009 – Council public meeting and adoption of Final Budget;  
Budget year begin
- July 2, 2009 – Load final budget in Pentamation
- July 27, 2009 – Print and distribute final document

## CITY OF MOORPARK

### BUDGET PROCESS

#### **Budget Basis:**

Annual budgets are adopted on a basis consistent with GAAP for all governmental funds (modified accrual basis). All annual appropriations lapse at the end of each fiscal year.

#### **Budget Amendments:**

The Council approves operating appropriations at the department and fund level prior to July 1 of the budget year and may amend the budget during the fiscal year by motion. The level of budgetary control (i.e. the level at which expenditures cannot legally exceed appropriated amount) is at the overall fund level.

#### **Budget Control:**

Department Heads are responsible for maintaining expenses within category levels approved by City Council. However, since the budget is an estimate, from time to time, it is necessary to make adjustments to the various line items.

Budget transfers must be internal to each fund without requiring City Council approval. Appropriations not exceeding \$5,000 can be transferred between line items with the approval of the Finance Director. Line item transfers exceeding \$5,000 or transfers between divisions within a department must be approved by the City Manager. Transfers of any amount between two different divisions and departments or funds require City Council authorization (Resolution No. 99-1630).

All requests to increase appropriations must be submitted to the City Council.

**Fiscal Year 2009/10**

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**Budget Summary by Fund**

**CITY OF MOORPARK**  
**BUDGET SUMMARY BY FUND**  
 Fiscal Years 2008-2009 and 2009-2010

FUND	DESCRIPTION	Adj'd Beginning Fund Balance	Estimated Activity FY 2008/2009			Estimated Activity FY 2009/2010			Estimated Fund Balance 6/30/2010			
			REVENUES	EXPENSES	INTERFUND TRANSFERS	REVENUES	EXPENSES	INTERFUND TRANSFERS				
										IN	OUT	IN
<b>GENERAL FUND</b>												
1000	Net General Fund	3,624,001	15,566,000	12,784,244	\$ 412,000	\$ 2,717,288	4,100,469	15,306,000	\$ 12,765,293	\$ 26,000	\$ 2,307,000	\$ 4,360,176
1010	Library Services	(86,430)	866,000	769,914	-	-	9,656	801,000	789,389	-	-	21,267
2000	Traffic Safety	721,287	173,000	115,263	-	402,000	377,024	170,000	103,108	-	-	443,916
2001	Traffic System	5,816,899	224,000	167,085	-	-	5,873,814	421,000	370,440	-	27,000	5,897,374
2002	City-Wide Traffic	12,611,439	742,000	157,320	-	-	13,196,119	1,644,000	307,493	-	23,000	14,509,626
2003	Crossing Guard	351,421	9,000	32,245	-	-	328,176	7,000	14,499	-	-	320,677
2100	Community Wide	1,248,077	141,000	260,106	-	-	1,128,971	261,000	594,700	-	700,000	95,271
2111	Parks Zone 1	180,113	4,000	480,000	-	-	(295,887)	115,000	1,787,082	2,200,000	-	232,031
2112	Parks Zone 2	120,717	3,000	-	-	-	123,717	3,000	115,000	-	-	11,717
2113	Parks Zone 3	268,728	121,000	-	-	-	389,728	68,000	425,091	-	-	32,637
2150	Tree & Landscape	79,719	3,000	-	-	-	82,719	14,000	-	8,000	-	96,719
2151	Art in Public Places	1,626,940	140,000	583,086	-	-	1,183,854	262,000	-	-	-	1,437,854
2152	Bicycle Path	109,009	3,000	-	-	-	112,009	2,000	-	-	-	114,009
2153	Municipal Pool	263,486	7,000	-	-	-	270,486	5,000	-	-	-	275,486
2154	Library	1,118,173	91,000	31,500	-	-	1,177,673	193,000	31,300	-	-	1,339,373
2155	Open Space Maint.	141,114	15,000	-	-	-	156,114	14,000	-	-	-	170,114
2200	Community Dev.	(392,805)	1,280,000	2,249,266	1,363,000	-	929	1,147,000	2,183,143	1,038,000	-	2,786
2201	Affordable Housing	3,355,820	315,000	5,150	-	-	3,665,670	349,000	12,200	-	18,000	3,984,470
2202	Calhome Program Reuse	101,736	3,000	76,000	-	-	28,736	2,000	25,000	-	-	5,736
23XX	Lighting/Landscape	4,687,611	2,838,863	1,485,091	264,808	10,000	6,296,191	1,283,484	1,961,499	358,000	-	5,976,176
2400	Park Maintenance	(117,187)	663,000	1,797,384	1,251,924	-	353	768,000	1,906,999	1,139,000	-	354
25XX	Areas of Contribution	11,531,062	632,000	832,555	-	-	11,330,507	1,339,000	4,439,383	-	57,000	8,173,124
2601	State Transit Assist.	25	-	-	-	-	25	-	-	-	-	25
2602	TDA Article 3	43,757	71,000	71,163	-	-	43,594	31,000	-	-	-	74,594
2603	Local Trans Article 8	918,746	873,000	54,713	-	1,108,000	629,033	735,000	-	-	1,213,000	151,033
2604	ISTEA	5,118	930,000	10,000	-	-	925,118	756,000	929,565	-	-	751,553
2605	Gas Tax 2105.6.7	250,419	606,000	1,460,785	1,108,000	162,444	341,190	606,000	1,674,548	1,139,000	229,000	182,642
2609	Other State/Fed Gr.	88,609	94,000	100,000	-	-	82,609	152,000	201,100	-	-	33,509
2610	Traffic Congestion	-	349,000	-	-	-	349,000	349,000	-	-	-	698,000
2611	Prop 1B Local Streets	585,153	552,000	-	-	-	1,137,153	549,000	561,448	-	-	1,104,705
2612	Prop 1B Safety & Security	-	102,000	100,000	-	-	2,000	102,000	-	57,000	-	104,000
2620	Engineering/Public Works	-	-	-	-	-	-	170,000	226,222	-	-	778
2701	CDBG	(3,135)	489,000	380,192	-	-	105,673	489,000	196,535	-	-	398,138
2711	Shekell Fires	-	-	-	-	-	-	-	-	-	-	-
2715	2005 Storm	-	-	-	-	-	-	-	-	-	-	-
2800	Endowment	7,686,999	527,000	49,230	-	3,368,000	4,796,769	805,000	358,402	-	-	5,243,367
5000	Local Transit	468,543	530,000	818,649	-	-	179,894	1,722,000	2,064,251	170,000	-	7,643
5001	Solid Waste AB939	1,034,629	321,000	403,489	-	-	952,140	324,600	410,124	-	-	866,616
Total Special Revenue		\$ 54,902,221	\$ 12,851,863	\$ 11,720,272	\$ 3,987,732	\$ 5,050,444	\$ 54,971,100	\$ 14,558,084	\$ 20,927,132	\$ 6,101,000	\$ 2,267,000	\$ 52,736,052

**CITY OF MOORPARK**  
**BUDGET SUMMARY BY FUND**  
 Fiscal Years 2008-2009 and 2009-2010

FUND	DESCRIPTION	Adj'd Beginning Fund Balance	Estimated Activity FY 2008/2009		Estimated Fund Balance 6/30/2009	Approved Activity FY 2009/2010		Estimated Fund Balance 6/30/2010	
			REVENUES	EXPENSES		REVENUES	EXPENSES		
									INTERFUND TRANSFERS
			IN	OUT		IN	OUT		
<b>CAPITAL PROJECTS FUNDS</b>									
4000	Capital Projects	-	\$ 114,000	\$ -	114,000	\$ -	\$ 210,000	\$ (96,000)	
4001	City Hall Improvement	391,695	10,000	315	3,769,380	8,000	3,772,795	4,585	
4002	Police Facilities	(1,943,789)	72,000	74,302	(1,946,091)	232,000	-	(1,714,091)	
4003	Equipment Replacement	466,615	12,000	21,373	457,242	10,000	1,800	465,442	
4004	Special Projects	21,478,865	-	-	21,478,865	-	-	19,978,865	
4010	Moorpark Highlands	17,978,587	-	-	17,978,587	-	-	17,978,587	
	Total Capital Projects	\$ 38,371,973	\$ 208,000	\$ 95,990	\$ 3,368,000	\$ -	\$ 3,984,595	\$ 1,500,000	
					\$ 41,851,983	\$ 250,000	\$ 3,984,595	\$ 1,500,000	
<b>Consolidated Totals</b>		<b>\$ 96,811,765</b>	<b>\$ 29,491,863</b>	<b>\$ 25,370,420</b>	<b>\$ 7,767,732</b>	<b>\$ 7,767,732</b>	<b>\$ 38,466,409</b>	<b>\$ 6,127,000</b>	
					<b>\$ 100,933,208</b>	<b>\$ 31,215,084</b>	<b>\$ 6,074,000</b>	<b>\$ 93,734,883</b>	

**MOORPARK REDEVELOPMENT AGENCY (MRA)  
BUDGET SUMMARY BY FUND**

Fiscal Years 2008-2009 and 2009-2010

FUND	DESCRIPTION	Adj'd Beginning Fund Balance	Estimated Activity FY 2008/2009		Estimated Fund Balance 6/30/2009	Approved Activity FY 2009/2010		Estimated Fund Balance 6/30/2010
			INTERFUND TRANSFERS			INTERFUND TRANSFERS		
			REVENUES	EXPENSES		REVENUES	EXPENSES	
<b>SPECIAL REVENUE FUNDS</b>								
2901	MRA Low/Mod Ops	897,999	\$ 1,340,000	\$ 2,226,486	(140,487)	\$ 1,371,000	\$ 477,568	\$ 600,945
<b>CAPITAL PROJECTS FUNDS</b>								
2902	MRA Area 1 Ops	(51,775)	100,600	2,509,294	3,139,531	5,115,000	7,008,786	11,000
2904	MRA Area 1 2001 Bond	10,046,918	210,000	1,984,467	2,692,451	182,000	1,867,508	42,000
2905	2006 Tax Allocation Bond	9,580,090	200,000	1,358,000	8,422,090	173,000	9,112,521	\$ (517,431)
	Total Capital Projects	\$ 19,575,233	\$ 510,600	\$ 5,831,761	\$ 14,254,072	\$ 5,470,000	\$ 17,988,815	\$ 1,682,257
<b>DEBT SERVICE</b>								
3900	MRA - Debt Service	1,630,441	8,130,000	7,048,921	2,863,520	7,135,000	7,061,088	\$ 3,089,432
<b>Consolidated Totals</b>		<b>\$ 22,103,673</b>	<b>\$ 9,980,600</b>	<b>\$ 15,107,168</b>	<b>\$ 16,977,105</b>	<b>\$ 13,976,000</b>	<b>\$ 25,527,471</b>	<b>\$ 205,000</b>
<b>Grand Consolidated Total</b>		<b>\$ 118,915,438</b>	<b>\$ 39,472,463</b>	<b>\$ 40,477,588</b>	<b>\$ 117,910,313</b>	<b>\$ 45,191,084</b>	<b>\$ 63,993,880</b>	<b>\$ 99,107,517</b>

\*Redevelopment Agency Fund Balances do not include Land Held for Resale

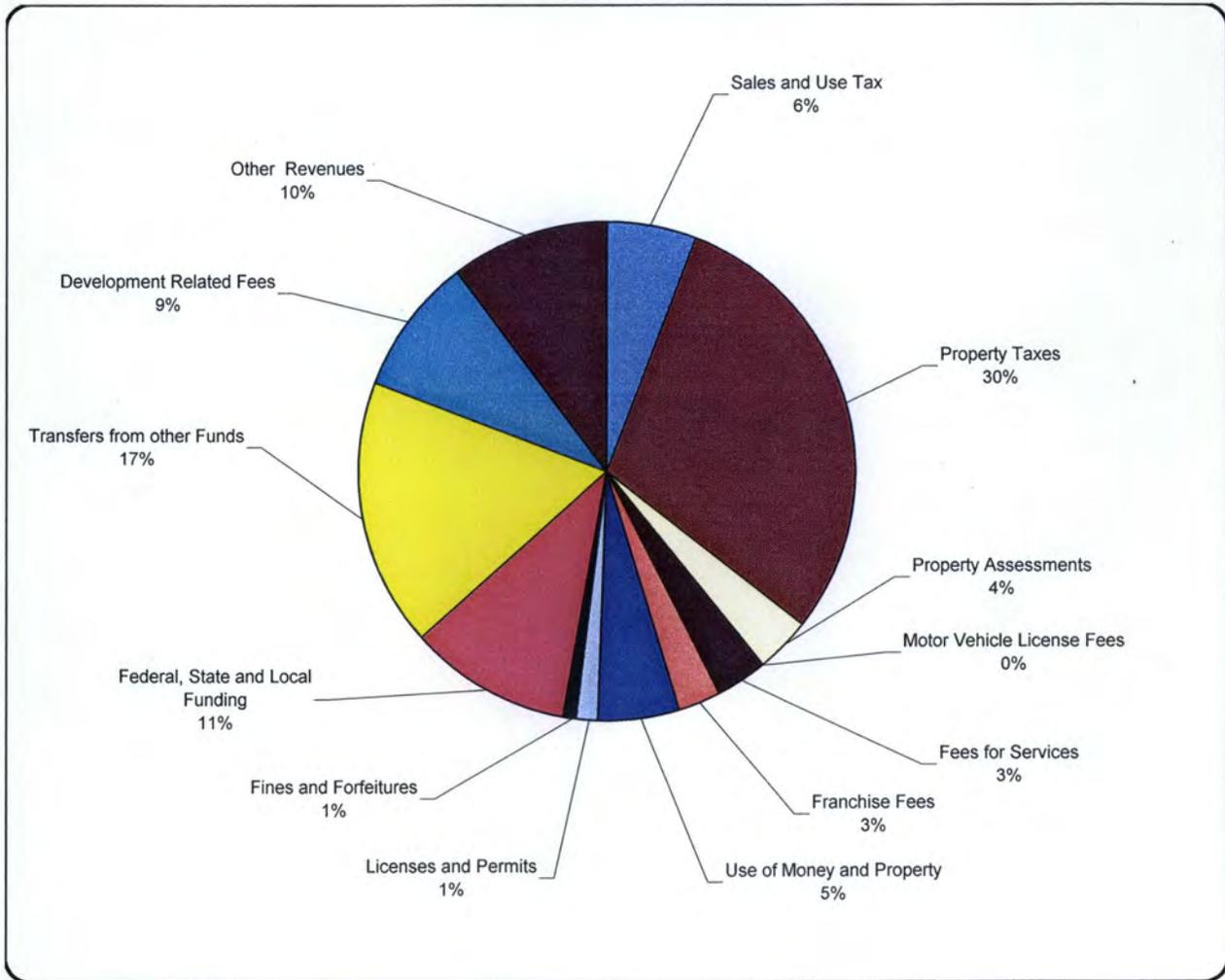
\*Fund 5000 Beginning Fund Balance includes \$513,029 of deferred revenue and fund 1000 includes \$95,777

**Fiscal Year 2009/10**

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**Revenues**

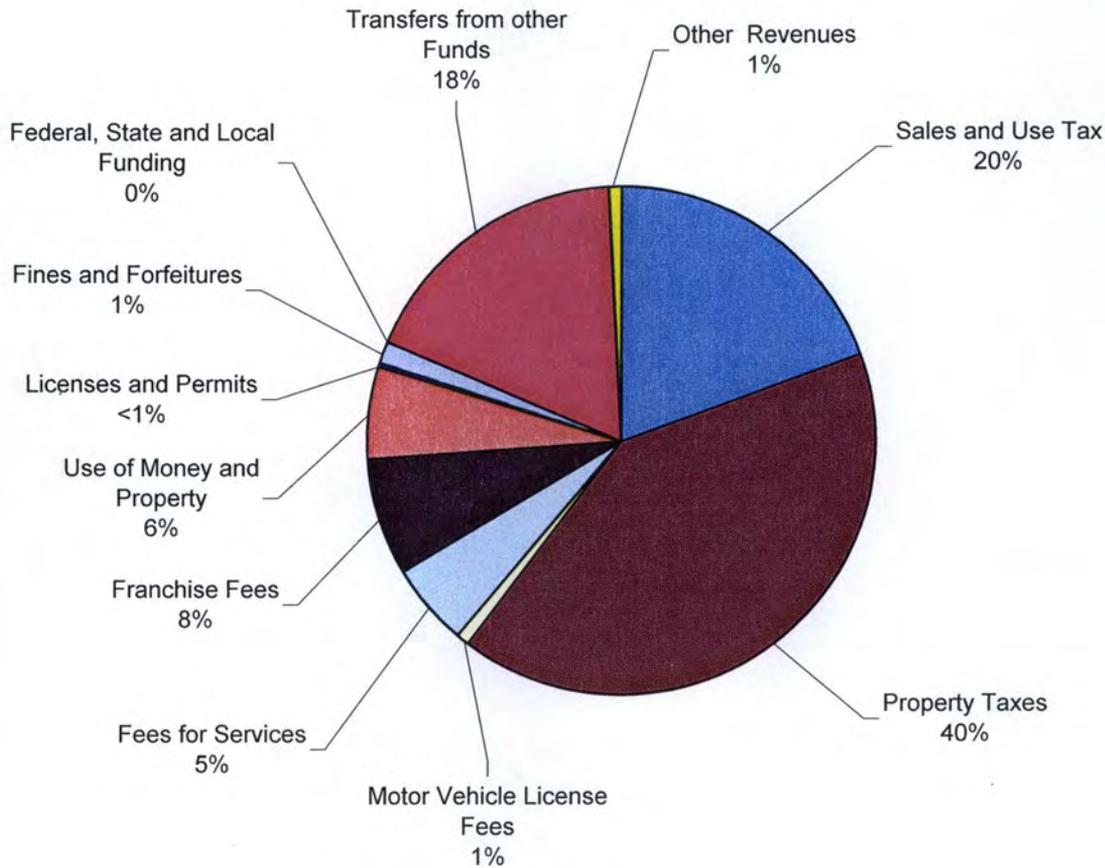
## Revenues, All Funds, By Source FY 2009/10 Adopted Budget



	General Fund <sup>1</sup>	Special Revenue Funds	Capital Funds	MRA	All Funds
Sales and Use Tax	3,000,000	-			3,000,000
Property Taxes	7,013,000	-		8,260,000	15,273,000
Property Assessments	-	1,851,000			1,851,000
Motor Vehicle License Fees	100,000				100,000
Fees for Services	827,000	779,000		3,000	1,609,000
Franchise Fees	1,165,000	288,000			1,453,000
Use of Money and Property	861,000	1,190,484	18,000	713,000	2,782,484
Licenses and Permits	73,000	627,000			700,000
Fines and Forfeitures	204,000	159,000			363,000
Federal, State and Local Funding	33,000	5,406,600			5,439,600
Transfers from other Funds	2,711,000	6,101,000		152,000	8,964,000
Development Related Fees	-	4,472,000	232,000		4,704,000
Other Revenues	146,000	85,000		5,000,000	5,231,000
	<b>\$16,133,000</b>	<b>\$20,959,084</b>	<b>\$250,000</b>	<b>\$14,128,000</b>	<b>\$ 51,470,084</b>

<sup>1</sup> Includes Library Revenues

## General Fund Revenues<sup>1</sup> by Type FY 2009/10 Adopted Budget



	<b>2007/08 Actual</b>	<b>2008/09 Estimate</b>	<b>2009/10 Budget</b>	<b>2-year Change</b>
Sales and Use Tax	3,085,544	3,100,000	3,000,000	-3%
Property Taxes	3,458,788	6,720,000	6,258,000	81%
Motor Vehicle License Fees	3,038,440	100,000	100,000	-97%
Fees for Services	842,374	792,000	824,000	-2%
Franchise Fees	1,150,181	1,175,000	1,165,000	1%
Use of Money and Property	1,142,058	980,000	861,000	-25%
Licenses and Permits	72,947	70,000	73,000	0%
Fines and Forfeitures	165,421	179,000	179,000	8%
Federal, State and Local Funding	162,949	20,000	20,000	-88%
Transfers from other Funds	2,062,039	2,662,000	2,711,000	31%
Other Revenues	139,270	180,000	141,000	1%
	<b>\$15,320,011</b>	<b>\$15,978,000</b>	<b>\$15,332,000</b>	<b>0%</b>

<sup>1</sup> General Fund 1000

**City of Moorpark  
Revenue Budget Summary  
Fiscal Year 2009-2010**

Fund Source	Acct. No.	Account Description	2007-08 Actual	2008-09 Revised Budget	2008-09 Estimate	2009-10 Recommended	2009-10 Adopted
<b>GENERAL FUND</b>							
<b>Property Taxes</b>							
1000	3010	CURRENT SECURED	3,026,747	3,000,000	3,300,000	3,150,000	3,150,000
1000	3011	CURRENT UNSECURED	56,339	50,000	50,000	50,000	50,000
1000	3012	PY SECURED/UNSECURED	3,810	3,000	150,000	3,000	3,000
1000	3013	SUP. SECURED/UNSECURED	128,812	100,000	100,000	100,000	100,000
1000	3014	REAL PROPERTY TRANSFER TAX	212,217	175,000	125,000	100,000	100,000
1000	3015	HOMEOWNERS PROP EXEMPT	30,863	30,000	30,000	30,000	30,000
1000	3017	PROPERTY TAXES - VLF	-	-	-	-	-
1000	3018	OTHER PROPERTY TAXES	-	-	2,965,000	2,825,000	2,825,000
		Total Property Taxes	3,458,788	3,358,000	6,720,000	6,258,000	6,258,000
<b>Sales and Use Tax</b>							
1000	3030	SALES AND USE TAX	2,306,281	2,255,000	2,250,000	2,175,000	2,175,000
1000	3031	SALES TAX COMPENSATION	779,263	755,000	850,000	825,000	825,000
		Total Sales and Use Tax	3,085,544	3,010,000	3,100,000	3,000,000	3,000,000
<b>Franchise Fees</b>							
1000	3040	FRANCHISE FEE-TIME WARNER	326,567	326,000	325,000	325,000	325,000
1000	3042	FRANCHISE FEE-EDISON	304,046	305,000	305,000	305,000	305,000
1000	3043	FRANCHISE FEE-GAS	122,264	123,000	125,000	125,000	125,000
1000	3044	FRANCHISE FEE-OIL	2,574	-	-	-	-
1000	3045	FRANCHISE FEES-AT & T	2,535	-	-	-	-
1000	3051	FRANCHISE-GI RUBBISH	195,006	185,000	225,000	225,000	225,000
1000	3052	FRANCHISE-MOORPARK RUBBISH	115,452	117,000	120,000	120,000	120,000
1000	3056	LANDFILL LOCAL IMPACT FEE	70,165	65,000	65,000	55,000	55,000
1000	3058	CWIMP FEES	11,572	12,500	10,000	10,000	10,000
		Total Franchise Fees	1,150,181	1,133,500	1,175,000	1,165,000	1,165,000
<b>Licenses and Permits</b>							
1000	3201	BICYCLE PERMITS	5	-	-	-	-
1000	3210	BUSINESS REGISTRATION	64,691	53,000	60,000	60,000	60,000
1000	3211	FILMING PERMITS	8,256	7,000	7,000	7,000	7,000
1000	3225	NPDES BUSINESS INSPECT FEE	-	2,900	3,000	6,000	6,000
		Total Licenses and Permits	72,947	62,900	70,000	73,000	73,000
<b>Fines and Forfeitures</b>							
1000	3301	MUNICIPAL CODE FINES	164,634	140,000	175,000	175,000	175,000
1000	3302	ANIMAL CITES & SERVICES	605	550	2,000	2,000	2,000
1000	3330	SETTLEMENTS	182	-	2,000	2,000	2,000
		Total Fines and Forfeitures	165,421	140,550	179,000	179,000	179,000
<b>Use of Money and Property</b>							
1000	3400	INVESTMENT EARNINGS	784,124	798,333	625,000	498,000	498,000
1000	3401	RENTS AND CONCESSIONS	145,074	125,000	125,000	125,000	125,000
1000	3402	INTEREST/CITY MRA ADVANCE	210,000	230,000	230,000	230,000	230,000
1000	3408	OTHER EARNINGS AND RENTS	2,860	-	-	-	-
		Total Use of Money and Property	1,142,058	1,153,333	980,000	853,000	853,000
<b>Intergovernmental Revenue</b>							
1000	3503	OFF HIGHWAY MOTOR VEHICLE	-	1,000	-	-	-
1000	3504	MOTOR VEHICLE IN LIEU	3,038,440	2,953,000	100,000	100,000	100,000
1000	3581	VECTOR ABATEMENT GRANT	3,923	-	-	-	-
1000	3588	OTHER STATE FUNDS	13,201	-	5,000	5,000	5,000
1000	3600	COUNTY GRANTS	61,265	17,835	10,000	10,000	10,000
1000	3601	SCHOOL DISTRICT REIMBURSEMENT	84,560	-	-	-	-
1000	3602	STRIKE OUT STROKE GRANT	-	-	-	-	-
1000	3615	OTHER FEDERAL REV/GRANTS	-	-	5,000	5,000	5,000
1000	3617	EMPG-EMGC MGT PERF GRANT	-	9,281	-	-	-
		Total Intergovernmental Revenue	3,201,389	2,981,116	120,000	120,000	120,000
<b>Other Revenues</b>							
1000	3701	SALE GENERAL FIXED ASSETS	-	1,000	-	-	-
1000	3720	TRANSFER FROM OTHER FUNDS	22,137	402,000	412,000	26,000	26,000
1000	3725	COST PLAN REVENUES	1,697,322	1,812,432	1,813,000	2,102,000	2,102,000
1000	3730	CONTRIBUTIONS/DONATIONS	21,537	-	-	-	-
1000	3750	REVENUES NOT ELSEWHERE CLASS	34,110	11,000	15,000	15,000	15,000
1000	3751	EXPENSE REIMBURSEMENTS	89,187	70,000	150,000	75,000	75,000
1000	3752	RESTITUTION/INS PROCEEDS	(7,564)	15,000	15,000	15,000	15,000
1000	3808	OTHER ADMIN SERVICE FEES	98,601	77,000	100,000	80,000	80,000
1000	3809	ADMINISTRATION FEES	342,580	436,878	437,000	583,000	583,000

**City of Moorpark  
Revenue Budget Summary  
Fiscal Year 2009-2010**

Fund Source	Acct. No.	Account Description	2007-08	2008-09	2008-09	2009-10	2009-10
			Actual	Revised Budget	Estimate	Recommended	Adopted
1000	3810	ADMINISTRATION FEES - CFD	103,079	80,000	100,000	100,000	100,000
1000	3870	ADVERTISING IN BROCHURE	6,805	8,000	10,000	10,000	10,000
1000	3880	PHOTOCOPYING	832	1,000	1,000	1,000	1,000
1000	3881	SALE OF DOCUMENTS	1,706	1,300	1,000	1,000	1,000
1000	3883	SPECIAL POLICE DEPT SVCS	26,604	45,000	45,000	45,000	45,000
1000	3887	NSF FEES AND MISC CHARGES	732	1,000	1,000	1,000	1,000
		Total Other Revenues	2,437,668	2,961,610	3,100,000	3,054,000	3,054,000
<b>Park and Facility Use Fee</b>							
100076100000	3730	CONTRIBUTIONS/DONATIONS	-	-	-	34,000	34,000
100076100000	3878	OTHER COMMUNITY SERVICE FEES	-	-	2,000	4,000	4,000
100076107619	3410	TICKET SALES	-	-	-	8,000	8,000
100076107619	3730	CONTRIBUTIONS/DONATIONS	-	-	-	2,000	2,000
100076207801	3850	PARK AND FACILITY USE FEE	4,931	3,000	2,000	2,000	2,000
100076207803	3850	PARK AND FACILITY USE FEE	85,187	50,000	52,000	55,000	55,000
100076207805	3850	PARK AND FACILITY USE FEE	415	250	-	-	-
100076207806	3850	PARK AND FACILITY USE FEE	6,275	5,300	2,000	3,000	3,000
100076207807	3850	PARK AND FACILITY USE FEE	11,295	1,700	2,000	2,000	2,000
100076207808	3850	PARK AND FACILITY USE FEE	7,498	10,000	3,000	4,000	4,000
100076207810	3850	PARK AND FACILITY USE FEE	2,760	2,000	1,000	1,000	1,000
100076207811	3850	PARK AND FACILITY USE FEE	5,128	5,000	2,000	3,000	3,000
100076207813	3850	PARK AND FACILITY USE FEE	60	-	-	-	-
100076207814	3850	PARK AND FACILITY USE FEE	150	-	2,000	-	-
100076207815	3850	PARK AND FACILITY USE FEE	5,244	5,000	-	2,000	2,000
100076307603	3864	EXCURSION FEES	-	-	-	-	-
100076307603	3866	RECREATION EVENT FEES	14,910	18,000	11,000	11,000	11,000
100076307604	3865	LEAGUE FEES	69,377	42,000	64,000	78,000	78,000
100076307605	3865	LEAGUE FEES	19,344	22,000	22,000	22,000	22,000
100076307608	3866	RECREATION EVENT FEES	140,513	150,000	150,000	180,000	180,000
100076307609	3866	RECREATION EVENT FEES	19,820	5,400	6,000	6,000	6,000
100076307610	3866	RECREATION EVENT FEES	5,479	10,000	8,000	8,000	8,000
100076307611	3866	RECREATION EVENT FEES	3,011	3,000	3,000	3,000	3,000
100076307613	3866	RECREATION EVENT FEES	1,885	1,900	3,000	3,000	3,000
100076307614	3866	RECREATION EVENT FEES	1,961	1,900	3,000	3,000	3,000
100076307618	3862	CONTRACT CLASS REGISTRATION	169,712	115,000	160,000	160,000	160,000
100076307621	3866	RECREATION EVENT FEES	24,122	25,000	30,000	30,000	30,000
100076307631	3866	RECREATION EVENT FEES	4,083	-	-	-	-
100076307637	3730	CONTRIBUTIONS/DONATIONS	2,000	-	-	-	-
100076307638	3866	RECREATION EVENT FEES	-	5,000	5,000	5,000	5,000
100076307643	3866	RECREATION EVENT FEES	-	-	-	-	-
100076307644	3866	RECREATION EVENT FEES	855	-	1,000	1,000	1,000
		Total Park and Facility Use Fee	606,015	481,450	534,000	630,000	630,000
<b>Total General</b>			<b>15,320,010</b>	<b>15,282,459</b>	<b>15,978,000</b>	<b>15,332,000</b>	<b>15,332,000</b>
<b>LIBRARY SERVICES</b>							
1010	3018	OTHER PROPERTY TAXES	810,680	811,000	811,000	755,000	755,000
1010	3340	LIBRARY FINE/FEES	15,879	25,000	20,000	25,000	25,000
1010	3400	INVESTMENT EARNINGS	-	-	18,000	-	-
1010	3588	OTHER STATE FUNDS	13,887	13,887	13,000	13,000	13,000
1010	3730	CONTRIBUTIONS/DONATIONS	1,550	-	1,000	5,000	5,000
1010	3880	PHOTOCOPYING	3,078	3,000	3,000	3,000	3,000
		Total Library Services	845,074	852,887	866,000	801,000	801,000
<b>TRAFFIC SAFETY FUND</b>							
2000	3301	MUNICIPAL CODE FINES	177,364	155,000	155,000	155,000	155,000
2000	3400	INVESTMENT EARNINGS	32,359	23,050	18,000	15,000	15,000
2000	3751	EXPENSE REIMBURSEMENTS	243	-	-	-	-
		Total Traffic Safety	209,966	178,050	173,000	170,000	170,000
<b>TRAFFIC SYSTEM MANAGEMENT FUND</b>							
2001	3118	OTHER DEVELOPMENT FEES	199,528	278,775	75,000	298,000	298,000
2001	3400	INVESTMENT EARNINGS	286,875	207,446	149,000	123,000	123,000
2001	3806	CONTRACT ADMIN FEE	372	-	-	-	-
		Total Traffic System Mgmt	486,775	486,221	224,000	421,000	421,000

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<b>CITY-WIDE TRAFFIC MITIGATION FUND</b>							
2002	3118	OTHER DEVELOPMENT FEES	1,392,588	295,040	416,000	1,374,000	1,374,000
2002	3400	INVESTMENT EARNINGS	576,598	412,492	326,000	270,000	270,000
<b>Total City-Wide Traffic Mitigation</b>			<b>1,969,186</b>	<b>707,532</b>	<b>742,000</b>	<b>1,644,000</b>	<b>1,644,000</b>
<b>CROSSING GUARD FUND</b>							
2003	3118	OTHER DEVELOPMENT FEES	26,150	-	-	-	-
2003	3400	INVESTMENT EARNINGS	16,076	11,525	9,000	7,000	7,000
<b>Total Crossing Guard</b>			<b>42,226</b>	<b>11,525</b>	<b>9,000</b>	<b>7,000</b>	<b>7,000</b>
<b>PARK IMPROVEMENT-COMMUNITY WIDE FUND</b>							
2100	3118	OTHER DEVELOPMENT FEES	-	-	-	-	-
2100	3120	FEES IN LIEU OF PARK LAND	168,672	236,833	84,000	220,000	220,000
2100	3400	INVESTMENT EARNINGS	109,878	86,196	31,000	25,000	25,000
2100	3401	RENTS AND CONCESSIONS	15,710	16,000	16,000	16,000	16,000
2100	3750	REVENUES NOT ELSEWHERE CLASS	362	-	10,000	-	-
2100	3751	EXPENSE REIMBURSEMENTS	725	-	-	-	-
2100	3882	SALE PLANS/SPECIFICATIONS	765	-	-	-	-
<b>Total Community Wide</b>			<b>296,112</b>	<b>339,029</b>	<b>141,000</b>	<b>261,000</b>	<b>261,000</b>
<b>PARK IMPROVEMENT-ZONE DEVELOPMENT FEES 1</b>							
2111	3120	FEES IN LIEU OF PARK LAND	-	141,769	-	111,000	111,000
2111	3400	INVESTMENT EARNINGS	11,399	8,884	4,000	4,000	4,000
2111	3720	TRANSFER FROM OTHER FUNDS	-	-	-	2,200,000	2,200,000
<b>Total Zone Development Fees 1</b>			<b>11,399</b>	<b>150,653</b>	<b>4,000</b>	<b>2,315,000</b>	<b>2,315,000</b>
<b>PARK IMPROVEMENT-ZONE DEVELOPMENT FEES 2</b>							
2112	3120	FEES IN LIEU OF PARK LAND	7,069	-	-	-	-
2112	3400	INVESTMENT EARNINGS	-	5,282	3,000	3,000	3,000
<b>Total Zone Development Fees 2</b>			<b>7,069</b>	<b>5,282</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>PARK IMPROVEMENT-ZONE DEVELOPMENT FEES 3</b>							
2113	3120	FEES IN LIEU OF PARK LAND	147,167	136,605	114,000	62,000	62,000
2113	3400	INVESTMENT EARNINGS	7,713	5,042	7,000	6,000	6,000
2113	3720	TRANSFER FROM OTHER FUNDS	-	-	-	-	-
<b>Total Zone Development Fees 3</b>			<b>154,880</b>	<b>141,647</b>	<b>121,000</b>	<b>68,000</b>	<b>68,000</b>
<b>PARK IMPROVEMENT-TREE AND LANDSCAPE FEES</b>							
2150	3114	TREES/LANDSCAPE FEE	16,705	7,775	1,000	12,000	12,000
2150	3400	INVESTMENT EARNINGS	5,436	4,082	2,000	2,000	2,000
<b>Total Tree and Landscape Fees</b>			<b>22,141</b>	<b>11,857</b>	<b>3,000</b>	<b>14,000</b>	<b>14,000</b>
<b>PARK IMPROVEMENT-ART IN PUBLIC PLACES</b>							
2151	3112	ART IN PUBLIC PLACES FEE	176,170	319,140	96,000	226,000	226,000
2151	3400	INVESTMENT EARNINGS	74,614	53,062	42,000	36,000	36,000
2151	3882	SALE PLANS/SPECIFICATIONS	-	-	2,000	-	-
<b>Total Art in Public Places</b>			<b>250,784</b>	<b>372,202</b>	<b>140,000</b>	<b>262,000</b>	<b>262,000</b>
<b>PARK IMPROVEMENT-BICYCLE PATH/MULTI-USE TRAIL</b>							
2152	3400	INVESTMENT EARNINGS	5,332	3,842	3,000	2,000	2,000
<b>Total Bicycle Path/Multi-Use Trail</b>			<b>5,332</b>	<b>3,842</b>	<b>3,000</b>	<b>2,000</b>	<b>2,000</b>
<b>PARK IMPROVEMENT-MUNICIPAL POOL</b>							
2153	3400	INVESTMENT EARNINGS	12,889	9,364	7,000	5,000	5,000
<b>Total Municipal Pool</b>			<b>12,889</b>	<b>9,364</b>	<b>7,000</b>	<b>5,000</b>	<b>5,000</b>
<b>PARK IMPROVEMENT-LIBRARY FACILITIES</b>							
2154	3115	LIBRARY FACILITIES FEE	171,634	176,948	62,000	169,000	169,000
2154	3400	INVESTMENT EARNINGS	49,383	34,815	29,000	24,000	24,000
<b>Total Library Facilities</b>			<b>221,017</b>	<b>211,763</b>	<b>91,000</b>	<b>193,000</b>	<b>193,000</b>

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<b>PARK IMPROVEMENT-OPEN SPACE MAINTENANCE</b>							
2155	3118	OTHER DEVELOPMENT FEES	10,290	10,290	11,000	11,000	11,000
2155	3400	INVESTMENT EARNINGS	6,462	4,562	4,000	3,000	3,000
<b>Total Open Space Maintenance</b>			<b>16,752</b>	<b>14,852</b>	<b>15,000</b>	<b>14,000</b>	<b>14,000</b>
<b>COMMUNITY DEVELOPMENT FUND</b>							
2200	3220	STREET VENDOR PERMITS	1,050	1,000	1,000	1,000	1,000
2200	3221	HOME OCCUPATION PERMIT	13,700	12,000	9,000	9,000	9,000
2200	3230	SIGN PERMITS	7,795	5,000	6,000	6,000	6,000
2200	3231	BANNER PERMIT	1,530	1,000	2,000	2,000	2,000
2200	3240	RESIDENTIAL BUILDING PERMIT	255,305	468,436	270,000	293,000	293,000
2200	3241	NON RESIDENTIAL BUILDING	201,687	207,775	113,000	285,000	285,000
2200	3242	PERMIT ADJ COMMERCIAL	3,000	1,800	4,000	2,000	2,000
2200	3243	PERMIT ADJ INDUSTRIAL	-	600	1,000	1,000	1,000
2200	3244	PERMIT ADJ RESIDENTIAL	-	600	1,000	1,000	1,000
2200	3245	TEMPORARY USE PERMIT	4,335	2,500	3,000	3,000	3,000
2200	3246	ENCROACHMENT PERMIT	27,059	12,000	30,000	-	-
2200	3247	ADMINISTRATIVE PERMITS	10,800	8,000	4,000	4,000	4,000
2200	3301	MUNICIPAL CODE FINES	4,500	1,500	4,000	4,000	4,000
2200	3720	TRANSFER FROM OTHER FUNDS	10,433	956,826	1,363,000	1,038,000	1,038,000
2200	3751	EXPENSE REIMBURSEMENTS	1,399	2,500	-	-	-
2200	3802	CITY ADMIN ENGINEER CONTRACT	314,782	110,000	60,000	-	-
2200	3803	CITY ADMIN ATTORNEY CONTRACT	3,515	3,200	5,000	3,000	3,000
2200	3806	CONTRACT ADMIN FEE	2,736	3,000	2,000	2,000	2,000
2200	3808	OTHER ADMIN SERVICE FEES	4,500	500	2,000	2,000	2,000
2200	3822	ZONE CLEARANCE	72,895	70,000	32,000	32,000	32,000
2200	3825	IMAGING FEES	9,581	8,000	5,000	5,000	5,000
2200	3826	ADVANCE PLANNING FEES	22,349	15,000	18,000	18,000	18,000
2200	3829	OTHER COMM DEVELOP FEES	4,183	4,000	-	-	-
2200	3831	PLAN CHECK RESIDENTIAL	64,088	116,538	73,000	89,000	89,000
2200	3832	PLAN CHECK NON RESIDENTIAL	163,635	104,150	105,000	47,000	47,000
2200	3840	PLANNING TIME CHARGES	465,890	348,000	317,000	336,000	336,000
2200	3841	PUBLIC IMPROV PLAN CHECK	353,628	115,000	83,000	-	-
2200	3842	PUBLIC IMPROV INSPECTIONS	454,962	151,286	128,000	-	-
2200	3845	REAL ESTATE SIGN FEE	5,773	4,000	2,000	2,000	2,000
2200	3881	SALE OF DOCUMENTS	1	-	-	-	-
2200	3887	NSF FEES AND MISC CHARGES	-	500	-	-	-
<b>Total Community Development</b>			<b>2,485,111</b>	<b>2,734,711</b>	<b>2,643,000</b>	<b>2,185,000</b>	<b>2,185,000</b>
<b>CITY AFFORDABLE HOUSING FUND</b>							
2201	3118	OTHER DEVELOPMENT FEES	563,425	406,070	229,000	277,000	277,000
2201	3400	INVESTMENT EARNINGS	149,729	105,884	86,000	72,000	72,000
2201	3741	OTHER LOAN PAYOFF	7,548	-	-	-	-
<b>Total City Affordable Housing</b>			<b>720,702</b>	<b>511,954</b>	<b>315,000</b>	<b>349,000</b>	<b>349,000</b>
<b>CALHOME PROGRAM RE-USE FUND</b>							
2202	3720	TRANSFER FROM OTHER FUNDS	81,703	-	-	-	-
2202	3400	INVESTMENT EARNINGS	1,193	-	3,000	2,000	2,000
2202	3741	OTHER LOAN PAYOFF	18,840	-	-	-	-
<b>Total City Affordable Housing</b>			<b>101,736</b>	<b>-</b>	<b>3,000</b>	<b>2,000</b>	<b>2,000</b>
<b>ASSESSMENT DISTRICT 84-2 CITYWIDE</b>							
2300	3100	SBA - STREET LIGHTING	243,789	244,886	245,000	246,000	246,000
2300	3102	SBA - LANDSCAPE MAINT	175,890	179,029	179,000	182,000	182,000
2300	3720	TRANSFER FROM OTHER FUNDS	123,737	-	224,678	301,500	301,500
2300	3751	EXPENSE REIMBURSEMENTS	88	224,677	99	-	-
2300	3882	SALE PLANS/SPECIFICATIONS	165	-	-	-	-
<b>Total Assessment District 84-2 Citywide</b>			<b>543,669</b>	<b>648,592</b>	<b>648,777</b>	<b>729,500</b>	<b>729,500</b>

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<b>ASSESSMENT DISTRICT 84-2 ZONE 1</b>							
2301	3102	SBA - LANDSCAPE MAINTENANCE	6,341	5,336	6,000	10,000	10,000
2301	3400	INVESTMENT EARNINGS	1,459	960	635	484	484
<b>Total Assessment District 84-2 Zone 1</b>			<b>7,800</b>	<b>6,296</b>	<b>6,635</b>	<b>10,484</b>	<b>10,484</b>
<b>ASSESSMENT DISTRICT 84-2 ZONE 2</b>							
2302	3102	SBA - LANDSCAPE MAINTENANCE	72,245	7,244	8,000	73,000	73,000
2302	3103	SBA - STORM DRAIN MAINTENANCE	46	140	140	1,000	1,000
2302	3400	INVESTMENT EARNINGS	7,713	5,522	4,000	3,000	3,000
<b>Total Assessment District 84-2 Zone 2</b>			<b>80,004</b>	<b>12,906</b>	<b>12,140</b>	<b>77,000</b>	<b>77,000</b>
<b>ASSESSMENT DISTRICT 84-2 ZONE 3</b>							
2303	3102	SBA - LANDSCAPE MAINTENANCE	3,139	3,079	3,000	3,000	3,000
2303	3400	INVESTMENT EARNINGS	155	-	32	-	-
2303	3720	TRANSFER FROM OTHER FUNDS	-	-	-	500	500
<b>Total Assessment District 84-2 Zone 3</b>			<b>3,294</b>	<b>3,079</b>	<b>3,032</b>	<b>3,500</b>	<b>3,500</b>
<b>ASSESSMENT DISTRICT 84-2 ZONE 4</b>							
2304	3102	SBA - LANDSCAPE MAINTENANCE	6,509	6,383	7,000	7,000	7,000
2304	3400	INVESTMENT EARNINGS	291	240	53	-	-
2304	3720	TRANSFER FROM OTHER FUNDS	-	-	-	1,500	1,500
<b>Total Assessment District 84-2 Zone 4</b>			<b>6,800</b>	<b>6,623</b>	<b>7,053</b>	<b>8,500</b>	<b>8,500</b>
<b>ASSESSMENT DISTRICT 84-2 ZONE 5</b>							
2305	3102	SBA - LANDSCAPE MAINTENANCE	23,166	23,340	24,000	23,000	23,000
2305	3103	SBA - STORM DRAIN MAINTENANCE	17	500	1,000	1,000	1,000
2305	3720	TRANSFER FROM OTHER FUNDS	11,613	14,482	14,484	20,000	20,000
<b>Total Assessment District 84-2 Zone 5</b>			<b>34,796</b>	<b>38,322</b>	<b>39,484</b>	<b>44,000</b>	<b>44,000</b>
<b>ASSESSMENT DISTRICT 84-2 ZONE 6</b>							
2306	3102	SBA - LANDSCAPE MAINTENANCE	942	924	1,000	1,000	1,000
2306	3400	INVESTMENT EARNINGS	69	-	-	-	-
2306	3720	TRANSFER FROM OTHER FUNDS	-	-	-	3,000	3,000
2306	3751	EXPENSE REIMBURSEMENTS	191	-	89	-	-
<b>Total Assessment District 84-2 Zone 6</b>			<b>1,202</b>	<b>924</b>	<b>1,089</b>	<b>4,000</b>	<b>4,000</b>
<b>ASSESSMENT DISTRICT 84-2 ZONE 7</b>							
2307	3102	SBA - LANDSCAPE MAINTENANCE	17,001	11,298	11,000	11,000	11,000
2307	3400	INVESTMENT EARNINGS	187	-	-	-	-
2307	3720	TRANSFER FROM OTHER FUNDS	-	-	-	7,000	7,000
<b>Total Assessment District 84-2 Zone 7</b>			<b>17,188</b>	<b>11,298</b>	<b>11,000</b>	<b>18,000</b>	<b>18,000</b>
<b>ASSESSMENT DISTRICT 84-2 ZONE 8</b>							
2308	3102	SBA - LANDSCAPE MAINTENANCE	15,542	15,243	16,000	16,000	16,000
2308	3400	INVESTMENT EARNINGS	279	240	(1)	-	-
2308	3720	TRANSFER FROM OTHER FUNDS	-	879	876	20,000	20,000
<b>Total Assessment District 84-2 Zone 8</b>			<b>15,821</b>	<b>16,362</b>	<b>16,875</b>	<b>36,000</b>	<b>36,000</b>
<b>ASSESSMENT DISTRICT 84-2 ZONE 9</b>							
2309	3102	SBA - LANDSCAPE MAINTENANCE	1,492	1,356	2,000	2,000	2,000
2309	3400	INVESTMENT EARNINGS	17	-	-	-	-
2309	3720	TRANSFER FROM OTHER FUNDS	-	143	144	4,500	4,500
<b>Total Assessment District 84-2 Zone 9</b>			<b>1,509</b>	<b>1,499</b>	<b>2,144</b>	<b>6,500</b>	<b>6,500</b>
<b>ASSESSMENT DISTRICT 84-2 ZONE 10</b>							
2310	3102	SBA - LANDSCAPE MAINTENANCE	192,810	194,280	195,000	195,000	195,000
2310	3103	SBA - STORM DRAIN MAINTENANCE	223	725	1,000	7,000	7,000
2310	3400	INVESTMENT EARNINGS	(5)	-	-	-	-
2310	3720	TRANSFER FROM OTHER FUNDS	20,852	24,627	24,626	-	-
2310	3751	EXPENSE REIMBURSEMENTS	1,794	-	816	-	-
<b>Total Assessment District 84-2 Zone 10</b>			<b>215,674</b>	<b>219,632</b>	<b>221,442</b>	<b>202,000</b>	<b>202,000</b>

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<b>ASSESSMENT DISTRICT 84-2 ZONE 11</b>							
2311	3102	SBA - LANDSCAPE MAINTENANCE	3,100	3,040	3,000	3,000	3,000
2311	3400	INVESTMENT EARNINGS	339	240	-	-	-
<b>Total Assessment District 84-2 Zone 11</b>			<b>3,439</b>	<b>3,280</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>ASSESSMENT DISTRICT 84-2 ZONE 12</b>							
2312	3102	SBA - LANDSCAPE MAINTENANCE	277,527	203,889	204,000	30,000	30,000
2312	3400	INVESTMENT EARNINGS	20,218	13,926	13,000	11,000	11,000
2312	3751	EXPENSE REIMBURSEMENTS	3,320	-	-	-	-
<b>Total Assessment District 84-2 Zone 12</b>			<b>301,065</b>	<b>217,815</b>	<b>217,000</b>	<b>41,000</b>	<b>41,000</b>
<b>ASSESSMENT DISTRICT 01-01 ZONE 14</b>							
2314	3102	SBA - LANDSCAPE MAINTENANCE	1,292	1,492	2,000	2,000	2,000
2314	3400	INVESTMENT EARNINGS	178	240	-	-	-
<b>Total Assessment District 84-2 Zone 14</b>			<b>1,470</b>	<b>1,732</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>ASSESSMENT DISTRICT 01-02 ZONE 15</b>							
2315	3102	SBA - LANDSCAPE MAINTENANCE	105,324	116,569	117,000	59,000	59,000
2315	3400	INVESTMENT EARNINGS	89,020	64,347	48,000	40,000	40,000
<b>Total Assessment District 84-2 Zone 15</b>			<b>194,344</b>	<b>180,916</b>	<b>165,000</b>	<b>99,000</b>	<b>99,000</b>
<b>ASSESSMENT DISTRICT 01-03 ZONE 16</b>							
2316	3102	SBA - LANDSCAPE MAINTENANCE	6,168	8,333	8,000	8,000	8,000
2316	3103	SBA - STORM DRAIN MAINTENANCE	2,349	897	1,000	-	-
2316	3400	INVESTMENT EARNINGS	4,356	3,121	2,000	2,000	2,000
<b>Total Assessment District 84-2 Zone 16</b>			<b>12,873</b>	<b>12,351</b>	<b>11,000</b>	<b>10,000</b>	<b>10,000</b>
<b>ASSESSMENT DISTRICT 04-01 ZONE 18 (TRK5307)</b>							
2318	3102	SBA - LANDSCAPE MAINTENANCE	20,185	16,925	17,000	21,000	21,000
2318	3103	SBA - STORM DRAIN MAINTENANCE	1,775	2,973	3,000	-	-
2318	3400	INVESTMENT EARNINGS	1,654	1,201	1,000	1,000	1,000
<b>Total Assessment District 04-01 Zone 18</b>			<b>23,614</b>	<b>21,099</b>	<b>21,000</b>	<b>22,000</b>	<b>22,000</b>
<b>ASSESSMENT DISTRICT 05-01 M&amp;M Development</b>							
2319	3102	SBA - LANDSCAPE MAINTENANCE	24,652	13,767	14,000	-	-
2319	3400	INVESTMENT EARNINGS	1,394	720	1,000	1,000	1,000
<b>Total Assessment District 05-01 M&amp;M Developpr</b>			<b>26,046</b>	<b>14,487</b>	<b>15,000</b>	<b>1,000</b>	<b>1,000</b>
<b>ASSESSMENT DISTRICT T#5187 Lyon Homes</b>							
2320	3102	SBA - LANDSCAPE MAINTENANCE	546,974	399,818	400,000	58,000	58,000
2320	3400	INVESTMENT EARNINGS	10,824	5,522	16,000	14,000	14,000
<b>Total Assessment District T#5187 Lyon Homes</b>			<b>557,798</b>	<b>405,340</b>	<b>416,000</b>	<b>72,000</b>	<b>72,000</b>
<b>ASSESSMENT DISTRICT T#5133 Shea Homes</b>							
2321	3102	SBA - LANDSCAPE MAINTENANCE	27,872	29,858	30,000	15,000	15,000
2321	3400	INVESTMENT EARNINGS	249	-	-	-	-
<b>Total Assessment District T#5133 Shea Homes</b>			<b>28,121</b>	<b>29,858</b>	<b>30,000</b>	<b>15,000</b>	<b>15,000</b>
<b>ASSESSMENT DISTRICT 07-01 Pardee Homes (T#5045)</b>							
2322	3102	SBA - LANDSCAPE MAINTENANCE	1,535,071	1,177,675	1,178,000	169,000	169,000
2322	3104	SBA - PARK MAINTENANCE	-	-	28,000	28,000	28,000
2322	3400	INVESTMENT EARNINGS	28,519	13,686	45,000	39,000	39,000
<b>Total Assessment District 07-01 Pardee Homes</b>			<b>1,563,590</b>	<b>1,191,361</b>	<b>1,251,000</b>	<b>236,000</b>	<b>236,000</b>
<b>ASSESSMENT DISTRICT T#5130 Suncal</b>							
2323	3400	INVESTMENT EARNINGS	251	240	-	-	-
<b>Total Assessment District T#5130 Suncal</b>			<b>251</b>	<b>240</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of Moorpark  
Revenue Budget Summary  
Fiscal Year 2009-2010**

Fund Source	Acct. No.	Account Description	2007-08 Actual	2008-09 Revised Budget	2008-09 Estimate	2009-10 Recommended	2009-10 Adopted
<b>ASSESSMENT DISTRICT 2006 Goldman Parkway</b>							
2324	3102	SBA - LANDSCAPE MAINTENANCE	497	519	1,000	-	-
2324	3400	INVESTMENT EARNINGS	966	720	1,000	1,000	1,000
<b>Total Assessment District 2006 Goldman</b>			<b>1,463</b>	<b>1,239</b>	<b>2,000</b>	<b>1,000</b>	<b>1,000</b>
<b>ASSESSMENT DISTRICT 2006 Village @ Moorpark</b>							
2325	3102	SBA - LANDSCAPE MAINTENANCE	1,019	1,062	1,000	-	-
2325	3400	INVESTMENT EARNINGS	230	240	-	-	-
<b>Total Assessment District 2006 Village</b>			<b>1,249</b>	<b>1,302</b>	<b>1,000</b>	<b>-</b>	<b>-</b>
<b>ASSESSMENT DISTRICT Warehouse Discount Center</b>							
2326	3400	INVESTMENT EARNINGS	168	240	-	-	-
<b>Total Assessment District Warehouse</b>			<b>168</b>	<b>240</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>ASSESSMENT DISTRICT 92-1</b>							
2330	3400	INVESTMENT EARNINGS	4	-	-	-	-
<b>Total Assessment District 92-1</b>			<b>4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>PARK MAINTENANCE DISTRICT FUND</b>							
2400	3104	SBA - PARK MAINTENANCE	628,839	660,000	660,000	680,000	680,000
2400	3720	TRANSFER FROM OTHER FUNDS	1,172,759	1,228,924	1,251,924	1,139,000	1,139,000
2400	3730	CONTRIBUTIONS/DONATIONS	-	-	-	85,000	85,000
2400	3751	EXPENSE REIMBURSEMENTS	290	600	-	-	-
2400	3752	RESTITUTION/INSURANCE PROCEEDS	(836)	-	-	-	-
2400	3872	TENNIS COURT LIGHTING USE	3,705	2,700	3,000	3,000	3,000
<b>Total Park Maintenance District</b>			<b>1,804,757</b>	<b>1,892,224</b>	<b>1,914,924</b>	<b>1,907,000</b>	<b>1,907,000</b>
<b>LOS ANGELES AOC</b>							
2501	3110	AREA OF CONTRIBUTION FEE	521,845	663,460	248,000	715,000	715,000
2501	3400	INVESTMENT EARNINGS	551,214	398,806	293,000	242,000	242,000
2501	3750	REVENUES NOT ELSEWHERE CLASS	-	-	-	-	-
2501	3882	SALE PLANS/SPECIFICATIONS	-	-	-	-	-
<b>Total Los Angeles AOC</b>			<b>1,073,059</b>	<b>1,062,266</b>	<b>541,000</b>	<b>957,000</b>	<b>957,000</b>
<b>TIERRA REJADA/SPRING RD AOC</b>							
2502	3110	AREA OF CONTRIBUTION FEE	432,759	307,176	86,000	377,000	377,000
2502	3400	INVESTMENT EARNINGS	2,374	-	2,000	2,000	2,000
2502	3882	SALE PLANS/SPECIFICATIONS	-	-	-	-	-
<b>Total Tierra Rejada/Spring RD AOC</b>			<b>435,133</b>	<b>307,176</b>	<b>88,000</b>	<b>379,000</b>	<b>379,000</b>
<b>CASEY/GABBERT AOC</b>							
2503	3110	AREA OF CONTRIBUTION FEE	4,060	-	-	-	-
2503	3400	INVESTMENT EARNINGS	3,772	2,641	2,000	2,000	2,000
<b>Total Casey/Gabbert AOC</b>			<b>7,832</b>	<b>2,641</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>FREMONT STORM DRAIN AOC</b>							
2504	3400	INVESTMENT EARNINGS	711	480	1,000	1,000	1,000
<b>Total Fremont Storm Drain AOC</b>			<b>711</b>	<b>480</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>TDA ARTICLE 3</b>							
2602	3400	INVESTMENT EARNINGS	3,022	2,401	1,000	1,000	1,000
2602	3511	ART 3- BICYCLE/PED	2,176	70,000	70,000	30,000	30,000
<b>Total TDA Article 3</b>			<b>5,198</b>	<b>72,401</b>	<b>71,000</b>	<b>31,000</b>	<b>31,000</b>
<b>LOCAL TRANSPORTATION 8A</b>							
2603	3400	INVESTMENT EARNINGS	43,194	31,693	26,000	15,000	15,000
2603	3510	ART 8 - TRANSIT/STREETS	718,023	926,159	847,000	720,000	720,000
2603	3720	TRANSFER FROM OTHER FUNDS	24,968	-	-	-	-
2603	3882	SALE PLANS/SPECIFICATIONS	300	-	-	-	-
<b>Total Local Transportation 8A</b>			<b>786,485</b>	<b>957,852</b>	<b>873,000</b>	<b>735,000</b>	<b>735,000</b>

**City of Moorpark  
Revenue Budget Summary  
Fiscal Year 2009-2010**

Fund Source	Acct. No.	Account Description	2007-08 Actual	2008-09 Revised Budget	2008-09 Estimate	2009-10 Recommended	2009-10 Adopted
<b>TEA 21 FEDERAL GRANTS</b>							
2604	3615	OTHER FEDERAL REV/GRANTS	957,818	929,565	930,000	756,000	756,000
2604	3720	TRANSFER FROM OTHER FUNDS	7,902	-	-	-	-
<b>Total TEA 21 Federal Grants</b>			<b>965,720</b>	<b>929,565</b>	<b>930,000</b>	<b>756,000</b>	<b>756,000</b>
<b>GAS TAX</b>							
2605	3400	INVESTMENT EARNINGS	-	-	-	-	-
2605	3500	GAS TAX 2106	431,822	161,000	400,000	400,000	400,000
2605	3501	GAS TAX 2107.5	6,000	6,000	6,000	6,000	6,000
2605	3502	GAS TAX 2105	213,826	230,000	200,000	200,000	200,000
2605	3506	GAS TAX 2107	-	324,000	-	-	-
2605	3720	TRANSFER FROM OTHER FUNDS	969,392	1,107,970	1,108,000	1,139,000	1,139,000
2605	3750	REVENUES NOT ELSEWHERE CLASS	-	-	-	-	-
2605	3751	EXPENSE REIMBURSEMENTS	13,402	-	-	-	-
2605	3882	SALE PLANS/SPECIFICATIONS	-	-	-	-	-
<b>Total Gas Tax</b>			<b>1,634,442</b>	<b>1,828,970</b>	<b>1,714,000</b>	<b>1,745,000</b>	<b>1,745,000</b>
<b>OTHER STATE/FEDERAL GRANTS</b>							
2609	3400	INVESTMENT EARNINGS	394	-	1,000	1,000	1,000
2609	3530	SUPPLEMENT LAW ENFORCE GRANT	100,000	100,000	50,000	50,000	50,000
2609	3588	OTHER STATE FUNDS	193,140	75,000	43,000	101,000	101,000
<b>Total Other State/Federal Grants</b>			<b>293,534</b>	<b>175,000</b>	<b>94,000</b>	<b>152,000</b>	<b>152,000</b>
<b>TRAFFIC CONGESTION RELIEF (PROP 42)</b>							
2610	3400	INVESTMENT EARNINGS	8,102	6,963	1,000	1,000	1,000
2610	3588	OTHER STATE FUNDS	-	348,000	348,000	348,000	348,000
<b>Total Traffic Congestion Relief</b>			<b>8,102</b>	<b>354,963</b>	<b>349,000</b>	<b>349,000</b>	<b>349,000</b>
<b>PROP 1B - LOCAL STREETS &amp; ROADS</b>							
2611	3400	INVESTMENT EARNINGS	3,705	12,000	15,000	12,000	12,000
2611	3582	SB1266- 06TRANSPORT BOND	581,448	537,418	537,000	537,000	537,000
<b>Total Prop 1B - Local Streets &amp; Roads</b>			<b>585,153</b>	<b>549,418</b>	<b>552,000</b>	<b>549,000</b>	<b>549,000</b>
<b>PROP 1B - TRANSIT SAFETY AND SECURITY</b>							
2612	3400	INVESTMENT EARNINGS	-	-	2,000	2,000	2,000
2612	3582	SB1266- 06TRANSPORT BOND	-	100,000	100,000	100,000	100,000
<b>Total Prop 1B - Transit Safety &amp; Security</b>			<b>-</b>	<b>100,000</b>	<b>102,000</b>	<b>102,000</b>	<b>102,000</b>
<b>ENGINEERING/PUBLIC WORKS</b>							
2620	3246	ENCROACHMENT PERMIT	-	-	-	20,000	20,000
2620	3720	TRANSFER FROM OTHER FUNDS	-	-	-	57,000	57,000
2620	3802	CITY ADMIN ENGIN CONTRACT	-	-	-	60,000	60,000
2620	3841	PUBLIC IMPROV PLAN CHECK	-	-	-	9,000	9,000
2620	3842	PUBLIC IMPROV INSPECTION	-	-	-	81,000	81,000
<b>Engineering/Public Works</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>227,000</b>	<b>227,000</b>
<b>CDBG ENTITLEMENT FUND</b>							
2701	3588	OTHER STATE FUNDS	160,878	489,144	489,000	489,000	489,000
<b>Total CDBG Entitlement</b>			<b>160,878</b>	<b>489,144</b>	<b>489,000</b>	<b>489,000</b>	<b>489,000</b>
<b>2006 SHEKELL FIRES</b>							
2711	3588	OTHER STATE FUNDS	4,497	-	-	-	-
2711	3720	TRANSFER FROM OTHER FUNDS	1,175	-	-	-	-
<b>Total 2006 Shekell Fires</b>			<b>5,672</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of Moorpark  
Revenue Budget Summary  
Fiscal Year 2009-2010**

Fund Source	Acct. No.	Account Description	2007-08 Actual	2008-09 Revised Budget	2008-09 Estimate	2009-10 Recommended	2009-10 Adopted
<b>ENDOWMENT FUND</b>							
2800	3118	OTHER DEVELOPMENT FEES	612,459	772,853	308,000	588,000	588,000
2800	3121	COMMUNITY SERVICES FEE	33,385	44,839	19,000	32,000	32,000
2800	3400	INVESTMENT EARNINGS	121,455	98,000	91,000	76,000	76,000
2800	3401	RENTS AND CONCESSIONS	82,312	83,800	84,000	84,000	84,000
2800	3809	ADMINISTRATION FEES	25,000	25,000	25,000	25,000	25,000
<b>Total Endowment Fund</b>			<b>874,611</b>	<b>1,024,492</b>	<b>527,000</b>	<b>805,000</b>	<b>805,000</b>

<b>MRA LOW/MOD INCOME HOUSING FUND</b>							
2901	3400	INVESTMENT EARNINGS	83,246	64,309	4,000	-	-
2901	3404	RENTS - TENANTS	28,300	36,600	24,000	31,000	31,000
2901	3721	TAX INCREMENT TRANSFER IN	1,377,416	1,312,000	1,312,000	1,340,000	1,340,000
2901	3741	OTHER LOAN PAYOFF	-	-	-	-	-
2901	3752	RESTITUTION/INSURANCE PROCEEDS	685	-	-	-	-
2901	3882	SALE PLANS/SPECIFICATIONS	40	-	-	-	-
2901	3887	NSF FEES AND MISC CHARGES	25	-	-	-	-
<b>Total MRA Low/Mod Income Housing</b>			<b>1,489,712</b>	<b>1,412,909</b>	<b>1,340,000</b>	<b>1,371,000</b>	<b>1,371,000</b>

<b>MRA OPERATING FUND</b>							
2902	3400	INVESTMENT EARNINGS	-	-	-	-	-
2902	3404	RENTS - TENANTS	56,816	38,000	22,000	34,000	34,000
2902	3712	OTHER LONG TERM DEBT PROCEEDS	-	-	-	5,000,000	5,000,000
2902	3720	TRANSFER FROM OTHER FUNDS	2,241,299	-	5,600,000	-	-
2902	3741	OTHER LOAN PAYOFF	-	-	-	-	-
2902	3882	SALE PLANS/SPECIFICATIONS	330	100	300	-	-
290224105030	3401	RENTS AND CONCESSIONS	10,886	14,000	-	-	-
290224105030	3404	RENTS - TENANTS	3,020	7,000	-	-	-
290224105030	3408	OTHER EARNINGS AND RENTS	4,000	3,750	-	-	-
290224105030	3410	TICKET SALES	68,063	70,000	-	-	-
290226100000	3404	RENTS - TENANTS	-	-	2,000	3,000	3,000
290226100000	3870	ADVERTISING IN BROCHURE	-	-	3,000	3,000	3,000
290226105044	3401	RENTS AND CONCESSIONS	-	-	1,500	1,500	1,500
290226105044	3410	TICKET SALES	-	13,273	13,000	12,000	12,000
290226105045	3401	RENTS AND CONCESSIONS	-	-	1,500	1,500	1,500
290226105045	3410	TICKET SALES	-	9,520	11,000	12,000	12,000
290226105046	3401	RENTS AND CONCESSIONS	-	-	1,300	1,000	1,000
290226105046	3410	TICKET SALES	-	-	14,000	12,000	12,000
290226105047	3401	RENTS AND CONCESSIONS	-	-	1,000	1,000	1,000
290226105047	3410	TICKET SALES	-	-	10,000	12,000	12,000
290226105048	3401	RENTS AND CONCESSIONS	-	-	1,000	1,000	1,000
290226105048	3410	TICKET SALES	-	-	10,000	12,000	12,000
290226105053	3401	RENTS AND CONCESSIONS	-	-	4,000	4,000	4,000
290226105053	3408	OTHER EARNINGS AND RENTS	-	-	-	-	-
290226105053	3410	TICKET SALES	0	0	5,000	5,000	5,000
<b>Total MRA Operating Fund</b>			<b>2,384,414</b>	<b>155,643</b>	<b>5,700,600</b>	<b>5,115,000</b>	<b>5,115,000</b>

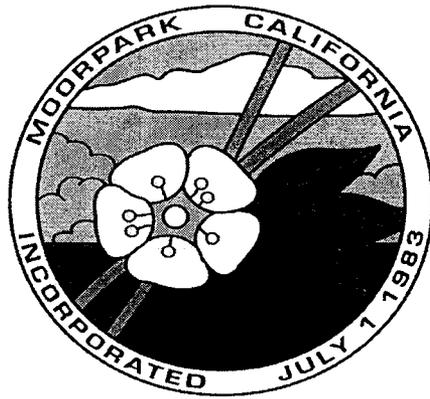
<b>MRA 2001 TAB PROCEEDS</b>							
2904	3400	INVESTMENT EARNINGS	445,445	355,489	210,000	182,000	182,000
2904	3588	OTHER STATE FUNDS	55,489	-	-	-	-
2904	3700	SALE OF REAL PROPERTY	-	-	-	-	-
<b>Total MRA 2001 TAB Proceeds</b>			<b>500,934</b>	<b>355,489</b>	<b>210,000</b>	<b>182,000</b>	<b>182,000</b>

<b>MRA 2006 TAB PROCEEDS</b>							
2905	3400	INVESTMENT EARNINGS	415,741	330,542	200,000	173,000	173,000
2905	3711	SALE OF BONDS	-	-	-	-	-
<b>Total MRA 2006 TAB Proceeds</b>			<b>415,741</b>	<b>330,542</b>	<b>200,000</b>	<b>173,000</b>	<b>173,000</b>

**City of Moorpark  
Revenue Budget Summary  
Fiscal Year 2009-2010**

Fund Source	Acct. No.	Account Description	2007-08 Actual	2008-09 Revised Budget	2008-09 Estimate	2009-10 Recommended	2009-10 Adopted
<b>MRA AREA 1 DEBT SERVICE</b>							
3900	3015	HOMEOWNERS PROP EXEMPT	28,197	30,000	-	30,000	30,000
3900	3020	TAX INCREMENT SECURED	6,015,999	5,700,000	6,000,000	6,000,000	6,000,000
3900	3021	TAX INCREMENT UNSECURED	842,883	830,000	890,000	890,000	890,000
3900	3330	SETTLEMENTS	-	1,000,000	1,000,000	-	-
3900	3400	INVESTMENT EARNINGS	407,655	342,060	240,000	215,000	215,000
3900	3712	OTHER LONG TERM DEBT PROCEEDS	-	-	-	-	-
3900	3720	TRANSFER FROM OTHER FUNDS	151,830	152,117	152,000	152,000	152,000
<b>Total MRA Area 1 Debt Service</b>			<b>7,446,564</b>	<b>8,054,177</b>	<b>8,282,000</b>	<b>7,287,000</b>	<b>7,287,000</b>
<b>CAPITAL PROJECTS FUND</b>							
4000	3721	TAX INCREMENT TRANSFER IN	-	-	114,000	-	-
<b>Total Capital Projects</b>			<b>-</b>	<b>-</b>	<b>114,000</b>	<b>-</b>	<b>-</b>
<b>CITY HALL IMPROVEMENT FUND</b>							
4001	3400	INVESTMENT EARNINGS	19,567	14,406	10,000	8,000	8,000
4001	3720	TRANSFER FROM OTHER FUNDS	-	3,368,697	3,368,000	-	-
<b>Total City Hall Improvement</b>			<b>19,567</b>	<b>3,383,103</b>	<b>3,378,000</b>	<b>8,000</b>	<b>8,000</b>
<b>POLICE FACILITIES FUND</b>							
4002	3116	POLICE FACILITIES FEES	263,740	225,783	72,000	232,000	232,000
4002	3400	INVESTMENT EARNINGS	(1)	-	-	-	-
4002	3720	TRANSFER FROM OTHER FUNDS	-	-	-	-	-
<b>Total Police Facilities</b>			<b>263,739</b>	<b>225,783</b>	<b>72,000</b>	<b>232,000</b>	<b>232,000</b>
<b>EQUIPMENT REPLACEMENT FUND</b>							
4003	3400	INVESTMENT EARNINGS	23,407	17,047	12,000	10,000	10,000
4003	3720	TRANSFER FROM OTHER FUNDS	-	-	-	-	-
<b>Total Equipment Replacement</b>			<b>23,407</b>	<b>17,047</b>	<b>12,000</b>	<b>10,000</b>	<b>10,000</b>
<b>SPECIAL PROJECTS FUND</b>							
4004	3720	TRANSFER FROM OTHER FUNDS	21,478,865	-	-	-	-
<b>Total Special Projects</b>			<b>21,478,865</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>HIGHLAND IMPROVEMENT FUND</b>							
4010	3400	INVESTMENT EARNINGS	567,765	-	-	-	-
<b>Total Highland Improvement</b>			<b>567,765</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>LOCAL TRANSIT PROGRAMS 8C</b>							
5000	3400	INVESTMENT EARNINGS	10,578	6,963	8,000	4,000	4,000
5000	3510	ART 8 - TRANSIT/STREETS	583,806	339,784	284,000	263,000	263,000
5000	3612	FTA 5307 FEDERAL GRANT	271,123	172,400	172,000	130,000	130,000
5000	3615	OTHER FEDERAL REV/GRANTS	-	-	-	1,260,000	1,260,000
5000	3720	TRANSFER FROM OTHER FUNDS	6,280	-	-	170,000	170,000
5000	3871	TRANSIT FARE REVENUES	66,518	60,000	66,000	65,000	65,000
<b>Total Local Transit Programs 8C</b>			<b>938,305</b>	<b>579,147</b>	<b>530,000</b>	<b>1,892,000</b>	<b>1,892,000</b>
<b>SOLID WASTE AB939</b>							
5001	3054	AB939-GI RUBBISH	189,048	180,000	180,000	180,000	180,000
5001	3055	AB939-MOORPARK RUBBISH	112,465	115,000	108,000	108,000	108,000
5001	3057	SOLID WASTE EXEMPTION	342	450	-	-	-
5001	3400	INVESTMENT EARNINGS	46,920	34,334	24,000	20,000	20,000
5001	3520	STATE USED OIL GRANT	5,949	9,000	8,000	7,000	7,000
5001	3521	BEVERAGE CONTAINER RECYCLE	18,998	9,515	-	9,600	9,600
5001	3522	HD GRANT - UNIVERSAL WASTE	28,429	30,000	1,000	-	-
<b>Total Solid Waste AB939</b>			<b>402,151</b>	<b>378,299</b>	<b>321,000</b>	<b>324,600</b>	<b>324,600</b>
<b>GRAND TOTAL ALL FUNDS</b>			<b>71,394,865</b>	<b>49,711,354</b>	<b>52,992,195</b>	<b>51,470,084</b>	<b>51,470,084</b>

The \$51,470,084 grand total for FY 2009-10 includes \$6,279,000 in Interfund transfers.

