



City of Moorpark 2022 Annual Report



City of
Moorpark
Life can be this good



The City of Moorpark

2022 CITY MANAGER SUMMARY

The City of Moorpark's Annual Report provides a brief overview of the City's accomplishments during the past year.

Even amidst increasing inflationary pressures, the economy continued its recovery and remained strong and this period was marked with significant activities as new housing development projects were completed or approved and there were a high number of groundbreakings and ribbon cuttings for new businesses and major capital improvement projects.

In January 2022, the City approved the 90,000-square-foot warehouse expansion of Pentair, one of the City's largest employers. In February 2022, the City celebrated the grand opening of the 34,000-square-foot Amazon Fresh Grocery Store at the Village at Moorpark shopping center, which employs 200 people and is the first to open in Ventura County. In June 2022, the City approved the Hitch Ranch Specific Plan, which is currently the City's largest housing development consisting of 755 residential units on 277 acres of land located north of Poindexter Avenue and west of Casey Road. During that same month, the City celebrated the grand opening of the 77-unit Oakmont Senior Living facility on Peach Hill Road.

The City received \$750,000 in federal funding for construction of the new City Library with the efforts of U.S. Congresswoman Julia Brownley. In partnership with Caltrans, the City also secured \$10 million in funds from the California Transportation Commission to construct fencing along the 118/23 freeway bridges for suicide prevention. In March 2022, the City held a ribbon-cutting ceremony for the North Metrolink Station Parking Lot Expansion, and in August 2022, the City held a groundbreaking ceremony for the Princeton Avenue Improvement Project. The Trail Feasibility Study in the Tierra Rejada Valley was completed and electric vehicle chargers were installed at Arroyo Vista Community Park. The pilot micro-transit service, MCT On-Demand, received high ridership levels with more than 6,300 passengers transported.





The City of Moorpark

2022 CITY MANAGER SUMMARY Cont.

To support and attract local businesses, the City launched the Moorpark Self-Help Online Portal (SHOP) to allow, for the first time in the City's history, submittal and payment of permits, building applications, business registrations, and business renewals online. The City hosted the first Mayor's Business Appreciation Luncheon and launched the DiscoverMoorpark.com website to promote the City and provide resources and business data.

The City completed the district-based election process in November with council seats filled for Districts 1 and 3, a new mayor sworn in, and a farewell celebration for two long-serving civil servants: a councilmember and mayor. The City completed its second National Community Survey to identify the community's needs and priorities. For a third straight year, the City achieved the ranking as the 3rd Safest City in California by Safewise.

The accomplishments this past year have been a total team effort through the strong leadership of the Mayor and City Council, the commitment of City staff, and the efforts of the entire community to maintain a high quality of life for residents and local businesses.

CITY MISSION STATEMENT

Striving to preserve and improve the quality of life in Moorpark.

City of Moorpark Mayor and City Council 2022



Mayor
JANICE PARVIN



Councilmember
DR. ANTONIO CASTRO



Councilmember
CHRIS ENEGREN



Councilmember
DANIEL GROFF



Councilmember
DAVID POLLOCK

Boardmembers and Commissioners

Planning Commission

Leann Alva
Chris Barrett
Jeff Brodsky
Kipp Landis
Bruce Rokos

Parks & Recreation Commission

George Estrella
Jason Flame
Dylan Gunning
Chuong Ho
Steve Morgan

Arts Commission

Charles Blaugrund
Tania De Haz
Rose Hoberg
Carol Roullard
Kim Simons

Library Board

Sandra Banks
Laura Burnett
Linda Goble
Michael Marshallr
Bernadette McDowell

City of Moorpark Executive Team

City Manager **Troy Brown**

Assistant City Manager **PJ Gagajena**

Finance Director **Vivien Avella**

City Engineer/
Public Works Director **Daniel Kim**

Parks, Recreation and
Community Services
Director **Jeremy Laurentowski**

Community Development **Carlene Saxton**
Director

Ventura County Sheriff **Victor Fazio**
Captain/Chief of Police

FY 2021-2023 Goals and Objectives



CITY COUNCIL GOALS 2021-2023

GOAL 1: Identify Options and Solutions to Barriers for Housing for All Economic and Age Ranges

GOAL 2: Practice Respect, Equity and Inclusion Citywide

GOAL 3: Place an Emphasis on Economic Development with a Focus on Historic High Street to Enhance a Destination and Sense of Community

GOAL 4: Find Ways to Help the Community Develop, Sustain, and Enhance Arts, Culture, Entertainment, and Public Events

FY 2021-2023 Goals and Objectives



CITY COUNCIL GOALS 2021-2023 Quality of Life

GOAL 1: Identify Options and Solutions to Barriers for Housing for All Economic and Age Ranges

OBJECTIVES (estimated completion year):

- 1.1 Generate and maintain a mailing list for people interested in housing (2021)
- 1.2 Dedicate newsletter space to housing issues (2021)
- 1.3 Complete the 6th Cycle Housing Element, which will include housing opportunity sites, and goals and policies to support the creation of housing for all (2022)
- 1.4 Research Housing Trust and funding program options (2022)
- 1.5 Dispose of applicable former Moorpark Redevelopment Agency owned properties (2023)

FY 2021-2023 Goals and Objectives



CITY COUNCIL GOALS 2021-2023

Equity and Inclusion

GOAL 2: Practice Respect, Equity and Inclusion Citywide

OBJECTIVES (estimated completion year):

- 2.1 Create a City Mobile App (2022)
- 2.2 Update City's social media policy (2021)
- 2.3 Comprehensive website update (2023)
- 2.4 Expand E-mail marketing capabilities (2022)
- 2.5 Complete redistricting process (2022)
- 2.6 Implement strategies to better engage Spanish-speaking community (2023)
- 2.7 Adopt a City Council Resolution on equity and inclusion (2021)
- 2.8 Conduct unconscious bias trainings for employees (2022)
- 2.9 Identify strategies for cost plan allocation methodology for LMDs (2023)
- 2.10 Add equity and inclusion requirements in purchasing policy to extent allowed by law (2022)
- 2.11 Evaluate benefits of becoming a member of the Government Alliance on Race & Equity (GARE) (2021)
- 2.12 Upon receipt of grant funding, construct an inclusive playground at Tierra Rejada Park (2023)
- 2.13 Develop an RFP and hire a consultant to update the City's 2009 Parks and Recreation Master Plan, including a study of Youth, Teens, and Senior Adults, with an emphasis on inclusion, collaboration with various youth and senior organizations, and survey of all Moorpark residents to develop programming, events, and recreational needs (2022)
- 2.14 Improve and expand the Youth Scholarship Program to include seniors, seek funding opportunities, and initiate a campaign to promote the program (2022)
- 2.15 Improve Arroyo Drive, including complete design and construction of sidewalk on south side of Arroyo Drive east of the train tracks to Simi Valley city limit line; and complete conceptual design of pedestrian improvements between Collins Drive and train tracks (2023)
- 2.16 Determine success of Pilot Mobility RideShare Program to provide reliable equitable transit services throughout the City (2023)

FY 2021-2023 Goals and Objectives



CITY COUNCIL GOALS 2021-2023

Economic Development

GOAL 3: Emphasis on Economic Development with a Focus on Historic High Street to Enhance a Destination and Sense of Community

OBJECTIVES (estimated completion year):

- 3.1 Deploy Energov Software to facilitate permitting processes (2022)
- 3.2 Complete Market Study for Library Meet Me Room (2022)
- 3.3 Support regional and local broadband deployment issues (2023)
- 3.4 Allocate resources to hire economic development position (2021)
- 3.5 Continue to evaluate business support through recovery efforts (2022)
- 3.6 Attract tournaments and events at Arroyo Vista Community Park (2023)
- 3.7 Complete the Comprehensive General Plan Update, which will include elements dedicated to Land Use and Economic Development (2023)
- 3.8 Identify permit streamlining measures that incentivize active uses along the High Street commercial corridor (2023)
- 3.9 Identify revenue enhancement strategies (2023)
- 3.10 Identify cost savings and fee schedules that recover costs for City services (2023)
- 3.11 Complete construction plans for the City's new Library (2023)
- 3.12 Identify and transition to temporary City Hall location (2022)
- 3.13 Develop an RFP and contract with an artist to construct artwork at the Metrolink north parking lot (2022)
- 3.14 Complete renovation of existing north Metrolink parking lot and expand parking lot to the west for a net increase in downtown public parking spaces (2023)
- 3.15 Complete approved street improvements and street-scape enhancements along frontage of proposed High Street Depot development project (2023)

FY 2021-2023 Goals and Objectives



CITY COUNCIL GOALS 2021-2023 Arts, Culture, & Entertainment

GOAL 4: Find Ways to Help the Community Develop, Sustain, and Enhance Arts, Culture, Entertainment, and Public Events

OBJECTIVES (estimated completion year):

- 4.1 Create a community calendar on the City website (2021)
- 4.2 Complete Arts Master Plan, prepare policy recommendations, and seek community partner(s) to develop arts and cultural events (2022)
- 4.3 Seek community partner(s) to reinvent and rename the 2021/2022 Multicultural Arts Festival on High Street (2022)
- 4.4 Prepare a feasibility study to expand the Arroyo Vista Recreation Center, including office spaces and gym, with emphasis on expanded opportunities for both City programs and private events (2023)
- 4.5 Develop an RFP and hire consultant to develop an Arroyo Simi Trail Master Plan and phasing plan, from the west City limits to east City limits at Arroyo Drive (2023)
- 4.6 Prepare feasibility study to connect the 80-acre City-owned open space parcel in the Tierra Rejada Valley to property owned by Conejo Recreation and Park District and the Conejo Open Space Conservation Authority (2023)

City Manager's Office

The City Manager's Office includes the divisions of:

- **City Clerk;**
- **Human Resources/Risk Management;**
- **Public Information and Legislative Affairs;**
and
- **Economic Development.**

The main goal of the City Manager's Office is to manage the day-to-day administration of the City. The City Manager's Office also assists the City Council in the development of policies, goals, and objectives.

CITY CLERK

The City Clerk maintains the City's official public records. City Clerk responsibilities also include overseeing the local election process; preparing City Council agendas and minutes; publishing ordinances adopted by the City Council; attending and taking the minutes of all City Council meetings; performing certain risk management functions; and assisting in the development of departmental policies.

Redistricting

Every 10 years following the U.S. Census, jurisdictions, such as Moorpark, that hold elections by district are required to examine district boundary lines and make adjustments as necessary to ensure equal representation for its voters. Moorpark's redistricting process began in 2021 with public hearings held in October and December, and final hearings held in January and February 2022. On February 2, 2022, the City Council adopted new voting district boundaries, which went into effect with the November 8, 2022 General Municipal Election.

