



# **City of Moorpark** **Neighborhood Enhancement Program**

## **Program Guidelines**

**To continue providing these services, the following must apply:**

- 1. Only Moorpark residents, within the incorporated Moorpark City area, are eligible to apply.** County unincorporated areas are not eligible for the program.
- 2. Program Promotion.** Promotion of the program is the key. It is expected that a minimum of 20 residences will participate in each event. Please remind your neighbors at least one week and again one day before the actual event by sending out your flyers. The City is paying for these containers, so make the best of it by encouraging neighbors to go out and take advantage of this free event.
- 3. One day collection only.** Collection will occur on the scheduled Saturday from 8:00 a.m. to 12:00 p.m. only. Depending on the number of participants and needs for your event, a maximum of two (2) 40-yard containers for trash and an additional two (2) 40-yard containers for green waste will be delivered to the pre-determined collection area around 8:00 a.m. on the Saturday of the event and picked up that same afternoon. You will be contacted by City Staff to finalize the exact number, type, and location of the containers.
- 4. Limited quantity of material accepted per residence.** The event coordinator or designated monitor(s) is responsible for limiting the placement of a large amount or excessive volume of trash from a single participant. This allows everyone participating in the event to have a chance to use the containers.
- 5. All bins must be monitored at all times.** The event coordinator, identified on the application, is responsible for scheduling container monitors for the duration of the event to avoid illegal dumping, scavenging, or misuse of the containers. If the containers are not properly monitored and prohibited materials are found in the bin, the event coordinator and/or neighbors will be held responsible for the disposal costs.

The event coordinator is also responsible for the area around the proposed location of the containers to be free from any parked cars before and during the event itself. Two car lengths in front and at the back end of each container must be free from any obstruction to allow the delivery and pull-out of the containers. If requested, the City may provide the event coordinator with street cones to block off streets the night before the event.

- 6. Keep it out of the landfill / waste reduction efforts.** The event coordinator should assess all material to be disposed of and encourage recycling diversions if possible. For example, neighbors or thrift stores may want other people's furniture, clothing,

and other saleable items that could be diverted from the landfill. Encourage recycling of items such as small furniture among participants.

- 7. Scavengers.** No one shall use this program as a means to raise funds. Rummaging inside the container and hauling off items by any third party or vendor for the purpose of raising funds is not allowed. The event coordinator is responsible in making sure that no such activity is allowed in the area of the event. Furthermore, if the activity is seen persistent in continuing, the event coordinator should call the Moorpark Police Department at the following phone number: (805) 532-2700.
- 8. Event Signage.** The event coordinator is responsible for picking up and returning signs to be placed on the containers on the day of the event. The event coordinator is responsible for collecting the signs before the containers are picked up. Arrangements may be made with the City to pick up signage the week prior to the event date and returned the week following the event. Materials promoting other City Solid Waste and Recycling programs may be given to the event coordinator for distribution at the events. The event coordinator is responsible for lost or stolen signs.
- 9. Clean-up.** The event coordinator is responsible for working with the designated waste hauler to schedule post event clean-up, including disposal of illegal dumping at the event's conclusion.
- 10. No liquid, electronic devices, hazardous waste, tires, or medical waste accepted.** Please visit the City Website at [www.moorparkca.gov/SolidWaste](http://www.moorparkca.gov/SolidWaste) for Household Hazardous Waste program information and other special waste disposal information to become familiar with these unacceptable items.
- 11. Plant materials.** Succulents, cacti, palm fronds, ice plant, or yucca may not be placed in the yard trimming containers. These fibrous materials decompose very slowly. Their strands are so tough that they may break the grinder used to mulch the yard trimming. No bamboo or other invasive plant material should be put in the yard trimming container. The event coordinator should contact the waste hauler with questions regarding acceptable plant material for the yard trimming container.

To maximize the usage of the yard trimming container, it is recommended that the event coordinator schedule a landscaper to clean on the same day of the event.