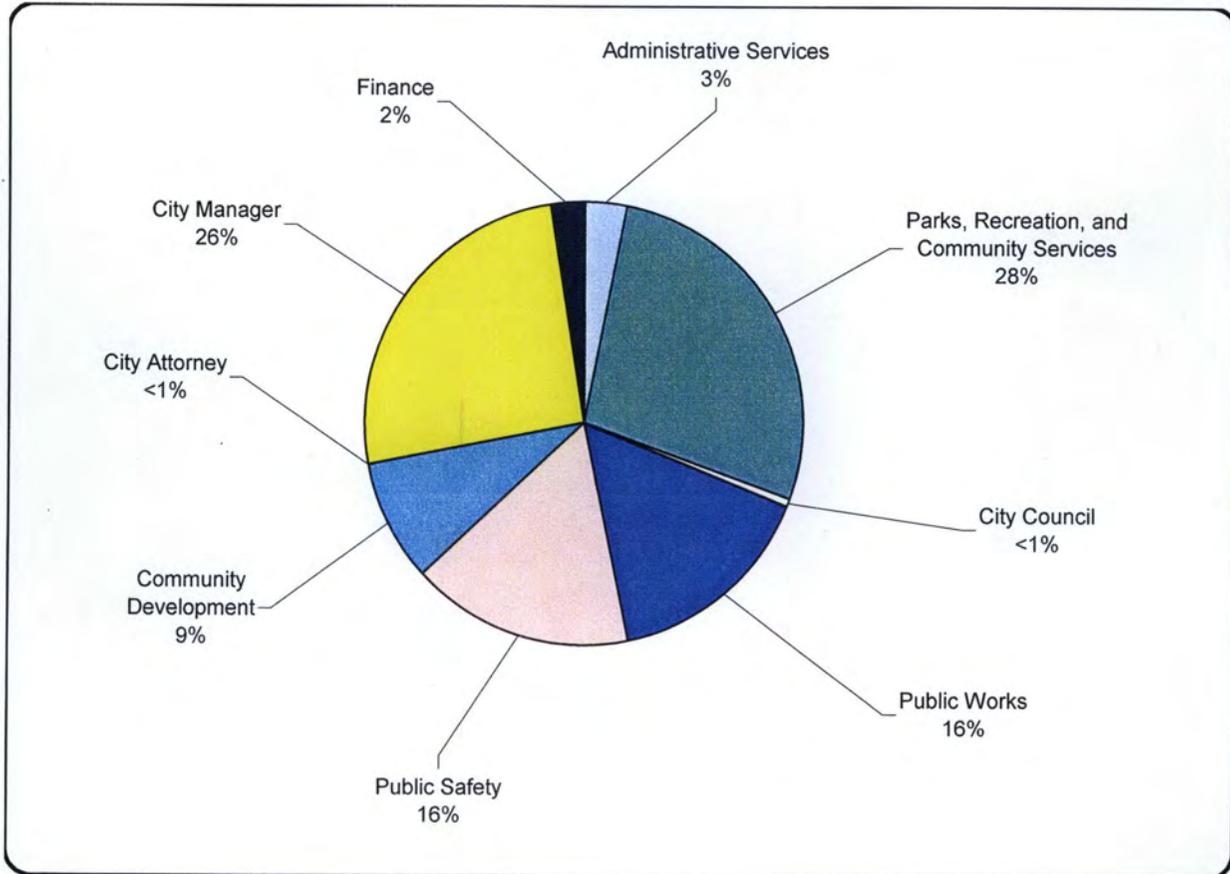


**Fiscal Year 2009/10**

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**Expenditures**

## Adopted Budget by Department Operating Expenses Only FY 2009/10



	<b>2008/09 Estimate</b>	<b>2009/10 Budget</b>
Administrative Services	1,144,179	1,206,609
Parks, Recreation, and Community Services	8,098,879	10,863,708
City Council	130,197	136,667
Public Works	4,446,421	6,208,242
Public Safety	6,620,710	6,451,760
Community Development	3,782,913	3,468,002
City Attorney	56,700	41,800
City Manager	19,419,006	10,083,558
Finance	894,262	941,061
	<b>\$44,593,267</b>	<b>\$39,401,407</b>

**CITY OF MOORPARK  
EXPENDITURE BUDGET SUMMARY  
FISCAL YEAR 2009/10**

<u>Fund Source</u>	<u>FY 2007/08 Actual</u>	<u>FY 2008/09 Budget</u>	<u>FY 2008/09 Estimate</u>	<u>FY 2009/10 Adopted</u>
<b>0100 INTERNAL SERVICES FUND</b>	0	84,864	0	0
<b>1000 GENERAL FUND</b>				
Non departmental	21,478,865	364,000	364,000	0
City Council	144,219	138,610	130,197	136,667
City Manager	958,257	939,020	929,388	893,985
Public Information	94,555	113,275	100,521	81,800
Emergency Management	26,403	109,728	68,728	86,307
MRA/Economic Development	185	0	0	0
Sub-Total	1,079,400	1,162,023	1,098,637	1,062,092
City Clerk	603,331	673,826	662,349	698,143
Human Resources/Risk Management	241,781	282,817	230,015	257,482
Information Systems	225,759	251,815	251,815	250,984
Sub-Total	1,070,871	1,208,458	1,144,179	1,206,609
City Attorney	49,217	66,200	56,700	41,800
Finance	877,319	899,095	862,113	941,061
Central Services/Non-Departmental	0	0	0	0
Sub-Total	877,319	899,095	862,113	941,061
Community Development-Administration	104,594	1,029,091	1,435,465	1,070,087
Building and Safety	583	0	0	0
Sub-Total	105,177	1,029,091	1,435,465	1,070,087
Community Services	319,880	432,591	391,214	351,216
Animal/Vector Control	261,099	304,599	256,034	285,131
Active Adult Center	286,117	286,683	265,085	269,284
Facilities	542,819	724,984	583,366	650,158
Recreation Program	883,298	1,023,982	1,063,174	988,410
Library Facilities	759	0	0	0
Parks Maintenance	1,172,759	1,228,924	1,251,924	1,139,000
Lighting and Landscape Maintenance District	75,601	102,364	102,364	129,000
Sub-Total	3,542,331	4,104,127	3,913,161	3,812,199
Public Works	117,919	189,692	181,426	142,259
Street Maintenance	1,728,536	0	0	0
NPDES-Stormwater Management	126,027	213,041	158,619	146,346
Parking Enforcement	4,672	6,000	8,558	6,000
City Engineer	62,251	112,969	70,767	155,413
Sub-Total	2,039,405	521,702	419,370	450,018
Public Safety	5,804,027	6,239,180	6,077,710	6,351,760
<b>Total GENERAL FUND</b>	<b>36,190,831</b>	<b>15,817,350</b>	<b>15,501,532</b>	<b>15,072,293</b>

**CITY OF MOORPARK  
EXPENDITURE BUDGET SUMMARY  
FISCAL YEAR 2009/10**

<u>Fund Source</u>	<u>FY 2007/08 Actual</u>	<u>FY 2008/09 Budget</u>	<u>FY 2008/09 Estimate</u>	<u>FY 2009/10 Adopted</u>
1010 Library Services	658,170	806,856	769,914	789,389
<b>Total LIBRARY FUND</b>	<b>658,170</b>	<b>806,856</b>	<b>769,914</b>	<b>789,389</b>
<b>SPECIAL REVENUE FUNDS</b>				
2000 Traffic Safety	132,132	516,854	517,263	103,108
2001 Traffic System Management	246,262	100,746	167,085	397,440
2002 City-wide Traffic Mitigation	526,163	1,090,568	157,320	330,493
2003 Crossing Guard	186	32,245	32,245	14,499
2100 Community-wide	1,447,461	871,844	260,106	1,294,700
2111 Zone Development Fees 1	73,287	2,267,082	480,000	1,787,082
2112 Zone Development Fees 2	27,151	50,000	0	115,000
2113 Zone Development Fees 3	14,551	315,091	0	425,091
Sub-Total	<b>1,562,450</b>	<b>3,504,017</b>	<b>740,106</b>	<b>3,621,873</b>
2150 Tree and Landscape Fees	47,243	(481)	0	0
2151 Art in Public Places	34,914	583,086	583,086	8,000
2154 Library	24,628	56,500	31,500	31,300
2200 Community Development	3,290,171	2,628,239	2,249,266	2,183,143
2201 Affordable Housing	82,871	5,200	5,150	30,200
2202 Cal Home	0	96,000	76,000	25,000
2300 AD 84-2 City-wide	661,495	795,582	773,600	725,447
2301 AD 84-2 Zone 1	7,381	16,630	15,423	19,096
2302 AD 84-2 Zone 2	73,322	58,494	52,094	69,144
2303 AD 84-2 Zone 3	3,275	7,050	6,052	9,796
2304 AD 84-2 Zone 4	7,699	76,800	13,415	17,846
2305 AD 84-2 Zone 5	38,065	47,384	43,482	54,404
2306 AD 84-2 Zone 6	1,482	5,424	5,089	7,746
2307 AD 84-2 Zone 7	15,842	22,993	22,713	25,883
2308 AD 84-2 Zone 8	28,945	38,229	35,737	46,429
2309 AD 84-2 Zone 9	1,970	6,221	6,237	9,566
2310 AD 84-2 Zone 10	224,219	204,134	195,091	229,915
2311 AD 84-2 Zone 11	2,146	4,343	4,227	6,846
2312 AD 84-2 Zone 12	140,882	178,665	175,026	170,172
2314 AD 2001-01	1,270	3,924	4,886	7,556
2315 AD 2001-02	33,496	103,258	68,291	130,715
2316 AD 2001-03	5,187	20,178	15,732	22,705
2318 AD 2004-01 District 18 (Tract 5307)	15,194	19,372	12,351	15,930
2319 AD 2005-01 M&M Development	2,599	26,827	19,957	0
2320 Lyon Homes (Tract 5187)	14,294	97,651	2,661	128,805

**CITY OF MOORPARK  
EXPENDITURE BUDGET SUMMARY  
FISCAL YEAR 2009/10**

<u>Fund Source</u>	<u>FY 2007/08 Actual</u>	<u>FY 2008/09 Budget</u>	<u>FY 2008/09 Estimate</u>	<u>FY 2009/10 Adopted</u>
2321 AD 2006-01 Shea Homes (Tract 5133)	14,140	27,537	20,057	18,885
2322 Pardee Homes (Tract 5045)	14,287	148,660	2,681	244,613
2325 AD 2006 Village @ Moorpark	0	0	0	0
2326 Warehouse Discount Center	1,075	0	289	0
2330 AD 92-1	0	426,447	0	0
Sub-Total	<b>1,308,265</b>	<b>2,335,803</b>	<b>1,495,091</b>	<b>1,961,499</b>
2400 Park Maintenance District	1,888,281	1,923,553	1,797,384	1,906,999
2501 Los Angeles A.O.C.	1,363,062	5,598,787	663,689	4,496,383
2502 Tierra Rejada Road/Spring Road A.O.C.	3,313	143,866	168,866	0
2602 TDA Article 3	27,848	71,163	71,163	0
2603 Local Transportation 8A	1,093,237	1,712,883	1,162,713	1,213,000
2604 TEA 21 Federal Grant	596,904	929,565	10,000	929,565
2605 Gas Tax	1,434,728	1,815,007	1,623,229	1,903,548
2609 Other State and Federal Grants	237,650	175,000	100,000	201,100
2610 Traffic Congestion Relief	311,103	0	0	0
2611 Prop 1B Local Streets & Roads	0	581,448	0	581,448
2612 Prop 1B Safety & Security	0	100,000	100,000	0
2620 Engineering/Public Works	0	0	0	226,222
2701 CDBG Entitlement	145,963	366,458	380,192	196,535
2800 Endowment Fund	167	3,727,097	3,417,230	358,402
5000 Local Transit Programs 8C	938,559	989,401	818,649	2,064,251
5001 Solid Waste AB 939	276,604	496,506	403,489	410,124
<b>Total SPECIAL REVENUE FUNDS</b>	<b>15,572,704</b>	<b>29,483,511</b>	<b>16,694,716</b>	<b>23,169,132</b>
<b>REDEVELOPMENT AGENCY FUNDS</b>				
2901 MRA Low/Mod Housing	588,821	2,829,978	2,378,486	629,568
2902 MRA Area 1 Operations	1,163,105	3,398,696	2,509,294	7,019,786
2904 2001 Bond Capital Improvement	439,459	3,609,849	7,564,467	1,909,508
2905 2006 Tax Allocation Bond	174	11,865,004	1,358,000	9,112,521
3900 MRA Area 1 Debt Service	9,093,545	6,214,921	7,048,921	7,061,088
<b>Total REDEVELOPMENT FUNDS</b>	<b>11,285,104</b>	<b>27,918,448</b>	<b>20,859,168</b>	<b>25,732,471</b>

**CITY OF MOORPARK  
EXPENDITURE BUDGET SUMMARY  
FISCAL YEAR 2009/10**

<u>Fund Source</u>	<u>FY 2007/08 Actual</u>	<u>FY 2008/09 Budget</u>	<u>FY 2008/09 Estimate</u>	<u>FY 2009/10 Adopted</u>
<b><u>CAPITAL PROJECT FUNDS</u></b>				
4000 Capital Projects	0	210,000	0	210,000
4001 City Hall Improvement	21,645	3,773,109	315	3,772,795
4002 Police Facility Fund	1,752	104,489	74,302	0
4003 Equipment Replacement Fund	14,695	41,366	21,373	1,800
4004 Special Projects Fund	0	0	0	1,500,000
4010 Highland Improvement Fund	8,037,248	0	0	0
<b>Total CAPITAL PROJECT FUNDS</b>	<b>8,075,340</b>	<b>4,128,964</b>	<b>95,990</b>	<b>5,484,595</b>
<b>GRAND TOTAL ALL FUNDS</b>	<b>71,782,149</b>	<b>78,155,129</b>	<b>53,921,320</b>	<b>70,247,880</b>

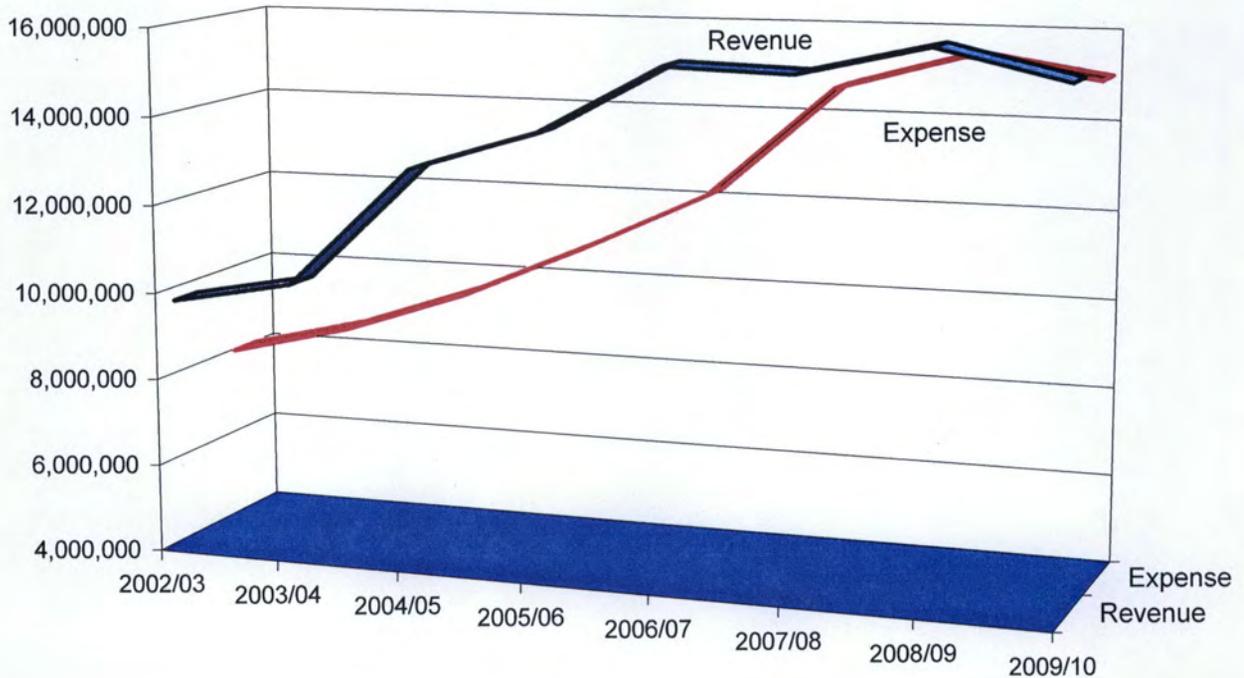
Note: The \$70,272,880 grand total in FY2009/10 includes \$6,279,000 in interfund transfers.

**Fiscal Year 2009/10**

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**General Fund**

## General Fund Revenues and Expenditures FY 2001/02 to FY 2009/10



	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10
	Actual	Actual	Actual	Actual	Actual	Actual <sup>1</sup>	Estimated	Adopted
Revenue	9,686,636	10,212,918	12,946,553	13,827,483	15,407,021	15,320,010	15,978,000	15,332,000
Expenses	7,984,503	8,677,236	9,638,767	10,882,772	12,225,573	14,713,485	15,501,533	15,072,293
<b>Net</b>	<b>1,702,133</b>	<b>1,535,682</b>	<b>3,307,786</b>	<b>2,944,711</b>	<b>3,181,448</b>	<b>606,525</b>	<b>476,467</b>	<b>259,707</b>

<sup>1</sup> FY 2007/08 Expenses excludes transfer of \$21,478,865 to the Special Projects Fund.

**Fiscal Year 2009/10**

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**Interfund Transfers**

**City of Moorpark  
Interfund Transfer Summary  
FY 2009-10**

<u>Fund/Account</u>	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Description</u>
<b>General</b>			
1000-7800-0000-9820		1,139,000	To Fund 2400 Park Maintenance
1000-6100-0000-9820		1,017,000	To Fund 2200 Community Development
1000-7900-0000-9820		129,000	To Fund 23XX Lighting & Landscape
1000-8410-0000-9820		40,000	To Fund 2620 Engineering/PW
<b>Subtotal</b>		<u>2,325,000</u>	
<b>Traffic System Mgmt</b>			
2001-8100-0000-9820		4,000	To Fund 2620 Engineering/PW
2001-8100-0000-9820		20,000	To Fund 2605 Gas Tax
2001-8100-0000-9820		2,000	To Fund 1000 General
2001-8100-0000-9820		1,000	To Fund 5000 8C
<b>City-Wide Traffic Mitigation</b>			
2002-6100-0000-9820		10,000	To Fund 2200 Community Development
2002-8100-0000-9820		1,000	To Fund 5000 8C
2002-8100-0000-9820		5,000	To Fund 1000 General Fund
2002-8100-0000-9820		7,000	To Fund 2605 Gas Tax
<b>Community Wide</b>			
2100-7800-7801-9820		700,000	To Fund 2111 Zone Development
<b>Los Angeles AOC</b>			
2501-8100-0000-9820		9,000	To Fund 2620 Engineering/PW
2501-8100-0000-9820		38,000	To Fund 2605 Gas Tax
2501-8100-0000-9820		8,000	To Fund 1000 General
2501-8100-0000-9820		2,000	To Fund 5000 8C
<b>Local Trans Article 8A</b>			
2603-8310-0000-9820		1,050,000	To Fund 2605 Gas Tax
2603-8310-0000-9820		163,000	To Fund 5000 Local Transit 8C
<b>Gas Tax</b>			
2605-7900-0000-9820		229,000	To Fund 23XX Lighting & Landscape
<b>Special Projects</b>			
4004-7100-0000-9820		1,500,000	To Fund 2111 Zone Development
<b>Subtotal</b>		<u>3,749,000</u>	
<b>MRA Low/Mod Ops</b>			
2901-2420-0000-9820		152,000	To Fund 3900 MRA Debt Service
<b>MRA Operating</b>			
2902-6100-0000-9820		11,000	To Fund 2200
<b>MRA 2001 TAB Proceeds</b>			
2904-8100-0000-9820		3,000	To Fund 5000 8C
2904-8100-0000-9820		11,000	To Fund 1000 General
2904-8100-0000-9820		24,000	To Fund 2605 Gas Tax
2904-8100-0000-9820		4,000	To Fund 2620 Engineering/PW
<b>Subtotal</b>		<u>205,000</u>	
<b>General</b>			
1000-3720	8,000		From Fund 2501 LAAOC
1000-3720	2,000		From Fund 2001 Traffic System Mgmt
1000-3720	5,000		From Fund 2002 City-Wide Traffic Mitigation
1000-3720	11,000		From Fund 2904 MRA 2001 TAB Proceeds
<b>Zone Development</b>			
2111-3720	700,000		From Fund 2100 Community Wide
2111-3720	1,500,000		From Fund 4004 Special Projects Fund
<b>Community Development</b>			
2200-3720	1,017,000		From Fund 1000 General
2200-3720	10,000		From Fund 2002 City-Wide Traffic Mitigation
2200-3720	11,000		From Fund 2902 MRA Operating
<b>Lighting &amp; Landscape</b>			
23XX-3720	358,000		From Fund 1000 General and 2605 Gas Tax
<b>Park Maintenance</b>			
2400-3720	1,139,000		From Fund 1000 General
<b>Gas Tax</b>			
2605-3720	1,050,000		From Fund 2603 Local Trans Article 8A
2605-3720	38,000		From Fund 2501 LAAOC
2605-3720	20,000		From Fund 2001 Traffic System Mgmt
2605-3720	7,000		From Fund 2002 City-Wide Traffic Mitigation
2605-3720	24,000		From Fund 2904 MRA 2001 TAB Proceeds
<b>Engineering/PW</b>			
2620-3720	40,000		From Fund 1000 General
2620-3720	9,000		From Fund 2501 LAAOC
2620-3720	4,000		From Fund 2001 Traffic System Mgmt
2620-3720	4,000		From Fund 2904 MRA 2001 TAB Proceeds
<b>MRA Debt Service</b>			
3900-3720	152,000		From Fund 2901 MRA Low/Mod Ops
<b>Local Transit 8C</b>			
5000-3720	170,000		From Fund 2603 Local Trans Article 8A
<b>Grand Total Transfers</b>	<u>\$ 6,279,000</u>	<u>\$ 6,279,000</u>	

**Fiscal Year 2009/10**

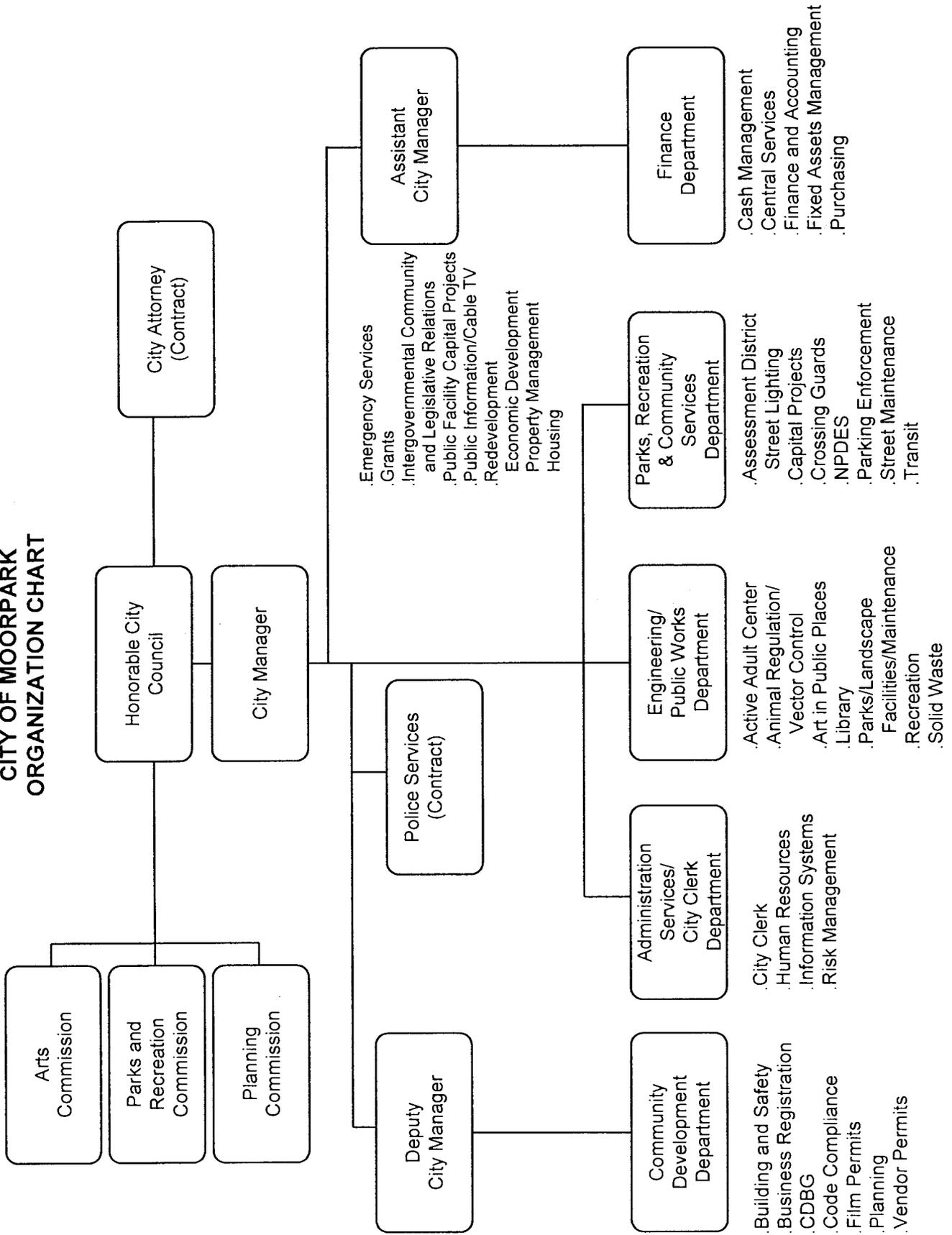
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**Organizational Chart**

**and**

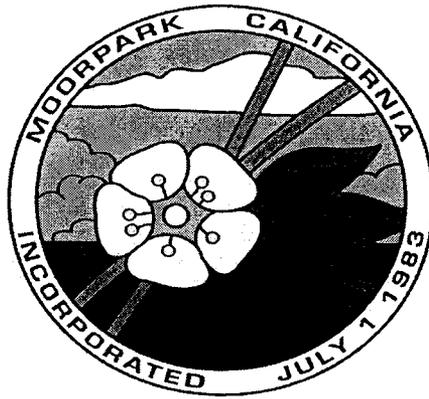
**Budgeted Full-Time and Regular Part-Time  
Positions**

# CITY OF MOORPARK ORGANIZATION CHART



**CITY OF MOORPARK  
BUDGETED FULL-TIME AND REGULAR PART-TIME POSITIONS**

	<u>Fiscal Year</u> <u>2006-06</u>	<u>Fiscal Year</u> <u>2006-07</u>	<u>Fiscal Year</u> <u>2007-08</u>	<u>Fiscal Year</u> <u>2008-09</u>	<u>Fiscal Year</u> <u>2009-10</u>
<b>CITY MANAGER</b>	1.00	1.00	1.00	1.00	1.00
Executive Secretary	0.75	0.75	0.75	0.75	0.75
<b>ASSISTANT CITY MANAGER</b>	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	--	1.00	--	--	--
Administrative Secretary	1.00	--	--	--	--
Administrative Specialist	--	--	1.00	1.00	--
Redevelopment Manager	1.00	1.00	1.00	1.00	1.00
Secretary I/II	1.00	1.00	1.00	1.50	1.50
Management Analyst	--	--	--	--	1.00
Senior Management Analyst	3.00	3.00	3.00	3.00	2.00
<b>ADMINISTRATIVE SERVICES DIRECTOR</b>	1.00	1.00	1.00	1.00	1.00
Administrative Aide	--	--	--	--	--
Administrative Assistant	--	1.00	1.00	--	--
Administrative Secretary	1.00	--	--	--	--
Assistant City Clerk	--	--	--	1.00	1.00
Clerical Aide I/II	--	0.19	0.67	--	--
Clerical Aide/Crossing Guard	--	--	--	0.48	0.48
Deputy City Clerk I/II	2.00	2.00	2.00	2.00	2.00
Human Resources Analyst	1.00	1.00	1.00	1.00	1.00
Human Resources Assistant	--	--	--	--	--
Information Systems Manager	1.00	1.00	1.00	1.00	1.00
Information Systems Analyst	--	--	1.00	1.00	1.00
Information Systems Technician	1.00	1.00	--	--	--
Secretary I/II	1.75	0.75	0.75	1.00	1.00
<b>FINANCE DIRECTOR</b>	1.00	1.00	1.00	1.00	1.00
Account Technician I/II	2.00	2.00	2.00	2.00	2.00
Accountant I/II	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	--	1.00	1.00	--	--
Administrative Services Technician	1.00	--	--	--	--
Budget & Finance Manager	--	--	--	--	--
Finance/Accounting Manager	1.00	1.00	1.00	1.00	1.00
Secretary I/II	--	--	--	0.50	0.50
Senior Account Technician	1.00	1.00	1.00	1.00	1.00
<b>CITY ENGINEER/PUBLIC WORKS DIRECTOR</b>	0.17	1.00	1.00	1.00	1.00
Administrative Assistant	--	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	--	--	--	--
Assistant Engineer	--	--	1.00	1.00	1.00
Assistant City Engineer	1.00	1.00	1.00	1.00	1.00
Crossing Guard	--	--	0.72	--	--
Crossing Guard Supervisor	1.00	1.00	1.00	1.00	1.00
Clerical Aide/Crossing Guard	--	--	0.48	0.75	0.48
Maintenance Worker I/II/III	2.00	2.00	2.18	2.00	2.00
Management Analyst	--	--	1.00	1.00	--
Public Works Superintendent	1.00	1.00	1.00	1.00	1.00
Public Works Supervisor	--	--	--	--	--
Senior Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	--	--	1.00
<b>DEPUTY CITY MANAGER</b>	--	--	1.00	1.00	1.00
<b>PLANNING DIRECTOR</b>	--	--	1.00	1.00	1.00
Community Development Director	1.00	1.00	--	--	--
Administrative Assistant	--	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	--	--	--	--
Administrative Services Manager	1.00	1.00	--	--	--
Assistant Planner I	--	1.00	--	--	1.00
Clerical Aide/Crossing Guard	--	--	--	0.48	0.48
Code Compliance Officer II	1.00	1.00	1.00	--	--
Code Compliance Technician	--	--	--	1.00	--
Code Compliance Technician II	--	--	--	--	1.00
Community Development Technician	--	--	1.00	1.00	--
Planning Manager	1.00	1.00	--	--	--
Planning Technician	1.00	1.00	--	--	--
Principal Planner	2.00	2.00	2.00	2.00	2.00
Receptionist	1.00	1.00	1.00	1.00	1.00
Secretary I	--	--	--	--	--
Senior Management Analyst	--	--	1.00	1.00	1.00
<b>PARKS, REC &amp; COMMUNITY SERVICES</b>	1.00	1.00	1.00	1.00	1.00
Active Adult Center Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	--	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	--	--	--	--
Administrative Specialist	1.00	--	--	--	--
Community Services Manager	--	1.00	--	--	--
Community Services Technician	--	--	--	--	--
Facilities Technician	--	1.00	1.00	1.00	1.00
Intern (Solid Waste)	--	--	--	0.38	0.38
Kitchen Aide	--	--	0.48	0.48	0.48
Laborer/Custodian III	--	--	1.35	1.31	1.26
Landscape/Parks Maintenance Superintendent	--	--	2.00	2.00	1.00
Maintenance Worker I/II/III	3.00	3.00	3.00	3.00	3.00
Maintenance/Operations Supervisor	--	--	--	--	--
Management Analyst	--	1.00	--	--	--
Parks and Facilities Superintendent	1.00	1.00	--	--	--
Parks Maintenance Supervisor	--	1.00	--	--	--
Park/Facilities Manager	--	1.00	--	--	--
Parks/Landscape Manager	--	--	1.00	1.00	1.00
Program Director	--	--	0.23	0.23	0.23
Recreation Aide	--	--	1.70	1.66	1.32
Recreation Assistant	0.75	1.00	1.00	1.00	1.00
Recreation/Community Service Manager	--	--	1.00	--	--
Recreation Coordinator I/II/III	3.00	2.00	3.00	3.00	3.00
Recreation Leader I/II/III/IV	--	1.00	7.69	7.22	7.43
Recreation Manager	1.00	--	--	--	--
Recreation Supervisor	--	--	--	1.00	1.00
Senior Center Coordinator	--	--	--	--	--
Senior Center Recreation Coordinator I/II	1.00	1.00	--	--	--
Senior Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00
Vector/Animal Control Specialist	1.00	1.00	1.00	1.00	1.00
Vector/Animal Control Technician	1.00	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>69.42</b>	<b>63.69</b>	<b>75.00</b>	<b>74.74</b>	<b>72.29</b>

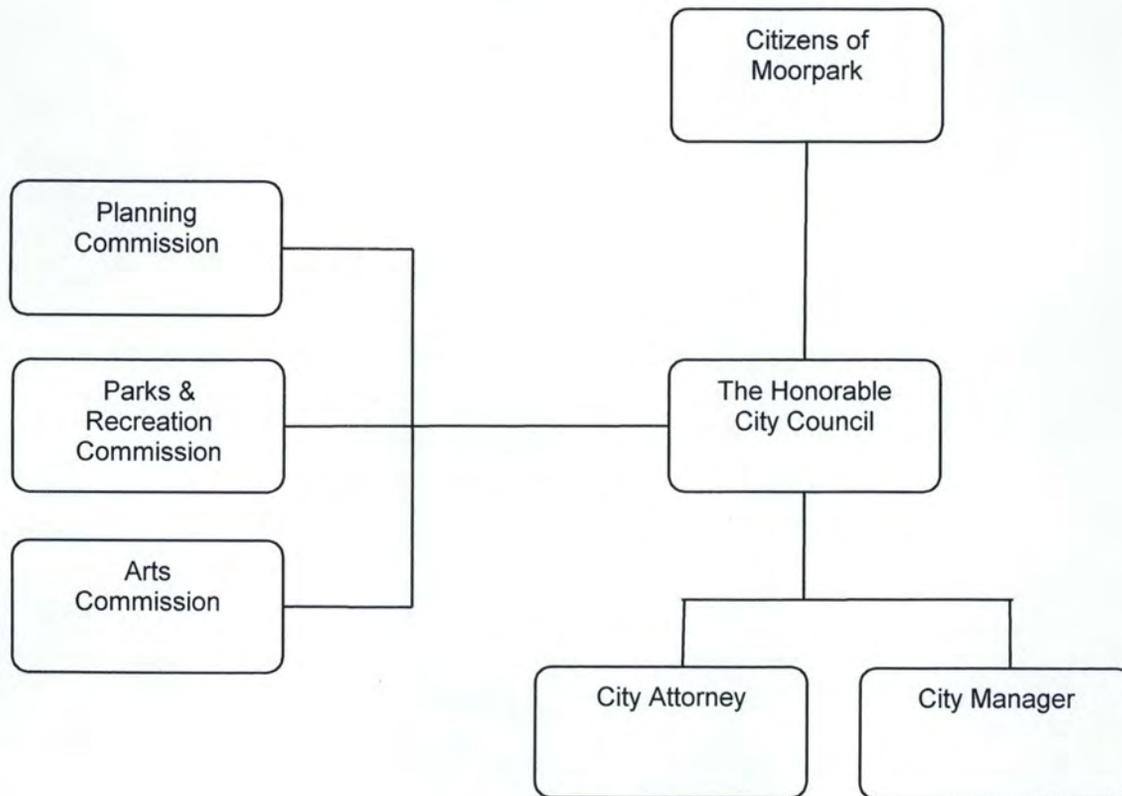


# Fiscal Year 2009/10

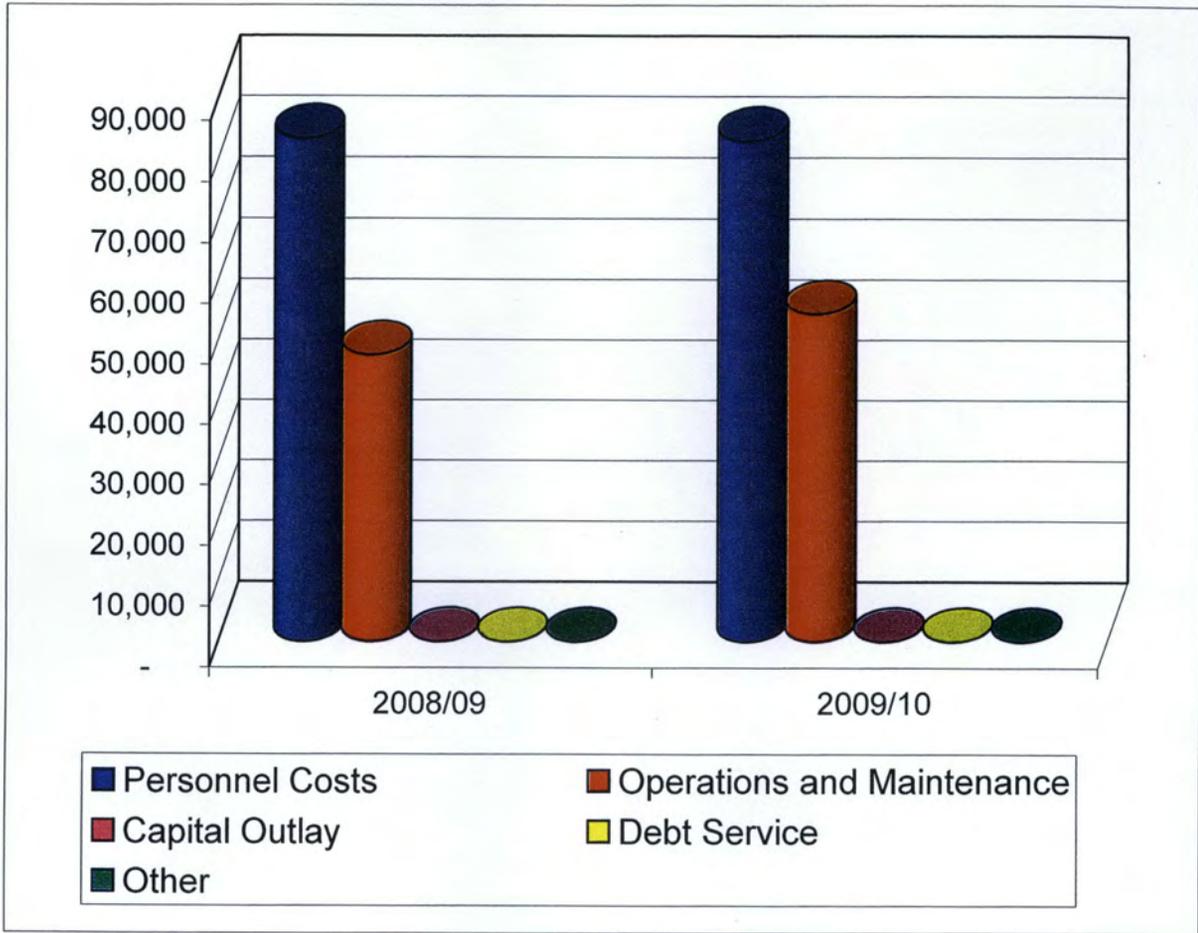


## City Council (Department 1100)

The City of Moorpark operates under a Council/Manager form of government with an elected Mayor. The Mayor and four City Councilmembers are elected at-large to serve a two-year term and four-year staggered terms, respectively. The City Council sets the policy direction for City operations and programs, approves the annual budget and provides direction for the City's interaction with other governmental jurisdictions. The City Council appoints the City Manager to implement and administer Council decisions and policy directives. The City Council also serves as the governing body of the Moorpark Redevelopment Agency, the Industrial Development Authority and the Public Finance Authority.



## Expense and Staffing History City Council



	2008/09 Estimated	2009/10 Adopted
Personnel Costs	82,877	82,509
Operations and Maintenance	47,320	54,158
Capital Outlay	-	-
Debt Service	-	-
Other	-	-
<b>Total Expenses</b>	<b>\$130,197</b>	<b>\$136,667</b>

Department Staffing		
Mayor	1.00	1.00
City Council Members	4.00	4.00
	<b>5.00</b>	<b>5.00</b>

## CITY COUNCIL

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100011000000	9003	SALARIES (PART-TIME)	35,700	36,000	36,000	36,000	36,000
100011000000	9010	GROUP INSURANCE	37,473	38,395	38,395	38,395	38,395
100011000000	9011	WORKERS COMP INSURANCE	720	629	629	504	504
100011000000	9012	UNEMPLOYMENT INSURANCE	0	0	0	0	0
100011000000	9013	PERS CONTRIBUTIONS	6,334	7,111	7,111	6,873	6,873
100011000000	9014	MEDICARE	525	522	522	522	522
100011000000	9017	PART-TIME RETIREMENT CONT	(127)	0	0	0	0
100011000000	9030	OPEB-ANNUAL REQD CONTRIB	0	220	220	215	215
			80,625	82,877	82,877	82,509	82,509
220011000000	9102	CONTRACTUAL SERVICES	0	0	0	0	0
100011000000	9102	CONTRACTUAL SERVICES	7,265	7,500	7,493	7,875	7,875
100011000000	9103	SPECIAL PROFESSIONAL SVCS	25,570	2,500	2,500	0	0
100011000000	9122	LEGAL SVCS-NON RETAINER	0	0	0	0	0
100011000000	9205	SPECIAL DEPT SUPPLIES	2,509	3,375	1,875	2,000	2,000
100011000000	9220	PUBLICATIONS & SUBSCRIPT	0	200	100	200	200
100011000000	9221	MEMBERSHIPS & DUES	16,191	20,083	19,277	20,383	20,383
100011000000	9222	EDUCATION & TRAINING	0	1,000	0	1,000	1,000
100011000000	9223	CONFERENCES & MEETINGS	6,245	12,500	6,000	12,500	12,500
100011000000	9224	MILEAGE	85	875	875	875	875
100011000000	9231	POSTAGE	59	200	200	200	200
100011000000	9232	PRINTING	555	800	800	800	800
100011000000	9240	COMMUNITY PROMOTION	1,335	2,000	3,500	1,500	1,500
100011000000	9241	EMPLOYEE RECOGNITION	0	0	0	2,000	2,000
100011000000	9420	TELEPHONE SERVICE	3,780	4,700	4,700	4,825	4,825
100011000000	9499	SUSPENSE EXPENSE ACCOUNT	0	0	0	0	0
			63,594	55,733	47,320	54,158	54,158
100011000000	9502	FURNITURE & FIXTURES	0	0	0	0	0
100011000000	9503	COMPUTER EQUIPMENT	0	0	0	0	0
400311000000	9503	COMPUTER EQUIPMENT	0	0	0	0	0
			0	0	0	0	0
			144,219	138,610	130,197	136,667	136,667

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 1100 - CITY COUNCIL**

OBJECT CODE	DESCRIPTION	AMOUNT
9102	LOCAL AGENCY FORMATION COMMISSION	7,875
		7,875
9205	FLOWERS, PLAQUES, AND PROCLAMATIONS	500
	CITY COUNCIL MEETING SUPPLIES	1,500
		2,000
9220	PUBLIC ADMINISTRATION PERIODICALS	200
		200
9221	LEAGUE OF CALIFORNIA CITIES	12,323
	LEAGUE OF CALIFORNIA CITIES - CHANNEL COUNTIES DIVISION	100
	SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS	3,360
	VENTURA COUNCIL OF GOVERNMENTS	4,100
	MISCELLANEOUS MEMBERSHIPS	500
		20,383
9223	CONFERENCES AND MEETINGS (5 @ \$2,500 EACH)	12,500
		12,500
9224	MILEAGE REIMBURSEMENT (5 @ \$175 EACH) (INCLUDES MILEAGE FOR APPOINTEES NOT RECEIVING HONORARIUMS)	875
		875
9240	MISCELLANEOUS SPECIAL ACTIVITIES	1,500
		1,500
9420	CELLULAR PHONES (5 @ \$125 EACH)	625
	CELLULAR PHONE ALLOWANCE (5 @ \$840 EACH)	4,200
		4,825

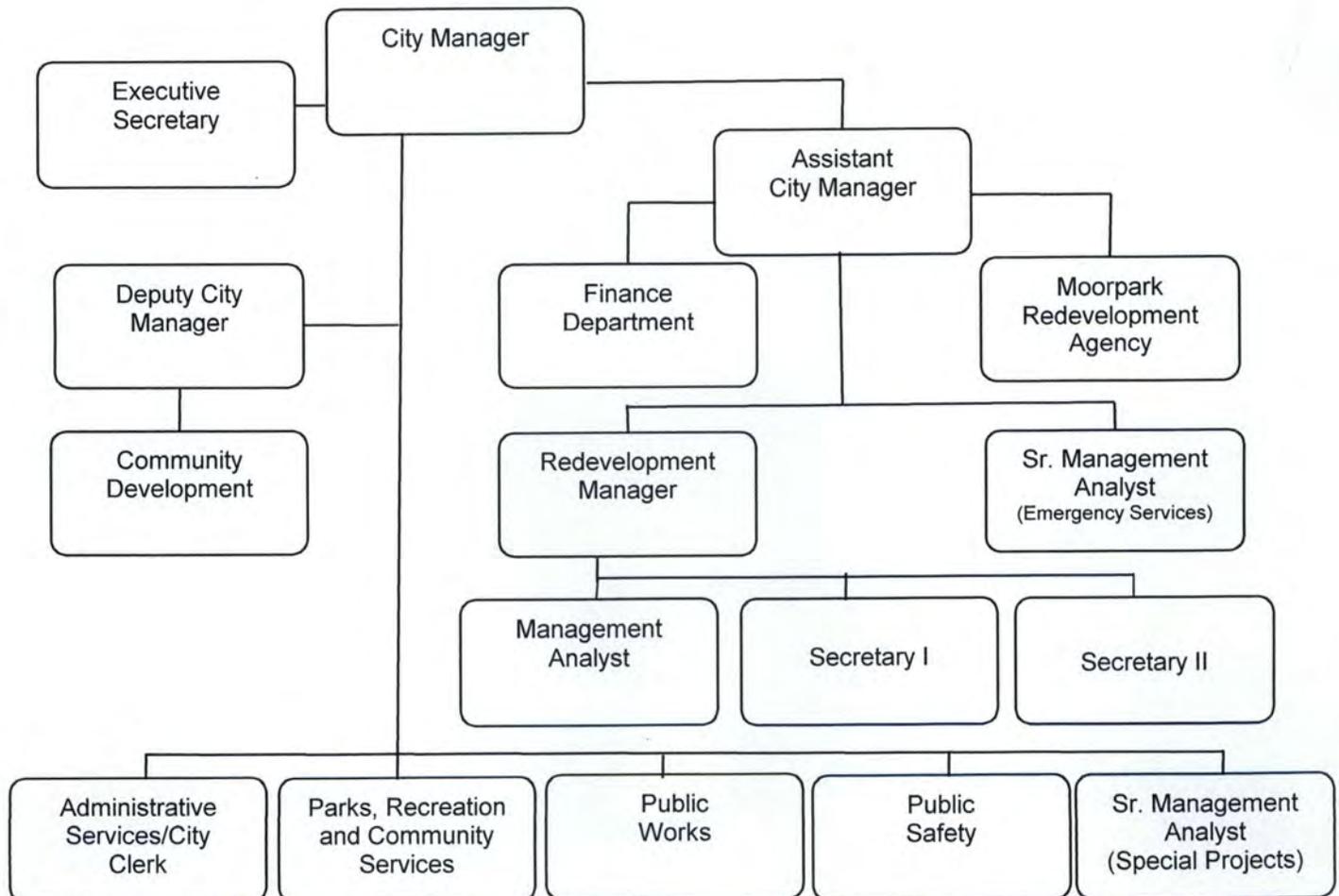


## City Manager (Department 2100)

The City Manager is appointed by the City Council to implement and administer the City Council's decisions and policy directives. The City Manager has significant responsibility for the operation of the City including: assists the City Council on policy matters, establishes procedures for policy/program implementation, maintains the delivery of established services within the community, hires and assigns employees, regulates and allocates the use of resources, and implements federal and state mandates as appropriate.

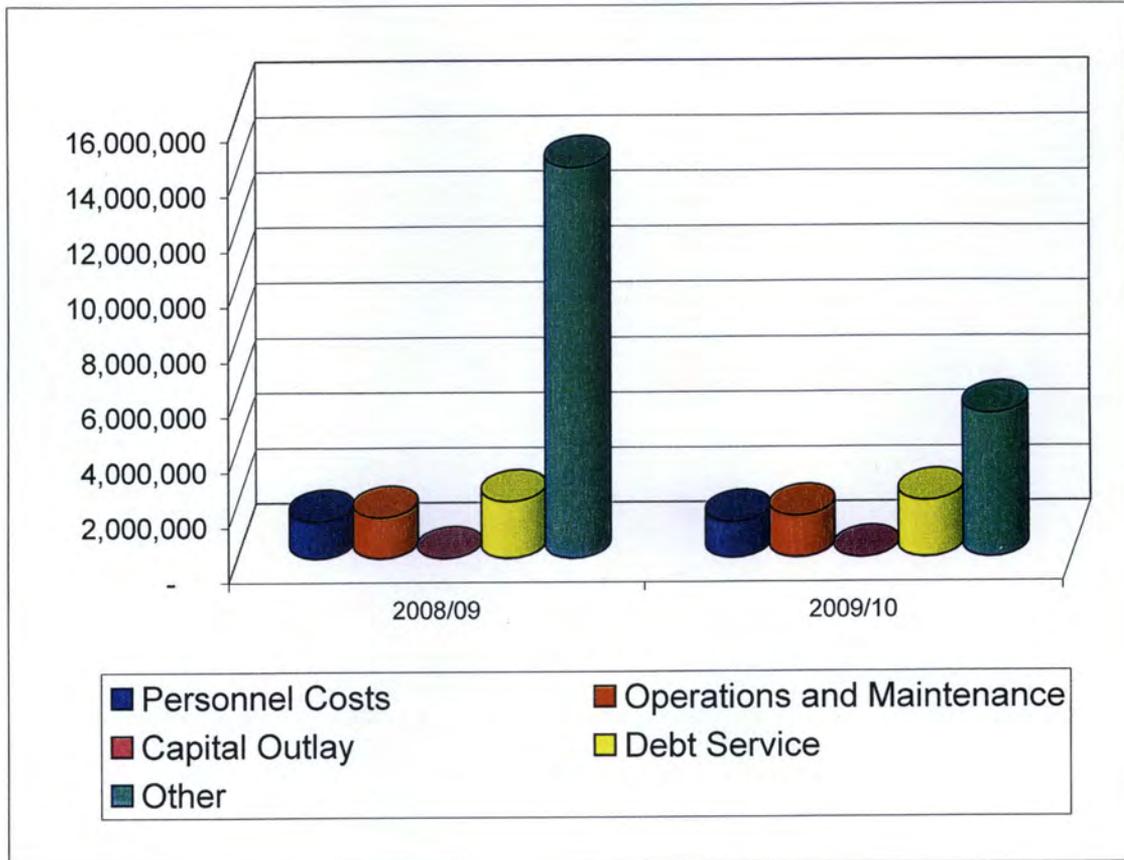
Additionally, the City Manager directs and coordinates the activities of the six City departments through the Assistant City Manager, Department Heads and a contract with Ventura County Sheriff for public safety services. The City Manager helps the organization anticipate and adapt to change and represents the organization within the community and with other government agencies. The City Manager also serves in this same capacity as the Executive Director of the City's Redevelopment Agency.

The City Manager Department also manages economic development, emergency management, community relations, public information, property management, legislative affairs, and intergovernmental programs. In addition, the department manages the activities of the Moorpark Redevelopment Agency and the High Street Arts Center.



## Expense and Staffing History City Manager

(Includes Redevelopment Agency)



	2008/09 Estimated	2009/10 Adopted
Personnel Costs	1,355,021	1,300,562
Operations and Maintenance	1,487,223	1,508,614
Capital Outlay	7,676	7,294
Debt Service	2,059,087	2,057,088
Other	14,146,000	5,210,000
<b>Total Expenses</b>	<b>\$19,055,007</b>	<b>\$10,083,558</b>

Department Staffing		
City Manager	1.00	1.00
Assistant City Manager	1.00	1.00
Administrative Assistant	-	-
Administrative Specialist	1.00	-
Executive Secretary	0.75	0.75
Management Analyst	-	1.00
Redevelopment Manager	1.00	1.00
Secretary I/II	1.50	1.50
Senior Management Analyst	3.00	2.00
	<b>9.25</b>	<b>8.25</b>

## CITY MANAGER

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100021000000	9001	HONORARIUMS	0	0	0	1,500	1,500
100021000000	9002	SALARIES (FULL-TIME)	545,696	573,489	557,579	537,079	537,079
100021000000	9003	SALARIES (PART-TIME)	51,475	53,523	53,523	53,528	53,528
100021000000	9010	GROUP INSURANCE	76,148	76,541	76,541	72,470	72,470
100021000000	9011	WORKERS COMP INSURANCE	11,751	10,955	10,955	8,275	8,275
100021000000	9013	PERS CONTRIBUTIONS	92,735	116,436	116,436	106,098	106,098
100021000000	9014	MEDICARE	5,287	5,570	5,570	5,182	5,182
100021000000	9018	LONGEVITY PAY	8,946	8,001	8,001	8,114	8,114
100021000000	9030	OPEB-ANNUAL REQD CONTRIB	0	3,586	3,586	3,532	3,532
			792,039	848,101	832,191	795,778	795,778
280021000000	9101	APPRAISAL SERVICES	0	0	0	0	0
100021000000	9102	CONTRACTUAL SERVICES	34,698	13,100	25,614	13,100	13,100
100021000000	9103	SPECIAL PROFESSIONAL SVCS	22,344	0	0	0	0
100021002012	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
270121005020	9121	LEGAL SERVICES - RETAINER	0	0	0	0	0
280021000000	9122	LEGAL SVCS-NON RETAINER	167	0	0	0	0
400221002005	9122	LEGAL SVCS-NON RETAINER	294	1,000	4,302	0	0
400221002005	9123	LEGAL SVCS-LITIGATION	558	0	0	0	0
100021000000	9198	OVERHEAD ALLOC-SERVICES	7,083	7,264	8,791	11,262	11,262
100021000000	9201	COMP SUPP/EQUIP NON-CAPIT	454	500	0	1,822	1,822
100021002012	9201	COMP SUPP/EQUIP NON-CAPIT	0	0	0	0	0
400321000000	9201	COMP SUPP/EQUIP NON-CAPIT	0	0	0	0	0
100021000000	9202	OFFICE SUPPLIES	1,705	2,000	500	1,000	1,000
100021000000	9205	SPECIAL DEPT SUPPLIES	320	400	200	400	400
100021000000	9208	SMALL TOOLS	0	0	0	0	0
100021002012	9212	RENTAL OF REAL PROPERTY	49,227	0	0	0	0
100021000000	9220	PUBLICATIONS & SUBSCRIPT	1,016	850	800	760	760
100021000000	9221	MEMBERSHIPS & DUES	2,924	3,474	3,474	3,259	3,259
100021000000	9222	EDUCATION & TRAINING	318	2,900	2,000	1,500	1,500
100021000000	9223	CONFERENCES & MEETINGS	4,628	6,430	4,000	6,530	6,530
100021000000	9224	MILEAGE	8,053	8,240	8,240	8,240	8,240
100021000000	9231	POSTAGE	293	700	700	700	700
100021000000	9232	PRINTING	549	800	0	800	800
100021000000	9234	ADVERTISING	475	500	0	500	500
100021000000	9240	COMMUNITY PROMOTION	0	0	0	0	0
100021000000	9298	OVERHEAD ALLOC-SUPPLIES	24,106	34,438	33,300	37,474	37,474
100021000000	9420	TELEPHONE SERVICE	2,036	2,300	2,300	2,300	2,300
100021000000	9498	OVERHEAD ALLOC-UTILITIES	4,482	7,023	4,503	5,663	5,663
100021000000	9499	SUSPENSE EXPENSE ACCOUNT	0	0	0	0	0
			165,729	91,919	98,724	95,310	95,310

## CITY MANAGER

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100021002012	9503	COMPUTER EQUIPMENT	0	0	0	2,897	2,897
400321000000	9503	COMPUTER EQUIPMENT	0	0	0	0	0
100021002012	9504	OTHER EQUIPMENT	0	0	0	0	0
100021000000	9598	OVERHEAD ALLOCATION	1,507	0	2,775	0	0
			1,507	0	2,775	2,897	2,897
280021002005	9820	TRANSFER TO OTHER FUNDS	0	0	0	0	0
280021002007	9820	TRANSFER TO OTHER FUNDS	0	3,368,697	3,368,000	0	0
			0	3,368,697	3,368,000	0	0
			959,275	4,308,717	4,301,690	893,985	893,985

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 2100 - CITY MANAGER**

OBJECT CODE	DESCRIPTION	AMOUNT
9001	ARTS COMMISSION HONORARIUM	1,500
		1,500
9102	CFD ADMINISTRATION COSTS*	6,000
	CFD DISCLOSURE SERVICES*	7,100
	* CITY RECEIVES BOND FUNDS TO OFFSET THESE COSTS	
		13,100
9201	MISCELLANEOUS COMPUTER SUPPLIES	500
	QUESTYS SCANNING STATION AND RELATED SOFTWARE	1,322
		1,822
9205	SPECIAL SUPPLIES	400
		400
9220	NEWSPAPER SUBSCRIPTIONS	410
	PUBLIC ADMINISTRATION PERIODICALS	350
		760
9221	INTERNATIONAL CITY MANAGEMENT ASSOCIATION - CM	1,400
	INTERNATIONAL CITY MANAGEMENT ASSOCIATION - ACM	1,044
	VENTURA COUNTY CITY MANAGER'S ASSOCIATION - CM	275
	INTERNATIONAL ASSOC. OF ADMIN PROFESSIONALS - EXEC SEC	160
	MMASC (2 @ \$65.00 EACH)	130
	MISCELLANEOUS MEMBERSHIPS	250
		3,259
9222	CM, ACM, SMA (2), EXEC SEC (5 @ \$200 EACH)	1,000
	MISCELLANEOUS TRAINING	500
		1,500
9223	LEAGUE OF CALIFORNIA CITIES (LCC) ANNUAL CONFERENCE	1,800
	SMA	1,600
	LCC CITY MANAGER'S DEPARTMENT MEETING	1,600
	MISCELLANEOUS CONFERENCES	600
	LOCAL MEETING MEALS	400
	MISCELLANEOUS TRAVEL	530
		6,530
9224	AUTO ALLOWANCE - CM	6,180
	ACM - 50%	1,860
	MISCELLANEOUS MILEAGE	200
		8,240
9420	CELLULAR PHONES - CM AND ACM	500
	CELLULAR PHONE ALLOWANCE - 100% CM	840
	CELLULAR PHONE ALLOWANCE - 100% SMA	540
	CELLULAR PHONE ALLOWANCE - 50% ACM	420
		2,300
9503	QUESTYS SCANNER (1/2 COST)	2,897

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**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 2100 - CITY MANAGER**

<b>OBJECT CODE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
		2,897

# **Fiscal Year 2009/10**

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## **Public Information (Division 2120)**

The Assistant City Manager serves as the Public Information Officer for the City and administers the City's contract for video production of the City's public meetings and the cable television (TV) government channel. Programming is accessible to all Moorpark residents served by Cable TV Channel 10. This division also publishes and distributes the City's Quarterly Newsletter.

The City's Cable TV contract provides for the filming and broadcasting of all City Council, Planning Commission, and Parks and Recreation Commission meetings, in addition to the display of special, educational, and/or promotional community information (via a character generated message).

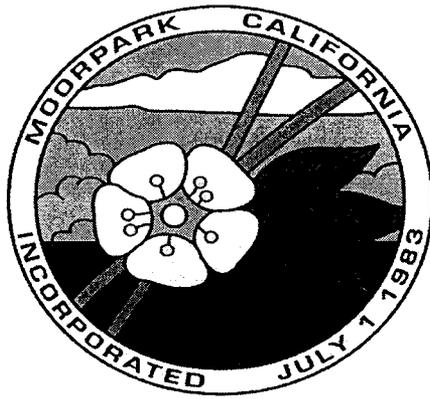
**PUBLIC INFORMATION**

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100021200000	9102	CONTRACTUAL SERVICES	43,289	50,000	40,000	40,000	40,000
100021200000	9103	SPECIAL PROFESSIONAL SVCS	0	15,000	15,000	10,000	10,000
100021200000	9201	COMP SUPP/EQUIP NON-CAPIT	3,380	25,000	20,000	10,000	10,000
100021200000	9205	SPECIAL DEPT SUPPLIES	2,368	2,500	2,000	2,000	2,000
100021200000	9211	EQUIPMENT RENTAL	0	2,000	0	2,000	2,000
100021200000	9221	MEMBERSHIPS & DUES	150	325	325	400	400
100021200000	9223	CONFERENCES & MEETINGS	376	450	400	400	400
100021200000	9231	POSTAGE	2,936	3,000	3,000	2,000	2,000
100021200000	9232	PRINTING	9,708	10,000	10,000	10,000	10,000
100021200000	9240	COMMUNITY PROMOTION	17,492	3,000	7,796	3,000	3,000
100021200000	9251	OTHER EQUIPMENT MAINT	0	2,000	2,000	2,000	2,000
100021200000	9420	TELEPHONE SERVICE	0	0	0	0	0
			79,701	113,275	100,521	81,800	81,800
100021200000	9504	OTHER EQUIPMENT	17,855	0	0	0	0
			17,855	0	0	0	0
			97,555	113,275	100,521	81,800	81,800

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 2120 - PUBLIC INFORMATION**

OBJECT CODE	DESCRIPTION	AMOUNT
9102	VIDEO PRODUCTION SERVICES	30,000
	VIDEO SYSTEM MAINTENANCE/REPAIR CONTRACT	7,500
	BBS/CHARACTER GENERATOR	2,500
		40,000
9103	VIDEO SYSTEM OPTIMIZATION AND DEVELOPMENT	10,000
		10,000
9201	VIDEO EQUIP. FOR EMERGENCY ACCESS, SYSTEM DIGITIZATION	10,000
		10,000
9205	VIDEO SUPPLIES	2,000
		2,000
9221	CALIFORNIA ASSOC OF PUBLIC INFORMATION OFFICIALS (ACM)	175
	SCAN-NATOA (ACM, SMA 2 @ \$75 EACH)	225
		400
9223	SCAN-NATOA ANNUAL CONFERENCE (ACM)	150
	MISCELLANEOUS TRAVEL	250
		400
9232	CITY NEWSLETTER PRINTING COSTS	10,000
		10,000



## **Fiscal Year 2009/10**

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### **Emergency Management (Division 2210)**

The Emergency Management Division coordinates disaster response, emergency planning, training and public education, recognizing that emergency preparedness is an ongoing effort. The Multihazard Functional Plan provides the framework for the City's response to a disaster. This plan outlines key emergency management policies, procedures, roles and responsibilities. The division also conducts Standardized Emergency Management System (SEMS) workshops and disaster simulation exercises for City staff consistent with the National Incident Management System (NIMS).

Additionally, the division offers Community Emergency Response Team (CERT) training to the public free of charge. This seven-week course prepares residents to help themselves and their neighbors before, during, and after emergencies such as earthquakes, fires and floods. The Ventura County Fire Protection District teaches the curriculum, which covers disaster preparedness, fire safety, disaster medical operations, light search and rescue, CERT organization, disaster psychology, and terrorism, concluding with a disaster simulation exercise.

## EMERGENCY MANAGEMENT

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
271122100000	9004	OVERTIME	0	0	0	0	0
100022100000	9011	WORKERS COMP INSURANCE	130	3	3	57	57
271122100000	9014	MEDICARE	0	0	0	0	0
			130	3	3	57	57
100022100000	9102	CONTRACTUAL SERVICES	0	3,975	3,500	3,500	3,500
271122100000	9102	CONTRACTUAL SERVICES	0	0	0	0	0
100022100000	9103	SPECIAL PROFESSIONAL SVCS	11,312	45,525	25,000	25,525	25,525
260922100000	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
400322100000	9201	COMP SUPP/EQUIP NON-CAPIT	0	1,800	1,800	1,800	1,800
100022100000	9203	COPY MACHINE SUPPLIES	0	500	200	500	500
100022100000	9204	SHOP & OPERATING SUPPLIES	2,843	21,000	20,000	21,000	21,000
100022100000	9205	SPECIAL DEPT SUPPLIES	1,848	2,000	1,600	1,300	1,300
271122100000	9205	SPECIAL DEPT SUPPLIES	0	0	0	0	0
100022100000	9220	PUBLICATIONS & SUBSCRIPT	0	500	200	300	300
100022100000	9221	MEMBERSHIPS & DUES	645	875	875	875	875
100022100000	9222	EDUCATION & TRAINING	0	13,000	0	12,900	12,900
271122100000	9223	CONFERENCES & MEETINGS	0	0	0	0	0
100022100000	9223	CONFERENCES & MEETINGS	70	1,600	600	1,600	1,600
100022100000	9224	MILEAGE	0	500	50	500	500
271122100000	9224	MILEAGE	0	0	0	0	0
100022100000	9231	POSTAGE	2,397	1,500	500	1,500	1,500
100022100000	9232	PRINTING	0	2,000	200	2,000	2,000
100022100000	9238	DISASTER-RELIEF	0	0	0	0	0
100022100000	9240	COMMUNITY PROMOTION	0	2,500	2,000	2,500	2,500
100022100000	9251	OTHER EQUIPMENT MAINT	2,611	3,000	4,000	3,000	3,000
100022100000	9255	GASOLINE/DIESEL	0	7,000	5,000	5,000	5,000
100022100000	9420	TELEPHONE SERVICE	2,545	4,250	5,000	4,250	4,250
100022100000	9499	SUSPENSE EXPENSE ACCOUNT	0	0	0	0	0
			24,271	111,525	70,525	88,050	88,050
100022100000	9503	COMPUTER EQUIPMENT	0	0	0	0	0
400322100000	9503	COMPUTER EQUIPMENT	0	0	0	0	0
100022100000	9504	OTHER EQUIPMENT	827	0	0	0	0
			827	0	0	0	0
100022100000	9820	TRANSFER TO OTHER FUNDS	1,175	0	0	0	0
			1,175	0	0	0	0
			26,403	111,528	70,528	88,107	88,107

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 2210 - EMERGENCY MANAGEMENT**

OBJECT CODE	DESCRIPTION	AMOUNT
9102	AED TRAINING	3,500
		3,500
9103	FUND 1000 - CPR AND FIRST AID TRAINING	1,000
	SEMS/NIMS EMERGENCY MANAGEMENT SYSTEM TRAINING	5,000
	EMERGENCY RESPONSE EXERCISE FUNCTIONAL	2,000
	FUNCTIONAL PLAN UPDATES	17,525
		25,525
9201	FUND 4003 - 4 EOC FLAT LCD MONITORS	1,600
	5 EOC WIRELESS MICE	200
		1,800
9204	EOC INCIDENT COMMAND SYSTEM SUPPLIES/SOFTWARE	15,000
	CPR, FIRST AID KITS, DISASTER PREPAREDNESS KITS & SUPPLIES	5,000
	AED SUPPLIES	1,000
		21,000
9205	SPECIAL SUPPLIES	300
	CERT CERTIFICATES	500
	TRAINING TOOLS, SUPPLIES FOR COMMUNITY EXERCISE, CRIBBING TOOLS, TRIAGE TAGS, SEARCH & RESCUE SUPPLIES	500
		1,300
9220	VARIOUS EMERGENCY SERVICE PUBLICATIONS	300
		300
9221	SO CALIFORNIA EMERGENCY SERVICES ASSOC (SCESA)	250
	INTERNATIONAL ASSOC OF EMERGENCY MANAGERS (IAEM)	250
	BUSINESS & INDUSTRY COUNCIL FOR EMERGENCY PLANNING & PREPAREDNESS (BICEPP)	250
	EMERGENCY GIS GROUP	125
		875
9222	CALIFORNIA SPECIALIZED TRAINING INSTITUTE COURSES:	
	1) CRISIS COMMUNICATION AND THE MEDIA -1	
	2) DISASTER RECOVERY -1	
	3) EARTHQUAKE: AN INTRO TO EMERGENCY MGT IN CALIF-3	
	4) (EOC) DESIGN & FUNCTION - 1	
	5) EOC PLANNING SECTION - 1	
	6) EMERGENCY SVCS COORDINATOR ADVANCED TRAINING - 1	
	7) RESPONSE INFORMATION MANAGEMENT SYSTEM - 3	
	REGISTRATION	4,275
	LODGING	4,100
	MEALS	2,125
	TRAVEL	900
	MISCELLANEOUS EXPENSES	100
	CERT TRAINING	1,400

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 2210 - EMERGENCY MANAGEMENT**

OBJECT CODE	DESCRIPTION	AMOUNT
		12,900
9223	SCESA CONFERENCE - REGISTRATION	550
	LODGING	560
	MEALS	150
	TRAVEL	140
	LOCAL MEETING MEALS	200
		1,600
9224	MISCELLANEOUS MILEAGE	500
		500
9231	EMERGENCY PREPAREDNESS HANDBOOK	500
	MISCELLANEOUS POSTAGE	1,000
		1,500
9232	CERT MATERIALS	1,000
	EOC FORMS	1,000
		2,000
9240	EMERGENCY PREPAREDNESS HANDOUTS AND PROMOTIONAL ITEMS FOR PUBLIC DISTRIBUTION AT COMMUNITY EVENTS	2,500
		2,500
9251	EMERGENCY GENERATOR MAINTENANCE (2 @ \$1500)	3,000
		3,000
9420	EOC PHONE LINES	2,900
	SATELLITE PHONE USE (3 @ \$450)	1,350
		4,250

# **Fiscal Year 2009/10**

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## **MRA/Economic Development (Division 2410)**

The Moorpark Redevelopment Agency was enacted by the City Council on March 18, 1987 with the adoption of Ordinance No. 87. Its primary mission is to eliminate blight, encourage new development, provide affordable housing, increase employment opportunities within the community and generally improve the economic base of the City. The Agency is vested with the powers of a California Redevelopment Agency as defined in the California Community Redevelopment Law, Health and Safety Codes; its efforts are augmented by a Redevelopment Plan and Project Area (enacted per Ordinance 110), which allows the Agency to incur debt and finance redevelopment projects through the use of tax increment revenues. In 1993, the Agency issued a \$10,000,000 tax increment revenue bond to Finance several public works projects primarily in the downtown area for the City and Agency. This debt was refinanced in 1999 to take advantage of investment market conditions and to raise additional capital for projects. The Agency issued \$10,000,000 in additional tax increment revenue bonds in 2001 to help pay for new public facilities and improvements in downtown Moorpark.

The Moorpark Redevelopment Agency is responsible for economic development within the community, where emphasis is placed on encouraging new business to the area and retaining existing businesses, and for low and moderate housing rehabilitation and new construction. In addition, the Agency assumes responsibility for managing Agency-owned properties and buying and selling land for development.

## MRA/ECONOMIC DEVELOPMENT

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
290224100000	9001	HONORARIUMS	2,841	3,600	3,600	0	0
290224100000	9002	SALARIES (FULL-TIME)	254,494	273,555	257,645	319,292	319,292
290224100000	9003	SALARIES (PART-TIME)	5,293	3,600	3,600	3,600	3,600
290224100000	9004	OVERTIME	0	0	0	0	0
290224100000	9010	GROUP INSURANCE	33,112	33,325	33,325	51,383	51,383
290224100000	9011	WORKERS COMP INSURANCE	5,128	4,844	4,844	4,526	4,526
290224100000	9013	PERS CONTRIBUTIONS	40,712	51,787	51,787	58,411	58,411
290224100000	9014	MEDICARE	3,905	4,197	4,197	4,916	4,916
290224100000	9017	PART-TIME RETIREMENT CONT	397	0	0	0	0
290224100000	9018	LONGEVITY PAY	2,262	877	877	894	894
290224100000	9030	OPEB-ANNUAL REQD CONTRIB	0	1,595	1,595	1,910	1,910
			348,143	377,380	361,470	444,932	444,932
290224105052	9101	APPRAISAL SERVICES	0	3,500	3,500	0	0
290224100000	9101	APPRAISAL SERVICES	14,000	1,144	4,000	5,000	5,000
290224105059	9101	APPRAISAL SERVICES	0	3,000	3,000	0	0
290224105039	9101	APPRAISAL SERVICES	0	3,000	3,000	0	0
290224105060	9101	APPRAISAL SERVICES	0	500	500	0	0
290224105033	9101	APPRAISAL SERVICES	0	1,000	0	0	0
290224100000	9102	CONTRACTUAL SERVICES	29,960	38,500	38,500	42,500	42,500
290224105030	9102	CONTRACTUAL SERVICES	6,449	0	0	0	0
290224105035	9102	CONTRACTUAL SERVICES	0	555	5,000	0	0
290224105056	9103	SPECIAL PROFESSIONAL SVCS	0	11,780	11,780	0	0
290224105035	9103	SPECIAL PROFESSIONAL SVCS	0	800	800	0	0
290224105062	9103	SPECIAL PROFESSIONAL SVCS	0	1,850	1,850	0	0
290224105061	9103	SPECIAL PROFESSIONAL SVCS	0	980	1,783	0	0
290224105074	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
290224105040	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
290224100000	9103	SPECIAL PROFESSIONAL SVCS	111,890	125,965	110,000	133,300	133,300
290224105030	9103	SPECIAL PROFESSIONAL SVCS	147,273	0	0	0	0
290224105033	9103	SPECIAL PROFESSIONAL SVCS	0	16,250	0	0	0
290224105052	9103	SPECIAL PROFESSIONAL SVCS	0	0	37,009	0	0
290224100000	9121	LEGAL SERVICES - RETAINER	18,373	12,118	6,000	12,118	12,118
290224105020	9122	LEGAL SVCS-NON RETAINER	0	0	0	0	0
290224100000	9122	LEGAL SVCS-NON RETAINER	8,090	4,550	6,000	4,550	4,550
290224102007	9122	LEGAL SVCS-NON RETAINER	0	0	315	0	0
290224105052	9122	LEGAL SVCS-NON RETAINER	0	3,000	0	0	0
290224100000	9123	LEGAL SVCS-LITIGATION	0	0	0	0	0
290224100000	9161	COST PLAN ALLOCATION-RDA	201,798	317,015	317,015	381,000	381,000
290224100000	9198	OVERHEAD ALLOC-SERVICES	5,067	4,685	5,663	7,402	7,402
290224100000	9201	COMP SUPP/EQUIP NON-CAPIT	856	0	0	1,322	1,322
290224105030	9201	COMP SUPP/EQUIP NON-CAPIT	2,241	0	0	0	0
290224100000	9202	OFFICE SUPPLIES	480	800	800	800	800

## MRA/ECONOMIC DEVELOPMENT

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
290224105030	9202	OFFICE SUPPLIES	1,371	0	0	0	0
290224100000	9205	SPECIAL DEPT SUPPLIES	179	1,817	1,817	1,817	1,817
290224105030	9205	SPECIAL DEPT SUPPLIES	11,514	0	0	0	0
290224105030	9211	EQUIPMENT RENTAL	1,964	0	0	0	0
290224100000	9212	RENTAL OF REAL PROPERTY	0	0	0	0	0
290224100000	9220	PUBLICATIONS & SUBSCRIPT	143	200	281	300	300
290224105030	9220	PUBLICATIONS & SUBSCRIPT	354	0	0	0	0
290224100000	9221	MEMBERSHIPS & DUES	3,520	3,930	4,000	5,260	5,260
290224105030	9221	MEMBERSHIPS & DUES	90	0	0	0	0
290224100000	9222	EDUCATION & TRAINING	3,171	4,750	4,750	4,750	4,750
290224100000	9223	CONFERENCES & MEETINGS	3,954	2,500	2,500	2,500	2,500
290224100000	9224	MILEAGE	1,865	4,260	3,000	4,260	4,260
290224100000	9231	POSTAGE	291	1,000	1,000	1,000	1,000
290224105030	9231	POSTAGE	2,385	0	0	0	0
290224100000	9232	PRINTING	6,122	5,000	1,000	5,000	5,000
290224105030	9232	PRINTING	12,039	0	0	0	0
290224100000	9234	ADVERTISING	10,463	5,000	4,000	5,000	5,000
290224105030	9234	ADVERTISING	14,895	0	0	0	0
290424105052	9234	ADVERTISING	0	0	0	0	0
290224105059	9234	ADVERTISING	0	0	0	0	0
290224100000	9240	COMMUNITY PROMOTION	0	0	0	0	0
290224100000	9250	OFFICE EQUIPMENT MAINT	0	500	500	500	500
290224105030	9251	OTHER EQUIPMENT MAINT	1,875	0	0	0	0
290224105038	9252	PROPERTY MAINTENANCE	0	0	0	0	0
290224105039	9252	PROPERTY MAINTENANCE	0	0	0	0	0
290224105064	9252	PROPERTY MAINTENANCE	0	0	0	0	0
290224105079	9252	PROPERTY MAINTENANCE	0	0	0	0	0
290224100000	9252	PROPERTY MAINTENANCE	60,110	29,090	29,090	29,090	29,090
290224105030	9252	PROPERTY MAINTENANCE	14,104	0	0	0	0
290224105074	9252	PROPERTY MAINTENANCE	0	0	0	0	0
290224105040	9252	PROPERTY MAINTENANCE	0	595	595	1,805	1,805
290224105020	9252	PROPERTY MAINTENANCE	0	315	0	0	0
290224105063	9252	PROPERTY MAINTENANCE	0	0	0	0	0
290224105077	9252	PROPERTY MAINTENANCE	0	0	0	0	0
290224105073	9252	PROPERTY MAINTENANCE	0	0	0	0	0
290224105075	9252	PROPERTY MAINTENANCE	0	0	0	0	0
290224100000	9272	PARK ASSESSMENT PAYMENT	2,910	0	2,997	0	0
290224105034	9282	REHABILITATION LOANS	0	0	0	0	0
290124100000	9282	REHABILITATION LOANS	0	350,000	0	0	0
290224105034	9283	REHABILITATION LOAN COSTS	0	0	0	0	0
290224105033	9285	RELOCATION ASSISTANCE	9,750	50,000	60,000	0	0
290224100000	9298	OVERHEAD ALLOC-SUPPLIES	17,244	23,086	21,452	24,628	24,628
290224100000	9413	ELECTRICITY	1,035	1,600	1,600	1,600	1,600

## MRA/ECONOMIC DEVELOPMENT

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
290224105030	9413	ELECTRICITY	15,685	0	0	0	0
290224105040	9413	ELECTRICITY	0	910	500	600	600
290224105030	9415	WATER	808	0	0	0	0
290224100000	9415	WATER	1,010	1,000	500	500	500
290224100000	9416	NATURAL GAS	464	500	200	200	200
290224105040	9420	TELEPHONE SERVICE	0	0	0	0	0
290224100000	9420	TELEPHONE SERVICE	1,082	1,230	1,230	1,223	1,223
290224105030	9420	TELEPHONE SERVICE	3,221	0	0	0	0
290224100000	9498	OVERHEAD ALLOC-UTILITIES	3,206	4,528	2,901	3,721	3,721
100024100000	9499	SUSPENSE EXPENSE ACCOUNT	185	0	0	0	0
			753,486	1,042,803	700,428	681,746	681,746
290224100000	9503	COMPUTER EQUIPMENT	4,507	856	856	2,897	2,897
400324100000	9503	COMPUTER EQUIPMENT	0	0	0	0	0
290224105030	9504	OTHER EQUIPMENT	0	0	0	0	0
290224100000	9598	OVERHEAD ALLOCATION	1,078	0	1,788	0	0
			5,585	856	2,644	2,897	2,897
290424100000	9820	TRANSFER TO OTHER FUNDS	0	0	5,600,000	0	0
290224100000	9821	TAX INCRMNT TRSFER TO L&M	0	0	0	0	0
			0	0	5,600,000	0	0
			1,107,214	1,421,039	6,664,541	1,129,575	1,129,575

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 2410 - MRA/ECONOMIC DEVELOPMENT**

OBJECT CODE	DESCRIPTION	AMOUNT
9101	PROPERTY APPRAISALS	5,000
		5,000
9102	ANNUAL PROPERTY TAX UPDATE AND AUDIT	2,500
	ANNUAL STATEMENT OF INDEBTEDNESS	2,000
	ANNUAL AGENCY REPORT	3,000
	MISC. CONSULTANT SERVICES	3,000
	ANNUAL AGENCY AUDIT	7,000
	HDL	5,000
	FIVE YEAR IMPLEMENTATION PLAN	20,000
		42,500
9103	REGIONAL ECONOMIC DEVELOPMENT ACTIVITIES-EDC-VC	3,000
	RDP-21	5,000
	UCSB ECONOMIC FORECAST	1,500
	BUSINESS ENHANCEMENT PROGRAM	10,000
	HAZARDOUS MATERIALS SURVEY CONSULTANT	20,000
	ANNUAL CONTINUING DISCLOSURE SERVICES FOR 1999, 2001, AND 2006 TAX ALLOCATION BONDS	5,800
	INTERPRETING SERVICES	3,000
	SURVEY/ENGINEERING SERVICES	30,000
	RELOCATION CONSULTANT SERVICES	20,000
	ECONOMIC MARKETING/RETAIL SURVEY CONSULTANT	35,000
		133,300
9201	QUESTYS SCANNING STATION AND RELATED SOFTWARE	1,322
		1,322
9205	SPECIAL DEPARTMENT SUPPLIES	1,817
		1,817
9220	VARIOUS REDEVELOPMENT AND ECONOMIC DEVELOPMENT	
	PUBLICATIONS	200
	REQUESTED NEW	100
		300
9221	CALIFORNIA REDEVELOPMENT ASSOCIATION	4,000
	MUNICIPAL MANAGEMENT ASSISTANTS OF SO CALIFORNIA	50
	CAL-ED	500
	TOASTMASTERS	90
	NEW PROGRAMS	620
		5,260
9222	CRA REDEVELOPMENT INSTITUTE	3,750
	INTRODUCTION TO REDEVELOPMENT	1,000
		4,750
9223	CONFERENCES AND MEETINGS - REGISTRATION	650
	LODGING	1,000
	MEALS	500

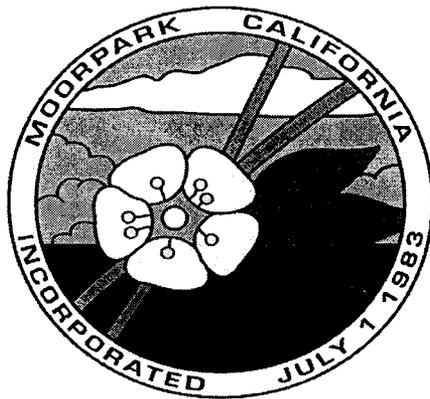
**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 2410 - MRA/ECONOMIC DEVELOPMENT**

OBJECT CODE	DESCRIPTION	AMOUNT
9223...	MISCELLANEOUS LOCAL MEETINGS	350
		2,500
9224	MILEAGE ALLOWANCE - RDA MANAGER	2,400
	AUTO ALLOWANCE - ACM 50%	1,860
		4,260
9413	VARIOUS RDA PROPERTIES	1,600
		1,600
9415	VARIOUS RDA PROPERTIES	500
		500
9420	CELLULAR PHONES - 50% ACM	163
	CELLULAR PHONE ALLOWANCE - 50% ACM	420
	REDEVELOPMENT MANAGER - 100%	540
	CALLING CARD AND ECD PHONE	100
		1,223
9503	QUESTYS SCANNER (1/2 COST)	2,897
		2,897

## MRA AREA 1 DEBT SERVICE

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
3900	9270	TAX INCREMENT PASS THRU	3,392,760	2,800,000	3,600,000	3,700,000	3,700,000
			3,392,760	2,800,000	3,600,000	3,700,000	3,700,000
3900	9820	TRANSFER TO OTHER FUNDS	2,241,299	0	0	0	0
3900	9821	TAX INCRMNT TRSFER TO L&M	1,377,416	1,312,000	1,426,000	1,340,000	1,340,000
			3,618,714	1,312,000	1,426,000	1,340,000	1,340,000
3900	9701	DEBT SRVC INTEREST-LOANS	210,000	230,000	150,000	150,000	150,000
3900	9720	DEBT SRVC INTEREST-BONDS	1,417,071	1,397,921	1,397,921	1,376,088	1,376,088
3900	9730	DEBT SRVC PRINCIPAL-BONDS	455,000	475,000	475,000	495,000	495,000
			2,082,071	2,102,921	2,022,921	2,021,088	2,021,088
			9,093,545	6,214,921	7,048,921	7,061,088	7,061,088



# **Fiscal Year 2009/10**

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## **MRA Housing (Division 2420)**

The Housing Program under the Moorpark Redevelopment Agency assists in the preservation and addition of housing affordable to households with low and moderate incomes. Through deferred payment loan programs, land acquisition, and working with developers in support of the City's First Time Home Buyer Program, the Housing activity utilizes the 20% of Redevelopment Agency tax increment funds which are set aside by State law for these purposes.