Records Retention and Destruction

The City Clerk's Division has continued to place an emphasis on destruction of outdated and obsolete City records. Throughout 2022, Division staff audited hundreds of personnel files of separated employees stored in the City Clerk's Vault, along with a variety of outdated reports, lists, and correspondence files; unsuccessful bids; and miscellaneous departmental

records in order to identify those eligible for disposal. At the Citywide Electronic Waste and Paper Shredding events in May and September, more than 81 boxes of eligible records were destroyed, freeing up needed storage space.

2022 General Municipal Election

The City Clerk's Office oversaw the 2022 General Municipal Election process. This included assisting individuals interested in seeking office through candidacy filing requirements, providing education on campaign finance reporting, reviewing and posting submitted statements, and coordinating a Candidate Orientation meeting to provide an overview of City operations and functions from the executive leadership team.

The 2022 election was the second district-based election and culminated at the December 7 City Council meeting where official election results were adopted and Representatives elected to Council Districts 1 and 3 were sworn in along with the new Mayor. A City Council reorganization meeting occurred concurrently to allow elected officials and local/regional representatives to bid farewell to long-standing Councilmember David Pollock and Mayor Janice Parvin.

Advertising City Hall's designated ballot drop-box



City Manager's Office Cont.

CITY CLERK Cont.

Business Function Statistics

- ☆ Regular City Council / Successor Agency Meetings – 22
- ☆ Special City Council Meetings – 8
- ☆ Agenda Items Processed – 283
- ☆ Sets of Minutes Approved – 38
- ☆ Resolutions Adopted – 90
- ☆ Ordinances Adopted – 11
- ☆ Commission & Committee Recruitments / Applications Received – 7 / 47
- ☆ Scanning – 2,299 new documents and 45,383 pages; 5,436 document links created
- ☆ Public Records Requests – 114
- ☆ Documents Processed for Recordation – 30
- ☆ Claims Received – 8
- ☆ Subpoenas Received – 2
- ☆ Lawsuits Received – 3
- ☆ Boxes or Records Destroyed – 81

Accomplishments

- ☆ Completed City Council Redistricting process (February 2022)
- ☆ Oversaw 2022 General Municipal Election
- ☆ Destroyed more than 81 boxes of obsolete, outdated records

City Employees at ribbon cutting for New City Hall at 323 Science Drive in May 2022



HUMAN RESOURCES / RISK MANAGEMENT

The Human Resources division is responsible for coordinating benefit administration, personnel recruitment, labor relations, risk management, safety programs, and OSHA compliance.

Benefit Administration

In October 2022, Human Resources (HR) coordinated an on-site employee flu-vaccination clinic to help defend against a flu outbreak.

During open enrollment in November, HR presented an Open Enrollment Benefits meeting on Zoom with the City's insurance broker and representatives from Guardian, VSP, and The Standard Life Insurance. This enabled immediate feedback to employee questions regarding insurance benefits. In addition, after tabulating results of an employee survey conducted by HR, a new employee benefit was provided at Open Enrollment: additional, voluntary, employee-paid, supplemental life insurance with The Standard.

On November 16, 2022, the City's Hourly Salary plan was amended to increase the minimum wage from \$15.00 to \$15.50 per hour to comply with SB 3's California Minimum Wage increase schedule effective January 1, 2023.

Personnel Recruitment

The City hired nine (9) full-time employees in 2022. The following positions were filled.

- ☆ Accountant II
- ☆ Account Technician II
- ☆ Administrative Specialist
- ☆ Assistant Planner
- ☆ Finance Director
- ☆ Maintenance Worker I
- ☆ Management Analyst
- ☆ Recreation Assistant I
- ☆ Recreation Coordinator I

City Manager's Office Cont.

HUMAN RESOURCES / RISK MANAGEMENT CONT.

Personnel Recruitment cont.

Recognizing the talent we have, the City also promoted six (6) full-time employees and nine (9) part-time employees in 2022.

Thirteen (13) part-time and fifteen (15) seasonal employees were hired for Finance, Parks & Recreation, and Camp Moorpark. As additional Camp Moorpark help and to increase diversity and inclusion, the City also hired six (6) summer interns with disabilities from PathPoint, Student Work Experience.

Helping to facilitate efficient hiring for Camp Moorpark, HR contracted with Urgent Care on Wheels, a mobile health services company, to conduct pre-employment physicals as well as alcohol, drug, and TB tests on-site for employees hired for Camp Moorpark. This made it easier and more convenient to schedule new hire testing and speed up test results. Additionally, another Moorpark clinic was added, Carbon Health Medical Clinic, to conduct pre-employment physicals and drug testing for new hires.

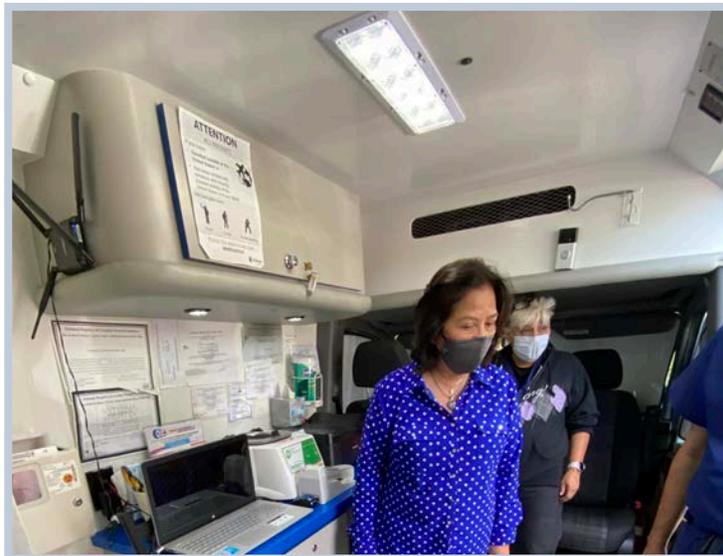
As an incentive to attract qualified applicants, HR devised and implemented an Employee Referral and Signing Bonus policy to encourage employees to refer employees for open positions and to motivate applicants to accept hard-to-fill City positions.

Risk Management

Human Resources worked with CJPIA to expand our network of Workers' Compensation approved clinics and were able to include our local Adventist Health Urgent Care clinic as part of the City's network of clinics for injured employees.

Safety Programs and OSHA Compliance

Throughout the year, five (5) required classroom trainings were provided for all employees. These included: Cultural Diversity and Unconscious Bias; Workplace Harassment Prevention Training for



Inspecting the mobile health services setup of the Urgent Care on Wheels van

Supervisors; Workplace Harassment Prevention Training for General Employees; Fire Extinguisher Safety Training; and we offered CPR, AED, and First Aid training to all employees.

Public Works, Parks and Facilities Maintenance Workers, and others utilizing machinery to work in high spots received in-person training on the Aerial Lift.

Accomplishments:

- ★ Total City employees in 39th year (July 2022) were 54 full-time and 41 part-time (95) total, which includes summer camp part-time employees.
- ★ Reviewed, revised, and consolidated various City M.A.P.S, City Policies, and City Council Resolutions to create a new, localized place to find policies more easily and renamed them Administrative Policies.
- ★ Wrote and implemented the following for inclusion in the Administrative Policies:
 - ★ Flexible Work Schedule
 - ★ Remote Work
 - ★ Hiring Process
 - ★ Employee Referral and Signing Bonus
 - ★ Lactation Accommodation
 - ★ Mandated Reporting of Elder and Dependent Adult Abuse and Neglect
 - ★ Mandated Reporting of Child Abuse and Neglect
- ★ Revised the Alcohol and Drug Abuse Policy and included it in Administrative Policies as the Drug Free Workplace Policy.

City Manager's Office

PUBLIC INFORMATION AND LEGISLATIVE AFFAIRS

The Public Information and Legislative Affairs (PILA) Division is responsible for community outreach and the City's legislative efforts. The Division manages the City's website, social media, MPTV television channel, and media relations. Division staff also actively advocates for the City's interests in regional, state, and federal matters as identified in the City's Legislative Platform.

Website/Digital Outreach Metrics

- ☆ **Website Views:**
21,100 per month
- ☆ **Online Service Requests:**
300 Requests
- ☆ **City E-mail Subscribers:**
1,385
- ☆ **City E-Newsletter Subscribers:**
2,951

Social Media

-  Twitter: 2,012 Followers (+192)
-  Facebook: 2,212 Followers (+309)
-  LinkedIn: 718 Followers (+245)

Legislative Measures

Staff aggressively pursued legislative action in accordance with the City's Legislative Platform, bolstering its legislative relationships with State assemblymember Jacqui Irwin and State Senator Henry Stern. During the state's 2021-22 Legislative Session, staff tracked 87 bills that would affect the City if signed into law and took formal positions on 31 of them.



Renderings of finished roadway for PILA's Princeton Ave. Groundbreaking event on August 25, 2022

Accomplishments

- ☆ Initiated and successfully worked with Congresswoman Julia Brownley to secure \$750,000 in federal funding toward the new Moorpark City Library building.
- ☆ Successfully lobbied and enlisted the support of Senator Henry Stern and Assemblymember Jacqui Irwin to convince Caltrans to commit to installing suicide prevention barriers along the 118 Freeway bridges between Los Angeles Avenue and Princeton Avenue.
- ☆ Spearheaded the promotion of the City's new MCT On Demand microtransit program, earning an AdWheel Award from the American Public Transit Association (APTA) for the campaign.
- ☆ Produced groundbreaking events for the Princeton Avenue Improvement Project and North Metrolink Station Parking Lot Expansion Project.
- ☆ Produced a ribbon-cutting event for the North Metrolink Station Parking Lot Expansion Project.
- ☆ Created a dedicated webpage and Twitter feed for the Princeton Avenue Improvement Project to proactively alert commuters of road closures and to show the project's progress.

ECONOMIC DEVELOPMENT

In February 2022, the City hired a Management Analyst to be our point person for Economic Development and those functions moved to the Community Development Department.

Community Development

The Community Development Department (CDD) includes Planning (current and advance planning), Building & Safety, Economic Development, Code Compliance, Housing, and Administration.

The Department has a total of thirteen full time staff members and one intern, which includes contract staff for Building & Safety services.

PLANNING

Amazon Fresh Store – The grand opening for the Amazon Fresh store was held in February 2022. The 34,000-square-foot location employs approximately 200 people and is the first to open in Ventura County.

Beltramo Ranch - A General Plan Amendment, Zone Change, and a Residential Planned Development were approved on September 7, 2022. The proposed project includes 47 single-family residences on seven acres located at the southeast corner of Los Angeles Avenue and Beltramo Ranch Road. The applicant is currently working to acquire the property and intends to acquire construction permits in 2023. (Rendering below)



Casey Road Senior Community – This project is a fifty-acre site located northwest of downtown and planned as a 390-unit senior retirement community. During 2022, the applicant presented staff with potential changes to the site layout and unit mix, although no formal applications have yet been submitted to revise the project entitlements.

