CITY OF MOORPARK

COMMUNITY DEVELOPMENT DEPARTMENT | 323 Science Drive, Moorpark, California 93021
Main City Phone Number (805) 517-6200 | Fax (805) 532-2540 | www.moorparkca.gov

LIVESTOCK ANIMAL RAISING
TEMPORARY USE PERMIT (TUP) APPLICATION

MOORPARK MUNICIPAL CODE SECTIONS 17.44.040(A) & 17.28.030 | **TUP must be submitted at least 2 weeks prior to activity.**

APPLICANT
Name:
Address:
City, State, and Zip Code:
Phone:
Email:
Non-profit Name: 501(c)(3) Non-profit organization? ☐ Yes ☐ No EIN:

PROPERTY OWNER
Name:
Address:
City, State, and Zip Code:
Phone:
Email:
Signature: Date:

LOCATION ADDRESS (Describe location if no street address)**:**	
TYPE & QUANTITY OF ANIMALS PROPOSED	**NAME OF GROUP SPONSORING PROJECT**
Start Date: _____ End Date (180 Days Max): _____	

I hereby acknowledge that I have completed this application in its entirety and state that the information given is correct and agree to comply with all provisions of the City Code and any special conditions as may be included by staff. My signature below and inauguration of this use indicates understanding and acceptance of all conditions that may be included. Further, I understand that the temporary use permit is not assignable and does not run with the land, that the temporary use permit shall expire upon its termination date, and that regardless of the degree or amount of use undertaken pursuant to the temporary use permit, no vested rights shall be acquired in any such use.

Applicant Signature:_____ **Date**:_____

ATTACHMENTS REQUIRED:

- ☐ Proof of sponsorship: Provide letter certifying participation in the group sponsored event.
- ☐ Site plan or aerial photo outlining property lines, existing buildings, and proposed animal enclosure with dimensions and distances labeled to off-site habitable structures. Site plan shall include labels, scale, and north arrow.
- ☐ Maintenance Plan: A written description of daily waste removal, pest control, and feed storage in rodent-proof containers, and how odor and noise will be contained.

Consent of Abutting Property Owners

Property Owner Name:_____

Property Address:_____

Property Owner Signature:_____ Date:_____

Property Owner Name:_____

Property Address:_____

Property Owner Signature:_____ Date:_____

Property Owner Name:_____

Property Address:_____

Property Owner Signature:_____ Date:_____

Property Owner Name:_____

Property Address:_____

Property Owner Signature:_____ Date:_____

Property Owner Name:_____

Property Address:_____

Property Owner Signature:_____ Date:_____

Property Owner Name:_____

Property Address:_____

Property Owner Signature:_____ Date:_____

STAFF USE ONLY BELOW THIS LINE

Received By:_____ Case No.:_____

Fee Amount: $_____ Group Sponsor.:_____

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LIVESTOCK ANIMAL RAISING PERMIT – TEMPORARY USE PERMIT GUIDE

POLICY AUTHORIZATION: Moorpark Municipal Code §17.44.040

INTRODUCTION

Livestock Animal Raising Group Sponsored Temporary Use Permits (TUPs) are required to ensure compliance with the zoning regulations in the R-1 zones for 4-H or other group sponsored projects for the raising of sheep, goats, and fowl (roosters not permitted). This policy aims to support educational youth agricultural programs like 4-H while ensuring animal keeping remains compatible with residential neighborhoods and the Moorpark Municipal Code §17.28.030 for animal raising standards.

LIVESTOCK ANIMAL RAISING (GROUP SPONSORED) - PERMIT REQUIREMENTS

- Permit Type: A Temporary Use Permit (TUP) is required for group sponsored animal raising lasting up to 180 days.
- Filing Timeline: Applications must be submitted at least two weeks prior to the start of the project.
- Authorized Zones: TUPs for this purpose may be permitted in the R-A, R-E, R-L, and R-1 zones on property with existing single-family detached homes.

Livestock Animal Raising Group Sponsored TUPs are required to ensure compliance with the Chapter 17.28.030 zoning regulations and the following provisions of this subsection:

1. No such livestock animal or animals shall be raised, kept or maintained for the purpose of 4-H without a valid TUP on property that does not otherwise permit this activity. All terms and conditions of the TUP shall be complied with at all times;
2. Any lot in the R-1 zone used for or the keeping of sheep, goats, or fowl for this type of project must have:
    a. A minimum lot area of 6,000 square feet;
    b. No more than a total of three such livestock animals, including fowl, shall be raised, kept, or maintained on any one lot;
    c. Animal containment areas must be at least 40 feet from any off-site structure used for human habitation other than the owner's residence;
    d. Location: Animals are permitted in the side and rear yard setbacks but are strictly prohibited in the required front yard setback area.
    e. Drainage: Enclosures must not be located in a drainage channel or conveyance.
3. An application for a Livestock Animal Raising Group Sponsored TUP, including an application form, fees, proof of sponsorship, and other related materials specified by the application checklist and director, shall be filed with the Community Development Director; and
4. The applicant shall obtain consent signatures of adjacent property owners.

TEMPORARY USE PERMIT SUBMITTAL GUIDELINES

To apply:

1. Complete the City of Moorpark's Livestock Animal Raising Group Sponsored TUP Application.
2. Provide written consent from all adjacent property owners.
3. Provide proof of sponsorship: A signed letter from the 4-H project leader certifying the applicant's participation.

CHRIS R. ENEGREN, Mayor | RENEE DELGADO, Councilmember | CHRIS BARRETT, Councilmember | TOM MEANS, Councilmember | DR. ANTONIO CASTRO, Councilmember

4. Scaled site plan or aerial photo: Must show property lines, north arrow, existing buildings, and the proposed animal enclosure with distances labeled to neighboring homes.
5. Maintenance Plan: A written description outlining procedures for daily waste removal, pest control measures, proper feed storage in rodent-proof containers, and the methods used to manage odor and noise.
6. Payment of the applicable TUP fee.