## MRA HOUSING

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
290124200000	9002	SALARIES (FULL-TIME)	121,743	123,670	117,398	39,415	39,415
290124205025	9004	OVERTIME	158	0	0	0	0
290124200000	9010	GROUP INSURANCE	14,321	14,846	14,846	11,835	11,835
290124200000	9011	WORKERS COMP INSURANCE	2,417	2,161	2,161	552	552
290124200000	9013	PERS CONTRIBUTIONS	19,617	23,372	23,372	7,159	7,159
290124200000	9014	MEDICARE	1,815	1,886	1,886	598	598
290124200000	9018	LONGEVITY PAY	995	974	974	0	0
290124200000	9030	OPEB-ANNUAL REQD CONTRIB	0	720	720	236	236
			161,065	167,629	161,357	59,795	59,795
290124205067	9102	CONTRACTUAL SERVICES	0	0	0	0	0
290124205025	9102	CONTRACTUAL SERVICES	18,000	66,000	24,000	24,000	24,000
290124205032	9102	CONTRACTUAL SERVICES	0	0	0	0	0
290124200000	9102	CONTRACTUAL SERVICES	5,200	8,500	8,500	8,450	8,450
290124205061	9103	SPECIAL PROFESSIONAL SVCS	0	1,200	0	0	0
290124200000	9103	SPECIAL PROFESSIONAL SVCS	1,000	2,000	2,000	3,000	3,000
290124202011	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
290124205025	9103	SPECIAL PROFESSIONAL SVCS	3,388	2,000	2,000	2,000	2,000
290124205029	9103	SPECIAL PROFESSIONAL SVCS	447	0	0	0	0
290124205034	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
290124205054	9103	SPECIAL PROFESSIONAL SVCS	0	1,200	0	0	0
290124205058	9103	SPECIAL PROFESSIONAL SVCS	0	1,200	0	0	0
290124200000	9122	LEGAL SVCS-NON RETAINER	24,793	6,400	2,000	6,400	6,400
290124205025	9122	LEGAL SVCS-NON RETAINER	0	0	0	0	0
290124200000	9123	LEGAL SVCS-LITIGATION	0	3,000	0	3,000	3,000
290124200000	9161	COST PLAN ALLOCATION-RDA	140,683	119,863	119,863	202,000	202,000
290124200000	9198	OVERHEAD ALLOC-SERVICES	1,745	1,979	2,397	3,611	3,611
290124200000	9201	COMP SUPP/EQUIP NON-CAPIT	0	0	0	0	0
290124200000	9202	OFFICE SUPPLIES	413	500	150	500	500
290124200000	9205	SPECIAL DEPT SUPPLIES	0	0	0	0	0
290124200000	9208	SMALL TOOLS	273	300	0	200	200
290124200000	9220	PUBLICATIONS & SUBSCRIPT	0	300	0	300	300
290124200000	9221	MEMBERSHIPS & DUES	215	175	200	420	420
290124200000	9222	EDUCATION & TRAINING	25	400	100	200	200
290124200000	9223	CONFERENCES & MEETINGS	47	2,775	1,000	2,875	2,875
290124200000	9224	MILEAGE	61	400	70	400	400
290124200000	9231	POSTAGE	63	850	850	850	850
290124205051	9232	PRINTING	0	72	0	0	0
290124200000	9232	PRINTING	351	500	500	500	500
290124200000	9234	ADVERTISING	1,174	1,500	1,982	1,500	1,500
290124200000	9240	COMMUNITY PROMOTION	1,000	1,000	1,000	1,000	1,000
290124205066	9252	PROPERTY MAINTENANCE	0	0	0	0	0
290124205029	9252	PROPERTY MAINTENANCE	0	0	0	0	0

## MRA HOUSING

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
290124205072	9252	PROPERTY MAINTENANCE	0	0	0	0	0
290124205043	9252	PROPERTY MAINTENANCE	0	346	500	1,100	1,100
290124205028	9252	PROPERTY MAINTENANCE	0	0	0	0	0
290124205036	9252	PROPERTY MAINTENANCE	0	0	0	0	0
290124205069	9252	PROPERTY MAINTENANCE	0	0	0	0	0
290124205070	9252	PROPERTY MAINTENANCE	0	0	0	0	0
290124205067	9252	PROPERTY MAINTENANCE	0	0	0	0	0
290124205068	9252	PROPERTY MAINTENANCE	0	0	0	0	0
290124200000	9252	PROPERTY MAINTENANCE	3,265	654	654	0	0
290124205025	9252	PROPERTY MAINTENANCE	0	0	0	0	0
290124205042	9252	PROPERTY MAINTENANCE	0	0	0	1,100	1,100
290124205049	9252	PROPERTY MAINTENANCE	0	0	0	1,100	1,100
290124205050	9252	PROPERTY MAINTENANCE	0	0	0	1,100	1,100
290124205054	9252	PROPERTY MAINTENANCE	0	0	0	1,100	1,100
290124205055	9252	PROPERTY MAINTENANCE	0	0	0	1,100	1,100
290124205058	9252	PROPERTY MAINTENANCE	0	0	0	1,100	1,100
290124205060	9252	PROPERTY MAINTENANCE	0	0	0	1,100	1,100
290124205061	9252	PROPERTY MAINTENANCE	0	0	0	1,100	1,100
290124205040	9252	PROPERTY MAINTENANCE	0	0	0	0	0
290124205041	9252	PROPERTY MAINTENANCE	0	0	0	1,100	1,100
290124200000	9282	REHABILITATION LOANS	0	0	0	0	0
290124200000	9283	REHABILITATION LOAN COSTS	0	0	0	0	0
290124205032	9285	RELOCATION ASSISTANCE	0	39,178	39,178	0	0
290124200000	9298	OVERHEAD ALLOC-SUPPLIES	5,938	9,064	9,082	12,016	12,016
290124200000	9413	ELECTRICITY	0	200	0	0	0
290124205025	9413	ELECTRICITY	0	0	0	0	0
290124205025	9415	WATER	0	0	0	0	0
290124200000	9416	NATURAL GAS	0	100	0	0	0
290124205025	9416	NATURAL GAS	0	0	0	0	0
290124200000	9498	OVERHEAD ALLOC-UTILITIES	1,104	1,914	1,228	1,816	1,816
			209,186	273,570	217,254	286,038	286,038
290124200000	9503	COMPUTER EQUIPMENT	0	0	0	0	0
290124200000	9598	OVERHEAD ALLOCATION	371	0	757	0	0
			371	0	757	0	0
290124200000	9820	TRANSFER TO OTHER FUNDS	151,830	152,117	152,000	152,000	152,000
			151,830	152,117	152,000	152,000	152,000
			522,452	593,316	531,368	497,833	497,833

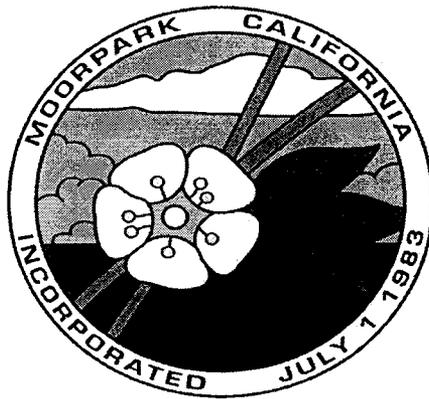
**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 2420 - MRA HOUSING**

OBJECT CODE	DESCRIPTION	AMOUNT
9102	0000: MRA AUDIT	2,000
	0000: MCC	250
	0000: VINTAGE CREST MONITORING	5,200
	0000: TITLE REPORTS ETC.	1,000
	5025: REAL ESTATE AGENT SERVICES	24,000
		32,450
9103	0000: MISCELLANEOUS CONSULTANT SERVICES	3,000
	5025: TRANSLATION AND MISCELLANEOUS CONSULTANT SVC	2,000
		5,000
9220	VARIOUS PUBLICATIONS ON REDEVELOPMENT/HOUSING TOPICS	300
		300
9221	SOUTHERN CALIFORNIA ASSOC OF NON-PROFIT HOUSING	200
	MMASC	65
	TOASTMASTERS	90
	REQUESTED NEW	65
		420
9222	TRAINING	200
		200
9223	CRA REDEVELOPMENT FINANCE/HOUSING/LEGAL ISSUES WKSHPS	800
	REDEVELOPMENT INSTITUTE	1,100
	SOUTHERN CALIFORNIA ASSN OF NON-PROFIT HOUSING CONF.	175
	MISCELLANEOUS CONFERENCES AND MILEAGE	800
		2,875
9224	MISCELLANEOUS MILEAGE	400
		400
9240	HOUSING CONFERENCE SPONSORSHIP	1,000
		1,000

## MRA HOUSING DEBT SERVICE

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
2901	9720	DEBT SRVC INTEREST-BONDS	4,861	20,166	36,166	20,000	20,000
2901	9730	DEBT SRVC PRINCIPAL-BONDS	0	16,000	0	16,000	16,000
			4,861	36,166	36,166	36,000	36,000
			4,861	36,166	36,166	36,000	36,000



# **Fiscal Year 2009/10**

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## **City Housing** (Division 2430)

The City of Moorpark provides Special Revenue funds to assist in the preservation of affordable housing for persons of low and moderate income outside of the Redevelopment Project Area. The City's First Time Home Buyer Program enables qualified low and moderate-income households to participate in a fair selection process to become homeowners.

## CITY HOUSING

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
220124300000	9102	CONTRACTUAL SERVICES	900	0	0	10,000	10,000
220124302004	9102	CONTRACTUAL SERVICES	0	5,000	5,000	2,000	2,000
220224300000	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
220124300000	9122	LEGAL SVCS-NON RETAINER	0	0	0	0	0
220124300000	9222	EDUCATION & TRAINING	0	0	0	0	0
220124300000	9231	POSTAGE	268	200	150	200	200
220124300000	9232	PRINTING	0	0	0	0	0
220124300000	9234	ADVERTISING	0	0	0	0	0
220124300000	9240	COMMUNITY PROMOTION	0	0	0	0	0
220224300000	9282	REHABILITATION LOANS	0	96,000	76,000	25,000	25,000
220124300000	9282	REHABILITATION LOANS	0	0	0	0	0
220124300000	9283	REHABILITATION LOAN COSTS	0	0	0	0	0
220124300000	9288	FIRST TIME HOMEBUYER LOAN	0	0	0	0	0
			1,168	101,200	81,150	37,200	37,200
220224300000	9820	TRANSFER TO OTHER FUNDS	0	0	0	0	0
220124300000	9820	TRANSFER TO OTHER FUNDS	81,703	0	0	18,000	18,000
			81,703	0	0	18,000	18,000
			82,871	101,200	81,150	55,200	55,200

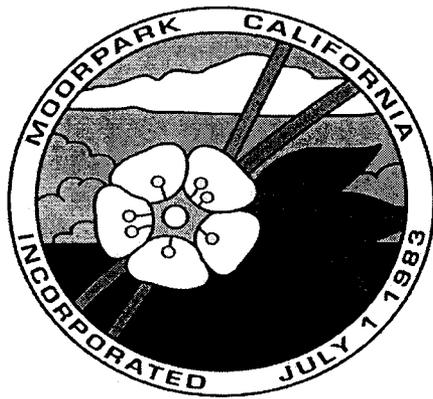
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**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 2430 - CITY HOUSING**

<b>OBJECT CODE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
9102	0000: 211 SYSTEM INTERFACE-CHILD/FAMILY HOTLINE	5,000
	HOMELESS COALITION	5,000
	2004: CONSTRUCTION MANAGEMENT	2,000
		12,000
9282	MOBILEHOME REHABILITATION LOANS	25,000
		25,000



## **Fiscal Year 2009/10**

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### **High Street Arts Center** (Division 2610)

The High Street Arts Center is part of the Moorpark Redevelopment Agency's effort to revitalize Moorpark's Downtown High Street Area by providing a quality entertainment venue to attract Moorpark residents, area visitors, and businesses to High Street once again. A full season of theatrical performances together with community outreach, youth programming, rentals and participation in yearly local events such as the Moorpark Arts Festival and Country Days, the Arts Center has helped to raise awareness of the revitalization effort, as well as drawing business to downtown establishments.

## HIGH STREET ARTS CENTER

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
290226100000	9102	CONTRACTUAL SERVICES	0	68,000	73,000	73,000	73,000
290226105047	9102	CONTRACTUAL SERVICES	0	4,400	4,400	4,800	4,800
290226105044	9102	CONTRACTUAL SERVICES	0	3,486	2,937	4,800	4,800
290226105053	9102	CONTRACTUAL SERVICES	0	13,000	7,000	11,000	11,000
290226105045	9102	CONTRACTUAL SERVICES	0	4,110	4,088	4,800	4,800
290226105046	9102	CONTRACTUAL SERVICES	0	4,170	2,588	4,800	4,800
290226105048	9102	CONTRACTUAL SERVICES	0	9,400	4,400	4,800	4,800
290226105053	9103	SPECIAL PROFESSIONAL SVCS	0	10,000	9,000	9,000	9,000
290226105048	9103	SPECIAL PROFESSIONAL SVCS	0	6,000	6,000	6,000	6,000
290226105046	9103	SPECIAL PROFESSIONAL SVCS	0	6,500	5,257	6,500	6,500
290226105047	9103	SPECIAL PROFESSIONAL SVCS	0	6,000	6,000	6,000	6,000
290226105045	9103	SPECIAL PROFESSIONAL SVCS	0	5,873	5,873	5,873	5,873
290226105044	9103	SPECIAL PROFESSIONAL SVCS	0	16,200	15,814	16,200	16,200
290226100000	9205	SPECIAL DEPT SUPPLIES	0	7,500	7,500	7,500	7,500
290226105045	9206	OTHER OPERATING SUPPLIES	0	714	714	1,000	1,000
290226105044	9206	OTHER OPERATING SUPPLIES	0	800	348	1,000	1,000
290226105046	9206	OTHER OPERATING SUPPLIES	0	1,300	555	1,000	1,000
290226105048	9206	OTHER OPERATING SUPPLIES	0	1,000	1,000	1,000	1,000
290226105047	9206	OTHER OPERATING SUPPLIES	0	1,000	1,000	1,000	1,000
290226105053	9211	EQUIPMENT RENTAL	0	0	150	0	0
290226105048	9211	EQUIPMENT RENTAL	0	400	400	400	400
290226105044	9211	EQUIPMENT RENTAL	0	250	21	250	250
290226105045	9211	EQUIPMENT RENTAL	0	163	138	163	163
290226105047	9211	EQUIPMENT RENTAL	0	400	400	400	400
290226105046	9211	EQUIPMENT RENTAL	0	630	630	630	630
290226100000	9220	PUBLICATIONS & SUBSCRIPT	0	270	270	270	270
290226100000	9221	MEMBERSHIPS & DUES	0	250	250	250	250
290226100000	9231	POSTAGE	0	2,000	2,000	2,000	2,000
290226105044	9232	PRINTING	0	1,953	1,953	1,953	1,953
290226105053	9232	PRINTING	0	3,500	1,000	1,000	1,000
290226105045	9232	PRINTING	0	1,790	1,790	1,790	1,790
290226105046	9232	PRINTING	0	1,500	1,753	1,500	1,500
290226105047	9232	PRINTING	0	1,500	1,500	1,500	1,500
290226105048	9232	PRINTING	0	1,500	1,500	1,500	1,500
290226105048	9234	ADVERTISING	0	1,700	1,700	1,700	1,700
290226105047	9234	ADVERTISING	0	1,700	1,700	1,700	1,700
290226105046	9234	ADVERTISING	0	1,700	1,662	1,700	1,700
290226105045	9234	ADVERTISING	0	1,700	1,869	1,700	1,700
290226105053	9234	ADVERTISING	0	1,500	1,000	1,470	1,470
290226105044	9234	ADVERTISING	0	2,161	2,161	2,161	2,161
290226100000	9251	OTHER EQUIPMENT MAINT	0	5,000	5,000	5,000	5,000
290226100000	9252	PROPERTY MAINTENANCE	0	10,000	10,000	10,000	10,000
290226100000	9413	ELECTRICITY	0	15,000	19,000	25,660	25,660

## HIGH STREET ARTS CENTER

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
290226100000	9415	WATER	0	1,000	800	1,000	1,000
290226100000	9420	TELEPHONE SERVICE	0	2,300	2,500	2,700	2,700
			0	229,320	218,621	238,470	238,470
290226100000	9504	OTHER EQUIPMENT	0	1,500	1,500	1,500	1,500
			0	1,500	1,500	1,500	1,500
			0	230,820	220,121	239,970	239,970

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

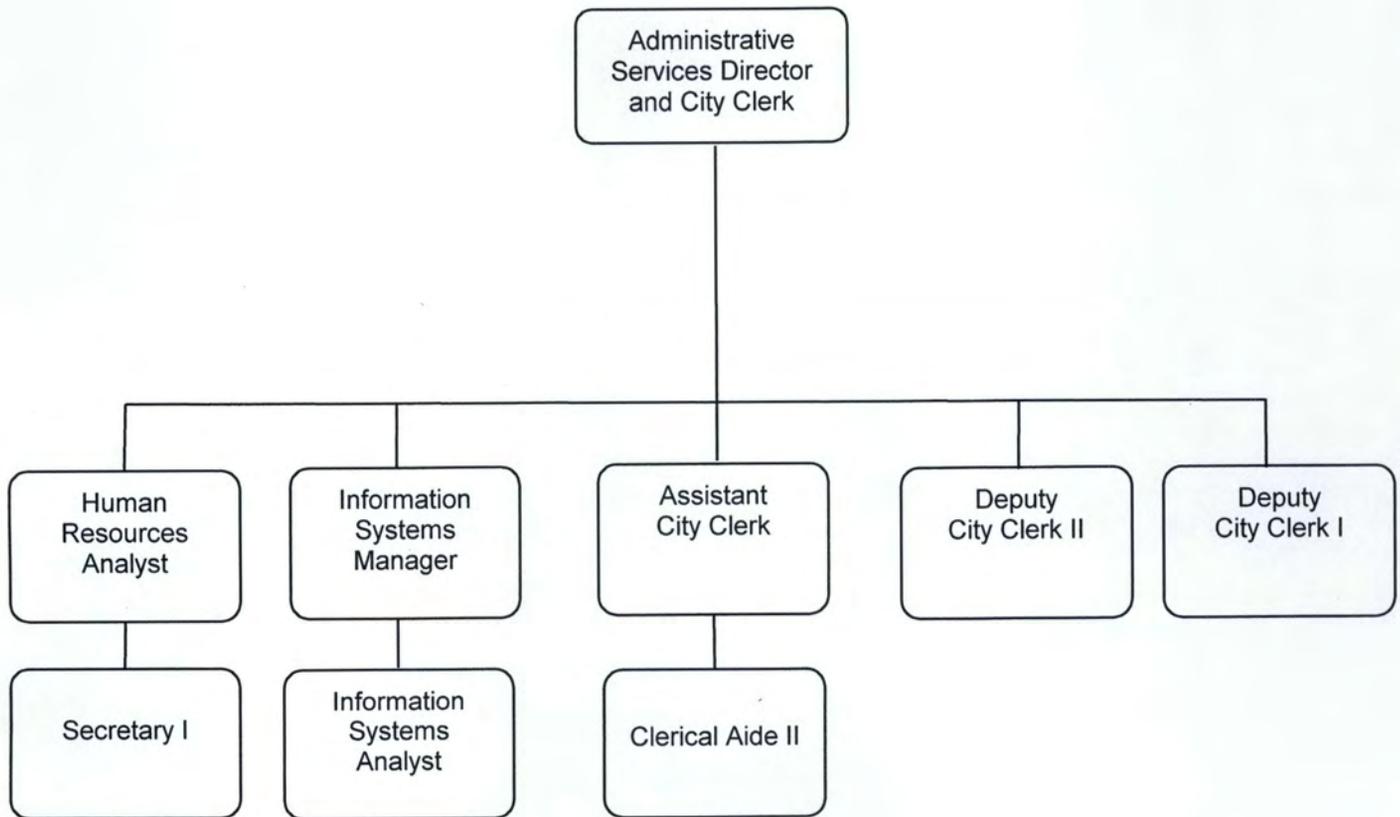
**DEPARTMENT: 2610 - HIGH STREET ARTS CENTER**

OBJECT CODE	DESCRIPTION	AMOUNT
9102	0000: CREDIT CARD FEES	3,000
	THEATER MANAGER	65,000
	EQUITY ACTOR CONTRACT	5,000
	5044: SUMMER PRODUCTION-SOUND & LIGHTING, STAGE MGMT	4,800
	5045: FALL PRODUCTION- SOUND, LIGHTING/STAGE MGMT	4,800
	5046: HOLIDAY PRODUCTION-SOUND, LIGHTING/STAGE MGMT.	4,800
	5047: SPRING PRODUCTION- LIGHTING, SOUND/STAGE MGMT.	4,800
	5048: SPECIAL PRODUCTION- SOUND, LIGHTING/STAGE MGMT.	4,800
	5053: SPEC EVENTS/RENTALS -SOUND, LIGHTING/STAGE MGMT.	11,000
		108,000
9103	5044: SUMMER PRODUCTION COSTS	16,200
	5045: FALL PRODUCTION COSTS	5,873
	5046: HOLIDAY PRODUCTION COSTS	6,500
	5047: SPRING PRODUCTION COSTS	6,000
	5048: SPECIAL PRODUCTION COSTS	6,000
	5053: SPECIAL EVENT/RENTALS COSTS	9,000
		49,573
9205	MISCELLANEOUS THEATER SUPPLIES	7,500
		7,500
9206	5044: SUMMER PRODUCTION PROPS	1,000
	5045: FALL PRODUCTION PROPS	1,000
	5046: HOLIDAY PRODUCTION PROPS	1,000
	5047: SPRING PRODUCTION PROPS	1,000
	5048: SPECIAL PRODUCTION PROPS	1,000
		5,000
9220	THEATER PUBLICATIONS	270
		270
9221	THEATER MEMBERSHIPS	250
		250
9413	THEATER ELECTRICAL	20,330
	REQUESTED NEW	5,330
		25,660
9415	THEATER WATER	1,000
		1,000
9420	THEATER PHONE COSTS	2,500
	REQUESTED NEW	200
		2,700

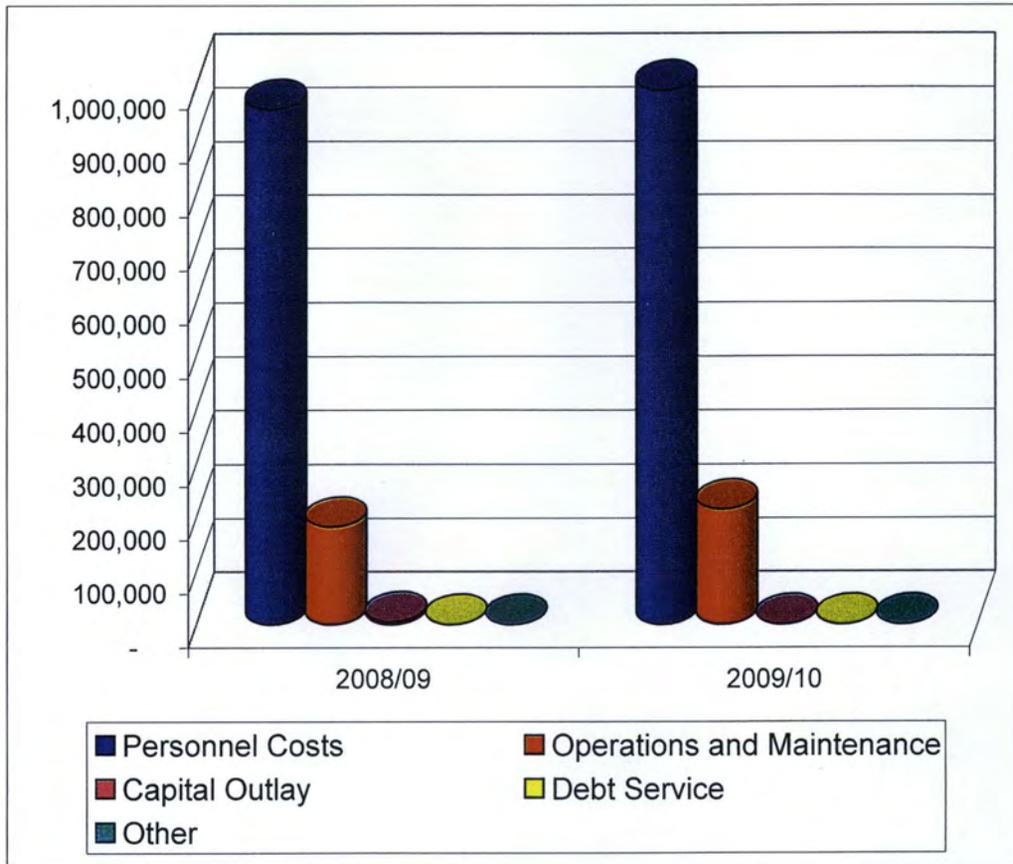


# Administrative Services Department

The Administrative Services Department includes City Clerk, Human Resources/Risk Management and Information Systems Divisions.



## Expense and Staffing History Administrative Services



	<u>2008/09</u> <u>Estimated</u>	<u>2009/10</u> <u>Adopted</u>
Personnel Costs	957,021	992,520
Operations and Maintenance	181,948	214,089
Capital Outlay	5,211	-
Debt Service	-	-
Other	-	-
<b>Total Expenses</b>	<b>\$1,144,180</b>	<b>\$1,206,609</b>

Department Staffing		
Administrative Services Director	1.00	1.00
Administrative Assistant	-	-
Assistant City Clerk	1.00	1.00
Clerical Aid I/II (PT)	0.48	0.48
Deputy City Clerk I/II	2.00	2.00
Human Resources Analyst	1.00	1.00
Information Systems Manager	1.00	1.00
Information Systems Analyst	1.00	1.00
Secretary I/II	1.00	1.00
	<u>8.48</u>	<u>8.48</u>

# **Fiscal Year 2009/10**

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## **City Clerk (Division 3100)**

The City Clerk Division of the Administrative Services Department is responsible for preparation of the City Council and Redevelopment Agency meeting agenda packets, recording the official minutes for City and Agency meetings, maintaining the central files of the City, including electronic imaging system, and maintaining official minute, ordinance and resolution books. Additionally, the City Clerk Division is responsible for municipal elections, providing information and assistance to mayoral and councilmember candidates and maintaining records in compliance with the Political Reform Act. The City Clerk Division also monitors all e-mail sent to the City at [moorpark@ci.moorpark.ca.us](mailto:moorpark@ci.moorpark.ca.us).

The City Clerk functions as the City's records manager, as the filing officer for campaign reports and statements of economic interest for designated officials and employees and as the City's Election Official. The City Clerk also ensures that the City complies with State law governing the posting and publishing of legal notices, attests to City agreements and contracts, receives, records, and processes all claims against the City, conducts all formal bid openings for the City, accepts subpoenas, and coordinates the reduction and exoneration of developer performance and payment sureties.

## CITY CLERK

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100031000000	9002	SALARIES (FULL-TIME)	335,969	359,478	359,478	384,263	384,263
100031000000	9003	SALARIES (PART-TIME)	14,911	10,953	10,953	11,618	11,618
100031000000	9004	OVERTIME	1,090	800	400	800	800
100031000000	9010	GROUP INSURANCE	70,903	73,768	73,768	77,574	77,574
100031000000	9011	WORKERS COMP INSURANCE	7,343	6,472	6,472	5,546	5,546
100031000000	9013	PERS CONTRIBUTIONS	53,464	67,351	67,351	69,912	69,912
100031000000	9014	MEDICARE	5,148	5,566	5,566	5,963	5,963
100031000000	9016	BILINGUAL PAY	1,034	1,040	1,040	1,040	1,040
100031000000	9017	PART-TIME RETIREMENT CONT	1,118	821	821	871	871
100031000000	9018	LONGEVITY PAY	3,164	2,963	2,963	4,615	4,615
100031000000	9030	OPEB-ANNUAL REQD CONTRIB	0	2,074	2,074	2,298	2,298
			494,145	531,286	530,886	564,500	564,500
100031000000	9102	CONTRACTUAL SERVICES	14,045	20,300	20,300	16,350	16,350
100031000000	9103	SPECIAL PROFESSIONAL SVCS	71	0	0	0	0
100031000000	9122	LEGAL SVCS-NON RETAINER	0	1,000	0	1,000	1,000
100031000000	9198	OVERHEAD ALLOC-SERVICES	11,230	11,115	13,448	18,239	18,239
100031000000	9201	COMP SUPP/EQUIP NON-CAPIT	2,781	400	400	400	400
400331000000	9201	COMP SUPP/EQUIP NON-CAPIT	475	0	0	0	0
100031000000	9202	OFFICE SUPPLIES	2,183	2,500	1,000	2,500	2,500
100031000000	9205	SPECIAL DEPT SUPPLIES	478	500	500	250	250
100031000000	9211	EQUIPMENT RENTAL	0	2,400	2,400	0	0
100031000000	9220	PUBLICATIONS & SUBSCRIPT	2,997	2,600	3,000	5,300	5,300
100031000000	9221	MEMBERSHIPS & DUES	700	700	700	700	700
100031000000	9222	EDUCATION & TRAINING	4,248	5,300	3,000	5,700	5,700
100031000000	9223	CONFERENCES & MEETINGS	1,160	2,210	900	1,180	1,180
100031000000	9224	MILEAGE	301	300	300	300	300
100031000000	9231	POSTAGE	540	600	500	500	500
100031000000	9232	PRINTING	13,364	12,000	10,000	10,000	10,000
100031000000	9235	ELECTION EXPENSES	0	15,000	12,000	0	0
100031000000	9240	COMMUNITY PROMOTION	0	200	100	200	200
100031000000	9298	OVERHEAD ALLOC-SUPPLIES	38,221	53,505	50,942	60,689	60,689
100031000000	9420	TELEPHONE SERVICE	1,071	1,165	840	1,165	1,165
100031000000	9498	OVERHEAD ALLOC-UTILITIES	7,106	10,745	6,889	9,170	9,170
100031000000	9499	SUSPENSE EXPENSE ACCOUNT	0	0	0	0	0
			100,971	142,540	127,218	133,643	133,643
100031000000	9503	COMPUTER EQUIPMENT	6,301	0	0	0	0
400331000000	9503	COMPUTER EQUIPMENT	995	0	0	0	0
100031000000	9598	OVERHEAD ALLOCATION	2,389	0	4,245	0	0
			9,685	0	4,245	0	0

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**CITY CLERK**

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Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
			604,801	673,826	662,349	698,143	698,143

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 3100 - CITY CLERK**

OBJECT CODE	DESCRIPTION	AMOUNT
9102	MUNICIPAL CODE UPDATES	2,500
	INTERNET MUNICIPAL CODE HOSTING & NEW CODE ALERT	800
	MUNIMETRIX-CLERKS INDEX	500
	OFFSITE STORAGE - OUT OF STATE	950
	OFFSITE STORAGE - VENTURA COUNTY	1,100
	CONTRACT SCANNING	10,000
	RECORDS DESTRUCTION BY SHREDDING	500
		16,350
9122	LEGAL SERVICES - NON RETAINER	1,000
		1,000
9201	MISCELLANEOUS COMPUTER SUPPLIES/EQUIPMENT	400
		400
9202	OFFICE SUPPLIES	2,500
		2,500
9205	PROCLAMATION AND CERTIFICATE PAPER AND COVERS	150
	ACID-FREE PAPER	100
		250
9220	CALIFORNIA CODE BOOKS UPDATES	5,000
	MISCELLANEOUS	300
		5,300
9221	4 IIMC	400
	4 CA CITY CLERKS ASSOC.	300
		700
9222	4 STAFF ANNUAL @ \$200 EA.	800
	2 STAFF TUITION REIMBURSEMENT @ \$1200 EA.	2,400
	2 STAFF CERTIFICATION TRAINING @ \$1250 EA.	2,500
		5,700
9223	1 CCAC MEETING @ \$35 FOR 2 STAFF	70
	1 GOLD COAST CHAPTER MEETING @\$30 FOR 2 STAFF	60
	CCAC ANNUAL CONFERENCE (CITY CLERK)	450
	TRAVEL, LODGING & PER DIEM FOR MEETINGS/CONFERENCES	600
		1,180
9224	INCIDENTAL TRIP MILEAGE	300
		300
9231	POSTAGE	500
		500
9232	CITY COUNCIL AGENDA PACKET PRINTING	9,500
	MISCELLANEOUS PRINTING	500
		10,000
9240	GIFTS FOR CITY HALL TOUR GROUPS	200

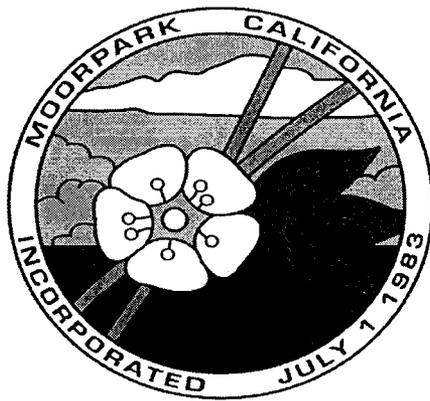
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**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 3100 - CITY CLERK**

<b>OBJECT CODE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
		200
9420	CELLULAR PHONE (SMARTPHONE)	325
	CELLULAR PHONE ALLOWANCE FOR ASD/CITY CLERK	840
		1,165



## **Fiscal Year 2009/10**

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### **Human Resources/ Risk Management (Division 3110)**

The Human Resources/Risk Management Division of the Administrative Services Department is responsible for coordinating personnel selection/recruitment, benefit administration, labor relations, workers' compensation administration, coordination of employee events, training and employee development programs, review and coordination of the employee evaluation process, coordination of summer youth employment program, providing information and assistance to City employees regarding City personnel rules, risk management, insurance and loss-control programs, safety programs and OSHA compliance. The Administrative Services Director functions as the City's Personnel Officer and Risk Manager.

## HUMAN RESOURCES/RISK MANAGEMENT

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100031100000	9002	SALARIES (FULL-TIME)	124,837	140,956	115,165	119,033	119,033
100031100000	9003	SALARIES (PART-TIME)	558	0	0	0	0
100031100000	9004	OVERTIME	94	200	100	200	200
100031100000	9010	GROUP INSURANCE	24,775	26,403	26,403	19,998	19,998
100031100000	9011	WORKERS COMP INSURANCE	2,232	2,463	2,463	1,668	1,668
100031100000	9012	UNEMPLOYMENT INSURANCE	8,284	0	840	12,000	12,000
100031100000	9013	PERS CONTRIBUTIONS	18,997	26,439	26,439	21,608	21,608
100031100000	9014	MEDICARE	1,832	2,096	2,096	1,817	1,817
100031100000	9030	OPEB-ANNUAL REQD CONTRIB	0	814	814	712	712
			181,610	199,371	174,320	177,036	177,036
100031100000	9103	SPECIAL PROFESSIONAL SVCS	1,498	1,500	1,500	1,500	1,500
100031100000	9122	LEGAL SVCS-NON RETAINER	11,505	23,000	7,000	19,100	19,100
100031100000	9125	CLAIMS PAYMENT	866	5,000	0	5,000	5,000
100031100000	9198	OVERHEAD ALLOC-SERVICES	2,382	2,526	3,059	4,469	4,469
100031100000	9201	COMP SUPP/EQUIP NON-CAPIT	0	200	200	200	200
400331100000	9201	COMP SUPP/EQUIP NON-CAPIT	0	0	0	0	0
100031100000	9202	OFFICE SUPPLIES	274	400	400	400	400
100031100000	9205	SPECIAL DEPT SUPPLIES	13	1,320	800	800	800
100031100000	9211	EQUIPMENT RENTAL	0	777	777	0	0
100031100000	9220	PUBLICATIONS & SUBSCRIPT	283	500	300	300	300
100031100000	9221	MEMBERSHIPS & DUES	660	540	540	550	550
100031100000	9222	EDUCATION & TRAINING	1,822	3,200	800	2,200	2,200
100031100000	9223	CONFERENCES & MEETINGS	1,111	2,420	400	1,910	1,910
100031100000	9224	MILEAGE	203	200	200	300	300
100031100000	9231	POSTAGE	781	600	600	600	600
100031100000	9236	EMPLOYMENT RECRUITMENT	11,695	10,000	10,000	10,000	10,000
100031100000	9241	EMPLOYEE RECOGNITION	16,958	17,000	15,000	16,000	16,000
100031100000	9298	OVERHEAD ALLOC-SUPPLIES	8,106	11,821	11,587	14,870	14,870
100031100000	9498	OVERHEAD ALLOC-UTILITIES	1,507	2,442	1,567	2,247	2,247
			59,664	83,446	54,730	80,446	80,446
100031100000	9598	OVERHEAD ALLOCATION	507	0	966	0	0
			507	0	966	0	0
			241,780	282,817	230,015	257,482	257,482

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 3110 - HUMAN RESOURCES/RISK MANAGEMENT**

OBJECT CODE	DESCRIPTION	AMOUNT
9103	FLEXIBLE SPENDING ACCOUNT ADMINISTRATION	1,500
		1,500
9122	HR-RISK MGMT. LEGAL SERVICES NON-RETAINER LIEBERT CASSIDY WHITMORE CONSORTIUM	16,000 3,100
		19,100
9125	CLAIMS SETTLEMENT	5,000
		5,000
9201	MISCELLANEOUS COMPUTER SUPPLIES/EQUIPMENT	200
		200
9202	MISCELLANEOUS OFFICE SUPPLIES	400
		400
9205	PERSONNEL FILES AND FORMS LABOR LAW POSTERS	300 500
		800
9220	MISCELLANEOUS BOOKS AND PUBLICATIONS	300
		300
9221	2 IPMA-HR ANNUAL MEMBERSHIPS 2 CHANNEL ISLANDS IPMA-HR LOCAL CHAPTER MEMBERSHIPS 1 PARMA ANNUAL MEMBERSHIP	360 90 100
		550
9222	SPECIALIZED HR TRAINING 2 FULL-TIME STAFF ANNUAL @ \$200 EA. TUITION REIMBURSEMENT FOR 1 STAFF	600 400 1,200
		2,200
9223	LEAGUE EMPLOYEE RELATIONS INSTITUTE FOR 1 STAFF 2 EMPLOYER ADVISORY COUNCIL MTGS @ \$30 EA CA JPIA RISK MANAGEMENT CONFERENCE FOR 1 STAFF 6 CIPMA-HR MEETINGS @ \$25 EA. FOR 2 STAFF TRAVEL, LODGING & PER DIEM FOR MEETINGS & CONFERENCES	450 60 300 300 800
		1,910
9224	INCIDENTIAL TRIP MILEAGE	300
		300
9231	POSTAGE	600
		600
9236	RECRUITMENT RELATED EXPENSES	10,000
		10,000
9241	ANNUAL EMPLOYEE RECOGNITION EVENT EMPLOYEE YEARS OF SERVICE AWARDS/RETIREMENT RECOGN. EMPLOYEE INCENTIVE PROGRAM	11,000 3,500 500

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**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 3110 - HUMAN RESOURCES/RISK MANAGEMENT**

OBJECT CODE	DESCRIPTION	AMOUNT
9241...	EMPLOYEE MEETING COSTS	500
	MISCELLANEOUS	500
		16,000

# Fiscal Year 2009/10

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## Information Systems (Division 3120)

The Information Systems Division of the Administrative Services Department is responsible for providing information systems support staff and maintaining and upgrading all City computer and telephone systems, including software and hardware. This Division's budget supports the City's home page and wireless network, financial information system, citywide local area network, desktop computers, telephones, networked printers and other necessary equipment. All operating, maintenance and capital costs are split through an overhead allocation between the City's user departments based on the proportion of computer users in each department. The following is a breakdown of the total number of desktop computers and laptops supported by the Information Systems division per department:

<u>Department /Division</u>	<u>Number of Computers</u>
City Council	5
Administrative Services/City Clerk	15
City Manager	12
Community Development	16
Finance	8
Library	0
Moorpark Redevelopment Agency Housing	2
Parks, Recreation, and Community Services	20
Public Works	11
<b>TOTAL</b>	<u>89</u>

These computer related costs cannot easily be associated with any particular department and thus cannot be directly charged to department budgets.

These costs are different than the Cost Allocation Plan which includes allocating costs associated with certain departments in the General Fund out to other departments and funds. The theory, as defined in OMB circular A87, is that all the costs associated with certain "overhead" functions in the General Fund (including salaries, services, facility usages, etc.) can be appropriately charged to "user" departments, such as streets/roads, parks, utilities, community development, etc. The Cost Allocation Plan takes all costs charged to the "overhead" departments (City Manager, Administrative Services, City Attorney, Finance, Parks, Recreation, and Community Services (Administrative), and Public Works (Administrative)), determines how much effort in each function is spent on each "user" department, and spreads the costs accordingly.

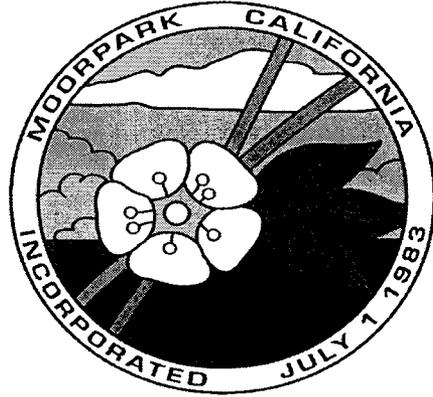
## INFORMATION SYSTEMS

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100031200000	9002	SALARIES (FULL-TIME)	163,069	179,803	179,803	179,794	179,794
100031200000	9004	OVERTIME	0	0	0	0	0
100031200000	9010	GROUP INSURANCE	30,173	31,419	31,419	32,283	32,283
100031200000	9011	WORKERS COMP INSURANCE	3,386	3,142	3,142	2,519	2,519
100031200000	9013	PERS CONTRIBUTIONS	26,719	33,712	33,712	32,622	32,622
100031200000	9014	MEDICARE	2,412	2,701	2,701	2,691	2,691
100031200000	9030	OPEB-ANNUAL REQD CONTRIB	0	1,038	1,038	1,075	1,075
			225,759	251,815	251,815	250,984	250,984
010031200000	9102	CONTRACTUAL SERVICES	99,819	139,583	137,783	133,933	133,933
010031200000	9103	SPECIAL PROFESSIONAL SVCS	30,000	0	0	0	0
010031200000	9198	OVERHEAD ALLOC-SERVICES	(103,387)	(111,350)	(137,783)	(167,233)	(167,233)
010031200000	9201	COMP SUPP/EQUIP NON-CAPIT	39,508	31,035	31,035	66,800	66,800
010031200000	9202	OFFICE SUPPLIES	(813)	1,000	1,000	500	500
010031200000	9205	SPECIAL DEPT SUPPLIES	10,136	10,136	10,136	0	0
010031200000	9208	SMALL TOOLS	90	1,465	1,465	1,000	1,000
010031200000	9220	PUBLICATIONS & SUBSCRIPT	20	200	0	200	200
010031200000	9221	MEMBERSHIPS & DUES	440	440	440	440	440
010031200000	9222	EDUCATION & TRAINING	2,040	9,500	9,500	400	400
010031200000	9223	CONFERENCES & MEETINGS	0	1,500	500	900	900
010031200000	9224	MILEAGE	0	200	0	200	200
010031200000	9231	POSTAGE	0	100	0	100	100
010031200000	9250	OFFICE EQUIPMENT MAINT	0	4,500	4,500	4,500	4,500
010031200000	9298	OVERHEAD ALLOC-SUPPLIES	(41,285)	(49,940)	(58,576)	(41,740)	(41,740)
100031200000	9420	TELEPHONE SERVICE	0	0	0	0	0
010031200000	9420	TELEPHONE SERVICE	1,060	1,080	1,080	1,080	1,080
010031200000	9498	OVERHEAD ALLOC-UTILITIES	(1,060)	(1,080)	(1,080)	(1,080)	(1,080)
			36,568	38,368	(1)	0	0
010031200000	9503	COMPUTER EQUIPMENT	65,719	46,495	43,495	0	0
010031200000	9598	OVERHEAD ALLOCATION	(22,223)	0	(43,495)	0	0
			43,495	46,495	0	0	0
			305,822	336,679	251,815	250,984	250,984

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 3120 - INFORMATION SYSTEMS**

OBJECT CODE	DESCRIPTION	AMOUNT
9102	PENTAMATION	26,500
	LAN ENHANCEMENT	2,000
	DIGITAL TEL SUPPORT & MAINTENANCE CITY HALL & CORP YARD	6,615
	DIGITAL TEL SUPPORT & MAINTENANCE POLICE	4,410
	DIGITAL TEL SUPPORT & MAINTENANCE LIBRARY	1,520
	SBC T1 INTERNET SERVICE	13,100
	QUESTYS SOFTWARE & TECHNICAL SUPPORT AGREEMENT	4,900
	QUESTYS TECHNICIAN ADDITIONAL NON-CONTRACT SERVICES	2,500
	SPAM FILTER / WEB FILTER SUPPORT	4,000
	ANTIVIRUS SUPPORT	4,000
	GRANICUS ANNUAL SERVICE	12,000
	COMPUTER BACKUP TAPE OFFSITE STORAGE	3,500
	GIS SERVICES	23,550
	EZ2 INTERNET WEB SITE HOSTING	2,400
	UNLIMITED MAILBOX ANNUAL MAINTENANCE	300
	SERVER 2008 LICENSES	5,060
	EXCHANGE ENTERPRISE	2,828
	UPGRADE TO ENTERPRISE VMWARE (VMOTION)	7,000
	CLIENT ACCESS LICENSE (CAL) WINDOWS SERVER	2,650
	CLIENT ACCESS LICENSE (CAL) EXCHANGE	3,100
DSL TO EOC	2,000	
		133,933
9201	MISC COMPUTER SUPPLIES & TONER	30,000
	CISCO WIRELESS ACCESS POINTS - EOC & YARD (\$750 EACH)	1,500
	UPGRADE STAFF COMPUTER MEMORY	2,000
	OFFICE 2007 LICENSES	33,300
		66,800
9221	MEMBERSHIP & DUES MISAC	440
		440
9222	I. S. MANAGER (\$200), I. S. ANALYST (\$200)	400
		400
9223	MISAC CONFERENCE \$500, LODGING AND MILEAGE \$400	900
		900
9420	I S MANAGER (\$540), I S ANALYST (\$540)	1,080
		1,080



# Fiscal Year 2009/10

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## City Attorney (Department 4100)

The City Attorney represents the City of Moorpark in all legal affairs, provides legal advice and assistance to the City Council and staff and engages in litigation as needed. Legal services are provided under contract with a private law firm.

**CITY ATTORNEY**

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100041000000	9121	LEGAL SERVICES - RETAINER	18,752	16,200	16,700	16,800	16,800
100041000000	9122	LEGAL SVCS-NON RETAINER	1,871	25,000	25,000	25,000	25,000
200241000000	9122	LEGAL SVCS-NON RETAINER	0	0	0	0	0
100041000000	9123	LEGAL SVCS-LITIGATION	28,594	25,000	15,000	0	0
100041000000	9499	SUSPENSE EXPENSE ACCOUNT	0	0	0	0	0
			49,217	66,200	56,700	41,800	41,800
200241000000	9820	TRANSFER TO OTHER FUNDS	0	0	0	0	0
			0	0	0	0	0
			49,217	66,200	56,700	41,800	41,800

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**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 4100 - CITY ATTORNEY**

OBJECT CODE	DESCRIPTION	AMOUNT
9121	MONTHLY RETAINER (\$1,400/MO * 12 MOS)	16,800
		16,800





## Finance (Department 5110)

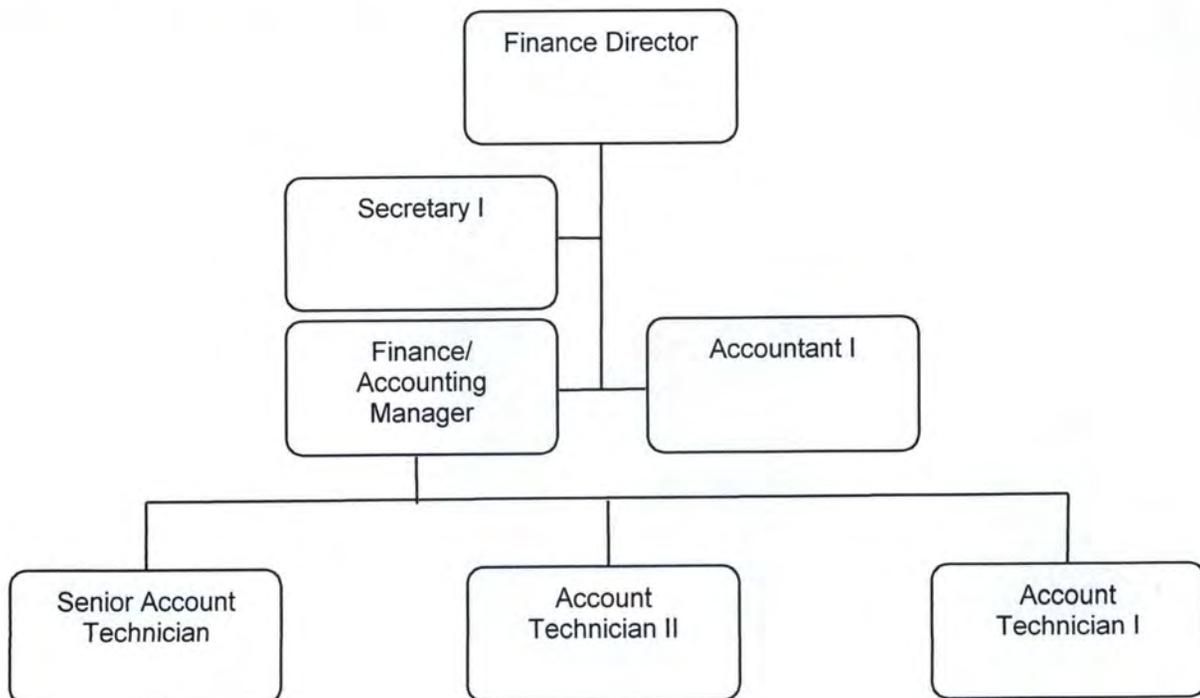
The Finance Department is charged with providing financial management, budgeting, accounting, cash management, billing, revenue collection, payroll, fixed assets management, purchasing and general administrative support services for the City and Redevelopment Agency.

Services provided through the finance and accounting functions include the maintenance of reliable accounting records, payment of approved demands against the City treasury, financial statement reporting, preparation of the annual budget with the City Manager, prudent fiscal planning, payroll and payroll reporting and debt administration.

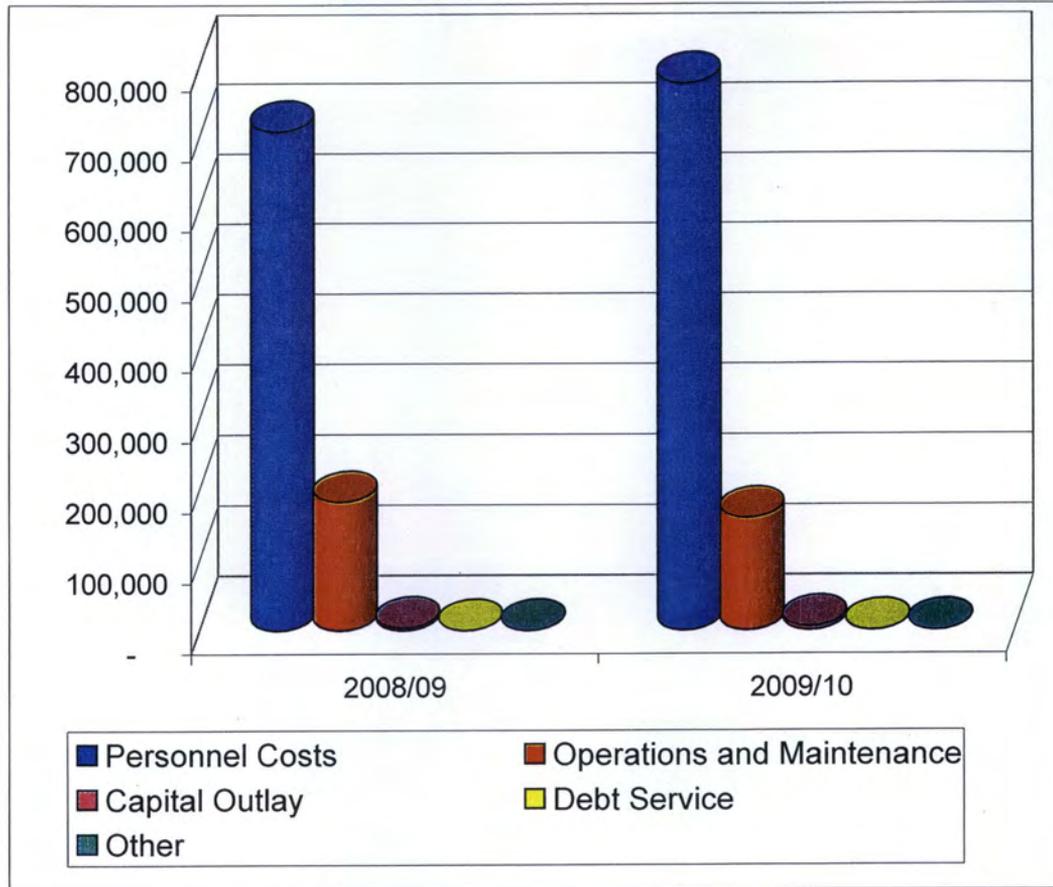
Internal controls are established and maintained to ensure that the assets of the City are protected from loss, theft or misuse and to ensure that adequate accounting data allows for the preparation of financial statements in conformity with generally accepted accounting principles. Internal controls are evaluated to determine that the cost does not exceed the benefits likely to be derived.

The cash management function is responsible for the prudent investment of surplus funds. The City's Investment Policy directs the investment of City and Redevelopment Agency monies with the following priorities established: preservation and safety of principal, liquidity necessary to meet daily cash flow requirements and maximized yield after the first two priorities are met. The Investment Policy is reviewed annually and is submitted to the City Council for approval.

The administrative support function covers a wide range of activities that include office equipment maintenance, purchasing, mail processing, office supplies procurement and coordinating Budget and Finance Committee meetings.



## Expense and Staffing History Finance



	2008/09 Estimated	2009/10 Adopted
Personnel Costs	708,384	777,173
Operations and Maintenance	182,019	158,888
Capital Outlay	3,858	5,000
Debt Service	-	-
Other	-	-
<b>Total Expenses</b>	<b>\$894,261</b>	<b>\$941,061</b>

Department Staffing		
Finance Director	1.00	1.00
Accountant I/II	1.00	1.00
Accounting Technician I/II	2.00	2.00
Administrative Assistant	-	-
Finance/Accounting Manager	1.00	1.00
Secretary I	0.50	0.50
Senior Account Technician	1.00	1.00
	<b>6.50</b>	<b>6.50</b>

## FINANCE

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100051100000	9002	SALARIES (FULL-TIME)	469,128	472,747	443,564	548,893	548,893
290251100000	9002	SALARIES (FULL-TIME)	0	18,304	18,304	0	0
100051100000	9003	SALARIES (PART-TIME)	2,882	0	214	0	0
100051100000	9004	OVERTIME	0	0	22	0	0
290251100000	9010	GROUP INSURANCE	0	10,009	10,009	0	0
100051100000	9010	GROUP INSURANCE	83,177	114,463	114,463	110,002	110,002
100051100000	9011	WORKERS COMP INSURANCE	11,308	9,157	9,157	7,690	7,690
290251100000	9013	PERS CONTRIBUTIONS	0	3,439	3,439	0	0
100051100000	9013	PERS CONTRIBUTIONS	79,543	97,848	97,848	99,053	99,053
100051100000	9014	MEDICARE	6,982	7,937	7,937	8,252	8,252
290251100000	9014	MEDICARE	0	291	291	0	0
100051100000	9016	BILINGUAL PAY	16	0	0	0	0
100051100000	9017	PART-TIME RETIREMENT CONT	216	0	16	0	0
100051100000	9018	LONGEVITY PAY	1,356	1,231	0	0	0
100051100000	9030	OPEB-ANNUAL REQD CONTRIB	0	3,014	3,014	3,283	3,283
290251100000	9030	OPEB-ANNUAL REQD CONTRIB	0	106	106	0	0
			654,609	738,546	708,384	777,173	777,173
100051100000	9102	CONTRACTUAL SERVICES	153,500	97,460	97,460	52,250	52,250
100051100000	9198	OVERHEAD ALLOC-SERVICES	9,506	10,103	12,221	16,161	16,161
400351100000	9201	COMP SUPP/EQUIP NON-CAPIT	0	0	0	0	0
100051100000	9202	OFFICE SUPPLIES	1,342	1,500	1,600	1,600	1,600
100051100000	9205	SPECIAL DEPT SUPPLIES	2,217	1,600	3,105	1,600	1,600
100051100000	9208	SMALL TOOLS	0	250	250	250	250
100051100000	9220	PUBLICATIONS & SUBSCRIPT	194	1,200	1,200	1,200	1,200
100051100000	9221	MEMBERSHIPS & DUES	760	915	775	915	915
100051100000	9222	EDUCATION & TRAINING	8,573	6,400	5,000	6,800	6,800
100051100000	9223	CONFERENCES & MEETINGS	1,668	7,500	400	7,500	7,500
100051100000	9224	MILEAGE	82	600	300	600	600
100051100000	9230	SPECIAL POSTAGE	0	0	0	0	0
100051100000	9231	POSTAGE	2,133	2,350	2,350	2,350	2,350
100051100000	9232	PRINTING	182	1,500	1,500	1,500	1,500
100051100000	9234	ADVERTISING	355	500	500	500	500
100051100000	9245	NON-CAPITAL EQUIPMENT	0	1,500	1,201	1,500	1,500
100051100000	9261	CASH SHORTAGES	4	100	0	100	100
100051100000	9298	OVERHEAD ALLOC-SUPPLIES	32,355	47,285	46,297	53,772	53,772
100051100000	9420	TELEPHONE SERVICE	1,802	2,165	1,600	2,165	2,165
100051100000	9498	OVERHEAD ALLOC-UTILITIES	6,015	9,770	6,260	8,125	8,125
100051100000	9499	SUSPENSE EXPENSE ACCOUNT	0	0	0	0	0
			220,688	192,698	182,019	158,888	158,888
100051100000	9502	FURNITURE & FIXTURES	0	0	0	5,000	5,000

## FINANCE

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
400351100000	9503	COMPUTER EQUIPMENT	1,990	0	0	0	0
100051100000	9598	OVERHEAD ALLOCATION	2,022	0	3,858	0	0
			4,012	0	3,858	5,000	5,000
100051100000	9820	TRANSFER TO OTHER FUNDS	0	0	0	0	0
			0	0	0	0	0
			879,309	931,244	894,262	941,061	941,061

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 5110 - FINANCE**

OBJECT CODE	DESCRIPTION	AMOUNT
9102	ANNUAL AUDIT	20,000
	SINGLE AUDIT	2,800
	STATE CONTROLLER'S REPORT	2,800
	CUSTOM PENTAMATION PROGRAMMING	2,500
	CALIFORNIA MUNICIPAL STATISTICS FOR CAFR	425
	PROPERTY TAX AUDIT (\$5000/YR SPLIT W/ MRA)	2,500
	SALES TAX AUDIT	13,000
	MISCELLANEOUS	775
	MAXIMUS SB90	4,500
	ARMORED CARRIER SERVICE	2,700
	STORAGE FEES	250
		52,250
9205	STATE CONTROLLER'S AUDIT CONFIRMATION	100
	MISC SPECIAL DEPARTMENT SUPPLIES	1,500
	1,600	
9220	FINANCE RELATED BOOKS, PUBLICATIONS AND SUBSCRIPTIONS	1,200
	1,200	
9221	CMTA (ACCT & FD)	200
	CSMFO (ACCT, FAM, FD)	330
	GFOA (ACCT, FAM, FD)	385
	915	
9222	GENERAL TRAINING (\$200/PERSON * 6 STAFF)	1,200
	CMTA WORKSHOPS	300
	OTHER INFORMATIONAL MEETINGS & WORKSHOPS	300
	PENTAMATION TRAINING	3,000
	TUITION AND BOOKS	2,000
	6,800	
9223	CSMFO CONFERENCE	2,000
	PENTAMATION WEST COAST CONFERENCE	2,000
	TRAVEL COSTS ASSOCIATED WITH CONFERENCES	1,000
	CSMFO MONTHLY MEETINGS	500
	LEAGUE FINANCIAL MANAGEMENT CONFERENCE	1,000
	CMTA ANNUAL CONFERENCE	1,000
	7,500	
9224	LOCAL AUTOMOBILE MILEAGE FOR STAFF TRAVEL	600
	600	
9231	POSTAGE ALLOCATION (\$175/MO * 12 MOS)	2,100
	FEDERAL EXPRESS CHARGES FOR FINANCE MAILINGS	250
	2,350	
9234	CLASSIFIED ADS (CITY FINANCAL TRANSACTIONS)	300
	CLASSIFIED ADS FOR STALE DATED CHECKS	100
	MISCELLANEOUS ADS	100

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**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 5110 - FINANCE**

OBJECT CODE	DESCRIPTION	AMOUNT
		500
9420	PENTAMATION SERVER LINE AND TELEPHONE SERVICE	1,000
	CELLULAR PHONE EQUIPMENT REIMBURSEMENT	325
	CELLULAR PHONE ALLOWANCE - 100% FINANCE DIRECTOR	840
		2,165
9502	FINANCE SAFE	5,000
		5,000

# Fiscal Year 2009/10

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## Central Services/Non-Departmental (Division 5700)

The Central Services Division consists of those shared costs commonly referred to as the "General Overhead". The costs associated with this division relate to those shared operational expenses related to City Hall operations, (e.g., CJPIA insurance, common office supplies, copiers, and utilities). They are split through an overhead allocation between the City's other departments based on the proportion of the number of positions in each relative to the total positions in the City, including part-time employees, (full-time equivalents, or FTE's). The following is a breakdown of the total number of FTE's per department:

<u>Department</u>	<u>Number of FTEs</u>
City Manager	8.75
Administrative Services/City Clerk	8.70
Finance	7.00
Community Development	9.13
Parks, Recreation, and Community Services	27.67
Public Works	<u>10.82</u>
TOTAL	<u>72.07</u>

These costs cannot easily be associated with any particular department and thus cannot be directly charged to department budgets.

These costs are different than the Cost Allocation Plan which includes allocating costs associated with certain departments in the General Fund out to other departments and funds. The theory, as defined in OMB circular A87, is that all the costs associated with certain "overhead" functions in the General Fund (including salaries, services, facility usages, etc.) can be appropriately charged to "user" departments, such as streets/roads, parks, utilities, community development, etc. The document takes all costs charged to the "overhead" departments (City Manager, Administrative Services/City Clerk, City Attorney, Finance, Parks, Recreation, and Community Services (Administrative), and Public Works (Administrative)), determines how much effort in each function is spent on each "user" department, and spreads the costs accordingly.

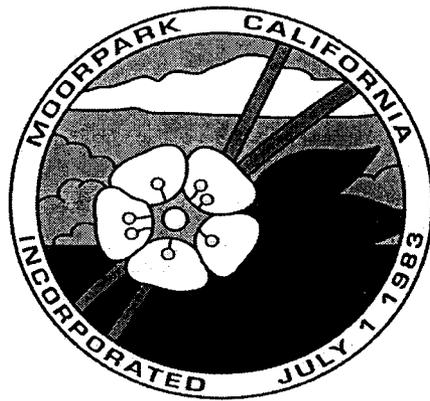
## CENTRAL SERVICES/NON-DEPARTMENTAL

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
010057000000	9102	CONTRACTUAL SERVICES	1,078	2,500	0	0	0
010057000000	9198	OVERHEAD ALLOC-SERVICES	(1,078)	(2,500)	0	0	0
010057000000	9202	OFFICE SUPPLIES	11,420	8,000	9,000	8,000	8,000
010057000000	9203	COPY MACHINE SUPPLIES	20,730	17,000	13,500	17,300	17,300
010057000000	9205	SPECIAL DEPT SUPPLIES	6,480	8,000	5,000	5,000	5,000
010057000000	9211	EQUIPMENT RENTAL	0	0	0	17,500	17,500
010057000000	9231	POSTAGE	1,598	5,000	5,000	7,500	7,500
010057000000	9232	PRINTING	5,770	20,000	6,000	12,000	12,000
010057000000	9233	INSURANCE & BONDS	266,736	423,770	423,770	448,844	448,844
010057000000	9250	OFFICE EQUIPMENT MAINT	909	2,000	1,000	1,000	1,000
010057000000	9251	OTHER EQUIPMENT MAINT	620	500	100	500	500
010057000000	9252	PROPERTY MAINTENANCE	0	0	0	0	0
010057000000	9298	OVERHEAD ALLOC-SUPPLIES	(314,263)	(484,270)	(463,370)	(517,644)	(517,644)
010057000000	9413	ELECTRICITY	42,865	60,000	45,000	50,000	50,000
010057000000	9415	WATER	6,633	10,000	8,500	8,000	8,000
010057000000	9416	NATURAL GAS	0	0	0	0	0
010057000000	9420	TELEPHONE SERVICE	15,546	39,000	16,000	25,000	25,000
010057000000	9498	OVERHEAD ALLOC-UTILITIES	(65,045)	(109,000)	(69,500)	(83,000)	(83,000)
			0	0	0	0	0
010057000000	9504	OTHER EQUIPMENT	0	0	0	0	0
010057000000	9598	OVERHEAD ALLOCATION	0	0	0	0	0
			0	0	0	0	0
			0	0	0	0	0

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 5700 - CENTRAL SERVICES/NON-DEPARTMENTAL**

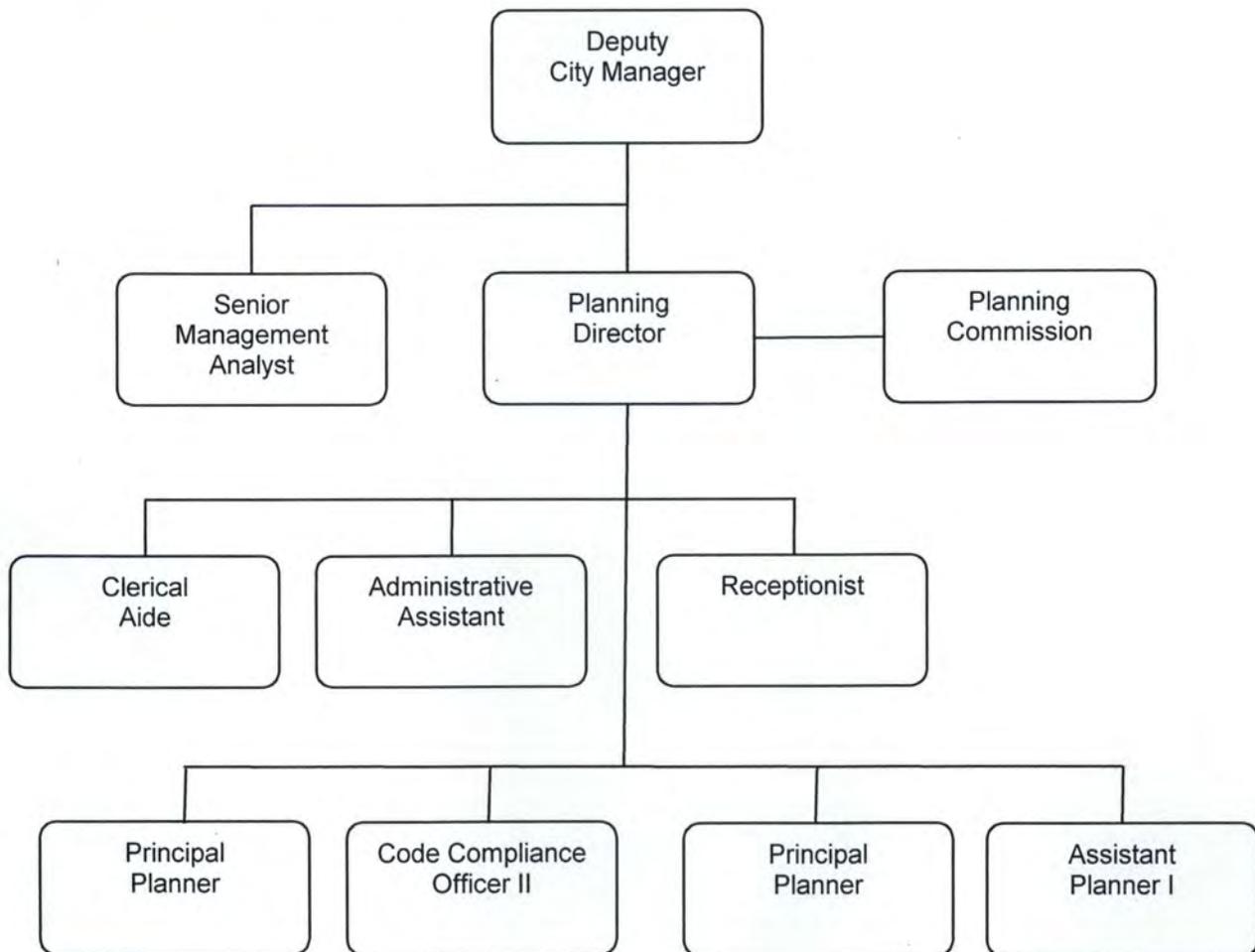
OBJECT CODE	DESCRIPTION	AMOUNT
9102	REMOVED CREDIT CARD MERCHANT CHARGES FY 09/10 (\$2,500)	
		0
9203	COPIER USAGE/MAINTENANCE	12,300
	COPIER SUPPLIES	5,000
		17,300
9205	BREAKROOM SUPPLIES	5,000
		5,000
9211	COPIER LEASE FOR CITY HALL ADMIN (\$275/MO*12 MOS)	3,300
	COPIER LEASE FOR PUBLIC WORKS (\$300/MO * 12 MOS)	3,600
	2 - NEW COLORED COPIER 36 MO LEASE (\$439/MO*12 MOS*2)	10,600
		17,500
9233	GENERAL LIABILITY INSURANCE	297,544
	EARTHQUAKE & FLOOD INSURANCE	130,000
	PROPERTY INSURANCE	7,600
	VEHICLE INSURANCE	5,500
	EMPLOYEE CRIME BOND INSURANCE	2,500
	BOILER & MACHINERY INSURANCE	2,300
	BROKER FEE	3,400
		448,844
9420	ACCURATE ANSWERING SERVICE	1,000
	PRI TRUNKS	12,000
	LONG DISTANCE	4,000
	TELEPHONE T1 LARGE BAND-WIDTH LINE	8,000
		25,000



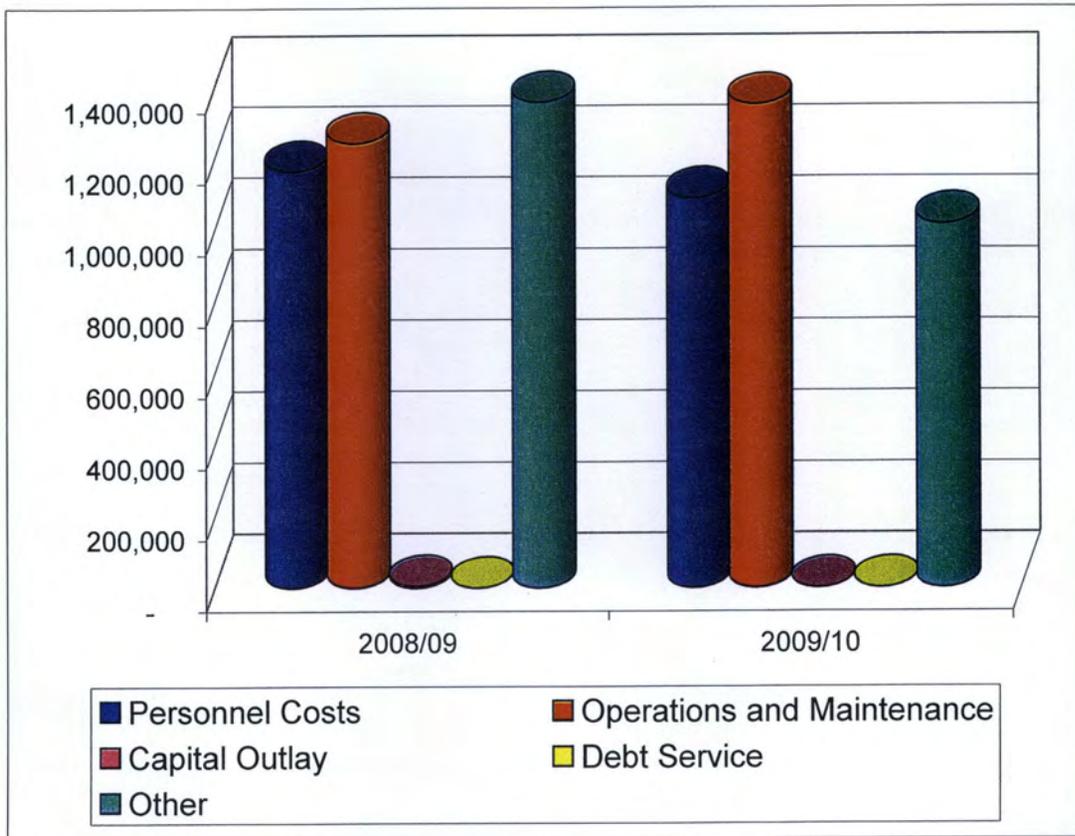


## Community Development Department

The Community Development Department is the primary City department responsible for development in the City. The Department assists the Council, Planning Commission, the public and the development community in meeting the goals of the General Plan, complying with the Zoning Ordinance and applicable Specific Plans, and developing in accordance with applicable state and federal laws. The Department is comprised of five functional divisions: Administration, Building & Safety, Code Compliance, Planning, and Community Development Block Grant Administration. The Department serves as staff to the five-member, City-Council appointed, Planning Commission. The Commission is responsible for development reviews of various entitlement requests and advises the City Council on matters related to the General Plan, Zoning Ordinance and community development. The Commission also acts as the Historical Preservation Commission, advising the City Council on matters regarding building preservation and preservation of other historical features.



## Expense and Staffing History Community Development



	2008/09 Estimated	2009/10 Adopted
Personnel Costs	1,167,372	1,091,888
Operations and Maintenance	1,247,208	1,356,114
Capital Outlay	5,332	-
Debt Service	-	-
Other	1,363,000	1,020,000
<b>Total Expenses</b>	<b>\$3,782,912</b>	<b>\$3,468,002</b>

Department Staffing		
Deputy City Manager	1.00	1.00
Planning Director	1.00	1.00
Administrative Assistant	1.00	1.00
Assistant Planner	-	1.00
Clerical Aide/Crossing Guard	0.48	0.48
Code Compliance Officer I/II	-	-
Code Compliance Technician I/II	1.00	1.00
Community Development Technician	1.00	-
Principal Planner	2.00	2.00
Receptionist	1.00	1.00
Senior Management Analyst	1.00	1.00
	<b>9.48</b>	<b>9.48</b>

## **Fiscal Year 2009/10**

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### **Administration**

**(Division 6100)**

Community Development Administration provides overall direction for the various divisions and provides support for each of the functions of the Department, including the issuance of Film Permits. The Administration Division also serves as staff to the City Council Community and Economic Development Committee.