6000 Condor Drive Warehouse – The twelve-acre warehouse/distribution zoned parcel located south of SR 118 and east of downtown was planned as a conversion of an existing industrial building to a



Development Services Front Counter is a hub of activity

189,364 square-foot distribution and transportation facility. Building & Safety and Planning completed inspections in June 2022, enabling a certificate of occupancy in June 2022.

Duncan Ashley (Arroyo Spring Apartments) – The Duncan Ashley development was previously approved as a 95-unit residential condominium project on an 8.3-acre site. A pre-application was submitted on November 8, 2022 to consider a revised project with 162 multi-family units, 100% of which would be categorized as affordable. The City’s Development Review Committee reviewed the project on December 9, 2022. Changes to the project would require amendments to the Development Agreement and would rely on a Density Bonus. A formal application has not yet been submitted.

Essex Moorpark (Vendra Gardens) – This development is anticipated to be a 200-unit apartment complex located south of Casey Road and west of Walnut Canyon Road. City Council approved an ordinance amending the project Development Agreement for a second time in October 2022. This updated the project’s affordable housing agreement to adjust rents to match funding sources.

The project will provide the community with 198 affordable units and 2 managers’ units. The applicant continues to work toward funding and property acquisition and has submitted a third Development Agreement amendment request on December 27, 2022. The amendment requests an

Community Development

PLANNING Cont.

Essex Moorpark (Vendra Gardens) Cont.

extension to allow the purchase of the property and assignment of the City Site to the City of Moorpark. It will be presented to City Council in early 2023. The applicant intends to acquire initial construction permits in 2023.

Everett Street Terrace – This project was originally submitted in 2005 and approved by the City Council on September 21, 2022. It consists of a 60-unit multi-family residential condominium project. The project includes a General Plan and Downtown Specific Plan Amendment, Zone Change, Vesting Tract Map, Residential Planned Development, and a Development Agreement.

High Street Depot – High Street Depot is a downtown mixed-use development with 79 residential units, 13,628 square feet of ground floor commercial space, and 137 on-site parking spaces. In 2022, the Development Agreement and Disposition and Development Agreement were amended to allow the Developer to close escrow by April 2023.

Hilltop Parcel – On May 27, 2022, the applicant submitted a pre-application to consider a mixed-use project on the site, consisting of a hotel, commercial use, and apartments located on a currently vacant 21.8-acre parcel, south of SR 118 and west of Princeton Avenue. The Development Review Committee considered the request and provided comments on July 28, 2022. The applicant intends to await the adoption of the General Plan and Zoning Code before submitting a formal application on the site.

Hitch Ranch Specific Plan – This large, hillside residential development on 277 acres which consists of 755 residential units and includes parks, open space, and other community amenities is located north of Poindexter Avenue and west of Casey Road. The project was approved in June 2022.

Moorpark West Studios – On December 6, 2021, a pre-application was submitted to propose an electrical battery storage facility on the property currently entitled to build a motion picture studio



Location of Vendra Gardens between City Hall Complex and Walnut Canyon School

complex. The Development Review Committee reviewed the proposal and provided comments on January 5, 2022. No formal applications have yet to be submitted to revise the existing entitlements.

Oakmont Senior Living – This 77-unit senior living and memory care facility located on three acres adjacent to Spring Road completed construction and held its grand opening in 2022.

Pacific Communities – The Pacific Communities project has not obtained grading or building permits, but the applicants continue to work with the County of Ventura Watershed Protection Agency and City staff to acquire permits for the development of the 284-unit residential project. Significant work has been recently directed towards the design of improvements in the Arroyo Simi channel associated with stormwater runoff for the project.

Patriot Office Project - On July 20, 2022, the City Council approved a Commercial Planned Development Permit and Vesting Tentative Tract Map to develop seven freestanding medical office buildings totaling 28,955 square feet with site improvements (concept view below). Currently, the applicant is in plan check for grading and building permits and intends to acquire permits in 2023.



Community Development

PLANNING Cont.

Pentair Warehouse Expansion – On January 25, 2022, an application was filed to construct a 90,566-square-foot warehouse and office building for the expansion of the Pentair facility. Development and environmental review were completed, and the City Council approved the project on November 2, 2022.



Pentair Warehouse Expansion Project

Permit Statistics by Category for 2022

Accessory Dwelling Unit Applications (Multi-Year):

- ☆ 28 Applications Submitted (Plan Check)
- ☆ 16 Permits Issued (Under Construction)
- ☆ 10 Units Marked Complete in 2022

Administrative Permits:

- ☆ 13 Applications Submitted
- ☆ 12 Applications Approved

Building and Safety Activity:

- ☆ Inspections – 2,003
- ☆ Permits Issued – 1,405
- ☆ Total Valuation - \$9,551,339

Business Registration Activity:

- ☆ New Business Registrations – 389
- ☆ Business Registration Renewals – 1,887

Commercial Planned Development Permits:

- ☆ 0 Application Submitted
- ☆ 1 Application Approved

Conditional Use Permits:

- ☆ 6 Applications Submitted
- ☆ 6 Approved
- ☆ 1 Withdrawn
- ☆ 1 Pending

Film Permits:

- ☆ 18 Applications Submitted
- ☆ 18 Approved with Conditions

Home Occupation Permits:

- ☆ 62 Home Occupation Permits Issued

Industrial Planned Development Permits:

- ☆ 1 Application Submitted
- ☆ 1 Application Approved

Lot Line Adjustment Permits:

- ☆ 2 Applications Submitted
- ☆ 1 Application Approved
- ☆ 1 Application Pending

Open House Sign Permits:

- ☆ 52 Applications Approved

Permanent Sign Permits:

- ☆ 29 Applications Submitted
- ☆ 24 Permits Approved

Permit Adjustments:

- ☆ 4 Applications Submitted
- ☆ 3 Approved with Conditions

Temporary Use Permits:

- ☆ 12 Applications Submitted
- ☆ 12 Approved with Conditions

Zoning Clearances:

- ☆ 190 Zoning Clearances Issued

Zoning Letters:

- ☆ 5 Zoning Letters Submitted
- ☆ 5 Zoning Letters Issued



Community Development Superheroes

Accomplishments

The Draft 2050 General Plan and Program Environmental Impact Report was published for review in December 2022. They represent the culmination of three years of community outreach and engagement. The Draft General Plan is scheduled for hearing and adoption in May 2023, but significant outreach is planned in early 2023 to provide the community with an opportunity to confirm the work that has been completed and the plans that will guide Moorpark to 2050.

On October 4, 2022, the City launched the all-new Moorpark Self-Help Online Portal (SHOP) for online building applications! This portal was made possible through the acquisition of a new permitting software, Energov. This software allows more efficiency for administrative processes, including improvements made to the Business Registration Application and Renewal process. Additionally, the portal makes online permit and payment options possible.

The 2021-2029 Housing Element of the General Plan was circulated for public comments and conditionally approved by the California Department of Housing and Community Development (HCD). Formal adoption of the Housing Element is slated to occur in early 2023.

The Planning Department implemented Local Early Action Planning (LEAP) and SB-2 Grants it received in 2020 from HCD in the amount of \$310,000 to implement the housing allocation and related updates of the 6th Cycle Regional Housing Needs Assessment. The funds assisted in the development efforts of the General Plan Amendment and its elements.

ECONOMIC DEVELOPMENT

In February, the City hired a dedicated Economic Development staff person to assist with developing and implementing various economic development initiatives, including business retention, attraction, and expansion.



Moorpark looking north across Arroyo Simi

In 2022, Economic Development staff conducted over 44 business visits, 12 ribbon-cutting and groundbreaking ceremonies, 17 Chamber of Commerce events (Mixers, Breakfasts, Young Professional Lunches), and over 30 various community events. The community events included tours at local businesses such as Moorpark College BioTechnology Open House; Fairfield Inn & Suites; Amazon Fresh; Oakmont of Moorpark; and High Street Arts Center. Economic Development staff were also part of regional events such as the CERF Ventura County 2022 Economic Forecast; World Trade Week at Port of Hueneme; Ventura County SCORE's 50th Anniversary Celebration; and Ventura County 2022 Tourism and Creative Economy Summit, to name a few.

Economic Development staff launched an all-new, stand-alone, modern Economic Development website, discovermoorpark.com, allowing current business owners and aspiring entrepreneurs to easily discover the latest business community resources, news, and updates. The website was developed in-house, with a very minimal cost; only \$394 for the next three years.

The City of Moorpark became the first city in Ventura County to establish a City-run, standalone Economic Development social media account: @DiscoverMoorpark on both Instagram and Facebook. These platforms, along with the re-branded M-Powered newsletter, deliver resources and the latest business community updates to nearly 1,600 followers and subscribers across all platforms.

Community Development Cont.

ECONOMIC DEVELOPMENT Cont.

Economic Development staff produced a 2022 Year-In-Review video highlighting some of the City's notable accomplishments and events relating to economic development in the past year. The video received over 5,765 impressions on various platforms, including Instagram, Facebook, and DiscoverMoorpark.com.

Staff hosted the City's first-ever Mayor's Business Appreciation Luncheon, which included C-level executives (high-ranking employees who excel in their areas of expertise within an organization) from the City's largest employers and its largest sales tax and transient occupancy tax contributors.

CODE COMPLIANCE

Our Code Compliance Officer completed modules two and three of training with the California Association of Code Enforcement Officers and is now a Certified Code Enforcement Officer (CCEO). The CCEO certification demonstrates an officer's proficiency in the enforcement of codes and demonstrates their commitment to excellence in the profession.

Code Compliance Staff completed a weeklong course at Ventura College PC 832 (arrest, search, and seizures).

A recap of Code Compliance cases for 2022 is below:

Formal Cases	Cases Opened	Cases Closed	% of Cases Resolved
Q1	34	31	91.2%
Q2	59	57	96.6%
Q3	55	54	98.1%
Q4	43	40	93.0%
Total	191	182	95.3%



Introducing the Mayor's Business Appreciation Luncheon



Mayor Parvin at the Business Appreciation Luncheon



Moorpark business owners enjoying the Mayor's Business Appreciation Luncheon

Finance

The Finance Department provides financial management, budgeting, cash management, revenue collection, payroll, and fixed asset management. The Department includes Information Systems, Emergency Management, and Solid Waste and Recycling.

The City's auditors, Lance, Soll & Lunghard (LSL), provided the Annual Comprehensive Financial Report (ACFR) and other year-end audit reports by the end of December 2022. They will be presented to City Council at the January 18, 2023 City Council meeting. A two-year contract extension with the auditors will go to City Council in early 2023.

