# City of Moorpark
# Neighborhood Enhancement Program

## Program Guidelines

**To continue providing these services, the following must apply:**

1. **Eligibility.** Only Moorpark residents, within the incorporated Moorpark City area, are eligible to apply. County unincorporated areas are not eligible for the program.

2. **Program Promotion.** Promotion of the program is essential to its success. A minimum of 20 households is expected to participate in each event.

   To help maximize participation, please notify your neighbors about the event by distributing flyers at least one week in advance and again one day before the event. Since the City is funding the containers and disposal services, we encourage you to help spread the word and ensure that residents take full advantage of this free community cleanup opportunity.

3. **One-Day Collection Event.** Collection activities are limited to the scheduled Saturday event date and may occur only between the hours of 8:00 a.m. and 12:00 p.m. Depending on the size and needs of your event, up to two (2) 40-yard containers for trash, green waste, or a combination of both will be delivered to the designated collection area between 7:00 to 8:00 a.m. on the Saturday of the event and picked up that same afternoon. You will be contacted by City Staff to finalize the exact number, type, and location of the containers.

4. **Limited Quantity of Material Per Residence.** The event coordinator or designated monitor(s) shall limit the placement of excessive amounts of trash by any one participant to ensure equitable access to the containers for all event participants.

5. **Containers Monitoring.** All containers must be monitored at all times during the event. The event coordinator identified on the application is responsible for scheduling container monitors for the duration of the event to prevent illegal dumping, scavenging, and misuse of the containers. If containers are not properly monitored and prohibited materials are found, the event coordinator and/or participating neighbors may be held responsible for any resulting disposal costs.

   The event coordinator is also responsible for ensuring that the area surrounding the container location remains free of parked vehicles before and during the event. A clearance of at least two vehicle lengths in front of and behind each container must be maintained to allow for container delivery and removal. Upon

request, the City may provide cones to assist the event coordinator in reserving the necessary space the night before the event.

6. **Keep Materials Out of the Landfill / Waste Reduction Efforts.** The event coordinator should encourage participants to reduce landfill disposal by identifying opportunities to reuse, donate, or recycle materials whenever possible. Prior to disposal, materials should be evaluated for potential diversion from the landfill. For example, furniture, clothing, household goods, and other reusable items may be donated to neighbors, charitable organizations, or thrift stores. Participants should also be encouraged to recycle eligible materials and consider reuse options for items such as small furniture and other household goods.

7. **Scavengers Prohibited.** This program may not be used as a means of fundraising or commercial collection. Rummaging through containers or removing items from containers by any third party, vendor, or individual for the purpose of generating revenue is strictly prohibited. The event coordinator is responsible for monitoring the event area and taking reasonable steps to prevent such activities from occurring. If scavenging or unauthorized removal of materials continues despite intervention, the event coordinator shall contact the Police Department using the phone number provided below: (805) 532-2700.

8. **Clean-up.** The event coordinator shall coordinate with the designated waste hauler to ensure completion of all post-event cleanup activities, including the removal and proper disposal of any illegal dumped materials present at the conclusion of the event.

9. **Prohibited Materials.** Liquid, electronic devices (e-waste), hazardous waste, tires, and medical waste are not accepted at this event. Participants are encouraged to review the Household Hazardous Waste program and other special waste disposal resources available on the City's Website at www.moorparkca.gov/SolidWaste to become familiar with prohibited materials and proper disposal options.

10. **Plant Materials.** Succulents, cacti, palm fronds, ice plant, yucca, bamboo, and other invasive plant materials may not be placed in yard trimmings containers**.** These materials decompose slowly and may damage processing equipment used to grind and mulch yard trimmings due to their fibrous or invasive nature.

    The event coordinator should contact the designated waste hauler with any questions regarding acceptable plant material for the yard trimmings containers.

    To maximize the use of the yard trimmings container, the event coordinator is encouraged to coordinate landscape maintenance activities on the same day as the event, when feasible.