## COMMUNITY DEVELOPMENT ADMINISTRATION

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
220061000000	9001	HONORARIUMS	3,100	6,000	3,600	6,000	6,000
100061000000	9002	SALARIES (FULL-TIME)	43,989	44,821	44,821	44,159	44,159
200161000000	9002	SALARIES (FULL-TIME)	15,984	8,410	8,410	8,831	8,831
220061000000	9002	SALARIES (FULL-TIME)	244,213	146,644	146,644	169,317	169,317
290261000000	9002	SALARIES (FULL-TIME)	0	129,833	129,833	48,641	48,641
100061000000	9003	SALARIES (PART-TIME)	5,820	0	186	0	0
220061000000	9003	SALARIES (PART-TIME)	0	0	0	8,760	8,760
200161000000	9010	GROUP INSURANCE	3,244	1,785	1,785	1,700	1,700
220061000000	9010	GROUP INSURANCE	33,331	23,196	23,196	26,556	26,556
100061000000	9010	GROUP INSURANCE	15,293	15,758	15,758	15,817	15,817
290261000000	9010	GROUP INSURANCE	0	18,334	18,334	4,889	4,889
200161000000	9011	WORKERS COMP INSURANCE	389	147	147	124	124
220061000000	9011	WORKERS COMP INSURANCE	5,174	2,563	2,563	2,500	2,500
100061000000	9011	WORKERS COMP INSURANCE	918	783	783	619	619
100061000000	9013	PERS CONTRIBUTIONS	7,448	8,656	8,656	8,257	8,257
290261000000	9013	PERS CONTRIBUTIONS	0	24,051	24,051	8,491	8,491
200161000000	9013	PERS CONTRIBUTIONS	2,868	1,577	1,577	1,602	1,602
220061000000	9013	PERS CONTRIBUTIONS	38,835	27,205	27,205	30,227	30,227
290261000000	9014	MEDICARE	0	1,966	1,966	741	741
200161000000	9014	MEDICARE	233	125	125	130	130
220061000000	9014	MEDICARE	3,648	2,207	2,207	2,676	2,676
100061000000	9014	MEDICARE	772	715	715	706	706
100061000000	9016	BILINGUAL PAY	829	832	832	832	832
100061000000	9017	PART-TIME RETIREMENT CONT	436	0	14	0	0
220061000000	9017	PART-TIME RETIREMENT CONT	0	0	0	657	657
220061000000	9018	LONGEVITY PAY	1,806	798	798	1,259	1,259
100061000000	9018	LONGEVITY PAY	431	433	433	433	433
290261000000	9018	LONGEVITY PAY	0	798	798	425	425
100061000000	9030	OPEB-ANNUAL REQD CONTRIB	0	267	267	264	264
200161000000	9030	OPEB-ANNUAL REQD CONTRIB	0	49	49	53	53
220061000000	9030	OPEB-ANNUAL REQD CONTRIB	0	838	838	1,013	1,013
290261000000	9030	OPEB-ANNUAL REQD CONTRIB	0	741	741	291	291
			428,761	469,532	467,332	395,970	395,970
220061000000	9102	CONTRACTUAL SERVICES	2,886	11,800	3,400	7,000	7,000
290261000000	9102	CONTRACTUAL SERVICES	0	0	31,150	0	0
290261005056	9102	CONTRACTUAL SERVICES	0	0	0	0	0
100061000000	9102	CONTRACTUAL SERVICES	28,658	0	0	0	0
220061000000	9198	OVERHEAD ALLOC-SERVICES	13,727	13,955	16,892	23,965	23,965
400361000000	9201	COMP SUPP/EQUIP NON-CAPIT	0	0	0	0	0
220061000000	9201	COMP SUPP/EQUIP NON-CAPIT	259	0	0	0	0
220061000000	9202	OFFICE SUPPLIES	2,319	2,500	1,500	2,500	2,500
220061000000	9205	SPECIAL DEPT SUPPLIES	64	1,200	1,000	1,200	1,200

## COMMUNITY DEVELOPMENT ADMINISTRATION

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
220061000000	9208	SMALL TOOLS	0	0	0	0	0
220061000000	9220	PUBLICATIONS & SUBSCRIPT	449	500	500	500	500
220061000000	9221	MEMBERSHIPS & DUES	1,418	1,815	1,800	1,800	1,800
220061000000	9222	EDUCATION & TRAINING	390	1,600	0	800	800
220061000000	9223	CONFERENCES & MEETINGS	4,952	10,650	4,900	8,800	8,800
220061000000	9224	MILEAGE	3,706	4,100	2,000	845	845
290261000000	9224	MILEAGE	0	0	1,860	465	465
220061000000	9231	POSTAGE	3,700	4,000	4,000	4,000	4,000
220061000000	9232	PRINTING	624	1,500	1,500	1,500	1,500
220061000000	9250	OFFICE EQUIPMENT MAINT	0	150	150	150	150
220061000000	9298	OVERHEAD ALLOC-SUPPLIES	46,719	66,353	63,991	79,740	79,740
220061000000	9420	TELEPHONE SERVICE	840	840	840	420	420
290261000000	9420	TELEPHONE SERVICE	0	0	0	0	0
220061000000	9498	OVERHEAD ALLOC-UTILITIES	8,686	13,491	8,653	12,049	12,049
100061000000	9499	SUSPENSE EXPENSE ACCOUNT	0	0	0	0	0
			119,397	134,454	144,136	145,734	145,734
220061000000	9503	COMPUTER EQUIPMENT	0	0	0	0	0
220061000000	9598	OVERHEAD ALLOCATION	2,920	0	5,332	0	0
			2,920	0	5,332	0	0
100061000000	9820	TRANSFER TO OTHER FUNDS	0	956,826	1,363,000	999,000	999,000
200161006002	9820	TRANSFER TO OTHER FUNDS	577	0	0	0	0
200161006001	9820	TRANSFER TO OTHER FUNDS	1,972	0	0	0	0
200261008061	9820	TRANSFER TO OTHER FUNDS	1,443	0	0	0	0
290261005033	9820	TRANSFER TO OTHER FUNDS	1,155	0	0	0	0
290261005035	9820	TRANSFER TO OTHER FUNDS	770	0	0	0	0
290261005052	9820	TRANSFER TO OTHER FUNDS	770	0	0	0	0
290261005056	9820	TRANSFER TO OTHER FUNDS	962	0	0	0	0
290261005057	9820	TRANSFER TO OTHER FUNDS	770	0	0	0	0
400461000000	9820	TRANSFER TO OTHER FUNDS	0	0	0	0	0
200261000000	9820	TRANSFER TO OTHER FUNDS	0	0	0	10,000	10,000
290261000000	9820	TRANSFER TO OTHER FUNDS	0	0	0	11,000	11,000
220061000000	9830	COST PLAN CHARGES	548,340	575,332	575,332	479,000	479,000
			556,758	1,532,158	1,938,332	1,499,000	1,499,000
			1,107,836	2,136,144	2,555,133	2,040,704	2,040,704

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 6100 - COMMUNITY DEVELOPMENT ADMINISTRATION**

OBJECT CODE	DESCRIPTION	AMOUNT
9102	HDL BUSINESS REGISTRATION (BR) SOFTWARE MAINTENANCE	3,500
	HDL CODE COMPLIANCE SOFTWARE MAINTENANCE	3,500
		7,000
9205	ACID FREE PAPER	200
	MISCELLANEOUS DEPARTMENT SUPPLIES	1,000
		1,200
9220	MISCELLANEOUS PUBLICATIONS AND SUBSCRIPTIONS	500
		500
9221	APA MEMBERSHIP FOR DEPUTY CM	350
	MMASC MEMBERSHIP FOR SMA	50
	COMMUNITY SERVICE ORGANIZATIONS	1,400
		1,800
9222	STAFF TRAINING-DEP. CM, SMA, ADMIN ASST, RECEPTIONIST	800
		800
9223	PLANNERS INSTITUTE REGISTRATION (5 PLNG COMMISSIONERS)	2,700
	PLANNERS INSTITUTE TRAVEL (5 PLNG COMMISSIONERS)	6,000
	MMASC QUARTERLY MEETINGS (SMA)	100
		8,800
9224	FUND 2200: DEPUTY CM CAR ALLOWANCE (50% - 3 MONTHS)	465
	MISCELLANEOUS MILEAGE	380
	FUND 2902: DEPUTY CM CAR ALLOWANCE (50% - 3 MONTHS)	465
		1,310

## **Fiscal Year 2009/10**

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### **Building & Safety** (Division 6410)

Building & Safety services are contracted through a private firm, administered by the Deputy City Manager. The Building & Safety Division provides building plan check and construction inspection for new and remodeled buildings and other structures. It assists the Code Compliance Division on compliance with the various building codes, and provides inspections of rental housing as part of the City's rental inspection program.

## BUILDING & SAFETY

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
220064100000	9102	CONTRACTUAL SERVICES	4,000	4,000	0	4,000	4,000
100064100000	9103	SPECIAL PROFESSIONAL SVCS	583	0	0	0	0
220064100000	9143	B&S-RESIDENTIAL PLAN CK	45,807	77,696	48,838	59,546	59,546
220064100000	9144	B&S-NONRESIDENTIAL PLN CK	107,610	69,437	69,848	31,455	31,455
220064100000	9146	B&S-RESIDENTIAL PERMITS	149,322	273,239	157,469	170,811	170,811
220064100000	9147	B&S-NONRESIDENTIAL PERMIT	112,046	121,195	65,985	166,528	166,528
220064100000	9148	B&S-MISCELLANEOUS	759	2,000	2,000	2,000	2,000
220064100000	9221	MEMBERSHIPS & DUES	265	500	500	500	500
220064100000	9231	POSTAGE	90	500	500	500	500
			420,482	548,567	345,140	435,340	435,340
			420,482	548,567	345,140	435,340	435,340

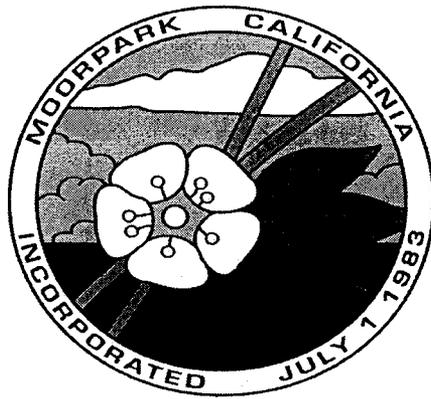
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**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 6410 - BUILDING & SAFETY**

<b>OBJECT CODE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
9102	SCANNING OF BLDG & SAFETY MAPS AND FILES	4,000
		4,000
9221	ICC CITY MEMBERSHIP	200
	ICC VENTURA COUNTY MEMBERSHIP	75
	CALBO CITY MEMBERSHIP	225
		500



## **Fiscal Year 2009/10**

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### **Code Compliance**

**(Division 6430)**

The Code Compliance Division is responsible for ensuring that properties and buildings are in compliance with City Codes. In that effort Code Compliance coordinates compliance actions with the Building & Safety Division, Engineering Division, Police Department (County Sheriff), City Attorney and other City departments. The Code Compliance Division responds to citizen complaints regarding potential Municipal Code violations, housing and occupancy violations, property maintenance, and public nuisances. The Code Compliance Division is also responsible for temporary use permits, temporary sign permits, solicitor and street vendor permits, and newspaper racks.

## CODE COMPLIANCE

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
220064300000	9002	SALARIES (FULL-TIME)	93,839	40,261	40,261	77,368	77,368
290264300000	9002	SALARIES (FULL-TIME)	0	33,955	33,955	56,030	56,030
220064300000	9004	OVERTIME	36	500	250	500	500
100064300000	9004	OVERTIME	0	0	0	0	0
290264300000	9010	GROUP INSURANCE	0	7,466	7,466	11,992	11,992
220064300000	9010	GROUP INSURANCE	20,238	9,127	9,127	15,708	15,708
220064300000	9011	WORKERS COMP INSURANCE	1,872	703	703	1,084	1,084
290264300000	9013	PERS CONTRIBUTIONS	0	6,608	6,608	10,404	10,404
220064300000	9013	PERS CONTRIBUTIONS	15,416	7,790	7,790	14,236	14,236
290264300000	9014	MEDICARE	0	529	529	854	854
220064300000	9014	MEDICARE	1,438	621	621	1,176	1,176
220064300000	9016	BILINGUAL PAY	1,202	416	416	416	416
290264300000	9016	BILINGUAL PAY	0	415	415	416	416
290264300000	9018	LONGEVITY PAY	0	328	328	333	333
220064300000	9018	LONGEVITY PAY	708	328	328	541	541
220064300000	9020	UNIFORM ALLOWANCE	181	0	0	0	0
290264300000	9020	UNIFORM ALLOWANCE	0	0	0	0	0
220064300000	9021	PUBL TRANSPORT INCENTIVE	0	0	0	0	0
290264300000	9021	PUBL TRANSPORT INCENTIVE	0	0	0	0	0
220064300000	9030	OPEB-ANNUAL REQD CONTRIB	0	240	240	463	463
290264300000	9030	OPEB-ANNUAL REQD CONTRIB	0	204	204	335	335
			134,929	109,491	109,241	191,856	191,856
100064300000	9102	CONTRACTUAL SERVICES	0	0	0	0	0
220064300000	9122	LEGAL SVCS-NON RETAINER	64,827	30,000	30,000	30,000	30,000
220064300000	9123	LEGAL SVCS-LITIGATION	74,273	70,000	60,000	30,000	30,000
400364300000	9201	COMP SUPP/EQUIP NON-CAPIT	0	0	0	0	0
220064300000	9205	SPECIAL DEPT SUPPLIES	472	500	500	500	500
220064300000	9208	SMALL TOOLS	0	100	0	100	100
220064300000	9220	PUBLICATIONS & SUBSCRIPT	0	100	0	100	100
220064300000	9221	MEMBERSHIPS & DUES	215	65	75	75	75
220064300000	9222	EDUCATION & TRAINING	0	400	100	200	200
220064300000	9223	CONFERENCES & MEETINGS	0	550	100	550	550
220064300000	9224	MILEAGE	0	0	0	0	0
220064300000	9232	PRINTING	105	0	0	0	0
220064300000	9251	OTHER EQUIPMENT MAINT	0	0	0	0	0
220064300000	9254	VEHICLE MAINTENANCE	490	800	800	800	800
220064300000	9255	GASOLINE/DIESEL	1,930	2,000	1,000	2,000	2,000
220064300000	9420	TELEPHONE SERVICE	168	300	300	300	300
			142,479	104,815	92,875	64,625	64,625
220064300000	9503	COMPUTER EQUIPMENT	0	0	0	0	0

## CODE COMPLIANCE

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
400364300000	9503	COMPUTER EQUIPMENT	0	0	0	0	0
220064300000	9505	VEHICLES	0	0	0	0	0
			0	0	0	0	0
			277,408	214,306	202,116	256,481	256,481

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 6430 - CODE COMPLIANCE**

OBJECT CODE	DESCRIPTION	AMOUNT
9205	MISCELLANEOUS SPECIAL DEPARTMENT SUPPLIES	500
		500
9220	CODE COMPLIANCE PUBLICATIONS	100
		100
9221	CACEO MEMBERSHIP	75
		75
9222	STAFF TRAINING - CCO	200
		200
9223	ICEA MEETINGS	250
	MILEAGE	300
		550
9420	CELLULAR PHONE USE	300
		300

## **Fiscal Year 2009/10**

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### **Planning (Division 6440)**

The Planning Division is responsible for current and advance planning functions including, but not limited to review, processing, and overseeing condition compliance of land development projects, environmental review, landscaping plan review and inspection, lighting review and inspection, review and approval of building additions and other improvements, review of all new businesses and uses, Zoning Ordinance administration, administration of Development Agreements, preparation of demographic data and growth projections, General Plan administration, preparation and processing of Specific Plans, review of projects outside of the City, and preparation of special planning studies and projects. The Planning Division serves as staff to the Planning Commission.

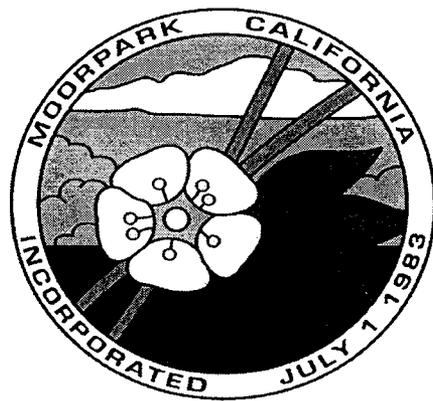
## PLANNING

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
220064400000	9002	SALARIES (FULL-TIME)	386,424	425,064	420,865	359,600	359,600
220064400000	9004	OVERTIME	762	1,000	1,000	1,000	1,000
220064400000	9010	GROUP INSURANCE	63,890	69,759	69,759	62,548	62,548
220064400000	9011	WORKERS COMP INSURANCE	7,649	7,427	7,427	5,038	5,038
220064400000	9013	PERS CONTRIBUTIONS	60,499	79,547	79,547	65,398	65,398
220064400000	9014	MEDICARE	5,747	6,435	6,435	5,413	5,413
220064400000	9016	BILINGUAL PAY	1,492	1,872	1,872	1,872	1,872
220064400000	9018	LONGEVITY PAY	1,553	1,444	1,444	1,042	1,042
220064400000	9030	OPEB-ANNUAL REQD CONTRIB	0	2,450	2,450	2,151	2,151
			528,016	594,998	590,799	504,062	504,062
200164400000	9102	CONTRACTUAL SERVICES	0	25,000	0	0	0
220064400000	9102	CONTRACTUAL SERVICES	0	0	0	0	0
220064400000	9103	SPECIAL PROFESSIONAL SVCS	32,936	150,000	25,000	150,000	150,000
220064400000	9122	LEGAL SVCS-NON RETAINER	109,091	25,000	25,000	25,000	25,000
400364400000	9201	COMP SUPP/EQUIP NON-CAPIT	0	0	0	0	0
220064400000	9205	SPECIAL DEPT SUPPLIES	1,480	2,500	1,500	7,500	7,500
220064400000	9220	PUBLICATIONS & SUBSCRIPT	1,413	1,500	500	1,000	1,000
220064400000	9221	MEMBERSHIPS & DUES	1,958	1,610	1,485	1,700	1,700
220064400000	9222	EDUCATION & TRAINING	992	1,750	400	950	950
220064400000	9223	CONFERENCES & MEETINGS	1,054	850	850	1,100	1,100
220064400000	9224	MILEAGE	2,345	2,800	2,800	2,800	2,800
220064400000	9232	PRINTING	382	500	500	500	500
220064400000	9234	ADVERTISING	4,306	5,000	2,000	3,000	3,000
220064400000	9420	TELEPHONE SERVICE	933	840	840	840	840
			156,888	217,350	60,875	194,390	194,390
220064400000	9503	COMPUTER EQUIPMENT	43,727	0	0	0	0
400364400000	9503	COMPUTER EQUIPMENT	0	0	0	0	0
220064400000	9505	VEHICLES	0	0	0	0	0
			43,727	0	0	0	0
250164408013	9820	TRANSFER TO OTHER FUNDS	645	0	0	0	0
200164406001	9820	TRANSFER TO OTHER FUNDS	645	0	0	0	0
290264405052	9820	TRANSFER TO OTHER FUNDS	645	0	0	0	0
290264405033	9820	TRANSFER TO OTHER FUNDS	81	0	0	0	0
200264400000	9820	TRANSFER TO OTHER FUNDS	0	0	0	0	0
			2,015	0	0	0	0
			730,647	812,348	651,674	698,452	698,452

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 6440 - PLANNING**

OBJECT CODE	DESCRIPTION	AMOUNT
9103	GENERAL PLAN UPDATE EIR	150,000
		150,000
9205	GRAPHICS AND SPECIAL SUPPLIES	7,500
		7,500
9220	MISCELLANEOUS PLANNING PUBLICATIONS	1,000
		1,000
9221	APA MEMBERSHIP (4 X \$350)	1,400
	AICP MEMBERSHIP (2 X \$150)	300
		1,700
9222	STAFF TRAINING (4 X \$200)	800
	MILEAGE	150
		950
9223	APA CONFERENCE REGISTRATION (PD)	500
	TRAVEL COSTS	600
		1,100
9224	PLANNING DIRECTOR CAR ALLOWANCE	2,400
	MISCELLANEOUS MILEAGE REIMBURSEMENT	400
		2,800
9420	CELLULAR PHONE ALLOWANCE (PLANNING DIRECTOR)	840
		840



## **Fiscal Year 2009/10**

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### **Community Development Block Grant (CDBG) (Division 6450)**

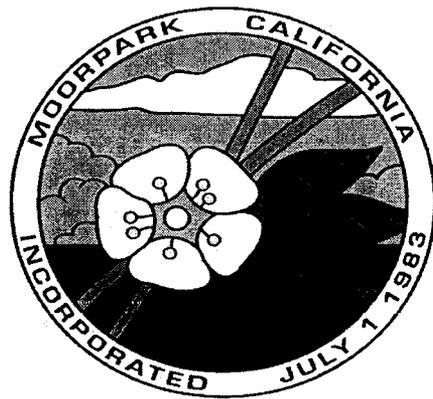
Through the Urban County Entitlement Program of the Federal Housing and Urban Development Department (HUD), the City's CDBG Program has received annual entitlement funds since Fiscal Year 1986-1987. Entitlement funds, allocated to the City by the federal government through the County of Ventura, are apportioned using a formula based upon population, poverty level and overcrowded housing. CDGB funds are restricted to programs which directly benefit low to moderate income persons or areas, eliminate slum or blighted conditions, or otherwise satisfy urgent needs, such as those created by natural disaster. Most of the City's CDBG funds are used to benefit low to moderate income persons, directly and through contract with other agencies and organizations.

## COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
27016450000	9002	SALARIES (FULL-TIME)	1,211	0	0	0	0
27016450000	9010	GROUP INSURANCE	0	0	0	0	0
27016450000	9011	WORKERS COMP INSURANCE	0	0	0	0	0
27016450000	9013	PERS CONTRIBUTIONS	0	0	0	0	0
27016450000	9014	MEDICARE	0	0	0	0	0
			1,211	0	0	0	0
270164505005	9102	CONTRACTUAL SERVICES	12,126	14,000	9,000	14,000	14,000
270164505008	9102	CONTRACTUAL SERVICES	0	2,500	2,500	5,675	5,675
270164505013	9102	CONTRACTUAL SERVICES	0	4,850	4,850	4,850	4,850
270164505018	9102	CONTRACTUAL SERVICES	0	4,000	4,000	4,000	4,000
270164505019	9102	CONTRACTUAL SERVICES	0	3,000	3,000	3,000	3,000
270164505023	9102	CONTRACTUAL SERVICES	1,688	0	0	0	0
270164505027	9102	CONTRACTUAL SERVICES	2,925	4,000	4,000	4,000	4,000
270164500000	9102	CONTRACTUAL SERVICES	0	1,500	1,500	1,500	1,500
270164500000	9234	ADVERTISING	328	0	0	0	0
			17,066	33,850	28,850	37,025	37,025
			18,277	33,850	28,850	37,025	37,025

**CITY OF MOORPARK**  
**BUDGET LINE ITEM DETAIL**  
**FISCAL YEAR 2009/10**  
**DEPARTMENT: 6450 - CDBG**

OBJECT CODE	DESCRIPTION	AMOUNT
9102	0000: SINGLE AUDIT	1,500
	5005: CATHOLIC CHARITIES	14,000
	5008: FAIR HOUSING (COUNTY)	2,575
	5008: 2010 CONSOLIDATED PLAN PARTICIPATION (COUNTY)	2,600
	5008: PUBLIC NOTICES	500
	5013: RAIN PROJECT JPA	4,850
	5018: FOOD SHARE JPA	4,000
	5019: LONG-TERM CARE OMBUDSMAN	3,000
	5027: LOVING HEART HOSPICE FOUNDATION	4,000
		37,025

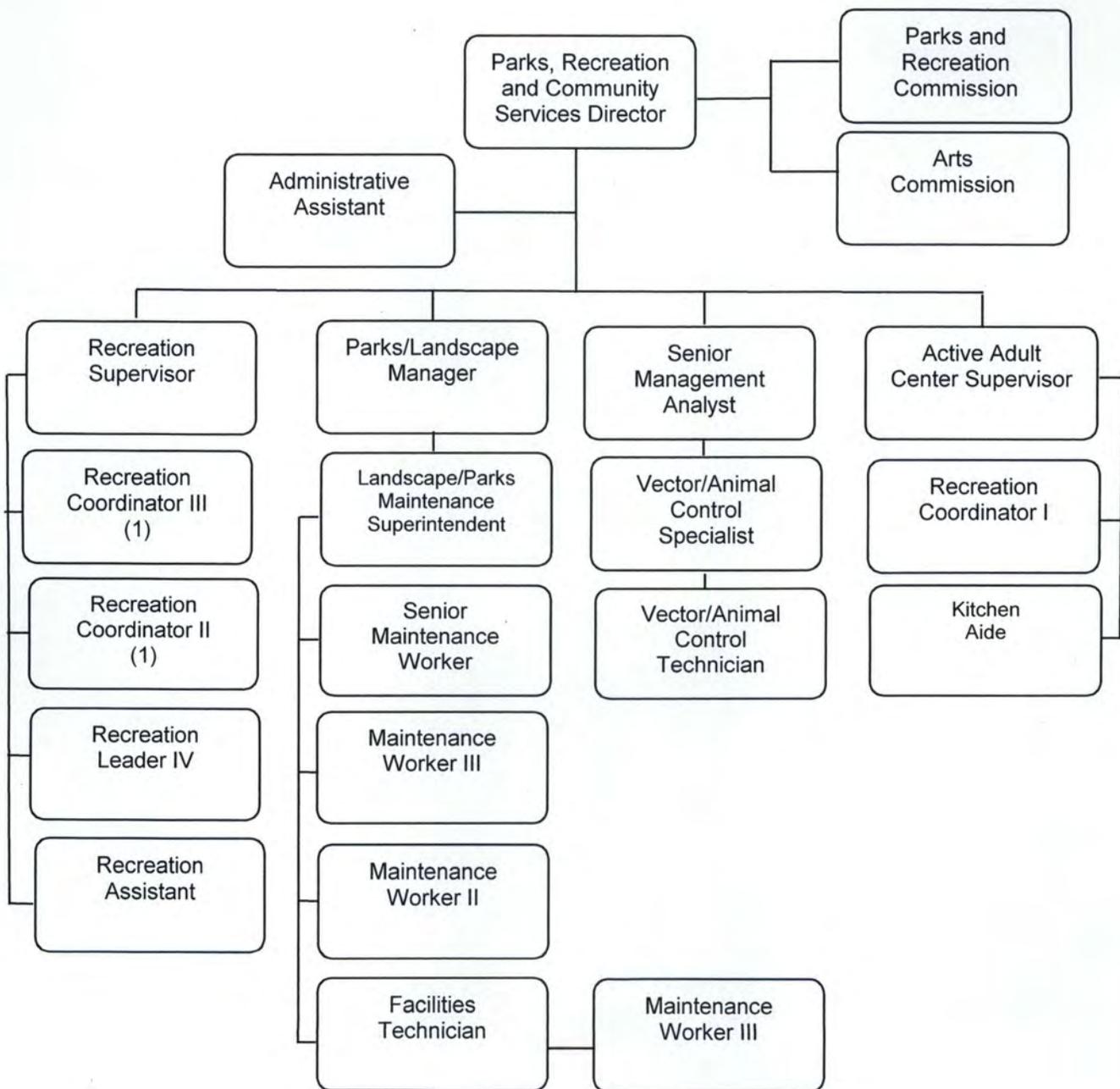




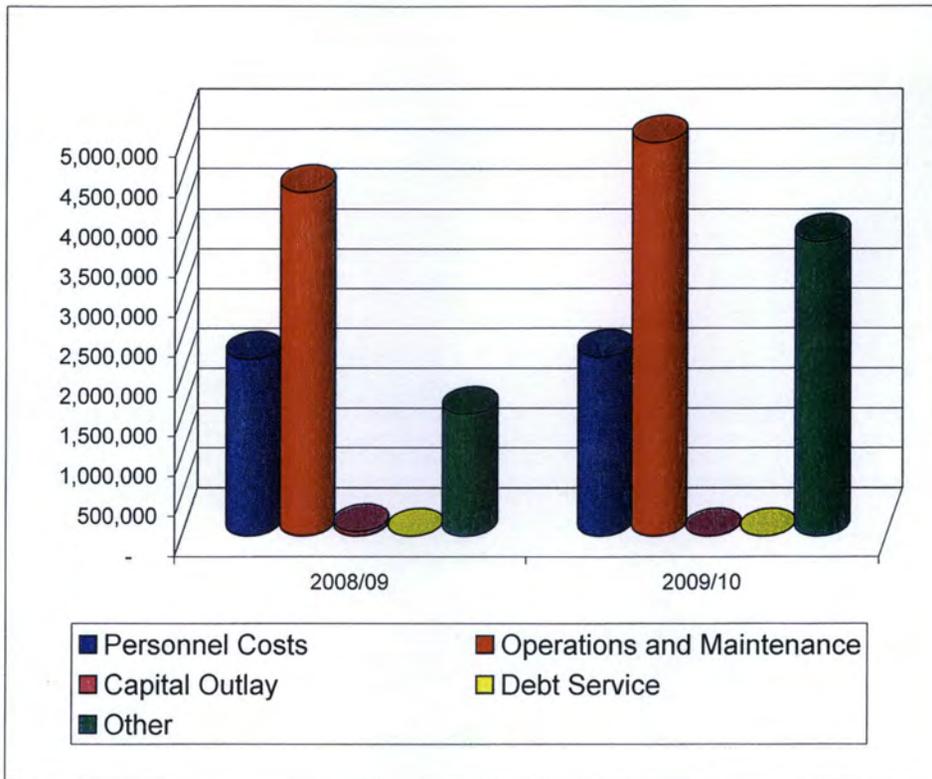
# Parks, Recreation & Community Services Department

The Parks, Recreation & Community Services Department consists of the following divisions: Recreation, Active Adult Center, Facility operations and maintenance, Park Maintenance/Improvement, Landscaped Medians and Parkways, Art in Public Places, Solid Waste and Recycling, Vector/Animal Control, and Library Services.

In January 2007, the City established the Moorpark City Library and the day to day operations of the Library were assigned to the Department. The Department also acts as the liaison to the Moorpark/Simi Valley Neighborhoods for Learning.



**Expense and History**  
**Parks, Recreation, and Community Services**  
(Includes Lighting and Landscaping District)



	<u>2008/09</u> Estimated	<u>2009/10</u> Adopted
Personnel Costs	2,217,223	2,241,680
Operations and Maintenance	4,302,278	4,924,028
Capital Outlay	52,646	1,000
Debt Service	-	-
Other	1,526,732	3,697,000
<b>Total Expenses</b>	<b>\$8,098,879</b>	<b>\$10,863,708</b>

Department Staffing		
Parks, Rec & Comm Svcs Director	1.00	1.00
Active Adult Center Supervisor	1.00	1.00
Administrative Assistant	1.00	1.00
Facilities Technician	1.00	1.00
Intern	0.38	0.38
Kitchen Aid - Active Adult Center	0.48	0.48
Laborer III	1.31	1.26
Landscape/Parks Maint Superintendent	2.00	1.00
Maintenance Worker I/II/III	3.00	3.00
Parks/Landscape Manager	1.00	1.00
Program Director	0.23	0.23
Recreation Aide	1.66	1.32
Recreation Assistant	1.00	1.00
Recreation/Community Svc Manager	-	-
Recreation Coordinator I/II	3.00	3.00
Recreation Leader I/II/III (PT)	7.22	7.43
Recreation Supervisor	1.00	1.00
Senior Center Recreation Coordinator I/II	-	-
Senior Maintenance Worker	1.00	1.00
Senior Management Analyst	1.00	1.00
Vector/Animal Control Specialist	1.00	1.00
Vector/Animal Control Technician	1.00	1.00
	<b>30.28</b>	<b>29.10</b>

## **Fiscal Year 2009/10**

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### **Community Services** (Division 7100)

The Administration Division is staffed by the Department Head and Administrative Assistant and oversees the management and function of the various divisions within the Department.

The Administration Division also coordinates the activities of the Parks and Recreation Commission. The Commission consists of five members who are appointed by the City Council to serve two-year terms. The Commission meets monthly to formulate plans and advise the City Council on matters pertinent to the City's recreation programs, events, and park development.

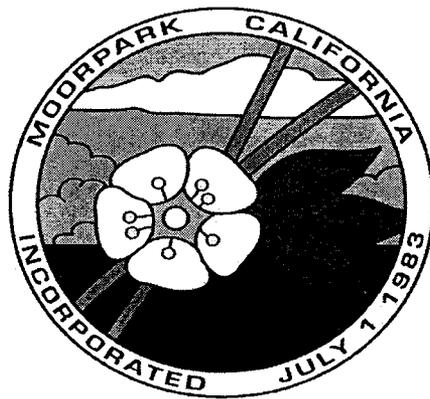
## COMMUNITY SERVICES

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100071000000	9001	HONORARIUMS	2,700	4,000	2,000	4,000	4,000
100071000000	9002	SALARIES (FULL-TIME)	93,894	80,398	80,398	89,626	89,626
100071000000	9010	GROUP INSURANCE	11,928	9,235	9,235	9,085	9,085
100071000000	9011	WORKERS COMP INSURANCE	1,864	1,405	1,405	1,256	1,256
100071000000	9013	PERS CONTRIBUTIONS	14,844	15,024	15,024	16,195	16,195
100071000000	9014	MEDICARE	1,400	1,233	1,233	1,361	1,361
100071000000	9018	LONGEVITY PAY	1,122	1,140	1,140	1,319	1,319
100071000000	9030	OPEB-ANNUAL REQD CONTRIB	0	463	463	536	536
			127,753	112,898	110,898	123,378	123,378
100071000000	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
100071000000	9122	LEGAL SVCS-NON RETAINER	837	5,000	0	0	0
100071000000	9198	OVERHEAD ALLOC-SERVICES	23,975	35,640	43,140	44,788	44,788
400371000000	9201	COMP SUPP/EQUIP NON-CAPIT	0	0	0	0	0
100071000000	9202	OFFICE SUPPLIES	762	1,200	1,000	1,000	1,000
100071000000	9205	SPECIAL DEPT SUPPLIES	2,300	3,000	2,000	2,000	2,000
100071000000	9220	PUBLICATIONS & SUBSCRIPT	0	200	200	200	200
100071000000	9221	MEMBERSHIPS & DUES	1,025	900	900	900	900
100071000000	9222	EDUCATION & TRAINING	1,492	800	800	400	400
100071000000	9223	CONFERENCES & MEETINGS	4,050	4,500	4,500	4,500	4,500
100071000000	9224	MILEAGE	1,122	1,000	1,000	1,400	1,400
100071000000	9231	POSTAGE	490	700	700	700	700
100071000000	9298	OVERHEAD ALLOC-SUPPLIES	81,598	165,315	163,421	149,024	149,024
100071007110	9420	TELEPHONE SERVICE	0	0	0	0	0
100071000000	9420	TELEPHONE SERVICE	426	350	350	408	408
100071000000	9498	OVERHEAD ALLOC-UTILITIES	15,171	34,462	22,099	22,518	22,518
100071000000	9499	SUSPENSE EXPENSE ACCOUNT	0	0	0	0	0
			133,249	253,067	240,110	227,838	227,838
100071000000	9503	COMPUTER EQUIPMENT	424	0	0	0	0
400371000000	9503	COMPUTER EQUIPMENT	0	0	0	0	0
100071000000	9598	OVERHEAD ALLOCATION	5,100	0	13,618	0	0
			5,524	0	13,618	0	0
400471000000	9820	TRANSFER TO OTHER FUNDS	0	0	0	1,500,000	1,500,000
			0	0	0	1,500,000	1,500,000
			266,525	365,965	364,626	1,851,216	1,851,216

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 7100 - COMMUNITY SERVICES**

OBJECT CODE	DESCRIPTION	AMOUNT
9205	NAME PLATES, COMMISSION SUPPLIES, DEPT SUPPLIES	2,000
		2,000
9220	BOOKS AND PUBLICATIONS RELATED TO MANAGERIAL AND CAPITAL IMPROVEMENTS	200
		200
9221	NATIONAL RECREATION AND PARKS ASSOCIATION, CALIFORNIA PARKS AND RECREATION SOCIETY	900
		900
9222	2 EMPLOYEES AT \$200 EACH	400
		400
9223	CPRS FOR DEPT HEAD AND COMMISSIONERS; NRPA DEPT HEAD	4,500
		4,500
9224	DIRECTOR'S CAR ALLOWANCE 35%	1,302
	MISCELLANEOUS STAFF MILEAGE	98
		1,400
9420	DIRECTOR'S CELL PHONE 30%	294
	CELL PHONE REPLACEMENT 30%	114
		408



## **Fiscal Year 2009/10**

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### **Vector/Animal Control (Division 7210)**

The Division is responsible for administering the City's Vector/Animal control activities, and the City's contract with the Ventura County Animal Regulation Department for animal shelter services, and occasional after hours service, particularly in support of public safety activity. Vector Control and Animal Control are separate projects in a unified Division. The City began providing Animal Control Patrol services (1000.7210.7210) in October 2001, in lieu of contract leash law services by the County that was limited to eight hours per week. The County continues to provide shelter (animal pound) services, the Animal Nuisance Abatement Hearing Officer, and cat and dog licensing services as a part of the basic contract with the City. However, in 2006, the City began issuing dog and cat licenses as a convenience to residents. The County also provides certain statutory functions such as rabies suppression. Revenue from licenses for dogs and cats and other fees offset a portion of the cost of animal regulation services.

The City assumed the responsibility for the Vector and Mosquito Abatement Program in July 1998, when the Moorpark Mosquito Abatement District (Moorpark MAD) was dissolved. The purpose of the Vector Control project (1000.7210.0000) is to prevent new sources of vectors, control existing vectors, and abate their sources. The Moorpark program focuses on mosquitoes, flies and ticks. Service calls for other vectors such as rats and wasps are referred to private pest control companies. Prevention is accomplished through public education and source reduction. Surveillance is conducted to determine vector population density, to collect samples of vectors for laboratory analysis and to determine the effectiveness of control operations. Enforcement becomes necessary on rare occasions when a property owner fails to abate a vector-related nuisance. This Division works closely with the State Department of Health Services to monitor for vector-borne disease that could affect humans such as the West Nile Virus and other forms of disease spread by mosquitoes.

## VECTOR/ANIMAL CONTROL

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100072100000	9002	SALARIES (FULL-TIME)	144,391	145,793	145,793	145,810	145,810
100072107210	9004	OVERTIME	850	1,200	600	1,200	1,200
100072100000	9010	GROUP INSURANCE	32,368	33,385	33,385	33,591	33,591
100072100000	9011	WORKERS COMP INSURANCE	2,879	2,547	2,547	2,043	2,043
100072100000	9013	PERS CONTRIBUTIONS	23,481	27,688	27,688	26,860	26,860
100072100000	9014	MEDICARE	2,116	2,175	2,175	2,167	2,167
100072107210	9014	MEDICARE	10	0	0	0	0
100072100000	9018	LONGEVITY PAY	1,415	1,408	1,408	1,738	1,738
100072100000	9020	UNIFORM ALLOWANCE	2,041	2,000	2,000	3,200	3,200
100072100000	9030	OPEB-ANNUAL REQD CONTRIB	0	853	853	872	872
			209,551	217,049	216,449	217,481	217,481
100072100000	9102	CONTRACTUAL SERVICES	0	0	205	0	0
100072107210	9102	CONTRACTUAL SERVICES	31,849	54,000	20,000	34,000	34,000
100072100000	9122	LEGAL SVCS-NON RETAINER	0	500	500	500	500
100072107210	9122	LEGAL SVCS-NON RETAINER	0	6,000	500	6,000	6,000
400372100000	9201	COMP SUPP/EQUIP NON-CAPIT	0	0	0	0	0
100072100000	9201	COMP SUPP/EQUIP NON-CAPIT	443	860	800	800	800
100072100000	9202	OFFICE SUPPLIES	110	540	200	600	600
100072100000	9204	SHOP & OPERATING SUPPLIES	4,530	4,000	3,800	4,000	4,000
100072107210	9204	SHOP & OPERATING SUPPLIES	559	800	600	800	800
500172107210	9205	SPECIAL DEPT SUPPLIES	3,000	7,680	7,680	7,680	7,680
100072107210	9205	SPECIAL DEPT SUPPLIES	196	2,000	1,200	3,000	3,000
100072100000	9208	SMALL TOOLS	0	0	0	0	0
100072107210	9208	SMALL TOOLS	108	400	100	400	400
100072100000	9211	EQUIPMENT RENTAL	0	100	0	400	400
100072100000	9220	PUBLICATIONS & SUBSCRIPT	0	100	100	100	100
100072107210	9220	PUBLICATIONS & SUBSCRIPT	0	200	0	200	200
100072100000	9221	MEMBERSHIPS & DUES	1,159	1,600	1,151	1,600	1,600
100072107210	9221	MEMBERSHIPS & DUES	415	450	325	450	450
100072100000	9222	EDUCATION & TRAINING	179	550	245	400	400
100072107210	9222	EDUCATION & TRAINING	190	600	100	600	600
100072107210	9223	CONFERENCES & MEETINGS	0	3,000	500	2,500	2,500
100072100000	9223	CONFERENCES & MEETINGS	0	300	0	800	800
100072100000	9231	POSTAGE	256	450	250	450	450
100072107210	9231	POSTAGE	47	200	20	200	200
100072107210	9232	PRINTING	156	300	405	300	300
100072100000	9232	PRINTING	507	500	317	500	500
100072100000	9234	ADVERTISING	0	200	0	200	200
100072100000	9251	OTHER EQUIPMENT MAINT	198	650	467	650	650
100072100000	9252	PROPERTY MAINTENANCE	32	0	0	0	0
100072100000	9254	VEHICLE MAINTENANCE	2,605	3,350	2,300	2,600	2,600
100072100000	9255	GASOLINE/DIESEL	4,775	3,300	3,300	3,300	3,300

## VECTOR/ANIMAL CONTROL

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100072100000	9321	OTHER CHEMICALS	583	2,600	2,200	2,300	2,300
100072100000	9420	TELEPHONE SERVICE	543	0	0	0	0
			52,440	95,230	47,265	75,330	75,330
400372100000	9503	COMPUTER EQUIPMENT	0	0	0	0	0
			0	0	0	0	0
			261,992	312,279	263,714	292,811	292,811

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 7210 - VECTOR/ANIMAL CONTROL**

OBJECT CODE	DESCRIPTION	AMOUNT
9102	BASE CONTRACT WITH THE COUNTY	26,000
	ANIMAL LICENSE CANVASSING SERVICES BY COUNTY	8,000
		34,000
9201	1 MULTI FUNCTION PRINT/COPY/SCAN DEVICE	800
		800
9204	0000: VECTOR PERSONAL PROTECTION AND SAFETY EQUIPMENT, SUPPLIES FOR SENTINEL CHICKEN FLOCK, TRAPS & PARTS FOR VECTOR TRAPS AND OTHER VECTORS	4,000
	7210: DOG LEADS, MUZZLES, BOWLS, DISINFECTANTS AND CLEANERS, ANIMAL FOOD	800
		4,800
9205	1000: CHAMELEON LICENSING SOFTWARE; LARGER SPECIAL SUPPLIES SUCH AS PORTABLE KENNELS AND ANIMAL TRAPS	3,000
	5001: MUTT MITTS	7,680
		10,680
9220	0000: VECTOR CONTROL RELATED PUBLICATIONS	100
	7210: ANIMAL CONTROL RELATED PUBLICATIONS	200
		300
9221	0000: MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA MEMBERSHIP	1,600
	7210: NACA AND THE HUMANE SOCIETY	450
		2,050
9222	0000: EDUCATION AND TRAINING NEEDED TO MAINTAIN STATE VECTOR CONTROL LICENSES	400
	7210: TRAINING AT THE NACA ACADEMY AND/OR AT THE HUMANE SOCIETY	600
		1,000
9223	0000: COSTS TO ATTEND MVCAC AND OTHER VECTOR CONTROL MEETINGS AND CONFERENCES; ATTEND MEETINGS AT THE DEPT. OF HEALTH SERVICES	800
	7210: NACA AND STATE HUMANE ASSOC ANIMAL CONTROL TRAINING ACADEMIES AND CONFERENCES	2,500
		3,300

## **Fiscal Year 2009/10**

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### **Solid Waste/AB 939 Division (Division 7530)**

The Division plans and implements solid waste collection and waste reduction programs. It monitors compliance with the City's Solid Waste Ordinance. The City has agreements with private refuse haulers to provide residential and commercial collection services throughout Moorpark. The Division is responsible for administering and monitoring the City's franchise agreements, developing quarterly financial reports and conducting the annual refuse rate review.

In accordance and compliance with the Integrated Waste Management Act of 1989, (AB 939), the City's Solid Waste Management Program must divert from landfill disposal 50% of the solid waste generated in Moorpark. The Division accomplishes this through promoting source reduction, recycling, composting and the proper disposal of household hazardous waste. Program activities include residential, commercial and industrial recycling activities. When possible, these activities are coordinated with other agencies within the county to promote countywide waste reduction efforts. The Solid Waste/AB 939 Division is funded by the AB 939 user fees collected from the franchise haulers' customer accounts and by grant funding. Grants that the City may obtain include: Used Oil Block Grants, Household Hazardous Waste Grants, Waste Prevention Grants and Department of Conservation Beverage and Litter Reduction Grants. The program also generates franchise fees and landfill local access fees that support 'General Fund' activities.

The City's Solid Waste/AB 939 Division also encompasses regional solid waste and household hazardous waste management programs. The City of Moorpark, in cooperation with the cities of Simi Valley and Camarillo, provides area residents with an ongoing opportunity to dispose of household hazardous waste and monthly drop off events.

In 2007, the City was awarded grant funds to implement universal waste recycling programs including household battery drop off locations and universal waste collection events.

## SOLID WASTE/AB 939

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
500175307504	9002	SALARIES (FULL-TIME)	0	0	0	0	0
500175307501	9002	SALARIES (FULL-TIME)	51	0	0	0	0
500175307502	9002	SALARIES (FULL-TIME)	81,924	108,046	108,046	110,504	110,504
500175307501	9003	SALARIES (PART-TIME)	0	797	797	1,785	1,785
500175307502	9003	SALARIES (PART-TIME)	0	4,760	4,760	7,737	7,737
500175307503	9003	SALARIES (PART-TIME)	0	2,380	2,380	2,381	2,381
500175307504	9003	SALARIES (PART-TIME)	0	3,962	0	0	0
500175307502	9010	GROUP INSURANCE	10,740	15,581	15,581	14,869	14,869
500175307501	9010	GROUP INSURANCE	6	0	0	0	0
500175307501	9011	WORKERS COMP INSURANCE	0	14	14	25	25
500175307502	9011	WORKERS COMP INSURANCE	1,636	1,971	1,971	1,658	1,658
500175307501	9013	PERS CONTRIBUTIONS	4	0	0	0	0
500175307502	9013	PERS CONTRIBUTIONS	13,000	20,216	20,216	20,006	20,006
500175307501	9014	MEDICARE	19	12	12	26	26
500175307502	9014	MEDICARE	1,200	1,692	1,692	1,759	1,759
500175307503	9014	MEDICARE	0	35	35	35	35
500175307504	9014	MEDICARE	0	57	0	0	0
500175307504	9017	PART-TIME RETIREMENT CONT	0	298	0	0	0
500175307503	9017	PART-TIME RETIREMENT CONT	0	178	178	179	179
500175307501	9017	PART-TIME RETIREMENT CONT	0	60	60	134	134
500175307502	9017	PART-TIME RETIREMENT CONT	0	357	357	580	580
500175307502	9018	LONGEVITY PAY	920	950	950	964	964
500175307502	9030	OPEB-ANNUAL REQD CONTRIB	0	623	623	661	661
			109,501	161,989	157,672	163,303	163,303
500175307501	9102	CONTRACTUAL SERVICES	0	0	0	1,000	1,000
500175307502	9102	CONTRACTUAL SERVICES	41,070	55,000	40,000	55,000	55,000
500175307504	9102	CONTRACTUAL SERVICES	17,449	10,500	400	0	0
500175307501	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	350	350
500175307502	9103	SPECIAL PROFESSIONAL SVCS	0	9,000	9,000	9,000	9,000
500175307502	9122	LEGAL SVCS-NON RETAINER	0	2,000	1,000	2,000	2,000
500175307502	9201	COMP SUPP/EQUIP NON-CAPIT	0	800	800	0	0
500175307502	9202	OFFICE SUPPLIES	479	500	500	500	500
500175307501	9205	SPECIAL DEPT SUPPLIES	546	4,000	2,000	2,000	2,000
500175307502	9205	SPECIAL DEPT SUPPLIES	6,524	6,600	6,532	18,500	18,500
500175307503	9205	SPECIAL DEPT SUPPLIES	(22)	40,000	0	70,300	70,300
500175307504	9205	SPECIAL DEPT SUPPLIES	3,346	5,400	5,400	0	0
500175307502	9220	PUBLICATIONS & SUBSCRIPT	133	200	0	200	200
500175307502	9221	MEMBERSHIPS & DUES	307	300	200	300	300
500175307502	9222	EDUCATION & TRAINING	235	0	0	200	200
500175307501	9223	CONFERENCES & MEETINGS	0	1,500	1,000	1,500	1,500
500175307502	9223	CONFERENCES & MEETINGS	395	1,000	1,000	800	800
500175307502	9224	MILEAGE	919	931	931	931	931

**SOLID WASTE/AB 939**

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
500175307502	9231	POSTAGE	272	400	400	700	700
500175307501	9232	PRINTING	0	500	0	350	350
500175307502	9232	PRINTING	(13)	300	300	700	700
500175307502	9234	ADVERTISING	0	0	0	4,800	4,800
500175307501	9234	ADVERTISING	639	1,500	1,500	1,800	1,800
500175307504	9234	ADVERTISING	2,406	7,000	4,000	0	0
500175307502	9420	TELEPHONE SERVICE	207	370	210	210	210
			74,892	147,801	75,173	171,141	171,141
500175307502	9830	COST PLAN CHARGES	88,469	80,278	80,278	68,000	68,000
			88,469	80,278	80,278	68,000	68,000
			272,862	390,068	313,123	402,444	402,444

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 7530 - SOLID WASTE/AB 939**

OBJECT CODE	DESCRIPTION	AMOUNT
9102	7501: COSTS FOR INCIDENTALS PURCHASED FOR USED OIL CENTERS	1,000
	7502: MONTHLY HOUSEHOLD HAZARDOUS WASTE EVENT CONTRACT COSTS	55,000
		56,000
9103	7501: SPANISH ASSISTANCE FOR USED OIL GRANT MATERIAL	350
	7502: PRO SVCS FOR WASTE REDUCTION PROGRAM ENHANCEMENT EFFORTS	1,000
	NEIGHBORHOOD ENHANCEMENT PROGRAM	8,000
		9,350
9205	7501: MATERIAL, TOOLS, EQUIPMENT FOR USED OIL GRANT PROGRAM	2,000
	7502: MATERIALS, TOOLS, EQUIPMENT, SUPPLIES FOR AB 939 PROGRAM	1,000
	PROMOTIONAL ITEMS	3,500
	COMPOST BINS	6,000
	BATTERY RECYCLING PROGRAM SUPPLIES	8,000
7503: PERMANENT RECYCLING CONTAINERS FOR PARKS	70,300	
		90,800
9220	BIO-CYCLE, RESOURCE RECYCLING, BOOKS	200
		200
9221	MEMBERSHIPS TO CRRA, HWMA, SWANA	300
		300
9222	PROFESSIONAL DEVELOPMENT FOR SR. MANAGEMENT ANALYST	200
		200
9223	7501: USED OIL AND/OR HAZARDOUS WASTE CONFERENCE	1,500
	7502: MTGS AND CONFERENCES SPONSORED BY PROFESSIONAL GROUPS	800
		2,300

## **Fiscal Year 2009/10**

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### **Active Adult Center**

**(Division 7610)**

The Community Services Department is responsible for administering and coordinating the City's Active Adult Center, which provides ongoing programs and services, as well as special activities, for individuals 55 years of age or older. The Active Adult Center is managed by one full-time Senior Center Coordinator. An Active Adult Advisory Committee, appointed by the City Council, meets monthly to provide input to staff on existing and future activities and programs.

The Active Adult Center has two full time staff, a part time kitchen aide, and a large number of volunteers to provide and/or coordinate ongoing services and activities, including free health screenings, information and referral services, dance and exercise classes, special interest classes (photography, arts and crafts), educational classes, monthly birthday luncheons, movie/video screenings, bingo and drop-in-bridge. Additionally, the Center publishes a monthly newsletter featuring a calendar of events and activities. In Fiscal Year 2005-2006, the City assumed responsibility for the Congregate and Home Delivered meals that are served daily at the Active Adult Center. The City receives a grant from the Ventura County Area Agency on Aging to provide this program. In previous years, this program was operated by the County of Ventura.

The Active Adult Center Supervisor also assists with the City's Art in Public Places program and facilitates the efforts of the Moorpark Arts Committee with its annual Arts Festival.

## ACTIVE ADULT CENTER

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
10007610000	9002	SALARIES (FULL-TIME)	120,253	129,107	129,107	125,019	125,019
270176107620	9002	SALARIES (FULL-TIME)	0	0	0	0	0
270176107620	9003	SALARIES (PART-TIME)	0	0	0	0	0
100076100000	9003	SALARIES (PART-TIME)	12,730	15,485	15,485	15,484	15,484
100076100000	9004	OVERTIME	0	0	0	1,500	1,500
270176107620	9010	GROUP INSURANCE	0	0	0	0	0
100076100000	9010	GROUP INSURANCE	28,312	32,011	32,011	31,487	31,487
270176107620	9011	WORKERS COMP INSURANCE	0	0	0	0	0
100076100000	9011	WORKERS COMP INSURANCE	2,963	2,256	2,256	2,050	2,050
100076100000	9013	PERS CONTRIBUTIONS	19,495	24,380	24,380	22,699	22,699
270176107620	9013	PERS CONTRIBUTIONS	0	0	0	0	0
270176107620	9014	MEDICARE	0	0	0	0	0
100076100000	9014	MEDICARE	2,009	2,202	2,202	2,136	2,136
100076100000	9016	BILINGUAL PAY	829	832	832	0	0
100076100000	9017	PART-TIME RETIREMENT CONT	955	1,161	1,161	1,161	1,161
270176107620	9017	PART-TIME RETIREMENT CONT	0	0	0	0	0
100076100000	9030	OPEB-ANNUAL REQD CONTRIB	0	751	751	748	748
			187,545	208,185	208,185	202,284	202,284
100076100000	9102	CONTRACTUAL SERVICES	43,387	13,400	12,000	8,900	8,900
100076107619	9102	CONTRACTUAL SERVICES	0	0	0	3,700	3,700
100076107619	9103	SPECIAL PROFESSIONAL SVCS	8,488	9,250	9,250	7,650	7,650
400376100000	9201	COMP SUPP/EQUIP NON-CAPIT	0	0	0	0	0
100076100000	9202	OFFICE SUPPLIES	1,297	2,000	2,000	2,000	2,000
100076100000	9203	COPY MACHINE SUPPLIES	534	1,100	1,100	1,300	1,300
100076100000	9205	SPECIAL DEPT SUPPLIES	7,782	17,578	9,800	9,800	9,800
100076107619	9205	SPECIAL DEPT SUPPLIES	820	3,500	3,500	3,500	3,500
100076100000	9208	SMALL TOOLS	1,392	2,100	400	500	500
100076107619	9208	SMALL TOOLS	1,035	2,000	300	2,000	2,000
100076100000	9220	PUBLICATIONS & SUBSCRIPT	106	270	250	250	250
100076100000	9221	MEMBERSHIPS & DUES	670	700	700	750	750
100076107619	9222	EDUCATION & TRAINING	0	300	0	300	300
100076100000	9222	EDUCATION & TRAINING	145	2,200	600	500	500
100076100000	9223	CONFERENCES & MEETINGS	1,210	2,600	1,300	2,600	2,600
100076100000	9224	MILEAGE	1,307	2,800	2,200	2,800	2,800
100076107619	9224	MILEAGE	602	1,000	1,000	1,000	1,000
100076100000	9231	POSTAGE	5,763	3,300	2,600	2,300	2,300
100076100000	9232	PRINTING	6,485	3,600	2,500	2,600	2,600
100076107601	9244	RECREATION PROGRAM SUPPLI	4,084	0	0	3,500	3,500
100076107602	9244	RECREATION PROGRAM SUPPLI	3,540	4,000	3,300	4,000	4,000
100076107607	9244	RECREATION PROGRAM SUPPLI	0	1,500	100	0	0
100076107623	9244	RECREATION PROGRAM SUPPLI	3,046	3,500	2,700	3,500	3,500
100076107619	9244	RECREATION PROGRAM SUPPLI	0	0	0	750	750

## ACTIVE ADULT CENTER

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100076100000	9244	RECREATION PROGRAM SUPPLI	0	0	0	0	0
100076100000	9251	OTHER EQUIPMENT MAINT	1,125	1,500	1,100	1,500	1,500
100076100000	9420	TELEPHONE SERVICE	192	300	200	300	300
			93,010	78,498	56,900	66,000	66,000
400376100000	9503	COMPUTER EQUIPMENT	0	0	0	0	0
100076100000	9504	OTHER EQUIPMENT	5,563	0	0	1,000	1,000
			5,563	0	0	1,000	1,000
			286,117	286,683	265,085	269,284	269,284

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 7610 - ACTIVE ADULT CENTER**

OBJECT CODE	DESCRIPTION	AMOUNT
9102	0000: CLASS INSTRUCTION LICENSING	8,600 300
	7619: CLASS INSTRUCTION, 08/09 CHARGED TO BUDGET UNIT 1000-7610-7619 OBJECT CODE 9103	3,700
		12,600
9103	NEWSLETTER TYPESETTING	2,100
	SCMAF INSURANCE	900
	TRANSPORTATION FOR SENIOR DAY TRIPS (COST INCREASE)	3,000
	MONTHLY ENTERTAINMENT	1,400
	PIANO TUNING	250
		7,650
9205	0000: PROGRAM AND CLASS SUPPLIES	4,500
	GRANT-FUNDED SR. NUTRITION PROGRAM SUPPLIES	5,000
	REPLACEMENT CARD TABLES	300
	7619: CLASS AND PROGRAM SUPPLIES	2,700
	SPECIAL EVENT SUPPLIES	500
	HOSPITALITY	300
		13,300
9220	PUBLICATIONS AND SUBSCRIPTIONS ON AGING & RECREATION	250
		250
9221	CPRS (2 MEMBERSHIPS)	290
	CA ASSN OF SR SERVICE CTRS (ORG. MEMBERSHIP - 3 STAFF)	50
	AMERICAN SOCIETY ON AGING	185
	NATIONAL COUNCIL ON AGING	195
	VC VOLUNTEER COORDINATORS COUNCIL	30
		750
9222	0000: ED. & TRAINING FOR 2 FT STAFF	400
	ED. & TRAINING FOR 1 PT STAFF	100
	7619: ANNUAL FRONT DESK VOLUNTEER TRAINING	300
		800
9223	REGISTRATION, MEALS, LODGING & TRAVEL FOR CASSC & CPRS	2,600
		2,600
9224	0000: REIMBURSEMENT FOR JOB-RELATED TRIPS BY STAFF	300
	GRANT-FUNDED SR NUTRITION PROGRAM VOLUNTEER MILEAGE	2,500
	7619: REIMBURSEMENT FOR LIFELINE VOLUNTEER MILEAGE	1,000
		3,800
9244	7619: BINGO BASH FORMERLY CHARGED TO BUDGET UNIT 1000-7610-7607 OBJECT CODE 9244	750
		750
9420	FAX MODEM CHARGES	300
		300

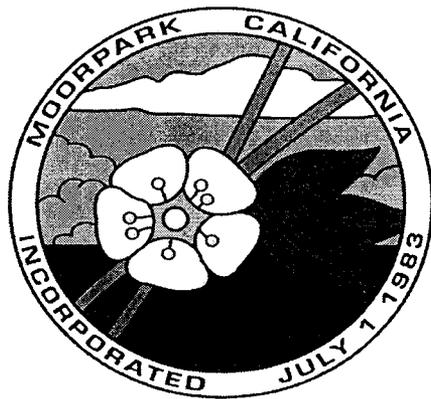
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**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 7610 - ACTIVE ADULT CENTER**

<b>OBJECT CODE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
9504	STORAGE UNIT REMOVAL; REPLACEMENT SHELVES/CABINETS	1,000
		1,000



# **Fiscal Year 2009/10**

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## **Facilities (Division 7620)**

The Community Services Department coordinates maintenance services and rental activities for all City facilities, except those managed by the Redevelopment Agency. Facilities that fall under this division include the Community Center, Active Adult Center, Library, Arroyo Vista Recreation Center, Moorpark Public Services Facility, and the Police Services Center. The budget for this division includes all costs associated with custodial maintenance, building repairs and general upkeep. The City's Community Center and Arroyo Vista Recreation Center, located at 799 Moorpark Avenue and 4550 Tierra Rejada Road, respectively, are used for public meetings, special events, recreational activities and sports programs. The Community Center is the primary formal meeting place for the City Council, Planning Commission and Parks and Recreation Commission. Arroyo Vista Recreation Center is geared primarily toward recreational activities, including classes, sports activities and teen programs. The Community Center and Recreation Center are also available for rental by community groups for private functions. Rental rates and availability vary, depending upon the type of event planned and the space required.

## FACILITIES

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100076200000	9002	SALARIES (FULL-TIME)	142,834	148,983	120,320	141,126	141,126
100076200000	9003	SALARIES (PART-TIME)	0	2,028	0	0	0
100076207702	9003	SALARIES (PART-TIME)	5,987	14,897	14,897	11,723	11,723
100076200000	9004	OVERTIME	179	1,000	500	500	500
100076207701	9004	OVERTIME	87	400	200	500	500
100076207702	9004	OVERTIME	5,718	0	2,528	1,000	1,000
101076200000	9004	OVERTIME	0	1,000	500	500	500
100076200000	9010	GROUP INSURANCE	37,533	38,349	38,349	35,899	35,899
100076200000	9011	WORKERS COMP INSURANCE	2,990	2,639	2,639	1,977	1,977
100076207702	9011	WORKERS COMP INSURANCE	181	260	0	164	164
100076207702	9013	PERS CONTRIBUTIONS	2	0	0	0	0
100076200000	9013	PERS CONTRIBUTIONS	23,573	28,541	28,541	26,198	26,198
100076200000	9014	MEDICARE	2,115	2,261	2,261	2,116	2,116
100076207702	9014	MEDICARE	157	216	216	170	170
100076207701	9014	MEDICARE	1	0	0	0	0
100076200000	9016	BILINGUAL PAY	1,252	1,248	1,248	998	998
100076200000	9017	PART-TIME RETIREMENT CONT	0	152	0	0	0
100076207702	9017	PART-TIME RETIREMENT CONT	428	1,117	1,117	879	879
100076200000	9018	LONGEVITY PAY	1,552	1,599	1,599	1,874	1,874
100076200000	9020	UNIFORM ALLOWANCE	2,168	2,500	700	1,000	1,000
100076200000	9030	OPEB-ANNUAL REQD CONTRIB	0	879	879	844	844
			226,757	248,069	216,494	227,468	227,468
100076202005	9102	CONTRACTUAL SERVICES	0	3,425	1,700	4,000	4,000
101076200000	9102	CONTRACTUAL SERVICES	18,633	18,800	18,800	19,675	19,675
100076200000	9102	CONTRACTUAL SERVICES	14,106	23,400	20,852	24,400	24,400
100076207701	9102	CONTRACTUAL SERVICES	15,911	24,000	29,826	31,000	31,000
100076207704	9102	CONTRACTUAL SERVICES	8,784	9,000	8,000	1,000	1,000
100076208041	9102	CONTRACTUAL SERVICES	4,490	13,800	7,000	2,500	2,500
100076200000	9103	SPECIAL PROFESSIONAL SVCS	17,646	9,500	7,500	12,500	12,500
100076207701	9103	SPECIAL PROFESSIONAL SVCS	6,536	14,000	14,000	0	0
100076207704	9103	SPECIAL PROFESSIONAL SVCS	0	3,500	0	0	0
100076202005	9103	SPECIAL PROFESSIONAL SVCS	0	1,050	500	5,000	5,000
100076200000	9201	COMP SUPP/EQUIP NON-CAPIT	847	400	14	0	0
100076200000	9202	OFFICE SUPPLIES	592	1,000	800	1,000	1,000
100076200000	9204	SHOP & OPERATING SUPPLIES	13,970	15,000	12,000	12,000	12,000
100076207701	9204	SHOP & OPERATING SUPPLIES	5,340	2,000	2,400	3,000	3,000
100076208041	9204	SHOP & OPERATING SUPPLIES	2,382	5,000	4,000	4,000	4,000
101076200000	9204	SHOP & OPERATING SUPPLIES	298	5,000	500	5,000	5,000
100076202005	9204	SHOP & OPERATING SUPPLIES	0	500	300	0	0
100076200000	9205	SPECIAL DEPT SUPPLIES	2,837	2,000	0	0	0
100076208041	9205	SPECIAL DEPT SUPPLIES	489	1,500	0	0	0
100076200000	9208	SMALL TOOLS	1,496	1,000	900	1,000	1,000

## FACILITIES

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100076207701	9208	SMALL TOOLS	0	0	38	0	0
100076208041	9208	SMALL TOOLS	0	1,000	0	0	0
100076200000	9212	RENTAL OF REAL PROPERTY	0	0	0	0	0
280076200000	9212	RENTAL OF REAL PROPERTY	0	49,228	49,230	49,230	49,230
100076200000	9222	EDUCATION & TRAINING	820	1,000	300	500	500
100076200000	9224	MILEAGE	234	240	270	240	240
100076200000	9245	NON-CAPITAL EQUIPMENT	0	0	0	0	0
100076200000	9251	OTHER EQUIPMENT MAINT	978	2,000	300	2,000	2,000
100076207701	9251	OTHER EQUIPMENT MAINT	0	0	0	0	0
100076202005	9252	PROPERTY MAINTENANCE	0	25,450	5,000	29,050	29,050
100076200000	9252	PROPERTY MAINTENANCE	32,703	30,000	18,000	20,300	20,300
100076202012	9252	PROPERTY MAINTENANCE	0	0	0	0	0
100076207701	9252	PROPERTY MAINTENANCE	9,299	18,000	17,500	13,000	13,000
100076207704	9252	PROPERTY MAINTENANCE	0	3,000	1,200	3,000	3,000
100076208041	9252	PROPERTY MAINTENANCE	4,160	7,000	4,000	7,000	7,000
101076200000	9252	PROPERTY MAINTENANCE	17,466	8,000	4,500	8,000	8,000
100076200000	9254	VEHICLE MAINTENANCE	1,711	2,000	500	1,500	1,500
100076200000	9255	GASOLINE/DIESEL	2,538	3,500	3,000	3,500	3,500
100076208041	9272	PARK ASSESSMENT PAYMENT	0	800	800	900	900
100076200000	9272	PARK ASSESSMENT PAYMENT	5,993	6,000	6,227	6,410	6,410
101076200000	9331	LANDSCAPE SERVICES	2,490	0	0	0	0
100076200000	9331	LANDSCAPE SERVICES	8,921	0	0	0	0
100076208041	9331	LANDSCAPE SERVICES	976	5,200	1,000	1,000	1,000
100076202005	9413	ELECTRICITY	0	75,000	75,000	75,000	75,000
100076200000	9413	ELECTRICITY	2,582	3,200	3,244	3,500	3,500
100076207701	9413	ELECTRICITY	18,270	22,000	23,700	25,000	25,000
100076207704	9413	ELECTRICITY	20,656	22,000	25,950	26,000	26,000
100076208041	9413	ELECTRICITY	18,202	11,000	16,958	17,000	17,000
101076200000	9413	ELECTRICITY	13,540	18,000	14,000	16,000	16,000
100076202005	9415	WATER	0	15,000	15,000	15,000	15,000
100076207701	9415	WATER	1,395	1,500	1,670	1,700	1,700
100076207704	9415	WATER	144	2,000	100	2,000	2,000
100076208041	9415	WATER	2,513	2,500	1,320	1,600	1,600
101076200000	9415	WATER	4,310	5,400	5,400	5,400	5,400
100076207701	9416	NATURAL GAS	3,022	3,400	2,010	2,100	2,100
101076200000	9416	NATURAL GAS	653	1,200	800	1,200	1,200
100076208041	9416	NATURAL GAS	362	300	458	500	500
100076200000	9416	NATURAL GAS	3,152	3,000	2,605	3,000	3,000
100076208041	9418	UTILITY PERMIT FEES	0	300	0	0	0
100076202005	9418	UTILITY PERMIT FEES	0	875	0	0	0
100076200000	9420	TELEPHONE SERVICE	670	640	530	640	640
100076208041	9420	TELEPHONE SERVICE	1,182	600	200	600	600
101076200000	9420	TELEPHONE SERVICE	4,672	11,300	4,800	4,800	4,800

## FACILITIES

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100076200000	9421	PAY PHONE USE	865	935	700	750	750
101076200000	9421	PAY PHONE USE	572	650	0	650	650
			299,409	517,093	435,402	474,145	474,145
100076208041	9504	OTHER EQUIPMENT	0	4,400	0	0	0
100076200000	9504	OTHER EQUIPMENT	0	0	0	0	0
100076207701	9504	OTHER EQUIPMENT	0	0	0	0	0
100076207704	9504	OTHER EQUIPMENT	0	0	0	0	0
100076200000	9505	VEHICLES	35,408	0	0	0	0
			35,408	4,400	0	0	0
			561,575	769,562	651,896	701,613	701,613

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 7620 - FACILITIES**

OBJECT CODE	DESCRIPTION	AMOUNT
9102	0000 COMMUNITY CTR & CITY HALL: JANITORIAL SUBSTITUTE	3,000
	FIRE MONITORING	3,600
	SECURITY CITY HALL	9,800
	SECURITY COMMUNITY CENTER	5,000
	PEST CONTROL	2,000
	GENERATOR MAINTENANCE	1,000
	2005 PSC: FOUNTAIN MAINTENANCE	1,260
	CHEMICALS AND REPAIRS	2,090
	BAY ALARM	650
	7701 AVRC: JANITORIAL	26,000
	BAY ALARM	2,500
	PEST CONTROL	1,500
	FIRE EXTINGUISHER	1,000
	7704 AAC: GENERAL MAINTENANCE	1,000
	8041 MPSF: ALARM	675
	JANITORIAL	1,675
	PEST CONTROL	150
1010 LIBRARY FACILITIES: CLEANING SERVICE	17,000	
ALARM SERVICE	2,600	
SAFETY INSPECTION	75	
		82,575
9103	0000 COMMUNITY CTR & CITY HALL: OSHA HVAC INSPECTIONS	2,500
	FIRE INSPECTION	3,000
	2 X ANNUAL FIRE SYSTEM INSPECTION	2,000
	MODIFY COMPUTER ROOM FIRE SUPPRESSION	5,000
	2005 PSC: MODIFY COMPUTER ROOM FIRE SUPPRESSION SYSTEM	5,000
		17,500
9204	0000 COMMUNITY CTR & CITY HALL: SMALL PARTS, PAPER GOODS, DISPOSABLES, CLEANING SUPPLIES, LIGHT BULBS, ETC.	12,000
	7701 AVRC: LIGHTS	3,000
	8041 MPSF: PAPER GOODS, LIGHT BULBS, CLEANING SUPPLIES, ETC.; COST SHARED BY PUBLIC WORKS	4,000
	1010 LIBRARY: PAPER GOODS FOR THE LIBRARY	5,000
9222	2.5 EMPLOYEES AT \$200 EACH	500
		500
9224	10% OF PARK MANAGER	240
		240
9252	2005 PSC: HVAC PREVENTATIVE MAINTENANCE	10,000
	VCAPCD EMERGENCY GENERATOR PERMIT	500
	GENERATOR PREVENTATIVE MAINTENANCE	1,200
	LIGHT BULB REPLACEMENT & LIGHTING REPAIR	1,500
	FIRE ALARM MONITORING (BAY ALARM)	650

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 7620 - FACILITIES**

OBJECT CODE	DESCRIPTION	AMOUNT
9252...	PERIMETER AUTOMATIC GATE MAINTENANCE	1,200
	PLUMBING MAINTENANCE AND REPAIRS	2,000
	HVAC, PLUMBING, & OTHER MISC PROPERTY REPAIRS	5,000
	TILE REPAIR ON FOUNTAIN	5,000
	FIRE SPRINKLER DISCONNECTION	2,000
		29,050
9420	0000 COMMUNITY CTR & CITY HALL:	
	LANDSCAPE/PARKS SUPERINTENDENT 25% CELL PHONE	150
	PARKS/LANDSCAPE MANAGER 10% CELL PHONE	54
	FACILITIES TECHNICIAN 100% CELL PHONE	436
	8041 MPSF: 50/50 SPLIT WITH PUBLIC WORKS	600
		1,240

# **Fiscal Year 2009/10**

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## **Recreation (Division 7630)**

The Community Services Department is responsible for the development, implementation and promotion of all recreation activities. Those activities fall under the Recreation Division and include classes, special events, youth and adult sports, youth day camps and teen programs. Most of the programs in the Recreation Division are designed to be self-sustaining. The City's recreation staff and programs operate out of the Arroyo Vista Recreation Center. The Recreation Division also serves as the liaison to the Moorpark/Simi Valley Neighborhoods for Learning (NFL).