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City for its annual comprehensive financial report for the FYE June 30, 2021 and awarded a Distinguished Budget Presentation for the FYE June 30, 2022.

A Certificate of Achievement is valid for one year only. Finance believes that the City's current annual comprehensive financial report continues to meet the Certificate of Achievement Program's requirements and has submitted it to the GFOA to determine its eligibility for another certificate for 2022.

Successor Agency

On January 26, 2022, the Ventura County Oversight Board voted unanimously to adopt the City of Moorpark Successor Agency's Recognized Obligation Payment Schedule (ROPS) for Fiscal Year (FY) 2022-23 (ROPS 22-23) and on March 25, 2022, the California Department of Finance issued a letter approving the City of Moorpark Successor Agency's ROPS for FY 2022-23.

The sale of the real property located at 500 Los Angeles Avenue by the Successor Agency to the Thomas H. Lindstrom and Sara K. Lindstrom Revocable Trust was completed and recorded on December 30, 2021. The property was sold at fair market value in the amount of \$710,000. Approximately \$48,000 of the sale proceeds were used for closing and escrow costs. The remainder



Finance Department April 2022

of the funds were retained by the Successor Agency to satisfy bond covenants relating to the tax-exempt bonds that were issued by the former Redevelopment Agency to finance the purchase price of the Property. Under the Treasury Regulations pertaining to tax-exempt bonds, the Retained Sales Proceeds will be used to decrease bonds to preserve the tax-exempt status of the bonds. The Bond defeasement is scheduled for FY 2023-24.

Pension Liabilities - CalPERS

In July 2022, CalPERS released the June 30, 2021, actuarial report for the City. The employer "normal cost" rate for Fiscal Year 2023-24 has increased from 10.32% to 11.84% of employee pay. The "unfunded liability" payment has decreased from \$123,567 to \$0.

Investment Activity

- ☆ The City has \$17.2 million in Local Agency Investment Fund at the end of December 2022 with the quarterly yield 2.07%.
- ☆ The balance in the Ventura County Pool is \$13.7 million. At the end of December 2022, the earnings rate in the Pool was 2.30%.
- ☆ The securities account portfolio balance is \$83.6 million. \$67.6 million mature within three years while the remaining \$16.0 million mature from three to five years. The average portfolio yield is currently 2.26%.

Finance Cont.

Investment Activity cont.

- ☆ The city has \$10 million in Certificates of Deposit (CDs) with an average yield of 1.4%. \$8.8 million mature within three years while the remaining \$1.2 million mature from three to five years.

EMERGENCY MANAGEMENT

The Emergency Management Division is responsible for the operation of the City's Emergency Operations Center (EOC). The EOC is the focal point for coordination of the City's emergency planning, training, response, and recovery efforts for emergencies and major disasters.

Great Shakeout

Staff participated in October 2022's Great Shakeout, a global earthquake preparedness initiative that involves awareness and practice protecting oneself during an earthquake. The "Drop, Cover, and Hold On" drill helps individuals and communities be better prepared to reduce the potential for injury and damage during seismic events

Public Safety Power Shutoff

In 2022, Southern California Edison reported two (2) Public Safety Power Shut-off outages impacting up to three circuits. See excerpt from Moorpark circuit map (lower right) for locations of the de-energized circuits.

The average length of outage for both PSPS events was approximately 9.5 hours.

PSPS Data for 2022:

- ☆ Nov. 19 Morganstein and Brennan
~303 total residents de-energized
- ☆ Nov. 24 Morganstein, Brennan, and Anton
~507 residents de-energized

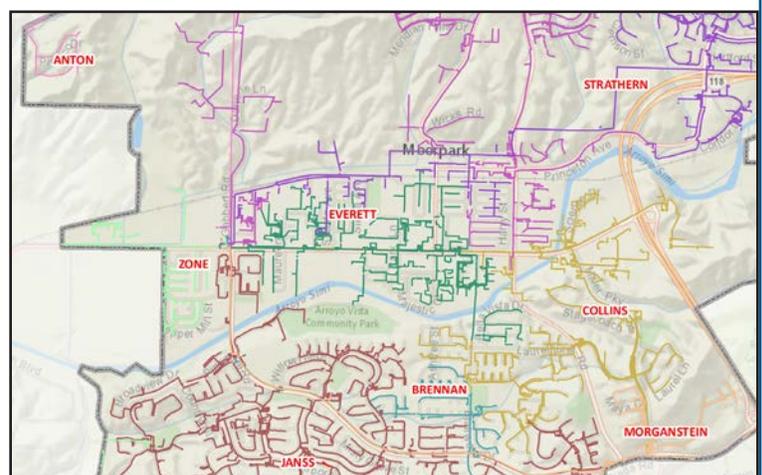


Moorpark Emergency Management Trauma Kit practice July 2022

EOC Training

EOC training with all Department Heads, including Police Department officers, was conducted with a simulated massive rainstorm event. Department Heads participated in open discussions of each department's role and were given a tour of the EOC for a better understanding of responsibilities in the case of major disaster.

In 2021, a trial of equipping employees throughout the organization with individual trauma kits was conducted and training on the use of these kits was provided by the Fire Department. In light of the success of the pilot program, the deployment of kits and training of staff continued City-wide in 2022. (See photo above of practice session.)



SCE Electric Circuits affected by PSPS in 2022
Anton Circuit - Upper left **Brennan Circuit - Lower center**
Morganstein Circuit - Lower right
(except from SCE Map of Moorpark Circuits)

EMERGENCY MANAGEMENT CONT.

Hybrid CERT Training

In 2021, a new hybrid model for CERT training was rolled out where most of the training for CERT volunteers is delivered online, in an interactive and self-paced format. The online training is followed with two eight hour in-person sessions to reinforce the online training and give CERT volunteers an opportunity to demonstrate their skills to CERT Trainers prior to receiving their CERT certificates.

In 2022, three Moorparkians completed the CERT training.

Emergency Operations Plan Update

The Emergency Operations Plan, which had not been updated since 2014, was adopted in 2022. This comprehensive update of the City's Emergency Operations Plan is compliant with the California Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS). Both SEMS and NIMS are based on responding to emergencies by utilizing the Incident Command System (ICS).

Multi-Hazard Mitigation Plan

Emergency Management staff completed an update to the City's Multi-Hazard Mitigation Plan in September 2021. This plan will be included in Ventura County's multi-jurisdictional hazard mitigation plan and will also help inform the Safety Element of the General Plan Update.

California Department of Housing and Community Development (CA HCD) Grant

Emergency Management staff together with Simi Valley and Thousand Oaks EM received \$98,976 in grant funding from CA HCD to support the creation of a regional evacuation plan and an emergency preparedness public outreach campaign.



Trauma kit contents - July 2022

INFORMATION SYSTEMS

The Information Systems (IS) Division is responsible for providing information systems support to staff as well as maintaining and upgrading the City's computer systems and telephone systems, including software and hardware.

New Equipment

Laptops - Several new laptops were purchased and added to the inventory list. These newer laptops have better performance and reliability during City Council meetings.

Smartphones - Deployed new mobile phones for all field staff at a low cost as the devices were provided by the carrier. Migrated all City mobile devices to FirstNet service, a division of AT&T, which is designed for public safety and first responders as a priority cellular service with dedicated frequencies to allow continued cellular service in the event of network congestion or outages during emergencies. This provides aid in communication for City staff in emergency operations.

Software Upgrades

EnerGov - Completed deployment of 5 new servers to facilitate the upgrade to Energov, providing significant resources to allow the collaboration of various departments and integration with Incode

INFORMATION SYSTEMS CONT.

Software Upgrades Cont.

for financial transactions and Bluebeam for plan submittals. Worked extensively with Tyler support staff, both remotely and in-person, to assist with configuration and troubleshooting of system components to complete the deployment of the new permitting system.

BlueBeam - Added integration API, Bluebeam Studio Prime to integrate with Energov for automating the plan review workflow. The integration works with Building & Safety, Planning, and Public Works staff automating plan check submittals between our local Energov servers and the cloud-based Bluebeam system. This allows online uploads of plans and approval documents.

Helpdesk - IS Technician researched options, procured, and deployed a new helpdesk/IT management system to more efficiently track and report requests. This new system also offers several IT asset management, monitoring, deployment, and alerting tools to help IS staff continue to provide excellent customer service to staff. There are many layers of additional functions and features being implemented, including adding functionality to allow Facilities staff to utilize the system to track and report on their requests.

Library Improvements

Library PC Hardware - Hardware was upgraded and rebuilt for all staff and public PCs at the library, providing additional capacity and speed. The operating system and office software on the PCs was also updated.

Public PC interface - Upgraded to new public PC reservation and print management system to improve efficiency and integration with patron library cards. This system is cloud managed in coordination with our library operations contractor, LS&S, and simplifies management and reporting of library PC use by patrons, as well as printing of documents. A



IS keeps the Moorpark City Library up to date

new payment and printing kiosk was also deployed which includes the new mobile print feature allowing the public to print documents from their personal device and use the new pay and print feature.

Helpdesk and End User Support

From Jan. 1 through Dec. 31, IS staff received approximately 868 Help Desk tickets.

SOLID WASTE AND RECYCLING

The Solid Waste and Recycling division plans and implements solid waste collection, waste reduction, and recycling programs. It monitors compliance with the City's Solid Waste Ordinance. The City has a franchise agreement with a private solid waste hauler to provide residential and commercial collection services throughout Moorpark.

2022 Household Hazardous Waste Events

Coordinated 23 Household Hazardous Waste collection events in partnership with the City of Simi Valley and the City of Camarillo.

- ★ Participants - Approximately 238 Moorpark households
- ★ Waste collected - 279 loads of Household Hazardous Waste

SOLID WASTE AND RECYCLING CONT.

2022 Electronic Waste/Universal Waste and Secure Paper Shredding Events

The Solid Waste Division hosts 3 Electronic Waste and Paper Shredding events to divert e-waste from landfills. In 2022, events were held at the Moorpark Public Services Facility in January, May, and September.

- ☆ Participants – 1,069 Moorpark households
- ☆ Waste Collected - 15.929 tons of e-waste

2022 Compost Bins

The Solid Waste Division sold and delivered 40 home compost bins to Moorpark residents. Bins are subsidized by the City to reduce the price to our residents and increase use.

2022 Battery Recycling

As part of the city's effort to reduce the amounts of hazardous substances released into the environment from used batteries, there are battery drop-off locations throughout the city. The batteries are collected and then recycled during an Electronics and Paper Shredding event.