## RECREATION

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100076300000	9002	SALARIES (FULL-TIME)	264,739	265,367	233,705	270,477	270,477
100076300000	9003	SALARIES (PART-TIME)	163,946	196,344	196,344	190,045	190,045
100076300000	9004	OVERTIME	6,865	2,000	2,000	2,500	2,500
100076307621	9004	OVERTIME	0	2,500	1,250	0	0
100076300000	9010	GROUP INSURANCE	53,920	71,811	71,811	58,167	58,167
100076300000	9011	WORKERS COMP INSURANCE	10,688	8,079	8,079	6,634	6,634
100076300000	9013	PERS CONTRIBUTIONS	44,609	49,946	49,946	49,569	49,569
100076300000	9014	MEDICARE	6,484	6,975	6,975	6,976	6,976
100076300000	9016	BILINGUAL PAY	0	0	0	1,664	1,664
100076300000	9017	PART-TIME RETIREMENT CONT	11,822	14,726	14,726	14,253	14,253
100076300000	9018	LONGEVITY PAY	575	761	761	757	757
100076300000	9020	UNIFORM ALLOWANCE	296	1,400	0	0	0
100076300000	9030	OPEB-ANNUAL REQD CONTRIB	0	1,538	1,538	1,618	1,618
			563,945	621,447	587,135	602,660	602,660
100076300000	9102	CONTRACTUAL SERVICES	17,306	15,000	150,000	12,000	12,000
100076300000	9103	SPECIAL PROFESSIONAL SVCS	0	500	500	0	0
100076307021	9103	SPECIAL PROFESSIONAL SVCS	320	0	0	0	0
100076300000	9119	POLICE - SPECIAL EVENTS	0	18,140	11,000	13,250	13,250
100076307605	9160	CLASS INSTRUCTOR PAY	0	0	0	0	0
100076307606	9160	CLASS INSTRUCTOR PAY	0	0	0	0	0
100076307618	9160	CLASS INSTRUCTOR PAY	96,532	100,000	100,000	100,000	100,000
100076307603	9171	EXCURSION EXPENSES	0	0	0	0	0
100076300000	9201	COMP SUPP/EQUIP NON-CAPIT	265	200	100	0	0
400376300000	9201	COMP SUPP/EQUIP NON-CAPIT	0	0	0	0	0
100076300000	9202	OFFICE SUPPLIES	3,255	4,000	3,000	4,000	4,000
100076300000	9203	COPY MACHINE SUPPLIES	127	0	0	0	0
100076300000	9205	SPECIAL DEPT SUPPLIES	8,109	9,750	8,000	6,000	6,000
100076300000	9206	OTHER OPERATING SUPPLIES	1,194	1,300	1,000	1,300	1,300
100076300000	9208	SMALL TOOLS	0	100	100	100	100
100076300000	9220	PUBLICATIONS & SUBSCRIPT	0	150	0	0	0
100076300000	9221	MEMBERSHIPS & DUES	975	1,120	700	1,120	1,120
100076300000	9222	EDUCATION & TRAINING	737	2,200	300	2,200	2,200
100076300000	9223	CONFERENCES & MEETINGS	4,592	7,100	4,500	7,500	7,500
100076300000	9224	MILEAGE	199	350	50	200	200
100076300000	9230	SPECIAL POSTAGE	0	0	0	0	0
100076300000	9231	POSTAGE	7,837	11,000	8,000	14,800	14,800
100076300000	9232	PRINTING	14,225	17,000	16,000	18,000	18,000
100076300000	9236	EMPLOYMENT RECRUITMENT	10	500	300	500	500
100076307638	9239	COMMUNITY PROMOTION	0	5,000	3,000	5,000	5,000
100076300000	9240	COMMUNITY PROMOTION	0	1,000	1,000	1,000	1,000
100076307645	9244	RECREATION PROGRAM SUPPLI	0	3,000	0	0	0
100076307603	9244	RECREATION PROGRAM SUPPLI	23,266	22,000	12,000	15,625	15,625

## RECREATION

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100076307604	9244	RECREATION PROGRAM SUPPLI	14,172	19,750	19,000	28,000	28,000
100076307605	9244	RECREATION PROGRAM SUPPLI	7,421	10,000	10,000	12,480	12,480
100076307606	9244	RECREATION PROGRAM SUPPLI	0	0	0	0	0
100076307608	9244	RECREATION PROGRAM SUPPLI	39,494	43,000	40,000	58,000	58,000
100076307609	9244	RECREATION PROGRAM SUPPLI	1,197	1,800	700	1,000	1,000
100076307610	9244	RECREATION PROGRAM SUPPLI	1,837	2,400	1,088	1,400	1,400
100076307611	9244	RECREATION PROGRAM SUPPLI	1,912	2,000	1,300	2,200	2,200
100076307613	9244	RECREATION PROGRAM SUPPLI	1,775	2,000	1,630	1,600	1,600
100076307614	9244	RECREATION PROGRAM SUPPLI	1,062	1,300	1,046	1,100	1,100
100076307616	9244	RECREATION PROGRAM SUPPLI	0	0	0	0	0
100076307618	9244	RECREATION PROGRAM SUPPLI	3,666	3,500	3,500	5,400	5,400
100076307621	9244	RECREATION PROGRAM SUPPLI	15,905	40,000	38,000	35,000	35,000
100076307631	9244	RECREATION PROGRAM SUPPLI	4,889	0	0	0	0
100076307634	9244	RECREATION PROGRAM SUPPLI	8	500	100	200	200
100076307637	9244	RECREATION PROGRAM SUPPLI	6,726	7,000	6,500	0	0
100076307642	9244	RECREATION PROGRAM SUPPLI	1,211	0	0	0	0
100076307643	9244	RECREATION PROGRAM SUPPLI	5,418	8,000	6,000	6,000	6,000
100076307644	9244	RECREATION PROGRAM SUPPLI	1,169	2,200	1,500	1,500	1,500
100076300000	9244	RECREATION PROGRAM SUPPLI	1,458	0	0	0	0
100076300000	9245	NON-CAPITAL EQUIPMENT	0	0	0	0	0
100076307604	9251	OTHER EQUIPMENT MAINT	0	6,000	2,000	3,000	3,000
100076307604	9252	PROPERTY MAINTENANCE	6,150	5,000	5,000	5,000	5,000
100076300000	9254	VEHICLE MAINTENANCE	825	750	600	750	750
100076300000	9255	GASOLINE/DIESEL	3,795	3,900	1,500	3,800	3,800
100076307618	9261	CASH SHORTAGES	58	0	0	0	0
100076300000	9261	CASH SHORTAGES	100	0	0	0	0
100076307604	9413	ELECTRICITY	18,686	15,000	15,000	15,000	15,000
100076300000	9420	TELEPHONE SERVICE	1,242	1,725	1,725	1,725	1,725
			319,124	395,235	475,739	385,750	385,750
100076300000	9503	COMPUTER EQUIPMENT	0	300	300	0	0
400376300000	9503	COMPUTER EQUIPMENT	0	0	0	0	0
100076300000	9504	OTHER EQUIPMENT	0	0	0	0	0
100076300000	9505	VEHICLES	0	7,000	0	0	0
			0	7,300	300	0	0
100076307638	9820	TRANSFER TO OTHER FUNDS	0	0	0	0	0
			0	0	0	0	0
			883,070	1,023,982	1,063,174	988,410	988,410

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 7630 - RECREATION**

OBJECT CODE	DESCRIPTION	AMOUNT
9102	SAFARI SERVICE AGREEMENT	3,000
	CREDIT CARD FEES	8,000
	OTHER SERVICES	1,000
		12,000
9119	POLICE SERVICES FOR THE FOLLOWING EVENTS:	
	FIREWORKS EXTRAVAGANZA	10,000
	TEEN DANCE	1,900
	BATTLE OF THE BANDS	600
	DAY IN THE PARK	750
		13,250
9160	CONTRACT INSTRUCTOR PAYMENTS	100,000
		100,000
9202	OFFICE AND COPY MACHINE SUPPLIES FOR AVRC	4,000
		4,000
9205	REPLACEMENT CANOPIES	1,500
	REPLACEMENT TABLES AND CHAIRS	1,500
	REPLACEMENT RECREATION EQUIPMENT AND SUPPLIES	3,000
		6,000
9206	JANITORIAL SUPPLIES FOR AVRC	1,300
		1,300
9208	SMALL TOOLS (HAMMERS, STAPLE GUNS, ETC) FOR AVRC	100
		100
9221	CPRS (4)	700
	NRPA (1)	150
	SCMAF (2)	150
	CALFEST (1)	120
		1,120
9222	SUPERVISOR	200
	COORDINATORS (2)	400
	REC LEADER IV	200
	REC ASSISTANT	200
	PART TIME STAFF	400
	TUITION REIMBURSEMENT	800
9223	CPRS CONFERENCE (2)	3,000
	SCMAF CONFERENCES	500
	TEEN CONFERENCES	500
	CALFEST (1)	1,500
	REVENUE SCHOOL YEAR 3	2,000
		7,500
9224	MILEAGE FOR PERSONAL VEHICLE USE	200

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 7630 - RECREATION**

OBJECT CODE	DESCRIPTION	AMOUNT
		200
9231	POSTAGE FOR BULK MAILINGS	9,400
	POSTAGE METER	5,400
		14,800
9232	QUARTERLY RECREATION GUIDE PRINTING	18,000
		18,000
9236	EMPLOYEE RECRUITMENT (SIGNS, FINGERPRINTS, ETC)	500
		500
9239	YOUTH SCHOLARSHIP PROGRAM	5,000
		5,000
9240	PROMOTIONAL MATERIALS FOR RECREATION PROGRAMS	1,000
		1,000
9244	7603 TEEN PROGRAMS: FRIDAY NIGHT FEVER DANCES	7,400
	FRIDAY NIGHT FRENZY EVENTS	500
	HOT SPOT	325
	BAND JAMS	500
	OTHER TEEN EVENTS	3,500
	TEEN COUNCIL	400
	BATTLE OF THE BANDS (NEW)	900
	X GAMES (NEW)	2,100
	7604 ADULT SPORTS: SOFTBALL LEAGUE	9,000
	BASKETBALL LEAGUE	5,000
	SOCCER LEAGUE	7,000
	FLAG FOOTBALL LEAGUE (NEW)	2,000
	VOLLEYBALL LEAGUE (NEW)	5,000
	7605 YOUTH SPORTS: YOUTH BASKETBALL LEAGUE	12,480
	7608 CAMP MOORPARK: CAMP SUPPLIES	36,000
	ADVENTURE CAMP SUPPLIES	22,000
	7609 SPRING CAMP: SUPPLIES	1,000
	7610 WINTER CAMP: SUPPLIES	1,400
	7611 EASTER EGG HUNT: SUPPLIES	2,200
	7613 HALLOWEEN: TRICK OR TREAT VILLAGE SUPPLIES	1,600
	7614 SANTA VISITS: SANTA PERFORMER PAYMENT	1,000
	PROGRAM SUPPLIES	100
	7618 GENERAL REC CLASSES: CLASS SUPPLIES	400
	SCMAF CLASS INSURANCE	3,000
	ADVERTISING AND PROMOTION	2,000
	7621 3RD OF JULY FIREWORKS: EVENT SUPPLIES	35,000
	7634 COUNTRY DAYS: CRAFTS FOR COUNTRY DAYS BOOTH	200
	7643 ARTS FESTIVAL: SUPPLIES	6,000
	7644 KIDS IN THE PARK: SUPPLIES	1,500
		169,505
9251	MAINTENANCE FOR LIGHT TOWERS AND QUADS	3,000

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 7630 - RECREATION**

OBJECT CODE	DESCRIPTION	AMOUNT
		3,000
9252	INFIELD DIRT, GRASS, CHALK, ETC	5,000
		5,000
9254	MAINTENANCE FOR AVRC VEHICLES	750
		750
9255	GASOLINE FOR AVRC VEHICLES	3,800
		3,800
9413	ELECTRICITY FOR BALL FIELD LIGHTS FOR ADULT SPORTS	15,000
		15,000
9420	TELEPHONE SERVICE FOR AVRC	1,725
		1,725

## **Fiscal Year 2009/10**

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### **Library** **(Division 7640)**

In January 2007, the City established the Moorpark City Library from what had previously been one of 15 Libraries operated by the County of Ventura. Day to day operations of the Library have been contracted out to Library Systems and Services, LLC (L.S.S.I.) under the supervision of the Department's Senior Management Analyst. The Library is a member of the Metropolitan Cooperative Library Services, which provides for inter-library book loan, staff training, and reference support.

Library operations are funded by the Library property tax generated in Moorpark, state public library funds, fines, and use fees. Large expenditures and capital improvements are funded through a fee paid by new residential and commercial development to the impact of new development on the library.

## LIBRARY

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
101076400000	9002	SALARIES (FULL-TIME)	54,941	54,653	54,653	38,656	38,656
101076400000	9010	GROUP INSURANCE	8,748	8,429	8,429	6,601	6,601
101076400000	9011	WORKERS COMP INSURANCE	1,118	955	955	542	542
101076400000	9013	PERS CONTRIBUTIONS	8,848	10,231	10,231	7,026	7,026
101076400000	9014	MEDICARE	802	815	815	562	562
101076400000	9018	LONGEVITY PAY	364	380	380	62	62
101076400000	9030	OPEB-ANNUAL REQD CONTRIB	0	315	315	231	231
			74,821	75,778	75,778	53,680	53,680
215476400000	9102	CONTRACTUAL SERVICES	0	0	0	0	0
101076400000	9102	CONTRACTUAL SERVICES	19,345	487,036	487,036	447,684	447,684
101076400000	9103	SPECIAL PROFESSIONAL SVCS	491,157	7,500	4,300	7,000	7,000
215476400000	9103	SPECIAL PROFESSIONAL SVCS	225	25,000	0	25,000	25,000
100076400000	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
101076400000	9122	LEGAL SVCS-NON RETAINER	1,510	1,500	4,000	1,500	1,500
215476400000	9122	LEGAL SVCS-NON RETAINER	0	0	0	0	0
100076400000	9123	LEGAL SVCS-LITIGATION	759	0	0	0	0
101076400000	9201	COMP SUPP/EQUIP NON-CAPIT	5,110	31,800	21,200	25,900	25,900
215476400000	9201	COMP SUPP/EQUIP NON-CAPIT	0	0	0	0	0
101076400000	9205	SPECIAL DEPT SUPPLIES	9,656	77,000	74,000	62,000	62,000
215476400000	9205	SPECIAL DEPT SUPPLIES	0	0	0	0	0
215476400000	9206	OTHER OPERATING SUPPLIES	0	0	0	0	0
215476400000	9209	OFFICE SUPPLIES	864	0	0	0	0
101076400000	9220	PUBLICATIONS & SUBSCRIPT	0	0	0	0	0
101076400000	9221	MEMBERSHIPS & DUES	0	0	0	0	0
215476400000	9221	MEMBERSHIPS & DUES	0	0	0	0	0
101076400000	9222	EDUCATION & TRAINING	0	400	300	400	400
101076400000	9223	CONFERENCES & MEETINGS	262	2,000	0	2,000	2,000
101076400000	9224	MILEAGE	363	372	0	0	0
215476400000	9234	ADVERTISING	0	0	0	0	0
215476400000	9245	NON-CAPITAL EQUIPMENT	503	21,500	21,500	6,300	6,300
101076400000	9252	PROPERTY MAINTENANCE	37	0	0	0	0
215476400000	9252	PROPERTY MAINTENANCE	1,635	0	0	0	0
215476400000	9303	SIGNS	0	0	0	0	0
101076400000	9331	LANDSCAPE SERVICES	0	0	0	0	0
215476400000	9331	LANDSCAPE SERVICES	0	0	0	0	0
101076400000	9413	ELECTRICITY	0	0	0	0	0
101076400000	9415	WATER	0	0	0	0	0
101076400000	9416	NATURAL GAS	0	0	0	0	0
101076400000	9420	TELEPHONE SERVICE	10	120	0	0	0
101076400000	9421	PAY PHONE USE	50	0	0	0	0

## LIBRARY

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
			531,483	654,228	612,336	577,784	577,784
215476400000	9502	FURNITURE & FIXTURES	18,282	0	0	0	0
101076400000	9503	COMPUTER EQUIPMENT	2,249	0	0	0	0
215476400000	9503	COMPUTER EQUIPMENT	3,120	10,000	10,000	0	0
215476400000	9504	OTHER EQUIPMENT	0	0	0	0	0
			23,651	10,000	10,000	0	0
101076400000	9830	COST PLAN CHARGES	0	54,000	54,000	128,000	128,000
			0	54,000	54,000	128,000	128,000
			629,954	794,006	752,114	759,464	759,464

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 7640 - LIBRARY**

OBJECT CODE	DESCRIPTION	AMOUNT
9102	COMPUTER MAINTENANCE AGREEMENT	18,000
	LIBRARY OPERATIONS CONTRACT WITH LSSI	429,684
		447,684
9103	FUND 1010: SPECIAL EVENT PERFORMER EXPENSES	7,000
	FUND 2154: WEB DESIGN AND MAINTENANCE	25,000
		32,000
9201	UNANTICIPATED PUBLIC PC REPAIR AND REPLACEMENT PARTS	3,000
	SYSTEM SOFTWARE MAINTENANCE, OCLC, MCLS, BRAINFUSE	22,900
		25,900
9205	COLLECTION PROCUREMENT	60,000
	UNIDENTIFIED CONTRACT SERVICES	2,000
		62,000
9222	LOCAL TRAINING OPPORTUNITIES	400
		400
9223	CONFERENCE FOR DIRECTOR & SR MANAGEMENT ANALYST	2,000
		2,000
9245	STUDY CARRELS AND CHAIRS	6,300
		6,300

# Fiscal Year 2009/10

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## Park Maintenance/Improvement (Division 7800)

The Community Services Department is responsible for maintaining the grounds, equipment and facilities of City parks; coordinating the design and construction of park improvements; and planning future parks. The City of Moorpark currently maintains sixteen (16) park sites (approximately 160 acres) including:

Poindexter Park	7801
Community Center Park	7802
Arroyo Vista Community Park	7803
Virginia Colony Park	7804
Campus Park	7805
Campus Canyon Park	7806
College View Park	7807
Peach Hill Park	7808
Monte Vista Nature Park	7809
Mountain Meadows Park	7810
Tierra Rejada Park	7811
Country Trail Park	7812
Glenwood Park	7813
Villa Campesina Park	7814
Miller Park	7815
Magnolia Park	7816
Veterans Memorial Park	7819

Park maintenance routinely provides for the upkeep of various soccer, baseball, and multipurpose fields, basketball and volleyball courts, tennis courts, picnic pavilions and tables, play equipment and restrooms.

In Fiscal Year 1999-2000, a property assessment was approved for the maintenance and improvement of parks. The assessment fund activities are deemed to provide special benefits to the residents of Moorpark. The City's general fund pays for activities of general benefit.

## PARK MAINTENANCE/IMPROVEMENT

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
240078000000	9002	SALARIES (FULL-TIME)	333,551	346,657	260,669	270,891	270,891
240078000000	9003	SALARIES (PART-TIME)	10,532	13,304	13,304	17,737	17,737
240078007703	9003	SALARIES (PART-TIME)	0	1,222	1,222	2,457	2,457
240078000000	9004	OVERTIME	2,162	2,500	2,500	2,500	2,500
240078000000	9010	GROUP INSURANCE	70,752	69,933	69,933	53,837	53,837
240078000000	9011	WORKERS COMP INSURANCE	7,110	6,289	6,289	4,044	4,044
240078007703	9011	WORKERS COMP INSURANCE	77	21	21	34	34
240078000000	9013	PERS CONTRIBUTIONS	53,250	65,734	65,734	49,702	49,702
240078000000	9014	MEDICARE	5,187	5,492	5,492	4,373	4,373
240078007703	9014	MEDICARE	0	18	18	36	36
240078000000	9016	BILINGUAL PAY	2,656	2,621	2,621	1,872	1,872
240078000000	9017	PART-TIME RETIREMENT CONT	652	998	998	1,330	1,330
240078007703	9017	PART-TIME RETIREMENT CONT	0	92	92	184	184
240078000000	9018	LONGEVITY PAY	1,946	1,942	1,942	2,096	2,096
240078000000	9020	UNIFORM ALLOWANCE	3,298	4,500	4,500	4,500	4,500
240078000000	9030	OPEB-ANNUAL REQD CONTRIB	0	2,025	2,025	1,620	1,620
240078007703	9030	OPEB-ANNUAL REQD CONTRIB	0	0	0	0	0
			491,172	523,348	437,360	417,213	417,213
240078007818	9102	CONTRACTUAL SERVICES	0	0	0	3,000	3,000
240078000000	9102	CONTRACTUAL SERVICES	9,848	10,000	10,000	10,000	10,000
240078007801	9102	CONTRACTUAL SERVICES	4,139	3,000	1,308	0	0
240078007803	9102	CONTRACTUAL SERVICES	7,814	9,000	9,000	9,000	9,000
240078007809	9102	CONTRACTUAL SERVICES	713	3,000	2,000	3,000	3,000
240078007815	9102	CONTRACTUAL SERVICES	2,718	2,700	2,700	2,700	2,700
240078007850	9102	CONTRACTUAL SERVICES	1,460	1,000	1,000	1,000	1,000
240078000000	9103	SPECIAL PROFESSIONAL SVCS	1,602	4,500	4,500	4,500	4,500
240078007801	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
240078007803	9103	SPECIAL PROFESSIONAL SVCS	5,035	3,000	3,000	0	0
240078007805	9103	SPECIAL PROFESSIONAL SVCS	0	2,000	1,000	0	0
240078007806	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
210078007026	9103	SPECIAL PROFESSIONAL SVCS	14,078	0	0	0	0
240078007807	9103	SPECIAL PROFESSIONAL SVCS	2,492	0	0	0	0
240078007808	9103	SPECIAL PROFESSIONAL SVCS	0	1,500	1,500	0	0
240078007810	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
240078007811	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
240078007813	9103	SPECIAL PROFESSIONAL SVCS	200	0	0	0	0
240078007815	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
240078007850	9103	SPECIAL PROFESSIONAL SVCS	0	1,000	0	1,000	1,000
240078007812	9103	SPECIAL PROFESSIONAL SVCS	0	2,200	2,200	0	0
290478007816	9122	LEGAL SVCS-NON RETAINER	0	0	0	0	0
240078000000	9122	LEGAL SVCS-NON RETAINER	1,860	2,000	2,000	2,000	2,000
240078000000	9198	OVERHEAD ALLOC-SERVICES	15,586	5,743	6,944	13,064	13,064

## PARK MAINTENANCE/IMPROVEMENT

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
240078000000	9201	COMP SUPP/EQUIP NON-CAPIT	2,676	0	0	0	0
400378000000	9201	COMP SUPP/EQUIP NON-CAPIT	0	0	0	0	0
240078000000	9202	OFFICE SUPPLIES	2,459	1,000	1,000	1,000	1,000
240078000000	9203	COPY MACHINE SUPPLIES	0	0	0	0	0
240078000000	9204	SHOP & OPERATING SUPPLIES	7,028	8,000	8,000	8,000	8,000
240078000000	9205	SPECIAL DEPT SUPPLIES	260	0	0	0	0
240078007801	9205	SPECIAL DEPT SUPPLIES	0	3,000	3,000	1,500	1,500
240078007803	9205	SPECIAL DEPT SUPPLIES	2,334	8,650	8,650	2,000	2,000
240078007805	9205	SPECIAL DEPT SUPPLIES	(2,464)	1,200	1,200	0	0
240078007806	9205	SPECIAL DEPT SUPPLIES	655	6,400	6,400	0	0
240078007807	9205	SPECIAL DEPT SUPPLIES	0	4,300	4,300	0	0
240078007808	9205	SPECIAL DEPT SUPPLIES	0	0	0	0	0
240078007810	9205	SPECIAL DEPT SUPPLIES	0	0	0	0	0
240078007811	9205	SPECIAL DEPT SUPPLIES	1,000	3,000	3,000	2,500	2,500
240078007812	9205	SPECIAL DEPT SUPPLIES	0	0	0	0	0
240078007815	9205	SPECIAL DEPT SUPPLIES	1,000	1,000	1,000	1,500	1,500
240078007850	9205	SPECIAL DEPT SUPPLIES	0	2,000	2,000	0	0
240078007804	9205	SPECIAL DEPT SUPPLIES	0	16,000	16,000	0	0
240078007813	9205	SPECIAL DEPT SUPPLIES	0	10,000	10,000	0	0
240078000000	9208	SMALL TOOLS	2,403	1,000	1,000	1,000	1,000
240078007804	9211	EQUIPMENT RENTAL	0	250	250	250	250
240078007805	9211	EQUIPMENT RENTAL	89	500	500	500	500
240078007806	9211	EQUIPMENT RENTAL	0	500	500	500	500
240078007807	9211	EQUIPMENT RENTAL	153	750	750	500	500
240078007808	9211	EQUIPMENT RENTAL	1,066	500	500	500	500
240078007809	9211	EQUIPMENT RENTAL	0	250	250	250	250
240078007810	9211	EQUIPMENT RENTAL	153	250	257	250	250
240078007811	9211	EQUIPMENT RENTAL	500	500	500	500	500
240078007812	9211	EQUIPMENT RENTAL	0	250	250	250	250
240078007813	9211	EQUIPMENT RENTAL	0	750	750	750	750
240078007814	9211	EQUIPMENT RENTAL	0	250	250	250	250
240078007815	9211	EQUIPMENT RENTAL	0	500	500	500	500
240078007801	9211	EQUIPMENT RENTAL	459	1,000	500	1,000	1,000
240078007802	9211	EQUIPMENT RENTAL	0	500	500	500	500
240078007803	9211	EQUIPMENT RENTAL	0	500	500	500	500
240078000000	9220	PUBLICATIONS & SUBSCRIPT	0	600	600	600	600
240078000000	9221	MEMBERSHIPS & DUES	433	1,000	1,000	1,000	1,000
240078000000	9222	EDUCATION & TRAINING	2,922	3,000	3,000	2,200	2,200
240078000000	9223	CONFERENCES & MEETINGS	750	3,000	3,000	3,000	3,000
240078000000	9224	MILEAGE	2,731	3,000	3,000	3,000	3,000
240078007801	9245	NON-CAPITAL EQUIPMENT	0	0	0	0	0
240078007806	9245	NON-CAPITAL EQUIPMENT	0	0	0	0	0
240078000000	9251	OTHER EQUIPMENT MAINT	1,087	3,000	3,000	3,000	3,000

## PARK MAINTENANCE/IMPROVEMENT

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
211278007807	9252	PROPERTY MAINTENANCE	0	0	0	0	0
240078007806	9252	PROPERTY MAINTENANCE	4,982	18,500	18,500	13,060	13,060
240078007807	9252	PROPERTY MAINTENANCE	3,660	4,500	3,000	4,810	4,810
240078007808	9252	PROPERTY MAINTENANCE	12,528	11,000	11,000	8,765	8,765
240078007809	9252	PROPERTY MAINTENANCE	213	1,500	1,500	1,665	1,665
240078007810	9252	PROPERTY MAINTENANCE	10,261	8,000	7,000	5,110	5,110
240078007811	9252	PROPERTY MAINTENANCE	10,844	11,500	11,500	4,165	4,165
240078007812	9252	PROPERTY MAINTENANCE	1,301	2,000	2,000	5,255	5,255
240078000000	9252	PROPERTY MAINTENANCE	1,134	0	0	0	0
240078007801	9252	PROPERTY MAINTENANCE	10,962	9,500	9,500	13,110	13,110
240078007802	9252	PROPERTY MAINTENANCE	4,730	1,000	1,000	2,165	2,165
240078007803	9252	PROPERTY MAINTENANCE	12,070	54,500	54,500	21,725	21,725
240078007804	9252	PROPERTY MAINTENANCE	577	1,000	1,000	5,455	5,455
240078007814	9252	PROPERTY MAINTENANCE	3,101	3,500	3,500	5,355	5,355
240078007805	9252	PROPERTY MAINTENANCE	3,423	27,500	2,000	2,055	2,055
240078007813	9252	PROPERTY MAINTENANCE	7,223	2,000	2,000	3,410	3,410
240078007818	9252	PROPERTY MAINTENANCE	0	0	0	4,000	4,000
240078007815	9252	PROPERTY MAINTENANCE	12,925	2,000	2,000	3,165	3,165
240078007816	9252	PROPERTY MAINTENANCE	162	1,000	500	2,055	2,055
240078007850	9252	PROPERTY MAINTENANCE	1,110	2,000	2,000	2,000	2,000
240078007819	9252	PROPERTY MAINTENANCE	0	0	0	3,500	3,500
240078000000	9254	VEHICLE MAINTENANCE	5,786	6,500	6,500	9,500	9,500
240078000000	9255	GASOLINE/DIESEL	13,636	13,000	13,000	13,000	13,000
240078007817	9272	PARK ASSESSMENT PAYMENT	0	0	0	0	0
240078007818	9272	PARK ASSESSMENT PAYMENT	0	0	28,159	29,000	29,000
240078000000	9298	OVERHEAD ALLOC-SUPPLIES	53,048	27,392	26,306	43,469	43,469
240078007819	9330	TREE TRIMMING	0	0	0	400	400
240078007814	9330	TREE TRIMMING	829	1,000	1,000	500	500
240078007815	9330	TREE TRIMMING	0	2,000	2,000	1,100	1,100
240078007812	9330	TREE TRIMMING	4,696	2,000	2,000	1,100	1,100
240078007810	9330	TREE TRIMMING	1,371	2,000	2,000	1,100	1,100
240078007808	9330	TREE TRIMMING	2,094	2,000	2,000	1,100	1,100
240078007806	9330	TREE TRIMMING	268	1,000	1,000	500	500
240078007804	9330	TREE TRIMMING	725	1,000	1,000	500	500
240078007801	9330	TREE TRIMMING	2,220	8,000	7,000	3,600	3,600
240078007802	9330	TREE TRIMMING	1,761	2,000	2,000	1,100	1,100
240078007803	9330	TREE TRIMMING	4,963	5,000	5,000	2,600	2,600
240078007805	9330	TREE TRIMMING	1,311	3,500	3,500	1,900	1,900
240078007807	9330	TREE TRIMMING	4,110	5,000	5,000	2,600	2,600
240078007809	9330	TREE TRIMMING	0	1,500	1,500	800	800
240078007811	9330	TREE TRIMMING	2,087	3,000	3,000	1,600	1,600
240078007813	9330	TREE TRIMMING	1,726	4,000	4,000	1,900	1,900
240078007816	9330	TREE TRIMMING	0	200	0	100	100

## PARK MAINTENANCE/IMPROVEMENT

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
240078007819	9331	LANDSCAPE SERVICES	0	0	0	3,000	3,000
240078007818	9331	LANDSCAPE SERVICES	0	0	0	18,000	18,000
240078007850	9331	LANDSCAPE SERVICES	0	6,000	6,000	6,620	6,620
240078007801	9331	LANDSCAPE SERVICES	21,240	23,000	23,000	33,300	33,300
240078007802	9331	LANDSCAPE SERVICES	4,208	13,000	13,000	10,510	10,510
240078007803	9331	LANDSCAPE SERVICES	121,758	140,000	140,000	132,100	132,100
240078007804	9331	LANDSCAPE SERVICES	4,490	4,100	4,100	4,000	4,000
240078007805	9331	LANDSCAPE SERVICES	10,860	7,000	7,000	6,640	6,640
240078007806	9331	LANDSCAPE SERVICES	34,349	17,000	17,000	16,200	16,200
240078007807	9331	LANDSCAPE SERVICES	17,110	15,000	15,000	14,200	14,200
240078007808	9331	LANDSCAPE SERVICES	35,040	28,000	28,000	26,430	26,430
240078007809	9331	LANDSCAPE SERVICES	6,170	13,600	13,600	13,970	13,970
240078007810	9331	LANDSCAPE SERVICES	33,652	22,000	22,000	20,730	20,730
240078007811	9331	LANDSCAPE SERVICES	34,160	22,000	22,000	25,000	25,000
240078007812	9331	LANDSCAPE SERVICES	23,930	22,000	22,000	20,730	20,730
240078007813	9331	LANDSCAPE SERVICES	14,350	13,000	13,000	12,300	12,300
240078007814	9331	LANDSCAPE SERVICES	4,546	3,000	3,000	2,800	2,800
240078007815	9331	LANDSCAPE SERVICES	11,800	19,000	19,000	17,850	17,850
240078007816	9331	LANDSCAPE SERVICES	1,910	3,000	3,000	2,850	2,850
240078007801	9413	ELECTRICITY	2,848	3,000	3,000	4,500	4,500
240078007803	9413	ELECTRICITY	23,753	40,000	40,000	40,000	40,000
240078007804	9413	ELECTRICITY	163	250	250	250	250
240078007805	9413	ELECTRICITY	896	850	850	850	850
240078007806	9413	ELECTRICITY	471	800	800	800	800
240078007807	9413	ELECTRICITY	632	1,200	1,200	1,700	1,700
240078007808	9413	ELECTRICITY	8,829	9,000	9,000	10,500	10,500
240078007809	9413	ELECTRICITY	0	400	400	400	400
240078007810	9413	ELECTRICITY	1,194	900	900	1,500	1,500
240078007811	9413	ELECTRICITY	772	800	800	800	800
240078007812	9413	ELECTRICITY	194	250	250	250	250
240078007813	9413	ELECTRICITY	361	1,000	1,000	1,200	1,200
240078007814	9413	ELECTRICITY	1,563	1,100	1,100	1,100	1,100
240078007815	9413	ELECTRICITY	1,748	2,500	2,500	3,100	3,100
240078007818	9413	ELECTRICITY	0	0	0	3,100	3,100
240078007819	9413	ELECTRICITY	0	0	0	850	850
240078007803	9415	WATER	3,409	3,000	3,000	3,450	3,450
240078007806	9415	WATER	17,226	14,000	14,000	16,100	16,100
240078007811	9415	WATER	7,596	8,500	8,500	9,780	9,780
240078007818	9415	WATER	0	0	0	20,000	20,000
240078007804	9415	WATER	3,725	4,500	4,500	5,180	5,180
240078007807	9415	WATER	12,062	9,500	9,500	10,930	10,930
240078007812	9415	WATER	5,242	20,000	20,000	23,000	23,000
240078007813	9415	WATER	12,775	11,000	11,000	12,650	12,650

## PARK MAINTENANCE/IMPROVEMENT

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
240078007814	9415	WATER	175	140	140	160	160
240078007815	9415	WATER	26,223	16,000	16,000	18,400	18,400
240078007816	9415	WATER	1,425	2,000	1,000	2,000	2,000
240078007808	9415	WATER	22,115	13,000	13,000	15,000	15,000
240078007809	9415	WATER	3,355	1,000	1,000	1,150	1,150
240078007810	9415	WATER	18,367	16,000	16,000	18,400	18,400
240078007805	9415	WATER	3,395	3,500	3,500	4,030	4,030
240078007801	9415	WATER	18,393	13,000	13,000	15,000	15,000
240078007819	9415	WATER	0	0	0	2,000	2,000
240078000000	9420	TELEPHONE SERVICE	1,769	2,267	2,267	2,000	2,000
240078007801	9421	PAY PHONE USE	860	0	0	0	0
240078007803	9421	PAY PHONE USE	714	1,000	1,000	1,000	1,000
240078007806	9421	PAY PHONE USE	737	0	0	0	0
240078007813	9421	PAY PHONE USE	669	0	0	0	0
240078007815	9421	PAY PHONE USE	787	0	0	0	0
240078000000	9498	OVERHEAD ALLOC-UTILITIES	9,863	5,552	3,557	6,568	6,568
			890,948	964,844	955,239	959,786	959,786
240078000000	9503	COMPUTER EQUIPMENT	0	0	0	0	0
400378000000	9503	COMPUTER EQUIPMENT	0	0	0	0	0
240078000000	9504	OTHER EQUIPMENT	0	4,700	4,700	0	0
240078007801	9504	OTHER EQUIPMENT	0	0	0	0	0
240078007803	9504	OTHER EQUIPMENT	0	24,500	21,836	0	0
240078000000	9505	VEHICLES	9,500	0	0	0	0
240078000000	9598	OVERHEAD ALLOCATION	3,316	0	2,192	0	0
			12,816	29,200	28,728	0	0
100078000000	9820	TRANSFER TO OTHER FUNDS	1,172,759	1,228,924	1,251,924	1,139,000	1,139,000
210078007801	9820	TRANSFER TO OTHER FUNDS	0	0	0	700,000	700,000
400478007803	9820	TRANSFER TO OTHER FUNDS	0	0	0	0	0
240078000000	9830	COST PLAN CHARGES	442,412	376,057	376,057	447,000	447,000
			1,615,171	1,604,981	1,627,981	2,286,000	2,286,000
			3,010,107	3,122,373	3,049,308	3,662,999	3,662,999

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 7800 - PARK MAINTENANCE/IMPROVEMENT**

OBJECT CODE	DESCRIPTION	AMOUNT
9102	0000: ASSESSMENT ENGINEER	10,000
	7803: DIAL SECURITY-LOCK TENNIS COURTS & GATES	3,000
	WEED ABATEMENT	6,000
	7809: WEED ABATEMENT	3,000
	7815: DIAL SECURITY LOCKING TENNIS COURTS	2,700
	7850: WEED ABATEMENT	1,000
		25,700
9103	0000: ARBORIST, LANDSCAPE ARCHITECT, PARK PLANNER	2,500
	HAZARDOUS WASTE CLEAN UP	2,000
	7850: ARBORIST	1,000
		5,500
9204	ALL PAPER GOODS FOR PARK RESTROOMS, NON PARK SPECIFIC IRRIGATION, PLUMBING, REPLACEMENT PADLOCKS, ELECTRICAL, INCREASE IN GRAFFITI REMOVAL PRODUCTS	8,000
		8,000
9205	7801: REPLACE 3 TRASH CANS	1,500
	7803: TENNIS COURT WINDSCREEN	1,500
	TENNIS COURT NETS	500
	7811: TENNIS COURT NETS	500
	WINDSCREEN	2,000
	7815: TENNIS COURT NETS	500
WINDSCREEN	1,000	
		7,500
9220	PARK RELATED BOOKS AND SUBSCRIPTIONS	600
		600
9221	CPRS, NRPA, PCA/ISA (2 MANAGEMENT EMPLOYEES)	1,000
		1,000
9222	6 EMPLOYEES @ \$200 EACH	1,200
	PLAYGROUND INSPECTION CERTIFICATION AND ISA	1,000
		2,200
9223	CPRS, PARK MAINTENANCE SCHOOL AND OR CPRS CONFERENCE (2 MANAGEMENT EMPLOYEES)	3,000
		3,000
9224	DIRECTOR'S MILEAGE ALLOWANCE (25%)	930
	MISCELLANEOUS	270
	MANAGER'S MILEAGE ALLOWANCE (75%)	1,800
		3,000
9252	CAMPUS CANYON PARK FENCE PAINTING	6,200
		6,200
9420	DIRECTOR'S CELL PHONE ALLOWANCE 25%	235
	SUPERINTENDENT'S CELL PHONE ALLOWANCE 55%	297

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**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 7800 - PARK MAINTENANCE/IMPROVEMENT**

<b>OBJECT CODE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
9420...	WEEKEND PARKS	468
	2 ADDITIONAL CELL PHONES	1,000
		2,000

## **Fiscal Year 2009/10**

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### **Lighting & Landscaping Maintenance Assessment Districts (Division 7900)**

The citywide Lighting and Landscaping Maintenance Assessment District was formed in Fiscal Year 1983-1984 to accommodate costs associated with street lighting, specified landscaped areas and maintenance activities of benefit to the entire City. In subsequent years, 'Zones of Benefit' were established to assess new developments for direct non-citywide landscape maintenance benefits provided by the City. Going forward, as new landscaped areas are created, the City forms new Assessment Districts to fund on-going maintenance and future replacement.

Generally, assessments are levied on the basis of benefit received by the individual property, as determined by an assessment engineering study. The Parks, Recreation & Community Services Department and Public Works Department are responsible for managing the assessment engineering contract and calculating the annual assessment levy. The Finance Department monitors and tracks assessment balances. The Public Works Department has responsibility for maintaining street lights, storm drains, and flood basins, while the Community Services Department assumes responsibility for maintaining landscaped areas within the City. Activities associated with street lights and storm drains are charged to division 7800 (Park Maintenance/Improvement).

## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
230879007901	9002	SALARIES (FULL-TIME)	8,525	7,783	7,783	11,527	11,527
231079007901	9002	SALARIES (FULL-TIME)	4,736	4,738	4,738	12,349	12,349
231279007901	9002	SALARIES (FULL-TIME)	19,675	7,581	7,581	15,790	15,790
231579007901	9002	SALARIES (FULL-TIME)	24,490	9,476	9,476	14,981	14,981
231679007901	9002	SALARIES (FULL-TIME)	50	1,895	1,895	3,723	3,723
231879007901	9002	SALARIES (FULL-TIME)	4,786	1,895	1,895	3,723	3,723
231979007901	9002	SALARIES (FULL-TIME)	1,894	14,215	14,215	0	0
232079007901	9002	SALARIES (FULL-TIME)	10,419	1,895	1,895	16,651	16,651
232179007901	9002	SALARIES (FULL-TIME)	10,416	14,215	14,215	3,723	3,723
230779007901	9002	SALARIES (FULL-TIME)	0	1,895	1,895	3,723	3,723
230979007901	9002	SALARIES (FULL-TIME)	0	1,895	1,895	3,723	3,723
231179007901	9002	SALARIES (FULL-TIME)	0	1,895	1,895	3,723	3,723
230179007901	9002	SALARIES (FULL-TIME)	0	1,895	1,895	3,723	3,723
232279007901	9002	SALARIES (FULL-TIME)	10,419	1,895	1,895	16,615	16,615
230279007901	9002	SALARIES (FULL-TIME)	0	1,895	1,895	5,584	5,584
230679007901	9002	SALARIES (FULL-TIME)	0	1,895	1,895	3,723	3,723
231479007901	9002	SALARIES (FULL-TIME)	0	1,895	1,895	3,723	3,723
230079007901	9002	SALARIES (FULL-TIME)	45,454	62,591	62,591	27,428	27,428
230379007901	9002	SALARIES (FULL-TIME)	0	1,895	1,895	3,723	3,723
230579007901	9002	SALARIES (FULL-TIME)	0	1,895	1,895	5,584	5,584
230479007901	9002	SALARIES (FULL-TIME)	0	1,895	1,895	3,723	3,723
230079007901	9004	OVERTIME	0	2,000	1,000	1,200	1,200
230879007901	9004	OVERTIME	0	500	250	500	500
230379007901	9010	GROUP INSURANCE	0	305	305	539	539
230579007901	9010	GROUP INSURANCE	0	305	305	809	809
231479007901	9010	GROUP INSURANCE	0	305	305	539	539
230679007901	9010	GROUP INSURANCE	0	305	305	539	539
230479007901	9010	GROUP INSURANCE	0	305	305	539	539
230079007901	9010	GROUP INSURANCE	6,593	9,239	9,239	5,070	5,070
230879007901	9010	GROUP INSURANCE	1,298	1,722	1,722	2,147	2,147
231079007901	9010	GROUP INSURANCE	721	761	761	1,825	1,825
231279007901	9010	GROUP INSURANCE	2,980	1,218	1,218	2,273	2,273
231579007901	9010	GROUP INSURANCE	3,713	1,522	1,522	2,166	2,166
231679007901	9010	GROUP INSURANCE	6	305	305	539	539
231879007901	9010	GROUP INSURANCE	728	305	305	539	539
231979007901	9010	GROUP INSURANCE	289	2,283	2,283	0	0
232079007901	9010	GROUP INSURANCE	1,587	305	305	2,388	2,388
232179007901	9010	GROUP INSURANCE	1,587	2,283	2,283	539	539
232279007901	9010	GROUP INSURANCE	1,581	305	305	2,382	2,382
230279007901	9010	GROUP INSURANCE	0	305	305	809	809
230179007901	9010	GROUP INSURANCE	0	305	305	539	539
231179007901	9010	GROUP INSURANCE	0	305	305	539	539
230979007901	9010	GROUP INSURANCE	0	305	305	539	539

## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
230779007901	9010	GROUP INSURANCE	0	305	305	539	539
230779007901	9011	WORKERS COMP INSUF	0	33	33	52	52
230979007901	9011	WORKERS COMP INSUF	0	33	33	52	52
231179007901	9011	WORKERS COMP INSUF	0	33	33	52	52
230179007901	9011	WORKERS COMP INSUF	0	33	33	52	52
230279007901	9011	WORKERS COMP INSUF	0	33	33	78	78
230079007901	9011	WORKERS COMP INSUF	922	1,094	1,094	384	384
230879007901	9011	WORKERS COMP INSUF	173	136	136	161	161
231079007901	9011	WORKERS COMP INSUF	96	83	83	173	173
231279007901	9011	WORKERS COMP INSUF	384	132	132	221	221
231579007901	9011	WORKERS COMP INSUF	481	166	166	210	210
231679007901	9011	WORKERS COMP INSUF	0	33	33	52	52
231879007901	9011	WORKERS COMP INSUF	96	33	33	52	52
231979007901	9011	WORKERS COMP INSUF	38	248	248	0	0
232079007901	9011	WORKERS COMP INSUF	211	33	33	233	233
232179007901	9011	WORKERS COMP INSUF	211	248	248	52	52
232279007901	9011	WORKERS COMP INSUF	211	33	33	233	233
230479007901	9011	WORKERS COMP INSUF	0	33	33	52	52
230679007901	9011	WORKERS COMP INSUF	0	33	33	52	52
231479007901	9011	WORKERS COMP INSUF	0	33	33	52	52
230579007901	9011	WORKERS COMP INSUF	0	33	33	78	78
230379007901	9011	WORKERS COMP INSUF	0	33	33	52	52
230379007901	9013	PERS CONTRIBUTIONS	0	360	360	684	684
230279007901	9013	PERS CONTRIBUTIONS	0	360	360	1,026	1,026
230579007901	9013	PERS CONTRIBUTIONS	0	360	360	1,026	1,026
231479007901	9013	PERS CONTRIBUTIONS	0	360	360	684	684
230679007901	9013	PERS CONTRIBUTIONS	0	360	360	684	684
230479007901	9013	PERS CONTRIBUTIONS	0	360	360	684	684
230179007901	9013	PERS CONTRIBUTIONS	0	360	360	684	684
231179007901	9013	PERS CONTRIBUTIONS	0	360	360	684	684
230979007901	9013	PERS CONTRIBUTIONS	0	360	360	684	684
230779007901	9013	PERS CONTRIBUTIONS	0	360	360	684	684
230879007901	9013	PERS CONTRIBUTIONS	1,399	1,485	1,485	2,122	2,122
231079007901	9013	PERS CONTRIBUTIONS	777	901	901	2,273	2,273
231279007901	9013	PERS CONTRIBUTIONS	3,163	1,442	1,442	2,900	2,900
231579007901	9013	PERS CONTRIBUTIONS	3,945	1,802	1,802	2,752	2,752
231679007901	9013	PERS CONTRIBUTIONS	4	360	360	684	684
231879007901	9013	PERS CONTRIBUTIONS	781	360	360	684	684
231979007901	9013	PERS CONTRIBUTIONS	311	2,703	2,703	0	0
232079007901	9013	PERS CONTRIBUTIONS	1,709	360	360	3,057	3,057
232179007901	9013	PERS CONTRIBUTIONS	1,709	2,703	2,703	684	684
232279007901	9013	PERS CONTRIBUTIONS	1,709	360	360	3,050	3,050
230079007901	9013	PERS CONTRIBUTIONS	7,330	11,799	11,799	5,048	5,048

## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
230779007901	9014	MEDICARE	0	30	30	57	57
230079007901	9014	MEDICARE	688	963	963	415	415
230879007901	9014	MEDICARE	128	120	120	177	177
230979007901	9014	MEDICARE	0	30	30	57	57
231179007901	9014	MEDICARE	0	30	30	57	57
231079007901	9014	MEDICARE	71	73	73	190	190
230179007901	9014	MEDICARE	0	30	30	57	57
231279007901	9014	MEDICARE	298	116	116	243	243
231579007901	9014	MEDICARE	369	145	145	230	230
231679007901	9014	MEDICARE	1	30	30	57	57
231879007901	9014	MEDICARE	72	30	30	57	57
231979007901	9014	MEDICARE	29	219	219	0	0
232079007901	9014	MEDICARE	157	30	30	256	256
232179007901	9014	MEDICARE	155	219	219	57	57
232279007901	9014	MEDICARE	157	30	30	255	255
230479007901	9014	MEDICARE	0	30	30	57	57
230579007901	9014	MEDICARE	0	30	30	86	86
231479007901	9014	MEDICARE	0	30	30	57	57
230679007901	9014	MEDICARE	0	30	30	57	57
230279007901	9014	MEDICARE	0	30	30	86	86
230379007901	9014	MEDICARE	0	30	30	57	57
230079007901	9016	BILINGUAL PAY	122	166	166	145	145
231879007901	9016	BILINGUAL PAY	0	0	0	5	5
232079007901	9016	BILINGUAL PAY	0	0	0	25	25
232179007901	9016	BILINGUAL PAY	0	0	0	5	5
232279007901	9016	BILINGUAL PAY	0	0	0	25	25
230879007901	9016	BILINGUAL PAY	0	42	42	54	54
230179007901	9016	BILINGUAL PAY	0	0	0	5	5
230279007901	9016	BILINGUAL PAY	0	0	0	7	7
230379007901	9016	BILINGUAL PAY	0	0	0	5	5
230479007901	9016	BILINGUAL PAY	0	0	0	5	5
230579007901	9016	BILINGUAL PAY	0	0	0	7	7
230679007901	9016	BILINGUAL PAY	0	0	0	5	5
230779007901	9016	BILINGUAL PAY	0	0	0	5	5
230979007901	9016	BILINGUAL PAY	0	0	0	5	5
231079007901	9016	BILINGUAL PAY	0	0	0	13	13
231179007901	9016	BILINGUAL PAY	0	0	0	5	5
231279007901	9016	BILINGUAL PAY	0	0	0	23	23
231479007901	9016	BILINGUAL PAY	0	0	0	5	5
231579007901	9016	BILINGUAL PAY	0	0	0	20	20
231679007901	9016	BILINGUAL PAY	0	0	0	5	5
230179007901	9018	LONGEVITY PAY	0	27	27	53	53
230979007901	9018	LONGEVITY PAY	0	27	27	53	53

## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
230779007901	9018	LONGEVITY PAY	0	27	27	53	53
231279007901	9018	LONGEVITY PAY	437	110	110	218	218
231579007901	9018	LONGEVITY PAY	359	137	137	211	211
231679007901	9018	LONGEVITY PAY	1	27	27	53	53
231879007901	9018	LONGEVITY PAY	70	27	27	53	53
231979007901	9018	LONGEVITY PAY	28	206	206	0	0
232079007901	9018	LONGEVITY PAY	153	27	27	225	225
232179007901	9018	LONGEVITY PAY	5	206	206	53	53
232279007901	9018	LONGEVITY PAY	153	27	27	224	224
230679007901	9018	LONGEVITY PAY	0	27	27	53	53
230079007901	9018	LONGEVITY PAY	426	603	603	253	253
230879007901	9018	LONGEVITY PAY	125	82	82	132	132
231079007901	9018	LONGEVITY PAY	70	69	69	191	191
230379007901	9018	LONGEVITY PAY	0	27	27	53	53
230279007901	9018	LONGEVITY PAY	0	27	27	79	79
231479007901	9018	LONGEVITY PAY	0	27	27	53	53
231179007901	9018	LONGEVITY PAY	0	27	27	53	53
230579007901	9018	LONGEVITY PAY	0	27	27	79	79
230479007901	9018	LONGEVITY PAY	0	27	27	53	53
230079007901	9020	UNIFORM ALLOWANCE	0	200	0	0	0
231679007901	9030	OPEB-ANNUAL REQD CO	0	11	11	22	22
231579007901	9030	OPEB-ANNUAL REQD CO	0	56	56	90	90
231479007901	9030	OPEB-ANNUAL REQD CO	0	11	11	22	22
231279007901	9030	OPEB-ANNUAL REQD CO	0	44	44	94	94
231179007901	9030	OPEB-ANNUAL REQD CO	0	11	11	22	22
231079007901	9030	OPEB-ANNUAL REQD CO	0	28	28	74	74
230779007901	9030	OPEB-ANNUAL REQD CO	0	11	11	22	22
230879007901	9030	OPEB-ANNUAL REQD CO	0	46	46	69	69
230979007901	9030	OPEB-ANNUAL REQD CO	0	11	11	22	22
230679007901	9030	OPEB-ANNUAL REQD CO	0	11	11	22	22
230579007901	9030	OPEB-ANNUAL REQD CO	0	11	11	33	33
230479007901	9030	OPEB-ANNUAL REQD CO	0	11	11	22	22
230279007901	9030	OPEB-ANNUAL REQD CO	0	11	11	33	33
230379007901	9030	OPEB-ANNUAL REQD CO	0	11	11	22	22
230179007901	9030	OPEB-ANNUAL REQD CO	0	11	11	22	22
232279007901	9030	OPEB-ANNUAL REQD CO	0	11	11	99	99
230079007901	9030	OPEB-ANNUAL REQD CO	0	363	363	164	164
232179007901	9030	OPEB-ANNUAL REQD CO	0	83	83	22	22
232079007901	9030	OPEB-ANNUAL REQD CO	0	11	11	100	100
231879007901	9030	OPEB-ANNUAL REQD CO	0	11	11	22	22
231979007901	9030	OPEB-ANNUAL REQD CO	0	83	83	0	0
			191,683	208,702	207,252	234,213	234,213

## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
230879007901	9102	CONTRACTUAL SERVICE	2,446	3,000	2,600	3,000	3,000
230079007901	9102	CONTRACTUAL SERVICE	2,441	9,500	12,000	12,400	12,400
231079007901	9103	SPECIAL PROFESSIONA	0	1,000	200	500	500
232079007901	9103	SPECIAL PROFESSIONA	0	0	0	0	0
232279007901	9103	SPECIAL PROFESSIONA	0	0	0	0	0
230479007901	9103	SPECIAL PROFESSIONA	0	500	0	0	0
230579007901	9103	SPECIAL PROFESSIONA	500	500	100	100	100
230879007901	9103	SPECIAL PROFESSIONA	0	500	50	0	0
231479007901	9103	SPECIAL PROFESSIONA	0	0	0	0	0
231579007901	9103	SPECIAL PROFESSIONA	0	0	0	0	0
231679007901	9103	SPECIAL PROFESSIONA	0	0	0	0	0
231879007901	9103	SPECIAL PROFESSIONA	0	0	0	0	0
230179007901	9103	SPECIAL PROFESSIONA	0	0	0	0	0
230379007901	9103	SPECIAL PROFESSIONA	0	0	0	0	0
230679007901	9103	SPECIAL PROFESSIONA	0	0	0	0	0
230779007901	9103	SPECIAL PROFESSIONA	0	0	0	0	0
230979007901	9103	SPECIAL PROFESSIONA	0	0	0	0	0
230279007901	9103	SPECIAL PROFESSIONA	1,816	1,000	900	1,000	1,000
232679007901	9103	SPECIAL PROFESSIONA	1,075	0	289	0	0
230079007901	9103	SPECIAL PROFESSIONA	5,101	6,000	6,000	6,000	6,000
230079007902	9103	SPECIAL PROFESSIONA	1,303	5,000	1,000	5,000	5,000
231279007901	9103	SPECIAL PROFESSIONA	0	1,500	300	300	300
232579007901	9103	SPECIAL PROFESSIONA	0	0	0	0	0
232179007901	9103	SPECIAL PROFESSIONA	0	0	0	0	0
230079007901	9122	LEGAL SVCS-NON RETA	0	1,000	1,000	1,000	1,000
230079007901	9204	SHOP & OPERATING SU	785	1,000	1,000	1,000	1,000
230079007901	9208	SMALL TOOLS	384	500	50	100	100
230079007901	9211	EQUIPMENT RENTAL	0	0	0	0	0
231279007901	9211	EQUIPMENT RENTAL	0	500	0	0	0
231579007901	9211	EQUIPMENT RENTAL	0	0	0	500	500
232079007901	9224	MILEAGE	0	0	0	0	0
230079007901	9224	MILEAGE	715	732	700	750	750
231679007901	9224	MILEAGE	0	0	0	0	0
230179007901	9224	MILEAGE	0	0	0	0	0
230279007901	9224	MILEAGE	0	0	0	0	0
230379007901	9224	MILEAGE	0	0	0	0	0
230479007901	9224	MILEAGE	0	0	0	0	0
230579007901	9224	MILEAGE	0	0	0	0	0
230679007901	9224	MILEAGE	0	0	0	0	0
230779007901	9224	MILEAGE	0	0	0	0	0
230879007901	9224	MILEAGE	0	0	0	0	0
230979007901	9224	MILEAGE	0	0	0	0	0
231079007901	9224	MILEAGE	0	0	0	0	0

## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
231179007901	9224	MILEAGE	0	0	0	0	0
231279007901	9224	MILEAGE	0	0	0	0	0
231479007901	9224	MILEAGE	0	0	0	0	0
231579007901	9224	MILEAGE	0	0	0	0	0
231879007901	9224	MILEAGE	0	0	0	0	0
231979007901	9224	MILEAGE	0	0	0	0	0
232179007901	9224	MILEAGE	0	0	0	0	0
232279007901	9224	MILEAGE	0	0	0	0	0
230279007901	9252	PROPERTY MAINTENAN	3,954	4,000	1,000	3,500	3,500
230379007901	9252	PROPERTY MAINTENAN	0	500	0	200	200
230479007901	9252	PROPERTY MAINTENAN	0	1,000	0	500	500
230579007901	9252	PROPERTY MAINTENAN	2,970	3,000	500	3,000	3,000
230679007901	9252	PROPERTY MAINTENAN	0	100	75	100	100
230779007901	9252	PROPERTY MAINTENAN	400	100	100	100	100
230879007901	9252	PROPERTY MAINTENAN	431	5,000	2,500	6,000	6,000
230979007901	9252	PROPERTY MAINTENAN	0	200	0	200	200
231079007901	9252	PROPERTY MAINTENAN	1,341	10,000	3,500	9,200	9,200
231279007901	9252	PROPERTY MAINTENAN	0	8,000	8,000	2,500	2,500
231579007901	9252	PROPERTY MAINTENAN	0	5,000	5,000	8,000	8,000
231679007901	9252	PROPERTY MAINTENAN	0	500	250	500	500
231879007901	9252	PROPERTY MAINTENAN	0	1,000	700	1,000	1,000
232179007901	9252	PROPERTY MAINTENAN	0	0	0	1,000	1,000
230079007901	9252	PROPERTY MAINTENAN	7,781	11,000	7,500	10,000	10,000
232079007901	9252	PROPERTY MAINTENAN	0	0	0	3,000	3,000
230179007901	9252	PROPERTY MAINTENAN	500	500	500	500	500
231979007901	9252	PROPERTY MAINTENAN	0	250	0	0	0
232279007901	9252	PROPERTY MAINTENAN	0	5,000	0	2,000	2,000
230079007901	9254	VEHICLE MAINTENANCE	3,488	3,000	2,500	3,000	3,000
230079007901	9255	GASOLINE/DIESEL	587	1,000	500	1,000	1,000
230279007901	9330	TREE TRIMMING	2,815	6,000	6,000	6,000	6,000
230679007901	9330	TREE TRIMMING	200	500	500	500	500
230979007901	9330	TREE TRIMMING	0	200	200	200	200
230179007901	9330	TREE TRIMMING	1,500	1,500	1,500	1,500	1,500
231679007901	9330	TREE TRIMMING	500	500	500	500	500
231879007901	9330	TREE TRIMMING	1,003	1,000	1,000	1,000	1,000
231079007901	9330	TREE TRIMMING	12,189	12,000	12,000	12,000	12,000
231279007901	9330	TREE TRIMMING	9,145	12,000	6,000	10,000	10,000
230779007901	9330	TREE TRIMMING	2,086	3,000	3,000	2,200	2,200
230879007901	9330	TREE TRIMMING	991	0	1,000	1,000	1,000
230379007901	9330	TREE TRIMMING	0	500	500	500	500
230479007901	9330	TREE TRIMMING	500	500	500	500	500
230579007901	9330	TREE TRIMMING	0	2,000	2,000	2,000	2,000
230079007901	9330	TREE TRIMMING	50,461	53,500	55,000	30,000	30,000

## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
232079007901	9330	TREE TRIMMING	0	1,000	0	1,000	1,000
232179007901	9330	TREE TRIMMING	0	0	0	500	500
231579007901	9330	TREE TRIMMING	0	0	0	10,000	10,000
231279007901	9331	LANDSCAPE SERVICES	51,121	83,500	83,500	60,050	60,050
231479007901	9331	LANDSCAPE SERVICES	695	652	1,650	1,710	1,710
231579007901	9331	LANDSCAPE SERVICES	0	38,900	27,417	66,480	66,480
231679007901	9331	LANDSCAPE SERVICES	4,624	8,306	8,306	8,555	8,555
231879007901	9331	LANDSCAPE SERVICES	3,762	4,500	4,500	4,580	4,580
231979007901	9331	LANDSCAPE SERVICES	0	5,500	0	0	0
232279007901	9331	LANDSCAPE SERVICES	0	123,988	0	127,710	127,710
232179007901	9331	LANDSCAPE SERVICES	0	5,000	0	1,850	1,850
232079007901	9331	LANDSCAPE SERVICES	0	85,479	0	88,050	88,050
231179007901	9331	LANDSCAPE SERVICES	552	971	970	1,000	1,000
231079007901	9331	LANDSCAPE SERVICES	125,289	52,000	50,897	54,430	54,430
230479007901	9331	LANDSCAPE SERVICES	4,402	69,150	6,915	7,500	7,500
230579007901	9331	LANDSCAPE SERVICES	16,704	16,465	16,465	16,960	16,960
230679007901	9331	LANDSCAPE SERVICES	842	1,452	1,452	1,600	1,600
230779007901	9331	LANDSCAPE SERVICES	6,621	9,065	9,065	9,337	9,337
230879007901	9331	LANDSCAPE SERVICES	4,841	6,125	6,125	6,800	6,800
230079007901	9331	LANDSCAPE SERVICES	99,969	109,000	101,900	100,300	100,300
230179007901	9331	LANDSCAPE SERVICES	2,200	7,030	7,023	7,250	7,250
230279007901	9331	LANDSCAPE SERVICES	36,575	12,335	12,335	13,700	13,700
230379007901	9331	LANDSCAPE SERVICES	1,963	1,878	1,880	2,450	2,450
230979007901	9331	LANDSCAPE SERVICES	1,033	2,299	2,299	2,870	2,870
231979007901	9413	ELECTRICITY	0	240	0	0	0
232179007901	9413	ELECTRICITY	0	500	0	1,800	1,800
232079007901	9413	ELECTRICITY	0	500	0	1,800	1,800
232279007901	9413	ELECTRICITY	0	2,000	0	2,000	2,000
230079007901	9413	ELECTRICITY	8,021	7,500	7,300	7,500	7,500
230179007901	9413	ELECTRICITY	255	200	200	200	200
230279007901	9413	ELECTRICITY	607	500	500	500	500
230479007901	9413	ELECTRICITY	200	150	200	200	200
230579007901	9413	ELECTRICITY	198	200	200	200	200
230679007901	9413	ELECTRICITY	198	500	200	200	200
230779007901	9413	ELECTRICITY	573	600	420	600	600
230879007901	9413	ELECTRICITY	283	1,600	200	200	200
230979007901	9413	ELECTRICITY	29	50	26	50	50
231079007901	9413	ELECTRICITY	2,205	2,500	1,860	2,500	2,500
231179007901	9413	ELECTRICITY	191	200	175	200	200
231279007901	9413	ELECTRICITY	2,458	2,500	2,050	2,500	2,500
231479007901	9413	ELECTRICITY	192	200	164	200	200
231679007901	9413	ELECTRICITY	0	200	0	0	0
231879007901	9413	ELECTRICITY	191	200	175	200	200

## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
232279007901	9415	WATER	0	15,000	0	90,000	90,000
230479007901	9415	WATER	948	800	1,100	1,000	1,000
230079007901	9415	WATER	29,745	40,000	38,000	40,000	40,000
230179007901	9415	WATER	1,276	2,700	1,500	1,500	1,500
232079007901	9415	WATER	0	8,000	0	12,000	12,000
232179007901	9415	WATER	0	2,000	0	8,500	8,500
230279007901	9415	WATER	12,303	13,300	10,000	13,300	13,300
230579007901	9415	WATER	10,683	14,000	13,000	14,000	14,000
230979007901	9415	WATER	908	800	1,040	1,100	1,100
231279007901	9415	WATER	23,083	25,500	30,000	30,000	30,000
230379007901	9415	WATER	1,312	1,500	1,000	1,500	1,500
230679007901	9415	WATER	242	200	190	200	200
231079007901	9415	WATER	27,198	60,000	60,000	60,000	60,000
231479007901	9415	WATER	383	400	400	500	500
231579007901	9415	WATER	0	20,000	12,500	25,000	25,000
231679007901	9415	WATER	0	3,000	3,000	3,000	3,000
231879007901	9415	WATER	3,679	5,000	2,300	4,000	4,000
231179007901	9415	WATER	1,403	500	410	500	500
230779007901	9415	WATER	2,865	3,500	3,400	3,500	3,500
230879007901	9415	WATER	4,961	6,000	7,500	7,500	7,500
231979007901	9415	WATER	0	800	0	0	0
230179007901	9420	TELEPHONE SERVICE	0	11	11	11	11
230279007901	9420	TELEPHONE SERVICE	0	11	11	11	11
230379007901	9420	TELEPHONE SERVICE	0	11	11	11	11
230479007901	9420	TELEPHONE SERVICE	0	11	11	11	11
230579007901	9420	TELEPHONE SERVICE	0	11	11	11	11
230679007901	9420	TELEPHONE SERVICE	0	11	11	11	11
230779007901	9420	TELEPHONE SERVICE	0	11	11	11	11
230979007901	9420	TELEPHONE SERVICE	0	11	11	11	11
231179007901	9420	TELEPHONE SERVICE	0	11	11	11	11
231479007901	9420	TELEPHONE SERVICE	0	11	11	11	11
230879007901	9420	TELEPHONE SERVICE	47	32	40	40	40
231079007901	9420	TELEPHONE SERVICE	26	27	27	27	27
231979007901	9420	TELEPHONE SERVICE	11	80	0	0	0
232079007901	9420	TELEPHONE SERVICE	57	11	0	20	20
232179007901	9420	TELEPHONE SERVICE	57	80	100	100	100
232279007901	9420	TELEPHONE SERVICE	57	11	20	20	20
230079007901	9420	TELEPHONE SERVICE	166	290	290	290	290
231279007901	9420	TELEPHONE SERVICE	112	43	54	60	60
231579007901	9420	TELEPHONE SERVICE	139	54	70	75	75
231679007901	9420	TELEPHONE SERVICE	1	11	15	15	15
231879007901	9420	TELEPHONE SERVICE	27	11	15	15	15

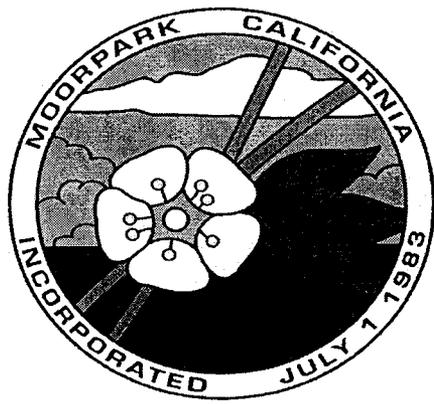
## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
			617,890	1,073,277	690,964	1,088,254	1,088,254
231579007901	9820	TRANSFER TO OTHER F	0	0	10,000	0	0
290279007901	9820	TRANSFER TO OTHER F	5,000	0	0	0	0
100079000000	9820	TRANSFER TO OTHER F	75,601	102,364	102,364	129,000	129,000
260579000000	9820	TRANSFER TO OTHER F	75,601	162,444	162,444	229,000	229,000
230079007901	9830	COST PLAN CHARGES	60,998	75,042	75,042	94,000	94,000
230179007901	9830	COST PLAN CHARGES	1,649	2,028	2,028	3,000	3,000
230279007901	9830	COST PLAN CHARGES	14,837	18,253	18,253	23,000	23,000
230379007901	9830	COST PLAN CHARGES	0	0	0	0	0
230479007901	9830	COST PLAN CHARGES	1,649	2,028	2,028	3,000	3,000
230579007901	9830	COST PLAN CHARGES	6,594	8,113	8,113	10,000	10,000
230779007901	9830	COST PLAN CHARGES	3,297	4,056	4,056	5,000	5,000
230879007901	9830	COST PLAN CHARGES	3,297	4,056	4,056	5,000	5,000
231079007901	9830	COST PLAN CHARGES	44,512	54,760	54,760	69,000	69,000
231279007901	9830	COST PLAN CHARGES	28,026	34,479	34,479	43,000	43,000
			321,062	467,623	477,623	613,000	613,000
			1,130,634	1,749,602	1,375,839	1,935,467	1,935,467

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 7900 - LIGHTING & LANDSCAPING MAINTENANCE**

OBJECT CODE	DESCRIPTION	AMOUNT
9102	FUND 2300: MOUNTAIN MEADOWS FOUNTAIN	2,400
	ROUTINE MAINTENANCE	5,000
	ASSESSMENT ENGINEER	5,000
	FUND 2308: DIAL SECURITY	3,000
		15,400
9103	FUND 2300: ARBORIST	1,000
	SOIL AND PLANT TESTING	1,000
	HHW CLEAN UP	4,000
	FUND 2302: ARBORIST	1,000
	FUND 2310: ARBORIST	500
	FUND 2312: ARBORIST	300
		7,800
9204	SUPPLIES ASSOCIATED WITH CITYWIDE LANDSCAPE	1,000
		1,000
9420	CELL PHONE ALLOWANCE: 10% DIRECTOR, 15% PARKS MANAGER	290
		290

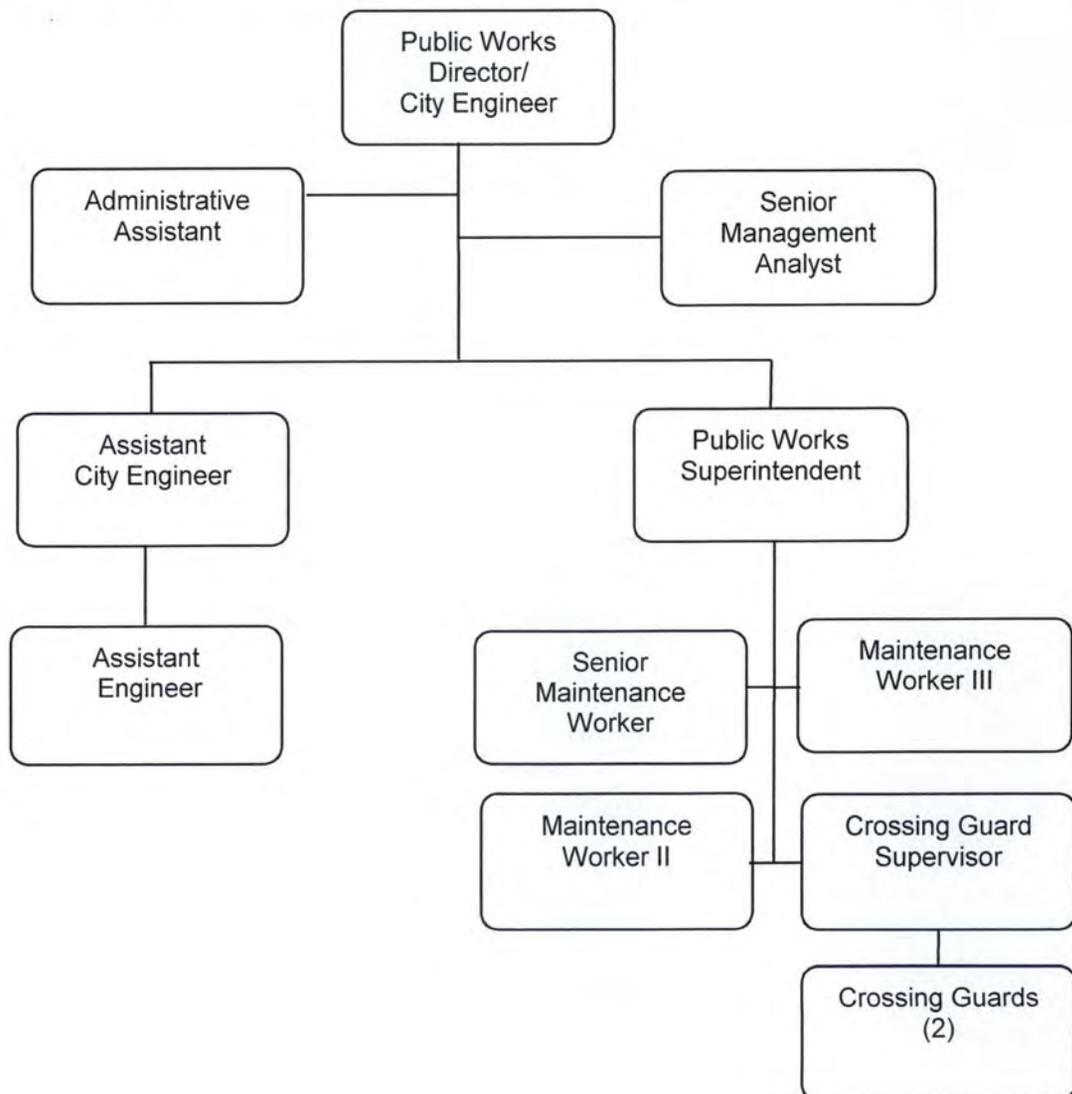




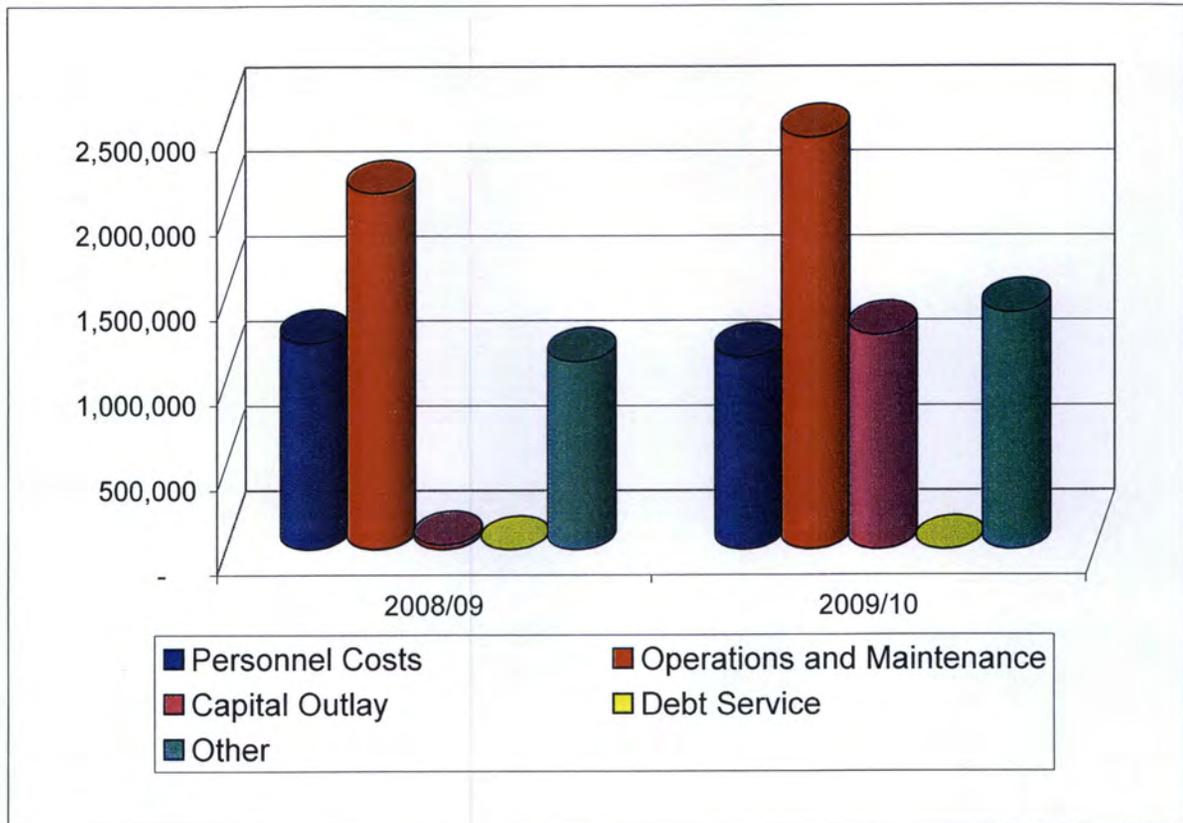
# Public Works Department (Department 8100)

The Public Works Department is responsible for the City's public transit programs, stormwater compliance, and a number of maintenance and service programs. The Department is also responsible for the administration and implementation of the City's Capital Improvement Program. The Department administers contracts for street repairs, street sweeping, traffic signal maintenance and other related maintenance and repairs. Department personnel perform minor street maintenance, stenciling, sign installation, roadside weed and litter abatement, graffiti abatement and fleet maintenance. The Department is also responsible for the formation and administration of the City's Maintenance Assessment Districts.

The various funding sources for Public Works activities include: General Fund, Gas Tax Fund, Traffic Safety Fund, State Local Transportation Fund, and Area of Contributions (AOC) Fund. "Areas of Contribution" are established within the City as a means of financing street-related improvements and traffic signals. Developers pay into an AOC fund in direct proportion to the amount of traffic generated by projects located within the AOC.



## Expense and Staffing History Public Works



	2008/09 Estimated	2009/10 Adopted
Personnel Costs	1,215,204	1,130,204
Operations and Maintenance	2,095,680	2,426,038
Capital Outlay	27,537	1,260,000
Debt Service	-	-
Other	1,108,000	1,392,000
<b>Total Expenses</b>	<b>\$4,446,421</b>	<b>\$6,208,242</b>

Department Staffing		
City Engineer/Public Works Director	1.00	1.00
Administrative Assistant	1.00	1.00
Assistant City Engineer	1.00	1.00
Assistant Engineer	1.00	1.00
Crossing Guards/Clerical Aide	0.75	0.48
Crossing Guard Supervisor	1.00	1.00
Maintenance Worker I/II/III	2.00	2.00
Management Analyst	1.00	-
Public Works Superintendent	1.00	1.00
Senior Maintenance Worker	1.00	1.00
Senior Management Analyst	1.00	1.00
	<b>10.75</b>	<b>10.48</b>

## PUBLIC WORKS

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100081000000	9002	SALARIES (FULL-TIME)	57,497	62,008	60,812	52,837	52,837
100081000000	9003	SALARIES (PART-TIME)	0	0	0	0	0
232281000000	9003	SALARIES (PART-TIME)	0	0	0	0	0
100081000000	9004	OVERTIME	0	0	0	0	0
100081000000	9010	GROUP INSURANCE	12,208	12,930	12,930	10,752	10,752
100081000000	9011	WORKERS COMP INSURANCE	1,240	1,083	1,083	782	782
100081000000	9013	PERS CONTRIBUTIONS	9,711	11,687	11,687	10,176	10,176
100081000000	9014	MEDICARE	864	946	946	846	846
232281000000	9014	MEDICARE	0	0	0	0	0
100081000000	9016	BILINGUAL PAY	385	387	387	387	387
100081000000	9018	LONGEVITY PAY	250	250	250	254	254
100081000000	9030	OPEB-ANNUAL REQD CONTRIB	0	360	360	334	334
			82,156	89,651	88,455	76,368	76,368
260581000000	9102	CONTRACTUAL SERVICES	0	0	0	0	0
100081000000	9102	CONTRACTUAL SERVICES	0	0	0	0	0
100081000000	9103	SPECIAL PROFESSIONAL SVCS	0	5,000	500	5,000	5,000
232081000000	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
232281000000	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
232381000000	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
232581000000	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
100081000000	9122	LEGAL SVCS-NON RETAINER	0	1,200	600	1,200	1,200
100081000000	9198	OVERHEAD ALLOC-SERVICES	4,304	12,426	15,046	10,050	10,050
100081000000	9202	OFFICE SUPPLIES	1,268	2,000	2,000	2,000	2,000
100081000000	9203	COPY MACHINE SUPPLIES	0	0	0	0	0
100081000000	9205	SPECIAL DEPT SUPPLIES	3,628	500	500	500	500
260581000000	9205	SPECIAL DEPT SUPPLIES	0	0	0	0	0
100081000000	9224	MILEAGE	371	650	372	650	650
100081000000	9251	OTHER EQUIPMENT MAINT	0	2,000	1,000	1,000	1,000
100081000000	9254	VEHICLE MAINTENANCE	524	1,000	1,000	1,000	1,000
100081000000	9255	GASOLINE/DIESEL	2,225	3,000	1,200	3,000	3,000
100081000000	9298	OVERHEAD ALLOC-SUPPLIES	14,649	55,746	56,997	33,438	33,438
100081000000	9321	OTHER CHEMICALS	4,542	4,000	1,000	2,500	2,500
100081000000	9331	LANDSCAPE SERVICES	189	0	0	0	0
215081000000	9331	LANDSCAPE SERVICES	47,243	0	0	0	0
260581000000	9331	LANDSCAPE SERVICES	189	0	0	0	0
100081000000	9413	ELECTRICITY	0	0	0	0	0
260581000000	9416	NATURAL GAS	0	0	0	0	0
100081000000	9416	NATURAL GAS	0	0	0	0	0
100081000000	9420	TELEPHONE SERVICE	425	500	300	500	500
100081000000	9498	OVERHEAD ALLOC-UTILITIES	2,723	12,019	7,707	5,053	5,053
100081000000	9499	SUSPENSE EXPENSE ACCOUNT	0	0	0	0	0

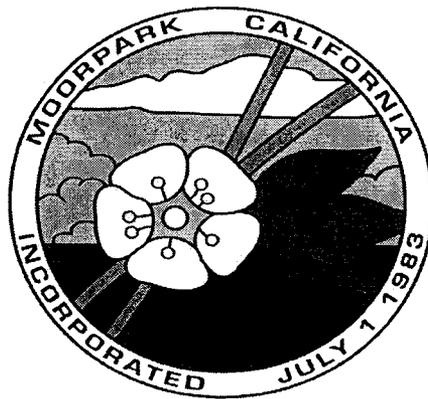
## PUBLIC WORKS

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
			82,280	100,041	88,222	65,891	65,891
200181000000	9505	VEHICLES	0	0	0	0	0
100081000000	9598	OVERHEAD ALLOCATION	916	0	4,750	0	0
			916	0	4,750	0	0
200281008045	9820	TRANSFER TO OTHER FUNDS	5,065	0	0	0	0
200281008061	9820	TRANSFER TO OTHER FUNDS	4,890	0	0	0	0
250181008012	9820	TRANSFER TO OTHER FUNDS	8,733	0	0	0	0
250181008013	9820	TRANSFER TO OTHER FUNDS	7,598	0	0	0	0
250181008047	9820	TRANSFER TO OTHER FUNDS	2,620	0	0	0	0
250181008058	9820	TRANSFER TO OTHER FUNDS	3,057	0	0	0	0
250181008026	9820	TRANSFER TO OTHER FUNDS	1,310	0	0	0	0
200181008036	9820	TRANSFER TO OTHER FUNDS	3,843	0	0	0	0
250181000000	9820	TRANSFER TO OTHER FUNDS	0	0	0	57,000	57,000
200181000000	9820	TRANSFER TO OTHER FUNDS	0	0	0	27,000	27,000
200281000000	9820	TRANSFER TO OTHER FUNDS	0	0	0	13,000	13,000
290481000000	9820	TRANSFER TO OTHER FUNDS	0	0	0	42,000	42,000
			37,115	0	0	139,000	139,000
			202,467	189,692	181,426	281,259	281,259

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 8100 - PUBLIC WORKS**

OBJECT CODE	DESCRIPTION	AMOUNT
9103	STORAGE OF CE RECORDS (\$100/MONTH + EXTRA)	1,500
	SPECIAL PROF. SERVICES AGREEMENTS	3,500
		5,000
9122	LEGAL SERVICES - NON RETAINER	1,200
		1,200
9205	MISC. DEPARTMENT SUPPLIES	500
		500
9224	CITY ENGINEER/PW DIRECTOR CAR ALLOWANCE 10%	372
	MISC MILEAGE	278
		650
9254	POOL CARS MAINTENANCE	1,000
		1,000
9255	FUEL FOR POOL CARS - 50/50 SPLIT WITH 2605.8310.0000	3,000
		3,000
9321	GRAFFITI REMOVAL CHEMICALS	2,500
		2,500
9420	CELL PHONE ALLOWANCE:	
	CITY ENGINEER/PW DIRECTOR 10%	84
	PW SUPERINTENDENT 5%	27
	ASSISTANT ENGINEER 10%	84
	MISC. PHONE SERVICES	305
		500



## **Fiscal Year 2009/10**

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### **Crossing Guards (Division 8210)**

The Public Works Department administers and manages the Crossing Guard Program within the City. There are currently, three crossing guards that help schoolchildren cross intersections at two locations Mountain Meadows/Tierra Rejada and at Los Angeles Avenue/Moorpark Avenue. One crossing guard is a full time employee, whose duties include crossing guard and street maintenance. Two of the crossing guards provide part-time clerical assistance at City Hall. The Crossing Guard Supervisor coordinates crossing guard activities. Crossing guards are funded through the Crossing Guard Fund (Fund 2003).