- ☆ Four permanent battery drop off locations:
 - ★ Arroyo Vista Recreation Center
 - ★ City Hall
 - ★ Civic Center
 - ★ Moorpark Library
- ☆ Accepted at E-Waste/Paper Shredding and Household Hazardous Waste events
- ☆ Batteries collected in 2022 - 6,424 pounds

2022 Free Mulch Days

Free mulch comes from trimming the thousands of trees maintained by the City and the mulch is offered to residents each quarter in a self-serve program.



Shredding and Electronics Recycling events are held at the Public Works facilities

2022 Free Landfill Days

Solid Waste hosts three Free Landfill Days at the Simi Valley Landfill and Recycling Center. Moorpark residents can drop off trash, bulky items, and recyclables at no charge. In 2022, those events were held in April, June, and September.

- ☆ Participants – 1,795 loads
- ☆ Waste Collected
 - ★ 1,548.2 tons of waste
 - ★ 60 appliances
 - ★ 176 tires
- ☆ Value of free dropoffs - \$127,543

Our Solid Waste Division helps retain the beauty of our city with their waste collection and mulch events



Parks, Recreation and Community Services

The Parks, Recreation and Community Services Department includes the following divisions:

- **Active Adult Center**
- **Administration**
- **Art in Public Places**
- **Facilities**
- **Lighting and Landscaping Maintenance Assessment Districts**
- **Moorpark City Library**
- **Open Space Maintenance**
- **Park Maintenance and Improvement**
- **Property Management**
- **Recreation**

The Department is responsible for administering the Parks and Recreation Commission, Arts Commission, and Library Board.

The main goals of the Parks, Recreation and Community Services Department are to:

(i) maintain and improve City parks, facilities, and landscape maintenance and open space areas;

(ii) plan and implement capital construction projects;

(iii) manage the City's Art in Public Places Program;

(iv) develop, implement, and promote various community events, activities, and fee-based programs for the community;

(v) operate the Moorpark City Library including implementation and promotion of various free activities and programs; and

(vi) provide administration and coordination of the Active Adult Center which offers programs, services, and activities to adults age 55 years and older including provision of the Senior Nutrition program.



Sunset from the top of Miller Park

Capital Improvement Program (CIP) for the Department of Parks, Recreation and Community Services (PRCS)

Staff updated the PRCS components of the FY 2022-23 5-year CIP, including 37 current and planned CIP projects and supplemental exhibits. The CIP was included in the Operating and Capital Improvements Budget for FY 2022/23 when it was presented to the City Council on June 15, 2022, and the City Council adopted Resolution No. 2022-4107 approving the five-year CIP for FY 2022/23 - 2026/27.

New City Library

On December 15, 2021, a new project architect, LPA, was approved for the Library project. LPA prepared several new architectural styles for the library and presented the options to the City Council in June 2022. The City Council ultimately approved the Agrarian style (pictured below). LPA has been working on the design development package, which is 100% complete as of December 2022. Staff and LPA are now working on the entitlement of the project, which is expected to be completed in Summer 2023.



Parks, Recreation and Community Services Cont.

Water Rate Increases

In November 2021, Joseph Pope, Director of Water and Sanitation for Ventura County Waterworks District No. 1 (District) presented to the City Council the District's 2022 water rate proposal. The District discussed their intention to request approval from the County Board of Supervisors (Board) of the pass-through of Calleguas Municipal Water District's wholesale charges, effective January 2023 through January 2027.

On April 26, 2022, the Board approved the proposed 3.5% municipal rates and the 9.8% agricultural rates, effective July 1, 2022. The Board also approved the Calleguas pass-through charges for up to five years starting in January 2023.

On July 6, 2022, the Calleguas Board of Directors approved a combined wholesale rate increase of 4.5%, effective January 1, 2023. Pursuant to Government Code 53756, pass-through adjustment of wholesale water rates requires notification to customers not less than 30 days before the effective date and does not require a Proposition 218 notice or public hearing.

The above pass-through rates did not include the additional increases to the agricultural rates, which are required to bring those rates to full cost of service by 2024. In order to achieve full cost of service for the agricultural rates, an additional \$0.25 charge per unit of water will be added to the ag rate starting July 2023, and an additional \$0.18 charge per unit of water will be added starting July 2024.

Since the District has adopted the five-year pass-through charges, no other rate increases beyond the Calleguas charges are anticipated to be borne by the District's municipal customers.



The Active Adult Center staff take good care of our seniors

ACTIVE ADULT CENTER (AAC)

The Active Adult Center hosts a variety of regular card and board games, exercise classes, and educational/social classes. The exercise classes offered at the AAC include yoga, line dancing, table tennis, strength training, pickleball, tap dancing, tai chi, chair exercises, and bocce ball. The games offered include Mah Jongg, duplicate bridge, social bridge, pinochle, poker, canasta, and board games. The educational/social classes include guitar, knit/crochet, recorder, painting, and weekly movies.

A senior nutrition program and special events are also provided by the Active Adult Center.

Senior Nutrition Program

Congregate Meals - In 2022, a total of 2,402 congregated lunches were served with 3 volunteers donating over 980 hours of service. This is an average of 7 meals per day served at the AAC. The AAC also hosted two special luncheons in 2022: the Summer BBQ and the December Holiday Luncheon. The Summer BBQ hosted 40 people while the December Holiday Celebration brought in 60 people.

Home Delivered Meals - In 2022, a total of 17,718 hot and frozen lunches were delivered to seniors in their homes, with 9 volunteers donating over 900 hours of service.

Parks, Recreation and Community Services Cont.

ACTIVE ADULT CENTER (AAC) CONT.

Senior Nutrition Program cont.

Senior Nutrition Program Donations - Meal donations totaled \$4,484 in 2022 with \$1,830 coming from congregate program participants and \$2,654 from home delivered participants. There is a suggested donation amount of \$3.00 per meal, however, no senior was turned away because of the inability to pay.

- ☆ Total Senior Nutrition Meals
 - ★ 20,120
- ☆ Total Senior Nutrition Volunteers
 - ★ 11 Volunteers/ 1,891 hours

Cost Recovery Policy

The Active Adult Center's Cost Recovery Policy requires a 50% recovery level of associated direct costs. The four classes subject to this Cost Recovery Policy are Strength Training, Gourd Art, Container Gardening, and a new Arts and Crafts class.

Strength Training - The Active Adult Center charges a fee of \$1 per class or \$10 per month for the strength training class. The City collected \$3,389 in strength training fees in 2022, which include a \$500 donation from a community member. This resulted in a 53% cost recovery for the strength training program.

Gourd Art - The Gourd Art class recovered 58% of expenses in 2022.

Container Gardening - The monthly Container Gardening class recouped 67% of class expenses.

Arts and Crafts - The Arts and Crafts class recovered 67% of expenses in 2022.

Special Events/Groups/Services

In 2022, two special events were offered, the Summer BBQ and the December Holiday Celebration.



Active Adult Center

The hiking group continues to be popular. It offers bi-monthly hikes, including hikes in Moorpark, Simi, Thousand Oaks, and Ventura with an average of about 15 people per hike. The hiking group also organized special trips to the Moorpark Zoo and the Ventura Harbor.

During February and March, AARP provided free weekly tax services at the Active Adult Center. AARP's tax service took 5 volunteers and 123 volunteers hours and resulted in 49 federal returns submitted.

The weekly Bingo game, hosted by the American Legion, restarted after COVID in September 2022. Four volunteers donated 152 hours of service facilitating the Bingo events in 2022. Bingo participation is lower than pre-COVID, however, the number is expected to grow in 2023 as more people return to the AAC.

The annual volunteer recognition event was held in October 2022 where 40 volunteers were honored at an ice cream social.

Health Insurance Counseling, the Advocacy Program (HICAP) and the Home Energy Assistance Program (HEAP) continued to provide monthly counseling and program enrollment at the AAC.

Starting in 2022, free haircuts were offered to the senior community by a local cosmetologist. An average of 11 people per month utilized the haircut services.

Parks, Recreation and Community Services Cont.

ACTIVE ADULT CENTER (AAC) CONT.

Special Events/Groups/Services cont.

The Holiday Show was held in December featuring five AAC class groups performing a variety of holiday entertainment, including the recorders group, tap dancing group, line dancing class, and guitar group.

Program Totals for the Active Adult Center

In 2022, there were over 16,000 event sign-ins to programs and activities at the Active Adult Center, while 45 volunteers donated almost 4,000 hours of service.

ART IN PUBLIC PLACES

Moorpark Station North Parking Lot Public Art

On June 1, 2022, the City Council awarded a contract to artist James Eric Powell for the design, fabrication, and installation of the project at the Moorpark train station north parking lot on 300 E. High Street. The artwork, titled “Moorpark Orchard,” is made up of eight unique steel ‘tree’ sculptures. Each tree incorporates industrial elements related to the site’s heritage such as train wheels, tracks, spikes, and tools as well as historically significant agricultural imagery such as apricots, apricot blossoms, oranges, and eggs.

Each sculpture stands approximately ten feet tall, with the steel treated to evoke a weathered industrial feel and elements painted to enhance and enliven the installation. By interweaving natural and human elements, “Moorpark Orchard” celebrates Moorpark’s agricultural and industrial heritage and their inter-relationship. Installation of the artwork is anticipated to be completed in the spring of 2023.

Inclusive Playground Public Art

In 2022, staff developed a new Art In Public Places project for an entry gateway and decorative fencing to be installed at the inclusive playground project at Tierra Rejada Park. During the May 2022 Arts



Conceptual Plan for Inclusive Playground

Commission and Parks and Recreation Commission meetings, an Artist Selection Panel for the project was created with members from each commission. A Request For Qualifications to identify an artist for the project is being prepared by staff for release in January 2023. Design, fabrication and installation of the artwork will coincide with the construction of the inclusive playground, scheduled to begin in 2023.

Arts and Culture Events Coordinator

In August 2022, staff developed and released a Request for Proposals (RFP) seeking an organization to lead planning and producing arts and culture events for the Moorpark community. The scope of services in the RFP specifically requires an annual talent show and arts festival events; however it was noted that after an initial success of these events, the City would be interested in expanding the number and variety of arts and culture events produced by the selected contractor for the enjoyment and enrichment of the Moorpark community.

No fully-responsive proposals were received in response to the initial RFP, and staff reissued the RFP in early October. Three proposals were received ahead of the November submittal deadline, and after review, the Moorpark Foundation for the Arts was identified as the most qualified applicant. Approval of a contract with the Foundation by the City Council is scheduled for February 2023. The Foundation will then commence with planning and implementing the 2023 talent show and planning for the return of the arts festival event in the spring of 2024.

Parks, Recreation and Community Services Cont.

LIBRARY

The Moorpark City Library is responsible for providing adult, teen, and children's library services to the residents of Moorpark. The library staff are focused on enhancing the collection and increasing community outreach to provide continued avenues of learning to residents. The City utilizes the services of a private contractor, Library Systems & Services (LS&S), to operate and staff the library.

One Book, One Community

In the summer of 2022, the Library launched its first One Book, One Community literary event, encouraging patrons to read the same book together and join in a lively discussion through a variety of events. Inspired by the 2022 summer reading theme, Read Beyond the Beaten Path, the first One Book, One Community selection was Leave Only Footprints: My Acadia-to-Zion Journey through Every National Park by Conor Knighton. 100 copies of the book were given away within days of launching the program and an additional 56 copies were borrowed from the Library. One Book, One Community activities included discussion groups, virtual outdoor training sessions led by Community Nature Connection, and programs related to nature conservation and sustainability.

Summer Learning Club

The 2022 Summer Learning Club, Read Beyond the Beaten Path, ran from June 1 to August 5. A total of 54,829 minutes of reading were logged by 156 readers! This annual program aims to encourage reading through fun programs and prizes for all ages. This year, one lucky grand prize winner won camping equipment and an entry for four to the City's Summer Camp Out

New Teen Programs for Summer:

- ☆ A professional Dungeon Master was hired to run a four-week virtual Dungeons & Dragons campaign for middle school students beginning in June.



Rendering of conceptual Agraian Style proposed Moorpark City Library

- ☆ The Bird Scouts explored feathers, flight, and the unique features of birds. Using tools and technology, teens identified local species and investigated environmental changes that impact bird behavior.
- ☆ Teens gathered weekly for Tabletop Teens to try out exciting and innovative board games.

Tiny Art Show

The Tiny Art Show allowed patrons the opportunity to share their artistic talents with the community by creating tiny masterpieces. The Library provided a 3x3 inch canvas, paint, and pack of modeling clay, and patrons brought the creativity! Local artists returned completed projects to the Library at the end of October to be put on display through November. Of the 93 registered participants, 88 patrons returned art to be displayed.



Young Adult Book Boxes and Take & Make Craft Kits

The Young Adult Book Boxes and Take and Make Craft Kits are immensely popular with busy Moorpark teens. Each book box includes two library books, a small craft, and free swag. The boxes are specially curated to fit a new theme each month. Teens complete a short survey after returning the books, allowing the teen librarian the opportunity to

Parks, Recreation and Community Services Cont.

LIBRARY CONT.

Young Adult Book Boxes and Take & Make Craft Kits Cont.

select books to best fit specific teen's interests and reading levels. Registration is a requirement for this program, as it continues to grow each month.

The Take and Make Kits provide teens with all the supplies and instructions necessary to complete a craft at home. The crafts are simple but fun, and teens are encouraged to share their finished projects with the Library.

Community Led Programs

In 2022, the Moorpark City Library hosted several successful programs led by local patrons. These collaborative partnerships provided a platform from which patrons could share their knowledge, create new learning opportunities, and build community.

- ☆ The Astonishing Theremin by Ed Sussman
- ☆ Future Einsteins by Riya Agrwal
- ☆ Linking Art & Science by Brian Matsumoto and Carol Roullard
- ☆ Everyday Spacer by Pam Hoffman
- ☆ Local Author Visits with Ryan Blanck and Monika Savic

California State Parks Pass

Thanks to a collaboration between the California State Library and California State Parks, all Californians have a new way to access the state's beautiful beaches, forests, deserts, monuments, lakes, and rivers. The California State Library Parks Pass provides free vehicle day-use entry into participating state parks, and Moorpark cardholders can visit more than one state park with the checked-out pass. For detailed information, please visit [CheckOutCAStateParks.com](https://www.checkoutcalstateparks.com).



Moorpark City Library Staff at Country Days Booth
October 2022

Día de los Niños

The Moorpark City Library received \$500 in cost reimbursement from the California State Library and the Southern California Library Cooperative (SCLC) to engage in Día de los Niños events in April 2022. Día is a multicultural celebration of children, families, and reading while emphasizing the importance of advocating literacy for children of all linguistic and cultural backgrounds.

#PlantWildflowers Initiative

In Fall 2021, HHMI Tangled Bank Studios and PBS Nature launched a national effort to highlight the crucial role bees and other pollinators play and encouraged audiences to plant flowers and create pollinator habitats in their communities.

The Moorpark City Library localized this national initiative for our community participation. Between May and August 2022, the Library gave away 500 packets of free, region-specific, wildflower seeds and 200 bee identification cards and hosted a screening of My Garden of a Thousand Bees. Library staff also created the *#PlantWildflowers* webpage that contains program information and links to videos and additional resources.

Example of wildflower seed packets for
#PlantWildflowers



Parks, Recreation and Community Services Cont.

LIBRARY CONT.

Zip Books

The Library was awarded \$2,219 in California Library Services Act funds for the Zip Books grant project in FY 2021-2022 and \$2,648 for FY 2022-2023. Zip Books is a statewide project of the California State Library and bridges the gaps between a library's patron request service, normal acquisitions process, and outreach/home delivery service. Materials are ordered through Amazon and shipped directly to patrons. When patrons finish with the materials, they return them to the Library to potentially be added to the collection.

Building Forward Library Infrastructure Grant

The City of Moorpark was awarded \$4.6 million in grant funding from the Building Forward Library Infrastructure Program provided by the California State Library. The grant promotes the development and growth of public libraries throughout California by offering funding, access to resources, and ongoing technical assistance.

Moorpark City Library Volunteers 2022

- ☆ 417 hours
- ☆ 181 volunteers

Moorpark City Library Statistics – 2022

Visitors	New Borrowers	Public Computer Sessions	Reference Transactions
54,214	1,291	3,781	846
Physical Circulation	eBooks & Magazines	Video Streaming	Total Circulation
83,579	8,308	2,510	94,697
Programs	Program Attendees	Self-Directed Programs	Self-Directed Participants
326	5,205	22	526
Volunteers	Volunteer Hours	Unique Webpage Views	
181	417	95,422	



New Monument Sign at Campus Park and Collins

LIGHTING AND LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS (LMD)

Landscapes, Parkways, Medians, Slopes, and Trees

In January 2023, City Council approved the turnover and LMD acceptance of LMD 15B (Masters). The new maintenance areas include the median islands on Championship, a detention basin, and a new trail section from the Masters' entry on Championship Drive that parallels Grimes Canyon Road.

In October 2022, J&H Engineering renovated the multi-use trails in the Highlands (LMD 22) due to erosion damage, costing \$49,500. Additionally, the hiking trail at Monte Vista Park was regraded and leveled by the same contractor at a cost of \$4,000.

Monument Signs

In November, four new city monument signs were installed in the median islands on Tierra Rejada Road, Princeton Avenue, and the southeast corner of Campus Park and Collins. (See picture above.)

Holiday Lights on High Street

In December 2022, the park maintenance staff installed holiday lights on the High Street streetlights. The lights were changed over to white lights after the winter holiday season. The holiday lights will remain on the streetlights year-round.

Parks, Recreation and Community Services Cont.

OPEN SPACE / MOORPARK WATERSHED PARKS RECREATION AND CONSERVATION AUTHORITY (MWPRCA)

Trail Feasibility Study

In March 2020, staff applied for, and was awarded, a Proposition 68 Grant from the Santa Monica Mountains Conservancy for a planning and design project to determine the feasibility of connecting the MWPRCA owned 80 acres in the Tierra Rejada Valley to the Conejo Open Space Conservation Agency (COSCA) open space south of the Santa Rosa Valley. In December 2020, the City Council authorized a donation of \$10,000 to the project and a loan of \$41,000 which will be repaid by the grant funds. Work on the project began in early 2021. The City's consultant has identified different trail alignments and has been meeting with various stakeholders and regulatory agencies to determine the feasibility of the different trail alignments. The feasibility study was scheduled to be finalized and presented to the MWPRCA Board in March 2022.

Fire Resiliency Grant

The Santa Monica Mountains Conservancy (SMMC) was allocated \$12 million to be used for Fire Resiliency Projects within the Santa Monica Mountains and Rim of the Valley Corridor Zone. In November 2021, the MWPRCA was awarded \$217,000 in funding to complete a project to remove eighty (80) California Pepper Trees (*Schinus molle*) and replace them with one hundred (100) Coast Live Oak trees (*Quercus agrifolia*) directly adjacent to the City's border along the north property line of the 80-acre property. The grant requires a minimum of 10% match funding, which will ultimately come from the city as a donation to the MWPRCA. *Schinus molle* are classified as an invasive weed and are prohibited in High Fire Severity Zones. This project will ultimately reduce future fire risk along the city's urban boundary and increase natural habitat.



Another beautiful Moorpark sunset in 2022

PARK MAINTENANCE / IMPROVEMENT

Inclusive Playground at Tierra Rejada Park

Construction documents for the inclusive playground were completed in January 2020, and staff submitted the grant application on February 3, 2020. Staff was notified in 2022 that the grant has been officially awarded. Staff is now working on finalizing the plans in preparation for bidding the project. Construction is expected to take place in summer 2023.

Arroyo Vista Community Park (AVCP) Electric Vehicle (EV) Chargers

In January, the City executed a contract with Turnkey Energy for procurement and installation of two dual-port Level 2 EV chargers in Parking Lot B at AVCP. Installation of the chargers was completed on September 29, 2022 at a total cost of \$48,294. Costs were partially offset by a Carl Moyer Memorial Air Quality Standards Attainment Program Grant from the Ventura County Air Pollution Control District in the amount of \$22,520 and California Electric Vehicle Infrastructure Project (CALeVIP) funding of \$14,000. Following installation, a total of 60 charging sessions were logged from September 29 to December 31, 2022.

Parks, Recreation and Community Services Cont.

PARK MAINTENANCE / IMPROVEMENT CONT.

Mayor's Monarch Pledge

In March of 2022, the City of Moorpark signed the National Wildlife Federation's Mayor's Monarch Pledge, a nationwide initiative that encourages cities and municipalities to create and preserve monarch habitat and educate citizens about how they can make a difference at home.

Staff subsequently engaged in various activities throughout the year to support of this program. Efforts included spreading native wildflower seed mix and installing native milkweed at Country Trail Park; conducting a wildflower seed giveaway at the Moorpark library; hosting a native seed swap; and distributing pollinator habitat information at the City's annual Moorpark Earth Festival and Arbor Day Celebration on May 7.



Empty flatbed after Arbor Days trees were all given away at the Moorpark Earth Festival May 7, 2022.



Moorpark High School showing their pride at Country Days October 2022

FACILITIES - MAINTENANCE/ IMPROVEMENT

Facility Condition Assessment and Reserve Study

In October, the Facility Condition Assessment (FCA) was completed. This study cataloged all building systems at City Facilities and Parks, evaluated their general condition by observation on the assessment date and provided a recommended timeframe for repair/replacement. Almost all City facilities were considered in good shape; however, deferred maintenance items at each location were noted and listed for future updates. The FCA will become a tool to help facilities staff determine where best to budget repairs each fiscal year.