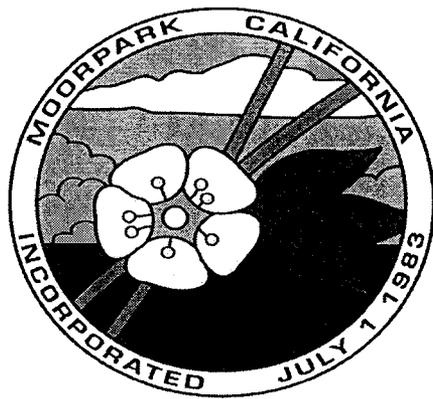
## CROSSING GUARDS

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
200082100000	9002	SALARIES (FULL-TIME)	23,600	25,632	25,632	17,368	17,368
200082100000	9003	SALARIES (PART-TIME)	25,747	0	303	0	0
200382100000	9003	SALARIES (PART-TIME)	0	29,246	29,246	13,139	13,139
200082100000	9010	GROUP INSURANCE	6,054	6,947	6,947	4,539	4,539
200382100000	9011	WORKERS COMP INSURANCE	187	511	511	184	184
200082100000	9011	WORKERS COMP INSURANCE	957	448	448	285	285
200082100000	9013	PERS CONTRIBUTIONS	3,914	4,886	4,886	3,744	3,744
200082100000	9014	MEDICARE	736	398	398	310	310
200382100000	9014	MEDICARE	0	403	403	191	191
200082100000	9016	BILINGUAL PAY	356	358	358	250	250
200082100000	9017	PART-TIME RETIREMENT CONT	1,931	0	23	0	0
200382100000	9017	PART-TIME RETIREMENT CONT	0	2,085	2,085	985	985
200082100000	9030	OPEB-ANNUAL REQD CONTRIB	0	150	150	122	122
			63,483	71,064	71,390	41,117	41,117
200082100000	9220	PUBLICATIONS & SUBSCRIPT	0	50	0	50	50
200082100000	9222	EDUCATION & TRAINING	0	200	0	100	100
200082100000	9251	OTHER EQUIPMENT MAINT	361	500	500	500	500
200082100000	9254	VEHICLE MAINTENANCE	70	250	250	250	250
200082100000	9255	GASOLINE/DIESEL	1,468	736	1,400	1,200	1,200
200082100000	9304	SAFETY EQUIPMENT	268	200	200	200	200
200082100000	9420	TELEPHONE SERVICE	232	200	250	300	300
			2,399	2,136	2,600	2,600	2,600
			65,882	73,200	73,990	43,717	43,717

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 8210 - CROSSING GUARD**

OBJECT CODE	DESCRIPTION	AMOUNT
9220	REFERENCE MATERIALS RELATED TO CROSSING GUARD	50
		50
9222	CROSSING GUARD SUPERVISOR SEMINARS (\$200 - SPLIT 50%/50% WITH 2000-8330)	100
		100
9251	REPEATER ACCESS AND REPAIRS TO FIELD EQUIPMENT	500
		500
9254	CROSSING GUARD SUPERVISOR VEHICLE (\$1,000 - SPLIT 25%/75% SPLIT WITH 2000-8330)	250
		250
9255	FUEL COST OF CROSSING GUARD/PARKING ENFORCEMENT VEHICLE (\$4,800 - SPLIT 25%/75% WITH 2000-8330)	1,200
		1,200
9304	CROSSING GUARD VESTS, PADDLES, ETC.	200
		200
9420	CELL PHONE ALLOWANCE 5% SUPERINTENDENT	27
	CELL PHONE CHARGES - CROSSING GUARD SUPERVISOR	200
	MISC. PHONE CHARGES	73
		300



## **Fiscal Year 2009/10**

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### **Street Maintenance (Division 8310)**

The Street Maintenance Division is responsible for maintaining all City streets and rights-of-way and for administering related capital improvement projects. Division personnel perform minor street maintenance, stenciling, roadside litter and weed removal, storm drain maintenance and street sign installation as required to facilitate traffic flow and safety within the City. Major street repairs, street striping, street sweeping and traffic signal maintenance are contracted along with the design and construction of major street improvement projects.

The Gas Tax Fund, State Local Transportation Fund, Traffic Safety Fund, and Area of Contribution (AOC) Fund support street maintenance and improvement projects.

## STREET MAINTENANCE

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
260583100000	9002	SALARIES (FULL-TIME)	447,861	487,716	487,716	472,305	472,305
250183108003	9003	SALARIES (PART-TIME)	0	0	0	0	0
250183108012	9003	SALARIES (PART-TIME)	0	0	0	0	0
250183108013	9003	SALARIES (PART-TIME)	0	0	28,787	0	0
250183108026	9003	SALARIES (PART-TIME)	0	0	0	0	0
250183108033	9003	SALARIES (PART-TIME)	0	0	0	0	0
250283108042	9003	SALARIES (PART-TIME)	0	0	0	0	0
250383108027	9003	SALARIES (PART-TIME)	0	0	0	0	0
260383108002	9003	SALARIES (PART-TIME)	0	0	0	0	0
260583100000	9003	SALARIES (PART-TIME)	475	0	0	0	0
280083108041	9003	SALARIES (PART-TIME)	0	0	0	0	0
200183108059	9003	SALARIES (PART-TIME)	0	0	0	0	0
260583100000	9004	OVERTIME	3,621	0	2,169	3,500	3,500
260583100000	9010	GROUP INSURANCE	83,259	90,745	90,745	83,565	83,565
260583100000	9011	WORKERS COMP INSURANCE	9,702	8,522	8,522	7,321	7,321
260583100000	9013	PERS CONTRIBUTIONS	75,478	91,539	91,539	94,929	94,929
250183108003	9014	MEDICARE	0	0	0	0	0
250183108026	9014	MEDICARE	0	0	0	0	0
250183108033	9014	MEDICARE	0	0	0	0	0
260383108002	9014	MEDICARE	0	0	0	0	0
260583100000	9014	MEDICARE	6,746	7,410	7,410	7,917	7,917
280083108041	9014	MEDICARE	0	0	0	0	0
260583100000	9016	BILINGUAL PAY	1,272	1,360	1,360	1,468	1,468
260583100000	9017	PART-TIME RETIREMENT CONT	1	0	(1)	0	0
260583100000	9018	LONGEVITY PAY	601	604	604	792	792
260583100000	9020	UNIFORM ALLOWANCE	2,685	3,000	3,000	3,000	3,000
260583100000	9030	OPEB-ANNUAL REQD CONTRIB	0	2,820	2,820	3,125	3,125
			631,702	693,716	724,670	677,922	677,922
260583100000	9102	CONTRACTUAL SERVICES	30,025	66,000	20,000	36,000	36,000
200283100000	9102	CONTRACTUAL SERVICES	0	0	0	0	0
250183100000	9103	SPECIAL PROFESSIONAL SVCS	413	0	0	0	0
200183108069	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
260383100000	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
260583100000	9103	SPECIAL PROFESSIONAL SVCS	8,806	20,800	20,000	20,000	20,000
260483108004	9121	LEGAL SERVICES - RETAINER	0	0	0	0	0
260483108004	9122	LEGAL SVCS-NON RETAINER	717	0	0	0	0
250183108012	9122	LEGAL SVCS-NON RETAINER	0	0	0	0	0
250183108026	9122	LEGAL SVCS-NON RETAINER	0	0	0	0	0
260583100000	9122	LEGAL SVCS-NON RETAINER	333	1,200	100	1,000	1,000
260383108064	9122	LEGAL SVCS-NON RETAINER	0	0	0	0	0
250283108036	9123	LEGAL SVCS-LITIGATION	926	0	0	0	0
260383108064	9123	LEGAL SVCS-LITIGATION	19	0	0	0	0

## STREET MAINTENANCE

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
250183100000	9123	LEGAL SVCS-LITIGATION	0	0	0	0	0
100083108074	9123	LEGAL SVCS-LITIGATION	74	0	0	0	0
290483108074	9123	LEGAL SVCS-LITIGATION	74	0	0	0	0
250183108004	9123	LEGAL SVCS-LITIGATION	0	0	0	0	0
260583100000	9198	OVERHEAD ALLOC-SERVICES	9,862	8,414	10,182	14,222	14,222
400383100000	9201	COMP SUPP/EQUIP NON-CAPIT	136	0	0	0	0
260583100000	9201	COMP SUPP/EQUIP NON-CAPIT	221	0	0	0	0
260583100000	9203	COPY MACHINE SUPPLIES	0	0	0	0	0
260583100000	9205	SPECIAL DEPT SUPPLIES	5,221	3,400	3,400	2,400	2,400
260583100000	9208	SMALL TOOLS	11,403	6,000	3,500	6,000	6,000
260583100000	9211	EQUIPMENT RENTAL	1,363	2,500	2,500	2,500	2,500
260583100000	9220	PUBLICATIONS & SUBSCRIPT	657	400	400	400	400
260583100000	9221	MEMBERSHIPS & DUES	1,057	1,800	1,200	1,800	1,800
260583100000	9222	EDUCATION & TRAINING	1,536	3,600	2,800	1,400	1,400
260583100000	9223	CONFERENCES & MEETINGS	3,135	4,200	4,200	4,200	4,200
260583100000	9224	MILEAGE	4,368	4,820	4,820	4,820	4,820
260583100000	9230	SPECIAL POSTAGE	0	0	0	0	0
260583100000	9231	POSTAGE	940	1,200	540	1,000	1,000
260583100000	9232	PRINTING	671	1,000	900	1,000	1,000
250183100000	9234	ADVERTISING	0	0	0	0	0
250283100000	9234	ADVERTISING	0	0	0	0	0
260583100000	9234	ADVERTISING	0	600	300	600	600
260583100000	9250	OFFICE EQUIPMENT MAINT	94	0	0	0	0
260583100000	9251	OTHER EQUIPMENT MAINT	5,529	10,000	10,000	10,000	10,000
260583100000	9253	TRAFFIC SIGNAL MAINT	59,443	75,000	60,000	60,000	60,000
260583100000	9254	VEHICLE MAINTENANCE	12,577	10,000	10,000	12,000	12,000
260583100000	9255	GASOLINE/DIESEL	13,015	15,000	15,000	20,000	20,000
290283108040	9285	RELOCATION ASSISTANCE	0	0	0	0	0
260583100000	9298	OVERHEAD ALLOC-SUPPLIES	33,564	40,205	38,572	47,320	47,320
260583100000	9301	PAINT	7,259	3,000	3,000	5,000	5,000
260583100000	9302	BARRICADES	815	600	600	600	600
260583100000	9303	SIGNS	10,943	13,000	13,000	13,000	13,000
260583100000	9304	SAFETY EQUIPMENT	1,671	2,000	1,200	2,000	2,000
260583100000	9310	ASPHALT/CONCRETE	2,238	7,000	5,000	5,000	5,000
260583100000	9320	WEED ABATEMENT CHEMICALS	846	2,000	2,000	2,000	2,000
250283108042	9331	LANDSCAPE SERVICES	547	0	0	0	0
260583100000	9350	STREET SWEEPING-STATE HW	4,345	5,200	4,800	5,300	5,300
260583100000	9351	STREET SWEEPING-LOCAL ST	95,665	100,000	97,000	102,500	102,500
260583100000	9412	SIGNAL ENERGY	19,724	20,000	20,000	20,000	20,000
260583100000	9413	ELECTRICITY	0	0	0	0	0
260583100000	9415	WATER	0	0	0	0	0
260583100000	9416	NATURAL GAS	0	0	0	0	0
260583100000	9420	TELEPHONE SERVICE	1,619	2,578	2,578	2,578	2,578

## STREET MAINTENANCE

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
260583100000	9498	OVERHEAD ALLOC-UTILITIES	6,240	8,134	5,216	7,150	7,150
			358,089	439,651	362,808	411,790	411,790
400383100000	9501	OFFICE EQUIPMENT	10,633	0	0	0	0
280083108041	9502	FURNITURE & FIXTURES	0	0	0	0	0
260583100000	9503	COMPUTER EQUIPMENT	995	0	0	0	0
280083108041	9503	COMPUTER EQUIPMENT	0	0	0	0	0
400383100000	9503	COMPUTER EQUIPMENT	0	0	0	0	0
200183108041	9504	OTHER EQUIPMENT	0	0	0	0	0
260583100000	9504	OTHER EQUIPMENT	0	0	0	0	0
280083108041	9504	OTHER EQUIPMENT	0	0	0	0	0
250183100000	9504	OTHER EQUIPMENT	0	11,400	0	0	0
400383100000	9504	OTHER EQUIPMENT	0	19,816	19,573	0	0
100083108011	9504	OTHER EQUIPMENT	19,144	0	0	0	0
260583100000	9505	VEHICLES	0	0	0	0	0
260583100000	9598	OVERHEAD ALLOCATION	2,098	0	3,214	0	0
			32,870	31,216	22,787	0	0
500083100000	9820	TRANSFER TO OTHER FUNDS	0	0	0	0	0
100083100000	9820	TRANSFER TO OTHER FUNDS	150,000	0	0	0	0
260383100000	9820	TRANSFER TO OTHER FUNDS	777,829	1,107,970	1,108,000	1,213,000	1,213,000
260583100000	9820	TRANSFER TO OTHER FUNDS	0	0	0	0	0
261083100000	9820	TRANSFER TO OTHER FUNDS	24,968	0	0	0	0
260583100000	9830	COST PLAN CHARGES	286,739	397,041	397,041	583,000	583,000
			1,239,536	1,505,011	1,505,041	1,796,000	1,796,000
			2,262,198	2,669,594	2,615,307	2,885,712	2,885,712

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 8310 - STREET MAINTENANCE**

OBJECT CODE	DESCRIPTION	AMOUNT
9020	UNIFORM FOR PW STAFF	3,000
		3,000
9102	STRIPING	15,000
	CONTRACT ASPHALT REPAIRS	10,000
	SIGNAL MODIFICATION	10,000
	USA	1,000
		36,000
9103	MISC ENGINEERING STUDIES	20,000
		20,000
9205	SPECIAL DEPT EQUIPMENT NON-CAPITAL	2,400
		2,400
9208	MISC. TOOLS FOR PW DUTIES	6,000
		6,000
9211	EQUIPMENT RENTALS	2,500
		2,500
9221	MEMBERSHIP & DUES FOR PROF. ORGANIZATIONS	1,800
		1,800
9222	DEVELOPMENT AND TRAINING FOR 7 STAFF (\$200 EACH)	1,400
		1,400
9223	APWA, LEAGUE OF CITIES, MAINT. SUPER. ASSOC.	4,200
		4,200
9224	AUTO ALLOWANCE:	
	CITY ENGINEER/PW DIRECTOR 50%	1,860
	ASSISTANT CITY ENGINEER 70%	1,680
	MISC MILEAGE	1,280
		4,820
9251	REPEATER COSTS AND EQUIPMENT MAINT.	10,000
		10,000
9253	ROUTINE & EXTRA ORDINARY MAINTENANCE & NEW CONTRACT FOR SERVICE	60,000
		60,000
9254	PW FIELD VEHICLES	12,000
		12,000
9255	FUEL FOR PW VEHICLES & 50/50 SPLIT FOR POOL CARS	20,000
		20,000
9301	PAVEMENT MARKING SUPPLIES	5,000
		5,000
9302	CONES, ROAD MARKERS & BARRICADES	600

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**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 8310 - STREET MAINTENANCE**

<b>OBJECT CODE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
		600
9420	CELL PHONE ALLOWANCE: CITY ENGINNER/PW DIRECTOR 50% ASSISTANT CITY ENGINEER 70% ASSISTANT ENGINEER 70% PW SUPERINTENDENT 85% CELL PHONE CHARGES CROSSING GUARD SUPERVISOR MISC. PHONE CHARGES	420 378 378 459 451 492
		2,578

## **Fiscal Year 2009/10**

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### **NPDES - Stormwater Management** (Division 8320)

The Stormwater Management Program provides for the development, implementation and administration of a number of federally mandated programs promulgated by the National Pollutant Discharge Elimination System (NPDES). These programs are designed to reduce or eliminate pollutants entering the City's storm drain systems. The City is part of the Calleguas Creek Watershed and participates in a number of watershed-based programs. The City complies with the Regional Water Quality Control Board's stormwater permit and Total Maximum Daily Load (TMDL) requirements. City programs include public outreach, illicit discharge/illicit connection enforcement, stormwater inspections for designated businesses, and litter reduction.

## NPDES - STORMWATER MANAGEMENT

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
230583208902	9002	SALARIES (FULL-TIME)	273	279	279	279	279
231083208902	9002	SALARIES (FULL-TIME)	3,280	3,344	3,344	3,345	3,345
100083200000	9002	SALARIES (FULL-TIME)	49,137	56,399	54,007	16,137	16,137
230283208902	9002	SALARIES (FULL-TIME)	273	279	279	279	279
100083200000	9010	GROUP INSURANCE	7,619	8,613	8,613	2,017	2,017
230283208902	9010	GROUP INSURANCE	80	83	83	83	83
230583208902	9010	GROUP INSURANCE	80	83	83	83	83
231083208902	9010	GROUP INSURANCE	964	994	994	1,000	1,000
100083200000	9011	WORKERS COMP INSURANCE	1,167	985	985	226	226
230283208902	9011	WORKERS COMP INSURANCE	6	5	5	4	4
230583208902	9011	WORKERS COMP INSURANCE	6	5	5	4	4
231083208902	9011	WORKERS COMP INSURANCE	66	58	58	47	47
230583208902	9013	PERS CONTRIBUTIONS	45	54	54	52	52
231083208902	9013	PERS CONTRIBUTIONS	546	645	645	624	624
100083200000	9013	PERS CONTRIBUTIONS	8,686	10,574	10,574	2,929	2,929
230283208902	9013	PERS CONTRIBUTIONS	45	54	54	52	52
231083208902	9014	MEDICARE	50	51	51	51	51
100083200000	9014	MEDICARE	726	848	848	244	244
230283208902	9014	MEDICARE	4	4	4	4	4
230583208902	9014	MEDICARE	4	4	4	4	4
230283208902	9016	BILINGUAL PAY	4	4	4	4	4
230583208902	9016	BILINGUAL PAY	4	4	4	4	4
231083208902	9016	BILINGUAL PAY	50	50	50	50	50
231083208902	9018	LONGEVITY PAY	32	32	32	33	33
230283208902	9018	LONGEVITY PAY	3	3	3	3	3
230583208902	9018	LONGEVITY PAY	3	3	3	3	3
100083200000	9030	OPEB-ANNUAL REQD CONTRIB	0	326	326	97	97
230283208902	9030	OPEB-ANNUAL REQD CONTRIB	0	2	2	2	2
230583208902	9030	OPEB-ANNUAL REQD CONTRIB	0	2	0	2	2
231083208902	9030	OPEB-ANNUAL REQD CONTRIB	0	20	20	20	20
			73,152	83,807	81,413	27,682	27,682
100083200000	9102	CONTRACTUAL SERVICES	12,250	37,000	15,000	37,000	37,000
231683208902	9102	CONTRACTUAL SERVICES	0	5,000	1,000	5,000	5,000
231883208902	9102	CONTRACTUAL SERVICES	0	5,000	1,000	0	0
100083208080	9103	SPECIAL PROFESSIONAL SVCS	0	7,500	1,500	9,500	9,500
100083200000	9103	SPECIAL PROFESSIONAL SVCS	22,810	71,000	50,770	60,000	60,000
100083200000	9122	LEGAL SVCS-NON RETAINER	1,496	2,500	0	1,000	1,000
100083200000	9204	SHOP & OPERATING SUPPLIES	173	2,000	1,000	2,000	2,000
100083200000	9205	SPECIAL DEPT SUPPLIES	230	300	300	500	500
100083200000	9220	PUBLICATIONS & SUBSCRIPT	10,852	1,000	500	500	500
100083200000	9222	EDUCATION & TRAINING	192	1,000	1,200	0	0
100083200000	9223	CONFERENCES & MEETINGS	0	0	0	1,000	1,000

## NPDES - STORMWATER MANAGEMENT

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100083200000	9224	MILEAGE	469	480	480	480	480
100083200000	9240	COMMUNITY PROMOTION	2,353	3,000	3,000	3,000	3,000
100083200000	9418	UTILITY PERMIT FEES	7,690	9,300	9,300	9,500	9,500
100083200000	9420	TELEPHONE SERVICE	178	216	216	216	216
			58,693	145,296	85,266	129,696	129,696
200183208036	9820	TRANSFER TO OTHER FUNDS	13,689	0	0	0	0
250183208012	9820	TRANSFER TO OTHER FUNDS	1,894	0	0	0	0
250183208013	9820	TRANSFER TO OTHER FUNDS	2,775	0	0	0	0
250183208026	9820	TRANSFER TO OTHER FUNDS	4,169	0	0	0	0
250183208047	9820	TRANSFER TO OTHER FUNDS	2,417	0	0	0	0
250183208058	9820	TRANSFER TO OTHER FUNDS	5,741	0	0	0	0
200283208045	9820	TRANSFER TO OTHER FUNDS	751	0	0	0	0
200283208061	9820	TRANSFER TO OTHER FUNDS	751	0	0	0	0
250183208003	9820	TRANSFER TO OTHER FUNDS	676	0	0	0	0
			32,864	0	0	0	0
			164,709	229,103	166,679	157,378	157,378

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 8320 - NPDES STORMWATER MANAGEMENT**

OBJECT CODE	DESCRIPTION	AMOUNT
9102	CATCH BASIN INSPECTION & CLEANING	37,000
		37,000
9103	0000: TMDL MONITORING PROGRAM	28,000
	TMDL FISCAL AGENT	7,000
	VCWPD IMPLEMENTATION AGREEMENT	25,000
	8080: FOOD FACILITY INSPECTIONS	8,000
	AUTO FACILITY INSPECTIONS	1,500
		69,500
9204	STENCILS, PAINT, & EQUIPMENT	2,000
		2,000
9205	STORMWATER MATERIALS	500
		500
9220	STORMWATER PROGRAM PUBLICATIONS	500
		500
9223	CASQA CONFERENCE IN SAN DIEGO	1,000
		1,000
9224	AUTO ALLOWANCE ASSISTANT CITY ENGINEER 20%	480
		480
9240	STORMWATER PROGRAM PUBLIC OUTREACH MATERIALS	3,000
		3,000
9420	CELLULAR PHONE ALLOWANCE:	
	ASSISTANT CITY ENGINEER 20%	108
	ASSISTANT ENGINEER 20%	108
		216

## **Fiscal Year 2009/10**

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### **Parking Enforcement**

**(Division 8330)**

The Public Works Department provides a portion of the manpower allocated to the enforcement of the City's parking regulations. Parking enforcement is also provided by the City's contract Police Department. Costs accounted here relate to the processing and administration of parking citations, as well as costs related to the administration of the parking citation appeals program. Maintenance costs for the Radar Speed Display Trailer are also budgeted here.

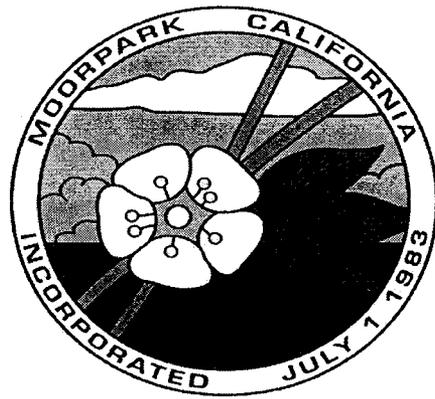
## PARKING ENFORCEMENT

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
200083300000	9002	SALARIES (FULL-TIME)	44,268	46,345	46,345	44,758	44,758
200083300000	9004	OVERTIME	0	0	0	0	0
200083300000	9010	GROUP INSURANCE	10,059	11,622	11,622	11,286	11,286
200083300000	9011	WORKERS COMP INSURANCE	891	810	810	668	668
200083300000	9013	PERS CONTRIBUTIONS	7,248	8,813	8,813	8,794	8,794
200083300000	9014	MEDICARE	683	725	725	747	747
200083300000	9016	BILINGUAL PAY	414	416	416	416	416
200083300000	9018	LONGEVITY PAY	182	183	183	278	278
200083300000	9020	UNIFORM ALLOWANCE	0	200	200	200	200
200083300000	9030	OPEB-ANNUAL REQD CONTRIB	0	271	271	285	285
			63,745	69,385	69,385	67,432	67,432
100083300000	9102	CONTRACTUAL SERVICES	4,672	6,000	6,000	6,000	6,000
200083300000	9102	CONTRACTUAL SERVICES	330	350	350	350	350
200083300000	9123	LEGAL SVCS-LITIGATION	0	0	0	0	0
100083300000	9123	LEGAL SVCS-LITIGATION	0	0	2,558	0	0
400383300000	9201	COMP SUPP/EQUIP NON-CAPIT	0	0	0	0	0
200083300000	9202	OFFICE SUPPLIES	0	110	110	110	110
200083300000	9206	OTHER OPERATING SUPPLIES	0	1,000	500	1,000	1,000
200083300000	9208	SMALL TOOLS	0	200	200	200	200
200083300000	9220	PUBLICATIONS & SUBSCRIPT	0	50	25	50	50
200083300000	9222	EDUCATION & TRAINING	0	200	200	100	100
200083300000	9232	PRINTING	0	100	50	100	100
200083300000	9251	OTHER EQUIPMENT MAINT	83	100	108	108	108
200083300000	9254	VEHICLE MAINTENANCE	70	750	500	750	750
200083300000	9255	GASOLINE/DIESEL	2,182	1,564	2,000	3,600	3,600
200083300000	9420	TELEPHONE SERVICE	27	90	90	90	90
			7,364	10,514	12,691	12,458	12,458
			71,109	79,899	82,076	79,890	79,890

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 8330 - PARKING ENFORCEMENT**

OBJECT CODE	DESCRIPTION	AMOUNT
9102	FUND 1000: CITATION PROCESSING - CONTRACT WITH CITY OF THOUSAND OAKS FUND 2000: PARKING CITATION HEARING OFFICER	6,000 350
		6,350
9206	CITATION FORMS, MARKING CHALK, ETC	1,000
		1,000
9220	PARKING ENFORCEMENT PUBLICATIONS & SUBSCRIPTIONS	50
		50
9222	PARKING ENFORCEMENT SEMINAR (\$200 - SPLIT 50%/50% WITH 2000-8210)	100
		100
9254	MAINTENANCE FOR CROSSING GUARD SUPERVISOR VEHICLE (\$1,000 - SPLIT 75%/25% WITH 2000.8210)	750
		750
9255	FUEL COST OF CROSSING GUARD/PARKING ENFORCEMENT (\$4,800 - SPLIT 75%/25% WITH 2000-8210)	3,600
		3,600
9420	CELL PHONE ALLOWANCE SUPERINTENDENT 5%	27
	MISC. PHONE CHARGES	63
		90



# **Fiscal Year 2009/10**

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## **Engineering (Division 8410)**

Engineering provides conditions of approval for property and land development, performs grading and improvement plan check, reviews and approves permits for grading, reviews and approves improvements in conformance with the National Pollutant Discharge Elimination System requirements, performs construction inspection and reviews and approves all Parcel and Tract maps for land divisions. Engineering also prepares bond estimates and improvement agreements and provides inspection services for City-financed capital projects. In addition to the City Engineer and Assistant City Engineer, contract services are provided through a private firm.

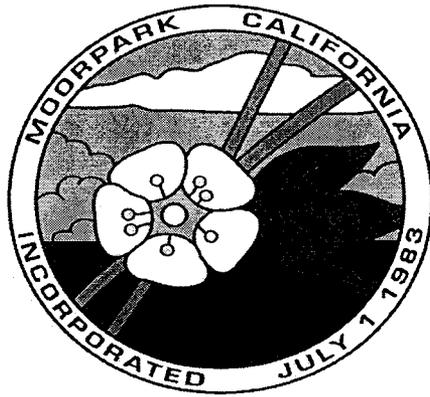
## ENGINEERING

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100084100000	9002	SALARIES (FULL-TIME)	44,666	48,099	48,099	50,534	50,534
262084100000	9002	SALARIES (FULL-TIME)	0	0	0	44,922	44,922
262084100000	9010	GROUP INSURANCE	0	0	0	8,202	8,202
100084100000	9010	GROUP INSURANCE	6,228	6,500	6,500	6,774	6,774
100084100000	9011	WORKERS COMP INSURANCE	906	840	840	708	708
262084100000	9013	PERS CONTRIBUTIONS	0	0	0	8,151	8,151
100084100000	9013	PERS CONTRIBUTIONS	7,099	8,777	8,777	8,917	8,917
262084100000	9014	MEDICARE	0	0	0	678	678
100084100000	9014	MEDICARE	668	733	733	768	768
262084100000	9030	OPEB-ANNUAL REQD CONTRIB	0	0	0	269	269
100084100000	9030	OPEB-ANNUAL REQD CONTRIB	0	270	270	302	302
			59,566	65,219	65,219	130,225	130,225
220084100000	9155	ENGINEERING-PUB IMP PLNCK	332,441	45,000	68,000	0	0
262084100000	9155	ENGINEERING-PUB IMP PLNCK	0	0	0	54,000	54,000
262084100000	9156	ENGINEERING-PUB IMP INSP	0	0	0	90,000	90,000
220084100000	9156	ENGINEERING-PUB IMP INSP	464,496	151,286	113,000	0	0
220084100000	9157	ENGINEERING-ENCROACHMENT	95,191	12,000	20,000	0	0
262084100000	9157	ENGINEERING-ENCROACHMENT	0	0	0	20,000	20,000
100084100000	9159	ENGINEERING SVCS-MISC	0	40,000	0	40,000	40,000
100084100000	9202	OFFICE SUPPLIES	9	450	450	450	450
100084100000	9221	MEMBERSHIPS & DUES	959	800	750	800	800
100084100000	9222	EDUCATION & TRAINING	75	1,000	670	200	200
100084100000	9223	CONFERENCES & MEETINGS	265	3,540	2,000	4,000	4,000
262084100000	9224	MILEAGE	0	0	0	0	0
100084100000	9224	MILEAGE	1,119	1,378	1,378	1,378	1,378
262084100000	9420	TELEPHONE SERVICE	0	0	0	0	0
100084100000	9420	TELEPHONE SERVICE	257	582	300	582	582
290484100000	9480	MISC OPERATING EXPENSE	0	47,400	0	0	0
			894,812	303,436	206,548	211,410	211,410
100084100000	9820	TRANSFER TO OTHER FUNDS	0	0	0	40,000	40,000
			0	0	0	40,000	40,000
			954,379	368,655	271,767	381,635	381,635

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 8410 - ENGINEERING**

OBJECT CODE	DESCRIPTION	AMOUNT
9155	APPROPRIATION TRANSFERRED TO FUND 2620 - ENGINEERING/ PW ENGINEERING - PUBLIC IMPROVEMENT PLAN CHECK MATCHES REVENUE LINE 2620-3841 PREVIOUSLY BUDGETED UNDER 2200-8410-0000-9155	54,000
		54,000
9156	APPROPRIATION TRANSFERRED TO FUND 2620 - ENGINEERING/ PW ENGINEERING - PUBLIC IMPROVEMENT INSPECTIONS MATCHES REVENUE LINE 2200-3842 PREVIOUSLY BUDGETED UNDER FUND 2200-8410-0000-9156	90,000
		90,000
9157	APPROPRIATION TRANSFERRED TO FUND 2620 - ENGINEERING/ PW ENGINEERING - ENCROACHMENT PERMITS MATCHES REVENUE 2620-3246 PREVIOUSLY BUDGETED UNDER FUND 2200-8410-0000-9157	20,000
		20,000
9221	APWA, ASCE, ITE	800
		800
9222	CLASSES AND SEMINARS FOR ONE EMPLOYEE	200
		200
9223	PROFESSIONAL CONFERENCES	4,000
		4,000
9224	AUTO ALLOWANCE CITY ENGINEER/PW DIRECTOR 30%	1,116
	MISC. MILEAGE	262
		1,378
9420	CELL PHONE ALLOWANCE CITY ENGINEER/PW DIRECTOR 30%	252
	MISC. PHONE CHARGES	330
		582



# Fiscal Year 2009/10

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## Public Transit (Division 8510)

The Public Transit Division is responsible for administering the City's local transportation programs. The City has five transit programs:

- Moorpark Transit - The local fixed route bus for general transportation. Currently, there are two bus route services, which operate Monday through Friday, from 6:00 a.m. to 6:00 p.m.
- ADA Paratransit - Local ADA (Americans with Disabilities Act) Paratransit in the form of a subsidized van service for persons with disabilities who are certified by City and VCTC to use the system. Inter-city Paratransit (subsidized van service to other cities) is available through special supplemental funding.
- Senior Dial-A-Ride – This is a local (Intra-city) Dial-A-Ride service for seniors aged 62 and over. Although it is a valuable service to senior citizens who use it, it has not had a significant impact on the department budget. The Senior Dial-A-Ride uses the same van service as the ADA service, and is available the same hours as the City bus, 6:00 a.m. to 6:00 p.m., Monday through Friday. The City also funds the Senior Nutrition Program, a donation-based van service to the Active Adult Center meal site with a \$1,000 annual grant funding provided by County Area Agency on Aging (AAA) and VCTC.
- VISTA-East - An Inter-city express bus, VISTA-East connects Moorpark, Moorpark College, Simi Valley and Thousand Oaks. It meets other VISTA routes, linking all Ventura County cities, the Warner Center in Canoga Park and CSUCI.
- Metrolink - The Ventura County Line of the regional commuter rail service goes from Montalvo station in the City of San Buenaventura to Union Station in downtown Los Angeles. This Division maintains the Moorpark Metrolink Station and interacts with Amtrak and Metrolink.

The City began financing bus service in January, 1989 with the Transportation Development Act (TDA) Article 8c funds. TDA continues to fund the public transit programs except when other funding sources such as grants are available. In Fiscal Year 2004-2005, Federal Transit Administration (FTA) Urbanized Area funding began supplementing certain eligible capital projects. General Fund revenue has not traditionally been used for public transit in significant amounts.

## PUBLIC TRANSIT

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
500085100000	9002	SALARIES (FULL-TIME)	81,381	88,994	80,621	79,633	79,633
500085100000	9003	SALARIES (PART-TIME)	0	0	0	0	0
500085100000	9010	GROUP INSURANCE	11,703	12,117	12,117	10,710	10,710
500085100000	9011	WORKERS COMP INSURANCE	1,687	1,555	1,555	1,116	1,116
500085100000	9013	PERS CONTRIBUTIONS	13,292	16,619	16,619	14,384	14,384
500085100000	9014	MEDICARE	1,214	1,349	1,349	1,210	1,210
500085100000	9017	PART-TIME RETIREMENT CONT	0	0	0	0	0
500085100000	9018	LONGEVITY PAY	70	61	61	93	93
500085100000	9030	OPEB-ANNUAL REQD CONTRIB	0	512	512	476	476
			109,347	121,207	112,834	107,622	107,622
500085108073	9102	CONTRACTUAL SERVICES	36,635	15,000	15,000	15,000	15,000
500085100000	9102	CONTRACTUAL SERVICES	102,944	106,500	106,500	109,500	109,500
500085108070	9102	CONTRACTUAL SERVICES	54,342	65,550	66,000	72,000	72,000
500085108071	9102	CONTRACTUAL SERVICES	187,640	201,000	201,000	214,000	214,000
500085108072	9102	CONTRACTUAL SERVICES	30,905	35,000	34,451	35,000	35,000
500085100000	9103	SPECIAL PROFESSIONAL SVCS	0	7,500	7,500	0	0
500085100000	9122	LEGAL SVCS-NON RETAINER	0	500	114	500	500
500085108071	9205	SPECIAL DEPT SUPPLIES	865	1,200	1,200	0	0
500085100000	9205	SPECIAL DEPT SUPPLIES	0	0	0	5,000	5,000
500085100000	9220	PUBLICATIONS & SUBSCRIPT	0	100	0	50	50
500085100000	9221	MEMBERSHIPS & DUES	0	500	250	500	500
500085100000	9222	EDUCATION & TRAINING	(145)	0	0	200	200
500085100000	9223	CONFERENCES & MEETINGS	776	750	400	500	500
500085100000	9224	MILEAGE	609	678	678	612	612
500085100000	9231	POSTAGE	127	625	400	600	600
500085100000	9232	PRINTING	3,769	5,000	5,000	8,000	8,000
500085100000	9240	COMMUNITY PROMOTION	1,000	500	250	500	500
500085108073	9240	COMMUNITY PROMOTION	0	1,000	1,000	1,300	1,300
500085100000	9251	OTHER EQUIPMENT MAINT	50	300	150	300	300
500085100000	9252	PROPERTY MAINTENANCE	2,165	6,800	6,800	6,800	6,800
500085108073	9252	PROPERTY MAINTENANCE	1,798	3,000	500	3,000	3,000
500085108073	9331	LANDSCAPE SERVICES	6,875	10,320	10,320	11,960	11,960
500085108073	9352	STREET SWEEPING METRO	7,503	7,900	7,503	4,050	4,050
500085108073	9414	STREET LIGHT ENERGY	2,294	1,800	2,424	2,544	2,544
500085108073	9415	WATER	1,571	1,950	1,910	2,040	2,040
500085108073	9420	TELEPHONE SERVICE	0	0	0	0	0
500085100000	9420	TELEPHONE SERVICE	138	237	237	237	237
			441,860	473,710	469,587	494,193	494,193
200185100000	9505	VEHICLES	59,195	0	0	0	0
500085100000	9505	VEHICLES	0	0	0	1,260,000	1,260,000

## PUBLIC TRANSIT

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
			59,195	0	0	1,260,000	1,260,000
500085108073	9820	TRANSFER TO OTHER FUNDS	7,902	0	0	0	0
500085100000	9830	COST PLAN CHARGES	166,502	126,917	126,917	142,000	142,000
			174,404	126,917	126,917	142,000	142,000
			784,807	721,834	709,338	2,003,815	2,003,815

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 8510 - PUBLIC TRANSIT**

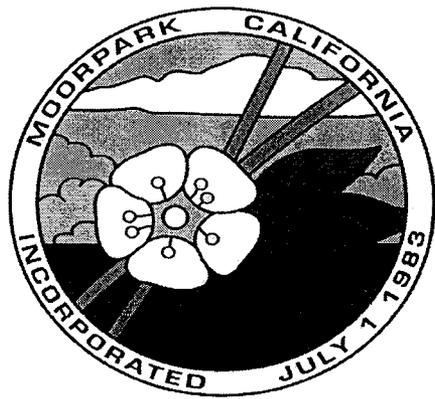
OBJECT CODE	DESCRIPTION	AMOUNT
9102	0000: FTA FUNDED (80%) W/ 20% TDA MATCH \$19.47/HOUR FOR 5,610 HOURS (ROUND UP)	109,500
	8070: DAR SERVICE FOR SENIORS AND ADA PASSENGERS	72,000
	8071: OPERATION OF MOORPARK CITY TRANSIT MOORPARK BEACH BUS	183,000
	AUDIT	28,000
	8072: CITY SHARE OF VISTA EAST COUNTY BUS ROUTE	3,000
	8073: PREVENTATIVE MAINTENANCE OF METROLINK CAMERAS	35,000
		15,000
	445,500	
9205	MAPS, SIGNS, DECALS, ETC.	5,000
	5,000	
9220	TRANSIT MAGAZINES AND PERIODICALS	50
	50	
9221	APTA AND CALACT	500
	500	
9222	TRAINING FOR ONE PW EMPLOYEE	200
	200	
9223	APWA MEETINGS	50
	MOBILITY 21	200
	CA TRANSIT ASSOCIATION CONFERENCE	250
	500	
9224	AUTO ALLOWANCE:	
	10% CITY ENGINEER/PW DIRECTOR	372
	10% ASSISTANT CITY ENGINEER	240
	612	
9240	PENS, MAGNETS, ETC	500
	METROLINK HOLIDAY TOY EXPRESS EVENT	1,300
	1,800	
9252	0000: TRASH REMOVAL \$478/MONTH	5,750
	MISC BUS SHELTER MAINTENANCE	1,050
	8073: PROPERTY MAINTENANCE AND REPAIR OF THE STATION	3,000
	9,800	
9331	LANDSCAPE SERVICES (\$830/MONTH)	9,960
	MISC. TREE TRIMMING	2,000
	11,960	
9352	STREET SWEEPING-METROLINK NORTH & SOUTH PARKING LOTS	4,050
	4,050	
9420	CELL PHONE ALLOWANCE:	
	10% CITY ENGINEER/PW DIRECTOR	84
	10% ASSISTANT CITY ENGINEER	54

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**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 8510 - PUBLIC TRANSIT**

OBJECT CODE	DESCRIPTION	AMOUNT
9420...	MISC. PHONE CHARGES	99
		237
9505	PURCHASE OF 3 BUSES FUNDED BY AMERICAN RECOVERY REINVESTMENT ACT	1,260,000
		1,260,000



# **Fiscal Year 2009/10**

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## **Street Lighting** **(Division 8900)**

The citywide Lighting & Landscaping Maintenance Assessment District was formed in Fiscal Year 1983-1984 to fund costs pertaining to citywide street lighting and landscape maintenance activities of benefit to the entire City, including the maintenance of specified landscaped areas funded by assessments levied upon properties within certain designated areas. Later, other landscaped areas were added to the Assessment Districts. Generally, assessments are levied on the basis of benefit received by the individual property, as determined by an assessment engineering study prepared each year.

The Public Works Department, Finance Department and Parks, Recreation & Community Services Department are responsible for (1) administering the annual assessment renewal process, (2) managing the assessment engineering contract, (3) overseeing streetlight maintenance and (4) maintaining certain debris basins funded by District assessments. Costs related to these efforts are accumulated here. Landscape maintenance costs are accumulated in Division 7900 of the Parks, Recreation & Community Services Department.

## STREET LIGHTING

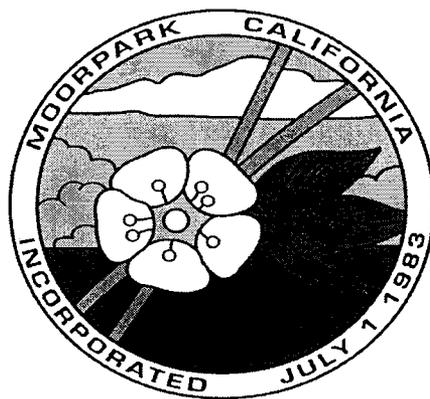
Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
260589008902	9002	SALARIES (FULL-TIME)	1,237	1,261	1,261	1,261	1,261
260589008902	9010	GROUP INSURANCE	277	277	277	278	278
260589008902	9011	WORKERS COMP INSURANCE	25	22	22	18	18
260589008902	9013	PERS CONTRIBUTIONS	200	239	239	232	232
260589008902	9014	MEDICARE	19	20	20	20	20
260589008902	9018	LONGEVITY PAY	12	12	12	19	19
260589008902	9030	OPEB-ANNUAL REQD CONTRIB	0	7	7	8	8
			1,771	1,838	1,838	1,836	1,836
230089007901	9102	CONTRACTUAL SERVICES	9,054	7,000	7,000	5,000	5,000
230089008901	9102	CONTRACTUAL SERVICES	6,097	7,000	7,000	5,000	5,000
230089000000	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	0	0
260589008902	9224	MILEAGE	0	0	0	0	0
230089008901	9414	STREET LIGHT ENERGY	309,746	330,000	330,000	363,000	363,000
260589008902	9420	TELEPHONE SERVICE	0	0	0	0	0
			324,897	344,000	344,000	373,000	373,000
			326,667	345,838	345,838	374,836	374,836

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**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 8900 - STREET LIGHTING**

<b>OBJECT CODE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
9102	7901: ASSESSMENT ENGINEERING 8901: ASSESSMENT ENGINEERING	5,000 5,000
		10,000
9414	SAFETY LIGHTING THROUGHOUT THE CITY	363,000
		363,000





## Public Safety (Department 9200)

The City Manager administers the City's contract with the Ventura County Sheriff's Department for public safety services, including patrol, traffic, investigative and prevention services. The Public Safety Department, through the efforts of the Sheriff's Department, is responsible for law enforcement within the City, as well as the protection of all citizens – through the deterrence and prevention of crime, the apprehension of offenders and public education which promotes self-protective measures and limits victimization.

The City also contracts with the Moorpark Unified School District to deploy a High School Resource Officer (HSRO) during the school year. The Public Safety Department coordinates all police volunteers and volunteer programs through the Police Services Center located at 610 Spring Road.

## PUBLIC SAFETY

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
100092000000	9011	WORKERS COMP INSURANCE	0	0	0	765	765
			0	0	0	765	765
100092000000	9102	CONTRACTUAL SERVICES	39,902	62,700	62,700	60,830	60,830
100092000000	9103	SPECIAL PROFESSIONAL SVCS	2,223	0	0	0	0
100092000000	9117	POLICE SERVICES	4,970,609	5,382,164	5,328,000	5,685,663	5,685,663
100092009005	9117	POLICE SERVICES	165,020	192,447	192,500	0	0
260992009001	9117	POLICE SERVICES	100,000	100,000	100,000	100,000	100,000
100092000000	9118	POLICE - OVERTIME	153,341	170,000	137,400	170,000	170,000
100092000000	9119	POLICE - SPECIAL EVENTS	18,719	15,955	10,100	15,955	15,955
100092000000	9122	LEGAL SVCS-NON RETAINER	6,517	27,730	16,900	12,730	12,730
100092000000	9201	COMP SUPP/EQUIP NON-CAPIT	1,543	3,000	0	3,000	3,000
100092000000	9202	OFFICE SUPPLIES	299	3,000	1,000	3,000	3,000
100092000000	9204	SHOP & OPERATING SUPPLIES	823	1,050	700	1,050	1,050
100092000000	9205	SPECIAL DEPT SUPPLIES	14,961	19,205	10,500	18,785	18,785
100092000000	9208	SMALL TOOLS	298	1,000	500	1,000	1,000
100092000000	9212	RENTAL OF REAL PROPERTY	0	0	0	0	0
100092000000	9220	PUBLICATIONS & SUBSCRIPT	441	865	400	885	885
100092000000	9221	MEMBERSHIPS & DUES	1,225	2,475	1,625	2,475	2,475
100092000000	9222	EDUCATION & TRAINING	14,572	13,000	9,000	18,000	18,000
100092000000	9223	CONFERENCES & MEETINGS	1,291	2,500	1,100	2,500	2,500
100092000000	9224	MILEAGE	0	200	0	200	200
100092000000	9231	POSTAGE	1,465	1,750	2,100	2,000	2,000
100092000000	9232	PRINTING	1,082	3,600	3,400	3,600	3,600
100092000000	9234	ADVERTISING	0	150	0	150	150
100092000000	9240	COMMUNITY PROMOTION	8,762	10,000	6,600	1,000	1,000
100092000000	9241	EMPLOYEE RECOGNITION	1,367	2,000	1,750	2,000	2,000
100092000000	9242	VOLUNTEER RECOGNITION	998	2,000	1,200	2,000	2,000
100092000000	9251	OTHER EQUIPMENT MAINT	1,104	3,500	1,400	3,500	3,500
100092000000	9252	PROPERTY MAINTENANCE	31,266	1,000	335	1,000	1,000
100092000000	9254	VEHICLE MAINTENANCE	240,460	210,545	185,000	219,350	219,350
100092000000	9255	GASOLINE/DIESEL	4,505	76,000	70,000	86,000	86,000
100092000000	9413	ELECTRICITY	60,396	0	0	0	0
100092000000	9415	WATER	11,631	0	0	0	0
100092000000	9416	NATURAL GAS	(399)	0	0	0	0
100092000000	9420	TELEPHONE SERVICE	29,684	29,400	32,500	33,350	33,350
100092000000	9421	PAY PHONE USE	1,489	1,944	1,000	972	972
100092000000	9499	SUSPENSE EXPENSE ACCOUNT	0	0	0	0	0
			5,885,593	6,339,180	6,177,710	6,450,995	6,450,995
100092000000	9504	OTHER EQUIPMENT	0	0	0	0	0
100092000000	9505	VEHICLES	19,289	0	0	0	0

## PUBLIC SAFETY

Budget Unit	Object	Account Title	07/08 Actual	08/09 Budget	08/09 Estimate	09/10 Recommended	09/10 Adopted
400392000000	9505	VEHICLES	0	19,750	0	0	0
200192000000	9505	VEHICLES	0	41,909	41,000	0	0
			19,289	61,659	41,000	0	0
200092000000	9820	TRANSFER TO OTHER FUNDS	0	402,000	402,000	0	0
			0	402,000	402,000	0	0
			5,904,882	6,802,839	6,620,710	6,451,760	6,451,760

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 9200 - PUBLIC SAFETY**

OBJECT CODE	DESCRIPTION	AMOUNT	
9102	DISTRICT ATTORNEY'S COMMUNITY PROSECUTOR	20,000	
	DISTRICT ATTORNEY'S HIGH TECHNOLOGY TASK FORCE	13,200	
	VISIONTEK REPORT WRITING SOFTWARE LICENSING	4,500	
	COUNTY WITNESS COORDINATION PROGRAM	11,000	
	CRISIS INTERVENTION TEAM PROGRAM	330	
	REVERSE 911 PROGRAM	1,500	
	SECURITY ACCESS CARD READER MAINTENANCE CONTRACT	6,100	
	TELEPHONE SUPPORT & MAINTENANCE CONTRACT	4,200	
		60,830	
9117	0000:		
	2 - 24 HR PATROL CARS (336 HOURS PER WEEK)	2,159,030	
	2 - 84 HR PATROL CAR	1,079,518	
	0 - 40 HR PATROL CARS (CONVERTED TO 84-HR CAR)		
	2 - DEPUTIES SPECIAL ENFORCEMENT UNIT* (PARTIAL FUNDING FROM FUND 1000)	296,440	
	3 - 40 HR TRAFFIC MOTORCYCLES	692,074	
	1 - SENIOR DEPUTY DIFFERENTIAL (MOTORCYCLE)	31,721	
	1 - CAPTAIN (50%)	157,225	
	1 - DETECTIVE SERGEANT (75%)	198,440	
	1 - SENIOR DEPUTY DETECTIVE	232,533	
	1 - SENIOR DEPUTY DETECTIVE (50%)	116,267	
	1 - SENIOR DEPUTY COMMUNITY SERVICES OFFICER	225,018	
	1 - DEPUTY HSRO	198,221	
	1 - MANAGEMENT ASSISTANT (50%)	38,512	
	1 - SHERIFF'S SERVICE TECHNICIAN	108,418	
	2 - 20 HOUR PER WEEK CADETS + 320 HOURS	69,603	
	1 - OFFICE ASSISTANT	82,643	
	2 - DEPUTIES SPECIAL ENFORCEMENT UNIT* (PARTIAL FUNDING FROM FUND 2609)	100,000	
			5,785,663
	9118	OVERTIME, HOLIDAY, COURT & COMMERCIAL TRAFFIC	170,000
		170,000	
9119	MOORPARK COUNTRY DAYS - PARADE & EVENT SECURITY	6,165	
	ROAM 'N RELICS CAR SHOW (REIMBURSED COST)	2,468	
	LAW ENFORCEMENT SPECIAL UNIT DEMONSTRATIONS	3,822	
	MOVIE DETAILS (REIMBURSED COST)	3,500	
		15,955	
9122	LEGAL SERVICE - NON RETAINER	3,000	
	CALIFORNIA OFFICE OF ADMINISTRATIVE HEARINGS (\$188.00 PER HR; \$66.00 PER FILING; 10 HRS PER CASE; ESTIMATED 5 HEARINGS ANNUALLY)	9,730	
		12,730	
9201	COMPUTER SOFTWARE, LIMITED HARDWARE, CABLES, ETC	3,000	

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 9200 - PUBLIC SAFETY**

OBJECT CODE	DESCRIPTION	AMOUNT
		3,000
9202	OFFICE SUPPLIES	3,000
		3,000
9204	JANITORIAL SUPPLIES FOR INMATE WORKERS	750
	CUPS, PAPER PLATES, MISC BREAK ROOM SUPPLIES	150
	SUPPLEMENTAL PAPER PRODUCTS (FACIAL TISSUE)	150
		1,050
9205	MOTORCYCLE CLEANING & MAINTENANCE SUPPLIES	450
	6 - PAIR MOTORCYCLE PANTS @ \$200 PER PAIR	1,200
	3 - REPLACEMENT MOTORCYCLE HELMETS	1,500
	3 - PAIR REPLACEMENT MOTORCYCLE BOOTS	1,860
	MOTORCYCLE JACKET	500
	LEATHER GLOVES	150
	3 - PAIR REPLACEMENT EYE PROTECTION	350
	3 - MOTORCYCLE BOOTS - RE-SOLE	225
	FILM PROCESSING & ENLARGEMENTS	200
	TOWING/STORAGE OF IMPOUNDED EVIDENCE VEHICLES	3,000
	REPLACEMENT OF RADAR EQUIPMENT BATTERIES	300
	BICYCLE PATROL MAINTENANCE	2,500
	VIP, SED, GANG & BIKE DETAIL UNIFORMS/EQUIPMENT	4,000
	COMMERCIAL ENFORCEMENT UNIFORMS/EQUIPMENT	750
	MISC UNANTICIPATED EXPENSES	1,000
	FOOD REQUIREMENTS (JUVENILE OFFENDERS)	300
	MEETING SUPPLIES	500
		18,785
9208	MISC SMALL HAND TOOLS & FASTENERS (MINOR REP)	1,000
		1,000
9220	VENTURA COUNTY STAR ANNUAL SUBSCRIPTION	185
	TITLE 13 UPDATES (COMMERCIAL VEHICLE ENFORCEMENT)	300
	MISC PUBLICATIONS/SUBSCRIPTIONS	400
		885
9221	RENEWAL - INT'L ASSN FINANCIAL CRIMES (DET. SGT.)	50
	PARTIAL REIMBURSEMENT SERVICE CLUB DUES (ROTARY)	900
	RENEWAL - INT'L ASSN CHIEFS OF POLICE (CAPTAIN)	125
	CALIFORNIA CRIMINAL JUSTICE INVESTIGATORS ASSN	90
	NATIONAL CITIZENS ON PATROL GROUP MEMBERSHIP	150
	SCRIA - DETECTIVES	20
	CFCIA - DETECTIVES	140
	MISC ADDITIONAL	1,000
		2,475
9222	SPEC. TRAINING SPECIFIC TO CITY POLICE FUNCTIONS	6,900
	TRAVEL COSTS & LODGING	11,100

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 9200 - PUBLIC SAFETY**

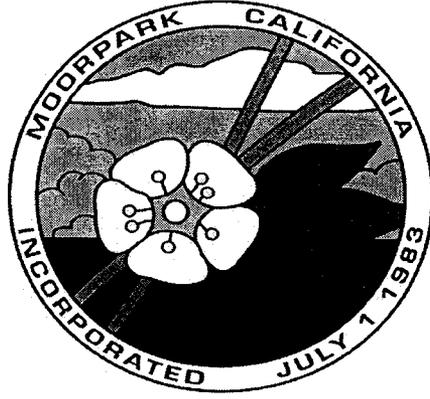
OBJECT CODE	DESCRIPTION	AMOUNT
		18,000
9223	1 DAY CONFERENCES & MEETINGS	2,500
		2,500
9224	MILEAGE REIMBURSEMENT	200
		200
9232	CRIME PREVENTION FLYERS	1,100
	PARKING CITATIONS - NOTICE TO APPEAR	2,500
		3,600
9240	COMMUNITY PROMOTION & CRIME PREVENTION	1,000
		1,000
9241	EMPLOYEE RECOGNITION - PLAQUES & ANNUAL HOLIDAY PARTY	2,000
		2,000
9242	VOLUNTEER RECOGNITION - PLAQUES & ANNUAL HOLIDAY PARTY	2,000
		2,000
9252	MISC BUILDING MAINTENANCE & REPAIR	1,000
		1,000
9254	8 - PATROL CARS (\$730/MO * 12 MOS * 8 CARS)	70,080
	250,000 PATROL CAR MILEAGE (\$0.24/MILE)	60,000
	ANNUAL CDPD FEES (\$3,000 * 8 CARS)	24,000
	MAINTENANCE & REPAIRS ON POLICE MOTORCYCLES	14,000
	2.75 - PLAIN CARS (\$273/MO * 12 MOS * 2.75 CARS)	9,000
	33,000 PLAIN CAR MILEAGE (\$0.22/MILE)	7,300
	20,000 COUNTY PATROL CAR MILEAGE (\$0.24/MILE)	4,850
	2 - MINI VANS (\$250/MO * 12 MOS * 2 VANS)	6,000
	20,000 MINI VAN MILEAGE (\$0.22/MILE)	4,400
	1 - HYBRID VEHICLE (\$392/MO * 12 MOS * 1 VEHICLE)	4,700
	8,000 HYBRID VEHICLE MILEAGE (\$0.18/MILE)	1,440
	2 - CITY VIP CAR MAINTENANCE	4,000
	1 MINI PICK-UP TRUCK (\$317/MO * 12 MOS * 1 TRUCK)	3,800
	12,000 MINI PICKUP TRUCK MILEAGE (\$0.29/MILE)	3,480
	MISC UNANTICIPATED EXPENSES (PAINT/LETTERING)	1,000
	CITY DECALS FOR CITY UNITS/MOTORCYCLES	800
	CAR WASH SUPPLIES	500
		219,350
9255	POLICE MOTORCYCLE FUEL	5,000
	POLICE & PLAIN VEHICLE FUEL	81,000
	343,000 MILES/17 MPG = 20,000 GAL	
		86,000
9420	POLICE CELLULAR PHONES	15,000
	LANDLINE TELEPHONE SERVICES	15,000
	VOICE MAIL/DATA/ALARM/EOC	2,900

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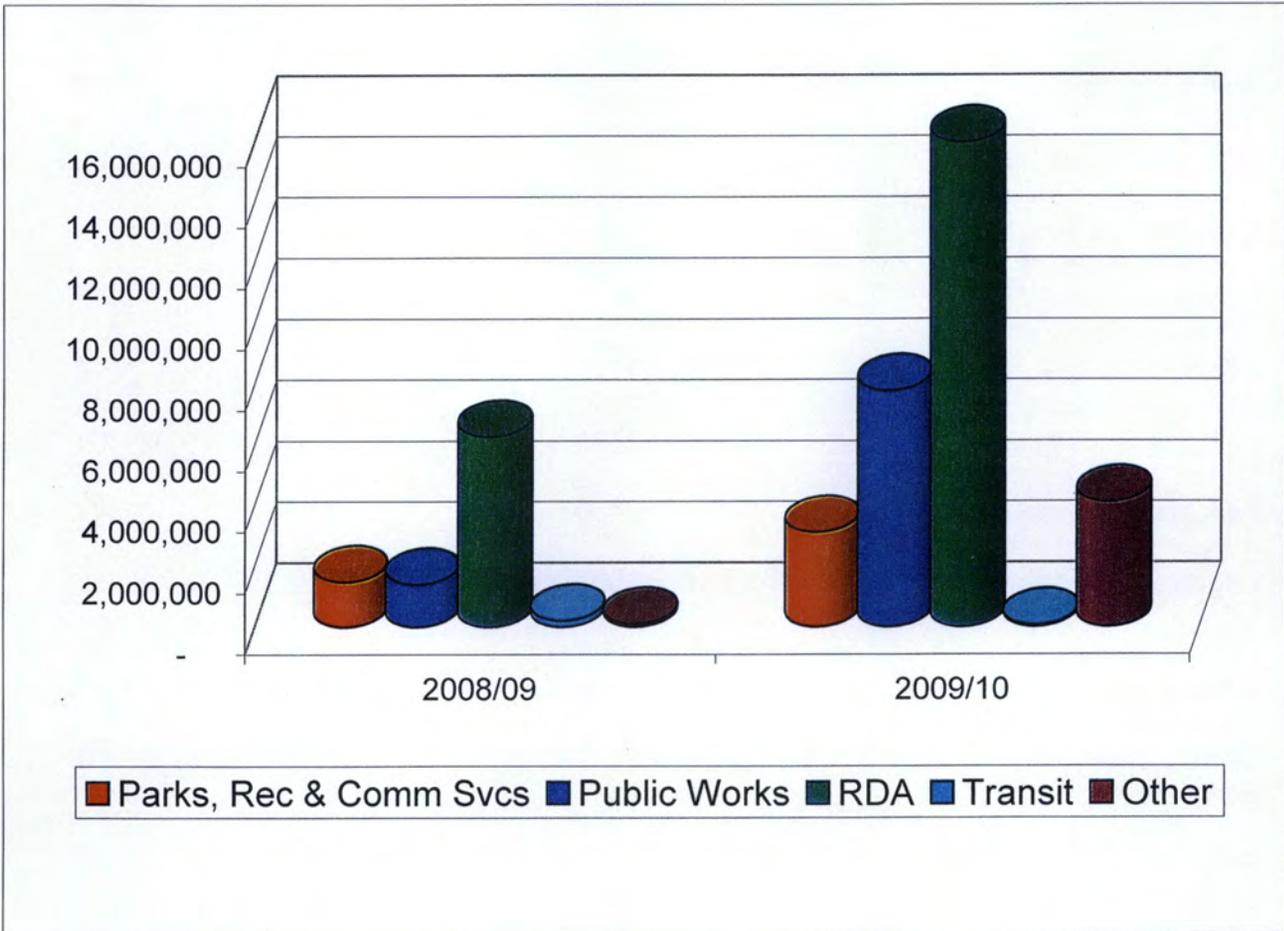
**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10**

**DEPARTMENT: 9200 - PUBLIC SAFETY**

OBJECT CODE	DESCRIPTION	AMOUNT
9420...	INVESTIGATIONS DSL LINE	450
		33,350
9421	POLICE SERVICE CENTER PAY PHONE	972
		972



## Expense History Capital Improvement Projects



	<u>2008/09 Estimated</u>	<u>2009/10 Adopted</u>
Parks, Rec & Comm Svcs	1,468,370	3,084,381
Public Works	1,385,611	7,746,923
RDA	6,243,859	15,897,766
Transit	209,311	60,436
Other	96,903	4,081,967
<b>Total Expenses</b>	<b>\$9,404,054</b>	<b>\$30,871,473</b>

**CITY OF MOORPARK  
CAPITAL IMPROVEMENT BUDGET  
FUNDING SOURCES**

<u>Fund</u>	<u>Fund No.</u>	<u>FY 2009/10</u>	
General Fund	1000	59,000	59,000
Traffic Systems Management Fund	2001	358,000	358,000
Traffic Mitigation Fund	2002	307,493	307,493
Park Improvement Funds			
Community Wide	2100	594,700	
Zone 1	2111	1,787,082	
Campus Canyon Park	2112	115,000	
Zone 3	2113	425,091	
Tree and Landscape	2150	0	
Art in Public Places	2151	8,000	2,929,873
Park Maintenance	2400	83,000	83,000
L.A. Ave. AOC	2501	4,439,383	4,439,383
Federal TEA 21	2604	929,565	929,565
Other State/Federal Grants	2609	101,100	101,100
Proposition 1B	2611	581,448	581,448
CDBG Fund	2701	159,510	159,510
Endowment	2800	309,172	309,172
Redevelopment			
MRA Housing	2901	95,735	
Operations	2902	5,494,934	
Bond Proceeds	2904	1,867,508	
2006 Tax Allocation Bonds	2905	9,112,521	16,570,698
Capital Projects	4000	210,000	210,000
City Hall Improvement	4001	3,772,795	3,772,795
Grant Funds			
TDA 8c	5000	60,436	60,436
Total		<u>\$30,871,473</u>	

**City of Moorpark**  
**Capital Improvements Summary**  
**Fiscal Year 2009/10**

Project Number	Project Title	Prior Year Actual as of 06/30/2008	FY 2008/09 Estimate	FY 2009/10 Budget	Estimated Future Year(s) Amount	Project Total
2005	Police Services Center	10,042,098	70,000	-	-	10,112,098
2007	New City Hall and Civic Center Complex	311,082	315	4,081,967	19,250,000	23,643,364
5020	Moorpark Community Human Services Complex	1,094,490	1,709,342	14,272,031	1,863,848	18,939,711
5029	81 First Street	87,484	435,631	7,735	-	530,850
5033	Granary Station	-	-	1,500,000	-	1,500,000
5035	Askenazy Project	-	1,000	-	-	1,000
5036	Mixed-Income Residential Housing Project	-	62,000	88,000	-	150,000
5038	192 High St. Silo Demolition	-	39,113	-	-	39,113
5039	460 Charles St.	-	67,451	-	-	67,451
5049	1293 Walnut Canyon	-	12,556	-	-	12,556
5050	1331 Walnut Canyon Rd.	-	8,517	-	-	8,517
5051	484 Charles St.	-	-	-	-	-
5052	Post Office	-	511,460	-	-	511,460
5054	1063 Walnut Canyon	-	480,794	-	-	480,794
5055	1073 Walnut Canyon	-	300,473	-	-	300,473
5058	1123 Walnut Canyon	-	493,441	-	-	493,441
5060	780 Walnut St.	-	250,541	-	-	250,541
5061	450 Charles St.	-	17,540	-	-	17,540
5063	Cal Trans Property	-	1,854,000	30,000	-	1,884,000
7022	AVCP Sports Fields	2,098,453	-	560,000	-	2,658,453
7028	College View Park Basketball Improvements	-	-	115,000	-	115,000
7029	Mountain Meadows Basketball court Lights	-	-	55,000	-	55,000
7110	Marquee Signs	-	26,588	-	40,000	66,588
7502	Park Trash Enclosures	743	82,686	-	-	83,429
7506	Community Center Paving Repair	-	30,000	-	-	30,000
7701	Arroyo Vista Recreation Center Roof	-	36,500	34,700	-	71,200
7705	Parks, Recreation & Community Center Roof	-	-	44,000	-	44,000
7801	Poindexter Park	756,868	480,000	1,787,082	-	3,023,950
7803	AVRC Gym and Office Expansion	1,837,894	223,606	-	-	2,061,500
7805	Campus Park Restroom Upgrades	-	-	28,000	-	28,000
7808	Peach Hill Park	-	-	55,000	-	55,000
7809	Monte Vista Park	-	-	25,000	-	25,000
7810	Mountain Meadows Park Handball Wall	-	-	25,000	-	25,000
7813	Glenwood Park	58,322	-	295,091	-	353,413
7815	Miller Park	-	-	25,000	-	25,000
7816	Magnolia Park	350,383	492	20,508	-	371,383
7818	Mammoth Highlands Park Equipment	-	33,000	-	-	33,000
7901	Landscape Improvements-Los Angeles Ave/Spring Road	-	32,000	-	-	32,000
7903	Spring Rd. & Flinn Ave. Artwork	34,914	550,086	-	-	585,000
7906	City Hall/Community Center/Library Window Replacement	-	-	15,000	-	15,000
8001	Sidewalk Reconstruction Project	230,084	-	-	-	230,084
8002	2004 Slurry Seal Project	2,670,388	-	682,548	-	3,352,936
8012	Princeton Avenue Widening Project (formerly L.A. Ave East)	2,285,404	105,386	230,350	-	2,621,140
8013	Los Angeles Avenue Widening- Spring Rd to Moorpark Ave	1,107,152	28,787	1,749,034	-	2,884,973
8026	Spring Road Widening	370,805	143,074	736,120	-	1,249,999
8033	Los Angeles Avenue/Tierra Rejada Parkway Landscaping	606,722	11,000	41,173	-	658,895
8036	Tierra Rejada Road Traffic Signal Interconnect	480,328	147,000	-	-	627,328
8039	Rail Crossing Improvements at Spring Rd	140,794	119,393	1,329,813	-	1,590,000
8040	Moorpark Avenue Widening Project	1,074,865	-	-	1,339,342	2,414,207
8042	Tierra Rejada Rd Median Landscaping	892,754	143,866	-	-	1,036,620
8045	Route 23 North	170,689	2,550	-	-	173,239
8046	L.A. Ave/ Tierra Rejada Rd Signal Modification	10,366	149,634	149,634	-	309,634
8047	Los Angeles Avenue Medians	133,218	100,000	70,273	-	303,491
8051	Underground Utility District No. 2	240	-	-	726,208	726,448
8052	High Street Streetscape	12,525	47,475	300,000	-	360,000
8056	Metrolink South Parking Lot: South Entry	32,888	-	464,907	-	497,795
8058	L.A. Avenue Widening @ Shasta Avenue	10,402	97,021	1,092,578	-	1,200,001
8061	North Hills Parkway	281,372	118,628	300,000	-	700,000
8065	Millard Drain	-	-	25,000	25,000	50,000
8066	Los Angeles Avenue Undergrounding	-	-	338,000	-	338,000
8069	Spring Road Bus Turn Out	13,366	1,992	-	-	15,358
8071	Bus Shelters and Other Bus Stop Amenities	129,562	15,000	55,798	-	200,360
8073	Metrolink Station Security Wall & Camera System	216,301	194,311	4,638	-	415,250
8074	Lassen Walkway	6,338	133,663	-	-	140,001
8075	Moorpark Road Dual Left Turn Lanes	-	36,142	7,493	-	43,635
8078	Collins and University Traffic Signal	-	-	210,000	-	210,000
8083	Mountain Trail Overlay	-	-	20,000	-	20,000
	<b>Total</b>	<b>\$ 27,549,294</b>	<b>\$ 9,404,054</b>	<b>\$ 30,871,473</b>	<b>\$ 23,244,398</b>	<b>\$ 91,069,219</b>

CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2009/10  
 CAPITAL IMPROVEMENTS

Department: City Manager Project Number: 2005

Project Title: Police Services Center

Project Description: Design and construction of modifications to screen appurtenant rooftop structures at the Police Services Center so that they will not be visible from the ground.

**PROJECT COMPLETED**

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
4002.2100.2005	9601	Design/Engineering	\$932,710	\$0	\$0	\$0	\$0	\$0	\$932,710
4002.2100.2005	9603	Construction Permits & Licenses	\$51,897	\$0	\$0	\$0	\$0	\$0	\$51,897
4002.2100.2005	9620	Construction - Buildings	\$8,215,642	\$70,000	\$0	\$0	\$0	\$0	\$8,285,642
4002.2100.2005	9631	Indoor/Outdoor Furniture	\$260,050	\$0	\$0	\$0	\$0	\$0	\$260,050
4002.2100.2005	9650	Construction Inspection	\$581,799	\$0	\$0	\$0	\$0	\$0	\$581,799
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$10,042,098</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,112,098</b>

Funding Sources:

Police Facilities - Fund 4002	\$10,042,098	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	\$10,112,098
Note: Funding also supported by interfund loan or									
Endowment - Fund 2800									
<b>Totals:</b>	<b>\$10,042,098</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,112,098</b>

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS**

Department:		City Manager		Project Number:		2007			
Project Title:		New City Hall and Civic Center Complex							
Project Description:									
Acquisition of property and design and construction of a city hall and civic center complex on the northwest corner of Moorpark Avenue and High Street. FY06/07 request is for residential and commercial property acquisition expenses (\$900,000), design expenses (\$599,499), and construction inspection, which includes construction management and testing (\$210,000). Balance of funds to be used in future years for engineering, construction, and associated administrative expenses.									
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2800.2100.2007	9601	Design/Engineering	\$0		\$309,172	\$0	\$309,172	\$0	\$309,172
4001.2100.2007	9601	Design/Engineering	\$212,244	\$315	\$1,933,933	\$0	\$1,933,933	\$0	\$2,146,492
4001.2100.2007	9603	Construction Permits & Licenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4001.2100.2007	9609	Relocation Assistance - CIP	\$0	\$0	\$75,000	\$0	\$75,000	\$0	\$75,000
4001.2100.2007	9610	Land Acquisition	\$2,700	\$0	\$900,000	\$0	\$900,000	\$0	\$902,700
4001.2100.2007	9611	Site Clearance Costs	\$96,138	\$0	\$153,862	\$0	\$153,862	\$0	\$250,000
4001.2100.2007	9620	Construction - Buildings	\$0	\$0	\$500,000	\$0	\$500,000	\$17,500,000	\$18,000,000
4001.2100.2007	9650	Construction Inspection	\$0	\$0	\$210,000	\$0	\$210,000	\$1,750,000	\$1,960,000
<b>Project Totals:</b>			<b>\$311,082</b>	<b>\$315</b>	<b>\$4,081,967</b>	<b>\$0</b>	<b>\$4,081,967</b>	<b>\$19,250,000</b>	<b>\$23,643,364</b>
Funding Sources:									
City Hall Facilities - Fund 4001			\$311,082	\$315	\$3,772,795	\$0	\$3,772,795	\$19,250,000	\$23,334,192
Endowment - Fund 2800			\$0	\$0	\$309,172	\$0	\$309,172		\$309,172
<b>Totals:</b>			<b>\$311,082</b>	<b>\$315</b>	<b>\$4,081,967</b>	<b>\$0</b>	<b>\$4,081,967</b>	<b>\$19,250,000</b>	<b>\$23,643,364</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department: CDBG & MIRA Project Number: 5020

Project Title: Ruben Castro Human Services Complex

Project Description: Design and engineering of the Ruben Castro Human Services Complex.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2701.2100.5020	9601	Design/Engineering	\$404,376	\$351,342	\$0	\$159,510	\$159,510	\$0	\$915,228
2701.2440.5020	9601	Design/Engineering	\$32,791	\$0	\$0	\$0	\$0	\$0	\$32,791
2905.2410.5020	9601	Design/Engineering	\$0	\$0	\$200,000	\$440,925	\$640,925	\$0	\$640,925
		<b>Total Design/Engineering</b>	<b>\$437,167</b>	<b>\$351,342</b>	<b>\$200,000</b>	<b>\$600,435</b>	<b>\$800,435</b>	<b>\$0</b>	<b>\$1,588,944</b>
2905.2410.5020	9603	Construction Permits & Licenses	\$0	\$958,000	\$0	\$0	\$0	\$0	\$958,000
2701.2440.5020	9610	Land Acquisition	\$657,323	\$0	\$0	\$0	\$0	\$0	\$657,323
2902.2410.5020	9620	Construction - Buildings	\$0	\$0	\$0	\$5,000,000	\$5,000,000	\$0	\$5,000,000
2905.2410.5020	9620	Construction - Buildings	\$0	\$0	\$6,500,000	\$0	\$6,500,000	\$1,863,848	\$8,363,848
2701.2100.5020	9632	Improvements Other Than Bldgs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2905.2410.5020	9632	Improvements Other Than Bldgs	\$0	\$0	\$1,330,178	\$0	\$1,330,178	\$0	\$1,330,178
		<b>Total Improvements Other Than Construction Inspection</b>	<b>\$657,323</b>	<b>\$958,000</b>	<b>\$7,830,178</b>	<b>\$5,000,000</b>	<b>\$12,830,178</b>	<b>\$1,863,848</b>	<b>\$16,309,349</b>
2905.2410.5020	9650	Construction Inspection	\$0	\$400,000	\$500,000	\$141,418	\$641,418	\$0	\$1,041,418
<b>Project Totals:</b>			<b>\$1,094,490</b>	<b>\$1,709,342</b>	<b>\$8,530,178</b>	<b>\$5,741,853</b>	<b>\$14,272,031</b>	<b>\$1,863,848</b>	<b>\$18,939,711</b>

Funding Sources:

CDBG Entitlement - Fund 2701	\$1,094,490	\$351,342	\$0	\$159,510	\$159,510	\$0	\$1,605,342
MRA Operating - Fund 2902 (Other Long Term Financing)	\$0	\$0	\$0	\$5,000,000	\$5,000,000	\$0	\$5,000,000
MRA 2006 TAB Proceeds - Fund 2905	\$0	\$1,358,000	\$8,530,178	\$582,343	\$9,112,521	\$1,863,848	\$12,334,369
<b>Totals:</b>	<b>\$1,094,490</b>	<b>\$1,709,342</b>	<b>\$8,530,178</b>	<b>\$5,741,853</b>	<b>\$14,272,031</b>	<b>\$1,863,848</b>	<b>\$18,939,711</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department: MRA Housing Project Number: 5029

Project Title: 81 First Street - Building Construction

Project Description: Construction of housing unit to be sold as a part of the City's First Time Home Buyer Program.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2901.2420.5029	9601	Design/Engineering	\$35,190	\$3,000	\$3,562	\$0	\$3,562	\$0	\$41,752
2901.2420.5029	9603	Construction Permits & Licenses	\$15,671	\$3,500	\$944	\$0	\$944	\$0	\$20,115
2901.2420.5029	9620	Construction - Buildings	\$16,819	\$427,131	\$0	\$0	\$0	\$0	\$443,950
2901.2420.5029	9650	Construction Inspection	\$19,804	\$2,000	\$3,229	\$0	\$3,229	\$0	\$25,033
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$87,484</b>	<b>\$435,631</b>	<b>\$7,735</b>	<b>\$0</b>	<b>\$7,735</b>	<b>\$0</b>	<b>\$530,850</b>

Funding Sources:

MRA Low/Mod Income Housing - Fund 2901	\$87,484	\$435,631	\$7,735	\$0	\$7,735	\$0	\$7,735	\$0	\$530,850
									\$0
									\$0
									\$0
									\$0
<b>Totals:</b>	<b>\$87,484</b>	<b>\$435,631</b>	<b>\$7,735</b>	<b>\$0</b>	<b>\$7,735</b>	<b>\$0</b>	<b>\$7,735</b>	<b>\$0</b>	<b>\$530,850</b>









CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department: City Manager Project Number: 5039

Project Title: 347 & 675 Moorpark Avenue

Project Description:

**PROJECT COMPLETED**

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2901.2420.5039	9611	Site Clearance Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2902.2410.5039	9611	Site Clearance Costs	\$0	\$39,000	\$0	\$0	\$0	\$0	\$39,000
2902.2410.5039	9620	Construction - Buildings	\$0	\$28,451	\$0	\$0	\$0	\$0	\$28,451
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$0</b>	<b>\$67,451</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$67,451</b>

Funding Sources:

MRA Operating - Fund 2902	\$0	\$67,451	\$0	\$0	\$0	\$0	\$0	\$0	\$67,451
									\$0
									\$0
									\$0
<b>Totals:</b>	<b>\$0</b>	<b>\$67,451</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$67,451</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department: City Manager Project Number: 5049

Project Title: 1293 Walnut Canyon Road

Project Description: Demolition.