New Mailbox Install Project

The Arroyo Vista Recreation Center and the Public Services Facilities each received approval from the Postmaster General to install mailboxes at their site. In September 2022, the installation was complete, and the first mail drop was made in the new boxes.

Roofing Project

The High Street Arts Center (HSAC) reroof packet went out to bid in February 2022, and the project was completed in August 2022. The HSAC received a complete roof system. New flashing was painted to match the existing color scheme.

Parks, Recreation and Community Services Cont.

FACILITIES - MAINTENANCE/IMPROVEMENT CONT.

Arroyo Vista Recreation Center (AVRC) Gas and HVAC Upgrade Project

In November 2022, the Arroyo Vista Recreation Center Gas and HVAC upgrade project was completed. The HVAC systems at the recreation center and the gymnasium are up and running with additional systems added for the future kitchen remodel.

PROPERTY MANAGEMENT

The Daily Group - Negotiations with the Daly Group, Inc. for the property on the south side of High Street concluded in 2020. Daly Group has been working on their due diligence for the property sales and construction drawings for the project. In 2021, an amendment was approved to the Disposition and Development Agreement (DDA) to allow for a later escrow closing date. This will allow the Daly Group and the City to negotiate further on some property remediation items that came up as a part of the developer's due diligence. The property escrow is anticipated to close in 2023.

City Ventures - The Exclusive Negotiating Agreement with City Ventures for the Princeton Avenue property ended in December 2022. After an extensive due diligence process, it was determined by City Ventures that it was not feasible for City Ventures to complete the purchase of the property by the end of December 2022 as required to be in compliance with the Surplus Land Act (SLA). The property will now need to complete the SLA process prior to being released to the public for sale. The SLA process will commence after the completion of the Princeton Avenue improvement project.

Other SLA Properties - The SLA process was completed for properties on Walnut Canyon Road, Walnut Street, and Moorpark Avenue. Staff will finalize the SLA process with the California Department of Housing and Community Development and work on marketing the properties for sale in 2023.



Moorpark Little Learners Academy May 2022

RECREATION

The Recreation Division is responsible for the development, implementation, and promotion of recreation activities and programs offered to the public by the City. A variety of programs and activities are offered throughout the year, including Moorpark Little Learners Academy Preschool; day camps; recreation classes; specialty camps; youth and adult sports leagues; and community events including the 3rd of July Fireworks Extravaganza, Moorpark Earth Festival, and seasonal or holiday events.

The Recreation Division also oversees the Teen Council; park and facility rentals; quarterly City newsletter and recreation guide; and coordinates with the many youth sports organizations that operate within the City of Moorpark using City parks and facilities. The Recreation Division is located in the Arroyo Vista Recreation Center (AVRC) at Arroyo Vista Community Park (AVCP) .

Moorpark Little Learners Academy

Moorpark Little Learners Academy (MLLA) is a traditional preschool program that prepares students for entry into elementary school. The program features classes for toddlers on Monday and Wednesday or Tuesday and Thursday, a 3-year-old class on Tuesday and Thursday, and a 4-year-old class on Monday, Wednesday, and Friday.

RECREATION

Moorpark Little Learners Academy Cont.

The 2021/22 school season started after Labor Day in September and ran through May 26. Monthly tuition was \$240 for toddlers, \$325 for the 3-year-class, and \$415 for the 4-year-old class. As was the case in 2020/21, the program was again filled to approximately 90% capacity.

Recreation Classes

The Recreation Division offers a variety of classes including art, music, baking, dance, STEM, and sports. Throughout the summer, a variety of specialty camps are also offered. Classes are instructed by hourly employees as well as contract instructors. Most classes are held at the Arroyo Vista Recreation Center, except those requiring specialized facilities such as golf. The majority of classes offered are for preschool through elementary ages, with more limited offerings for teens and adults.

After near-record enrollment for the 2021/22 year (Summer 2021 through Winter 2022), enrollments remained strong but returned to more typical levels beginning in Winter 2022.



Children enjoy the activities at Arroyo Vista Recreation Center



Camp Moorpark 2022

Camp Moorpark

Camp Moorpark is a day camp program for children ages 5 to 12. The program includes a variety of activities such as sports, games, crafts, STEM, special guests, and themed events. In 2022, Camp Moorpark was offered during MUSD winter, spring, and summer breaks, as well as during various student free days. In summer 2022, field trips returned after a two-year absence due to COVID-19 restrictions.

Summer camp enrollment continued to see an upward trend, with Average Daily Attendance (ADA) in 2022 at 105.9, compared to 90.9 in 2021; 57.7 in 2020 (attendance was capped at 60/day due to COVID restrictions); 71.3 in 2019; and 64.1 in 2018.

Sports Leagues

In 2022, COVID restrictions were lifted and all leagues were able to operate normally. Leagues included youth (pictured below) and adult basketball, adult softball, and, after a seven-year hiatus, adult soccer. Two pickleball tournaments were also held in 2022, one in the spring and one in the fall.



RECREATION CONT.

Events

Events are supported by the City's annual event sponsors. 2022 sponsors included the following businesses:

- Platinum: ProDoc/Kytel
- Gold: Ventura County Credit Union, Lucky Fools Pub
- Silver: Moorpark Karate & Krav Maga, Party Props Rentals

Easter Egg Hunt

After being cancelled in 2020 and 2021 due to the COVID-19 pandemic, the Easter Egg Hunt returned on Saturday, April 16, 2022. The event was held from 10:00 a.m. to 1:00 p.m. at the Arroyo Vista Community Park and included egg hunts, attractions, carnival games, food trucks, and a photo opportunity with the Easter Bunny. The event saw record attendance, with nearly 900 paid children attending and overall attendance, including parents, at 2,200. The event ran smoothly with positive feedback from attendees.

Moorpark Earth Festival

The Moorpark Earth Festival was held on Saturday, May 7 from 9:00 a.m. to 1:00 p.m. at Arroyo Vista Community Park. The largest component of the event is the Community Yard Sale, where residents and organizations can purchase a space to sell their gently-used goods. Other features included eco-friendly vendors, gardening resources, children's crafts and activities, and a tree give-away.

The 2022 event had a total of twenty-two yard sale participants, four paid vendors, and booths with giveaways and activities hosted by Waste Management, Moorpark City Library, Ventura County Master Gardener, Peach Hill Soils, Ventura County Transit, and West Coast Arborists. The City's Recreation and Solid Waste divisions also hosted booths. The Recreation booth had information on the Mayor's Monarch Pledge, a seed



Fireworks at Arroyo Vista Community Park with South Mountain in the background, July 3, 2022

giveaway, and oversaw the distribution of the tree giveaway. Although the event was lightly attended, staff received positive feedback from both event participants and attendees.

3rd of July Fireworks Extravaganza

This annual Independence Day celebration featured live music by Decadent Decades and The Smokin' Cobras; food booths; a presentation of the American Flag; and an aerial fireworks display. This year, tickets were sold online via the Recreation Division's RecTrac software. To increase the efficiency of scanning tickets, professional grade scanners were rented for the event.

Due to increasing event costs, the admission fee was raised for the first time since 2013. Prior to 2000, there was no admission fee. From 2000-2002, the per person admission fee was \$1, from 2003 to 2008 the fee was \$2, from 2009 to 2012 the fee was \$3, and from 2013 to 2021 the fee was \$5. In 2022, the fee was raised to \$8 presale, and \$10 at the gate. Additionally, to address parking limitations, a \$5 per vehicle parking pass was sold for the first time. Overall, the event ran smoothly with approximately 10,000 people in attendance.

Movies in the Park

The 2022 summer schedule included six screenings:

- ☆ Clifford on June 24 (175 attendance)
- ☆ Encanto on July 22 (325 attendance)

Parks, Recreation and Community Services Cont.

RECREATION CONT.

Events Cont.

Movies in the Park Cont.

- ☆ Jungle Cruise on August 26
(350 attendance)
- ☆ Napoleon Dynamite on September 23
(100 attendance)
- ☆ A Nightmare on Elm Street on 10/21
(100 attendance)
- ☆ The Nightmare Before Christmas
(scheduled for 10/22, but canceled due to weather).

In 2022, an outdoor theater system was purchased. The screen arrived first and was used for the entire series. Until the new projector and speakers arrived, staff used equipment already owned by the City. While not as powerful, the equipment was adequate, and each event ran smoothly.

Summer Camp Out

The 2022 Summer Camp Out was held August 12 to 13 at the AVCP. The event featured a BBQ dinner and pancake breakfast, craft activities, and s'mores making. Participants brought their own tents and gear for overnight camping in the park. A total of 173 people registered for the event. The event ran smoothly with positive feedback from attendees.

Concerts in the Park

All concerts were free of charge and held at Arroyo Vista Community Park. The 2022 concert series featured a total of four concerts:

- ☆ Retro Station on June 4
(700 attendance)
- ☆ Moorpark Symphony Orchestra on July 16
(400 attendance)
- ☆ Upstream on August 6
(350 attendance)
- ☆ Electric Vinyl on November 5 - rescheduled from September 10 due to weather
(200 attendance)



Summer Camp Out Activities at Arroyo Vista Community

Haunted High Street

Haunted High Street was held on Halloween, Monday, October 31 from 4:00 to 7:00 p.m. The event featured Trunk-or-Treat, a carnival with games and attractions, live disc jockey, photo opportunities, a costume contest, and food vendors. The event ran smoothly with about 5,500 attendees.

Breakfast with Santa

Breakfast with Santa was held on December 10 and 11, 2022 with two seating times available on each date. It featured breakfast (pancakes, sausages, eggs, juice, and coffee bar), a reading of the Night Before Christmas, coloring pages, and a photo opportunity with Santa. Enrollment was a record high, with 385 enrolled compared to 275 in 2021, 299 in 2019, and 311 in 2018 (the 2020 event was canceled due to COVID-19). Lucky Fools Pub was a featured sponsor, providing the eggs and sausages. Participants enjoyed the event. (See below)



Public Works

The Public Works Department is responsible for a number of maintenance and service programs, including engineering; street maintenance; public transit; storm water; Animal/Vector Control; management of preferential parking; and parking enforcement programs. The Department is also responsible for the administration and implementation of the City's Capital Improvement Program.

The Department administers contracts for street repairs, traffic signal maintenance, street light maintenance, and other related maintenance and repairs. Department personnel perform minor street maintenance, stenciling, sign installation, roadside weed and litter abatement, graffiti abatement, and fleet maintenance. The Public Works Department is also responsible for the formation and administration of the City's Maintenance Assessment Districts.

CAPITAL PROJECTS

Princeton Avenue Improvement Project

On February 16, 2022, City Council awarded a construction contract to Security Paving Company, Inc. for the construction of the Princeton Avenue Improvement Project and a professional services agreement to Stantec Consulting Services to provide Construction Administration Services. On March 2, 2022, City Council awarded a professional services agreement to FCG Consultants to provide Construction Management and Inspection Services. Utility relocation commenced in April with the Gas Company, Southern California Edison, Charter, AT&T, and Crown Castle owning facilities within the right-of-way.

The effective start date for construction was August 1, 2022. A Groundbreaking Ceremony, well attended by local dignitaries and agencies, business owners, involved staff, and interested citizens, was held on August 19, 2022 at the Redi-Mix site.



Princeton Avenue - Rendering of Completed Project

Metrolink North Parking Lot Expansion

Accomplished City Council Goal 3: Emphasis on Economic Development with a Focus on Historic High Street to Enhance a Destination and Sense of Community, Objective 3.14: Complete renovation of existing North Metrolink Parking Lot and expand parking lot to the west for a net increase in downtown public parking spaces.

Groundbreaking for the construction of the Metrolink North Parking Lot Expansion was on March 14, 2022, and a Ribbon Cutting Ceremony was held on August 30, 2022. Construction was completed on November 28, 2022.

Accomplishments:

- ☆ Completed the 2022 Engineering and Traffic Survey for Speed Limits and adopted Resolution No. 2022-4132, establishing speed limits in accordance with the speed survey. Speed limit signs were posted on certain roadway segments identified in the speed survey.
- ☆ Received Caltrans encroachment permit for Princeton Avenue improvement project.
- ☆ Retained an RF consultant to perform a post-installation small cell wireless Radio Frequency Exposure Analysis Report at two locations.
- ☆ Placed 4.2 tons of asphalt cold patch mix to repair potholes on city streets.

Public Works

CAPITAL PROJECTS Cont.

Accomplishments cont.:

- ☆ Completed conversion of approximately 2,382 City-owned streetlights from High Pressure Sodium to Light Emitting Diode.
- ☆ Painted 7,851 linear feet of red curb.
- ☆ Processed and inspected 243 encroachment permits for work within the City right-of-way.
- ☆ Inspected and maintained 700+ storm drainage facilities prior to the rainy season.
- ☆ Updated and adopted the new Animal Regulations (Title 6) of the Municipal Code to be consistent with Ventura County Animal Services.
- ☆ Completed inspection of Oakmont Senior Living, a 77-unit senior living and memory care facility located at 13960 Peach Hill Road. Public Works also worked with the developer to place slurry along Peach Hill Road, gutter to gutter, along the project frontage. Oakmont held its grand opening in 2022.
- ☆ Completed inspections in June 2022 at 6000 Condor Drive Warehouse, a twelve-acre warehouse/distribution zoned parcel located south of SR 118 and east of downtown. This conversion of an existing industrial building into a 189,364-square-foot distribution and transportation facility received a certificate of occupancy in June 2022.
- ☆ Issued 2,380 parking citations and 373 parking citation appeals were received and processed.



Public Works crew replacing a City sidewalk



MCT on Demand shows off its mini-bus in the Country Days Parade

PUBLIC TRANSIT

The City of Moorpark's public transit programs include fixed-route (bus service), local ADA Paratransit, Senior Dial-A-Ride services, and Inter-City (travel to outside jurisdictions). The City contracts with the City of Thousand Oaks for transit services.

In April 2022, the City launched a pilot micro-transit service MCT On Demand. This service is a general dial-a-ride service open to any age and is the first of its kind in Ventura County. The service has a total of three vehicles providing transport within City limits and is designed to be a complimentary service to our fixed-route buses. MCT On Demand has over 100 virtual stops throughout the City and is able to travel to areas in the City that the fixed-route buses cannot service.

Moorpark City Transit Fixed-Route Ridership

- ☆ Passengers – 26,312
- ☆ Daily Average – 103

Local ADA Paratransit and Senior Dial-A-Ride Services

- ☆ East County Transit Alliance Ridership – 1,176 passengers
- ☆ IntraCity – 511 passengers

MCT On Demand – Pilot micro-transit service

- ☆ Total Passengers – 6,373
(April - December 2022)

Public Works

ANIMAL/VECTOR CONTROL

Animal/Vector Control is responsible for administering the City's animal and vector control activities as well as the City's contract with Ventura County Animal Services (VCAS) for animal shelter services and occasional after-hours service, particularly in support of public safety.

Dog Licenses Issued

- ★ Dog Licenses – 105
- ★ Interim Dog Licenses – 7
- ★ Total Moorpark Dog Licenses – 3,158

Animal Control Statistics

- ★ Service Calls – 1,200
- ★ Citations – 12

Vector Control Statistics

- ★ Service Calls – 60
- ★ Mosquito Related – 37
- ★ Mosquito Source Inspections - >1,000
- ★ Pesticide Applications for Mosquitos – 658
- ★ Square Feet Treated – 611,850



Public Works hosted Coastal Cleanup Day Sept. 19, 2022 for an Arroyo Simi cleanup event.



Public Works staff taking a well-deserved ice cream break.



North Metrolink Station ground breaking Pi day ceremony



Public Works Department at Princeton Groundbreaking Ceremony August 19, 2022

Moorpark Police Department

The Moorpark Police Department - contracted with the Ventura County Sheriff's Office - provides police services to the City and has the following divisions in Moorpark:

- ☆ **Patrol**
- ☆ **Investigations Bureau**
 - ★ **Detectives**
 - ★ **Special Enforcement Unit**
 - ★ **School Resource Officer**
- ☆ **Traffic Bureau**
- ☆ **Administration**
- ☆ **Volunteers**
 - ★ **Volunteers in Policing**
 - ★ **Explorers**
 - ★ **Student Intern**

The following charts depict the Moorpark Police Department's activities in 2022 and represent several metrics by which we gauge our effectiveness as a law enforcement agency.

Highlights from the report are as follows:

- ☆ Part 1 Crimes went up 22% last year. This put us back to the 2020 crime rates, which were part of a consecutive 4-year historic low. In 2021, the FBI transitioned to a new crime reporting system. Most California agencies, including the Ventura County Sheriff's Office, were delayed in reporting the 2021 crime statistics due to confusion regarding additional requirements implemented by California. We believe that we would have maintained our SafeWise ranking of 3rd safest city in California, if not improved upon it, if we had been able to upload our information.
- ☆ Arrests for the city were down 12% for 2022 as compared to 2021.
- ☆ Calls for Service were up 9% for 2022 as compared to 2021.
- ☆ Alarm calls went up 18% for 2022.
- ☆ Overall, traffic accidents were up 12% and citations were down 13% in 2022.



Drunk driving deterrence event



Moorpark Police Services Center

- ☆ Commercial vehicle citations were down 48% and commercial vehicle tows were down 85%.
- ☆ DUI arrests went down 18% in 2022.

Our station motto is, "One Crime or One Victim is One Too Many." Every member of the Moorpark Police Department takes this motto to heart and works to not only take as many criminals off the streets as possible, but to also reach out to our community in many different ways in order to prevent crime.

Senior Deputy Purnell continues to engage the public on the social media sites Nextdoor, Twitter, and Neighbors by Ring. The number of users engaged on all sites has dramatically risen year over year and serves as an excellent vehicle to contact residents and business owners. In addition to our social media sites, we have continued with several programs to assist our residents, including the catalytic converter anti-theft program.

COMMUNITY OUTREACH							
	Pre-2016	2017	2018	2019	2020	2021	2022
Next-Door	<2,000	7,200	9,300	11,800	13,780	15,270	16,625
Twitter	<1,300	2,050	2,800	3,190	3,530	3,580	3,730



Moorpark Police Department Cont.



Coffee with the Chief is a popular event linking the community with our Moorpark Police



PART 1 CRIMES

2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
Homicide	-	-	1	-	-	-	-	-	-	-	-	-	1
Rape	-	-	-	-	-	-	-	-	-	-	-	-	0
Crim. Sex Assault	-	-	-	-	-	1	-	-	-	-	-	-	1
Robbery	-	-	1	-	1	-	1	1	-	-	1	1	6
Assault Aggravated	2	2	-	-	2	1	1	-	-	-	1	-	9
Burglary Residential	-	-	-	-	-	2	1	2	1	3	-	2	11
Burglary Other	4	-	-	-	-	-	2	3	-	1	1	-	11
Theft-Grand	13	5	9	7	10	8	8	8	6	10	5	5	94
Theft-Petty	8	3	11	3	7	4	8	2	5	3	2	11	67
Car Theft	3	6	2	2	2	2	3	2	2	3	3	2	32
Arson	1	-	-	-	-	-	-	-	-	-	-	-	1
Total	31	16	24	12	22	18	24	18	14	20	13	21	233

CALLS FOR SERVICE

2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
2022	515	444	505	568	557	529	642	551	554	519	410	519	6,313

ARRESTS

2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
Arrests	67	80	83	80	67	96	92	83	75	64	60	81	928
DUI alcohol	3	6	3	3	5	8	5	8	11	4	7	1	64
DUI drugs	12	12	9	7	8	13	8	5	3	3	4	4	88

ALARM CALLS

2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
Total	54	40	41	64	52	40	36	59	42	40	48	52	568
Actual	1	-	-	1	-	1	-	-	-	-	-	-	3

Moorpark Police Department Cont.



Moorpark Police
on patrol



TRAFFIC COLLISIONS

2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
Non-Injury	3	8	11	13	8	12	13	12	11	17	10	14	132
Injury	3	7	4	2	4	6	5	3	8	5	4	7	58
Hit & Run	3	2	1	2	3	4	4	9	1	1	0	3	33
DUI / TC	2	-	-	1	-	-	1	-	2	2	1	1	10
Fatal	-	-	-	1	-	-	-	-	-	-	-	-	1
Total	11	17	16	19	15	22	23	24	22	25	15	25	234

CITATIONS

2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
Movers	156	120	135	152	128	97	119	136	72	83	123	86	1,407
Fixers	18	25	22	13	18	15	29	28	20	27	35	18	268
Parking	26	19	15	82	172	113	65	88	149	93	86	20	928
Total	200	164	172	247	318	225	213	252	241	203	244	124	2,603

COMMERCIAL VEHICLE TOWS

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
Tows	2	-	-	1	-	-	1	1	-	-	1	1	7

COMMERCIAL TRUCK VIOLATIONS

2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
Movers/ Mechanical	31	24	15	19	5	16	10	13	6	12	9	13	173
Parking	1	6	3	5	5	3	6	5	2	21	3	3	63
Total	32	30	18	24	10	19	16	18	8	33	12	16	236



HOH Explorers

Reading to Moorpark children



Volunteers in Policing