COMPLETED

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2901.2420.5049	9611	Site Clearance Costs	\$0	\$12,556	\$0	\$0	\$0	\$0	\$12,556
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$0</b>	<b>\$12,556</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,556</b>

Funding Sources:

MRA Low/Mod Income Housing - Fund 2901	\$0	\$12,556	\$0	\$0	\$0	\$0	\$0	\$0	\$12,556
									\$0
									\$0
									\$0
<b>Totals:</b>	<b>\$0</b>	<b>\$12,556</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,556</b>

CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2009/10  
 CAPITAL IMPROVEMENTS

Department: City Manager Project Number: 5050

Project Title: 1331 Walnut Canyon Road

Project Description: Demolition.

COMPLETED

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2901.2420.5050	9611	Site Clearance Costs	\$0	\$8,517	\$0	\$0	\$0	\$0	\$8,517
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$0</b>	<b>\$8,517</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,517</b>

Funding Sources:

MRA Low/Mod Income Housing - Fund 2901	\$0	\$8,517	\$0	\$0	\$0	\$0	\$0	\$0	\$8,517
									\$0
									\$0
									\$0
<b>Totals:</b>	<b>\$0</b>	<b>\$8,517</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,517</b>



CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department: City Manager      Post Office      Project Number: 5052

Project Title: Post Office

Project Description: Construction of Post Office

COMPLETE JUNE 2009

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2902.2410.5052	9601	Design/Engineering	\$0	\$140,460	\$0	\$0	\$0	\$0	\$140,460
2902.2410.5052	9603	Construction Permits/Licenses	\$0	\$2,000	\$0	\$0	\$0	\$0	\$2,000
2902.2410.5052	9640	Construction	\$0	\$131,585	\$0	\$0	\$0	\$0	\$131,585
2904.2410.5052	9640	Construction	\$0	\$227,415	\$0	\$0	\$0	\$0	\$227,415
2904.2410.5052	9650	Construction Inspection	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$0</b>	<b>\$511,460</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$511,460</b>

Funding Sources:

MRA Operating - Fund 2902	\$0	\$274,045	\$0	\$0	\$0	\$0	\$0	\$0	\$274,045
MRA 2001 TAB Proceeds - Fund 2904	\$0	\$237,415	\$0	\$0	\$0	\$0	\$0	\$0	\$237,415
									\$0
<b>Totals:</b>	<b>\$0</b>	<b>\$511,460</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$511,460</b>















CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2009/10  
 CAPITAL IMPROVEMENTS

Department:		Parks, Recreation & Community Services Department						Project Number:		7028	
Project Title:		College View Park Improvements									
Project Description:		Replacement of basketball court lights (\$25,000); Dog Park (\$15,000); Replace tot lot equipment and swings. (\$75,000)									
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost		
2112.7800.7028	9630	Construction of Sport Areas	\$0	\$0	\$25,000	\$90,000	\$115,000	\$0	\$115,000		
			\$0	\$0	\$0	\$0	\$0	\$0	\$0		
			\$0	\$0	\$0	\$0	\$0	\$0	\$0		
			\$0	\$0	\$0	\$0	\$0	\$0	\$0		
			\$0	\$0	\$0	\$0	\$0	\$0	\$0		
			\$0	\$0	\$0	\$0	\$0	\$0	\$0		
			\$0	\$0	\$0	\$0	\$0	\$0	\$0		
			\$0	\$0	\$0	\$0	\$0	\$0	\$0		
			\$0	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Project Totals:</b>			<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$90,000</b>	<b>\$115,000</b>	<b>\$0</b>	<b>\$115,000</b>		
Funding Sources:											
Park Improvement Zone 2 - Fund 2112			\$0	\$0	\$25,000	\$90,000	\$115,000	\$0	\$115,000		
									\$0		
									\$0		
									\$0		
<b>Totals:</b>			<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$90,000</b>	<b>\$115,000</b>	<b>\$0</b>	<b>\$115,000</b>		



CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2009/10  
 CAPITAL IMPROVEMENTS

Department: Parks, Recreation & Community Services Department Project Number: 7110

Project Title: Marquee Signs

Project Description: Design and installation of two electronic marquee signs. Location to be determined from the following: Spring and Tierra Rejada Road; L.A. Ave. and Miller Parkway.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
1000.7100.7110	9632	Improvements Other Than Bldgs	\$0	\$26,588	\$40,038	\$0	\$0	\$40,000	\$66,588
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$0</b>	<b>\$26,588</b>	<b>\$40,038</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$66,588</b>

Funding Sources:

General - Fund 1000	\$0	\$26,588	\$40,038	\$0	\$0	\$40,000	\$66,588
							\$0
							\$0
							\$0
							\$0
<b>Totals:</b>	<b>\$0</b>	<b>\$26,588</b>	<b>\$40,038</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$66,588</b>



CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department: Parks, Recreation & Community Services Department      Project Number: 7506

Project Title: Community Center Paving Repair

Project Description: Paving repair.

**PROJECT COMPLETED**

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
1000.7620.7506	9613	Grounds & Improvements	\$0	\$30,000	\$0	\$0	\$0	\$0	\$30,000
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$0</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>

Funding Sources:

General - Fund 1000	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
									\$0
									\$0
									\$0
									\$0
<b>Totals:</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>











CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department:		Parks, Recreation & Community Services Department						Project Number:		7808	
Project Title:		Peach Hill Park Playground Surfacing & Equipment									
Project Description:		Installation of ADA rubber playground surface (\$20,000), and stand alone equipment (\$10,000). Installation of Basketball Court (\$25,000).									
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost		
2400.7800.7808	9613	Grounds & Improvements	\$0	\$0	\$30,000	\$0	\$30,000	\$0	\$30,000		
2113.7800.7808	9613	Grounds & Improvements	\$0	\$0	\$0	\$25,000	\$25,000	\$0	\$25,000		
			\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Project Totals:</b>			<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$25,000</b>	<b>\$55,000</b>	<b>\$0</b>	<b>\$55,000</b>		
Funding Sources:											
Park Maintenance - Fund 2400			\$0	\$0	\$30,000	\$0	\$30,000	\$0	\$30,000		
Park Improvement Zone 3 - Fund 2113			\$0	\$0	\$0	\$25,000	\$25,000	\$0	\$25,000		
<b>Totals:</b>			<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$25,000</b>	<b>\$55,000</b>	<b>\$0</b>	<b>\$55,000</b>		



CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2009/10  
 CAPITAL IMPROVEMENTS

Department:		Parks, Recreation & Community Services Department					Project Number:		7810	
Project Title:		Mountain Meadows Park Handball Wall								
Project Description:		Design and construction of handball wall at Mountain Meadows Park. (This was moved from Campus Canyon Park by action of City Council at adoption of the FY 2008/09 budget.)								
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost	
2113.7800.7810	9632	Improvements Other Than Bldgs	\$0	\$0	\$0	\$25,000	\$25,000	\$0	\$25,000	
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Project Totals:</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$25,000</b>	
Funding Sources:										
Park Improvement Zone 3 - Fund 2113			\$0	\$0	\$0	\$25,000	\$25,000	\$0	\$25,000	
									\$0	
									\$0	
									\$0	
<b>Totals:</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$25,000</b>	

CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2009/10  
 CAPITAL IMPROVEMENTS

Department:		Parks, Recreation & Community Services Department						Project Number:		7813
Project Title:		Glenwood Park Restrooms								
Project Description:		Park restrooms.								
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost	
2113.7800.7813	9613	Grounds & Improvements	\$38,413	\$0	\$55,000	\$0	\$55,000	\$0	\$93,413	
2113.7800.7813	9620	Construction - Buildings	\$19,909	\$0	\$180,091	\$60,000	\$240,091	\$0	\$260,000	
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Project Totals:</b>			<b>\$58,322</b>	<b>\$0</b>	<b>\$235,091</b>	<b>\$60,000</b>	<b>\$295,091</b>	<b>\$0</b>	<b>\$353,413</b>	
Funding Sources:										
Park Improvement Zone 3 - Fund 2113			\$58,322	\$0	\$235,091	\$60,000	\$295,091	\$0	\$353,413	
									\$0	
									\$0	
									\$0	
<b>Totals:</b>			<b>\$58,322</b>	<b>\$0</b>	<b>\$235,091</b>	<b>\$60,000</b>	<b>\$295,091</b>	<b>\$0</b>	<b>\$353,413</b>	



CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department: Parks, Recreation & Community Services Department Project Number: 7816  
Project Title: Magnolia Park - Swings & Rubber Surfacing

Project Description: Installation of swing set and Pro Dek poured-in-place rubber surface (\$13,000). Public art on backside of monument sign (\$8,000).

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2904.7800.7816	9601	Design/Engineering	\$37,412	\$0	\$0	\$0	\$0	\$0	\$37,412
2904.7800.7816	9613	Grounds & Improvements	\$312,971	\$492	\$12,508	\$0	\$12,508	\$0	\$325,971
2151.7800.7816	9613	Grounds & Improvements	\$0	\$0	\$0	\$8,000	\$8,000	\$0	\$8,000
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$350,383</b>	<b>\$492</b>	<b>\$12,508</b>	<b>\$8,000</b>	<b>\$20,508</b>	<b>\$0</b>	<b>\$371,383</b>

Funding Sources:

MRA 2001 TAB Proceeds - Fund 2904	\$350,383	\$492	\$12,508	\$0	\$12,508	\$0	\$12,508	\$0	\$363,383
Art in Public Places - Fund 2151	\$0	\$0	\$0	\$8,000	\$0	\$8,000	\$8,000	\$0	\$8,000
<b>Totals:</b>	<b>\$350,383</b>	<b>\$492</b>	<b>\$12,508</b>	<b>\$8,000</b>	<b>\$12,508</b>	<b>\$8,000</b>	<b>\$20,508</b>	<b>\$0</b>	<b>\$371,383</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department:		Parks, Recreation & Community Services Department						Project Number:	7818
Project Title:		Mammoth Highlands Park							
Project Description:		Playground Equipment at Mammoth Highlands Park.							
PROJECT COMPLETE JUNE 2009									
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2151.7800.7818	9613	Grounds & Improvements	\$0	\$33,000	\$0	\$0	\$0	\$0	\$33,000
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			\$0	\$33,000	\$0	\$0	\$0	\$0	\$33,000
Funding Sources:									
Art in Public Places - Fund 2151			\$0	\$33,000	\$0	\$0	\$0	\$0	\$33,000
									\$0
									\$0
									\$0
<b>Totals:</b>			\$0	\$33,000	\$0	\$0	\$0	\$0	\$33,000











CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department: **Public Works** Project Number: **8012**

Project Title: **Princeton Avenue Widening**

Project Description: **Widening, realignment, and reconstruction of Princeton Avenue from a point east of High Street to South Condor Drive.**

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
501.8310.8012	9601	Design/Engineering	\$281,184	\$101,673	\$161,390	\$0	\$161,390	\$0	\$544,247
501.8310.8012	9609	Relocation Assistance - CIP	\$22,900	\$0	\$0	\$0	\$0	\$0	\$22,900
501.8310.8012	9610	Land Acquisition	\$1,951,910	\$3,713	\$68,359	\$0	\$68,359	\$0	\$2,023,982
501.8310.8012	9611	Site Clearance Costs	\$29,410	\$0	\$601	\$0	\$601	\$0	\$30,011
501.8310.8012	9640	Construction of Streets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
501.8310.8012	9650	Construction Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$2,285,404</b>	<b>\$105,386</b>	<b>\$230,350</b>	<b>\$0</b>	<b>\$230,350</b>	<b>\$0</b>	<b>\$2,621,140</b>

unding Sources:

Los Angeles Ave. AOC - Fund 2501	\$2,285,404	\$105,386	\$230,350	\$0	\$230,350	\$0	\$230,350	\$0	\$2,621,140
									\$0
									\$0
									\$0
<b>otals:</b>	<b>\$2,285,404</b>	<b>\$105,386</b>	<b>\$230,350</b>	<b>\$0</b>	<b>\$230,350</b>	<b>\$0</b>	<b>\$230,350</b>	<b>\$0</b>	<b>\$2,621,140</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department: Public Works Project Number: 8013

Project Title: Los Angeles Avenue Widening - Spring Road to Moorpark Avenue

Project Description: Street widening and addition of travel lanes, an emergency lane, and curb/gutter and sidewalk along the south side of Los Angeles Avenue from a point east of Spring Road west to Moorpark Avenue. Construction of a storm drain along the south side of Los Angeles Avenue and installation of a traffic signal at Millard Street and Los Angeles Avenue.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
501.8310.8013	9601	Design/Engineering	\$641,219	\$28,787	\$0	\$0	\$0	\$0	\$670,006
501.8310.8013	9610	Land Acquisition	\$437,014	\$0	\$723,730	\$0	\$723,730	\$0	\$1,160,744
501.8310.8013	9640	Construction of Streets	\$24,900	\$0	\$130,000	\$0	\$130,000	\$0	\$154,900
604.8310.8013	9640	Construction of Streets	\$0	\$0	\$796,770	\$0	\$796,770	\$0	\$796,770
		<b>Total Construction of Streets</b>	<b>\$24,900</b>	<b>\$0</b>	<b>\$926,770</b>	<b>\$0</b>	<b>\$926,770</b>	<b>\$0</b>	<b>\$951,670</b>
501.8310.8013	9650	Construction Inspection	\$4,019	\$0	\$98,534	\$0	\$98,534	\$0	\$102,553
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$1,107,152</b>	<b>\$28,787</b>	<b>\$1,749,034</b>	<b>\$0</b>	<b>\$1,749,034</b>	<b>\$0</b>	<b>\$2,884,973</b>

unding Sources:

Los Angeles Ave. AOC - Fund 2501	\$1,107,152	\$28,787	\$952,264	\$0	\$952,264	\$0	\$952,264	\$0	\$2,088,203
STEA - CMAQ Federal Grant - Fund 2604	\$0	\$0	\$796,770	\$0	\$796,770	\$0	\$796,770	\$0	\$796,770
									\$0
									\$0
<b>Totals:</b>	<b>\$1,107,152</b>	<b>\$28,787</b>	<b>\$1,749,034</b>	<b>\$0</b>	<b>\$1,749,034</b>	<b>\$0</b>	<b>\$1,749,034</b>	<b>\$0</b>	<b>\$2,884,973</b>

CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2009/10  
 CAPITAL IMPROVEMENTS

Department: Public Works Project Number: 8026

Project Title: Spring Road Widening

Project Description: Widening the east side of Spring Road between Los Angeles Avenue and Flinn Avenue. Widening the south side of Los Angeles Avenue to provide for striping alignment through the intersection. Relocation of the traffic signal poles at the NE and SE corners of Los Angeles Avenue and Spring Road.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2501.8310.8026	9601	Design/Engineering	\$64,829	\$55,170	\$0	\$0	\$0	\$0	\$119,999
2501.8310.8026	9610	Land Acquisition	\$272,096	\$87,904	\$0	\$0	\$0	\$0	\$360,000
2501.8310.8026	9640	Construction of Streets	\$33,880	\$0	\$666,120	\$0	\$666,120	\$0	\$700,000
2501.8310.8026	9650	Construction Inspection	\$0	\$0	\$70,000	\$0	\$70,000	\$0	\$70,000
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$370,805</b>	<b>\$143,074</b>	<b>\$736,120</b>	<b>\$0</b>	<b>\$736,120</b>	<b>\$0</b>	<b>\$1,249,999</b>

Funding Sources:

Los Angeles Ave. AOC - Fund 2501	\$370,805	\$143,074	\$736,120	\$0	\$736,120	\$0	\$736,120	\$0	\$1,249,999
									\$0
									\$0
									\$0
<b>Totals:</b>	<b>\$370,805</b>	<b>\$143,074</b>	<b>\$736,120</b>	<b>\$0</b>	<b>\$736,120</b>	<b>\$0</b>	<b>\$736,120</b>	<b>\$0</b>	<b>\$1,249,999</b>

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS**

Department:		Public Works		Project Number:		8033			
Project Title:		Los Angeles Avenue/Tierra Rejada Road Parkway Landscaping							
Project Description:		Construction of parkway landscaping along the south side of Los Angeles Avenue from Butter Creek Road east to Beltramo Ranch Road, and along the west side of Tierra Rejada Road south of Los Angeles Avenue. The funds from the Landscape Maintenance District							
<b>PROJECT COMPLETE</b>									
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2300.8310.8033	9601	Design/Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2501.8310.8033	9601	Design/Engineering	\$30,749	\$0	\$0	\$0	\$0	\$0	\$30,749
2605.8310.8033	9601	Design/Engineering	\$3,506		\$0	\$0	\$0	\$0	\$3,506
		<b>Total Design/Engineering</b>	<b>\$34,255</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$34,255</b>
2150.8310.8033	9640	Construction of Streets	\$32,481	\$0	\$0	\$0	\$0	\$0	\$32,481
2300.8310.8033	9640	Construction of Streets	\$7,315	\$0	\$0	\$0	\$0	\$0	\$7,315
2501.8310.8033	9640	Construction of Streets	\$515,529	\$10,000	\$40,853	\$0	\$40,853	\$0	\$566,382
2605.8310.8033	9640	Construction of Streets	\$14,462	\$0	\$0	\$0	\$0	\$0	\$14,462
		<b>Total Construction of Streets</b>	<b>\$569,787</b>	<b>\$10,000</b>	<b>\$40,853</b>	<b>\$0</b>	<b>\$40,853</b>	<b>\$0</b>	<b>\$620,640</b>
2300.8310.8033	9650	Construction Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2501.8310.8033	9650	Construction Inspection	\$2,680	\$1,000	\$320	\$0	\$320	\$0	\$4,000
		<b>Total Construction Inspection</b>	<b>\$2,680</b>	<b>\$1,000</b>	<b>\$320</b>	<b>\$0</b>	<b>\$320</b>	<b>\$0</b>	<b>\$4,000</b>
<b>Project Totals:</b>			<b>\$606,722</b>	<b>\$11,000</b>	<b>\$41,173</b>	<b>\$0</b>	<b>\$41,173</b>	<b>\$0</b>	<b>\$658,895</b>
Funding Sources:									
Tree & Landscape - Fund 2150			\$32,481	\$0	\$0	\$0	\$0	\$0	\$32,481
Citywide Landscape Assessment - Fund 2300			\$7,315	\$0	\$0	\$0	\$0	\$0	\$7,315
Los Angeles Ave. AOC - Fund 2501			\$548,958	\$11,000	\$41,173	\$0	\$41,173	\$0	\$601,131
Gas Tax - Fund 2605			\$17,968	\$0	\$0	\$0	\$0	\$0	\$17,968
<b>Totals:</b>			<b>\$606,722</b>	<b>\$11,000</b>	<b>\$41,173</b>	<b>\$0</b>	<b>\$41,173</b>	<b>\$0</b>	<b>\$658,895</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department: Public Works Project Number: 8036

Project Title: Tierra Rejada Road Traffic Signal Interconnect Project

Project Description: Installation of a "hard-wired" traffic signal interconnect system along Tierra Rejada Road from Los Angeles Avenue to the freeway.

**PROJECT COMPLETE**

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2001.8310.8036	9601	Design/Engineering	\$28,189	\$10,000	\$0	\$0	\$0	\$0	\$38,189
2502.8310.8036	9601	Design/Engineering	\$46,574	\$25,000	\$0	\$0	\$0	\$0	\$71,574
		<b>Total Design/Engineering</b>	<b>\$74,763</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$109,763</b>
2001.8310.8036	9640	Construction of Streets	\$62,549	\$100,000	\$0	\$0	\$0	\$0	\$162,549
2502.8310.8036	9640	Construction of Streets	\$19,978	\$0	\$0	\$0	\$0	\$0	\$19,978
2604.8310.8036	9640	Construction of Streets	\$322,638	\$10,000	\$0	\$0	\$0	\$0	\$332,638
		<b>Total Construction of Streets</b>	<b>\$405,165</b>	<b>\$110,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$515,165</b>
2001.8310.8036	9650	Construction Inspection	\$400	\$2,000	\$0	\$0	\$0	\$0	\$2,400
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$480,328</b>	<b>\$147,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$627,328</b>

Funding Sources:

Traffic System Management - Fund 2001	\$91,138	\$112,000	\$0	\$0	\$0	\$0	\$0	\$0	\$203,138
Tierra Rejada Rd. AOC - Fund 2502	\$66,552	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$91,552
ISTEA - CMAQ Federal Grant - Fund 2604	\$322,638	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$332,638
									\$0
<b>Totals:</b>	<b>\$480,328</b>	<b>\$147,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$627,328</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department:		Public Works		Project Number:		8039			
Project Title:		Railroad Crossing Improvements at Spring Road							
Project Description:									
Construction of median gates and other improvements including street widening between the railroad and Princeton Avenue.									
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2603.8310.8039	9601	Design/Engineering	\$63,329	\$5,000	\$31,671	(\$31,671)	\$0	\$0	\$68,329
2902.8310.8039	9601	Design/Engineering	\$60,119	\$15,000	\$24,881	\$31,671	\$56,552	\$0	\$131,671
		<b>Total Design/Engineering</b>	<b>\$123,448</b>	<b>\$20,000</b>	<b>\$56,552</b>	<b>\$0</b>	<b>\$56,552</b>	<b>\$0</b>	<b>\$200,000</b>
2603.8310.8039	9610	Land Acquisition	\$8,296	\$49,713	\$0	\$0	\$0	\$0	\$58,009
2902.8310.8039	9610	Land Acquisition	\$9,050	\$49,680	\$0	\$0	\$0	\$0	\$58,730
		<b>Total Land Acquisition</b>	<b>\$17,346</b>	<b>\$99,393</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$116,739</b>
2501.8310.8039	9640	Construction of Streets	\$0	\$0	\$1,100,000	\$66,991	\$1,166,991	\$0	\$1,166,991
2603.8310.8039	9640	Construction of Streets	\$0	\$0	\$66,991	(\$66,991)	\$0	\$0	\$0
2902.8310.8039	9640	Construction of Streets	\$0	\$0	\$66,270	\$0	\$66,270	\$0	\$66,270
		<b>Total Construction of Streets</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,233,261</b>	<b>\$0</b>	<b>\$1,233,261</b>	<b>\$0</b>	<b>\$1,233,261</b>
2603.8310.8039	9650	Construction Inspection	\$0	\$0	\$20,000	(\$20,000)	\$0	\$0	\$0
2902.8310.8039	9650	Construction Inspection	\$0	\$0	\$20,000	\$20,000	\$40,000	\$0	\$40,000
		<b>Total Construction Inspection</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$40,000</b>
<b>Project Totals:</b>			<b>\$140,794</b>	<b>\$119,393</b>	<b>\$1,329,813</b>	<b>\$0</b>	<b>\$1,329,813</b>	<b>\$0</b>	<b>\$1,590,000</b>
Funding Sources:									
TDA Article 8A - LTF - Fund 2603			\$71,625	\$54,713	\$118,662	(\$118,662)	\$0	\$0	\$126,338
MRA Operations - Fund 2902			\$69,169	\$64,680	\$111,151	\$51,671	\$162,822	\$0	\$296,671
Los Angeles Ave. AOC - Fund 2501			\$0	\$0	\$1,100,000	\$66,991	\$1,166,991	\$0	\$1,166,991
<b>Totals:</b>			<b>\$140,794</b>	<b>\$119,393</b>	<b>\$1,329,813</b>	<b>\$0</b>	<b>\$1,329,813</b>	<b>\$0</b>	<b>\$1,590,000</b>

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS**

Department:		Public Works		Project Number:		8040			
Project Title:		Moorpark Avenue Widening Project							
Project Description:									
Widening of Moorpark Avenue to add a southbound lane along the west side from Casey Road to Third Street. Street realignment at First Street and Poindexter Avenue (Prior Project 8057) and rail crossing improvements at Moorpark Avenue (prior project 8038). Prior year appropriations for those projects have been returned to funding sources.									
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2002.8310.8040	9601	Design/Engineering	\$134,245	\$0	\$0	\$0	\$0	\$365,755	\$500,000
2902.8310.8040	9601	Design/Engineering	\$128,675	\$0	\$0	\$0	\$0	\$371,324	\$499,999
		<b>Total Design/Engineering</b>	<b>\$262,920</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$737,079</b>	<b>\$999,999</b>
2902.8310.8040	9609	Relocation Assistance - CIP	\$22,500	\$0	\$0	\$0	\$0	\$0	\$22,500
2002.8310.8040	9610	Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
2902.8310.8040	9610	Land Acquisition	\$632,737	\$0	\$0	\$0	\$0	\$302,263	\$935,000
		<b>Total Land Acquisition</b>	<b>\$655,237</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$602,263</b>	<b>\$1,257,500</b>
2002.8310.8040	9640	Construction of Streets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2501.8310.8040	9640	Construction of Streets	\$156,708	\$0	\$0	\$0	\$0	\$0	\$156,708
2902.8310.8040	9640	Construction of Streets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		<b>Total Construction of Streets</b>	<b>\$156,708</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$156,708</b>
2002.8310.8040	9650	Construction Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2902.8310.8040	9650	Construction Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		<b>Total Construction Inspection</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Project Totals:</b>			<b>\$1,074,865</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,339,342</b>	<b>\$2,414,207</b>
Funding Sources:									
Traffic Mitigation - Fund 2002			\$134,245	\$0	\$0	\$0	\$0	\$665,755	\$800,000
Los Angeles Ave. AOC - Fund 2501			\$156,708	\$0	\$0	\$0	\$0	\$0	\$156,708
MRA Operations - Fund 2902			\$783,912	\$0	\$0	\$0	\$0	\$673,587	\$1,457,499
<b>Totals:</b>			<b>\$1,074,865</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,339,342</b>	<b>\$2,414,207</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department: Public Works      Project Number: 8042

Project Title: Tierra Rejada Road Median Landscaping

Project Description: Landscaping in the Tierra Rejada Road median east of Brennan Road.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2502.8310.8042	9601	Design/Engineering	\$32,229	\$1,395	\$0	\$0	\$0	\$0	\$33,624
2502.8310.8042	9640	Construction of Streets	\$859,445	\$138,438	\$0	\$0	\$0	\$0	\$997,883
2502.8310.8042	9650	Construction Inspection	\$1,080	\$4,033	\$0	\$0	\$0	\$0	\$5,113
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$892,754</b>	<b>\$143,866</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,036,620</b>

Funding Sources:

Tierra Rejada Rd. AOC - Fund 2502	\$892,754	\$143,866	\$0	\$0	\$0	\$0	\$0	\$0	\$1,036,620
									\$0
									\$0
									\$0
									\$0
<b>Totals:</b>	<b>\$892,754</b>	<b>\$143,866</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,036,620</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department: Public Works      Project Number: 8045  
Project Title: 23 North Alignment

Project Description: Construction of a roadway north of Princeton Avenue to connect to Broadway. Initial costs are for the development of design concepts.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2002.8310.8045	9601	Design/Engineering	\$170,689	\$2,550	\$0	\$0	\$0	\$0	\$173,239
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$170,689</b>	<b>\$2,550</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$173,239</b>

Funding Sources:

Traffic Mitigation - Fund 2002	\$170,689	\$2,550	\$0	\$0	\$0	\$0	\$0	\$0	\$173,239
									\$0
									\$0
									\$0
<b>Totals:</b>	<b>\$170,689</b>	<b>\$2,550</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$173,239</b>

CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2009/10  
 CAPITAL IMPROVEMENTS

Department: Public Works Project Number: 8046

Project Title: Los Angeles Avenue/Tierra Rejada Road Signal Modification

Project Description: Addition to the traffic signal of a protected left-turn phase (green arrow) for northbound and southbound traffic.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2501.8310.8046	9601	Design/Engineering	\$10,366	\$0	\$19,634	\$0	\$19,634	\$0	\$30,000
2501.8310.8046	9640	Construction of Streets	\$0	\$0	\$127,000	\$0	\$127,000	\$0	\$127,000
2501.8310.8046	9650	Construction Inspection	\$0	\$0	\$3,000	\$0	\$3,000	\$0	\$3,000
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$10,366</b>	<b>\$0</b>	<b>\$149,634</b>	<b>\$0</b>	<b>\$149,634</b>	<b>\$0</b>	<b>\$160,000</b>

Funding Sources:

Los Angeles Ave. AOC - Fund 2501	\$10,366	\$0	\$149,634	\$0	\$149,634	\$0	\$149,634	\$0	\$160,000
									\$0
									\$0
									\$0
									\$0
<b>Totals:</b>	<b>\$10,366</b>	<b>\$0</b>	<b>\$149,634</b>	<b>\$0</b>	<b>\$149,634</b>	<b>\$0</b>	<b>\$149,634</b>	<b>\$0</b>	<b>\$160,000</b>



CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department: **Public Works** Project Number: **8051**

Project Title: **Underground Utility District No. 2**

Project Description: Establishment and implementation of an underground utility district along Los Angeles Avenue between Shasta Avenue and Millard Street to underground the high voltage transmission lines and remove all poles and overhead wires. SCE Rule 20A monies in the approximate amount of \$400,000 are not included in the budget figures shown below.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2330.8310.8051	9640	Construction of Streets	\$0	\$0	\$0	\$0	\$0	\$426,447	\$426,447
2501.8310.8051	9640	Construction of Streets	\$240	\$0	\$0	\$0	\$0	\$299,761	\$300,001
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$240</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$726,208</b>	<b>\$726,448</b>

Funding Sources:

AD 92-1 - Fund 2330	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$426,447	\$426,447
Los Angeles Ave. AOC - Fund 2501	\$240	\$0	\$0	\$0	\$0	\$0	\$0	\$299,761	\$300,001
									\$0
									\$0
<b>Totals:</b>	<b>\$240</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$726,208</b>	<b>\$726,448</b>

CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2009/10  
 CAPITAL IMPROVEMENTS

Department:		Public Works		Project Number:		8052			
Project Title:		High Street Streetscape							
Project Description:									
Development of a project to make possible modifications and improvements to the streetscape and parking along High Street. When and if a project is deemed feasible, further design and construction expenditures will be budgeted.									
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2902.8310.8052	9601	Design/Engineering	\$12,525	\$0	\$0	\$0	\$0	\$0	\$12,525
2904.8310.8052	9601	Design/Engineering	\$0	\$47,475	\$0	\$300,000	\$300,000	\$0	\$347,475
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$12,525</b>	<b>\$47,475</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$360,000</b>
Funding Sources:									
MRA Operations - Fund 2902			\$12,525	\$0	\$0	\$0	\$0	\$0	\$12,525
MRA 2001 TAB Proceeds - Fund 2904			\$0	\$47,475	\$0	\$300,000	\$300,000	\$0	\$347,475
									\$0
									\$0
<b>Totals:</b>			<b>\$12,525</b>	<b>\$47,475</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$360,000</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department: Public Works Project Number: 8056

Project Title: Metro Link South Parking Lot South Entry

Project Description: Relocation of the south entry to the south MetroLink parking lot to a point on First Street east of Moorpark Avenue.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2603.8310.8056	9601	Design/Engineering	\$32,888	\$0	\$2,112	(\$2,112)	\$0	\$0	\$32,888
2902.8310.8056	9601	Design/Engineering	\$0	\$0	\$0	\$2,112	\$2,112	\$0	\$2,112
2603.8310.8056	9610	Land Acquisition	\$0	\$0	\$300,000	(\$300,000)	\$0	\$0	\$0
2902.8310.8056	9610	Land Acquisition	\$0	\$0	\$0	\$300,000	\$300,000	\$0	\$300,000
2603.8310.8056	9640	Construction of Streets	\$0	\$0	\$15,000	(\$15,000)	\$0	\$0	\$0
2902.8310.8056	9640	Construction of Streets	\$0	\$0	\$0	\$15,000	\$15,000	\$0	\$15,000
2604.8310.8056	9640	Construction of Streets	\$0	\$0	\$132,795	\$0	\$132,795	\$0	\$132,795
2603.8310.8056	9650	Construction Inspection	\$0	\$0	\$15,000	(\$15,000)	\$0	\$0	\$0
2902.8310.8056	9650	Construction Inspection	\$0	\$0	\$0	\$15,000	\$15,000	\$0	\$15,000
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$32,888</b>	<b>\$0</b>	<b>\$464,907</b>	<b>\$0</b>	<b>\$464,907</b>	<b>\$0</b>	<b>\$497,795</b>

Funding Sources:

TDA Article 8A - LTF - Fund 2603	\$32,888	\$0	\$332,112	(\$332,112)	\$0	\$0	\$32,888
ISTEA - CMAQ Federal Grant - Fund 2604	\$0	\$0	\$132,795	\$0	\$132,795	\$0	\$132,795
MRA Operating - Fund 2902	\$0	\$0	\$0	\$332,112	\$332,112	\$0	\$332,112
<b>Totals:</b>	<b>\$32,888</b>	<b>\$0</b>	<b>\$464,907</b>	<b>\$0</b>	<b>\$464,907</b>	<b>\$0</b>	<b>\$497,795</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department: Public Works Project Number: 8058

Project Title: L.A. Avenue Widening at Shasta Avenue

Project Description: Street widening and construction of a curb, gutter, and sidewalk along the south side of Los Angeles Avenue from a point just east of Maureen Lane to a point just west of Leta Yancy Road. The project is funded by the LA Avenue AOC with all costs to be reimbursed by the developer (Pacific Communities).

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2501.8310.8058	9601	Design/Engineering	\$10,402	\$97,021	\$92,578	\$0	\$92,578	\$0	\$200,001
2501.8310.8058	9610	Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2501.8310.8058	9640	Construction of Streets	\$0	\$0	\$900,000	\$0	\$900,000	\$0	\$900,000
2501.8310.8058	9650	Construction Inspection	\$0	\$0	\$100,000	\$0	\$100,000	\$0	\$100,000
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$10,402</b>	<b>\$97,021</b>	<b>\$1,092,578</b>	<b>\$0</b>	<b>\$1,092,578</b>	<b>\$0</b>	<b>\$1,200,001</b>

Funding Sources:

Los Angeles A.O.C. - Fund 2501	\$10,402	\$97,021	\$1,092,578	\$0	\$1,092,578	\$0	\$1,092,578	\$0	\$1,200,001
									\$0
									\$0
									\$0
<b>Totals:</b>	<b>\$10,402</b>	<b>\$97,021</b>	<b>\$1,092,578</b>	<b>\$0</b>	<b>\$1,092,578</b>	<b>\$0</b>	<b>\$1,092,578</b>	<b>\$0</b>	<b>\$1,200,001</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department: Public Works      Project Number: 8061

Project Title: North Hills Parkway

Project Description: Construction of an east-west arterial street north of the railway, to be generally located within the right-of-way reserved for the prior Route 118 bypass project. Initial costs are for the development of a conceptual design. Current year expenditures are for acquisition of any required rights-of-way.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2002.8310.8061	9601	Design/Engineering	\$281,372	\$18,628	\$0	\$0	\$0	\$0	\$300,000
2002.8310.8061	9610	Land Acquisition	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
2002.8310.8061	9640	Construction of Streets	\$0	\$0	\$0	\$300,000	\$300,000	\$0	\$300,000
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$281,372</b>	<b>\$118,628</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$700,000</b>

Funding Sources:

Traffic Mitigation - Fund 2002	\$281,372	\$118,628	\$0	\$300,000	\$300,000	\$0	\$700,000
							\$0
							\$0
							\$0
							\$0
<b>Totals:</b>	<b>\$281,372</b>	<b>\$118,628</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$700,000</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department: Public Works      Project Number: 8065

Project Title: Millard Drain

Project Description: Drainage improvements on Millard Street at Los Angeles Avenue.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2904.8310.8065	9601	Design/Engineering	\$0	\$0	\$0	\$25,000	\$25,000	\$25,000	\$50,000
2904.8310.8065	9640	Construction of Streets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2904.8310.8065	9650	Construction Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$50,000</b>

Funding Sources:

MRA Area 1 - Bond Proceeds '01 - Fund 2904	\$0	\$0	\$25,000	\$25,000	\$50,000
					\$0
					\$0
					\$0
<b>Totals:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$50,000</b>



CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department:		Public Works		Project Number:		8069			
Project Title:		Spring Road Bus Turn Out							
Project Description:		Spring Road bus turn out at Charles Street.							
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2001.8310.8069	9601	Design/Engineering	\$13,118	\$1,992	\$0	\$0	\$0	\$0	\$15,110
2001.8310.8069	9610	Land Acquisition	\$248	\$0	\$0	\$0	\$0	\$0	\$248
2001.8310.8069	9640	Construction of Streets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2001.8310.8069	9650	Construction Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$13,366</b>	<b>\$1,992</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,358</b>
Funding Sources:									
Traffic System Management - Fund 2001			\$13,366	\$1,992	\$0	\$0	\$0	\$0	\$15,358
<b>Totals:</b>			<b>\$13,366</b>	<b>\$1,992</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,358</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department: Public Works      Project Number: 8071  
Project Title: Bus Shelters and Other Bus Stop Amenities

Project Description: Bus stop adjustments, additions, and amenities. Relocation of the Community Center bus stop and installation of a bus shelter (\$35,000). Installation of five bus shelters (\$42,000). Installation of 20 trash receptacles at bus stops (\$18,000).

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
5000.8510.8071	9632	Improvements Other Than Bldgs	\$3,180	\$15,000	\$156,798	(\$101,000)	\$55,798	\$0	\$73,978
2601.7310.7302	9632	Improvements Other Than Bldgs	\$3,193	\$0	\$0	\$0	\$0	\$0	\$3,193
5000.7310.7302	9632	Improvements Other Than Bldgs	\$123,189	\$0	\$0	\$0	\$0	\$0	\$123,189
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$129,562</b>	<b>\$15,000</b>	<b>\$156,798</b>	<b>(\$101,000)</b>	<b>\$55,798</b>	<b>\$0</b>	<b>\$200,360</b>

Funding Sources:

TDA 8C - Fund 5000	\$126,369	\$15,000	\$156,798	(\$101,000)	\$55,798	\$0	\$197,167
State Transit Assistance - Fund 2601	\$3,193	\$0	\$0	\$0	\$0	\$0	\$3,193
<small>(Prior year fiscal expenditure budget unit was 2601 and 5000.7610.7302)</small>							
<b>Totals:</b>	<b>\$129,562</b>	<b>\$15,000</b>	<b>\$156,798</b>	<b>(\$101,000)</b>	<b>\$55,798</b>	<b>\$0</b>	<b>\$200,360</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department:		Public Works		Project Number:		8073			
Project Title:		Metrolink Station Security Wall & Camera System							
Project Description:									
Extension by approximately 150 linear feet of the security wall along the Metrolink south parking lot property line. Also includes demo of older wall East of Bard Street and installation of iron spikes on top of wall. Metrolink security camera system completed in FY 07/08.									
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
5000.7310.7304	9601	Design/Engineering	\$14,578	\$0	\$0	\$0	\$0	\$0	\$14,578
5000.8510.8073	9601	Design/Engineering	\$6,111	\$7,311	\$0	\$0	\$0	\$0	\$13,422
		<b>Total Design/Engineering</b>	<b>\$20,689</b>	<b>\$7,311</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$28,000</b>
5000.7310.7304	9632	Improvements Other Than Bldgs	\$4,615	\$0	\$0	\$0	\$0	\$0	\$4,615
2612.8510.8073	9632	Improvements Other Than Bldgs	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
5000.8510.8073	9632	Improvements Other Than Bldgs	\$190,997	\$87,000	\$4,638	\$0	\$4,638	\$0	\$282,635
		<b>Total Improvements Other Than</b>	<b>\$195,612</b>	<b>\$187,000</b>	<b>\$4,638</b>	<b>\$0</b>	<b>\$4,638</b>	<b>\$0</b>	<b>\$387,250</b>
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$216,301</b>	<b>\$194,311</b>	<b>\$4,638</b>	<b>\$0</b>	<b>\$4,638</b>	<b>\$0</b>	<b>\$415,250</b>
Funding Sources:									
FTA UZ 5307 Grant - Fund 5000			\$173,041	\$55,449	\$3,710	\$0	\$3,710	\$0	\$232,200
TDA 8C - Fund 5000			\$43,260	\$38,862	\$928	\$0	\$928	\$0	\$83,050
Prop 1B Transit Safety & Security - Fund 2612			\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
									\$0
<b>Totals:</b>			<b>\$216,301</b>	<b>\$194,311</b>	<b>\$4,638</b>	<b>\$0</b>	<b>\$4,638</b>	<b>\$0</b>	<b>\$415,250</b>

\* Prior fiscal year's budget unit was 5000.7310.7304.  
Total project cost: \$65,250 for Metrolink security wall (\$52,200 FTA; \$13,050 TDA) and \$250,000 Metrolink security camera (\$200,000 FTA; \$50,000 TDA).

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department: Public Works		Project Number: 8074							
Project Title: Lassen Bikeway/Walkway									
Project Description: Asphalt bikeway/walkway in the unimproved Lassen Avenue right-of-way connecting Moorpark Avenue to Park Lane. Includes pathway connections at McFadden Avenue and Cornett Avenue.									
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
1000.8310.8074	9601	Design/Engineering	\$3,169		\$0		\$0	\$0	\$3,169
2904.8310.8074	9601	Design/Engineering	\$3,169		\$0		\$0	\$0	\$3,169
2602.8310.8074	9601	Design/Engineering	\$0	\$8,663	\$0		\$0	\$0	\$8,663
2904.8310.8074	9640	Construction of Streets	\$0	\$60,000	\$0	\$0	\$0	\$0	\$60,000
2602.8310.8074	9640	Construction of Streets	\$0	\$60,000	\$0	\$0	\$0	\$0	\$60,000
1000.8310.8074	9650	Construction Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2904.8310.8074	9650	Construction Inspection	\$0	\$2,500	\$0	\$0	\$0	\$0	\$2,500
2602.8310.8074	9650	Construction Inspection	\$0	\$2,500	\$0	\$0	\$0	\$0	\$2,500
<b>Project Totals:</b>			<b>\$6,338</b>	<b>\$133,663</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$140,001</b>
Funding Sources:									
General - Fund 1000			\$3,169	\$0	\$0	\$0	\$0	\$0	\$3,169
MRA 2001 TAB Proceeds - Fund 2904			\$3,169	\$62,500	\$0	\$0	\$0	\$0	\$65,669
TDA Article 3 - Fund 2602			\$0	\$71,163	\$0	\$0	\$0	\$0	\$71,163
<b>Totals:</b>			<b>\$6,338</b>	<b>\$133,663</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$140,001</b>



CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2009/10  
CAPITAL IMPROVEMENTS

Department:		Public Works		Project Number:		8078			
Project Title:		Collins and University Traffic Signal							
Project Description:		Traffic signal at Collins Drive and University Drive. Project is funded by settlement agreement between the City and Ventura County Community College District. Requires the City to complete the construction of the signal by June 30, 2011.							
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
4000.8310.8078	9601	Design/Engineering	\$0	\$0	\$25,000	\$0	\$25,000	\$0	\$25,000
4000.8310.8078	9640	Construction of Streets	\$0	\$0	\$175,000	\$0	\$175,000	\$0	\$175,000
4000.8310.8078	9650	Construction Inspection	\$0	\$0	\$10,000	\$0	\$10,000	\$0	\$10,000
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			\$0	\$0	\$210,000	\$0	\$210,000	\$0	\$210,000
Funding Sources:									
Capital Projects - Fund 4000			\$0	\$0	\$210,000	\$0	\$210,000	\$0	\$210,000
									\$0
									\$0
									\$0
<b>Totals:</b>			\$0	\$0	\$210,000	\$0	\$210,000	\$0	\$210,000

CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2009/10  
 CAPITAL IMPROVEMENTS

Department:		Public Works		Project Number:		8083			
Project Title:		Mountain Trail Overlay							
Project Description:		Mountain Trail Pavement							
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/08	2008/09 Estimated Expenditures	2008/09 Estimated Carryover Amount	2009/10 New Appropriations	2009/10 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2001.8310.8083	9601	Design/Engineering	\$0	\$0	\$20,000	\$0	\$20,000	\$0	\$20,000
<b>Project Totals:</b>			\$0	\$0	\$20,000	\$0	\$20,000	\$0	\$20,000
<b>Funding Sources:</b>									
Traffic System Management - Fund 2001			\$0	\$0	\$20,000	\$0	\$20,000	\$0	\$20,000
<b>Totals:</b>			\$0	\$0	\$20,000	\$0	\$20,000	\$0	\$20,000

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO:** Honorable City Council

**FROM:** Steven Kueny, City Manager *SK*

**BY:** Ron Ahlers, Finance Director

**DATE:** June 24, 2009 (City Council Meeting of July 1, 2009)

**SUBJECT:** Consider Resolution Adopting the Operating and Capital Improvements Budget for the City of Moorpark for the Fiscal Year 2009/2010.

**SUMMARY**

On May 20, 2009 the City Manager presented to the City Council the recommended Operating and Capital Improvement Budgets for FY 2009/2010. The Council held a public meeting to discuss the budget on June 10, 2009. Based on this meeting, Council directed staff to make several changes to the recommended budget and approved it. After further analysis of the June 10 action and current information, staff has included other adjustments for Council consideration and action.

**DISCUSSION**

On June 10, 2009 the City Manager presented to City Council the Operating and Capital Improvement Budgets for the City of Moorpark. As submitted, the budget had a General Fund surplus of approximately \$75,000. The City Manager identified several options in expenditure reduction measures for the General Fund and other funds that the General Fund supports. These reductions are in anticipation of further revenue declines in FY 2010/11 give the economic climate we are facing and the unexpected actions of the State of California. The City Manager recommended a two-year approach to reducing expenditures. The expenditure modifications are as follows:

**As listed in the May 20, 2009 City Manager's Budget Message for FY 2009/10  
 Potential Expenditure Reductions and Transfers to other Funds**

<u>Item #</u>	<u>Description</u>	<u>Amount</u>
4	Employee Training (Reduce annual \$400 per employee by one-half (\$200))	\$ 11,900
8	Eliminate Special Projects Coordinator	\$ 19,344
13	Potential City Council appraisal – potential conflict of interest If needed, take funding from the General Fund Reserve	\$ 2,500
15	Reduce tree trimming in parks	\$ 20,000
16	Reduce tree trimming by 50% LMD's (Citywide)	\$ 30,000
17	Reduce downtown area street sweeping from weekly to twice monthly	\$ 4,000
18	Use City Affordable Housing Fund to fund staff time on Housing element (Reduces General Fund contribution to the Community Development Fund)	\$ 18,000
19	Reduce mowing in Parks by 50%	\$ 30,000
20	Reduce mowing in Citywide LMD	\$ 20,000
24 A	Public Safety Budget: Discontinue DARE program	\$ 207,221
24 E	Public Safety Budget: Upgrade to 84-hour car	(\$ 80,257)
	Reduce City Council, Community Promotion	\$ 2,000
	Increase City Council, Employee Recognition	(\$ 2,000)
<b>SUB-TOTAL SAVINGS / (EXPENSE)</b>		<b>\$ 282,708</b>

**Potential Revenue Options**

10	Use Traffic System Management funds in place of TDA. For certain transit costs, such as CNG fuel when its use comes on line in FY 2010/11. \$50,000	Implement 2010/11
13	Consider establishing a street sweeping fee \$100,000	Implement 2010/11

**In addition, the City Manager proposes these items for consideration:**

<u>Item #</u>	<u>Description</u>	<u>Amount</u>
1	General Liability Insurance Premium increase	(\$ 3,344)
2	Unemployment Insurance set-aside	(\$ 12,000)
3	Decrease in TDA 8(A) Revenue from VCTC	(\$ 55,000)
4	Error in original submittal for Public Safety. Need to add three months for 40 hour patrol	(\$ 58,771)
5	City assume responsibility for Mammoth Highlands Park	
	Revenue: Pardee Payment for one year maintenance	\$ 85,000
	Mammoth Higlands Park maintenance costs	(\$ 48,100)
6	Error in original submittal for Parks Contractual Services	(\$ 23,400)
7	City awarded ARRA grant to purchase 3 CNG buses	
	Revenue: American Recovery & Reinvestment Act	\$ 1,260,000
	Purchase 3 new CNG buses	(\$ 1,260,000)
8	Active Adult Division Overtime	(\$ 1,500)
9	Paint wrought iron fence @ Cmpus Canyon Park	(\$ 6,200)
<b>SUB-TOTAL SAVINGS / (EXPENSE)</b>		<b>(\$ 123,315)</b>
<b>GRAND TOTAL SAVINGS / (EXPENSE)</b>		<b>\$ 159,393</b>

Collectively, the above measures yield a total net improvement to the General Fund of \$185,000; that results in an approximate \$260,000 surplus projected for FY 2009/10.

Unless otherwise indicated, all changes enumerated under each division impacts the General Fund:

Administrative Services

- Increase for Unemployment Insurance of \$12,000

City Council

- Eliminate conflict of interest appraisal \$2,500

City Manager

- Eliminate Special Projects Coordinator \$19,344

Finance

- Increase in General Liability Insurance Premiums of \$3,344

Community Development

- Use City Affordable Housing Fund to fund staff time on Housing element \$18,000 and reduce General Fund transfer to Community Development fund by the same amount

Parks, Recreation & Community Services

- Reduce tree trimming in Parks by 50% \$20,000 {Parks Maintenance Fund}
- Reduce tree trimming in city-wide LMD \$30,000 {LMD Fund}
- Reduce mowing in Parks by 50% \$30,000 {Parks Maintenance Fund}
- Reduce mowing in city-wide LMD \$20,000 {LMD Fund}
- Accept Pardee payment for City to maintain Mammoth Highlands Park
  - Pardee contribution of \$85,000 {Parks Maintenance Fund}
  - Maintenance costs of \$48,100 {Parks Maintenance Fund}
- Increase in Parks contractual services of \$23,400
- Increase in overtime for Active Adult Center of \$1,500
- Paint wrought iron fence at Campus Canyon Park \$6,200 {Parks Maintenance Fund}

Public Works

- Decrease in TDA Article 8 Revenues by \$55,000 {Local Transportation Article 8a Fund}
- Reduce downtown street sweeping to twice monthly vs. weekly \$4,000 {Gas Tax Fund}
- Use Traffic System Management Funds in place of TDA. Effective 2010/11 \$50,000
- Federal Grant to purchase 3 new CNG buses under ARRA
  - Federal Grant revenue \$1,260,000 {Local Transit Programs 8C Fund}

- Purchase three buses \$1,260,000 {Local Transit Programs 8C Fund}

#### Public Safety

- Eliminate one DARE officer \$198,221
- Eliminate DARE supplies \$9,000
- Increase in costs: 3 months of a 40 hour car \$58,771
- Increase in costs: Upgrade two 40 hour cars to one 84 hour car \$80,257

#### Personnel Costs

- Reduce employee training from \$400 per employee to \$200 per employee. Savings of \$11,900 city-wide, \$6,300 General Fund

#### Revenues

- Establish a street sweeping fee. Effective 2010/11 \$100,000

The City Manager's recommended budget contained a new fund: Engineering/Public Works (Fund 2620). This new fund will account for the development related fees that were previously in the Community Development Fund along with the associated expenses. The revenues of \$170,000 include: encroachment permits, plan check fees and inspection fees. Expenses are budgeted at \$226,000, with a transfer from other funds of \$57,000 to make up the difference. These amounts, both revenues and expenses have been pulled out of the Community Development fund.

On May 6, 2009 the Library Service agreement with Library Systems & Services, LLC (LSSI) for FY 2009/10 was considered and approved by the City Council. The staff report included discussion of adding a part-time professional librarian and stated that staff would discuss with the Council during the budget workshop. Staff failed to bring the matter up at the workshop. The FY 2009/10 budget document included sufficient funds for this purpose. It is recommended that the Council include \$34,100 to fund 10 months of a half-time part-time professional librarian position. The goal would be to have LSSI complete recruitment and have someone for the position by early September 2009.

The City recently received \$467,538 and \$233,723 from the County of Ventura as part of the settlement agreement transferring Library assets to the City as part of the City's withdrawal from the County Library System. The funds have been placed in the Library fund and are reflected in the final budget document.

#### **Review of last year's (FY 2008/09) budget actions by the City Council**

On June 11, 2008, the FY 2008/09 recommended budget presented to the City Council reflected a \$739,000 General Fund deficit. To balance the budget, City Council used

expenditure reductions of \$240,525, one-time revenue enhancements of \$97,600 and \$402,000 from the Traffic Safety Fund reserves.

The net expenditure reductions included the following options:

**Reductions:**

Eliminated Home Town Holiday	\$2,500
Eliminated Arbor Day	\$2,200
Used Endowment Fund for Modular Bldg	\$49,300
Deferred City Hall/Community Center Flag Poles	\$15,000
Deferred Community Center kitchen upgrade	\$26,000
Postponed Youth Master Plan	\$15,000
Shifted 50% of personnel costs to MRA for Deputy City Manager, Senior Management Analyst and Code Compliance Technician whose primary duties have been re-assigned to benefit the Agency	\$226,600
Reduced Recreation staff classification (4 FT)	\$34,200
Split Finance Administrative Assistant to half-time; part-time	\$32,000
Eliminated 3 of 5 Crossing Guard locations	\$9,500
Reduced AAC part-time staff	\$14,000
Modified AAC monthly newsletter	\$6,500
Shifted funding of Lassen Ave Walkway project to MRA	\$31,250
Removed the installation cost of swing equipment at Miller Park - project was completed in FY 2007/08	\$20,000
Shifted General Fund Contribution to MRA for Magnolia Park swing equipment	\$13,000
Reduced City Council Special department expense	\$1,875
Reduced City Council Community Promotion expense	\$1,500
Eliminated assumed 10% rate increase for medical health premiums	\$21,100
<b>Total Reductions</b>	<b>\$521,525</b>

**Additions:**

One 40-hr patrol car (to be funded by Traffic Satefy Fund)	(\$166,000)
Share of cost for Community Prosecutor in the east county	(\$20,000)
Professional services for Hazard Mitigation Plan Update	(\$18,500)
Community Center paving repairs	(\$10,000)
Contingency fund for staff salaries and benefits	(\$66,500)
<b>Total Additions</b>	<b>(\$281,000)</b>

**Net Expenditure Reductions** **\$240,525**

The net revenue enhancement of \$97,600 in the General Fund, comprised of a transfer of interest earnings from Endowment fund to the General Fund - \$76,000; additional CFD fees for police services - \$80,000; reduction of the cost plan revenues charged to the Library - \$54,000 and decrease of NPDES business inspection revenues - \$4,400. In FY 2008/09, all of the interest revenue earned from monies in the Endowment Fund was credited to the General Fund; therefore there were zero interest earnings for the Endowment Fund.

An aggregate amount of \$402,000 from the Traffic Safety Fund was used to fund police services. If a similar level of service is provided in FY 2009/10 this transfer is not necessary, but can be used to allow a larger General Fund surplus which would be used in the event of unforeseen circumstances or State diversion of city revenues.

Therefore, the two year total on-going changes to the General Fund amount to \$425,000 ( \$240,000 {FY 2008/09} and \$185,000 {FY 2009/10} ).

If the City Council concurs with the changes to the City Manager's recommended budget as noted in this staff report, staff recommends that the City Council adopt the attached resolution. The final budget document with the referenced changes will be provided to the City Council under separate cover as well as made available to the public on the City's Home Page, at City Hall and the Moorpark Library.

**STAFF RECOMMENDATION** (Roll Call Vote)

Adopt Resolution No. 2009-\_\_\_\_\_.

Attachment: Resolution No. 2009-\_\_\_\_\_  
Changes to Recommended Budget per June 10, 2009 Budget Workshop

RESOLUTION NO. 2009-2834

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, ADOPTING THE OPERATING AND CAPITAL IMPROVEMENTS BUDGET FOR THE CITY OF MOORPARK FOR THE FISCAL YEAR 2009/2010

WHEREAS, on May 20, 2009 the City Manager's Recommended Budget for Fiscal Year 2009/2010 was submitted to the City Council for its review and consideration; and

WHEREAS, the City Council has provided the opportunity for public comment at a public meeting held on June 10, 2009, and conducted detailed review of expenditure proposals; and

WHEREAS, as the result of the reviews and analysis, expenditure proposals and revenue projections have been modified as needed.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Operating and Capital Improvements Budget for Fiscal Year 2009/2010 (beginning July 1, 2009) for the City of Moorpark containing operating and capital expenditures and anticipated revenues as identified in Exhibit "A" to this resolution attached hereto and incorporated herein, shall be adopted as the City of Moorpark's Operating and Capital Improvements Budget for Fiscal Year 2009/2010.

SECTION 2. The City Manager is authorized to amend the capital improvement budget for Fiscal Year 2009/2010 at the conclusion of the Fiscal Year 2008/2009 when a final accounting of project costs during the Fiscal Year 2008/2009 is complete and continuing appropriations are determined as long as the total project appropriation authorized by the City Council is not exceeded.

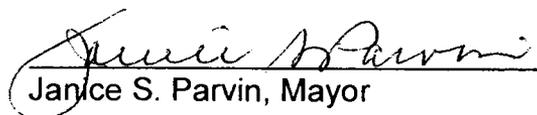
SECTION 3. The City Manager is authorized to approve appropriation transfers within departments and within individual funds as required to provide efficient and economical services, as long as the total department appropriation and fund appropriation authorized by the City Council is not exceeded.

SECTION 4. Except as otherwise provided in this resolution, amendments to the appropriations in Fiscal Year 2009/2010 Operating and Capital Improvements Budget shall require Council action by resolution.

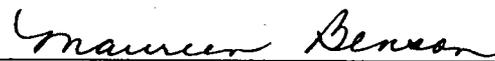
SECTION 5. The City Manager is authorized to make such emergency appropriations as may be necessary to address emergency needs of the City, provided that the appropriation is presented to the City Council at its next regular meeting for ratification.

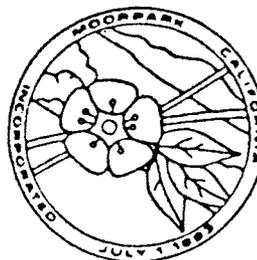
SECTION 6. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 1st day of July, 2009.

  
\_\_\_\_\_  
Janice S. Parvin, Mayor

ATTEST:

  
\_\_\_\_\_  
Maureen Benson, Assistant City Clerk



Attachment: Exhibit "A"

Exhibit A

Operating and Capital Improvements Budget

For the City of Moorpark

Fiscal Year 2009/2010

On file with the City Clerk

STATE OF CALIFORNIA                    )  
COUNTY OF VENTURA                 )     ss.  
CITY OF MOORPARK                    )

I, Maureen Benson, Assistant City Clerk of the City of Moorpark, California, do hereby certify under penalty of perjury that the foregoing Resolution No. 2009-2834 was adopted by the City Council of the City of Moorpark at a regular meeting held on the 1st day of July, 2009, and that the same was adopted by the following vote:

AYES:           Councilmembers Mikos, Millhouse, Pollock, Van Dam, and  
                  Mayor Parvin

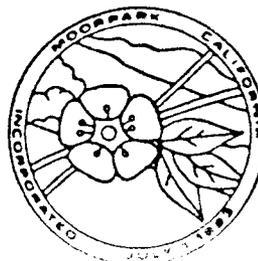
NOES:           None

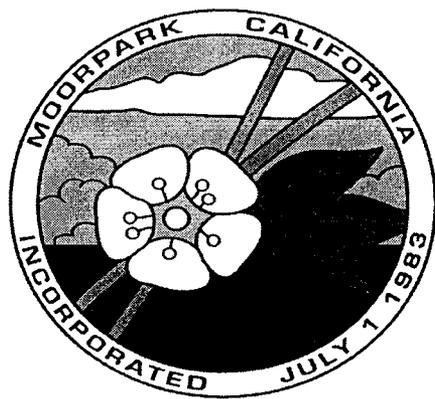
ABSENT:       None

ABSTAIN:       None

WITNESS my hand and the official seal of said City this 8th day of July, 2009.

Maureen Benson  
Maureen Benson, Assistant City Clerk  
(seal)





of 7-1-2009

ACTION: \_\_\_\_\_

\_\_\_\_\_

BY: \_\_\_\_\_

**MOORPARK REDEVELOPMENT AGENCY  
AGENDA REPORT**

**TO:** Honorable Board of Directors

**FROM:** Steven Kueny, Executive Director *SK*

**BY:** Ron Ahlers, Finance Director *RA*

**DATE:** June 24, 2009 (MRA Meeting of July 1, 2009)

**SUBJECT:** Consider Resolution Adopting an Operating and Capital Improvements Budget for the City of Moorpark Redevelopment Agency for the Fiscal Year 2009/2010

**DISCUSSION**

On May 20, 2009 the City Manager/Executive Director presented to the Board of Directors his recommended Operating and Capital Improvements Budget for the Fiscal Year 2009/2010. The Agency Board of Directors held a public meeting on the budget during a study session on June 10, 2009. The Board of Directors did not make any changes to the recommended Agency Budget.

Staff recommends that the Board of Directors adopt the attached resolution. The final budget document has been provided to the City Council under separate cover as well as made available to the public on the City's Home Page, at City Hall and the Moorpark Library.

**STAFF RECOMMENDATION** (Roll Call Vote)

Adopt Resolution No. 2009-\_\_\_\_\_.

Attachment: Resolution No. 2009-\_\_\_\_\_

RESOLUTION NO. 2009-216

A RESOLUTION OF THE REDEVELOPMENT AGENCY OF  
THE CITY OF MOORPARK, CALIFORNIA, ADOPTING THE  
OPERATING AND CAPITAL IMPROVEMENT BUDGET  
FOR THE MOORPARK REDEVELOPMENT AGENCY FOR  
THE FISCAL YEAR 2009/2010

WHEREAS, on May 20, 2009 the City Manager/Executive Director's Recommended Budget for Fiscal Year 2009/2010 was submitted to the City Council and Agency Board of Directors for its review and consideration; and

WHEREAS, the Board of Directors has provided the opportunity for public comment at a public meeting held on June 10, 2009, and conducted detailed review of expenditure proposals; and

WHEREAS, as the result of the reviews and analysis, expenditure proposals and revenue projections have been modified as needed.

NOW, THEREFORE, THE REDEVELOPMENT AGENCY OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Operating and Capital Improvements Budget for Fiscal Year 2009/2010 (beginning July 1, 2009) for the City of Moorpark Redevelopment Agency containing operating and capital expenditures and anticipated revenues as identified in Exhibit "A" to this resolution, attached hereto and incorporated herein, shall be adopted as the City of Moorpark Redevelopment Agency's Operating and Capital Improvements Budget for Fiscal Year 2009/2010.

SECTION 2. The Executive Director is authorized to amend the capital improvement budget for the Fiscal Year 2009/2010 at the conclusion of the Fiscal Year 2008/2009 when a final accounting of project costs during the Fiscal Year 2008/2009 is complete and continuing appropriations are determined, as long as the total project appropriation authorized by the Board of Directors is not exceeded.

SECTION 3. The Executive Director is authorized to approve appropriation transfers within departments and within individual funds as required to provide efficient and economical services, as long as the total department appropriation and fund appropriation authorized by the Board of Directors is not exceeded.

SECTION 4. Except as otherwise provided in this resolution, amendments to appropriations in the Fiscal Year 2009/2010 Operating and Capital Improvements Budget shall require Board action by resolution.

SECTION 5. The Executive Director is authorized to make such emergency appropriations as may be necessary to address emergency needs of the Agency, provided that the appropriation is presented to the Board of Directors at its next regular meeting for ratification.

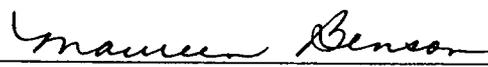
SECTION 6. Administrative and planning expenditures, including direct salaries, indirect overhead charges, and other similar costs, are necessary for the production, improvement, and preservation of low- and moderate-income housing.

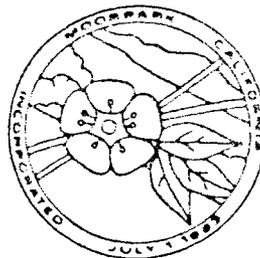
SECTION 7. The Agency Secretary shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 1st day of July, 2009.

  
Janice S. Parvin, Chair

ATTEST:

  
Maureen Benson, Assistant Secretary



Attachment: Exhibit "A"

Exhibit A

Operating and Capital Improvements Budget  
For the Moorpark Redevelopment Agency  
Fiscal Year 2009/2010

On file with the City Clerk

STATE OF CALIFORNIA                    )  
COUNTY OF VENTURA                 )     ss.  
CITY OF MOORPARK                    )

I, Maureen Benson, Assistant Secretary of the Redevelopment Agency of the City of Moorpark, California, do hereby certify under penalty of perjury that the foregoing Resolution No. 2009-216 was adopted by the Redevelopment Agency of the City of Moorpark at a regular meeting held on the 1st day of July, 2009, and that the same was adopted by the following vote:

AYES:           Agency Members Mikos, Millhouse, Pollock, Van Dam, and  
                  Chair Parvin

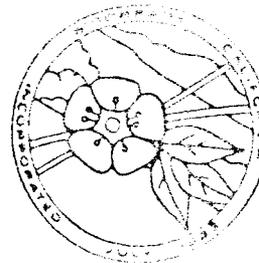
NOES:           None

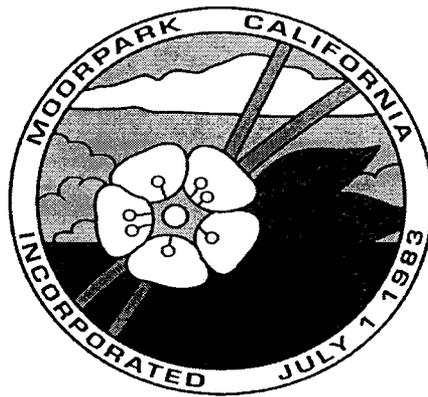
ABSENT:       None

ABSTAIN:      None

WITNESS my hand and the official seal of said City this 8th day of July, 2009.

Maureen Benson  
Maureen Benson, Assistant Secretary  
(seal)





**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO:** Honorable City Council

**FROM:** Ron Ahlers, Finance Director *RA*

**BY:** Irmina Lumbad, Finance/Accounting Manager

**DATE:** May 21, 2009 (Council Meeting of June 17, 2009)

**SUBJECT:** Consider Resolution Establishing the Appropriation Limitation for Fiscal Year 2009/2010 for the City of Moorpark at \$26,198,908

**BACKGROUND**

Proposition 4, sometimes referred to as the "Gann Limit", was approved by the voters of California on the November 1979 special ballot election. This Proposition created Article XIII B of the State Constitution which sets forth the calculation of the State and local jurisdictions' annual appropriations limit or the "ceiling" on monies that can be spent from tax revenues. Each year, it requires the governing body of the local agency to establish the limit, by resolution, before the beginning of the following fiscal year.

Initially, the appropriations limit was annually adjusted by the population growth of each local agency and the lesser of the change in cost-of-living or the change in California per capital personal income from the preceding year. Proposition 111 adopted on June 1990, allowed major adjustments to the methodology. Local agencies may select the higher of percentage change in population within the City, or County; and the higher of rate of change in California per capita personal income from preceding year, or the rate of change in the local assessment valuation due to additional non-residential new construction from the preceding year.

**DISCUSSION**

On April 29, 2009, the California State Department of Finance notified the local jurisdictions of the population and price data for use in the appropriations limit calculation for FY 2009/2010. Based on this letter, the percentage change in population for the City of Moorpark is 1.27%, while the Ventura County percentage change is 1.03%. The preceding year's percentage change in cost-of-living factor per capita personal income is 0.62%. Information regarding the change in local assessment valuation in non-residential new construction of 16.59% was provided by the City's property tax consultants, HDL Coren & Cone.

Honorable City Council  
June 17, 2009  
Page 2

The City selected to use the percentage change in population for the City (1.27%) and the percentage change in local assessment valuation in non-residential new construction (16.59%) in adjusting the prior year's appropriations limit of \$22,189,171. Accordingly, the City of Moorpark's limitation for FY 2009/2010 is \$26,198,908. Per the Recommended Budget for FY 2009/2010, the appropriations subject to limit is \$13,748,165. This brings us \$12,450,743 or 47.5% under the limit.

**STAFF RECOMMENDATION**

Adopt Resolution No. 2009-\_\_\_\_\_.

Attached:                      Resolution No. 2009-\_\_\_\_\_  
   Appropriation Limit Calculation

RESOLUTION NO. 2009-2829

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
MOORPARK, CALIFORNIA, ESTABLISHING THE CITY'S  
APPROPRIATION LIMITATION FOR FISCAL YEAR  
2009/2010

WHEREAS, Article XIII B of the State Constitution limits annual appropriations from proceeds of tax revenues for state and local governments; and

WHEREAS, Government Code Section 7910 requires that a city establish its annual appropriations limitation by resolution at a public meeting of the legislative body; and

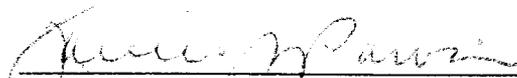
WHEREAS, the Fiscal Year 2009/2010 appropriations limitation has been calculated in accordance with the State Constitution and applicable sections of the Government Code by adjusting its Fiscal Year 2008/2009 appropriations limit of \$22,189,171 by the percentage change in the City of Moorpark's population of 1.27%, as determined by the State of California, Department of Finance and the percentage change of local assessment valuation in non-residential new construction of 16.59% as provided by the City's property tax consultants, HDL Coren & Cone.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The appropriations limitation for the City of Moorpark for Fiscal Year 2009/2010 is hereby determined to be \$26,198,908.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 17th day of June, 2009.

  
\_\_\_\_\_  
Janice S. Parvin, Mayor

ATTEST:

  
\_\_\_\_\_  
Maureen Benson, Assistant City Clerk



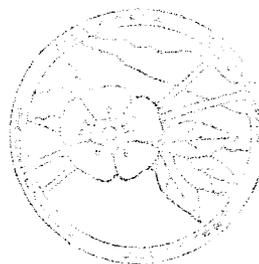
STATE OF CALIFORNIA                    )  
COUNTY OF VENTURA                 )     ss.  
CITY OF MOORPARK                    )

I, Maureen Benson, Assistant City Clerk of the City of Moorpark, California, do hereby certify under penalty of perjury that the foregoing Resolution No. 2009-2829 was adopted by the City Council of the City of Moorpark at a regular meeting held on the 17th day of June, 2009, and that the same was adopted by the following vote:

- AYES:           Councilmembers Mikos, Pollock, Van Dam, and Mayor Parvin
- NOES:           None
- ABSENT:        Councilmember Millhouse
- ABSTAIN:       None

WITNESS my hand and the official seal of said City this 1st day of July, 2009.

  
\_\_\_\_\_  
Maureen Benson, Assistant City Clerk  
(seal)



**CITY OF MOORPARK**  
**Appropriation Limit Calculation**

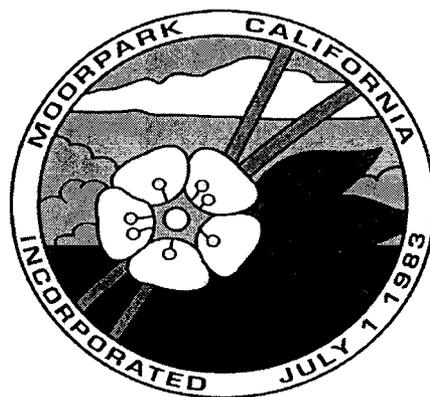
Article XIII B of the California State Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by California voters in 1979 and placed limits on the amount of proceeds of taxes that State and local agencies can appropriate and spend each fiscal year.

The limit is different for every agency and changes each year. The annual limit is based on the amount of tax proceeds that were authorized to be spent in FY 1978/1979, modified for changes in inflation and population. Inflationary adjustments are based on increases in the California per capita income or the increase in non-residential assessed valuation due to new construction. An adjustment is also made based on changes in Moorpark's population or County population.

For FY 2009/2010, the estimated tax proceeds appropriated by the Moorpark City Council are under the limit. The adjusted Appropriation Limit for FY 2009/2010 is \$26,198,908. This is the maximum amount of tax proceeds the City is able to appropriate and spend in FY 2009/2010. The appropriations subject to the limit is \$13,748,165, leaving the City with an appropriations capacity under the limit of \$12,450,743.

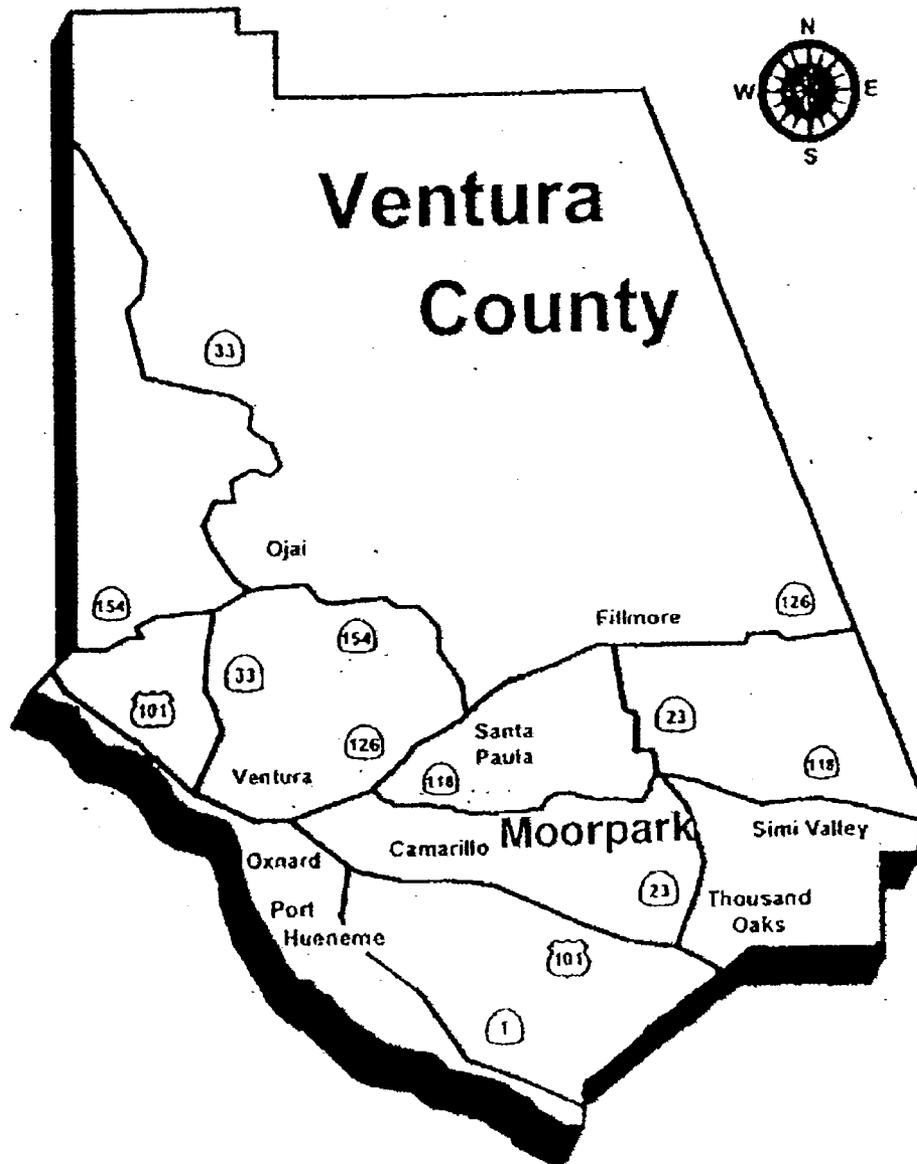
Section 7910 of the State Government Code requires the governing body to annually adopt, by resolution, an Appropriations Limit for the upcoming fiscal year.

<b>HISTORY OF LIMIT CALCULATION</b>						
<b>Fiscal Year</b>	<b>Population City/County</b>		<b>Price or Non-Residential New Construction</b>		<b>Growth Factor</b>	<b>Appropriation Limit</b>
	<b>Basis</b>	<b>Factor</b>	<b>Basis</b>	<b>Factor</b>		
1996-97	County	0.95	Per Capita Income	5.21	1.0621	\$10,255,730
1997-98	City	2.58	Per Capita Income	4.67	1.0737	\$11,011,629
1998-99	City	2.72	Per Capita Income	4.15	1.0698	\$11,780,241
1999-00	City	0.64	Per Capita Income	4.56	1.0523	\$12,392,814
2000-01	City	0.07	Per Capita Income	4.91	1.0498	\$13,010,402
2001-02	City	1.37	Per Capita Income	7.82	1.0930	\$14,219,997
2002-03	City	4.19	Per Capita Income	-1.27	1.0287	\$14,627,654
2003-04	City	4.21	Non-residential new construction	9.23	1.1383	\$16,650,451
2004-05	County	1.73	Per Capita Income	3.28	1.0507	\$17,494,629
2005-06	City	2.66	Per Capita Income	5.26	1.0806	\$18,904,696
2006-07	City	0.24	Per Capita Income	3.96	1.0421	\$19,700,584
2007-08	City	1.05	Per Capita Income	4.42	1.0552	\$20,788,056
2008-09	City	2.13	Non-residential new construction	4.51	1.0674	\$22,189,171
2009-10	City	1.27	Non-residential new construction	16.59	1.1807	\$26,198,908



# CITY OF MOORPARK

## Regional Map



**CITY OF MOORPARK  
PROFILE AND HISTORY  
FY 2009/10 BUDGET**

**PROFILE OF THE CITY OF MOORPARK**

The City provides a full range of services to its residents with a total regular full-time staff of about 60 and part-time staff of approximately 42 employees. Major services such as police (contracted with Ventura County Sheriff), attorney, development engineering and inspection, building and safety plan check/inspection, transit, street sweeping and landscape maintenance are provided through contractual arrangements. In addition, fire protection is provided by the Ventura County Fire Protection District. The City provides services such as emergency management, redevelopment, housing, planning, code compliance, recreation programs, vector/animal control, park and facilities maintenance, street maintenance, city engineering, crossing guard and administrative management services with city employees.

**HISTORY OF THE CITY OF MOORPARK**

In 1887, Robert W. Poindexter was granted title to the present site of Moorpark. He named the City after the Moorpark apricot which grew throughout the valley. Poindexter plotted Moorpark city streets and planted Pepper trees in the downtown area. The City of Moorpark was incorporated in 1983 as the tenth city of Ventura County with a Council-Manager form of government. The Mayor is elected at large to serve a two-year term. The four Council Members are elected at large to serve staggered four-year terms. The size of the City was 12.36 square miles with a population of about 10,000 at incorporation and is currently at 12.44 square miles with a population of 37,086 (Provided by the California Department of Finance as of January 1, 2009). Moorpark is recognized for having the lowest number of serious crimes committed in Ventura County and is one of the safest cities of its size in the United States.

**CITY OF MOORPARK**  
 Statistical Information  
 FY 2009/10

Date of Incorporation	July 1, 1983
City Logo	Apricot Blossom
Type of City	General Law
Form of Government	Council/Manager
Estimated Population	37,086 (Jan. 2009)
Area	12.44 square miles
Miles of Streets	79 miles
Recreation Facilities	Arroyo Vista Recreation Center Community Center
Parks	17 (160 acres)
Transportation	City Bus; Dial-a-Route; Beach Bus; Metrolink
Public Elementary and Secondary Schools	Moorpark Unified School District; Moorpark College
Utilities	
Water System	Ventura County Water Works
Sewerage System	Ventura County Water Works
Refuse Haulers	Anderson Rubbish Disposal; G.I. Industries
Gas	Southern California Gas Co.
Electricity	Southern California Edison Co.
Telephone	AT&T
Police Services	Ventura County Sheriff
Fire Services	Ventura County Fire District
Libraries	1 – Total Circulation = 73,409
Local Media	
Newspaper	Acorn, Ventura County Star, Daily News, Los Angeles Times
Radio	KCLU, 88.3 FM Ventura County
Cable Companies	Time/Warner Cable
Television Stations	Government Channel 10

**City of Moorpark**  
**Direct and Overlapping Bonded Debt**  
**As of Fiscal Year 2007-2008**

2007-2008 Assessed Valuation:	\$ 4,777,757,922
Redevelopment Agency Incremental Valuation:	652,014,453
Adjusted Assessed Valuation:	<u>\$ 4,125,743,469</u>

	Percent Applicable	Overlapping Debt as 6/30/08
<b>Direct and Overlapping Tax and Assessment Debt:</b>		
Metropolitan Water District	0.234%	765,683
Ventura Community College District	4.361%	5,537,598
Conejo Valley Unified School District	0.018%	8,636
Moorpark Unified School District	92.417%	26,061,474
City of Moorpark Community Facilities District No. 97-1	100.000%	6,475,000
City of Moorpark Community Facilities District No. 2004-1	100.000%	37,510,000
City of Moorpark 1915 Act Bonds	100.000%	1,580,000
Total Direct and Overlapping Tax & Assessment Debt		<u>\$ 77,938,391</u>
<b>Overlapping General Fund Obligation Debt:</b>		
Ventura County General Fund Obligations	4.360%	\$ 3,134,186
Ventura County Superintendent of Schools Certificates of Participation	4.360%	567,890
Moorpark Unified School District Certificates of Participation	92.417%	8,248,217
Total Overlapping General Fund Obligation Debt		<u>\$ 11,950,293</u>
Combined Total Debt*		<u>\$ 89,888,684</u>

\* Excludes tax and revenue anticipation notes, revenue, mortgage revenue and tax allocation bonds and non-bonded capital lease obligations.

Note: The direct and overlapping bonded debt above is not the City's or the Redevelopment Agency's obligation.

Source: California Municipal Statistics, Inc.

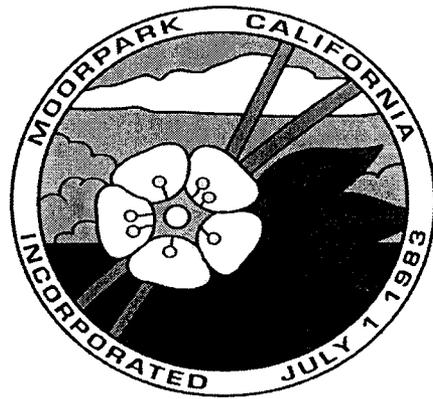
**CITY OF MOORPARK  
FY 2009/10 BUDGET**

**REVENUE/EXPENDITURE BUDGET COMPARISON WITH AREA CITIES**

(Source: Internet - City Originally Adopted Budgets for FY 2008-09)

**Ventura County**

<b>City</b>		<b>General Fund Budget</b>	<b>Total Budget</b>	<b>Population</b>	<b>General Fund Per Capita Spending</b>
Moorpark	Revenues	\$ 15,273,178	\$ 47,901,248	36,814	\$ 414.88
	Expenditures	\$ 15,273,545	\$ 73,163,369		
Camarillo	Revenues	\$ 32,431,336	\$ 88,732,699	65,453	\$ 415.21
	Expenditures	\$ 27,176,652	\$ 112,499,983		
Ojai	Revenues	\$ 8,595,617	\$ 14,506,756	8,120	\$ 970.90
	Expenditures	\$ 7,883,705	\$ 14,222,495		
Oxnard	Revenues	\$ 119,416,404	\$ 307,695,758	194,905	\$ 612.69
	Expenditures	\$ 119,416,404	\$ 307,695,758		
Port Hueneme	Revenues	\$ 16,168,635	\$ 51,732,295	22,202	\$ 728.25
	Expenditures	\$ 16,168,635	\$ 58,794,558		
Santa Paula	Revenues	\$ 11,362,876	\$ 25,710,385	29,182	\$ 387.95
	Expenditures	\$ 11,321,085	\$ 25,710,385		
Simi Valley	Revenues	\$ 64,360,800	\$ 177,917,972	125,657	\$ 519.80
	Expenditures	\$ 65,316,200	\$ 173,709,015		
Thousand Oaks	Revenues	\$ 72,662,100	\$ 173,192,431	134,250	\$ 585.14
	Expenditures	\$ 78,554,655	\$ 184,913,560		
Ventura	Revenues	\$ 94,084,228	\$ 292,019,632	109,000	\$ 863.16
	Expenditures	\$ 94,084,228	\$ 292,019,632		



**CITY OF MOORPARK  
SALARY SCHEDULE  
PER RESOLUTION 2008-2734**

<b>Non-Competitive Service Positions</b>	<b>Schedule</b>	<b>Hourly Range</b>		<b>Bi-Weekly Range</b>		<b>Monthly Range</b>	
City Manager	99	77.84	104.71	6,227	8,376	13,492	18,149
Assistant City Manager	91	63.89	85.93	5,111	6,874	11,075	14,894
Deputy City Manager	89	60.82	81.80	4,866	6,544	10,543	14,178
Administrative Services Director	87	57.89	77.84	4,631	6,227	10,035	13,492
City Engineer/Public Works Director	87	57.89	77.84	4,631	6,227	10,035	13,492
Community Development Director	87	57.89	77.84	4,631	6,227	10,035	13,492
Parks, Recreation & Community Services Director	87	57.89	77.84	4,631	6,227	10,035	13,492
Public Works Director	87	57.89	77.84	4,631	6,227	10,035	13,492
Assistant to City Manager/City Clerk	83	52.45	70.53	4,196	5,642	9,091	12,224
Finance Director	83	52.45	70.53	4,196	5,642	9,091	12,224
Planning Director	82	51.16	68.81	4,093	5,505	8,868	11,928
Assistant City Engineer	77	45.22	60.82	3,617	4,866	7,838	10,543
Parks and Landscape Manager	77	45.22	60.82	3,617	4,866	7,838	10,543
Planning Manager	77	45.22	60.82	3,617	4,866	7,838	10,543
Redevelopment Manager	77	45.22	60.82	3,617	4,866	7,838	10,543
Senior Civil Engineer	77	45.22	60.82	3,617	4,866	7,838	10,543
Administrative Services Manager	75	43.05	57.89	3,444	4,631	7,462	10,035
Budget and Finance Manager	75	43.05	57.89	3,444	4,631	7,462	10,035
Finance /Accounting Manager	71	38.99	52.45	3,119	4,196	6,759	9,091
Information Systems Manager	71	38.99	52.45	3,119	4,196	6,759	9,091
Recreation/Community Services Manager	71	38.99	52.45	3,119	4,196	6,759	9,091
Accountant II	67	35.33	47.51	2,827	3,801	6,125	8,234
Associate Civil Engineer	67	35.33	47.51	2,827	3,801	6,125	8,234
Landscape/Parks Maintenance Superintendent	67	35.33	47.51	2,827	3,801	6,125	8,234
Principal Planner	67	35.33	47.51	2,827	3,801	6,125	8,234
Public Works Superintendent	67	35.33	47.51	2,827	3,801	6,125	8,234
Senior Information Systems Analyst	67	35.33	47.51	2,827	3,801	6,125	8,234
Senior Management Analyst	67	35.33	47.51	2,827	3,801	6,125	8,234
Accountant I	62	31.22	41.99	2,498	3,359	5,411	7,278
Active Adult Center Supervisor	62	31.22	41.99	2,498	3,359	5,411	7,278
Assistant City Clerk	62	31.22	41.99	2,498	3,359	5,411	7,278
Assistant Engineer	62	31.22	41.99	2,498	3,359	5,411	7,278
Human Resource Analyst	62	31.22	41.99	2,498	3,359	5,411	7,278
Information Systems Analyst	62	31.22	41.99	2,498	3,359	5,411	7,278
Management Analyst	62	31.22	41.99	2,498	3,359	5,411	7,278
Parks and Facilities Supervisor	62	31.22	41.99	2,498	3,359	5,411	7,278
Public Works Supervisor	62	31.22	41.99	2,498	3,359	5,411	7,278
Recreation Supervisor	62	31.22	41.99	2,498	3,359	5,411	7,278
<b>Competitive Service Positions</b>	<b>Schedule</b>	<b>Hourly Range</b>		<b>Bi-Weekly Range</b>		<b>Monthly Range</b>	
Senior Planner	64	32.80	44.12	2,624	3,529	5,686	7,647
Associate Planner	60	29.72	39.96	2,377	3,197	5,151	6,926
Human Resources Specialist	59	29.00	38.99	2,320	3,119	5,027	6,759
Maintenance Supervisor	59	29.00	38.99	2,320	3,119	5,027	6,759
Recreation Specialist	59	29.00	38.99	2,320	3,119	5,027	6,759
Vector/Animal Control Specialist	59	29.00	38.99	2,320	3,119	5,027	6,759
Assistant Planner II	56	26.93	36.22	2,154	2,897	4,668	6,278
Administrative Specialist	53	25.00	33.63	2,000	2,691	4,333	5,829
Executive Secretary	53	25.00	33.63	2,000	2,691	4,333	5,829
Human Resources Assistant	53	25.00	33.63	2,000	2,691	4,333	5,829
Senior Account Technician	53	25.00	33.63	2,000	2,691	4,333	5,829
Code Enforcement Technician II	51	23.79	32.00	1,904	2,560	4,124	5,547
Account Technician II	51	23.79	32.00	1,904	2,560	4,124	5,547
Active Adult Center Coordinator	51	23.79	32.00	1,904	2,560	4,124	5,547
Assistant Planner I	51	23.79	32.00	1,904	2,560	4,124	5,547
Deputy City Clerk II	51	23.79	32.00	1,904	2,560	4,124	5,547
Information Systems Technician II	51	23.79	32.00	1,904	2,560	4,124	5,547
Recreation Coordinator II	51	23.79	32.00	1,904	2,560	4,124	5,547
Facilities Technician	49	22.64	30.47	1,811	2,438	3,924	5,281
Administrative Assistant	48	22.11	29.72	1,768	2,377	3,832	5,151
Community Services Technician	48	22.11	29.72	1,768	2,377	3,832	5,151
Deputy City Clerk I	48	22.11	29.72	1,768	2,377	3,832	5,151
Vector/Animal Control Technician	48	22.11	29.72	1,768	2,377	3,832	5,151
Recreation Coordinator I	47	21.57	29.00	1,725	2,320	3,738	5,027
Senior Maintenance Worker	47	21.57	29.00	1,725	2,320	3,738	5,027
Account Technician I	46	21.03	28.28	1,682	2,263	3,645	4,903
Information Systems Technician I	46	21.03	28.28	1,682	2,263	3,645	4,903
Administrative Secretary	45	20.51	27.60	1,641	2,208	3,555	4,785
Community Development Technician	45	20.51	27.60	1,641	2,208	3,555	4,785
Code Enforcement Technician I	43	19.53	26.27	1,562	2,102	3,385	4,554
Maintenance Worker III	43	19.53	26.27	1,562	2,102	3,385	4,554
Crossing Guard Supervisor	41	18.59	25.00	1,487	2,000	3,222	4,333
Records Clerk	41	18.59	25.00	1,487	2,000	3,222	4,333
Secretary II	41	18.59	25.00	1,487	2,000	3,222	4,333
Maintenance Worker II	39	17.70	23.79	1,416	1,904	3,068	4,124
Teen Coordinator	39	17.70	23.79	1,416	1,904	3,068	4,124
Account Clerk II	38	17.27	23.21	1,382	1,857	2,994	4,024
Account Clerk I	34	15.64	21.03	1,251	1,682	2,710	3,645
Recreation Leader IV	34	15.64	21.03	1,251	1,682	2,710	3,645
Secretary I	33	15.26	20.51	1,220	1,641	2,644	3,555
Recreation Assistant	32	14.89	20.02	1,191	1,601	2,582	3,470
Maintenance Worker I	31	14.51	19.53	1,161	1,562	2,515	3,385
Receptionist	31	14.51	19.53	1,161	1,562	2,515	3,385
Office Assistant III	29	13.82	18.59	1,106	1,487	2,396	3,222
Office Assistant II	24	12.22	16.43	978	1,314	2,119	2,848

Fiscal Year 2009/10 Staffing Cost Allocations - By Department

Position	Employee	Percent	Account	Department	Dept
<b>FULL TIME</b>					
Human Resources Analyst	Archer, Joan	100.00%	1000-3110-0000	Human Resources/Risk Management	ADM
Information Systems Analyst	Beltchev, Atanas	100.00%	1000-3120-0000	Information System	ADM
Assistant City Clerk	Benson, Maureen	100.00%	1000-3100-0000	Administrative Services	ADM
Deputy City Clerk II	Garza, Blanca	100.00%	1000-3100-0000	Administrative Services	ADM
Secretary I	Iverson, Josha	75.00%	1000-3110-0000	Human Resources/Risk Management	ADM
Secretary I	Iverson, Josha	25.00%	1000-3100-0000	Administrative Services	ADM
Information Systems Manager	Johnston, Melody	100.00%	1000-3120-0000	Information System	ADM
Deputy City Clerk I	Moe, Tracy	100.00%	1000-3100-0000	Administrative Services	ADM
Administrative Services Director/City Clerk	Traffenstedt, Deborah	100.00%	1000-3100-0000	Administrative Services	ADM
Planning Director	Bobardt, David	50.00%	2200-6440-0000	Planning	CD
Planning Director	Bobardt, David	40.00%	2200-6100-0000	Community Development	CD
Planning Director	Bobardt, David	10.00%	2200-6430-0000	Code Compliance	CD
Assistant Planner I	Carrillo, Freddy	100.00%	2200-6440-0000	Planning	CD
Administrative Assistant	Figueroa, Joyce	40.00%	2200-6100-0000	Community Development	CD
Administrative Assistant	Figueroa, Joyce	10.00%	2200-6430-0000	Code Compliance	CD
Administrative Assistant	Figueroa, Joyce	50.00%	2200-6440-0000	Planning	CD
Principal Planner	Fiss, Joseph	100.00%	2200-6440-0000	Planning	CD
Deputy City Manager	Hogan, Barry	50.00%	2200-6100-0000	Community Development	CD
Deputy City Manager	Hogan, Barry	50.00%	2902-6100-0000	Community Development - MRA	CD
Senior Management Analyst	Lasher, David	40.00%	2200-6100-0000	Community Development	CD
Senior Management Analyst	Lasher, David	10.00%	2001-6100-0000	Community Development-TSM	CD
Senior Management Analyst	Lasher, David	25.00%	2200-6430-0000	Community Development - Code Complie	CD
Senior Management Analyst	Lasher, David	25.00%	2902-6430-0000	Community Development - MRA	CD
Receptionist-Community Development	Nicola, Yvonne	100.00%	1000-6100-0000	Community Development	CD
Code Compliance Technician II	Riley, Mario	50.00%	2200-6430-0000	Code Compliance	CD
Code Compliance Technician II	Riley, Mario	50.00%	2902-6430-0000	Code Compliance	CD
Principal Planner	Vacca, Joe	100.00%	2200-6440-0000	Planning	CD
Senior Management Analyst	Brand, John	100.00%	1000-2100-0000	City Manager	CM
Senior Management Analyst	Davis, Teri	100.00%	1000-2100-0000	City Manager	CM
City Manager	Kueny, Steve	100.00%	1000-2100-0000	City Manager	CM
Redevelopment Manager	Moe, David	100.00%	2902-2410-0000	MRA/Economic Development	CM
Secretary II	Priestley, Kathy	50.00%	2902-2410-0000	MRA/Economic Development	CM
Secretary II	Priestley, Kathy	50.00%	2901-2420-0000	MRA Housing	CM
Assistant City Manager	Riley, Hugh	50.00%	1000-2100-0000	City Manager	CM
Assistant City Manager	Riley, Hugh	50.00%	2902-2410-0000	MRA/Economic Development	CM
Management Analyst	Sandifer, Jessica	75.00%	2902-2410-0000	MRA/Economic Development	CM
Management Analyst	Sandifer, Jessica	25.00%	2901-2420-0000	MRA Housing	CM
Finance Director	Ahlers, Ron	100.00%	1000-5110-0000	Finance	FD
Accountant I	Burdorf, Deborah	100.00%	1000-5110-0000	Finance	FD
Account Technician II	Burris, Ruth	100.00%	1000-5110-0000	Finance	FD
Secretary I	Hock, Amy	50.00%	1000-5110-0000	Finance	FD
Secretary I	Hock, Amy	50.00%	2902-2410-0000	MRA/Economic Development	FD
Finance/Accounting Manager	Lumbad, Irmina	100.00%	1000-5110-0000	Finance	FD
Account Technician I	Mesa, Elizabeth	100.00%	1000-5110-0000	Finance	FD
Sr. Account Technician	Ritchie-Rojas, Laura	100.00%	1000-5110-0000	Finance	FD
Maintenance Worker III	Alcaraz, Efrain	100.00%	1000-7620-0000	Facilities	PRCS
Parks/Landscape Manager	Blais, Roger	55.00%	2400-7800-0000	Park Maintenance and Improvement	PRCS
Parks/Landscape Manager	Blais, Roger	10.00%	1000-7620-0000	Facilities	PRCS
Parks/Landscape Manager	Blais, Roger	3.38%	2300-7900-7901	Lighting/Landscaping	PRCS
Parks/Landscape Manager	Blais, Roger	0.84%	2301-7900-7901	Parkways & Medians Zone 1	PRCS
Parks/Landscape Manager	Blais, Roger	1.26%	2302-7900-7901	Parkways & Medians Zone 2	PRCS
Parks/Landscape Manager	Blais, Roger	0.84%	2303-7900-7901	Parkways & Medians Zone 3	PRCS
Parks/Landscape Manager	Blais, Roger	0.84%	2304-7900-7901	Parkways & Medians Zone 4	PRCS
Parks/Landscape Manager	Blais, Roger	1.26%	2305-7900-7901	Parkways & Medians Zone 5	PRCS
Parks/Landscape Manager	Blais, Roger	0.84%	2306-7900-7901	Parkways & Medians Zone 6	PRCS
Parks/Landscape Manager	Blais, Roger	0.84%	2307-7900-7901	Parkways & Medians Zone 7	PRCS
Parks/Landscape Manager	Blais, Roger	2.11%	2308-7900-7901	Parkways & Medians Zone 8	PRCS
Parks/Landscape Manager	Blais, Roger	0.84%	2309-7900-7901	Parkways & Medians Zone 9	PRCS
Parks/Landscape Manager	Blais, Roger	2.11%	2310-7900-7901	Parkways & Medians Zone 10	PRCS
Parks/Landscape Manager	Blais, Roger	0.84%	2311-7900-7901	Parkways & Medians Zone 11	PRCS
Parks/Landscape Manager	Blais, Roger	3.80%	2312-7900-7901	Parkways & Medians Zone 12	PRCS
Parks/Landscape Manager	Blais, Roger	0.84%	2314-7900-7901	Parkways & Medians Zone 14	PRCS
Parks/Landscape Manager	Blais, Roger	3.42%	2315-7900-7901	Parkways & Medians Zone 15	PRCS
Parks/Landscape Manager	Blais, Roger	0.84%	2316-7900-7901	Parkways & Medians Zone 16	PRCS
Parks/Landscape Manager	Blais, Roger	0.84%	2318-7900-7901	District 18 (Tract 5307)	PRCS
Parks/Landscape Manager	Blais, Roger	4.21%	2320-7900-7901	Lyon Homes (Tract 5187)	PRCS
Parks/Landscape Manager	Blais, Roger	0.84%	2321-7900-7901	Shea Homes (Tract 5133)	PRCS
Parks/Landscape Manager	Blais, Roger	4.21%	2322-7900-7901	Pardee Homes (Tract 5045)	PRCS
Senior Maintenance Worker	Casillas, John	5.00%	1000-7620-0000	Facilities	PRCS
Senior Maintenance Worker	Casillas, John	70.00%	2400-7800-0000	Park Maintenance and Improvement	PRCS
Senior Maintenance Worker	Casillas, John	2.41%	2300-7900-7901	Lighting/Landscaping	PRCS
Senior Maintenance Worker	Casillas, John	0.60%	2301-7900-7901	Parkways & Medians Zone 1	PRCS
Senior Maintenance Worker	Casillas, John	0.90%	2302-7900-7901	Parkways & Medians Zone 2	PRCS
Senior Maintenance Worker	Casillas, John	0.60%	2303-7900-7901	Parkways & Medians Zone 3	PRCS
Senior Maintenance Worker	Casillas, John	0.60%	2304-7900-7901	Parkways & Medians Zone 4	PRCS
Senior Maintenance Worker	Casillas, John	0.90%	2305-7900-7901	Parkways & Medians Zone 5	PRCS
Senior Maintenance Worker	Casillas, John	0.60%	2306-7900-7901	Parkways & Medians Zone 6	PRCS
Senior Maintenance Worker	Casillas, John	0.60%	2307-7900-7901	Parkways & Medians Zone 7	PRCS

Fiscal Year 2009/10 Staffing Cost Allocations - By Department

Position	Employee	Percent	Account	Department	Dept
Senior Maintenance Worker	Casillas, John	1.51%	2308-7900-7901	Parkways & Medians Zone 8	PRCS
Senior Maintenance Worker	Casillas, John	0.60%	2309-7900-7901	Parkways & Medians Zone 9	PRCS
Senior Maintenance Worker	Casillas, John	1.51%	2310-7900-7901	Parkways & Medians Zone 10	PRCS
Senior Maintenance Worker	Casillas, John	0.60%	2311-7900-7901	Parkways & Medians Zone 11	PRCS
Senior Maintenance Worker	Casillas, John	2.71%	2312-7900-7901	Parkways & Medians Zone 12	PRCS
Senior Maintenance Worker	Casillas, John	0.60%	2314-7900-7901	Parkways & Medians Zone 14	PRCS
Senior Maintenance Worker	Casillas, John	2.41%	2315-7900-7901	Parkways & Medians Zone 15	PRCS
Senior Maintenance Worker	Casillas, John	0.60%	2316-7900-7901	Parkways & Medians Zone 16	PRCS
Senior Maintenance Worker	Casillas, John	0.60%	2318-7900-7901	District 18 (Tract 5307)	PRCS
Senior Maintenance Worker	Casillas, John	3.04%	2320-7900-7901	Lyon Homes (Tract 5187)	PRCS
Senior Maintenance Worker	Casillas, John	0.60%	2321-7900-7901	Shea Homes (Tract 5133)	PRCS
Senior Maintenance Worker	Casillas, John	3.01%	2322-7900-7901	Pardee Homes (Tract 5045)	PRCS
Recreation Assistant	Casillas, Stephanie	100.00%	1000-7630-0000	Recreation	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	10.00%	1000-7620-0000	Facilities	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	5.00%	2300-7900-7901	Lighting/Landscaping	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	85.00%	2400-7800-0000	Park Maintenance and Improvement	PRCS
Recreation Coordinator III	Duenas, Martha	100.00%	1000-7630-0000	Recreation	PRCS
Facilities Technician	Henderson, Todd	25.00%	2400-7800-0000	Park Maintenance and Improvement	PRCS
Facilities Technician	Henderson, Todd	75.00%	1000-7620-0000	Facilities	PRCS
Maintenance Worker II	Hernandez, Ricardo	5.00%	1000-7620-0000	Facilities	PRCS
Maintenance Worker II	Hernandez, Ricardo	10.00%	2300-7900-7901	Lighting/Landscaping	PRCS
Maintenance Worker II	Hernandez, Ricardo	5.00%	2308-7900-7901	Parkways & Medians Zone 8	PRCS
Maintenance Worker II	Hernandez, Ricardo	70.00%	2400-7800-0000	Park Maintenance and Improvement	PRCS
Maintenance Worker II	Hernandez, Ricardo	10.00%	2605-8310-0000	Street Maintenance	PRCS
Recreation Coordinator I	June, Danielle	100.00%	1000-7610-0000	Active Adult Center	PRCS
Administrative Assistant	Lemcke, Patty	30.00%	1000-7100-0000	Community Services	PRCS
Administrative Assistant	Lemcke, Patty	25.00%	2400-7800-0000	Park Maintenance	PRCS
Administrative Assistant	Lemcke, Patty	10.00%	1010-7640-0000	Library	PRCS
Administrative Assistant	Lemcke, Patty	25.00%	5001-7530-7502	Solid Waste - 939	PRCS
Administrative Assistant	Lemcke, Patty	10.00%	2300-7900-7901	Lighting/Landscaping	PRCS
Recreation Leader IV	Lemmo, Richard	100.00%	1000-7630-0000	Recreation	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	35.00%	1000-7100-0000	Community Services	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	30.00%	2400-7800-0000	Park Maintenance	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	25.00%	5001-7530-7502	Solid Waste - 939	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	0.97%	2300-7900-7901	Lighting/Landscaping	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	0.24%	2301-7900-7901	Parkways & Medians Zone 1	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	0.36%	2302-7900-7901	Parkways & Medians Zone 2	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	0.24%	2303-7900-7901	Parkways & Medians Zone 3	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	0.24%	2304-7900-7901	Parkways & Medians Zone 4	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	0.36%	2305-7900-7901	Parkways & Medians Zone 5	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	0.24%	2306-7900-7901	Parkways & Medians Zone 6	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	0.24%	2307-7900-7901	Parkways & Medians Zone 7	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	0.60%	2308-7900-7901	Parkways & Medians Zone 8	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	0.24%	2309-7900-7901	Parkways & Medians Zone 9	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	0.60%	2310-7900-7901	Parkways & Medians Zone 10	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	0.24%	2311-7900-7901	Parkways & Medians Zone 11	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	1.09%	2312-7900-7901	Parkways & Medians Zone 12	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	0.24%	2314-7900-7901	Parkways & Medians Zone 14	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	0.97%	2315-7900-7901	Parkways & Medians Zone 15	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	0.24%	2316-7900-7901	Parkways & Medians Zone 16	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	0.24%	2318-7900-7901	District 18 (Tract 5307)	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	1.21%	2320-7900-7901	Lyon Homes (Tract 5187)	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	0.24%	2321-7900-7901	Shea Homes (Tract 5133)	PRCS
Parks, Recreation and Community Svcs Director	Lindley, Mary	1.20%	2322-7900-7901	Pardee Homes (Tract 5045)	PRCS
Recreation Coordinator II	Lozano, Gilberto	100.00%	1000-7630-0000	Recreation	PRCS
Senior Management Analyst	Mellon, Jennifer	35.00%	1010-7640-0000	Library	PRCS
Senior Management Analyst	Mellon, Jennifer	10.00%	1000-7100-0000	Community Services	PRCS
Senior Management Analyst	Mellon, Jennifer	55.00%	5001-7530-7502	Solid Waste - 939	PRCS
Active Adult Center Supervisor	Rothschild, Margaret	100.00%	1000-7610-0000	Active Adult Center	PRCS
Recreation Supervisor	Shaw, Stephanie	100.00%	1000-7630-0000	Recreation	PRCS
Vector/Animal Control Technician	Tran, Loc	100.00%	1000-7210-0000	Animal/Vector Control	PRCS
Recreation/Community Services Mngr	VACANT	100.00%	1000-7630-0000	Recreation	PRCS
Landscape/Parks Maintenance Supr	VACANT	75.00%	2400-7800-0000	Park Maintenance	PRCS
Landscape/Parks Maintenance Supr	VACANT	25.00%	1000-7620-0000	Community Facilities	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	5.00%	2400-7800-0000	Park Maintenance	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	15.00%	1000-7620-0000	Facilities	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	7.00%	2300-7900-7901	Parkways & Medians CW	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	2.00%	2301-7900-7901	Parkways & Medians Zone 1	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	3.00%	2302-7900-7901	Parkways & Medians Zone 2	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	2.00%	2303-7900-7901	Parkways & Medians Zone 3	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	2.00%	2304-7900-7901	Parkways & Medians Zone 4	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	3.00%	2305-7900-7901	Parkways & Medians Zone 5	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	2.00%	2306-7900-7901	Parkways & Medians Zone 6	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	2.00%	2307-7900-7901	Parkways & Medians Zone 7	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	5.00%	2308-7900-7901	Parkways & Medians Zone 8	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	2.00%	2309-7900-7901	Parkways & Medians Zone 9	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	8.00%	2310-7900-7901	Parkways & Medians Zone 10	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	2.00%	2311-7900-7901	Parkways & Medians Zone 11	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	8.00%	2312-7900-7901	Parkways & Medians Zone 12	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	2.00%	2314-7900-7901	Parkways & Medians Zone 14	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	8.00%	2315-7900-7901	Parkways & Medians Zone 15	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	2.00%	2316-7900-7901	Parkways & Medians Zone 16	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	2.00%	2318-7900-7901	District 18 (Tract 5307)	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	8.00%	2320-7900-7901	Lyon Homes (Tract 5187)	PRCS
Landscape/Parks Maintenance Supr	Walter, Allen	2.00%	2321-7900-7901	Shea Homes (Tract 5133)	PRCS

Fiscal Year 2009/10 Staffing Cost Allocations - By Department

Position	Employee	Percent	Account	Department	Dept
Landscape/Parks Maintenance Supr	Walter, Allen	8.00%	2322-7900-7901	Pardee Homes (Tract 5045)	PRCS
Vector/Animal Control Specialist	Westerline, Mark	100.00%	1000-7210-0000	Animal/Vector Control	PRCS
Assistant Engineer	Burks, Charles	40.00%	2620-8410-0000	Engineering	PW
Assistant Engineer	Burks, Charles	60.00%	2605-8310-0000	Street Maintenance	PW
Assistant City Engineer	Klotzle, David	10.00%	2620-8410-0000	Engineering	PW
Assistant City Engineer	Klotzle, David	90.00%	2605-8310-0000	Street Maintenance	PW
Senior Management Analyst	Kroes, Shaun	10.00%	1000-8100-0000	Public Works	PW
Senior Management Analyst	Kroes, Shaun	20.00%	1000-8320-0000	NPDES	PW
Senior Management Analyst	Kroes, Shaun	70.00%	5000-8510-0000	Public Transit	PW
City Engineer/Public Works Director	Lall, Yugal	10.00%	1000-8100-0000	Public Works	PW
City Engineer/Public Works Director	Lall, Yugal	50.00%	2605-8310-0000	Street Maintenance	PW
City Engineer/Public Works Director	Lall, Yugal	30.00%	1000-8410-0000	Engineering	PW
City Engineer/Public Works Director	Lall, Yugal	10.00%	5000-8510-0000	Public Transit	PW
Maintenance Worker III	Magdaleno, Javier	20.00%	2000-8210-0000	Crossing Guards	PW
Maintenance Worker III	Magdaleno, Javier	80.00%	2605-8310-0000	Street Maintenance	PW
Senior Maintenance Worker	McBride, Mike	100.00%	2605-8310-0000	Street Maintenance	PW
Maintenance Worker III	Mendez, Leonardo	46.50%	1000-8100-0000	Public Works	PW
Maintenance Worker III	Mendez, Leonardo	0.50%	2302-8320-8902	NPDES	PW
Maintenance Worker III	Mendez, Leonardo	0.50%	2305-8320-8902	NPDES	PW
Maintenance Worker III	Mendez, Leonardo	6.00%	2310-8320-8902	NPDES	PW
Maintenance Worker III	Mendez, Leonardo	46.50%	2605-8310-0000	Street Maintenance	PW
Public Works Superintendent	Nisito, Michael	5.00%	1000-8100-0000	Public Works	PW
Public Works Superintendent	Nisito, Michael	5.00%	2000-8330-0000	Parking Enforcement	PW
Public Works Superintendent	Nisito, Michael	5.00%	2000-8210-0000	Crossing Guards	PW
Public Works Superintendent	Nisito, Michael	85.00%	2605-8310-0000	Street Maintenance	PW
Administrative Assistant	Williams, Linda	10.00%	5000-8510-0000	Public Transit	PW
Administrative Assistant	Williams, Linda	30.00%	2000-8330-0000	Parking Enforcement	PW
Administrative Assistant	Williams, Linda	58.00%	2605-8310-0000	Street Maintenance	PW
Administrative Assistant	Williams, Linda	2.00%	2605-8900-8902	Street Lighting & Debris Basin	PW
Crossing Guard Supervisor	Zaragoza, Jose	40.00%	2605-8310-0000	Street Maintenance	PW
Crossing Guard Supervisor	Zaragoza, Jose	50.00%	2000-8330-0000	Parking Enforcement	PW
Crossing Guard Supervisor	Zaragoza, Jose	10.00%	2000-8210-0000	Crossing Guards	PW
<b>PART TIME</b>					
Executive Secretary	Broussalian, Debra	100.00%	1000-2100-0000	City Manager	CM
Planning Commissioners	Council	100.00%	2200-6100-0000	Community Development-TS	CD
City Council Members	Council	100.00%	1000-1100-0000	City Council	ADM
MRA Board of Directors	Council	100.00%	2902-2410-0000	MRA/Economic Development	CM
Clerical Aide/Crossing Guard	McCallum, Denisa	100.00%	1000-3100-0000	Administrative Services	ADM
Park Commissioners	Park Commissioners	100.00%	1000-7100-0000	Parks, Rec & Community Svcs	PRCS
Recreation Leader I (Facility Rental)	Many	100.00%	1000-7620-7702	Facility Rentals	PRCS
Recreation Leader II (Facility Rental)	Many	100.00%	1000-7620-7702	Facility Rentals	PRCS
Recreation Leader III (Facility Rental)	Many	100.00%	1000-7620-7702	Facility Rentals	PRCS
Laborer III/Custodian (Facility Rental)	Many	100.00%	1000-7620-7702	Facility Rentals	PRCS
Recreation Leader I (Park Maintenance)	Many	100.00%	2400-7800-0000	Park Maintenance	PRCS
Recreation Leader II (Park Maintenance)	Many	100.00%	2400-7800-0000	Park Maintenance	PRCS
Laborer III/Custodian (Park Maintenance)	Many	100.00%	2400-7800-0000	Park Maintenance	PRCS
Recreation Leader II (Park Rental)	Many	100.00%	2400-7800-7703	Park Rental	PRCS
Laborer II/Custodian (Park Rentals)	Many	100.00%	2400-7800-7703	Park Rental	PRCS
Recreation Aid (Recreation)	Many	100.00%	1000-7630-0000	Recreation Program	PRCS
Recreation Leader I (Recreation)	Many	100.00%	1000-7630-0000	Recreation Program	PRCS
Recreation Leader II (Recreation)	Many	100.00%	1000-7630-0000	Recreation Program	PRCS
Recreation Leader III (Recreation)	Many	100.00%	1000-7630-0000	Recreation Program	PRCS
Laborer III/Custodian (Recreation)	Many	100.00%	1000-7630-0000	Recreation Program	PRCS
Intern (Solid Waste)	Ignacio, Victor	15.00%	5001-7530-7501	Solid Waste	PRCS
Intern (Solid Waste)	Ignacio, Victor	65.00%	5001-7530-7502	Solid Waste	PRCS
Intern (Solid Waste)	Ignacio, Victor	20.00%	5001-7530-7503	Solid Waste	PRCS
Kitchen Aide - Active Adult Center	Meza, Nellie	100.00%	1000-7610-0000	Active Adult Center	PRCS
Program Director	VACANT (Program Director)	100.00%	1000-7630-0000	Recreation Program	PRCS
Clerical Aide/Crossing Guard	Owens, Elizabeth	100.00%	2003-8210-0000	Crossing Guard	PW
Clerical Aide/Crossing Guard	Owens, Elizabeth	0.00%	5000-8510-0000	Public Transit	PW
Clerical Aide/Crossing Guard	Montoya, Sonja	20.00%	2003-8210-0000	Crossing Guard	CD
Clerical Aide/Crossing Guard	Montoya, Sonja	80.00%	2200-6100-0000	Community Development	CD

## **CITY OF MOORPARK GENERAL FUND REVENUE SOURCES**

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**PROPERTY TAX** - Property Tax is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property) located within the City. Property is appraised at the 1975-76 base year value and is adjusted each year after 1975 by a 2% inflation factor per year. When property changes ownership, it is reassessed at current market value. Cities, counties, school districts and special districts share the revenues from one percent of the property tax. The County collects the tax and allocates 7.4% of the one percent to the City.

**SALES AND USE TAX** - Sales and use tax is imposed on retailers for the privilege of selling at retail, within the City limits. The tax is based on the sales price of any taxable transaction of tangible personal property. Leases are considered to be a continuing sale or use and are subject to taxation. The State Board of Equalization collects sales tax for cities and counties. The City receives one percent of sales tax collections from sales in the City.

**TRANSIENT OCCUPANCY TAX** - Transient Occupancy Tax is imposed on the occupancy of a room or rooms in a hotel, motel or other lodging facility. The rate is 10% and the motel owners collect and then remit the tax to the City. The City currently has no hotels/motels.

**TRANSFER TAX** - Transfer tax is imposed on the transfer of real property. The City and County each receive 27½¢ per \$500 value exclusive of any lien or remaining encumbrance on the property. The County remits the tax to the City.

**MOTOR VEHICLE IN-LIEU** - A special license fee equivalent to 2% of the market value of motor vehicles is imposed annually by the state in lieu of local property taxes. The City receives an allocation from the State based on population. Due to the "VLF for Property Tax Swap of 2004", VLF revenues are replaced with a like amount of Property Taxes, dollar for dollar.

**FRANCHISES** - Franchise Fees are imposed on gas, electric, rubbish and cable television companies for the privilege of using City rights of way. The fee is collected by the companies and remitted to the City. The refuse franchise fee is 16% for multi-family and commercial and 5% for residential. The cable franchise fee is 5% and the electric and gas franchise fees are 2% of gross revenues.

**PERMIT FEES** - The City engages in certain regulatory activities in the interest of the overall community. The City charges permit fees as a means of recovering the cost of regulation.

## **CITY OF MOORPARK**

### **BASIS OF ACCOUNTING/BUDGETING**

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The budgets of governmental funds (General, Special Revenue, Debt Service, and Capital Projects) are prepared on a modified accrual basis where revenues are recognized in the accounting period in which they become susceptible to accrual, that is, when they become both measurable and available to finance expenditures of the current period. "Measurable" means that the amount of the transaction can be determined, and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.

Proprietary fund (Internal Service and Enterprise Fund) revenues and expenses are budgeted and accounted for on an accrual basis where revenues are recognized when earned, and expenses are recognized when incurred.

The following fund classifications describe the various types of funds used by the City of Moorpark.

#### **GOVERNMENTAL FUNDS**

Four fund types are used to account for governmental-type activities. These are the general fund, special revenue funds, debt service funds, and capital projects funds.

##### *GENERAL FUND*

The primary operating fund of the City used to account for the day-to-day operations which are financed from property taxes and other general revenues. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. With the exception of subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose.

##### *SPECIAL REVENUE FUNDS*

Special Revenue Funds are used to account for revenues derived from specific taxes or other earmarked revenue sources which, by law, are designated to finance particular functions or activities of government and which therefore cannot be diverted to other uses. The City has the following special revenue funds:

**PARK IMPROVEMENT** – Quimby fees paid by developers in lieu of dedicating park land are accounted for in this fund. The purpose of this fund is to build and improve park and recreation facilities.

**CITY OF MOORPARK**  
**BASIS OF ACCOUNTING/BUDGETING (continued)**

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**SOLID WASTE AB939** - This fund is used to account for recycling program revenue as required by Assembly Bill 939. Funds are used for programs that promote resource reduction, recycling, composting, and proper disposal of household hazardous waste.

**GAS TAX** - The City receives a portion of the taxes paid on the purchase of gasoline. The revenue received is restricted to the construction, improvement and maintenance of public streets.

**ASSESSMENT DISTRICT MAINTENANCE** - Revenue received for this fund is from special assessment property tax revenue. The funds are to be used for operations and maintenance of medians, parkways, parks, trees, and slopes within the district boundaries.

**ENDOWMENT FUND** - Revenue received from developers for future projects necessitated by new development is accounted for in this fund.

**LOCAL TRANSPORTATION DEVELOPMENT ACT** - Revenue from Ventura County Transportation Commission (VCTC) Articles 8A, 8C, 3 & 6.5 for transportation related expenses.

**COMMUNITY DEVELOPMENT** - Revenue from the issuance of various permits, plan check, planning staff time charges, and other miscellaneous items.

**TRAFFIC SAFETY** - Revenue from traffic fines and forfeitures collected through Ventura County. Funds are used for traffic safety activities such as crossing guards and parking enforcement.

**TRAFFIC SYSTEMS MANAGEMENT** - Revenue from fees based on air quality impacts of development with the purpose of mitigating these impacts by funding programs or projects that reduce emissions.

**CITY-WIDE TAFFIC MITIGATION** – Revenue from development fees to fund traffic mitigation measures for increased traffic flow.

**CROSSING GUARD** – Revenue from development fees for the provision of increased crossing guards at specific locations in the City.

**CITY OF MOORPARK**  
**BASIS OF ACCOUNTING/BUDGETING** continued)

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TREE AND LANDSCAPE – Revenue from development fees to provide landscaping and trees in public areas.

ART IN PUBLIC PLACES – Revenue from development fees to provide art in public areas.

BICYCLE PATH/MULTI-USE TRAILS – Revenue from development fees to provide recreational facilities in the form of bicycle paths/trails.

MUNICIPAL POOL – Revenue from development to provide a municipal pool.

COMMUNITY DEVELOPMENT BLOCK GRANT - Revenue for this fund comes from the Federal Department of Housing and Urban Development and is administered through Ventura County. Many activities are eligible for CDBG funding. The CDC reviews each activity to determine if it is eligible for funding. Each activity must address at least one of the national objectives of the CDBG program which are: benefiting low and moderate income persons; addressing slums or blight; or, meeting a particularly urgent community development need for which no other resources are available.

STATE/FEDERAL GRANTS - These funds account for grants requiring segregated fund accounting. Financing is provided by federal, state and county agencies and includes monies for law enforcement programs.

AFFORDABLE HOUSING - This fund is used to account for activities related to the City's affordable housing program.

LIBRARY FACILITIES - This fund has been established to account for development fees to fund projects that provide additional library services to the community.

AREA OF CONCENTRATION – Revenue from development fees for street related improvement projects with the City's Area of Concentration (AOC).

LOW & MODERATE INCOME HOUSING – Funds are accounted for redevelopment tax increment 20% set-aside for the benefit of providing low and moderate income housing for residents of the community.

**CITY OF MOORPARK**  
**BASIS OF ACCOUNTING/BUDGETING (continued)**

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*CAPITAL PROJECT FUNDS*

The Capital Projects Funds account for all resources used for the acquisition and/or construction of capital equipment and facilities by the City. The City accounts for these expenditures in the following funds:

CITY HALL BUILDING – Revenue from developer fees to provide for construction of a new Civic Center Complex.

POLICE FACILITIES - Revenue from developer fees to provide for the construction of a Police Services Facility.

EQUIPMENT REPLACEMENT – Funds set aside from the General Fund to help finance and account for the replacement of equipment and vehicles.

REDEVELOPMENT AGENCY – Tax increment revenue is account for the operation of the City's Redevelopment projects.

*DEBT SERVICE FUNDS*

The Debt Service Funds are used to account for the payment of interest and principal on general and special obligation debts other than those payable from special assessments and debt issued for and serviced by a governmental enterprise. The City does not currently have any debt.

**PROPRIETARY FUNDS**

Two fund types are used to account for a government's business-type activities (activities that receive a significant portion of their funding through user fees). These are the enterprise funds and the internal service funds. The City does not currently have any enterprise funds.

*INTERNAL SERVICE FUNDS*

Internal Service Funds are used by state and local governments to account for the financing of goods and services provided by one department or agency to other departments or agencies, and to other governments, on a cost-reimbursement basis. The City has one internal service fund:

INTERNAL SERVICE – This fund is designed for providing goods or services on a cost reimbursement basis through fees or charges to various other City funds/departments.

**CITY OF MOORPARK**  
**BASIS OF ACCOUNTING/BUDGETING (continued)**

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**FIDUCIARY FUNDS**

These funds are used when a government holds or manages financial resources in an agent or fiduciary capacity. This single fund type is subdivided into four "sub-fund types" to account for various types of fiduciary obligations. These are non-expendable trust fund, expendable trust fund, pension trust funds and agency funds.

*PENSION TRUST FUNDS*

Pension trust funds are used when governments manage pension plans. The City of Moorpark does not currently engage in pension fund management.

*NON-EXPENDABLE AND EXPENDABLE TRUST FUNDS*

These consist of resources received from non-City sources and held by the City as trustee to be expended or invested in accordance with the conditions of the trust. In a non-expendable trust, the government typically is only permitted to spend the investment of earnings and not the assets. The city does not currently have any trust funds.

*AGENCY FUNDS*

Trust funds typically involve some degree of financial management. Agency funds are used when the government plays a more limited role by just collecting funds on behalf of some third party.

FIDUCIARY FUND - This fund is used to account for general deposits/assets held for various purposes.

CITY OF MOORPARK

FUND DEFINITIONS AND AUTHORIZED USES

Fund No.	Revenue Fund Title	Definition of Types of Monies Included	Restricted	Authorized Uses
0100	Internal Services Fund	Designed for providing goods or services on a cost reimbursement basis through fees or charges to various City funds.	Yes	General overhead expenditures only.
0101	Investment Earnings - City	Overall portfolio of the City's cash balance invested in: LAIF, bank accounts and securities.	Yes	Funds can only be invested in accordance with the City's Investment Policy.
0901	Investment Earnings - MRA	Overall portfolio of the Moorpark Redevelopment Agency cash balance invested in: LAIF, bank accounts and securities.	Yes	Funds can only be invested in accordance with the City's Investment Policy.
1000	General Fund	Property tax, sales tax, business license, franchise fees, fines & forfeitures, investment interest, funds from other agencies, fees for service.	No	Primary City fund for operational expenditures.
1010	Library Services Fund	Other Property taxes, library fines, Federal/State grant funds, gifts, donations and fees for service	Yes	Use of this fund is limited to library purposes only including operating and maintenance expenditures.
2000	Traffic Safety Fund	Revenues from traffic fines and forfeitures collected through Ventura County.	Yes	This fund is used for traffic safety activities such as crossing guards and parking enforcement.
2001	Traffic Systems MGMT. Fund	Fees based on the air quality impacts of development with the purpose of mitigating these impacts by funding programs or projects that reduce emissions.	Yes	Funds can only be used on appropriate programs including, but not limited to, low emissions and alternative fuel vehicles for the City fleet and transit buses.
2002	City-Wide Traffic MIT. Fund	Fees to fund mitigation measures for increased traffic flows generated by developments within the City.	Yes	Funds to be used for Citywide Traffic Mitigation projects.
2003	Crossing Guard Fund	Fees for the provision of increased crossing guards at specific locations as a result of additional residential development.	Yes	Fees collected in this account are used to partially fund the annual costs of providing crossing guard services.
2100-2113	Park Improvement Fund	Quimby fees from developers in lieu of dedicating park land.	Yes	For use of construction of park facilities as a result of increased demand for parks resulting from new development.
2150	Tree and Landscape Fund	Fees to provide landscaping and trees in public areas resulting from the increase in demand from additional development.	Yes	To fund projects providing landscaping and trees in public areas.
2151	Art in Public Places Fund	Fees to provide art in public areas resulting from the demand for additional art from new development.	Yes	To fund projects that provide art in public areas.
2152	Bicycle Path/Multi-Use Trails Fund	Fees to provide recreational facilities, in the form of a bicycle path, to accommodate demand for recreational services caused by additional development.	Yes	To fund projects that provide additional bicycle paths for public use.
2153	Municipal Pool Fund	Fees to provide recreational facilities, in the form of a municipal pool, to accommodate demand for recreational services caused by additional development.	Yes	Provides funding for construction of a municipal pool.
2154	Library Facilities Fund	Fees to provide additional library facilities to accommodate demand for library services caused by additional development.	Yes	To fund projects that provide additional library services to the community.
2155	Open Space Maintenance Fund	Fees to provide maintenance and/or acquisition of land for open space purposes.	Yes	Provides funding for open space maintenance and/or acquisition.
2200	Community Development Fund	Revenue sources come from issuance of various permits, plan checks, planning staff time charges, Engineering services and other miscellaneous items.	Yes	Planning and development related type of expenditures.
2201	City Affordable Housing Fund	Federal grant from programs benefiting low-income persons and/or neighborhoods.	Yes	Funds are used to account for expenditures associated with the retention and development of affordable housing units.
2202	Calhome Program Reuse Fund	Repayment of loans come from loan recipients	Yes	Funds are for Calhome loans
23XX	Assessment Dist Parkways & Medians Citywide Fund	District landscape assessment funds collected from the Ventura County Tax Roll.	Yes	Funds are for designated landscape district.
2400	Park Maintenance Fund	Park Maintenance funds collected from the Ventura County Tax Roll.	Yes	Provides funding for maintenance of the City's parks.
25XX	Area Of Concentration (AOC) Funds	Fees for street and related improvements to specific project areas to fund infrastructure enhancements a result of additional development.	Yes	Funds are reserved for projects within the City's AOC.
2601-3 & 5000	Local Transportation Development Act Fund (Articles 8A, 8C, 3 & 6.5)	Monies received from Ventura County Transportation Commission (VCTC).	Yes	Transportation related expenses.
2604	ISTEA Federal Grant Fund	Federal Grant, received on a reimbursement basis for approved projects.	Yes	Transit related maintenance and improvements.

CITY OF MOORPARK

FUND DEFINITIONS AND AUTHORIZED USES

Fund No.	Revenue Fund Title	Definition of Types of Monies Included	Restricted	Authorized Uses
2605	Gas Tax Fund	This is the City's share of the motor vehicle gas tax imposed under the provisions of the Street and Highway Code of the State of California under Sections 2105, 2106, 2107 and 2107.5.	Yes	Restricted for the acquisition, construction, improvement and maintenance of public streets.
2609	Other State/Federal Grants Fund	Includes monies from Supplemental Law Enforcement Grants, CHP Grant, Technology Grant, LLEBG	Yes	Funds are used to support police services.
2610	Traffic Congestion Relief Fund	Funding from State of California.	Yes	Funds are used for street projects that help relief traffic congestion.
2611	Prop 1B Local Streets & Roads Fund	City's share of State bonds to fund State and local transportation.	Yes	Funds are used for improvements and repairs to State highways, streets and road.
2612	Prop 1B Safety and Security Fund	City's share of State bonds to enhance safety and security of transportation systems.	Yes	Funds are used to improve seismic safety of bridges, antiterrorism security, and expand public transit
2620	Engineering/Public Works Fund	Engineering services fees from issuance of encroachment permits, plan checks, improvement inspections and other miscellaneous items.	Yes	Engineering and Public Works related type of expenditures.
2701	CDBG Entitlement Fund	Funds are allocated to the City by the Federal Housing and Urban Development Department through the County of Ventura.	Yes	Funds are used to benefit low to moderate income persons or areas, eliminate slums or blighted areas.
2710	2003 Southern California Fires Fund	FEMA & State OES reimbursements for emergency expenditures related to the 2003 Southern California fires.	Yes	Funds are used for eligible costs for debris removal, emergency protective and hazard mitigation measures related to the 2003 Southern California Fires.
2711	2006 Shekell Fire Fund	FEMA & State OES reimbursements for emergency expenditures related to the 2006 Shekell fire.	Yes	Funds are used for eligible costs for debris removal, emergency protective and hazard mitigation measures related to the 2006 Shekell Fire.
2715	2005 Rain Storm Fund	FEMA reimbursements for emergency expenditures related to the 2005 Rain Storm.	Yes	Funds are used for emergency expenditures related to the 2005 Rain Storm.
2800	Endowment Fund	As a condition of the issuance of a building permit for each residential or institutional use within the boundaries of the specific plan, Developer shall pay the City a development fee.	No	The development fee may be expended by the City in its sole and unfettered discretion.
2901	MRA Low/Mod Income Housing Fund	This fund accounts for the MRA requirements to set aside 20% of available tax increment collected from the Ventura County Tax Roll.	Yes	Funds are used for the benefit of providing low and moderate income housing to residents of Moorpark.
2902, 3900	MRA Area 1 - Operations (2902) Fund MRA Area 1 - Debt Service (3900)	Funds are from tax increments collected from the Ventura County Tax Roll.	Yes	Funds are used for economic development purposes and other MRA objectives.
2904	MRA Area 1 - Bond Proceeds '01 Fund	Tax Increment Revenue Bond issued in 2001.	Yes	To provide funding for public facilities and improvements in downtown Moorpark.
2905	2006 Tax Allocation Bonds Fund	Tax Increment Revenue Bond issued in 2006.	Yes	To provide funding for public improvements in the MRA Project Area.
4000	Capital Projects Fund	Annual property tax increment allocation due to Ventura County Community College from the Redevelopment Agency to the City beginning with revenues received in fiscal year 2006/07 through and including fiscal year 2024/25. (Per settlement agreement dated May 1, 2008)	Yes	These funds shall be spent exclusively on the construction of roadway/traffic of improvements at 118 Fwy at Collins Drive (Improvements 1 & 2) and Collins Drive at University Avenue (Improvement #3).
4001	City Hall Improvement Fund	Funds come from developers through various special agreements.	Yes	Funds are used for the purpose of building a new Civic Center Complex.
4002	Police Facilities Fund	A percentage of Building and Safety permits for the construction of police facilities within the City to provide for the increased demand for police services as a result of additional development.	Yes	To provide funding for the construction of the Police Services Facility.
4003	Equipment Replacement Fund	Funds are transferred from the General Fund for the acquisition of the City-owned equipment and vehicles.	Yes	Funds are used to finance and account for the acquisition/replacement of equipment and vehicles.
4004	Special Projects Fund	Annual transfer of excess General Fund monies over \$3M of unreserved fund balance per adopted Resolution No. 2008-2725 establishing the General Fund Reserve Policy on June 18, 2008.	Yes	Earmarked for approved new infrastructure projects or any other municipal purpose determined by 3 or more affirmative votes of the City Council.
4010	Moorpark Highlands Improvement Fund	Initial capital project contribution from property owners	Yes	Used for payment of bond
5001	Solid Waste AB939 Fund	Funded by AB 939 fees collected from users. Used Oil Grants, Household Hazardous Waste Grants, Waste Prevention Grants and Department of Conservation Beverage and Litter Reduction Grants.	Yes	Funds are used on programs that promotes resource reduction, recycling, composting, and proper disposal of household hazardous waste.
6000	Fiduciary Fund - General Deposits Fund	General deposits held as trust accounts.	Yes	Funds are only available for projects/events that relate to the purpose of each trust deposit.

CITY OF MOORPARK

FUND DEFINITIONS AND AUTHORIZED USES

Fund No.	Revenue Fund Title	Definition of Types of Monies Included	Restricted	Authorized Uses
6001-6999	Community Development Project Deposits Fund	Project deposits collected by the Community Development department.	Yes	Deposits are to provide funding for Planning staff time, legal fees, and other related project expenses. Any excess funds in a deposit account are returned to the depositor.
8000	City Long Term Debt Fund	Employee compensated absences payable.	N/A	Used to account for unmatured long-term indebtedness of the governmental fund types.
8900	MRA Long Term Debt Fund	1999&2001 Tax Allocation Bonds.	N/A	Used to account for unmatured long-term indebtedness of the governmental fund types.
9005	Mission Bell Bond Fund	Pass through tax proceeds from Ventura County	Yes	Used to pay debt service
9010	CFD 97-1 Bond Fund	Pass through tax proceeds from Ventura County	Yes	Used to pay debt service
9015	Moorpark Highlands 04-1 Bond Fund	Pass through tax proceeds from Ventura County	Yes	Used to pay debt service

## **CITY OF MOORPARK BUDGET GLOSSARY**

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**ACCOUNT** - Financial reporting unit for budget, management, or accounting purposes.

**ACCOUNTS PAYABLE** - The amounts owed to others for goods and services rendered.

**ACCRUAL BASIS** - The method of accounting under which revenues and expenses are recorded when they occur, regardless of the timing of related cash flows. Expenses are recorded at the time liabilities are incurred and revenues are recorded when earned.

**AD VALOREM** - Property taxes.

**ALLOCATION** - Component of an appropriation earmarking expenditures for a specific purpose and/or level of organization.

**AMORTIZATION** - Payment of a debt by regular intervals over a specific period of time.

**APPROPRIATION** - A specific amount of money authorized by the City Council for the expenditure of a designated amount of public funds for a specific purpose.

**APPROPRIATIONS LIMIT** - Article XIII B, of the California Constitution, was amended by Proposition 4, "The Gann Initiative," in 1979. This Article limits growth in government spending to changes in population and inflation, by multiplying the limit for the prior year, by the percentage change in the cost of living (or per capita personal income, whichever is lower); then multiplying the figure resulting from the first step, by the percentage change in population. The base year limit (FY 1978-79) amount consists of all tax proceeds appropriated in that year. The Appropriations Limit calculation worksheet can be found in the Appendix of the budget.

**ASSET** - Resources owned or held by a government which have monetary value.

**ASSESSED VALUATION** - The value assigned to real property (land and buildings) and tangible personal property (moveable property) by the Orange County Assessors Office for use as a basis in levying property taxes.

**AUDIT** - Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to determine if the City's financial Statements present fairly the City's financial position and results of operations in conformity with generally accepted accounting principles.

**BALANCED BUDGET** - A budget in which planned expenditures do not exceed planned funds available.

**CITY OF MOORPARK**  
**BUDGET GLOSSARY** (continued)

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**BEGINNING FUND BALANCE** - Fund balance available in a fund, from the end of the prior year, for use in the following year.

**BOND** - A city may raise capital by issuing a written promise to pay a specified sum of money called the face value, or principal amount, at a specified date or dates in the future, together with periodic interest, at a special rate.

**BONDED INDEBTEDNESS** - Outstanding debt by issues of bonds which is repaid by ad valorem or other revenue.

**BUDGET** - A financial plan that identifies revenues, types and levels of services to be provided, and the amount of funds which can be spent.

**BUDGET CALENDAR** - The schedule of key dates which a government follows in the preparation and adoption of the budget.

**BUDGET DEFICIT** - Amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

**BUDGET MESSAGE** - A general outline of the budget which includes comments regarding the City's financial status at the time of the message, and recommendations regarding the financial policies for the coming period.

**BUDGET OBJECTIVE** - A specific, measurable and observable result of an organization's activity which advances the organization toward its goal, to be accomplished within the fiscal year.

**BUDGET POLICIES** - General and specific guidelines adopted by the Council that govern budget preparation and administration.

**CAPITAL IMPROVEMENT PROGRAM (CIP)** - A multi-year financial plan to provide for the maintenance or replacement of infrastructure, existing public facilities and for the construction or acquisition of new ones.

**CAPITAL OUTLAY** - Equipment (fixed assets) with a useful life of more than one year, such as computer terminals, and office furniture, which are part of the operating budget.

**CONTINGENCY** - A budgeted reserve set aside for unanticipated expenditures. Council authorization is required to transfer the necessary amount to the appropriate expenditure account.

**CITY OF MOORPARK**  
**BUDGET GLOSSARY (continued)**

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**DEBT SERVICE** - Annual principal and interest payments owed on money the city has borrowed.

**DEPARTMENT** - The highest organizational unit which is responsible for managing divisions within a functional area.

**DIVISION** - An organizational unit that provides a specific service within a department.

**ENTERPRISE FUNDS** - Funds established to account for the total costs of those governmental facilities and services that are operated in a manner similar to private enterprise. These programs are entirely, or predominately, self-supporting.

**EXPENDITURE** - Decrease in net financial resources. Represents the actual payment for goods and services or the accrual thereof.

**EXPENSE** - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

**FIDUCIARY FUNDS** - Trust and Agency Funds.

**FISCAL YEAR** - The beginning and ending period for recording financial transactions. The City has specified July 1 to June 30 as its fiscal year.

**FIXED ASSETS** - Assets of long-term character which are intended to be held or used for more than one fiscal year. Examples are land, buildings, machinery and furniture.

**FULL-TIME EQUIVALENT (FTE)** - Number of positions calculated on the basis that one FTE equates to a 40-hour work week for twelve months. For example, two part-time positions working 20 hours for twelve months also equals one FTE.

**FUND** - An accounting entity that records all financial transactions for specific activities or government functions. The four generic fund types used by the City are: General Fund, Special Revenue, Capital Project, and Internal Service.

**FUND BALANCE** - The difference between the assets and liabilities for a particular fund.

**GENERAL FUND** - The primary operating fund of the City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund.

**CITY OF MOORPARK**  
**BUDGET GLOSSARY** (continued)

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**GENERAL OBLIGATION BONDS** - Bonds where the City pledges its full faith and credit to the repayment of the bonds. These bonds are secured by the General Fund of the City.

**GRANT FUNDS** - Monies received from another government such as the State or Federal Government, usually restricted to a specific purpose.

**GOAL** - A long-term, attainable target for an organization - its vision for the future.

**GOVERNMENTAL FUNDS** - General, Special Revenue, Debt Service, and Capital Projects funds.

**INFRASTRUCTURE** - A substructure or underlying foundation on which the continuance or growth of a community depend; such as streets, roads, transportation systems, etc.

**LINE-ITEM BUDGET** - A budget that lists detailed expenditure categories (salary, materials, telephone service, travel, etc.) separately, along with the amount budgeted for each specified category.

**MODIFIED ACCRUAL** - Under the modified-accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Expenditures are recorded when the related fund liability is incurred. The City uses a modified accrual basis of accounting.

**MUNICIPAL CODE** - The collection of City Council approved ordinances currently in effect. The Municipal Code defines City policy in various categories (i.e. building regulations, planning and zoning regulations, sanitation and health standards, and traffic regulations).

**OPERATING BUDGET** - The portion of the budget that pertains to daily operations providing basic governmental services.

**OPERATING COSTS** - Items categorized as operating costs in this budget include office supplies and other materials used in the normal operations of City departments. Includes items such as books, maintenance materials and contractual services.

**ORDINANCE** - A formal legislative enactment by the City Council. An ordinance has the full force and effect of law within the City boundaries, unless it is in conflict with any higher form of law, such as a State statute or constitutional provision. An ordinance has a higher legal standing than a resolution.

**PERSONNEL COSTS** - Salaries and benefits paid to City employees. Included are items such as insurance and retirement.

**CITY OF MOORPARK**  
**BUDGET GLOSSARY (continued)**

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**PROPOSITION 4/GANN INITIATIVE LIMIT** - The City is required, under Article XIII.B of the State Constitution to limit appropriations from the proceeds of taxes. The annual appropriation limit is based on data received from the State, including various growth measures such as population, CPI, and non-residential construction changes.

**RESERVE** - An account used to indicate a portion of fund balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

**RESOLUTION** - An order of a legislative body requiring less formality than an ordinance.

**RESOURCES** - The amounts available for appropriation including estimated revenues, beginning fund balances and beginning appropriated reserves.

**REVENUE** - Income received through such sources as taxes, fines, fees, grants or service charges which can be used to finance operations or capital assets.

**RISK MANAGEMENT** - An organized attempt to protect an organization's assets against accidental loss in the most cost-effective manner.

**SPECIAL REVENUE FUNDS** - Funds used to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

**SUBVENTION** - Revenues collected by the State which are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu and gasoline taxes.

**SUPPLIES & SERVICES** - This budget category accounts for all non-personnel, and non-capital expenses. Such expenditures include building maintenance, contract services, equipment maintenance, office supplies, and utility costs.

**TRANSFERS** - All inter fund transactions except loans or advances, quasi-external transactions and reimbursements.

**TRUST & AGENCY FUNDS** - A classification of funds, which temporarily holds cash for other agencies or legal entities.

CITY OF MOORPARK

BUDGET GLOSSARY - ACRONYMS

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AAA	Area Agency on Aging
AAC	Active Adult Center
AB 939	State Assembly Bill No. 939
AB 1389	State Assembly Bill No. 1389
ACM	Assistant City Manager
AD	Assessment District
ADA	Americans with Disabilities Act
AED	Automatic External Defibrillator
ACCT	Accountant
AICP	American Institute of Certified Planners
AOC	Area of Contribution
APA	American Planning Association
APTA	American Public Transportation Association
APWA	American Public Works Association
AR	Assessment Revenue
ARAM	Asphalt Rubber Aggregate Membrane
ASA	American Society on Aging
ASCAP	American Society of Composers, Authors and Publishers
ASCE	American Society of Civil Engineers
ASD	Administrative Services Director
AVCP	Arroyo Vista Community Park
AVRC	Arroyo Vista Recreation Center
B&S	Building & Safety
BBS	Bulletin Board System
BICEPP	Business & Industry Council for Emergency Planning and Preparedness
BR	Business Registration
CAA	Charles Abbott Associates
CACEO	California Association of Code Enforcement Officers
CAFR	Comprehensive Annual Financial Report

CITY OF MOORPARK

BUDGET GLOSSARY - ACRONYMS

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CAL	Client Access License
CALACT	California Association for Coordinated Transportation
CALBO	California Building Officials
CAL-ED	California Association for Local Economic Development
CALFEST	California Festival and Events Association
CAL-OSHA	California Occupational Health and Safety Administration
CALPERS	See PERS
CALTRANS	California Department of Transportation
CAP	Cost Allocation Plan
CASQA	California Stormwater Quality Association
CASSC	California Association of Senior Service Centers
CC	City Council
CCAC	City Clerk's Association of California
CCO	Code Compliance Officer
CDBG	Community Development Block Grant
CDPD	Cellular Digital Packet Data
CE/PW	City Engineer/Public Works
CERT	Community Emergency Response Team
CFCIA	California Financial Crimes Investigator's Association
CFD	Community Facilities District
CHP	California Highway Patrol
CIP	Capital Improvement Project
CIPMA-HR	Channel Islands Public Management Association-Human Resources
CISSP	Certified Information Systems Security Professional
CIWMB	California Integrated Waste Management Board
CIWMP	County Integrated Waste Management Plan
CJPIA	California Joint Powers Insurance Authority
CM	City Manager
CMP	Congestion Management Program

CITY OF MOORPARK  
BUDGET GLOSSARY - ACRONYMS

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CMAQ	See ISTEACMAQ
CMRA	Construction Materials Recycling Association
CMTA	California Municipal Treasurer's Association
CNG	Compressed Natural Gas
COLA	Cost of Living Adjustment
COP	Certificates of Participation
CPI	Consumer Price Index
CPR	Cardiopulmonary Resuscitation
CPRS	California Parks and Recreation Society
CRA	California Redevelopment Association
CRRA	California Resource Recovery Association
CRV	California Redemption Value
CSMFO	California Society of Municipal Finance Officers
CSUCI	California State University at Channel Islands
CTA	California Transit Association
DA	District Attorney
DAR	Dial-A-Ride
DARE	Drug Abuse Resistance Education
DET	Detective
DMV	Department of Motor Vehicles
DOC	Department of Conservation
DSL	Digital Subscriber Line
DVD	Digital Video Disc
EAC	Employee Access Center
EAP	Employee Assistance Program
ECD	Enhanced Color Display
ED	Education
EDC	Economic Development Committee
EIR	Environmental Impact Report

CITY OF MOORPARK

BUDGET GLOSSARY - ACRONYMS

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EMPG-EMGC	Emergency Management Performance Grants-Enterprise Manager Grid Control
EOC	Emergency Operations Center
EPA	Environmental Protection Agency
ERAF	Educational Revenue Augmentation Fund
ETS	Electronic Time Sheets
EXEC SEC	Executive Secretary
EZ2	Easy to Network (Computer Networking Company)
FAM	Finance/Accounting Manager
FD	Finance Director
FEMA	Federal Emergency Management Administration
FSA	Flexible Spending Account
FT	Full Time
FTA	Federal Transit Administration
FTA UZ 5307	Federal Transportation Administration Urbanized Area Section 5307 Grant
FTE	Full-Time Equivalent
FTHB	First Time Home Buyers
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principals
GASB	Government Accounting Standards Board
GF	General Fund
GFAAG	General Fixed Assets Account Group
GFOA	Government Finance Officers Association
GI	G.I. Industries, a subsidiary of Waste Management Inc.
GIS	Geographic Information System
HD	Hazardous Disposal
HDL	Hinderliter de Llamas and Associates
HHW	Household Hazardous Waste
HMO	Health Maintenance Organization
HR	Human Resources

CITY OF MOORPARK

BUDGET GLOSSARY - ACRONYMS

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HSAC	High Street Arts Center
HSRO	High School Resource Officer
HUD	Housing and Urban Development Department (Federal)
HVAC	Heating, Ventilation and Air Conditioning
HWMA	Hazardous Waste Management Association
IAEM	International Association of Emergency Managers
ICC	International Code Council
ICEA	Inter Agency Code Enforcement Agencies
ICMA	International City Manager's Association
IIMC	International Institute of Municipal Clerks
IPMA-HR	International Personnel Management Association for Human Resources
IS	Information Systems
ISA	International Society of Arboriculture
ISTEA-CMAQ	Interstate Transportation Efficiency Act Congestion Mitigation and Air Quality
ITE	Institute of Traffic Engineers
JAG	Justice Assistance Grant
JPA	Joint Powers Agreement
JPIA	Joint Powers Insurance Association
L&L	Lighting & Landscaping
LA	Los Angeles Avenue
LAFCO	Local Agency Formation Commission
LAIF	Local Agency Investment Fund
LAN	Local Area Network
LCC	League of California Cities
LCCA	League California Cities Association
LCD	Liquid Crystal Display
LLEBG	Local Law Enforcement Block Grant
LMD	Landscape Maintenance Districts
LPMS	Landscape/Parks Maintenance Superintendent

CITY OF MOORPARK  
BUDGET GLOSSARY - ACRONYMS

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LSSI	Library Systems and Services, LLC
LTF	Local Transportation Funds
MAD	Mosquito Abatement District
MCC	Mortgage Credit Certificate
MCLS	Metropolitan Cooperative Library System
MHS	Moorpark High School
MISAC	Municipal Information Systems Association of California
MMAD	Moorpark Mosquito Abatement District
MMASC	Municipal Management Association of Southern California
MMC	Moorpark Municipal Code
MOA	Memorandum of Agreement
MOE	Maintenance of Effort
MOU	Memorandum of Understanding
MPLC	Motion Picture Licensing Corporation
MPSC	Moorpark Police Services Center
MPSF	Moorpark Public Services Facility
MPTV	Moorpark Television Channel 10
MRA	Moorpark Redevelopment Agency
MUSD	Moorpark Unified School District
MVCAC	Mosquito and Vector Control Association of California
NACA	National Animal Control Association Academy
NCOA	National Council on Aging
NFL	Neighborhoods for Learning
NIMS	National Incident Management System
NPDES	National Pollutant Discharge Elimination System
NRC	National Recycling Council
NRPA	National Recreation and Park Association
NSF	Non-Sufficient Funds
OES	Office of Emergency Services

CITY OF MOORPARK  
BUDGET GLOSSARY - ACRONYMS

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OMB	Office of Management and Budget (Federal)
OPEB	Other Post Employment Benefits
OCLC	Online Computer Library Center
OSHA	Occupational Safety and Health Administration
PARMA	Public Agency Risk Managers Association
PC	Personal Computer
PCA	Pest Control Application
PCB	Polychlorinated Biphenyl
PERS	Public Employee Retirement System (California)
PPO	Preferred Provider Organization
PRCS	Parks Recreation & Community Service
PRI	Primary Rate Interface
PROP 1A	State Proposition 1A
PSC	Police Services Center (City of Moorpark)
PT	Part-Time
PUC	Public Utilities Commission
PW	Public Works
PY	Prior Year
RDA	Redevelopment Agency
RDP-21	Regional Defense Partnership for the 21st Century
REC	Recreation
SAN	Storage Area Network
SB	Senate Bill
SBA	Special Benefit Assessment
SBC T1	Southwestern Bell Corporation T-Carrier (digital transmission line)
SCACEO	Southern California Association of Code Enforcement Officials, Inc.
SCAG	Southern California Association of Governments
SCAN-NATOA	State of CA & NV Chapter of National Association of Telecommunications Advisors
SCE	Southern California Edison

CITY OF MOORPARK

BUDGET GLOSSARY - ACRONYMS

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SCESA	Southern California Emergency Services Association
SCMAF	Southern California Municipal Athletic Federation
SCRIA	Southern California Robbery Investigator's Association
SCWA	Southern California Waste Association
SED	Special Enforcement Detail
SEMS	Standardized Emergency Management System
SFE	Single Family Equivalent
SGT	Sergeant
SLESF	Supplemental Law Enforcement Services Fund (State)
SMA	Senior Management Analyst
SNP	Senior Nutrition Program
SOVE	Society of Vector Ecologists
SPAM	Stupid, Pointless Annoying Message
SR	State Route
SWANA	Solid Waste Association of North America
TAB	Tax Allocation Bonds
TDA	Transportation Development Act
TEA	Transportation Enhancement Activities Program
TMDL	Total Maximum Daily Load
TOT	Transient Occupancy Tax
TV	Television
UCSB	University of California Santa Barbara
ULI	Urban Land Institute
USA	Underground Service Alert (Company Name)
UUT	Utility Users Tax
VC	Ventura County
VCAAA	Ventura County Area Agency on Aging
VCAPCD	Ventura County Air Pollution Control District
VCOG	Ventura Council of Governments

CITY OF MOORPARK

BUDGET GLOSSARY - ACRONYMS

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VCTC	Ventura County Transportation Commission
VCVCC	Ventura County Volunteer Coordinators Council
VCWPD	Ventura County Watershed Protection District
VIP	Volunteer in Policing
VISTA	Ventura Intercity Service Transit Authority
VLF	Vehicle License Fee
VM	Virtual Machine

**CITY OF MOORPARK  
FY 2009/10 BUDGET  
BASIS OF ASSUMPTIONS SUMMARY  
FOR MAJOR REVENUE SOURCES AND EXPENDITURE ESTIMATES**

DESCRIPTION	BASIS AND RATIONALE FOR FORECAST/PERCENTAGE INCREASE	SOURCE/COMMENTS
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**REVENUE**

Sales Tax	Assumed a 3% decline from FY 2008/09	Based on expected economic conditions
Vehicle License Fees	Assumed a 5% decrease from FY 2008/09	Based on expected economic conditions
Property Tax	Projected 5% decrease from prior FY 2008/09	Based on expected economic conditions
Interest Earnings	Income is projected to decrease in response to declining rates in the market	Finance
Franchise Fees	Projected 1% decrease from FY 2008/09	Finance
Licenses & Permits	Increase estimated at 37% based on projected development (largest increase is from non residential building permit)	Community Development

**EXPENDITURES**

Employee Merit Increases	5.00%	MOA
COLA	0.00%	MOU; Effective July 2009
Longevity Pay	Varies	MOA
PERS Employer Rate	Slight decrease from 11.607% in FY 2008/09 to 10.990% in FY 2009/10; effective July 1, 2009	CalPERS Actuarial Valuation
Vision/Life/AD&D	Projected to remain the same as FY 2008/09	Finance
Dental	Rates projected to increase by an average of 6% from FY 2008/09	Finance
Medical	\$1,167.50/month	Effective January 1, 2009
OPEB	\$31,000 annual contribution	Actuarial Study dated June 30, 2008
Cost Allocation Plan	Overall 19% increase over FY 2008/09	Based on FY 2007/08 Actuals and updated every two years for applicable funds
Worker's Comp Insurance	21% decrease compared to FY 2008/09 actuals	California JPIA
General Liability/Earthquake and Flood Insurance	14% increase compared to FY 2008/09 actuals	California JPIA